

CITY OF CLERMONT
COUNCIL MEETING AGENDA
7:00 PM, Tuesday, April 8, 2014
Amended

Welcome to our Council meeting. In the interest of time efficiency and ensuring that everyone who wishes to address the Council is given the opportunity to do so, the following will apply to all comments made by the public. For items listed on the agenda, each speaker will be permitted 5 minutes to address the Council. For non-agenda items, each speaker will be permitted 3 minutes to address the Council. These time limits may be extended by the Mayor. Thank you for participating in your City Government.

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PRESENTATION

Annual Police Officer Recognitions

PROCLAMATION

Child Abuse Prevention Month

PUBLIC COMMENTS

REPORTS

CONSENT AGENDA

Item No. 1 - Council Meeting Minutes

Consider approval of the Regular Council Meeting Minutes for February 25, 2014 and March 11, 2014.

Item No. 2 - Bid Award
Lake Minneola Boathouse Design-Build Construction

Consider approval of bid award to Wagner 3 Ventures, Inc. for the design-build construction of Lake Minneola boathouse in the lump sum amount of \$599,995.

Item No. 3 - Resolution No. 2014-04
Fiscal Year 2014 Budget Amendments

Consider approval of Resolution 2014-04 Fiscal Year 2014 budget amendments.

Item No. 4 - Purchase Approval

Consider approval to purchase listed equipment from the Celebration of Praise Church in the amount of \$120,946.

CITY OF CLERMONT
COUNCIL MEETING AGENDA
7:00 PM, Tuesday, April 8, 2014
Amended

Item No. 5 - Grant Acceptance and Budget
Amendment

Consider approval of acceptance of Staffing for Adequate Fire and Emergency Response (SAFER) grant funds from the U.S. Department of Homeland Security for the hiring of nine (9) additional firefighters in the amount of \$1,308,375 and a budget amendment of \$117,126.

NEW BUSINESS

Item No. 6 - Property Naming Approval

Consider approval of name for church property.

Item No. 7 - Celebration Center Facility Fees

Discussion

ADJOURN

Any person wishing to appeal any decision made by the City Council at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. In accordance with the Americans with Disabilities Act (ADA), if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding he/she should contact Clermont, City Clerk's Office, 352-241-7330.

Please be advised that if you intend to show any document, picture, video or items to the Council or Board in support or opposition to any item on the agenda; a copy of the document, picture, video or item must be provided to the City Clerk for the City's records.



CITY OF CLERMONT

AGENDA ITEM

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Council Meeting Date					
Tuesday, April 8, 2014					
Agenda Item Name					
Annual Police Officer Recognitions					
Requested Action					
Staff Report					
Police Officers will be recognized for their exemplary efforts performed during the 2013 calendar year.					
Legal Impact					
Additional Analysis					
Fiscal Impact Summary					
Fiscal Impact		Fund Number and Description		Available Budget Amount	
Exhibits Attached (copies of original agreements)					

City of Clermont Proclamation

WHEREAS, every child deserves a promise of love and protection and Florida's prosperity depends on fostering the health development of its four million children currently living, growing and learning within our many diverse communities; and

WHEREAS, we must make children a top priority and take action to support the physical, social, emotional and educational development and competency of all children; and

WHEREAS, research demonstrates that safe and nurturing relationships and stimulating and stable environments improve brain development and overall child well being, while neglectful and abusive experiences and unstable, stressful environments erode positive childhood outcomes; and

WHEREAS, abuse and neglect of children can severely impact a child's physical, mental, and emotional well-being, including school failure and criminal behavior that, in turn, causes lasting trauma and economic hardships, affecting all of society; and

WHEREAS, research also shows that effective child abuse prevention programs succeed due to partnerships and alliances among parents, state agencies, schools, faith based, non-profit and business organizations, law enforcement and the judicial system; and that parents and caregivers who are connected to their local communities are more resilient and better able to provide safe environments and nurturing experiences for their children; and

WHEREAS, during the month of April, the Florida Department of Children and Families, along with KidsCentral Inc., Devereux Kids, The Boys & Girls Club of Lake & Sumter Counties, and the Lake County Shared Services Network, will be engaging communities throughout Florida to renew a collaborative commitment to break the cycle of abuse and neglect, to coordinate efforts to promote awareness of healthy child development, and to empower positive parenting practices and the types of concrete support families need within their communities;

NOW, THEREFORE, I, Harold S. Turville, Jr., Mayor of the City of Clermont, do hereby proclaim the month of April as

Child Abuse Prevention Month

IN WITNESS WHEREOF, I, Harold S. Turville, Jr., Mayor of the City of Clermont, have hereunto set my hand and caused the Seal of the City of Clermont to be affixed this 8th day of April, two thousand and fourteen.

ATTEST:

Harold S. Turville, Jr., Mayor

Tracy Ackroyd, MMC
City Clerk

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
February 11, 2014

The Clermont City Council met in a regular meeting on Tuesday, February 11, 2014 in the Council Chambers at City Hall. Mayor Turville called the meeting to order at 7:00 pm with the following Council Members present: Council Members Mullins, Goodgame, Bates and VanWagner. Other City officials present were: City Manager Gray, City Attorney Mantzaris and City Clerk Ackroyd.

INVOCATION

Council Member Mullins gave the invocation followed by the Pledge of Allegiance.

PRESENTATIONS

Robert Chandler, Lake County Economic Development and Tourism Director, provided an update on the Business Opportunity Center. The program was launched in September 2012 with three locations in Eustis, Groveland and Leesburg. This is a community wide effort. The mission statement has been redefined and will be re-launching the business opportunity center.

PUBLIC COMMENTS

Matthew Modica commented on the lack of understanding the law regarding red light cameras, the negative cash flow the cameras will create, and requested information on the direction the City is undertaking regarding the cameras.

City Manager Gray reported Council directed him to meet with the vendor; American Traffic Solutions, to eliminate right hand turn violations. To remove the right hand turn violations the contract would require an amendment, creating potential financial obligations to the City. Currently the contract calls for twenty-four cameras. Currently six are activated and Council requested him to discuss halting further installations. American Traffic Solutions indicated they could possibly reduce the number of cameras to approximately 12 or 13. The representatives will discuss these matters with their corporate headquarters. The City will place additional signage at the intersections with red light cameras, consider placing a kiosk in the Police Station lobby for potential violators to review the video, and provide a Frequently Asked Questions section to disperse to the public on the City's website.

Council Member Goodgame asked for a kiosk on the east side of the City.

Council Member Bates inquired about the financial impact of re-negotiating the contract.

City Attorney Mantzaris stated the approved contract contained a provision stating the City did not have to write a monthly check if the fines collected exceeded a certain amount per camera. If the fines collected do not exceed the amount per camera, the amount the City owes would be waived at the end of the agreement period. Changing the program and eliminating right hand turn violations will have a significant impact on the collected fines and the City would potentially have to pay for each camera every month. If the City requests the removal of the cameras, there could be balances due to American Traffic Solutions on the contract.

Jim Purvis, Al Mannella, Leslie Landefeld, Arnold Ceballos, John Corwin, Michael Pruitt, Valerie Bray, Bob Harris, Paul Ramsaywack, Sam Moore, Lorinda Haas, and Charlene Forth spoke in opposition of red light cameras.

Burt Barnes asked what the City projected for revenue.

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City Attorney Mantzaris stated the City receives \$75.00 per violation, which goes towards paying for the cameras and other fees associated with the red light cameras. The state receives \$83.00 for each violation, with \$70.00 going towards the state's General Revenue Fund, \$10.00 to the Health and Emergency Medical Services Trust Fund, and \$3.00 for the Spinal Cord and Brain Injury Trust Fund.

Citizens inquired if there would be a set standard for the hearing officer should someone appeal a citation.

City Attorney Mantzaris commented the authority for issuing the citations is set in the state statutes. The issue as to whether; for example an illegal right turn on red, is governed by the state statutes and is incorporated into the City's Ordinance. The confusion appears to be in the difference in Chapter 316; which covers motor vehicle moving violations, and red light camera citations regarding right turn on red. The red light camera statute has a different analysis and read the statute aloud. Hearing officers must apply the red light camera state statute to every case.

City Manager Gray stated staff will review the violations to ensure the state statute is applied.

Mayor Turville asked what the cost is for filing an appeal.

City Attorney Mantzaris replied the Special Magistrate can impose an additional fine up to \$150.00, making the total cost as high as \$308.00 should the defendant lose.

Council Member Goodgame inquired what the cost is should an officer witness a red light violation.

City Manager Gray stated the cost is \$260.00 and four points on the driver's license. Red light camera violations do not assess points on a driver's license.

Jeremy Hickey, 1496 Muir Circle, asked if there was a financial incentive for American Traffic Solutions regarding the volume of citations issued.

City Attorney Mantzaris responded American Traffic Solutions receives a monthly fee per camera and no additional money based on the number of citations.

REPORTS

City Manager Gray reported on amendments to the agenda. There will be a Council workshop at 6:00pm on February 25, 2014 in the Council Chamber of City Hall regarding the church property update.

City Attorney Mantzaris reported on the discussion at the previous Council meeting regarding the property located at Lake Avenue. The Council directed the City Manager to take action to assure ownership is the City of Clermont. City Manager Gray did take action and there were issues with the property owners based on that. Therefore, City Attorney Mantzaris will be updating the title report. The only way to resolve this issue is for the city to initiate litigation against the property owner that continues to maintain that property as his own. He will update the title work as soon as possible and with the direction of City Manager Gray will pursue a lawsuit against that property owner to end this issue.

Council Member Bates reported on the South Lake Chamber Annual Gala and recognized the award recipients. He requested the Council discuss the Citrus Tower at a Workshop. Greg Homan, owner of the Citrus Tower, is interested in selling it and would like to offer it to the City of Clermont first.

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Council Member Goodgame – No report.

Council Member Mullins – No report.

Council Member Van Wagner commented on the funeral service held on Saturday for Julie Trustee, former pastor of Celebration of Praise church.

Mayor Turville announced the agenda amendments to include tabling of Item No. 5 Ordinance 2014-03 Introduction and Item No. 10 Ordinance 2014-04 Introduction to March 11, 2014.

City Clerk Ackroyd read Ordinance No. 2014-03 aloud by title only.

An Ordinance of the City Council of the City of Clermont, Lake County, Florida, adopting the Small Scale Comprehensive Plan Amendment for the City of Clermont, Florida, pursuant to the Local Government Comprehensive Planning Act, Chapter 163, Part II, Florida Statutes; setting forth the authority for adoption of the Small Scale Comprehensive Plan Amendment; setting forth the purpose and intent of the Small Scale Comprehensive Plan Amendment; providing for the adoption of the Small Scale Comprehensive Plan Amendment; establishing the legal status of the Small Scale Comprehensive Plan Amendment; providing a severability clause and providing an effective date.

Council Member Goodgame moved to table Ordinance 2014-03 introduction to March 11, 2014; seconded by Council Member Mullins. The motion passed with all members present voting aye.

City Clerk Ackroyd read Ordinance 2014-04 aloud by title only.

An Ordinance under the Code of Ordinances of the City of Clermont, Lake County, Florida amending the official zoning map of the City of Clermont referred to in Chapter 122 of Ordinance No. 289-C, Code of Ordinances; rezoning the real properties described herein as shown below; providing for severability, effective date, and publication.

Council Member Goodgame moved to table Ordinance 2014-04 introduction to March 11; seconded by Council Member Mullins. The motion passed with all members present voting aye.

CONSENT AGENDA

Mayor Turville advised the next item on the Agenda for consideration was the Consent Agenda and requested anyone wishing to have any item pulled for discussion to please come forward at this time.

Item No. 1 - Bid Award

Consider approval of bid award to Boykin Construction, Inc. for the construction of Oak Hill Cemetery drive access improvements in the amount of \$124,959.75 and a budget amendment of \$84,819.

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Item No. 2 - Bid Award

Consider approval of bid award to Wilesmith Advertising Design for Place Branding Consulting services in the amount of \$61,500 and a budget amendment of \$61,500.

Item No. 3 – Collective Bargaining Agreement

Consider approval of the Collective Bargaining Agreement with the International Association of Firefighters, AFL-CIO, Clermont Professional Firefighters Local 4350

Item No. 4 – Storm Water and Easement Agreement

Consider approval of Lilly's on the Lake request to use City driveway and City storm water pond.

Council Member Mullins moved to approve the consent agenda; seconded by Council Member Goodgame. The motion passed with all members present voting aye.

UNFINISHED BUSINESS

Item No. 5 – Ordinance No. 2014-03; Introduction

This item has been tabled to March 11, 2014.

Item No. 6 – Ordinance No. 2014-08; Final Hearing

City Clerk Ackroyd read Ordinance 2014-08 aloud by title only.

An Ordinance of the Code of Ordinances of the City of Clermont, Lake County, Florida, adopted pursuant to section 125.01(1)(q), Florida Statutes (1999), consenting to the inclusion of the City of Clermont, Florida, within the County-wide Municipal Service Taxing Unit for the provision of ambulance and emergency medical services, as adopted by the Board of County Commissioners of Lake County, Florida; providing for the City to be included within said Municipal Service Taxing Unit for a specified term of years; providing for severability, effective date and publication.

City Manager Gray provided a summary on the Municipal Service Taxing Unit. The proposed ordinance is for a three (3) year term. In prior years, it has been approved annually.

Mayor Turville and Council Member Mullins preferred 1 year instead of 3 years.

Mayor Turville opened the public hearing.

Jim Purvis, 4206 Hammersmith Drive, suggested a 1 year term.

Mayor Turville closed the public hearing.

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Council Member Mullins moved to adopt Ordinance 2014-08 with a one year time frame; seconded by Council Member Van Wagner. The motion passed 5 to 0 on a roll call vote.

NEW BUSINESS

Item No. 7 – Variance; Dicks Sporting Goods

Planning Manager Henschel reported on the variance request for a wall sign in excess of the maximum square footage of 200 square foot. The front wall sign of Dicks Sporting Goods is proposed to be 428 square foot. The applicant feels the proposed sign is in direct proportion to the building square footage of approximately 40,000 square foot and is necessary for conducting business out of this store size. Staff recommended denial.

Tom Gianni, was present on behalf of Dick's Sporting Goods, requesting approval.

Mayor Turville opened the public hearing.

Jim Purvis, 4206 Hammersmith Drive, questioned how the sign size compares to Hobby Lobby located next door.

Planning Manager Henschel noted the Hobby Lobby sign is 200 square feet.

Council Member Mullins spoke in opposition to the grant variance based on consistency.

Council Member Van Wagner supported the request.

Council Member Van Wagner moved to support the variance; seconded by Council Member Bates.

Under discussion, Council Member Mullins noted he wants to maintain consistency.

The motion passed 3 to 2 with Mayor Turville and Council Member Mullins opposing.

Item No. 8 – Hartwood Pines Request

Planning and Zoning Director Hollerand reported on the request from the Homeowners Association to close Hartwood Pines Way permanently. She read the letter of interest aloud into the record.

Kimberly Day, 2646 Hartwood Pines Way, President of the Homeowners Association, requested approval and presented a petition of 40 signatures in support to close the street permanently. There were two homeowners in opposition and eight homeowners did not respond. She proposed a decorative gate as a possible option and has spoken to the City Fire Marshall. This will allow the children to play safely in the neighborhood.

Cindy Emely, 2633 Hartwood Pines Way, thanked the city for barricading the entrance and requested approval to close it permanently.

Mayor Turville opened the public hearing. There were no comments.

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Mayor Turville closed the public hearing.

Council Member Bates questioned the maintenance of the road. City Manager Gray confirmed the city will continue to maintain the road since the other entrance is open.

Council Member Mullins suggested signage to acknowledge no entry.

City Manager Gray advised that staff will work with the Homeowners Association regarding the emergency vehicles having access.

Council Member Van Wagner moved to approve the request for Hartwood Pines; seconded by Council Member Mullins. The motion passed with all members present voting aye.

Item No. 9 – Tree Fund Assistance Program

City Manager Gray reported at a previous meeting, the Council suggested developing a policy to assist residents in the event of a hardship to apply for assistance through the Tree Fund.

Mayor Turville noted the intent of the Tree Fund was to create a pool of money for the city to use for beautification of the city. He expressed concern with utilizing these funds for the proposed program. Furthermore, he suggested the city create and fund an assistance program separate from these funds through the budget.

The City Council agreed.

City Manager Gray stated the Council directed staff to come up with a program to provide assistance with a specific Code Enforcement violation.

Council Member Van Wagner questioned whether the tree needed to be replaced.

Mayor Turville suggested an arrangement that would not penalize residents.

City Manager Gray commented staff will return through the budget process.

The Council discussed providing assistance to the Code Enforcement violation.

City Attorney Mantzaris stated at the direction of the City Council, the Code Enforcement Board could be asked to extend the compliance date retroactively.

Mayor Turville opened the public hearing.

Jim Purvis, 4206 Hammersmith Drive, commented there is nothing wrong with the tree that has received a violation and the Code Enforcement board is in conflict with the tree ordinance.

Mayor Turville closed the public hearing.

City Attorney Mantzaris stated other individuals receiving violations have complied with the Code Enforcement Board.

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Mayor Turville requested staff amend the tree ordinance.

City Attorney Mantzaris stated he will ask the Code Enforcement Board to change the compliance date to the end of the year at March Code Enforcement Board meeting.

Council Member Van Wagner requested staff follow up with the lady who received the violation.

Item No. 10 – Ordinance No. 2014-04; Introduction

This item has been tabled to March 11, 2014.

Item No. 11 – Ordinance No. 2014-06; Introduction

City Clerk Ackroyd read Ordinance 2014-06 aloud by title only.

An Ordinance of the City Council of the City of Clermont, Lake County, Florida, closing and permanently abandoning the platted roadway Magnolia Street, as shown on the plat of Forty Pines, according to the plat thereof recorded in plat book 12, page 99 of the Public Records of Lake County, Florida; repealing all ordinances in conflict herewith, providing for severability, publication, recording, and for an effective date.

Council Member Mullins moved introduction of Ordinance 2014-06; seconded by Council Member Goodgame. The motion passed with all members present voting aye.

Item No. 12 – Ordinance No. 2014-07; Introduction

City Clerk Ackroyd read Ordinance 2014-07 aloud by title only.

An Ordinance under the Code of Ordinances of the City of Clermont, Lake County, Florida amending the official zoning map of the City of Clermont referred to in Chapter 122 of Ordinance No. 289-C, Code of Ordinances; rezoning the real properties described herein as shown below; providing for severability, effective date, and publication.

Council Member Mullins moved introduction of Ordinance 2014-07; seconded by Council Member Goodgame. The motion passed with all members present voting aye.

ADJOURN: With no further comments, this meeting was adjourned at 9:41pm.

APPROVED:

Harold S. Turville, Mayor

ATTEST:

Tracy Ackroyd, City Clerk

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
March 11, 2014

The Clermont City Council met in a regular meeting on Tuesday, March 11, 2014 in the Council Chambers at City Hall. Mayor Turville called the meeting to order at 7:00 pm with the following Council Members present: Council Members Mullins, Goodgame, Bates and VanWagner. Other City officials present were: Assistant City Manager Blankenship, City Attorney Mantzaris and City Clerk Ackroyd.

INVOCATION

Council Member Goodgame gave the invocation followed by the Pledge of Allegiance.

Mayor Turville remarked on changes to the agenda. City Attorney Mantzaris noted the closed session will be part of the March 25, 2014 Council meeting.

PUBLIC COMMENTS

Tom English, Pig on the Pond President, thanked the Council for their support to put on the event. He thanked Police Chief Broadway and Captain McMaster for being cooperative. The attendance for the 3 day event was more than 30,000. The proceeds benefit scholarships.

Ginger Martin, 2440 Prairie Dunes, supported the Mayor in allowing the public to voice their concerns as long as needed at the previous Council meeting.

Jim Purvis, 4206 Hammersmith Drive, congratulated everyone involved in the Pig on the Pond event. Also commented on Mayor Turville allowing the public to speak and encouraged him to consider the rules by allowing a vote to extend the time on comments.

A representative of Tuscany Ridge subdivision, across the street from Real Life Church, expressed concern with traffic on Steve's Road.

Mayor Turville asked Assistant City Manager Blankenship to follow up.

Mike Corradino, 723 Montrose Street, was present on behalf of the Downtown Clermont Merchants. They recently held an event called Vintage Market. It was a success and all the vendors that participated have asked for another. He thanked the Council and staff for the opportunity.

Charlene Forth thanked Stoney Brunson and Lee VanDever from the Public Works Department for erecting the street signs. Also commented on the Pig on the Pond event and suggested relocating the VIP parking area to allow more handicapped parking access.

Paul Mascia, 2434 Linkwood Avenue, expressed concern regarding the planned apartment project.

City Attorney Mantzaris noted this item will be on the March 25 Council meeting agenda and suggested to return to express concerns at that meeting. Those issues are not appropriate for the Council to hear tonight.

REPORTS

Assistant City Manager Blankenship reminded Council the next workshop is scheduled for March 25, 2014 at 6:00pm.

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City Attorney Mantzaris – No report.

Council Member Bates –No report.

Council Member Goodgame commented on the Pig on the Pond event.

Council Member Mullins – No report.

Council Member Van Wagner – No report.

Mayor Turville – No report.

CONSENT AGENDA

Mayor Turville advised the next item on the Agenda for consideration was the Consent Agenda and requested anyone wishing to have any item pulled for discussion to please come forward at this time.

Item No. 1 - Surplus Equipment

Consider request to surplus Fire Department Grumman Tower Truck.

Item No. 2 - Contract Approval

Consider request to piggyback the Florida Sheriff's Association contract with Don Reid Ford, Inc. for six new vehicle purchases in the amount of \$165,223.

Council Member Mullins questioned the request for 4 wheel drive trucks in the Planning and Zoning Department. Planning and Zoning Director Hollerand responded these are for the Building Official and Inspectors who will be driving on unpaved and undeveloped roads.

Council Member Mullins moved to accept the consent agenda; seconded by Council Member Goodgame. The motion passed with all members present voting aye.

Item No. 3 – Closed Session

The closed session has been rescheduled to March 25, 2014.

UNFINISHED BUSINESS

Item No. 4 Event Request

Recreation Director Teske presented the request.

Yellymary Quintero, Vineyards of the World, was present to request approval of the event. It was tabled at the last meeting and has made changes as requested. The hours will be 3pm to 9pm and updated the map. She received a letter from the President of the Downtown Partnership supporting the event request. Furthermore, she distributed a list of merchants in support of the event.

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Council Member Mullins expressed concern with using city staff to assist with trash removal since it is a for profit event.

Ms. Quintero stated she will take care of it. The street closing will be around 1:30pm or 2pm.

Council Member Mullins expressed concern with patrons expecting unlimited beer and requested to clarify that it is not unlimited beer when marketing the event.

Mayor Turville opened the public hearing.

Mike Corradino, on behalf of the Clermont Downtown Partnership, the board has voted to support event.

Gustav Ortiz, 470 Rob Roy, supported the event and requested the city consider providing assistance with waste management.

Mayor Turville closed the public hearing.

Council Member Mullins expressed concern with the city providing trash removal.

Council Member Mullins moved to approve the beer festival without the city providing for trash removal; seconded by Council Member Goodgame. The motion passed with all members present voting aye.

Item No. 5 Ordinance No. 2014-10; Final Hearing

Mayor Turville read Ordinance 2014-10 aloud by title only.

An Ordinance of the City Council of the City of Clermont, Lake County, Florida, amending and restating the City of Clermont Firefighters' Pension Trust Fund, as adopted by Ordinance No. 304-C; providing Plan Benefit Revisions; providing for severability of provisions; repealing all ordinances in conflict herewith; and providing an effective date.

Finance Director Van Zile stated this amends the pension plan adoption agreement for these changes and was agreed to between the city and the union. He provided information on the amendments.

Mayor Turville opened the public hearing. There were no comments. Mayor Turville closed the public hearing.

Council Member Goodgame moved to approve; seconded by Council Member Van Wagner. The motion passed 5 to 0 on a roll call vote.

Item No.6 Ordinance No. 2014-02; Introduction

City Clerk Ackroyd read Ordinance 2014-02 aloud by title only.

An Ordinance of the City Council of the City of Clermont, Lake County, Florida, providing for the annexation of a certain parcel of land contiguous to the present city boundaries; providing for an effective date, severability, recording, and publication.

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Council Member Mullins moved to introduce Ordinance 2014-02; seconded by Council Member Goodgame. The motion passed with all members present voting aye.

Item No. 7 Ordinance No. 2014-03; Introduction

City Clerk Ackroyd read Ordinance 2014-03 aloud by title only.

An Ordinance of the City Council of the City of Clermont, Lake County, Florida, adopting the Small Scale Comprehensive Plan Amendment for the City of Clermont, Florida, pursuant to the Local Government Comprehensive Planning Act, Chapter 163, Part II, Florida Statutes; setting forth the authority for adoption of the Small Scale Comprehensive Plan Amendment; setting forth the purpose and intent of the Small Scale Comprehensive Plan Amendment; providing for the adoption of the Small Scale Comprehensive Plan Amendment; establishing the legal status of the Small Scale Comprehensive Plan Amendment; providing a severability clause and providing an effective date.

Council Member Mullins moved to introduce Ordinance 2014-03; seconded by Council Member Goodgame. The motion passed 5 to 0 on a roll call vote.

Item No. 8 Ordinance No. 2014-04; Introduction

City Clerk Ackroyd read Ordinance 2014-04 aloud by title only.

An Ordinance under the Code of Ordinances of the City of Clermont, Lake County, Florida, amending the official zoning map of the City of Clermont referred to in Chapter 122 of Ordinance No. 289-C, Code of Ordinances; rezoning the real properties described herein as shown below; providing for severability, effective date, and publication.

Council Member Mullins moved to introduce Ordinance 2014-04; seconded by Council Member Goodgame. The motion passed 5 to 0 with all members present voting aye.

Item No. 9 Ordinance No. 2014-05; Introduction

City Clerk Ackroyd read Ordinance 2014-05 aloud by title only.

An Ordinance of the City Council of the City of Clermont, Lake County, Florida, closing and permanently abandoning the 15 foot right-of-way easement for 574.46 feet of the platted unnamed road lying south of tract 48; repealing all ordinances in conflict herewith, providing for severability, publication, recording, and for an effective date.

Council Member Mullins moved introduction of Ordinance 2014-05; seconded by Council Member Goodgame. The motion passed 5 to 0 with all members present voting aye.

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ADJOURN: With no further comments, this meeting was adjourned at 7:53pm.

APPROVED: _____
Harold S. Turville, Mayor

ATTEST:

Tracy Ackroyd, City Clerk



CITY OF CLERMONT

AGENDA ITEM

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Council Meeting Date			
Tuesday, April 8, 2014			
Agenda Item Name			
Bid Award <i>Lake Minneola Boathouse Design-Build Construction</i>			
Requested Action			
Move to approve the contract between the City of Clermont and Wagner 3 Ventures, Inc. in the amount of \$599,995.			
Staff Report			
THE EVALUATION COMMITTEE RECOMMENDS APPROVAL OF THE ABOVE ACTION. The City Manager's office contacted the Purchasing Division to determine the most cost effective manner to design-build a boathouse at lake Minneola. The Purchasing Division issued a Request for Proposal (RFP) number 14-018 on February 4, 2014 to obtain the services of an architect and general contractor for design-build construction. The RFP was fully competed, advertised, and complies with the City of Clermont Purchasing Policy. There were five (5) responses to the RFP. A selection/evaluation committee composed of four (4) City staff members (three voting members and one non-voting member) reviewed, scored and ranked the proposals. The proposal from Wagner 3 Ventures, Inc. and Powell Studio Architecture was the top ranked team selected for their qualifications, knowledge and design of the boathouse (see attached conceptual 3D drawings). The award recommendation is being made to the most qualified general contractor, Wagner 3 Ventures, Inc.			
Legal Impact			
Additional Analysis			
Fiscal Impact Summary			
Bid award amount is included in the current year budget.			
Fiscal Impact	Fund Number and Description	Available Budget Amount	
\$599,995.00	32542-66301-72117 Capital Outlay - Rowing Facility	\$748,000.00	
Exhibits Attached (copies of original agreements)			
1. RFP Evaluation Summary	RFP 14-018 Evaluation Summary.pdf		
2. Conceptual Drawings	Conceptual Drawings.pdf		
3. RFP 14-018 Ad	RFP 14-018 Ad, Boathouse Construction.doc		



City of Clermont Shortlist Summary

RFP No. 14-018 PROJECT TITLE: Lake Minneola Boathouse Design-Build Construction

Meeting Location and Time:

Thursday, March 20, 2014 at 2:00 P.M. 2nd Floor Conference Room

Selection Committee Members:

Dave Teske

Terry Dykehouse

Scott Blankenship

Freddy Suarez (non voting member)

	Points Received	Points Received	Points Received	Total Points
Tucker Construction	97	82	90	269
Pillar Construction	90	80	85	255
Schmid Construction	96	79	93	268
Wagner 3 Ventures	99	83	98	280
Evergreen Construction	95	78	94	267
NOTES:				









REQUEST FOR PROPOSAL

The City of Clermont is requesting proposals from qualified design-build firms for the construction of a boathouse at Lake Minneola (RFP 14-018). All responses must be received prior to 2:00pm on Thursday, March 13, 2014. Information may be obtained from the City's website at www.cityofclermontfl.com

Publication Date: Newspaper
February 7, 2014
February 17, 2014



CITY OF CLERMONT

AGENDA ITEM

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Council Meeting Date		
Tuesday, April 8, 2014		
Agenda Item Name		
Resolution No. 2014-04 <i>Fiscal Year 2014 Budget Amendments</i>		
Requested Action		
Move to approve Resolution No. 2014-04.		
Staff Report		
Resolution No. 2014-04 is proposed to amend the City's approved budget for the current fiscal year. The resolution is necessary to formally amend the budget for council actions approved from October 1, 2013 - March 31, 2014 and for carry forwards of unexpended funds from Fiscal Year 2013.		
Legal Impact		
Additional Analysis		
Fiscal Impact Summary		
The fiscal impact of all budget amendments is a reduction of total reserves by \$1,710,267 to \$39,761,272.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Resolution 2014-04 Resolution No 2014-04 - 3-31-14.doc		

CITY OF CLERMONT
RESOLUTION NO. 2014-04

**A RESOLUTION OF THE CITY OF CLERMONT, LAKE COUNTY,
FLORIDA, AUTHORIZING BUDGET AMENDMENTS FOR THE
CITY OF CLERMONT FOR FISCAL YEAR 2013-2014**

WHEREAS, it is hereby found and determined by the City Council of the City of Clermont, Lake County, Florida, that the following budget amendments are necessary for the Fiscal Year October 1, 2013 to September 30, 2014:

GENERAL FUND

1. Increase Repair and Maintenance – Street Markings (10541-54625) \$ 30,000
To amend the budget for the carry forward of unexpended FY 2013 funds budgeted for street markings.
2. Increase Capital Outlay - Software (10511-66404) \$ 4,680
To amend the budget for the carry forward of unexpended FY 2013 funds budgeted for the purchase of agenda management software.
3. Increase Professional Services – General (10516-53100) \$ 50,000
To amend the budget for the redesign of the website, as approved by the City Council on October 22, 2013.
4. Increase Professional Services – General (10519-53100-19101) \$ 26,500
To amend the budget for the amendment to the Corbin Group contract, as approved by the City Council on October 22, 2013.
5. Increase Regular Salaries (10521-12100) \$ 38,231
Increase Overtime Salaries (10521-12120) \$ 2,556
Increase FICA (10521-12220) \$ 2,980
Increase Pension – Defined Benefit (10521-12245) \$ 11,855
To amend the budget for the reinstatement of a terminated police officer as required by an arbitrator on October 15, 2013.
6. Increase Contribution – Light up Clermont (10574-88208) \$ 25,000
Decrease Contribution – General (10559-88201) \$ 25,000
To amend the budget for the Lake Symphony Orchestra sponsorship and corresponding reduction in the Economic Development department budget, as approved by the City Council on November 12, 2013.

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7. Increase Contribution - Light up Clermont (10574-88208)	\$	12,000
Decrease Contribution - Light up Clermont (10519-88208)	\$	12,000
To amend the budget to transfer the line item for Light Up Clermont from Other General Government to the Recreation and Events Department.		
8. Increase Salaries (10516-12100)	\$	4,169
Increase FICA (10516-12220)	\$	388
Increase Capital Outlay – Equipment (10516-66401)	\$	2,300
To amend the budget for the Web Designer/User Support position, as approved by the City Council on November 12, 2013.		
9. Increase Regular Salaries (10511-12100)	\$	300
Increase FICA (10511-12220)	\$	23
Increase Defined Contribution Pension (10511-12240)	\$	30
Increase Regular Salaries (10512-12100)	\$	276
Increase FICA (10512-12220)	\$	21
Increase Defined Contribution Pension (10512-12240)	\$	28
Increase Regular Salaries (10513-12100)	\$	985
Increase FICA (10513-12220)	\$	63
Increase Defined Contribution Pension (10513-12240)	\$	72
Increase Regular Salaries (10515-12100)	\$	660
Increase FICA (10515-12220)	\$	50
Increase Defined Contribution Pension (10515-12240)	\$	66
Increase Regular Salaries (10516-12100)	\$	280
Increase FICA (10516-12220)	\$	21
Increase Defined Contribution Pension (10516-12240)	\$	28
Increase Regular Salaries (10560-12100)	\$	375
Increase FICA (10560-12220)	\$	28
Increase Defined Contribution Pension (10560-12240)	\$	37
Increase Regular Salaries (10521-12100)	\$	6,728
Increase FICA (10521-12220)	\$	505
Increase Defined Contribution Pension (10521-12240)	\$	60
Increase Defined Benefit Pension (10521-12245)	\$	1,111
Increase Regular Salaries (10522-12100)	\$	5,197
Increase FICA (10522-12220)	\$	381
Increase Defined Contribution Pension (10522-12240)	\$	20
Increase Defined Benefit Pension (10522-12245)	\$	973
Increase Regular Salaries (10541-12100)	\$	907
Increase FICA (10541-12220)	\$	65

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Increase Defined Contribution Pension (10541-12240)	\$	85
Increase Regular Salaries (10542-12100)	\$	1,986
Increase FICA (10542-12220)	\$	148
Increase Defined Contribution Pension (10542-12240)	\$	193
Increase Regular Salaries (10544-12100)	\$	455
Increase FICA (10544-12220)	\$	34
Increase Defined Contribution Pension (10544-12240)	\$	44
Increase Regular Salaries (10545-12100)	\$	40
Increase Regular Salaries (10549-12100)	\$	453
Increase FICA (10549-12220)	\$	33
Increase Defined Contribution Pension (10549-12240)	\$	43
Increase Regular Salaries (10559-12100)	\$	75
Increase Regular Salaries (10574-12100)	\$	300
Increase FICA (10574-12220)	\$	23
Increase Defined Contribution Pension (10574-12240)	\$	20

To amend the budget for the employee holiday bonus program, as approved by the City Council on November 12, 2013.

10. Increase Regular Salaries (10521-12100)	\$	36,291
Increase FICA (10521-12220)	\$	2,757
Increase Pension – Defined Benefit (10521-12245)	\$	7,067
Increase Group Insurance (10521-12300)	\$	4,531
Increase Life Insurance (10521-12305)	\$	79
Increase Workers Compensation (10521-12400)	\$	1,200
Increase Uniforms (10521-55203)	\$	4,000
Increase Minor Equipment (10521-55204)	\$	10,000

To amend the budget for an additional police officer position, as approved by the City Council on December 10, 2013.

11. Increase Regular Salaries (10513-12100)	\$	10,557
Increase FICA (10513-12220)	\$	798
Increase Group Insurance (10513-12300)	\$	5,228
Increase Life Insurance (10513-12305)	\$	75
Increase Workers Compensation (10513-12400)	\$	23

To amend the budget for the reclassification of an accounting specialist position from part-time to full-time status, as approved by the City Council on December 10, 2013.

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12. Increase Transfer to Debt Service Fund (10581-99113)	\$	224,438
To amend the budget for the issuance costs and debt service associated with the loan to purchase the Celebration of Praise Church property, as approved by the City Council on December 10, 2013.		
13. Increase Capital Outlay – Software (10515-66404)	\$	41,881
To amend the budget for the additional cost of purchasing a permitting system software, as approved by the City Council on January 14, 2014.		
14. Increase Medical Services (10521-53130)	\$	10,390
To amend the budget for the contract with Life Scan to provide physical examinations, as approved by the City Council on January 14, 2014.		
15. Increase Grants (10331-33120-21018)	\$	9,719
Increase Capital Outlay – Software (10521-55204-21018)	\$	9,719
To amend the budget for the acceptance of a grant from the U.S. Department of Justice and corresponding software purchase, as approved by the City Council on January 14, 2014.		
16. Increase Regular Salaries (10515-12100)	\$	10,743
Increase FICA (10515-12220)	\$	1,026
Decrease Pension – Defined Contribution (10515-12240)	\$	3,055
Increase Group Insurance (10515-12300)	\$	3,520
Decrease Workers Compensation (10515-12400)	\$	50
Increase Travel & Per Diem (10515-54001)	\$	1,925
Increase Printing (10515-54700)	\$	100
Increase Minor Equipment (10515-55204)	\$	3,575
Increase Software Renewal/Support (10515-55219)	\$	680
Increase Training & Education (10515-55401)	\$	3,750
Increase Capital Outlay – IT Equipment (10515-66403)	\$	4,400
To amend the budget for the additional costs associated with the reorganization of the Planning and Zoning Department, as approved by the City Council on January 28, 2014.		
17. Decrease Regular Salaries (10522-12100)	\$	7,113
Decrease FICA (10522-12220)	\$	182
Decrease Pension – Defined Benefit (10522-12245)	\$	5,658
Decrease Group Insurance (10522-12300)	\$	4,385
Decrease Life Insurance (10522-12305)	\$	63
Decrease Workers Compensation (10522-12400)	\$	1,603

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Increase Travel & Per Diem (10522-54001)	\$	360
Increase Internet Service (10522-54102)	\$	576
Increase Repair & Maintenance – Vehicles (10522-54601)	\$	480
Increase Printing (10522-54700)	\$	120
Increase Gas & Oil (10522-55201)	\$	6,480
Increase Tires & Batteries (10522-55202)	\$	120
Increase Uniforms (10522-55203)	\$	360
Increase Minor Equipment (10522-55204)	\$	3,330
Increase Subscriptions & Dues (10522-55400)	\$	900
Increase Training & Education (10522-55401)	\$	720
Increase Capital Outlay – Vehicles (10522-66400)	\$	36,000
Increase Capital Outlay – Equipment (10522-66401)	\$	2,640
Increase Capital Outlay – IT Equipment (10522-66403)	\$	3,240

To amend the budget for the additional costs associated with the reorganization of the Fire Department, as approved by the City Council on January 28, 2014.

18. Increase Professional Services – General (10519-53100-19101) \$ 61,500

To amend the budget for place branding consulting fees, as approved by the City Council on February 11, 2014.

19. Increase Self –Insurance Liability Claims (10521-54501) \$ 25,000

To amend the budget for a liability insurance deductible payment related to a wrongful termination claim.

20. Increase Transfer to Capital Projects Fund (10581-99114-72118) \$ 131,783

To amend the budget for the purchase of the Celebration of Praise Church property, as approved by the City Council on December 10, 2013.

21. Increase Regular Salaries (10575-12100) \$ 74,193

Increase FICA (10575-12220) \$ 5,559

Increase Group Insurance (10575-12300) \$ 9,411

Increase Life Insurance (10575-12305) \$ 133

Increase Workers Compensation (10575-12400) \$ 162

Increase Regular Salaries (10575-12100) \$ 33,502

Increase FICA (10575-12100) \$ 2,422

Increase Workers Compensation (10575-12400) \$ 73

To amend the budget for staffing of the Celebration Center, as approved by the City Council on February 25, 2014.

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| 22. Increase Software Renewal (10516-55219) | \$ | 15,748 |
| To amend the budget for the purchase of additional Microsoft Windows Upgrade Licenses, as approved by City Council on February 25 th , 2014. | | |
| 23. Increase Transfer to Capital Projects Fund (10581-99114-72118) | \$ | 7,027 |
| To amend the budget for an HVAC energy analysis of the Celebration Center and planned additions, as approved by the City Council on February 25, 2014. | | |
| 24. Increase Transfer to Capital Projects Fund (10581-99114-72118) | \$ | 38,560 |
| To amend the budget for the expansion of the city-wide fiber optic network to the Celebration Center property, as approved by the City Council on February 25, 2014. | | |
| 25. Increase Capital Outlay – Vehicles (10521-66400) | \$ | 35,000 |
| Increase Reimbursement (10366-36650) | \$ | 14,072 |
| To amend the budget for the purchase of a replacement police vehicle that was totaled in an accident and the insurance proceeds, as approved by the City Council on March 25, 2014. | | |
| 26. Increase Federal Forfeitures Revenue – Justice Funds (10351-35102-21900) | \$ | 52,000 |
| Increase Professional Services (10521-53100-21900) | \$ | 5,000 |
| Increase Uniforms (10521-55203-21900) | \$ | 12,500 |
| Increase Minor Equipment – Justice Funds (10521-55204-21900) | \$ | 16,500 |
| Increase Community Relations – Justice (10521-55212-21900) | \$ | 2,500 |
| Increase Training & Education (10521-55401-21900) | \$ | 12,000 |
| Increase Capital Outlay – Justice Funds (10521-66401-21900) | \$ | 1,400 |
| Increase Capital Outlay – Software (10521-66404-21900) | \$ | 2,100 |
| To amend the budget for the receipt of Federal Forfeitures Revenue and associated expenditures. | | |
| 27. Increase Election (10511-54915) | \$ | 3,510 |
| To amend the budget for the actual costs pertaining to the City Council Election in November 2013. | | |
| 28. Increase Newsletter (10519-54914) | \$ | 7,832 |
| Decrease Newsletter (10511-54914) | \$ | 7,832 |
| To amend the budget to transfer the newsletter costs from the City Clerk Department to Other General Government. | | |

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29. Increase Background Investigations (10575-53128)	\$	576
Increase Drug Screens (10575-53129)	\$	280
Increase Contract Services – General (10575-53401)	\$	8,333
Increase Contract Services – Cleaning (10575-53402)	\$	15,000
Increase Contract Services – Pest Control (10575-53404)	\$	1,000
Increase Travel & Per Diem (10575-54001)	\$	110
Increase Telephone (10575-54101)	\$	3,416
Increase Internet Service (10575-54102)	\$	1,200
Increase Electric & Gas Service (10575-54300)	\$	45,000
Increase Water & Sewer Service (10575-54301)	\$	3,500
Increase Landfill Charges (10575-54304)	\$	3,125
Increase Rentals – Equipment (10575-54400)	\$	1,083
Increase Commercial Insurance (10575-54500)	\$	20,000
Increase Repair & Maintenance – Buildings (10575-54600)	\$	15,000
Increase Repair & Maintenance – Vehicles (10575-54601)	\$	300
Increase Repair & Maintenance – Parks (10575-54606)	\$	500
Increase Repair & Maintenance – Equipment (10575-54614)	\$	6,000
Increase Repair & Maintenance – Pool (10575-54629)	\$	2,000
Increase Repair & Maintenance – Copiers (10575-54640)	\$	1,833
Increase Other Current Charges (10575-54900)	\$	438
Increase Security Monitoring Service (10575-54912)	\$	169
Increase Office Supplies (10575-55100)	\$	417
Increase Operating Supplies (10575-55200)	\$	9,167
Increase Gas & Oil (10575-55201)	\$	1,508
Increase Tires & Batteries (10575-55202)	\$	250
Increase Uniforms (10575-55203)	\$	984
Increase Minor Equipment (10575-55204)	\$	6,235
Increase Safety Equipment (10575-55205)	\$	550
Increase Chlorine (10575-55207)	\$	3,500
Increase Safety Shoes (10575-55209)	\$	400
Increase Operating Software (10575-55219)	\$	208
Increase Subscriptions & Dues (10575-55400)	\$	625
Increase Training & Education (10575-55401)	\$	2,425
Increase Capital Outlay – Vehicles (10575-66400)	\$	18,720
Increase Capital Outlay – Capital Equipment (10575-66401)	\$	20,000
Increase Capital Outlay – Equipment (10575-66403)	\$	136,956
Increase Transfer to Capital Projects Fund (10581-99114-72118)	\$	31,336

 To amend the budget for operating and capital expenditures associated with the Celebration Center as discussed at a City Council workshop on March 25, 2014.

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| 30. Increase Fund Balance (10399-39900) | \$ | 103,834 |
| To amend the budget to reflect actual reserves at October 1, 2013. | | |
| 31. Decrease Fund Balance (10599-59900) | \$ | 1,306,953 |
| Total General Fund adjustments. | | |

BUILDING SERVICES FUND

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| 1. Increase Capital Outlay – Software (11524-66404) | \$ | 125,644 |
| To amend the budget for the additional cost of purchasing a permitting system software, as approved by the City Council on January 14, 2014. | | |
| 2. Increase Building Permits Revenue (11322-32200) | \$ | 280,000 |
| Increase Inspection Fees Revenue – City (11329-32905) | \$ | 35,000 |
| Decrease Professional Services – Building Services (11524-53191) | \$ | 171,500 |
| To amend the budget for the termination of the Nova building services contract and increased building permits activity. | | |
| 3. Increase Regular Salaries (11524-12100) | \$ | 107,071 |
| Increase FICA (11524-12220) | \$ | 7,025 |
| Increase Pension – Defined Contribution (11524-12240) | \$ | 3,717 |
| Decrease Pension – Defined Benefit (11524-12245) | \$ | 1,561 |
| Increase Group Insurance (11524-12300) | \$ | 35,664 |
| Increase Life Insurance (11524-12305) | \$ | 219 |
| Increase Workers Compensation (11524-12400) | \$ | 131 |
| Increase Travel & Per Diem (11524-54001) | \$ | 1,675 |
| Increase Internet (11524-54102) | \$ | 1,800 |
| Increase Repair & Maintenance – Vehicles (11524-54601) | \$ | 1,200 |
| Increase Repair & Maintenance – Copiers (11524-54640) | \$ | 2,300 |
| Increase Printing (11524-54700) | \$ | 300 |
| Increase Gas & Oil (11524-55201) | \$ | 8,100 |
| Increase Tires & Batteries (11524-55202) | \$ | 300 |
| Increase Uniforms (11524-55203) | \$ | 2,700 |
| Increase Minor Equipment (11524-55204) | \$ | 8,155 |
| Increase Software Renewal/Support (11524-55219) | \$ | 19,148 |
| Increase Subscriptions & Dues (11524-55400) | \$ | 1,900 |
| Increase Training & Education (115254-55401) | \$ | 3,250 |
| Increase Capital Outlay – IT Equipment (10515-66403) | \$ | 29,300 |
| Increase Capital Outlay – Equipment (11524-66401) | \$ | 3,800 |
| Increase Capital Outlay – Vehicles (11524-66400) | \$ | 88,500 |

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To amend the budget for the additional costs associated with the reorganization of the Planning and Zoning Department, as approved by the City Council on January 28, 2014.

4. Increase Regular Salaries (11529-12100)	\$	65,363
Increase FICA (11529-12220)	\$	3,821
Increase Pension – Defined Benefit (11529-12245)	\$	6,986
Increase Group Insurance (11529-12300)	\$	20,199
Increase Life Insurance (11529-12305)	\$	154
Increase Workers Compensation (11529-12400)	\$	763
Increase Travel & Per Diem (11529-54001)	\$	540
Increase Internet Service (11529-54102)	\$	864
Increase Repair & Maintenance – Vehicles (11529-54601)	\$	720
Increase Printing (11529-54700)	\$	180
Increase Gas & Oil (11529-55201)	\$	9,720
Increase Tires & Batteries (11529-55202)	\$	180
Increase Uniforms (11529-55203)	\$	540
Increase Minor Equipment (11529-55204)	\$	4,995
Increase Subscriptions & Dues (11529-55400)	\$	2,100
Increase Training & Education (11529-55401)	\$	1,080
Increase Capital Outlay – Vehicles (11529-66400)	\$	54,000
Increase Capital Outlay – Equipment (11529-66401)	\$	3,960
Increase Capital Outlay – IT Equipment (11529-66403)	\$	4,860

To amend the budget for the additional costs associated with the reorganization of the Fire Department, as approved by the City Council on January 28, 2014.

5. Decrease Fund Balance (11399-39900)	\$	10,529
To amend the budget to reflect actual reserves at October 1, 2013.		
6. Decrease Fund Balance (11599-59900)	\$	155,392
Total Building Services Fund adjustments.		

INFRASTRUCTURE FUND

1. Increase Repair and Maintenance - Streets (12541-54603)	\$	199,361
Increase Capital Outlay – Sidewalks (12541-66303)	\$	18,374
To amend the budget for the carry forward of unexpended FY 2013 funds budgeted for streets repair and maintenance and sidewalk construction.		

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| 2. Increase Professional Services - General – (12542-53100-42100) | \$ 2,615 |
| Increase Cemetery Expansion (12542-66309-42100) | \$ 40,140 |
| To amend the budget for the carry forward of unexpended FY 2013 funds budgeted for the cemetery expansion. | |
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| 3. Increase Professional Services – Fiber Optic Network (12516-53100-16000) | \$ 32,719 |
| To amend the budget for the consulting fees to manage the construction of the city-wide fiber optic network, as approved by the City Council on June 11, 2013. | |
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| 4. Increase Capital Outlay – Other Improvements (12516-66300-16000) | \$ 508,351 |
| To amend the budget for the construction of the city-wide fiber network as approved by the City Council on September 10, 2013. | |
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| 5. Increase Capital Outlay – Vehicles (12522-66400) | \$ 10,000 |
| To amend the budget for the additional cost of purchasing a pumper fire truck, as approved by the City Council on November 12, 2013. | |
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| 6. Increase Capital Outlay – Vehicles (12522-66400) | \$ 4,345 |
| To amend the budget for the additional cost of purchasing a Fire Department sport utility vehicle. | |
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| 7. Increase Capital Outlay – Vehicles (12521-66400) | \$ 40,000 |
| To amend the budget for the purchase of a vehicle for a new police officer position, as approved by the City Council on December 10, 2013. | |
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| 8. Increase Cemetery Expansion (12542-66309-42100) | \$ 84,819 |
| To amend the budget for the additional cost of constructing drive access improvements in the Oak Hill Cemetery, as approved by the City Council on February 11, 2014. | |
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| 9. Decrease Transfer to Capital Projects Fund (12581-99114-21101) | \$ 150,000 |
| To amend the budget to reallocate funds budgeted for the Police Department construction project. | |
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| 10. Increase Fund Balance (12399-39900) | \$ 825,201 |
| To amend the budget to reflect actual reserves at October 1, 2013. | |
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| 11. Increase Fund Balance (12599-59900) | \$ 34,477 |
| Total Infrastructure Fund adjustments. | |

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RECREATION IMPACT FEES FUND

1. Increase Transfer to Capital Projects Fund (14581-99114) \$ 160,000
To amend the budget for the contract approval with Tetra Tech for services related to Phase 1B of the Lake Hiawatha Preserve Project, as approved by the City Council on January 28, 2014.
2. Increase Transfer to Capital Projects Fund (14581-99114-72118) \$ 145,135
To amend the budget for the purchase the Celebration of Praise Church property, as approved by the City Council on December 10, 2013.
3. Increase Transfer to Debt Service Fund (14581-99113-72118) \$ 247,177
To amend the budget for the issuance costs and debt service associated with the loan to purchase the Celebration of Praise Church property, as approved by the City Council on December 10, 2013.
4. Increase Transfer to Capital Projects Fund (14581-99114) \$ 73,351
To amend the budget for the Lake Hiawatha Preserve Phase 1A construction contract, as approved by the City Council on December 10, 2013.
5. Increase Transfer to Capital Projects Fund (14581-99114-72109) \$ 250,000
Decrease Recreation – Splash Park (14574-66301-72109) \$ 250,000
To amend the budget to move the Splash Park project to the Capital Projects Fund.
6. Increase Transfer to Capital Projects Fund (14581-99114-72118) \$ 7,739
To amend the budget for an HVAC energy analysis of the Celebration Center and planned additions, as approved by the City Council on February 25, 2014.
7. Increase Transfer to Capital Projects Fund (14581-99114-72118) \$ 42,466
To amend the budget for the expansion of the city-wide fiber optic network to the Celebration Center property, as approved by the City Council on February 25, 2014.
8. Increase Residential Impact Fees – Recreations (14324-32461) \$ 500,000
To amend the budget to reflect increased Recreation Impact Fees activity.

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| 9. Increase Minor Equipment (14542-55204-72118) | \$ | 2,722 |
| Increase Capital Outlay – Vehicles (14542-66400-72118) | \$ | 17,280 |
| Increase Capital Outlay – Equipment (14542-66403-72118) | \$ | 2,490 |
| Increase Transfer to Capital Projects Fund (14581-99114-72118) | \$ | 51,460 |
| To amend the budget for capital expenditures associated with the Celebration Center as discussed at a City Council workshop on March 25, 2014. | | |
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| 10. Increase Fund Balance (14399-39900) | \$ | 460,860 |
| To amend the budget to reflect actual reserves at October 1, 2013. | | |
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| 11. Increase Fund Balance (14599-59900) | \$ | 211,040 |
| Total Recreation Impact Fees Fund adjustments. | | |

POLICE IMPACT FEES FUND

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| 1. Increase Transfer to Capital Projects Fund (15581-99114-72118) | \$ | 23,134 |
| To amend the budget for the purchase the Celebration of Praise Church property, as approved by the City Council on December 10, 2013. | | |
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| 2. Increase Transfer to Debt Service Fund (15581-99113-72118) | \$ | 39,399 |
| To amend the budget for the issuance costs and debt service associated with the loan to purchase the Celebration of Praise Church property, as approved by the City Council on December 10, 2013. | | |
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| 3. Increase Transfer to Capital Project Fund (15581-99114-21101) | \$ | 22,800 |
| To amend the budget for additional Police Department Construction management fees, as approved by the City Council on February 1, 2013. | | |
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| 4. Increase Transfer to Capital Projects Fund (15581-99114-21101) | \$ | 12,600 |
| To amend the budget for additional Police Department design fees, as approved as approved by the City Council on February 25, 2014. | | |
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| 5. Increase Transfer to Capital Projects Fund (15581-99114-72118) | \$ | 1,234 |
| To amend the budget for an HVAC energy analysis of the Celebration Center and planned additions, as approved by the City Council on February 25, 2014. | | |

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| 6. Increase Transfer to Capital Projects Fund (15581-99114-72118) | \$ | 6,769 |
| To amend the budget for the expansion of the city-wide fiber optic network to the Celebration Center property, as approved by the City Council on February 25, 2014. | | |
| 7. Increase Residential Impact Fees – Police (15324-32411) | \$ | 125,000 |
| To amend the budget to reflect increased Police Impact Fees activity. | | |
| 8. Increase Fund Balance (15399-39900) | \$ | 64,638 |
| To amend the budget to reflect actual reserves at October 1, 2013. | | |
| 9. Increase Fund Balance (15599-59900) | \$ | 83,702 |
| Total Police Impact Fees Fund adjustments. | | |

FIRE IMPACT FEES FUND

- | | | |
|--|----|--------|
| 1. Increase Residential Impact Fees – Fire (16324-32411) | \$ | 50,000 |
| To amend the budget to reflect increased Fire Impact Fee activity. | | |
| 2. Increase Fund Balance (16399-39900) | \$ | 29,405 |
| To amend the budget to reflect actual reserves at October 1, 2013. | | |
| 3. Increase Fund Balance (16599-59900) | \$ | 79,405 |
| Total Fire Impact Fees Fund Adjustments. | | |

DEBT SERVICE FUND

- | | | |
|--|----|-----------|
| 1. Increase Debt Proceeds (22384-38402) | \$ | 6,000,000 |
| Increase Transfer to Capital Projects Fund (22581-99114) | \$ | 6,000,000 |
| To amend the budget for the loan related to the purchase of the Celebration of Praise Church property, as approved by the City Council on December 10, 2013. | | |

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- | | | |
|--|----|---------|
| 2. Increase Transfer from General Fund (22381-38100) | \$ | 224,438 |
| Increase Transfer from Recreation Impact Fees Fund (22381-38105) | \$ | 247,177 |
| Increase Transfer from Police Impact Fees Fund (22381-38118) | \$ | 39,399 |
| Increase Debt Service – Issuance Costs (22517-77305) | \$ | 68,659 |
| Increase Debt Service – 2013 Loan Principal (22517-77116) | \$ | 254,810 |
| Increase Debt Service – 2013 Loan Interest (22517-77216) | \$ | 187,545 |
- To amend the budget for the debt service associated with the loan for the purchase of the Celebration of Praise Church property, as approved by the City Council on December 10, 2013.

CAPITAL PROJECTS FUND

- | | | |
|---|----|---------|
| 1. Increase Transfer from Recreation Impact Fees Fund (32381-38105) | \$ | 160,000 |
| Increase Lake Hiawatha Preserve Project (32542-66301-72106) | \$ | 160,000 |
- To amend the budget for the contract approval with Tetra Tech for services related to Phase 1B of the Lake Hiawatha Preserve Project, as approved by the City Council on January 28, 2014.
- | | | |
|--|----|-----------|
| 2. Increase Transfer from General Fund (32381-38100-72118) | \$ | 131,783 |
| Increase Transfer from Recreation Impact Fees Fund (32381-38105-72118) | \$ | 145,135 |
| Increase Transfer from Police Impact Fees fund (32381-38118-72118) | \$ | 23,134 |
| Increase Transfer from Debt Service Fund (32381-38115-72118) | \$ | 6,000,000 |
| Increase Capital Outlay – Buildings (32574-66201-72118) | \$ | 6,300,052 |
- To amend the budget for the purchase of the Celebration of Praise Church property, as approved by the City Council on December 10, 2013.
- | | | |
|---|----|--------|
| 3. Increase Transfer from Recreation Impact Fees Fund (32381-38105) | \$ | 73,351 |
| Increase Lake Hiawatha Preserve Project (32542-66301-72106) | \$ | 73,351 |
- To amend the budget for the Lake Hiawatha Preserve Phase 1A construction contract approved by the City Council on December 10, 2013.
- | | | |
|---|----|---------|
| 4. Increase Transfer from Recreation Impact Fees Fund (32381-38105-72109) | \$ | 250,000 |
| Increase Recreation – Splash Park (32542-66301-72109) | \$ | 250,000 |
- To amend the budget to account for the Splash Park project in the Capital Projects Fund.

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5. Decrease Transfer from Infrastructure Fund (32381-38104-21101) \$ 150,000
Decrease Capital Outlay – Buildings (32521-66201-21101) \$ 150,000
To amend the budget to reallocate funds budgeted for the Police Department construction project.
6. Increase Capital Outlay – Buildings (32521-66201-21101) \$ 22,800
Increase Transfer from Police Impact Fees Fund (32381-38118-21101) \$ 22,800
To amend the budget for additional Police Department Construction Management Fees, as approved by the City Council on February 25, 2014.
7. Increase Professional Services – Police Station (32521-53100-21101) \$ 12,600
Increase Transfer from Police Impact Fees Fund (32381-38118-21101) \$ 12,600
To amend the budget for additional Police Department Design Fees, as approved by the City Council on February 25, 2014.
8. Increase Capital Outlay Buildings – COP (32574-62201-72118) \$ 16,000
Increase Transfer from General Fund (32381-38100-72118) \$ 7027
Increase Transfer from Recreation Impact Fees Fund (32381-38105-72118) \$ 7,739
Increase Transfer from Police Impact Fees Fund (32381-38118-72118) \$ 1,234
To amend the budget for an HVAC Energy Analysis of the Celebration Center and planned additions, approved by the City Council on February 25, 2014.
9. Increase Capital Outlay – Other Improvement (32574-66300-72118) \$ 87,795
Increase Transfer from General Fund (32381-38100-72118) \$ 38,560
Increase Transfer from Recreation Fees Fund (32381-38105-72118) \$ 42,466
Increase Transfer from Police Impact Fees (32381-38118-72118) \$ 6,769
To amend the budget for the expansion of the city-wide fiber optic network to the Celebration Center property, as approved by the City Council on February 25, 2014.
10. Increase Transfer from General Fund (32381-38100-72118) \$ 31,336
Increase Transfer from Recreation Impact Fee Fund (32381-38105-72118) \$ 51,460
Increase Capital Outlay – Buildings (32574-66201-72118) \$ 82,796
To amend the budget for the capital expenditures associated with the Celebration Center as discussed at a City Council workshop on March 25, 2014.

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WATER FUND

- | | | |
|---|----|---------|
| 1. Increase Regular Salaries (41533-12100) | \$ | 2,955 |
| Increase FICA (41533-12220) | \$ | 225 |
| Increase Defined Contribution Pension (41533-12240) | \$ | 283 |
| Increase Workers Compensation (41533-12400) | \$ | 70 |
| To amend the budget for the employee holiday bonus program, as approved by the City Council on November 12, 2013. | | |
| | | |
| 2. Decrease Fund Balance (41399-39900) | \$ | 763,434 |
| To amend the budget to reflect actual reserves at October 1, 2013. | | |
| | | |
| 3. Decrease Fund Balance (41599-59900) | \$ | 766,967 |
| Total Water Fund adjustments. | | |

SEWER FUND

- | | | |
|---|----|-----------|
| 1. Increase Regular Salaries (42535-12100) | \$ | 2,391 |
| Increase FICA (42535-12220) | \$ | 183 |
| Increase Defined Contribution Pension (42535-12240) | \$ | 234 |
| Increase Workers Compensation (42535-12400) | \$ | 54 |
| To amend the budget for the employee holiday bonus program, as approved by the City Council on November 12, 2013. | | |
| | | |
| 2. Increase Fund Balance (42399-39900) | \$ | 1,111,501 |
| To amend the budget to reflect actual reserves at October 1, 2013. | | |
| | | |
| 3. Increase Fund Balance (42599-59900) | \$ | 1,108,639 |
| Total Sewer Fund adjustments. | | |

WATER IMPACT FEE FUND

- | | | |
|--|----|--------|
| 1. Increase Professional Services – General (43533-53100) | \$ | 50,000 |
| To amend the budget for the South Lake Regional Water Initiative Group Interlocal Agreement as approved by the City Council on March 25, 2014. | | |
| | | |
| 2. Decrease Fund Balance (43599-59900) | \$ | 50,000 |
| Total Water Impact Fees Fund adjustments. | | |

CITY OF CLERMONT
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STORMWATER FUND

- | | |
|---|------------|
| 1. Increase Regular Salaries (45538-12100) | \$ 700 |
| Increase FICA (45538-12220) | \$ 53 |
| Increase Defined Contribution Pension (45538-12240) | \$ 67 |
| Increase Workers Compensation (45538-12400) | \$ 41 |
| To amend the budget for the employee holiday bonus program, as approved by the City Council on November 12, 2013. | |
| 2. Increase Professional Services – General (45538-53100) | \$ 38,580 |
| To amend the budget for the Lake Winona Stormwater Project, as approved by the City Council on March 25, 2014. | |
| 3. Decrease Fund Balance (45399-39900) | \$ 68,246 |
| To amend the budget to reflect actual reserves at October 1, 2013. | |
| 4. Decrease Fund Balance (45599-59900) | \$ 107,687 |
| Total Stormwater Fund adjustments | |

SANITATION FUND

- | | |
|---|------------|
| 1. Increase Regular Salaries (49534-12100) | \$ 1,733 |
| Increase FICA (49534-12220) | \$ 132 |
| Increase Defined Contribution Pension (49534-12240) | \$ 171 |
| Increase Workers Compensation (49534-12400) | \$ 121 |
| To amend the budget for the employee holiday bonus program, as approved by the City Council on November 12, 2013. | |
| 2. Increase Capital Outlay – Vehicles (49534-66400) | \$ 287,916 |
| To amend the budget for the purchase of a side loader garbage truck, as approved by the City Council on January 28, 2014. | |
| 3. Decrease Fund Balance (49399-39900) | \$ 365,317 |
| To amend the budget to reflect actual reserves at October 1, 2013. | |
| 4. Decrease Fund Balance (49599-59900) | \$ 655,390 |
| Total Sanitation Fund adjustments. | |

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COMMUNITY REDEVELOPMENT AGENCY FUND

- | | |
|--|------------|
| 1. Increase Streetscape Improvements (60552-66300-95100) | \$ 196,837 |
| To amend the budget for the carry forward of unexpended FY 2013 funds budgeted for streetscape improvements. | |
| 2. Decrease Fund Balance (60399-39900) | \$ 30,028 |
| To amend the budget to reflect actual reserves at October 1, 2013. | |
| 3. Decrease Fund Balance (60599-59900) | \$ 226,865 |
| Total Community Redevelopment Agency Fund adjustments. | |

CITY OF CLERMONT
RESOLUTION NO. 2014-04

NOW, THEREFORE, BE IT RESOLVED, that the above said budget amendments of the City of Clermont for the Fiscal Year 2013-2014 are hereby adopted.

DONE AND RESOLVED by the City Council of the City of Clermont, Lake County, Florida, this 8th day of April, 2014.

CITY OF CLERMONT

Harold S. Turville, Jr., Mayor

ATTEST:

Tracy Ackroyd, City Clerk

Approved as to form and legality:

Daniel F. Mantzaris, City Attorney



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Council Meeting Date					
Tuesday, April 8, 2014					
Agenda Item Name					
Purchase Approval					
Requested Action					
Move to approve purchase of equipment.					
Staff Report					
Celebration of Praise will be vacating their current building and moving into a much smaller building. There are many items that are available to purchase that would be used in the day to day operation of the building. By purchasing these items, the City would save over 60% of what it would cost to replace these needed items. Staff recommends approval of purchase of listed items totalling \$120,946.					
Legal Impact					
Additional Analysis					
Fiscal Impact Summary					
Purchase amount is included in Resolution No. 2014-04.					
Fiscal Impact		Fund Number and Description		Available Budget Amount	
\$120,946.00		10575-66403 Capital Outlay - Equipment		\$120,946.00	
Exhibits Attached (copies of original agreements)					
1. Equipment Listing			Equipment Listing.pdf		

SUMMARY

Lighting	\$	30,610.00
A/V	\$	55,731.00
Misc	\$	34,605.00
Maintenance	\$	<u>-</u>
Total	\$	<u><u>120,946.00</u></u>

LIGHTING

LIGHTING MODEL	DESCRIPTION	BRAND	QTY	NEW	USED	TOTAL ESTIMATED VALUE
PAR 56	Theatrical Lighting	Lighting & Electronics	33	\$ 75.00	\$ 20.00	\$ 660.00
Ellipsoidals	Theatrical Lighting	Lighting & Electronics	3	\$ 260.00	\$ 150.00	\$ 450.00
Strand 200	Lighting Board	Strand	1	\$ 2,300.00	\$ 1,400.00	\$ 1,400.00
Strand Lighting Boards 520i	Lighting Board	Strand	1	N/A	\$ 2,900.00	\$ 2,900.00
Source Four PAR	Theatrical Light	ETC	149	\$ 150.00	\$ 100.00	\$ 14,900.00
Source Four Ellipsoidal	Theatrical Light	ETC	31	\$ 260.00	\$ 150.00	\$ 4,650.00
2 cell cyc light	Theatrical Light	Unk	6	\$ 450.00	\$ 80.00	\$ 480.00
Ellipsoidal	Theatrical Light	Lighting & Electronics	3	\$ 200.00	\$ 50.00	\$ 150.00
PAR 36 degree	Theatrical Light	Lighting & Electronics	1	\$ 65.00	\$ 20.00	\$ 20.00
AWP30SDC Personal Lift	Industrial Equip	Genie	1	\$ 11,000.00	\$ 5,000.00	\$ 5,000.00
				TOTAL	\$	30,610.00

AUDIO VIDEO

TOTAL ESTIMATED

ITEM	SANCTUARY	AMP ROOM	YOUTH ROOM	GYM	CLASSROOM	BUS	MEDIA ROOM	QTY	NEW	USED	VALUE
Alesis MicroVerb 4	1							1	\$135.00	\$80.00	\$80.00
Audio Rack - wheeled			2					2	?	\$50.00	\$100.00
Behringer Composer Pro limiter	1							1	?	\$40.00	\$40.00
Behringer Composer Pro XL limiter	2							2	\$130.00	\$45.00	\$90.00
Behringer Multicom Pro	1							1	?	\$40.00	\$40.00
Behringer Multicom Pro XL	2							2	\$150.00	\$45.00	\$90.00
Behringer Eurolive B1220 Pro floor monitor	4							4	\$280.00	\$160.00	\$640.00
Behringer Digital Mixer X32	2							1	3 \$2,800.00	\$2,800.00	\$6,900.00
Behringer Truth B2031A studio monitor (pair)								1	\$200.00	\$120.00	\$120.00
Crown Macro-Tech 1202 power amp	1	3						4	Discontinued	\$450.00	\$1,800.00
Crown Macro-Tech 2402 power amp	1	2						3	Discontinued	\$600.00	\$1,800.00
Crown Macro-Tech 3600 VZ power amp	4							4	Discontinued	\$1,000.00	\$4,000.00
dbx BSS FCS-960 Dual Graphic EQ	2							2	\$1,500.00	\$475.00	\$950.00
dbx 266XL compressor	1	1	2					3	Discontinued	\$60.00	\$180.00
dbx 165XL compressor								1	Discontinued	\$65.00	\$65.00
dbx DriveRack 260 loudspeaker management	1							1	\$1,000.00	\$440.00	\$440.00
dbx DriveRack 4820 loudspeaker management								1	\$3,200.00	\$2,000.00	\$2,000.00
dbx DriveRack PA								1	Discontinued	\$200.00	\$200.00
Denon DN-T625 CD/Cassette Combo			1					1	Discontinued	\$70.00	\$70.00
FSR Compass S2 (CN-2002) video switcher								1	Discontinued	\$30.00	\$30.00
FSR CVD-4 Composite Video Distribution Amp								1	Discontinued	\$30.00	\$30.00
FSR MDC-MK1 computer to video scan converter								1	Discontinued	\$25.00	\$25.00
FSR RGB-4 1x4 RGBHV Distribution Amp								1	\$500.00	\$150.00	\$150.00
Gemini CD-110 CD player			1					1	Discontinued	\$35.00	\$35.00
JBL AM6340 64								3	\$3,727.00	\$1,304.00	\$3,912.00
JBL AM 6315/95								7	\$2,998.00	\$1,049.30	\$7,345.10
JBL 2242HP/L								8	\$694.00	\$242.89	\$1,943.12
ISQ 2 15								4	\$139.95	\$48.98	\$195.92
Knox ProSwitch Alpha 81 8x1 audio video switcher								1	\$700.00	\$100.00	\$100.00
Elki LC-XS Powerhouse projector	1							1	Discontinued	\$500.00	\$500.00
Listen Technologies LT-800-072-SQ-N transmitter	1							1	\$690.00	\$300.00	\$300.00
Lowell speaker distribution controller	1							1	\$135.00	\$20.00	\$20.00
Marantz PMD351 cassette/CD player	2				1			3	Discontinued	\$50.00	\$150.00
Neumann KM184 condenser mic	6							6	\$850.00	\$575.00	\$3,450.00
Panamax MAX100 power conditioner	1		2		1			4	\$290.00	\$110.00	\$440.00
Panasonic AG-MX70 Digital AV Mixer								1	Discontinued	\$1,300.00	\$1,300.00
Behringer P16-M Powerplay 16 personal mixer								1	\$250.00	\$200.00	\$200.00
Microframe D6340 timer display	1							1	\$48.00	\$220.00	\$220.00
Rapco 16-channel audio snake								1	\$320.00	\$175.00	\$175.00
Rapco 24-channel audio snake & box			1					1	\$560.00	\$250.00	\$250.00
Sabine GRQ-3102 Graph-Q equalizer	1	1	2					5	Discontinued	\$160.00	\$800.00
Samson 400W Powered Mixer XML410				1				2	Discontinued	\$200.00	\$200.00
Silk Daiwa 08 tripod system	2							2	\$2,000.00	\$1,800.00	\$3,600.00
Sony CCD-050 Camera Control Unit								3	Discontinued	\$300.00	\$900.00
Sony DVP-N5725P CD/DVD Player								1	Discontinued	\$20.00	\$20.00
Sony DSR-1500A Digital Videocassette Recorder	2							1	Discontinued	\$300.00	\$900.00
Sony PVM-14L5 CRT monitor								1	Discontinued	\$1,700.00	\$5,100.00
Soundcraft Spirit E12 mixer			1	1				2	Discontinued	\$180.00	\$360.00
Soundcraft Spirit FX15 mixer								2	Discontinued	\$290.00	\$580.00
Tascam CC-222 CD/Cassette					1			1	Discontinued	\$550.00	\$1,100.00
Tascam CC-222MKII CD/Cassette			2					1	Discontinued	\$200.00	\$200.00
TOA 900 Series II Premiere Sound	1							1	\$300.00	\$75.00	\$75.00
TOA 900 Series II A-903MK2 amplifier		1						1	\$330.00	\$75.00	\$75.00
TOA BG-1120 integrated amplifier			1					1	Discontinued	\$65.00	\$65.00
Toshiba DVD Recorder DR430			1					1	\$110.00	\$80.00	\$80.00
TV/Audio Rolling cart		1						1	?	\$160.00	\$160.00
Behringer Xenyx 802 8-input, 2-bus mixer	2							1	\$65.00	\$40.00	\$40.00
								2	?	\$500.00	\$1,000.00
TOTAL										\$	\$5,731.14

* must confirm equipment behind rear-proj screens *

<http://www.sabine.com/newsite/gfbx2.html>
<http://www.samsontech.com/samson/products/powerd-mixers/xml/xml410/>

<http://www.soundcraft.com/products/archived.aspx>
<http://www.soundcraft.com/products/archived.aspx>

http://www.toaelectronics.com/products/900_Series_Mixer-Amplifiers.htm
http://www.toaelectronics.com/products/900_Series_Mixer-Amplifiers.htm
http://www.toa-products.com/international/download/manual/prd015_mt1e.pdf

MISCELLANEOUS INVENTORY						
ITEM	LOCATION	QTY REQUESTED	RESEARCHED PRICE	PROP. IND PRICE	TOTAL ESTIMATED VALUE	REFERENCE
Small Board Room Table	Meeting Room	1	\$280 (used)	\$ 280.00	\$ 280.00	Global
Board Room Chairs	Meeting Room & Offices	8	\$20 (used)	\$ 20.00	\$ 160.00	Wal-Mart
Grey Plastic Chairs	Locker Rooms, Chorus Room, Various Loc.	372	\$47.99 (new)	\$ 12.50	\$ 4,650.00	bizchair.com
Grey Plastic Chairs-Movers	Locker Room	2	\$48.99 (used)	\$ 15.00	\$ 30.00	bizchair.com
Locker Unit (42 ind. Lockers)	Locker Room	2	\$119.00 (24 count used)	\$ 50.00	\$ 100.00	ebay.com
Wood & Fabric Chairs - Sanctuary	Sanctuary	613	\$59.99 (used)	\$ 25.00	\$ 15,325.00	Custom Church Chairs
Wood & Fabric Chairs - Storage	Sanctuary Storage	363	\$59.99 (used)	\$ 25.00	\$ 9,075.00	Custom Church Chairs
White Pool Lounge Chairs	Pool	11	\$52.47 (new)	\$ 5.00	\$ 55.00	thetoolworkshop.com
Outdoor Bench and Round Table Combo	Pool	2	\$858.99 (new)	\$ 150.00	\$ 300.00	School Outfitters
Outdoor Bench and Round Table Combo	Pool	1	\$858.99 (new)	\$ 150.00	\$ 150.00	School Outfitters
Waiting Room Seats	Rec Entrance Lobby	2	\$528.00 (new)	\$ 150.00	\$ 300.00	wayfair.com
8' x 36" Rectangular Table	Sanctuary Hallway	12	\$119.00 (new)	\$ 25.00	\$ 300.00	bizchair.com
50" Banquet Round Tables	Sanctuary Hallway, Chorus Room	33	\$100 (new)	\$ 35.00	\$ 1,155.00	classroom essentials.com
50" Banquet Round Carts	Sanctuary Hallway, Chorus Room	6	\$160.99 (new)	\$ 15.00	\$ 90.00	schooloutfitters.com
Chorus Riser Platform (3 levels)	Sanctuary Stage & Hallway	1	\$3,000 (new)	\$ 500.00	\$ 500.00	wayfair
AV Carts	Various Location	2	78.99 (new)	\$ 25.00	\$ 50.00	Black H. Wilson
Crowd Stantions	Various Location	6	\$46.86 (used)	\$ 16.66	\$ 100.00	displays 2 go
Volleyball Set	Electrical Room	1	\$1049.95 (new)	\$ 350.00	\$ 350.00	www.sportsfanoutlet.com
Basketball Ball Holder	Electrical Room	1	\$59 (new)	\$ 15.00	\$ 15.00	Pro Player
Floor Gym Mats	Electrical Room	18	\$256 (new)	\$ 90.00	\$ 1,620.00	gopher.com
TOTAL ESTIMATED VALUE				\$	\$ 34,605.00	

[illegible]



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Council Meeting Date		
Tuesday, April 8, 2014		
Agenda Item Name		
Grant Acceptance and Budget Amendment		
Requested Action		
Move to approve acceptance of grant and budget amendment of \$117,126.		
Staff Report		
City of Clermont was successful in winning the Staffing for Adequate Fire and Emergency Response (SAFER) grant in the amount of \$1,308,375 (over two years- 3 years for any veterans hired). Council approved to proceed with the submission process August 27, 2013. The City of Clermont will need to respond by April 18, 2014 to accept this award. Note: The Fire Department inquired with USDHS/FEMA Grant Specialist on grant narrative for clarification due to addressing an agreement with our County referred to as an Inter-local Service Boundary Agreement (ISBA). The SAFER Program office approved if we open a new station, we can move staffing to staff an additional engine as long as we continue to meet the grant objectives and meet NFPA standards.		
Legal Impact		
Additional Analysis		
Fiscal Impact Summary		
Based on a hire date of August 1, the cost of the additional firefighters is \$65,868 for salaries and benefits and \$51,258 for operating and capital items. The grant funds 100% of the salaries and benefits cost for the current fiscal year, but does not fund any operating or capital costs. Budget amendment will include an increase to total Fire Department expenditures of \$117,126 and an increase to Federal Grants -SAFER revenues in the amount of \$65,868.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
\$65,868.00	Various Salaries and Benefits	\$0.00
\$1,353.00	10522-55200	\$0.00
\$49,500.00	10522-55203	\$0.00
\$405.00	10522-55409	\$0.00
Exhibits Attached (copies of original agreements)		
1. Fire Department SAFER Grant	Fire Dept SAFER Grant.pdf	

Pamela McDuffee

From: Kathy Johnston
Sent: Friday, March 21, 2014 5:31 AM
To: Pamela McDuffee
Subject: Fwd: Award Notification (Application Number: EMW-2013-FH-00073)

Sent from my Galaxy S4III

----- Original message -----

From: firegrants@dhs.gov
Date: 03/21/2014 5:07 AM (GMT-05:00)
To: Kathy Johnston
Subject: Award Notification (Application Number: EMW-2013-FH-00073)

Congratulations!

Your grant application submitted under The Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Grant Programs Directorate FY 2013 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program has been approved for award. Please go to the Assistance to Firefighters eGrants system at <https://portal.fema.gov> to accept or decline your award. Enter the same User Name and Password used to complete the online application as requested on the login screen.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select View Award Package from the drop down menu; click Go to view your Award Package. After review of your award package, you will need to indicate either your acceptance or declination of award. PLEASE NOTE: If you wish to accept the award, you should do so immediately as the 90-day recruitment period has begun. When you have finished, please print your award package for your records.

As a reminder, awards made under the Hiring of Firefighters Category require the support of your governing body prior to acceptance of the award. Therefore, by accepting this award you are confirming that you have discussed this application with your local officials and that there is a clear understanding of the long-term obligations of a SAFER grant and that both the department and governing body are committed to fulfilling the requirements of this grant immediately upon acceptance.

If you choose to decline the award, you waive all future rights to this award.

If you accept your award, you will now see a link on the left side of the screen that says Update 1199A in the Action column. Click this link as it will take you to the SF-1199A Direct Deposit Sign-up Form. If you have not done so already, please complete the SF-1199A on-line. When you have finished, you must submit the form electronically. Then, using the Print 1199A button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 301-998-8699. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed, you will receive an email indicating the form is approved. After which you will be able to request payments online.

If you have any questions regarding your SF-1199A, please call 1-866-274-0960.

Entire Application

Overview

*** Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application?**

Yes, I am a member/officer of this applicant

If you answered **No**, you must please complete the preparer information below. If you answered **Yes**, please skip the Preparer Information section.

Note: Fields marked with an * are required.

Preparer Information

*Preparer's Name

*Address 1

Address 2

*City

*State

*Zip

-
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In the space below please list the **Primary** person your organization has selected to be the **point of contact** for this grant. This should be a Chief Officer or long time member of the organization who will see this grant through completion, has the authority to make decisions on and to act upon this grant application.

The Primary Contact, as listed below, is the person for which all exchanges of information will be made relative to the application. If you are not the person to be contacted please provide the appropriate person's contact information below.

In addition to the Primary Contact information, you will be asked to provide two (2) Alternate points of contact on the next page. The Alternate contacts should also be able to answer any questions relative to this application in the event that Primary Contact is unavailable. When you are finished, click the Save and Continue button below.

Reminder: Please list only phone numbers where we can get in direct contact with the point of contact(s).

Note: Fields marked with an * are required.

Primary Point of Contact

*Title

Assistant Fire Chief of Admin

Prefix

Mr.

*First Name

David

Middle Initial

G

*Last Name

Kilbury

*Primary Phone

352-394-7662 Ext. 213 Type work

*Secondary Phone

352-267-2792 Ext. Type cell

Optional Phone

Ext. Type Select

Fax 352-241-4904
*Email dkilbury@clermontfl.org

Contact Information

	Alternate Contact 1 Information
* Title	Fire Chief
Prefix	Mr.
* First Name	Carle
Middle Initial	L
* Last Name	Bishop
* Primary Phone	352-394-7662 Ext. 204 Type work
* Secondary Phone	352-394-6093 Ext. Type home
Optional Phone	352-267-3299 Ext. Type cell
Fax	352-241-4904
* Email	cbishop@clermontfl.org

	Alternate Contact 2 Information
* Title	Assistant Fire Chief OPS
Prefix	Mr.
* First Name	Joseph
Middle Initial	
* Last Name	Silvestris
* Primary Phone	352-394-7662 Ext. 203 Type work
* Secondary Phone	352-551-5040 Ext. Type cell
Optional Phone	Ext. Type Select
Fax	352-241-4904
* Email	jsilvestris@clermontfl.org

Applicant Information

EMW-2013-FH-00073

Originally submitted on 08/22/2013 by David Kilbury (Userid: dkilbury)

Contact Information:**Address: 439 W. Hwy 50****City: Clermont****State: Florida****Zip: 34711****Day Phone: 3523947662X213****Evening Phone: 3524046241****Cell Phone: 3522672792****Email: dkilbury@clermontfl.org****Application number is EMW-2013-FH-00073**

- | | |
|---|---------------------------------------|
| * Organization Name | City of Clermont (FL) Fire Department |
| * What kind of organization do you represent? | Combination (Majority Paid/Career) |
| If you answered combination, above, what is the percentage of career members in your organization? | 99 % |
| * Type of Jurisdiction Served | City |
| If other, please enter the type of Jurisdiction | |
| * In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? | Lake County, Florida |
| * <u>Employer Identification Number</u> | 59-6000290 |
| * Are you sharing an EIN with another organization? | No |
| If yes, please enter the name of the entity with whom you share an EIN | |
| * What is your organization's <u>DUNS Number</u> ? | 619250710 |
| * Is your <u>DUNS Number</u> registered in <u>SAM.gov</u> (System for Award Management previously CCR.gov)? | Yes |
| * I acknowledge that before receiving a Federal Award from the Assistance to Firefighters Grant Program, my organization (Entity) must register in <u>SAM.gov</u> prior to being awarded. | ✓ |

Note: Please be advised that you must renew your registration in SAM.gov annually. If you have previously registered in SAM.gov, click here to check the expiration date on your current registration. If your organization is currently not registered in SAM.gov, please complete the registration shortly after submitting this application. If you need assistance please contact The Federal Service Desk or your financial office if your organization is a part of the local government.

Headquarters Physical Address

- | | |
|----------------------|---------------|
| * Physical Address 1 | 439 W. Hwy 50 |
|----------------------|---------------|

Physical Address 2

* City Clermont
* State Florida
* Zip 34711 - 3031
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Mailing Address

* Mailing Address 1 439 W. Hwy 50

Mailing Address 2

* City Clermont
* State Florida
* Zip 34711 - 3031
[Need help for ZIP+4?](#)

Account Information

* Type of bank account Checking
* Bank routing number - 9 digit number on the bottom
left hand corner of your check 063109935
* Your account number 7441029308

Additional Information

* For this fiscal year (Federal) is your jurisdiction
receiving Federal funding from any other grant
program that may duplicate the purpose and/or scope
of this grant request? No
* If awarded this grant, will your jurisdiction expend
greater than \$500,000 in Federal share funds during
the Federal fiscal year in which the grant was
awarded? Yes
* Is the applicant delinquent on any federal debt? No

If you answered yes to any of the additional questions
above, please provide an explanation in the space
provided below:

If awarded this grant, the City of Clermont projects expenditures for the first Federal fiscal year to be \$637,482
for nine (9) new additional firefighters.

Applicant Characteristics (Part I)

* Are you a member of a <u>Fire Department</u> or authorized representative of a fire department?	Yes
* Are you a member of a Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property?	No
* Please indicate the type of community your organization serves.	Suburban
* What is the square mileage of your first-due response area?	15
* What percentage of your response area is protected by hydrants?	85 %
* Does your organization protect critical infrastructure of the state?	Yes
Percentages in three answers below must sum up to 100%:	
* How much of your jurisdiction's land use is for agriculture, wild land, open space, or undeveloped properties?	35 %
* What percentage of your jurisdiction's land use is for commercial, industrial, or institutional purposes?	30 %
* What percentage of your jurisdiction's land is used for residential purposes?	35 %
* How many occupied structures (commercial, industrial, residential, or institutional) in your jurisdiction are more than four stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc.	1
* What is the permanent resident population of your <u>Primary/First-Due Response Area or jurisdiction served?</u>	30125
* How many stations are operated by your organization?	3
* Please indicate if your department has a formal automatic/mutual aid agreement with another community or fire department and the type of agreement that exists.	Both automatic and mutual aid
* What services does your organization provide?	Structural Fire Suppression Wildland Fire Suppression Medical First Response Basic Life Support Advanced Life Support Hazmat Operational Level Hazmat Technical Level Rescue Operational Level Rescue Technical Level

Active Firefighting Staff, use these definitions to answer the questions about "firefighter" positions.
--

Active Firefighter Position	An individual having the legal authority and responsibility to engage in fire suppression; being employed by a fire department of a municipality, county, or fire district; being engaged in the prevention, control, and extinguishing of fires; and/or responding to emergency situations in which life, property, or the environment is at risk. This individual must be trained in fire suppression, but may also be trained in emergency medical care, hazardous materials awareness, rescue techniques, and any other related duties provided by the fire department.
Full-time Paid Firefighter Position	Full-time positions are those that are funded for at least 2,080 hours per year (i.e., 40 hours per week, 52 weeks per year.) The program office will also consider funding the sharing of a full-time position with sufficient justification. A job-share position is a full-time position that is occupied by more than one person.
Part-time Paid Firefighter Position	Part-time paid firefighters receive pay for being on duty at the fire station, whether or not they respond to any alarms. They may or may not receive benefits.
Volunteer Firefighter Position	Volunteer firefighters receive no financial compensation for their services other than life/health insurance, workers compensation insurance, and/or stipend per call.

SAFER intends to improve or restore local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the enhanced or restored staffing, a SAFER grantee's response time will be reduced sufficiently and an appropriate number of trained personnel will be assembled at the incident scene. The following questions are designed to help us understand the staffing changes that have occurred in your department over the past several years and how the grant will assist in restoring your staffing levels.

Use the following definitions when completing the table below.

Total # of Operational Career Personnel — this number represents the total number of authorized and funded active, full-time uniformed/operational career positions employed by your department on the dates indicated. (Note: only operational positions — including operational officers — should be included)

Operational Officers — of the operational career positions indicated in the "Total # of Operational Career Personnel" field above, how many of those serve in operational officer-level (both command and company) positions?

NFPA Compliance — of the "Total # of Operational Career Personnel" indicated, how many are assigned to field or response apparatus positions that directly comply with NFPA 1710 (Section 5.2.4.2 — Initial Full Alarm Assignment Capability) or NFPA 1720 (Section 4.3 — Staffing and Deployment)? (Note: Officers should also be included in this number but only if they directly support NFPA 1710 or NFPA 1720 compliance)

Note: The number of **career positions** in any of these fields should include positions which are job-shared. Job-shared positions will be counted as one (1) regardless of how many personnel fill those positions.

For more information regarding these standards please see the program guidance or go to www.nfpa.org/saferactgrant

	Total # of Operational Career Personnel	# Operational Officers	# NFPA Support
* Staffing levels as of January 1, 2008	#49	#17	#45
* Staffing levels as of June 30, 2012	#48	#17	#41
* Staffing levels at the time of application	#48	#17	#41
* If awarded this grant, how many authorized and funded active, full-time uniformed career positions will be in your department? (Whole Numbers only)	#57	#17	#50

* If awarded the number of positions requested in this application, will this restore your department's staffing

level to the level that existed before the department lost N/A
positions to layoffs or attrition?

* At the time of application, how many positions in your
department are filled with part-time paid firefighters?
Note: If you utilize part-time firefighters, please explain,
in your narrative, the number of part-time firefighters, 0
the number of NFPA support positions that these part-
time firefighters occupy, and how they are scheduled to
meet your staffing needs.

* At the time of application, how many active volunteer
firefighters are in your department? 1

* If awarded this grant, how many active volunteer
firefighters will be in your department? 1

* Do you currently report to the National Fire Incident
Reporting System (NFIRS)? Yes

Applicant Characteristics (Part II)

	2012	2011	2010
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	# 0	# 0	# 1
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	# 1	# 2	# 1
* What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	# 0	# 0	# 0
* What is the total number of line of duty <u>member injuries</u> in your jurisdiction over the last three calendar years?	# 0	# 2	# 3

* What is your department's operating budget (including personnel costs) for your current (at time of application) **fiscal** year and for the previous three **fiscal** years? Please indicate in the text box next to each of the budget figures what fiscal year that amount pertains to.

4860494

Budget: 5244445 Fiscal Year: 2012
 Budget: 5260505 Fiscal Year: 2011
 Budget: 4924513 Fiscal Year: 2010

* What percentage of your annual operating budget is derived from:
 Enter numbers only, percentages must sum up to 100%

Taxes?	100 %
Grants?	0 %
Donations?	0 %
Fund drives?	0 %
Fee for Service?	0 %
Other?	0 %

If you entered a value into Other field (other than 0), please explain

* How many **frontline** vehicles does your organization have in each of the types or classes of vehicle listed below that respond to first alarm assignments in support of NFPA 1710/1720? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. If you have multiple vehicles of the same type which have a different number of riding positions, please use the "average" number and provide additional information in the text box provided. Enter numbers only and enter 0 if you do not have any of the vehicles below.

Type or Class of Vehicle	Total Number of Frontline Vehicles	Total Number of Available Riding Positions per Frontline Vehicle	Total Number of Filled Riding Positions per Frontline Vehicle per first alarm assignment
Engines (or Pumpers): (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Quint (Aerial device of less than 76 feet), Type I engine, Type II engine	#2	#8	#6

Tankers: (pumping capacity of less than 750 gpm and water capacity of 1,000

gallons or more):

Tanker, Tender, Foam Tanker/Tender (greater than 1,250 gallon tank capacity)

#0

#0

#0

Aerial Apparatus:

Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint (Aerial device of 76 feet or greater)

#2

#8

#5

Brush/Quick attack : (pumping capacity of less than 750 gpm and water capacity of at least 300 gallons):

Brush Truck, Patrol Unit (Pick up w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Wildland/Urban Interface Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine

#1

#2

#2

Rescue Vehicles:

Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit

#1

#6

#2

Other:

EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle, Other Vehicle.

#2

#9

#2

Please use this comments section if you wish to provide any additional information with regards to the **Type or Class of Vehicle** section above.

One of the Aerial apparatus and the Rescue vehicle are split staffed. If it is a commercial fire, personnel staff the Tower and respond. if the fire is a residential, the personnel staff the Heavy Rescue and respond.

Department Call Volume

* How many responses per year by category?

Do not include responses/calls where your department was dispatched to provide mutual/automatic aid. (Enter whole numbers only; if you have no calls for any of the categories, enter 0.)	2012	2011	2010
Structural Fires	#58	#36	#84
Vehicle Fires	#11	#9	#16
Vegetation Fires	#19	#53	#29
EMS	#2956	#3035	#2675
Rescue	#69	#49	#50
Hazardous Condition/Materials Calls	#113	#105	#92
Service Calls	#407	#378	#309
Good Intent Calls	#68	#77	#189
False Alarms	#300	#266	#118
Other Calls and Incidents	#12	#3	#30
Totals	#4013	#4011	#3592

* In an average year, how many times does your organization receive mutual/automatic aid?	63
---	----

* In an average year, how many times does your organization provide mutual/automatic aid? (Do not include first-due responses claimed above.)	100
---	-----

Request Details

The activities for your organization are listed in the table below.

Category	Number of Entries	Total Cost
<u>Hiring or Rehiring Firefighters</u>	1	1308375

Hiring or Rehiring Firefighters

* 1. Select which line-item below best describes your organization and the NFPA standard you are attempting to meet.

NFPA Requirements						
Check One	NFPA Standard (see the Program Guidance for more detail regarding these standards)	Department Characteristics	Demographic	Assembly Staffing	Response Time	Frequency of Time
	1710	Career	With Aerial	15	8 min	90%
	1710	Career	Without Aerial	14	8 min	90%
X	1720 - Urban	Urban Combo/Vol	> 1,000 pop/square mile	15	9 min	90%
	1720 - Suburban	Suburban Combo/Vol	500 - 1,000 pop/square mile	10	10 min	80%
	1720 - Rural	Rural Combo/Vol	< 500 pop/square mile	6	14 min	80%
	1720 - Remote	Remote Combo/Vol	Travel > 8 mi	4	n/a	90%

* 2a. In your best estimate, with your current staffing levels and without having to use overtime to fill the vacant positions, how often does your organization meet the NFPA assembly requirements detailed in the table above?

Rarely (1 to 19%)

[Help](#)

Retention Applicants: Answer this question as you would IF the layoff's had been executed prior to the start of the application period.

* 2b. With the additional or restored staffing requested in this application, how often do you anticipate that your organization will meet the NFPA assembly requirements detailed in the table above?

Always (100%)

[Help](#)

* 3a. Given your current staffing levels, without using overtime to fill vacant positions, and given the number of structure fires indicated in the "Department Call Volume" section of your application, what is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities? (Up to one decimal e.g., 2.5)

3

Retention Applicants: Answer this question as you would IF the layoff's had been executed prior to the start of the application period.

* 3b. With the additional or restored staffing requested in this application and given the number of structure fires indicated in the "Department Call Volume" box of your application, what will be the average actual staffing level on your first arriving engine company

4

or vehicle capable of initiating suppression activities? (Up to one decimal e.g., 2.5)

* 4. Is your request for hiring firefighters based on a risk analysis and/or a staffing needs analysis?

Yes

Historical review of run data of department RMS and Standards of Cover determined that we rarely meet the recommendations of 1710/1720.

If Yes, describe how the analysis was conducted.

Yes, NFPA 1582 compliant

* 5. If awarded a grant for hiring additional firefighters, will you provide them with an entry-level physical in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments, 2003 Edition, Chapter 6?

* 6. Do you currently provide annual medical/physical exams in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments 2003 Edition, Chapter 6?

Yes, NFPA 1582 compliant

* 7. Will the personnel hired meet the minimum local or State EMS training and certification requirements, as designated by your agency?

Yes

* 8a. Do you assure that your organization will, to the extent practicable, seek, recruit, and hire members of racial and ethnic minority groups and women to increase their ranks within your department?

Yes

* 8b. If so, explain what efforts your organization has instituted and how successful those efforts have been.

Active Fire Explorer Post with minority members, job fairs, Fire Academy visits, and the demograhic make up of the municipality and historical experience with applicants from previous vacant positions.

If not, explain what policies and procedures you will implement to assure that, to the extent possible, you will seek, recruit, and hire minorities and women.

If additional space is needed for your response, please include it in the Narrative section of your application.

* 9a. Does your organization currently have a policy ensuring that firefighters in positions filled under the SAFER grants are not discriminated against for, or prohibited from, engaging in volunteer firefighting activities in another jurisdiction during off-duty hours.

Yes

* 9b. If so, explain what efforts your organization has instituted and how successful those efforts have been.

Pactice and adherence to Federal Law, State law, City Personnel policy, and Department SOP's.

If not, explain what policies and procedures you will implement to assure that, to the extent possible, this requirement will be met. If additional space is needed for your response, please include it in the Narrative section of your application.

* 10. Does your department currently have a policy in place to recruit and hire veterans?

Yes

The requirement of all applicants for career firefighter must have at a minimum either 1-year fire service experience (paid or volunteer) or 4-years of active military experience with honorable discharge to be eligible for employment consideration.

10b. If yes, please provide a brief description of the policy in place.

Budget Item

* What is the type of position being filled with this Hiring activity

line item?

Note: Only one type of position can be requested per line item. If you are seeking funding for more than one type of position or vacancy, you **MUST** enter each one separately by clicking on the "Add Budget Item" link. You can however have multiple line items for each position type and this should be used when the salary and benefits are different for each position/activity being requested.

Hiring new firefighters to enhance compliance with the applicable sections of NFPA 1710/1720 as described in the program guidance.

If you selected the rehiring or the retention activity option above, have you issued layoff notices for the positions?

If yes, you will be required to attach copies of the official, signed, and issued layoff notices that correspond to the number of positions being requested.

If no, you cannot apply under the **rehiring activity**. If applying under the **retention activity** and have **not** issued layoff notices, please contact the help desk at 1.866.274.0960 for instructions on completing this question.

Please be sure you have read and understand the eligibility requirements for the rehire and retention activities in program guidance.

* How many full-time firefighter positions, including job-shares, are you requesting?

Note: Applicants requesting positions under the **rehiring of firefighters activity** (e.g., rehire, retention, or attrition) can request up to the number of positions that have been laid-off, received official notification of layoff action, or vacated due to attrition as described in the program guidance. Please note, if the positions being requested were not previously job-shared, then you will not be eligible to job-share these positions if awarded.

9

"Full-time" is considered 2,080 hours or more worked per year and entitles the employee to receive benefits earned by the other full-time employees in the organization. "Job-share" is the term used to describe the hiring of more than one person to fill one full-time position. Part-time positions are less than 2,080 hours per year. Often part-time employees do not earn benefits or do not earn them at the same rate or level as full-time employees.

If you are requesting to fund a position that will be "shared" by more than one individual (e.g., job-shared), please indicate how many individuals will fill that position, provide an explanation as to why the position will be shared, and indicate whether or not this position is currently being job-shared. For applicants who are applying under the rehire, retention, and/or attrition activities, if the positions being requested were not previously job-shared, then you will not be eligible to job-share these positions if awarded.

This request is 3 new firefighters per shift.

* What are the anticipated two year costs per requested Firefighter?

Base Salary:	\$ 43223
Benefits Cost:	\$ 27608

Year 2 Salary:	\$ 44952
Year 2 Benefits:	\$ 29592

Budget

Hiring or Rehiring of Firefighters:

There is a two-year period of performance for grants awarded under the Hiring of Firefighters Category. Should the actual salary and benefits costs requested for reimbursement exceed awarded Federal funds, the grantee would be obligated to pay 100 percent of those costs. Therefore, please be sure you have provided accurate salary and benefit information and have confirmed this information with your Human Resources and/or Financial Office.

If you want to change any of the budget amounts on the matrix, you need to change the salary and benefit information on the previous Request Details screen.

Budget Matrix

	First 12-Month Period	Second 12-Month Period	Total
<u>Personnel</u>	389,007	404,568	793,575
<u>Benefits</u>	248,472	266,328	514,800
Total:	637,479	670,896	1,308,375
Total Federal Share	637,479	670,896	1,308,375

Narrative Statement for Hiring or Rehiring of FireFighters

*** Element #1 - Project Description (30%):** This statement should describe the following:

- Why the applicant needs the grant funds;
 - How the requested firefighters will be used within the department;
 - A description of the specific benefit these firefighters will provide for the fire department and community.
 - If the applicant is requesting funding under the rehiring of firefighters activity, the narrative should provide details as to when and why the vacancies occurred and how the vacancies have affected the service to the community.
 - Applications must also discuss how the grant would enhance the department's ability to protect critical infrastructure.
-

The reason why the City of Clermont needs the grant funds is to increase the staffing levels to meet the recommendations of NFPA 1710 and OSHA 1910. The City of Clermont was successful in rehiring two frozen firefighter positions through SAFER in 2009. Since this time period, the City's population and infrastructure has grown and the fire department remains at staffing levels of 2007/2008. Currently, the City of Clermont is only able to place a total of 12 personnel on the scene of a structure fire 24/7. During the 40-hour work week, there are additional certified office personnel available to respond and meet the recommendations of NFPA 1710, but the Clermont Fire Department staffs the Operations shift levels below the recommendations of NFPA 1710. If successful, this grant will allow the Clermont Fire Department staffing to meet the recommendations of NFPA 1710 100% of the time on a 24/7 basis.

Using the requested 9 fire firefighters will allow the Clermont Fire Department to place one additional firefighter on each of the first-out Engine and Truck Companies to bring the staffing to 4-person Companies on a 24/7 basis. Currently, a structure fire assignment receives 2 Engines (with 3-firefighters per Engine), 1 Truck (3-firefighters), 1 Heavy Rescue (2-firefighters), and a Battalion Chief which totals 12 firefighters which is below the recommendations of NFPA 1710. The department will use the 9 additional firefighters to place a total of 15 firefighters on scene if awarded this grant to meet the NFPA 1710 recommendations.

The specific benefit these firefighters will provide the department and community will be the ability to conduct interior fire suppression operations faster, safer, and more efficiently with having 4-firefighters on every first arriving Engine or Truck Company. Currently, no interior operations are able to be undertaken due to not having enough personnel arriving immediately on the first-arriving Engine or Truck Company. Interior operations are needlessly delayed awaiting additional personnel to arrive from the next-in Engine or Truck Company to begin interior operations at a structure fire which allows dangerous fire growth, increased danger of loss of life from unknown trapped occupants, and increased property damage. The current joint research effort provided through the USFA and the National Institute of Science and Technology clearly demonstrated that 4-person Engine and Truck Companies can perform initial and vital fire ground operations faster, safer, and more efficiently than a 3-person staffed Engine or Truck Company.

If awarded this SAFER grant for the 9 additional firefighters, the grant would enhance the department's ability to protect critical infrastructure throughout the City. The City of Clermont is located 25-miles northwest of Disney World. Clermont has become a very desirable location for those working in the greater-Orlando area, as well as, a prime retirement and vacation destination. The City of Clermont is the largest municipality in Lake County, Florida and is home to many Local, State, and National interests and infrastructure. South Lake Hospital is located in the City of Clermont and is the largest hospital in the Lake County region and serves as the base of operations for the Trauma Flight helicopter service within Lake County to Orlando Regional Medical Center's Level-1 Trauma Center. The City also boasts a large regional library and a large satellite campus of the University of Central Florida, as well as, Lake-Sumter Community College. In addition, three major State of Florida transportation corridors intersect in and around the City of Clermont; Highway-50, US-27, and the Florida Turnpike which runs along the northern municipal boundary. Clermont is home to the large National Training Center that trains Olympic athletes from various sporting events related to the U.S. Olympic Summer Games. The addition of these 9 new firefighter positions will allow us greater ability within the fire department to protect these and many more critical infrastructures that the community relies on that makes this such a vibrant and growing Central Florida City.

***Element #2 - Impact on Daily Operations (30%):** This statement should explain how the community and current firefighters are at risk without the requested firefighters, and to what extent that risk will be reduced if the applicant is awarded. What impact will the newly funded positions have on NFPA?

The Clermont community and current firefighters are at risk without these requested 9 additional firefighters because interior firefighting efforts are needlessly delayed waiting for additional firefighters to arrive on other fire apparatus; all while the fire continues to grow which consumes valuable property and creates a more dangerous and larger fire for the firefighters to deal with. This fact became very evident recently with the walk-in report of a commercial structure fire directly across the street from the Fire Station 1. Citizens were walking into the front lobby and telling the receptionist that the building across the street was on fire. I exited the building and called the fire in on my portable radio to dispatch a first-alarm assignment to a commercial structure fire across from Clermont Fire Station 1 with smoke showing. I ran across the street; conducted a 360-recon of the building and secured the utilities in the process. I witnessed the Engine from station one pull across the street and explained to them there was a fire in the back office according to the occupant. Everyone was confirmed out of the building by the occupant so no life safety hazard existed. I informed the Officer from the Engine to pull a line and prepare for interior operations once the next-in Company arrived. Had we been staffed with 4 firefighters on this apparatus, we could have made a quick interior attack and extinguished the fire with very minimal property damage. Due to being staffed with only three firefighters, there was a considerable and embarrassing delay waiting for additional firefighters to arrive to commence interior fire fighting operations. There was not an opportunity to reach the fire from an exterior opening. This delay waiting for additional personnel to arrive allowed continued fire-growth which created more property loss and a more dangerous environment for the firefighters to enter once additional firefighters arrived to assist in the extinguishment.

The extent that this type of risk will be reduced if Clermont Fire Department is awarded will be virtually eliminated. The first arriving Engine and Truck Company will have the ability through adequate staffing of this grant to immediately begin interior suppression operations if the conditions are permissible to make entry. No longer will the firefighters be forced to wait outside attempting to control the fire from the exterior waiting for additional personnel to arrive to meet the recommendations of NFPA 1710. This SAFER grant will allow having more trained firefighters on the scene which will equate to a more efficient and safer environment for the firefighters and the community in which we protect.

The greatest impact will be the 9 newly funded firefighter positions will provide the Clermont Fire Department with the ability to comply with the staffing recommendations of NFPA 1710 to nearly 100% compliance. In addition, the travel distances from the 3 fire station locations will allow the Clermont Fire Department with the ability to assemble 15 firefighters on the scene of a structure fire in less than 8 minutes of the entire first-alarm assignment greater than 90% (nearly 100%) of the time as recommended per NFPA 1710.

***Element #3 - Financial Need (30%):** This statement should explain the applicant's organizational budget and its inability to address the need without federal assistance, including other actions the applicant has taken to meet their staffing needs.

The City of Clermont Fire Department organizational budget has the inability to address the need of adding 9 additional firefighters without the federal assistance of the SAFER grant. The current 2013 FY budget (\$4,860,494) is lower than the FY 2010 budget (\$4,924,000). This reduced level of fire department funding prevents the Clermont Fire Department from adding additional personnel with the assistance of this SAFER grant award. We have not reduced staffing and have been operating with a very conservative operation of fire/rescue services. Though there are signs of slight economic recovery here in the Central Florida area, it would be years before the City is expected to have a rebound great enough to provide the funding to hire 9 additional firefighters. The City of Clermont has maintained a sound financial stability here in Central Florida through the difficult years of 2009 to present. This was accomplished through fiscal restraint and serious decisions from the wisdom of the City Manager, Finance Director, and City Council. We have been encouraged to seek out funding opportunities to meet the service demands of the City without raising taxes or imposing user fees on the citizens and business community. The financial future looks good for the City of Clermont due to the fiscal responsibility being that has guided it through the difficult National economic crisis. If the City of Clermont is successful in adding these 9 additional firefighters, it is expected to maintain their employment with the fire department beyond the 2 year period of performance.

Other actions that the City of Clermont has taken to meet our staffing needs in the past have been to utilize Reserve firefighter personnel to augment the shift staffing level. However, after conducting an analysis of this program, it has been determined that this program is not as cost effective as we realized. The analysis has shown that there is constant turnover of reserve personnel and that the monies spent to get NFPA medical evaluations, uniforms and PPE has actually been a cost drain on the department. The reserve firefighter program remains in place, but we are looking at different models to assist in meeting our needs. Additionally, we have required the

Fire Marshal and Fire Inspector to be certified firefighters as well and require their response to structure fires to assist in our attempt to meet the NFPA 1710 staffing recommendations. Though the concept is admirable, the reality of the success is minimal due to the limited time the fire prevention personnel are available and the poor customer service that is shown with the building contractors and businesses with our personnel leaving their pre-scheduled fire inspections to go to a fire. To maintain effective fire suppression capabilities at the levels recommended by NFPA 1710, we must hire additional career firefighters.

***Element #4 - Cost/Benefit (10%):** This statement should explain, as clearly as possible, what benefits the applicant and/or their community will realize if the project described is funded (e.g., anticipated savings and/or efficiencies).

To explain, as clearly as possible, the exact benefits that the Clermont Fire Department and the community will realize if this SAFER project is funded will be increased safety, efficiency and a reduction in loss of property and life from fire. The increased safety will be realized from having more trained firefighters able to perform vital fire ground functions earlier in the incident that will decrease the associated dangers to the citizens and the firefighters from the fire. Efficiency will be increased in proportion to the research study conducted between the USFA and the NIST that has proven scientifically that more can be accomplished sooner with trained firefighters at the structure fire incident. The potential for the reduction of property loss and the reaction of injury and death from fire is a major benefit to the City of Clermont Fire Department as well. This will be the first time in the history of this department that we will have the opportunity to meet the benchmarks and recommendations of NFPA 1710 related to staffing and response. One of the greatest benefits associated with being awarded this SAFER grant is the financial assistance the citizens and the City will realize with the partnership between the Department of Homeland Security providing firefighters at the local level to meet our fire department staffing needs for a two year period of performance.

***Element #5 - Performance (Additional Consideration):** Applicants should explain whether they have a proven track record for timely project completion and satisfactory performance in other AFG, FP&S, and SAFER awards.

Applicants should explain whether they have a proven track record for timely project completion and satisfactory performance in other AF, FP&S and SAFER Awards.

The Clermont Fire Department has a proven track record for timely project completion and satisfactory performance for all previous grants from the DHS/FEMA. Specific to previous Federal Grant compliance with no deficiencies noted during any of the reporting requirements or periods of performance are as follows:

2005 AFG for replacing non-compliant SCBA's (\$102,960)

2007 AFG for Mobile Burn Trailer (\$161,750)

2009 SAFER Rehiring of two frozen positions (\$212,452)

2010 AFG Bunker Gear Replacement (\$94,208).

Element #6 - Additional Information: If you have any additional comments you would like to include about your organization or this application, please provide them here.

The City of Clermont is the largest municipality in Lake County, Florida. Because of our size, we are called to assist area fire departments through mutual and automatic aid agreements with surrounding fire departments. This SAFER grant will allow additional resources to assist these area departments as well when the need arises.

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an * are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or

- financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by **David G Kilbury** on **08/21/2013**

Form 20-16C

You must read and sign these assurances.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an * are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement; and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable awarding office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street

City

State

Zip

Action

If your place of performance is different from the physical address provided by you in the Applicant Information, press **Add Place of Performance** button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by David G Kilbury on 08/21/2013

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

Submit Application

Application 100% complete, Submitted

Please click on any of the following links to visit a particular section of your application. Once all areas of your application are complete, you may submit your application.

Application Area	Status
Overview	Complete
Contact Information	Complete
Applicant Information	Complete
Applicant Characteristics (I)	Complete
Applicant Characteristics (II)	Complete
Department Call Volume	Complete
Request Details	Complete
Budget	Complete
Narrative Statement	Complete
Assurances and Certifications	Complete

PLEASE READ THE FOLLOWING STATEMENTS BEFORE YOU SUBMIT.

- **YOU WILL NOT BE ALLOWED TO EDIT THIS APPLICATION ONCE IT HAS BEEN SUBMITTED.** If you are not yet ready to submit this application, save it, and log out until you feel that you have no more changes. However, you must log in and submit application prior to the application deadline.
- **When you submit this application, you, as an authorized representative of the organization applying for this grant, are certifying that the following statements are true:**
To the best of my knowledge and belief, all data submitted in this application are true and correct.

To sign your application, check the box below and enter your password in the space provided. To submit your application, click the Submit Application button below to officially submit your application to FEMA.

Note: The primary contact will be responsible for signing and submitting the application. Fields marked with an * are required.

I, David G Klibury, am hereby providing my signature for this application as of 22-Aug-2013.



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Council Meeting Date					
Tuesday, April 8, 2014					
Agenda Item Name					
Property Naming Approval					
Requested Action					
Move to approve one name from selection.					
Staff Report					
City Manager Gray will present three names to the City Council to select and approve one name for the church property.					
Legal Impact					
Additional Analysis					
Fiscal Impact Summary					
Fiscal Impact		Fund Number and Description		Available Budget Amount	
Exhibits Attached (copies of original agreements)					