



**CITY OF CLERMONT
CITY COUNCIL MEETING
CLERMONT CITY HALL
AGENDA**

3:00 PM, Tuesday, November 18, 2025

Welcome to our Council meeting. In the interest of time efficiency and ensuring that everyone who wishes to address the Council is given the opportunity to do so, the following will apply to all comments made by the public. Each speaker will be permitted 3 minutes to address the Council. These time limits may be extended by the Mayor or by majority vote of the Council. To avoid disruption of the meeting, speakers should avoid inappropriate language, personal attacks and derogatory statements and direct comments to the Council. Everyone is requested to be respectful of each other even when we disagree. All public comments should be directed to the Council, and the issue at hand. Everyone should avoid personal attacks and derogatory statements. Thank you for participating in your City Government.

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

ELECTION RESULTS ACCEPTANCE

COUNCIL PRESENTATION

ADMINISTRATION OF OATH OF OFFICE OF ELECTED OFFICIALS FOR SEATS 2 AND 4

PRESENTATIONS

Quarterly Budget Report
FYE 2025 - Q4

CONSENT AGENDA

The next portion of the meeting is the consent agenda which contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Council wish to speak on a consent item, they have the same opportunity.

Item No. 1 - Meeting Minutes

Consider approval of the October 7, 2025 Council Workshop and the October 14, 2025 Council Meeting minutes.

Item No. 2 - Interlocal Agreement
Wellness Way Consulting Services

Consider approval of the third amendment to extend an additional 5 years to September 30, 2030, with the County providing funding not to exceed an additional \$35,000 per year and retroactive application to October 1, 2025.

Item No. 3 - Grant Award Agreement Approval
U.S. Immigration and Customs Enforcement

Consider agreement approval with the State Board of Immigration Enforcement Grant Program to foster cooperation and coordination with federal immigration agencies.

Item No. 4 - Justice Assistance Grant Approval
D-JG021

Consider Justice Assistance Grant for Rifle Shields with a required cost to the city in the budgeted amount of \$6,932.

**CITY OF CLERMONT
CITY COUNCIL MEETING
CLERMONT CITY HALL
AGENDA**

3:00 PM, Tuesday, November 18, 2025

Item No. 5 - Resolution No. 2025-041R
Electronic Payments

Consider establishing a uniform policy on imposing service charges for applicable payments.

Item No. 6 - Resolution No. 2025-042R
Budget Amendment No. 5

Consider Budget Amendment #5 approval for the Fiscal Year Ending 2025.

Item No. 7 - Resolution No. 2025-043R
Residential Utility Rate Reduction

Consider approval to establish a Senior Citizen Utilities Discount Program.

Item No. 8 - Piggyback Purchase Approval
Police Vehicles

Consider purchase approval under the Florida Sheriffs Asso. Contract No. FSA25-VEL33.0 with Garber Ford, Inc. and under the State of Florida Contract No. 25-10000-23-STC with Step One Automotive, to purchase 7 police vehicles in the total budgeted amount of \$320,053.60.

Item No. 9 - Request For Proposal Award
Public Communication, Social Media, and Brand Management Services

Consider awarding RFP and execute Term Contracts with True North Marketing + Public Relations; Doris Bloodsworth d/b/a Crosswords Communications Co. LLC; Appleton Creative, Inc., Redevelopment Management Associates, LLC; and The AD Leaf Marketing Firm d/b/a The AD Leaf.

Item No. 10 - Purchase Approval
Axon Enterprise

Consider the purchase of AXON Tasers, In-Car Cameras, and Body-Worn Cameras with a required cost to the city in the budgeted amount of \$1,999,777.41 paid over a five-year timeframe according to the payment plan attached.

Item No. 11 - Martin Luther King, Jr. Day Event and Parade Request

Consider approval of the event, with road closures, and signs placed on City property on January 19, 2026 at McKinney Park and continuing to Waterfront Park.

Item No. 12 - Flodash Events and Road Closure Request

Consider event and road closure request for Corporate 5k & Fitnesspalooza on January 24, 2026, and Freedom 5k on July 4, 2026.

**CITY OF CLERMONT
CITY COUNCIL MEETING
CLERMONT CITY HALL
AGENDA**

3:00 PM, Tuesday, November 18, 2025

Item No. 13 - Road Closure Request
2026 Police Dept 5K

Consider the Honor the Fallen 5k approval on February 21, 2026.

Item No. 14 - Events and Road Closure Requests
Clermont Main Street

Consider approval of the 2026 Farmers Market and Saturday Food Truck events with road closures.

Item No. 15 - Events and Road Closures Request
Clermont Main Street

Consider approval of Harvest Fest on October 31, 2026, and Hometown Holidays on November, 21, 2026.

UNFINISHED BUSINESS

Item No. 16 - Ordinance No. 2025-043 *Final*
Police Pension Plan

Consider amending the Police Officers' retirement plan to add statutory language regarding the minimum non-service disability as an existing benefit equal to 25% of average earnings.

NEW BUSINESS

Item No. 17 - Citizen Request

Safety of cyclists on bike path at Old Highway 50 and Blackstill Lake Road.

Item No. 18 - Amendment to Resolution No. 2023-023R

Consider a waiver of condition to resolution.

Item No. 19 - Ordinance No. 2025-039 *Intro/Transmittal*
Ivey Ridge LSCPA

Consider the land use change from Lake County Urban Low to City of Clermont Low Density Residential.

Item No. 20 - Ordinance No. 2025-040 *Intro*
Ivey Ridge Rezoning

Consider zoning change from Lake County Planned Unit Development to City of Clermont Planned Unit Development.

Item No. 21 - Ordinance No. 2025-041
Intro/Transmittal
McKinnon Groves LSCPA

Consider land use change from Lake County Wellness Way North to City of Clermont Wellness Way North.

Item No. 22 - Ordinance No. 2025-042 *Intro*
McKinnon Groves Rezoning

Consider a zoning change from Lake County Planned Unit Development to City of Clermont Planned Unit Development.

REPORTS

ADJOURN

**CITY OF CLERMONT
CITY COUNCIL MEETING
CLERMONT CITY HALL
AGENDA
3:00 PM, Tuesday, November 18, 2025**

Public Notice

Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

Meeting agendas are available on the city website and are posted within the first floor of City Hall.

Should any person desire to appeal any decision of the City Council with respect to any matter to be considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding may contact the Office of the City Clerk at (352) 241-7331 (Voice) no later than two (2) business days prior to the proceeding or by contacting the City Clerk's Office at cityclerk@clermontfl.org. TTY users may call via 711 (Florida Relay Service) no later than two (2) business days prior to the proceeding.

Please be advised that if you intend to show any document, picture, video or items to the Council or Board in support or opposition to any item on the agenda; a copy of the document, picture, video or item must be provided to the City Clerk for the City's records.



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Quarterly Budget Report FYE 2025 - Q4		
Requested Action		
Informational - No Action Required		
Staff Report		
Please find below the weblink to the 4th Quarter Budget Report, which represents activity from October 1st, 2024 through September 30th, 2025. The full report is also available via the Finance Department pages of the city's website. 4th Quarter Budget Report Link		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		

City of Clermont
MINUTES
CITY COUNCIL WORKSHOP
October 7, 2025

CALL TO ORDER

The City Council met in a workshop session on Tuesday, October 7, 2025, in the Clermont City Council Chambers. Mayor Murry called the workshop to order at 3:00 pm with the following Council Members present: Council Members Howard, Strange, Myers and Petersen.

Other City officials present were City Manager Van Wagner, Deputy City Manager Matthys, and City Clerk Howe.

City Manager Van Wagner gave the invocation followed by the Pledge of Allegiance.

AGENDA ITEMS

Item No. 1 – Legislative Priorities

City Manager Van Wagner informed Council that he and Council Member Howard met with Representative Yarkosky regarding the requests they will hear.

Public Services Director Brunson stated that his department would be presenting their legislative appropriation requests.

North Side Alternative Water Storage

Public Services Assistant Director Griffin spoke about the request for the north side alternative water storage. The city is asking for an extra \$1 million to help purchase land and build a 3-million-gallon storage tank for reclaimed water on the north side. This tank will serve Highland Ranch and Summit Greens, help with water pressure, give more storage, and reduce the use of drinking water for irrigation, which helps protect the aquifer. The project is expected to cost \$6 million in total, with \$1.5 million already provided by the state, so the city is looking for the remaining \$4.5 million.

Council was supportive of the project. Discussion ensued concerning the technical details of the tank, including the storage capacity as well as the areas it would serve.

Southern Area Water Treatment Plant

Public Services Assistant Director Griffin stated that the next request is for \$500,000 to purchase land in the Wellness Way area to build a new Water Treatment Plant. Currently, that area only has one water line, so the new plant would make the system more reliable and handle future growth.

Council discussed funding and if the request was enough to purchase the right property, impact fees from future growth, and environmental concerns.

City of Clermont
MINUTES
CITY COUNCIL WORKSHOP
October 7, 2025

State Road 50 Alternate Safe Pedestrian Crossing Study

Public Services Assistant Director Maiworm presented Public Services final request for \$500,000 which was for an alternate pedestrian crossing study on State Road 50. The study would explore safer pedestrian crossings at four intersections along State Route 50, with potential options including tunnels, bridges, or enhanced surface crossings. The study would include traffic and pedestrian counts, speed and sightline analyses, and recommendations on the best locations, conceptual designs, and cost estimates. The four intersections would be East Avenue, 5th Street, Lake Avenue, and 8th Street.

The study would also support future grant applications and could be tied into broader projects like downtown trails, bicycle connections, and recreational access, aiming to improve safety and connectivity rather than just roads.

Meet Us in the Middle

Parks and Recreation Director Forman stated that the city has previously submitted a request for the Meet Us in the Middle® project. He shared the request for this year requesting \$1 million to address safety concerns at the midway point of the Coast-to-Coast Trail and its intersection with Lake Minneola, a State Sovereign Land, this project will construct a plaza space and docks for up to 40 watercrafts. With no public docking facilities on the Clermont Chain on Lakes, this project will support and enhance the safety of pedestrian, bicycle and water traffic thus spurring economic development and enhanced tourism opportunities. He asked council whether to proceed with this same project for this year's request or to consider an alternative approach.

Council agreed with the proposed language.

Assistant Fire Chief Hoey stated that the Fire Department had two proposals.

Public Safety Training Facility at 12th Street

Assistant Fire Chief Hoey said that the first request is the Public Safety Training Facility. The city is requesting \$1 million in funding for site work and planning to advance this project.

While Lake County recently received \$1 million for site work and planning of its own facility located at Christopher C. Ford Park in North Groveland, the city's proposal focuses on expanding the existing 12th Street property. The city currently owns 13 acres at this site, where initial improvements, such as the installation of Connex boxes, are already in progress.

A locally based training facility would significantly reduce travel time and costs for police and fire personnel, who currently travel 35 minutes to an hour for training sessions. This travel results in extended periods where frontline units are unavailable to serve the community. Creating a multi-jurisdictional facility within city limits would not only improve training efficiency and public safety readiness but also foster collaboration with neighboring departments such as Groveland, Minneola, and Winter Garden.

City of Clermont
MINUTES
CITY COUNCIL WORKSHOP
October 7, 2025

The facility is planned to serve both the police and fire departments, providing space for on-site classes, new partnerships, and opportunities to generate revenue through future training programs.

Council Member Howard stated that he spoke with Representative Yarkosky regarding this request. Representative Yarkosky explained that the Public Safety Training Facility would likely face resistance if proposed on its own and he would want to see Sheriff Grinnell support the project and present it as a joint project for both Police and Fire.

Council Member Strange expressed the need for better regional collaboration on the Public Safety Training Facility, saying that Lake County's separate funding makes it seem local jurisdictions are not working together. She questioned spending \$1 million on drawings and site work and stated that the focus should be on results and real training needs.

Council Member Myers stated that she was in support of this request and spoke about the importance of how the request is phrased.

Council Member Myers left the workshop at 4:03pm.

Council Member Howard shared the same concerns about cost, since the Burn House was already pricey and a lot of the site needs work. He supported moving forward, focusing on making the most of what is already there.

Council Member Strange stated that she would like our legislative requests to benefit the entire state, not just our area.

Fire Station No. 5 Construction project

Assistant Fire Chief Hoey said that Fire Station No. 5 is a top priority because current response times to areas near Wellness Way are 10 to 15 minutes, which could drop to five to six minutes with the new station which will be on donated land. The estimated cost is around \$6 million for the building and site work, not including apparatus, but temporary solutions like Conex portable buildings and reserve fire trucks could provide coverage while construction is underway. There is also potential to include a police substation, creating a full public safety complex.

Discussion ensued on having Station 5 operational before the SAFER grant starts in March 2026.

City Manager Van Wagner informed the Council that discussions are underway with the pastor of the church regarding the potential use of their land for Fire Station No. 2, and that the pastor will be consulting with the Board of Trustees. Staff hopes to present a proposal to the Council soon.

Discussion ensued on a temporary Fire Station in Wellness Way, and combining transportation with Police and Fire for this request.

Council Member Howard stated that Representative Yarkosky was not enthusiastic about this project but saw the SAFER grant and any federal or other funding as positives. Overall, this was not his preferred option.

City of Clermont
MINUTES
CITY COUNCIL WORKSHOP
October 7, 2025

Council discussed funding options for this project, including the SAFER grant and Impact Fees, and considered whether it should be included as one of the legislative requests to the State.

City Manager Van Wagner explained to Council that Mike Carroll of Olympus has donated a site for Fire Station No. 5 and is also offering a temporary site at no cost. This will allow the Fire Department to have personnel in place according to the SAFER grant schedule while the permanent location is being constructed.

Mayor Murry opened the floor to public comments. There were no comments. Mayor Murry closed the floor to public comments.

Council Member Howard said that he spoke with Representative Yarkosky about Senate Bill 180 and the Live Local program. Representative Yarkosky anticipates changes to both. For Live Local, he mentioned a potential county population cutoff of 750,000, counties below that would not be affected. Regarding Senate Bill 180, the details are still uncertain, and he will follow up once more information is available.

Council discussed the Live Local program, eliminating property tax as well as wanting sales tax revenue to be returned to each jurisdiction as a percentage, rather than being retained entirely by the State.

Council agreed to prioritize all six legislative requests and seek input from Representative Yarkosky on which items he can support. Council Member Strange would like to see items five and six revised for clarity, particularly regarding sales tax and statewide benefits, to strengthen advocacy efforts.

Council Member Howard stated that the finalized list will be reviewed by Representative Yarkosky and Chris Carmody in early November to ensure the City's requests are submitted early in the legislative process.

Council discussed traffic concerns on Hartwood Marsh Road, noting it as a multi-jurisdictional issue, along with the status of the Hancock Road extension.

Council Member Howard provided an update on ambulance service from a meeting with County Commissioners. He stated that some Commissioners suggested the city is not serious because we have not provided space for their units. Providing facilities is the County's responsibility, though the Fire Department is exploring temporary solutions.

He also said that he noted a potential site on Highway 50 for the County to consider. While there was some pushback, he emphasized that Clermont and South Lake contribute significantly to County revenues and continue to receive limited services, and the County needs to take responsibility for adequate ambulance coverage.

City Manager Van Wagner reviewed the following dates for upcoming meetings:

City of Clermont
MINUTES
CITY COUNCIL WORKSHOP
October 7, 2025

- October 14 - Community Redevelopment Agency meeting at 2pm, City Council meeting at 3pm.
- October 20 – City Council workshop is no longer needed.
- October 21 – City Council workshop at 3pm regarding Alternate Water Supply, Live Well portion of Meet Us in the Middle® and Veterans Memorial.
- October 28 – City Council meeting at 3pm.

ADJOURN: With no further comments, this workshop adjourned at 4:56 pm.

APPROVED:

Tim Murry, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

CALL TO ORDER

The City Council met in a regular meeting on Tuesday, October 14, 2025, at 3:00 pm in the Clermont City Council Chambers. Mayor Murry called the meeting to order at 3:00 pm with the following Council Members present: Council Members Strange, Howard, and Myers.

Other City officials present were City Manager Van Wagner, Deputy City Manager Matthys, City Attorney Waugh, and Deputy City Clerk Wisniewski.

Absent – Council Member Petersen.

INVOCATION AND PLEDGE OF ALLEGIANCE

Police Chaplain James Pagan gave the invocation, followed by the Pledge of Allegiance.

PROCLAMATION

Deputy City Clerk Wisniewski read a proclamation recognizing Breast Cancer Awareness Month. Mayor Murry spoke about Domestic Violence Awareness Month as well.

PRESENTATIONS

Fire Chief Ezell shared that the Fire Department was recently re-evaluated by ISO and awarded a Class 1 rating, effective in December. The score significantly exceeded national, state, and peer averages, with a standout performance in water points, nearly a perfect score thanks to Public Services. While the Fire Department alone would rate as Class 2, contributions from Public Services, ECC, and Fire Prevention helped elevate them to Class 1. The Fire Department is addressing areas for improvement, including the deployment model, and expects the score to increase further. He recognized the hard work of all teams involved as their efforts made this achievement possible.

PUBLIC COMMENT

Tom Bennett, Clermont Fire Department – shared gratitude to Council for being dedicated to public safety.

Anna Sinclair, 575 W. Minneola – suggested ideas for more Florida friendly landscaping, such as rebates to convert lawns to something more appropriate for the area and installing rain barrels.

Banks Helfrich, 9600 Sams Lake Road – spoke about the Bill of Rights.

Vincent Niemiec, Regency Hills – spoke about Hartwood Marsh Road project.

Joe Fumasi, Jumping Jack Way – spoke about ambulances, water line to Wellness Way and Impact Fee credits.

Paula Hoisington, 564 E. Desoto Street – questioned how the pickup of bulk items works in the city and the sidewalks in Lincoln Park.

Kurt Schuh, VFW – reminded council about the Meet Us in the Middle® project.

Dwayne Orth, VFW Post 5277 – spoke about the Meet Us in the Middle® project.

AGENDA CHANGES

No changes.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

CONSENT AGENDA

Mayor Murry advised the next item on the agenda for consideration was the Consent Agenda and requested anyone wishing to have any item pulled for discussion to please come forward at this time.

Item No. 1 – Meeting Minutes

Consider approval of the September 9, 2025, Council Meeting and September 18, 2025 Final Budget Public Hearing minutes.

Item No. 2 – Surplus Request Approval

Consider declaring end-of-life inventory as surplus from the Public Services Department, Human Resources, City Manager, and Police, and to provide disposal in accordance with the Procurement Policy.

**Item No. 3 – Drone Replacement Program
Financial Assistance Agreement and Budget
Amendment**

Consider agreement approval with the Florida Department of Law Enforcement for funding of 2 drones, and a Budget Amendment in the amount of \$50,000.

Item No. 4 – Task Order Authorization
Utility Revenue Sufficiency Study

Consider task order approval with Raftelis Financial Consultants, Inc. to provide a Utility Revenue Sufficiency Study in the not-to-exceed budgeted amount of \$104,000.

**Item No. 5 – Proposal Award and Contract
Approval**
Utilities Plan Update

Consider the RFP award and execute a term contract with Tetra Tech, Inc. to provide comprehensive utility master services in the budgeted lump sum amount of \$317,314.

Item No. 6 – Resolution No. 2025-040R
Signature Authority

Consider approval of authorized signers on financial and related city business matters.

Item No. 7 – Resolution No. 2025-031R
Reimbursement

Consider approval to be reimbursed with anticipated debt issuance for a Downtown Parking Garage project.

Item No. 8 – Piggyback Purchase Approval
Zero Turn Mowers

Consider purchase approval under the Sourcewell Contract No.112624-SCG with Fields Equipment Company to purchase four (4) SCAG Mowers in the total amount of \$53,816.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

Item No. 9 – Piggyback Purchase Approval
Public Services and Police Vehicles

Consider purchase approval under the State of Florida Contract No. 25-10000-23-STC with Step One Automotive Group to purchase one (1) Ford F250, three (3) Ford F350s, and one (1) Jeep Cherokee in the total budget amount of \$293,965.98.

Item No. 10 – Piggyback Purchase Approval
Public Services Sanitation Truck

Consider approval under the Florida Sheriffs Association Contract No. FSA23-VEH21.1 with Container Systems & Equipment CO., Inc. to purchase a 2025 Battle Raider Low-Entry Curbtender in the budgeted amount of \$388,343.

Item No. 11 – Piggyback Purchase Approval
Public Services Vehicles

Consider approval under the Florida Sheriffs Association Contract No. FSA23-VEH21.1 with Orlando Freightliner to purchase two (2) Freightliner Clam Trucks, in the total budgeted amount of \$459,367.

Item No. 12 – Piggyback Term Contract
Lab Services

Consider approval to piggyback Volusia County Contract No. 780 12606-1 with Advanced Environmental Labs to provide analysis and sampling.

Item No. 13 – Piggyback Term Contract
Fencing

Consider piggyback approval of Lake County School Board Term Contract No. 25-0509-ITB-TF969 with All Rite Fence Services, LLC to provide material and installation.

Item No. 14 – Piggyback Term Contract
Public Services

Consider piggyback approval of the State of Florida Department of Management Services Term Contract No. 25170000-23-NASPO-ACS with Genuine Parts Company dba NAPA Auto Parts to provide automotive parts.

Item No. 15 – Piggyback Term Contract
Public Services

Consider piggyback approval of Lake County No. 25-911 awarded contracts to provide disaster debris monitoring services.

Item No. 16 – Piggyback Term Contract
Public Services

Consider piggyback approval of Sourcewell Term Contract No. 010825 with Wastequip Manufacturing Company, LLC to provide waste and recycling equipment and containers.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

Item No. 17 – Piggyback Term Contract
Parks and Recreation

Consider approval to piggyback the OMNIA Partners Term Contract No. R250101 with BSN Sports, LLC to provide athletic, physical education supplies, and team uniforms.

Item No. 18 – Piggyback Purchase Approval
Fire Department Vehicles

Consider approval under the Bradford County Sheriff's Contract No. 22-27-1.0 with Duval Ford to purchase one(1) Ford Expedition, one(1) Ford F350, and one(1) Ford F150, including retrofit with emergency equipment in the total budgeted amount of \$201,809.06.

Council Member Howard requested to pull item 7.

Council Member Howard motioned to add Certificate of Public Convenience and Necessity as an item at the end of the agenda.

City Attorney Waugh informed Council that the Sunshine Law does not require agencies to publish an agenda listing every discussion item, as that could limit public participation. Courts have upheld this interpretation. However, the Attorney General advises avoiding adding controversial items without prior notice. Ultimately, the City Council may proceed with discussion if it chooses.

Seconded by Council Member Strange. The motion passed 4-0 with all members present voicing aye.

Council Member Howard motioned to approve Consent Agenda items 1-6 and 8-18:
Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

Item No. 7 – Resolution No. 2025-031R, *Reimbursement*

Council Member Howard opposed the item, citing the high costs of \$20,000 per ramp and concerns with the sole-source bid. He noted the bid lacked detail, did not address the previous dock failure, and did not consider alternatives like removable docks for hurricanes. Despite FEMA reimbursement, he felt it was still taxpayer money and not a wise use of funds.

Assistant Director of Public Services Maiworm explained that this is the second replacement of the dock system and that the request is only for the direct purchase of materials, not the full project. An RFP is still open for installation and additional pilings, designed with FEMA's input to prevent future storm damage. The same dock design was selected because it meets height requirements for rowing use, and direct purchasing is intended to save money.

Discussion ensued on how the dock was put to bid and the specifications that were listed.

City Manager Van Wagner informed Council that the Rowing Club has three regattas planned, pending the outcome of this item. The club would like to move quickly so they can confirm the events are secured. City Manager Van Wagner clarified that the contracts have not yet been seen and will move forward only if the vote is approved.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

Mayor Murry opened public comments. There were no comments. Mayor Murry closed public comments.

Council Member Strange spoke about the importance of securing the three potential regattas next year. She suggested to sole source part of the project while bidding out other components and discussed pursuing Lake County Tourist Development Council capital funds in January and the possibility of using insurance, not FEMA, to avoid losing the regattas.

Assistant Director of Public Services Maiworm noted that the city has received a \$171,000 insurance payment, and all remaining expenses, such as the dock purchase, construction, and structural upgrades, will be fully reimbursed by FEMA.

Council Member Howard motioned to table item 7 to October 28, 2025: Seconded by Council Member Strange.

Discussion ensued on tabling the item to get confirmation on the regattas as well as pricing on other dock systems.

The motion passed 4-0 with all members present voicing aye.

UNFINISHED BUSINESS

Item No. 19 – Ordinance No. 2025-038, *Plats Final*

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING CHAPTER 119, SECTION 119-123, TO ESTABLISH AN EXPEDITED BUILDING PERMIT ISSUANCE PROCESS FOR RESIDENTIAL SUBDIVISION PLATS PURSUANT TO SECTION 173.073, FLORIDA STATUTES; AMENDING CHAPTER 119 OF THE CITY CODE TO REQUIRE APPROVAL OF PLAT SUBMITTALS WITHIN THE CITY LIMITS BY AN ADMINISTRATIVE AUTHORITY, AND TO INCORPORATE OTHER STATUTORY REQUIREMENTS PURSUANT TO SECTION 177.071, FLORIDA STATUTES; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the ordinance title aloud.

City Attorney Waugh reintroduced an ordinance, previously denied by Council, to bring the city code into compliance with Florida Statutes. The first requires cities to allow expedited residential subdivision construction once a preliminary plat is approved and bonded. The second mandates that plat approvals become an administrative process rather than a council vote, removing local discretion. The ordinance designates staff to handle approvals, with a proposed amendment allowing the city manager to assign this role due to ongoing reorganization.

City Attorney Waugh explained that the city already has a temporary resolution allowing plat approvals administratively, but the current code is technically noncompliant with Florida law. Updating the code will ensure compliance and prevent confusion for consultants or others reviewing it.

Council Member Strange asked if the city could pass an ordinance saying it follows Florida law as it changes, so Council would not have to keep updating the ordinance every time the law changes.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

City Attorney Waugh stated that the council can adopt a broad ordinance, but that would not address the expedited permitting requirement. Updating the code ensures people are not misled by outdated or illegal procedures, preventing wasted time and expense.

Mayor Murry opened the public hearing. There were no comments. Mayor Murry closed the public hearing.

Council Member Howard motioned to approve Item No. 19 Ordinance No. 2025-038, Plats Final with that amendment that either the Planning Director or City Manager designee oversee: Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

NEW BUSINESS

Item No. 20 – Land Purchase Approval and Budget Amendment

Deputy City Manager Matthys stated that the city had been leasing and aiming to purchase the DeHoya property for over a decade. After discussions with Ms. DeHoya, the city made an offer on October 1, and she agreed to sell both properties for \$4.5 million. Staff recommended approving the purchase and authorizing the City Manager to proceed.

City Attorney Waugh spoke about inspection of the properties and stated that it is best for a buyer to have maximum discretion, including thorough inspections and the ability to terminate the contract if major issues arise. The request is for approval to make an offer at the proposed price, with terms covering closing costs, due diligence, and termination rights, ideally with at least 90 to 120 days for due diligence.

Deputy City Manager Matthys informed Council that an appraisal was done on both properties. The larger property was appraised at \$3.24 million and the smaller property at \$1.485 million for a total appraisal of \$4.7 million for both properties.

Mayor Murry opened public comment.

Bryan Bain, 245 Nautica Mile Drive – spoke in support of the item and believed it was an appropriate use of funds.

Patrick Bianchi, 810 Montrose – spoke in support of the item.

Mayor Murry closed public comment.

Council Member Howard stated his support, owning the full Artwalk will transform downtown and complete part of the master plan.

Council Member Strange motioned to approve item 20, land purchase approval and budget amendment with the condition that we have 120 days due diligence and that we have a workshop no less than 120 days before the end of the inspection and cancellation period. Seconded by Council Member Howard.

Council discussed whether they need a workshop before approving the \$4.5 million property purchase. Council Member Strange stated that she would like a plan before spending that much public money and liked the idea of a 120-day due diligence period to let staff figure out a strategy.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

Mayor Murry explained that a full plan might take longer, so it makes sense to buy the property first and then decide on uses while making sure the artwork piece fits with the downtown project. Everyone agreed that staff and DPZ can help figure out what parts to use now and guide future development.

The motion passed 4-0 with all members present voicing aye.

Item No. 21 – Department of Homeland Security Staffing for Adequate Fire and Emergency Response Grant Acceptance and Budget Amendment

Fire Chief Ezell explained that the City was recently awarded a FEMA Staffing for Adequate Fire and Emergency Response Grant that will fund 15 new firefighters for a four-person unit in Wellness Way. The grant covers 75 percent of salaries for the first two years and 35 percent in the third. The city will need to cover about \$400,000 for gear and equipment, bringing the total budget amendment to around \$675,000. Since \$138,000 is still available from vehicle funds they did not utilize, that amount can reduce the amendment to just over \$500,000. Recruitment has already started, and staff are ready to move forward once the grant is approved.

Mayor Murry opened public comment.

Tom Bennett, Clermont Fire Department – thanked Council and stated they need more staff.

Vincient Niemiec, Regency Hills – Clermont is growing fast, this is needed.

Mayor Murry closed public comment.

Council Member Howard motioned to approve item 21, SAFER response grant: Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

Item No. 22 – Assistance to Firefighters Grant (AFG) Acceptance and Budget Amendment

Assistant Fire Chief Casler said that the Assistance to Firefighters Grant supports firefighter health and wellness by helping reduce cancer risks. Retrofitting stations with exhaust capture systems is not cost-effective, the plan is to install direct source capture devices on each fire truck at about \$11,000 per vehicle. The grant covers 90 percent of the cost and will help lower exposure to harmful chemicals, promoting safer, healthier careers and retirements for firefighters.

Mayor Murry opened public comment. There were no comments. Mayor Murry closed public comment

Council Member Howard motioned to approve item 22, Assistance to Firefighters grant: Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

Item No. 23 – Ordinance No. 2025-031, Olympus PUD Master Sign Plan Amendment Intro

AN ORDINANCE UNDER THE CODE OF ORDINANCES OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLERMONT REFERRED TO IN CHAPTER 122 OF ORDINANCE NO. 289-C, CODE OF ORDINANCES; REZONING THE REAL PROPERTIES DESCRIBED HEREIN AS SHOWN BELOW; PROVIDING FOR CONFLICT, SEVERABILITY, THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

Deputy City Clerk Wisniewski read the ordinance title aloud.

Council Member Myers motioned to introduce Item No. 23 Ordinance No. 2025-031, Olympus PUD Master Sign Plan Amendment: Seconded by Council Member Strange. The motion passed 4-0 with all members present voicing aye.

Item No. 24 – Ordinance No. 2025-034, *ProActive Auto Small-Scale Comprehensive Plan Amendment Intro*

AN ORDINANCE OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT FOR THE CITY OF CLERMONT, FLORIDA, PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT, CHAPTER 163, PART II, FLORIDA STATUTES; SETTING FORTH THE AUTHORITY FOR ADOPTION OF THE SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT; SETTING FORTH THE PURPOSE AND INTENT OF THE SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR THE ADOPTION OF THE SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT; ESTABLISHING THE LEGAL STATUS OF THE SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the ordinance title aloud.

Council Member Howard motioned to introduce Item No. 24 Ordinance No. 2025-034, ProActive Auto Small-Scale Comprehensive Plan Amendment: Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

Item No. 25 – Ordinance No. 2025-035, *ProActive Auto Rezoning Intro*

AN ORDINANCE UNDER THE CODE OF ORDINANCES OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLERMONT REFERRED TO IN CHAPTER 122 OF ORDINANCE NO. 289-C, CODE OF ORDINANCES; REZONING THE REAL PROPERTIES DESCRIBED HEREIN AS SHOWN BELOW; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the ordinance title aloud.

Council Member Howard motioned to introduce Item No. 25 Ordinance No. 2025-035, ProActive Auto Rezoning: Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

Item No. 26 – Ordinance No. 2025-036, *Hammock Pointe/Reserve Annexation Intro*

AN ORDINANCE UNDER THE CODE OF ORDINANCES OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the ordinance title aloud.

Council Member Howard motioned to introduce Item No. 26 Ordinance No. 2025-036, Hammock Pointe/Reserve Annexation: Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

Item No. 27 – Ordinance No. 2025-037, *Louisa Grande Annexation Intro*

AN ORDINANCE UNDER THE CODE OF ORDINANCES OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the ordinance title aloud.

Council Member Howard motioned to introduce Item No. 27 Ordinance No. 2025-037, Louisa Grande Annexation: Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

Council Member Strange left the meeting at 4:32pm and joined by telephone.

Item No. 28 – Certificate of Public Convenience and Necessity

Council Member Howard stated that he, along with city staff met with the Lake County Commission to discuss establishing a fire ambulance transport service. The Lake County Board of County Commissioners opposed the proposal, insisting that any investment should support the County's system. Lake County controls the only Certificate of Public Convenience and Necessity in the county, which effectively prevents Clermont from operating independently. Despite efforts to demonstrate that Clermont's Fire Department could meet response and transport goals more efficiently, the County declined to partner and indicated they would add a limited number of ambulances over several years. As a result, the request to operate a city run transport service was essentially denied.

Fire Chief Ezell stated that ambulance response times in Lake County are well above the industry standard, averaging over 18 minutes from call to arrival, with more than 250 critical calls this year exceeding 20 minutes. High unit utilization and population growth are worsening the problem. Based on analysis, Clermont needs six additional ambulances immediately, and likely ten to stabilize the system, to meet response time standards and keep up with future demand.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

Mayor Murry said the main challenge is not acquiring ambulances, but having enough staff to operate them, with each two-ambulance unit requiring about 15 personnel. Starting our own service will require careful planning and coordination, especially since we may still need to rely on the County to cover gaps while building capacity.

Council Member Howard stated he would like for Council to agree to apply for the Certificate of Public Convenience and Necessity, which is the next step toward building our own ambulance service. He said that even though it will likely be denied, applying shows the city is serious, allows Clermont to create a comprehensive plan under our control, and gives the city leverage to negotiate with the County.

City Attorney Waugh informed Council that applying for the certificate creates a formal, quasi-judicial process where the County must follow its own rules, and if they deny it despite the City meeting all criteria, that decision could potentially be challenged as a reversible error.

Discussion ensued on the program's costs and funding, the service area and whether the County will continue supporting Clermont if the city applies for the certificate; it was clarified that Lake County is required to help.

City Attorney Waugh stated that legally, the County must consider the benefit to all residents when reviewing the application, so the more the city shows it will serve beyond its borders, the stronger the case. This is a strategic consideration in framing the application.

Mayor Murry asked about partnering with Orange County, and Fire Chief Ezell explained that Clermont already has mutual aid agreements with surrounding counties and could establish new agreements if the City operates independently.

Council Member Howard motioned to approve the city to apply for the certificate of public convenience and necessity: Seconded by Council Member Myers. The motion passed 4-0 with all members present voicing aye.

REPORTS

CITY MANAGER REPORT

- City Council/CRA joint workshop on October 21 at 3pm.
- The Great Floridian Triathlon at Waterfront Park on October 18 and 19.
- Harvest Fest is downtown on October 25.
- Scaremont at Waterfront Park on October 28.

CITY ATTORNEY REPORT

City Attorney Waugh –

- An agreement with Sunshine utilities has been drafted and is under review.
- Renewal with Duke Energy is coming up, they are asking for 30-year commitment, the city is proposing 10 years.
- Received the warranty deed for the property in the memorandum of understanding with Pendler.

Council Member Howard requested City Attorney Waugh speak to them about underground utilities in the downtown area.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

Mayor Murry inquired about light poles that were switched out and the lights were never placed in them.

CITY COUNCIL REPORT

Council Member Howard –

- Met with Lake County Board of County Commissioners regarding transport and Hartwood Marsh Road. There are Commissioners that are not in support of the Hartwood Marsh Road project.

Council Member Myers –

- The Lake County Metropolitan Planning Organization Board placed a survey about traffic on the city website.
- Encouraged ladies to get mammograms.

Council Member Strange – No report.

Deputy City Manager Matthys –

- Provided an update on the 12th Street flagpole.
- The Wellness Way/Orange County connector has issued a notice to proceed, December 29, 2026, would be the not to exceed completion date.
- He was appointed by the Florida League of Cities to be on the Legislative Policy Committee for Development Code Compliance and Redevelopment Legislation.
- The committee voted to take on the following topics:
 - CRA
 - Affordable Housing
 - Live Local Act
 - Accessory Dwelling Units
 - Short Term Rentals.

Mayor Murry asked for an update on the agreement between Lake County and the Developer for Five Mile Road. Deputy City Manager Matthys stated there was no update on that project.

Mayor Murry –

- Toured the Training Center for the Fire Department.
- Requested staff to look into 580 and 590 Juniata, the building caught fire years ago and there has been nothing done with it.
- Spoke about the tree planting the city does every year.
- A letter went to residents regarding bulk trash pickup.
- Inquired about what the code states about flag banner signs. He would like to update the sign code.
- Requested staff look at the rebate for landscape that Ms. Sinclair suggested.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

ADJOURN: With no further comments, this meeting adjourned at 5:17 pm.

APPROVED:

Tim Murry, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Interlocal Agreement <i>Wellness Way Consulting Services</i>		
Requested Action		
Staff recommends Council approve the proposed third amendment to the Interlocal Agreement for Consulting Services for Wellness Way.		
Staff Report		
Lake County has requested a third amendment to the Wellness Way Consulting Services Interlocal Agreement. The following is the timeline of the interlocal agreement: - o November 4, 2019 - The City of Clermont and Lake County entered into an Interlocal Agreement for consulting services for Wellness Way. This agreement had the County providing to the City \$155,000 over the course of 2 years to assist with the cost of hiring a consultant, Levey Consulting, LLC., to assist the City in developing and executing strategies for economic development in the Wellness Way Area Plan. - o September 28, 2021 - The City entered into a new agreement with Levey Consulting, LLC to provide additional consulting services. - o December 7, 2021 - The City of Clermont and Lake County entered into a Second Interlocal Agreement (2021 Interlocal), whereby the County agreed to provide the City up to \$70,000 over the course of two (2) years to assist with the hiring of a consultant to work on issued involving the Wellness Way Area Plan. - o December 20, 2022 - The agreement (2021 Interlocal) was amended (first amendment) to adjust the scope of services. - o December 5, 2023 - The City of Clermont and Lake County entered into a second amendment to the agreement to extend the terms for an additional two (2) years, whereby the County agreed to pay up to \$70,000 over the course of two years. The proposed amendment (third amendment) would extend the agreement for an additional five (5) years to September 30, 2030, with the County providing funding not to exceed an additional \$35,000 per year and shall have retroactive application to an including October 1, 2025. Staff recommends Council approve the proposed third amendment to the Interlocal Agreement for Consulting Services for Wellness Way.		
Additional Analysis		
Fiscal Impact Summary		
The reimbursement revenue of \$35,000 from the proposed agreement is included in the City's General Fund budget.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Clermont Interlocal Third Amendment_FINAL	Clermont Interlocal Third Amendment_FINAL.pdf	

**THIRD AMENDMENT TO INTERLOCAL AGREEMENT FOR
CONSULTING SERVICES FOR WELLNESS WAY**

THIS THIRD AMENDMENT TO INTERLOCAL AGREEMENT (“Third Amendment”) is made by and between Lake County, Florida, a political subdivision of the State of Florida (the “COUNTY”), and the City of Clermont, a municipal corporation organized under the laws of the State of Florida (the “CITY”).

WITNESSETH:

WHEREAS, Section 163.01, Florida Statutes, provides that local governments may enter into agreements to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage; and

WHEREAS, the Wellness Way Area Plan (the “WWAP”), is a special planning area in southeast Lake County, south of S.R. 50 and east of U.S. 27 totaling approximately 15,000 acres that is expected to accommodate a significant regional employment center which will promote significant economic development while encouraging fiscally efficient and well-balanced development patterns; and

WHEREAS, the COUNTY and CITY wish to accomplish an extensive set of goals and objectives with the development of the WWAP that includes a conceptual master plan that portrays the program elements, and associated design guidelines; and

WHEREAS, the parties previously entered into an Interlocal Agreement dated November 4, 2019, in which the COUNTY provided the CITY \$155,000 over the course of two (2) years to assist with the cost of hiring a consultant to perform the work; and

WHEREAS, the CITY entered into a Professional Consulting Services Contract with Levey Consulting, LLC., a Florida Limited Liability Corporation (the “CONSULTANT”), to assist the CITY in developing and executing strategies for economic development in the WWAP. The CITY entered into a new agreement dated September 28, 2021, with the CONSULTANT to provide additional services; and

WHEREAS, the parties entered into a Second Interlocal Agreement dated December 7, 2021 (“2021 Interlocal”), whereby the COUNTY agreed to provide the CITY up to \$70,000 over the course of two (2) years to assist with the hiring of a consultant to work on issues involving the WWAP; and

WHEREAS, the parties entered into an Amendment to the Interlocal Agreement (“First Amendment”) on December 20, 2022, to adjust the Scope of Services which replaced the Exhibit A, attached to the 2021 Interlocal in its entirety with **Exhibit A**, attached hereto; and

WHEREAS, the parties entered into a Second Amendment to the Interlocal Agreement (“Second Amendment”) on December 5, 2023, to extend the terms for an additional two (2) years whereby the COUNTY agreed to pay the CITY up to \$70,000 over the course of two (2) years; and

WHEREAS, the services under the terms and conditions of the Second Amendment are ongoing and the parties wish to extend the terms for an additional five (5) years, whereby the COUNTY agrees to pay the CITY up to \$175,000 over the course of the five (5) years.

NOW, THEREFORE, IN CONSIDERATION of the mutual terms, understandings, conditions, promises, covenants, and payment set forth in this Third Amendment, and intending to be legally bound, the parties hereby agree as follows:

1. Legal Findings of Fact. The foregoing recitals are hereby adopted as legislative findings of the Board of County Commissioners and are ratified and confirmed as being true and correct and are hereby made a specific part of this Third Amendment upon adoption hereof.

2. County Obligations. Under the provisions of Section 4.A. of the 2021 Interlocal, the funding provided by the COUNTY pursuant to this Third Amendment shall not exceed an additional Thirty-Five Thousand and 00/100 Dollars (\$35,000.00), per year for each year of the extension as follows:

1.	October 1, 2025 – September 31, 2026	\$35,000
2.	October 1, 2026 – September 30, 2027	\$35,000
3.	October 1, 2027 – September 30, 2028	\$35,000
4.	October 1, 2028 – September 30, 2029	\$35,000
5.	October 1, 2029 – September 30, 2030	\$35,000

All other provisions of Section 4.A. of the 2021 Interlocal shall remain in full force and effect.

3. Term. Under the provisions of Sections 7 and 13 of the 2021 Interlocal and Section 3 of the Second Amendment, the 2021 Interlocal, as amended, is hereby extended for an additional five (5) year term beginning on the effective date, through September 30, 2030.

4. **Retroactive Application.** This Third Amendment shall have retroactive application to and including October 1, 2025.

5. **Other Provisions.** All other provisions of the 2021 Interlocal, as amended, shall remain in full force and effect unless otherwise amended by the parties.

6. **Counterparts.** This Third Amendment may be executed in counterparts, each executed counterpart to be deemed an original and all of which will constitute but one and the same instrument. This Third Amendment may be executed by electronic signatures and electronic signatures will constitute originals for all purposes.

IN WITNESS WHEREOF, the parties have signed this Third Amendment through their authorized representatives on the respective dates under each signature.

CITY

ATTEST:

CITY OF CLERMONT, FLORIDA

Tracy Ackroyd Howe, MMC
City Clerk

Tim Murry, Mayor

This _____ of November, 2025.

Approved as to form and legality:

City Attorney

COUNTY

ATTEST:

LAKE COUNTY, FLORIDA through its
BOARD OF COUNTY COMMISSIONERS

Gary J. Cooney, Clerk
Board of County Commissioners of
Lake County, Florida

Leslie Campione, Chairman

This ____ of December, 2025.

Approved as to form and legality:

Melanie Marsh, County Attorney

EXHIBIT A

Wellness Way Project Scope

I. Project Administration.

- a. Provide ongoing coordination efforts between the City, County, and landowners;
- b. Coordinate infrastructure funding, timing and implementation;
- c. Act as City and County “Owners Rep” in building consensus and collaboration between all parties;
- d. Identify conflicts and their resolution early in the development process;
- e. Recommend governance structure(s), if applicable; and
- f. Support City and County entitlement efforts.
- g. The Consultant will assist the City and County in establishing regularly scheduled meetings to advance the objectives of Wellness Way. These meetings may include:
 - i. Monthly development coordination meetings between City and County staff; (To be supported by consultant)
 - ii. Quarterly landowner meetings (or as needed). Support on agenda and discussion materials from consultant);
 - iii. Quarterly update presentations to the City Council and County Commission (or as requested by the City or County Manager)

II. Project Implementation.

- a. The Consultant has produced the Implementation Plan, which established a detailed approach to the character, timing and staging of development within the study area, including appropriate stakeholder engagement. The following items are ongoing implementation tasks required of the Consultant:
 - i. Support City and County staff in the review of development proposals for consistency with Comprehensive Plan policies and Design Guidelines and Standards;
 - ii. Support City and County staff review of roadway/transportation impact fee credit agreements;
 - iii. Assist in the implementation of the Florida Wildlife Corridor through Wellness Way;
 - iv. Facilitate resolution of issues between landowners/developers and the City and County;
 - v. Support Economic Development/Job Creation efforts of the City and County;
 - vi. Assist the City and County in resolving issues with other agencies (FDOT, CFX, State Parks) and utility companies in the advancement of infrastructure delivery;
 - vii. Assist the City and County in coordinating with Lake County School Board on the delivery of public-school facilities; and

- viii. Assist the City and County in the examination of public finance techniques for infrastructure delivery and maintenance.

III. Outreach and Marketing.

- a. Assist in the development of a marketing strategy for Wellness Way.
 - i. Assist the City and County in the selection of a 3rd party branding and marketing consultant, or support County efforts to produce in-house.
 - ii. Collaborate with City and County on the concepts, messaging, content, and creative elements throughout the project.
- b. Assist in the ongoing recruitment of anchor companies and desired commercial/industrial clusters.

IV. Optional Services.

The County or City, or both jointly, may request additional services. The scope of work and fee will be negotiated at the time additional services are requested and may be in addition to the County obligations in this Agreement.



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Grant Award Agreement Approval <i>U.S. Immigration and Customs Enforcement</i>		
Requested Action		
Staff Report		
The purpose of the Local Law Enforcement Immigration Grant Program is to foster cooperation and coordination with federal immigration agencies in the enforcement of federal immigration laws and to perform enforcement activities. The grant agreement will reimburse the City of Clermont for the approved costs of law enforcement personnel who perform designated enforcement duties as outlined in the attached grant.		
Additional Analysis		
Fiscal Impact Summary		
Salary costs associated with trained Clermont Police Officers who do qualifying immigration enforcement actions can be reimbursed. Their hours will be tracked and submitted for reimbursement on a monthly basis.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. IG032 - Grant Award Agreement	IG032 - Grant Award Agreement.pdf	

**State Board of Immigration Enforcement
Local Law Enforcement Immigration Grant Program
Grant Award Agreement**

Award Number: IG032
Participating Agency: Clermont Police Department
Grant Activity Period: 02/17/2025 – 06/30/2026
Award Amount: \$16,471.00
CSFA Catalog Number: 71.158

This grant award agreement is entered into by and between the State Board of Immigration Enforcement (herein referred to as the "Board") and the Participating Agency named above.

WHEREAS, the Board has the authority pursuant to Florida law and does hereby agree to provide state financial assistance to the Participating Agency in accordance with the terms and conditions hereinafter set forth; and

WHEREAS, Chapter 2025-1, Laws of Florida, created Section 908.1033, Florida Statutes, and resulted in an appropriation of \$250,000,000 in funds for the Board to pass-through to local law enforcement agencies and county detention facilities in support of the Local Law Enforcement Immigration Grant Program; and

WHEREAS, the Participating Agency represents that it is fully qualified and eligible to receive this award and to perform the tasks identified herein in accordance with the terms and conditions of this agreement.

NOW THEREFORE, in consideration of the foregoing, the parties hereto agree to the terms and conditions outlined in this agreement.

This grant award agreement is comprised of the following sections and appendices:

Section I: Scope of Work
Section II: Deliverables
Section III: Approved Budget
Section IV: Amendments
Section V: Data Collection Requirements
Section VI: Performance Reporting
Section VII: Financial Reporting and Reimbursement
Section VIII: Award Contacts
Section IX: Special Conditions
Section X: Standard Conditions for State Financial Assistance Awards
Section XI: Award Signatures

SECTION I: SCOPE OF WORK

The purpose of the Local Law Enforcement Immigration Grant Program (IGP) is to foster cooperation and coordination with federal immigration agencies in the enforcement of federal immigration laws by completing one or more of the following activities:

- (1) Supporting the training and credentialing of local law enforcement and corrections personnel to perform designated immigration enforcement activities through the Department of Homeland Security (DHS), Immigration and Customs Enforcement's (ICE) 287(g) program.
- (2) Subleasing detention beds to ICE for temporary periods of time in accordance with agreements executed between the Participating Agency and ICE.
- (3) Assisting in the transport of unauthorized aliens between local, state, and federal facilities.
- (4) Providing personnel to perform allowable activities under the DHS/ICE 287(g) program.

- (5) Providing bonus payments to credentialed law enforcement and correctional personnel who perform designated immigration enforcement duties as outlined in program statute and rule.
- (6) Procuring equipment, hardware, and software essential to assisting the federal government in its enforcement of immigration laws.
- (7) Performing other functions related to the detention and transport of unauthorized aliens or other functions related to participation in the 287(g) program, as approved by the Board.

This grant award agreement will provide reimbursement to the Participating Agency for the approved costs outlined in Section III of this agreement. Reimbursement will be contingent on the Participating Agency complying with the applicable program data collection elements outlined in Section V of this agreement.

SECTION II: DELIVERABLES

The Participating Agency shall determine the specific tasks associated with each approved activity below based on the nature of the immigration enforcement initiative performed by their agency.

Financial Consequences: Each deliverable listed below is a cost-reimbursement deliverable. Only allowable activities completed as attested through the submission of the payment request and supported by the appropriate documentation will be eligible for reimbursement under this grant.

IGP – A Deliverable:	The Participating Agency will send officers to training programs related to supporting the enforcement of federal immigration laws.
Minimum Performance	The Participating Agency shall register and send officers to training programs that provide knowledge, skills, and/or information on the enforcement of federal immigration laws. Documentation to be provided at payment for the allowable expenses associated with this deliverable is outlined in Section VII of this agreement.
Price:	The total cost for this deliverable shall not exceed \$16,471.00.

SECTION III: APPROVED BUDGET

Budget Category	Total
IGP-A: Training Programs for 287(g)	\$16,471.00
IGP-B: Subletting Detention Beds	\$0.00
IGP-C: Transportation on Behalf of ICE	\$0.00
IGP-D: Travel and Lodging for 287(g)	\$0.00
IGP-E: LEO Bonus Payments	\$0.00
IGP-F: CO Bonus Payments	\$0.00
IGP-G: Equipment, Hardware, and Software for 287(g)	\$0.00
IGP-H: Other Costs Related to Immigration Enforcement	\$0.00
TOTAL	\$16,471.00

The Participating Agency may receive reimbursement for the following approved line-item expenses under this award. All expenses submitted for reimbursement by the Participating Agency must be accompanied by the applicable documentation outlined in Section VII of this agreement.

Category	Line Item	Description	Total
IGP-A	DIO - Initial 40-hour training	Current DIOs: 1 officer x 10 hours x approx. \$59.50 hour Estimated DIOs: 6 officers x 40 hours x approx. \$40-\$65/hour	\$15,504.00

IGP-A	DIO - Local 2-hour ICE Training	Current DIOs: 2 officers x 2 hours x approx. \$50-\$60/hour Estimated DIOs: 6 officers x 2 hours x approx. \$40-\$65/hour	\$967.00
TOTAL			\$16,471.00

The following standard budget terms apply to this award:

All items, quantities, and/or prices above are estimates based on the information available at the time of award, or subsequent amendment.

All items requested for reimbursement must be allowable in accordance with the approved budget, reasonably priced based on a current market review, and necessary for the operation and success of the program.

Any subscription, service agreement, extended warranty, license, lease, or any other item with a specific term period may require the Board to pro-rate the reimbursement to comply with state grant management rules and regulations.

Items above may include additional, individually priced, operationally necessary accessories, components, and/or peripherals and may be categorized as a "kit", "bundle", "system", etc.

Award funds may be used to pay for applicable shipping, freight, and/or installation costs.

The Participating Agency is prohibited from moving funds freely among previously approved budget line items.

The Board's determination of acceptable expenditures requested for reimbursement shall be conclusive.

SECTION IV: AMENDMENTS

The Board may administratively amend or modify the agreement at any time, provided the modifications are within the original scope and purpose of the project. Written notice of all such changes will be provided to the Participating Agency. The Participating Agency may request amendments to the agreement in accordance with the provisions outlined below.

Non-Monetary Amendments

Amendment requests that do not increase the total award amount, or change the amounts allocated among individual line items outlined in Section III, may be submitted by the Participating Agency and subsequently approved by the Board's grant supervisor. This includes amendments to change a contact listed in Section VIII, clarifying amendments for existing approved budget items in Section III, or to decrease the award for closeout.

Monetary Amendments

Amendment requests that increase the total award amount, change the amounts allocated among existing line items in Section III, or add new line items to the budget may be submitted by the Participating Agency in a format prescribed by the Board.

If the total award amount is \$25,000 or less after the amendment, and the award does not contain any funding for equipment, software or hardware, the amendment request must only receive Executive Director approval before the amendment can be approved by the Board's grant supervisor.

If the total award amount is more than \$25,000, or the award contains funding for equipment, hardware or software, the amendment request must receive approval from the Executive Director, the Board, and the Legislative Budget Commission, in accordance with s. 908.1033, F.S. Upon the amendment advancing through the Legislative Budget Commission with no objection, the amendment can be approved by the Board's grant supervisor.

SECTION V: DATA COLLECTION REQUIREMENTS

Reimbursement of the line-item expenses outlined in Section III is contingent upon the Participating Agency complying with the data collection requirements outlined below.

Local Law Enforcement Agency – Individual Data Collection

Any local law enforcement agency seeking reimbursement through this agreement must collect and report the following individualized data points, in accordance with the policies and procedures of the Participating Agency, when a suspected unauthorized alien is encountered. The data must be reported through an electronic platform established by the Board, no later than the 15th of the subsequent month.

1. Encounter date and reporting agency information
 - a. Date of the encounter
 - b. Agency Name
 - c. Name and title of Officer reporting the encounter
2. Location of the encounter
 - a. City or unincorporated area
 - b. County
 - c. Address
3. Personal identifying information for the suspected unauthorized alien
 - a. First, middle, last name
 - b. Country of citizenship
 - c. Alien registration number (if applicable)
 - d. Date of birth
 - e. Sex
 - f. Complete street address, city, state, and zip code
 - g. Current telephone number
 - h. Street address for current employer
 - i. Identified or suspected criminal gang affiliation
 - j. Vehicle information (description, registration, license plate)
 - k. Criminal history (Yes or No)
 - l. Citizenship verified with ICE (Yes or No)
4. Criminal arrest information arising from the encounter (if applicable)
 - a. Criminal charges list in order of severity
 - b. Information describing whether ICE was contacted during the encounter, if yes:
 - c. Indication if personnel from ICE responded
 - d. If ICE did not respond, a narrative describing the reasons provided
5. Photograph of the suspected unauthorized alien that provides a clear image of the face and neck.
This is not required if a jail facility takes a booking photograph after a criminal arrest.

Local Law Enforcement Agency – Summary Data Collection

Any local law enforcement agency seeking reimbursement through this agreement must collect and report the following summary data through an electronic platform established by the Board, no later than the 15th of the subsequent month.

1. Total number of law enforcement officers maintaining an active designated immigration officer status each month through the Task Force Model under the 287(g) program.
2. Total number of immigration investigations conducted by the Participating Agency's designated immigration officers each month while duly cross sworn as a designated immigration officer through the Task Force Model under the 287(g) program.
3. Total number of immigration investigations conducted by the Participating Agency's designated immigration officers each month that results in arrest while duly cross sworn as a designated immigration officer through the Task Force Model under the 287(g) program.
4. Total number of times the Participating Agency's law enforcement officers initiate arrests for only civil immigration charges while duly cross sworn as a designated immigration officer through the Task Force Model under the 287(g) program.

Detention Facility – Summary Data Collection

Any county operated or local law enforcement detention facility must collect and report the following summary data through an electronic platform established by the Board, no later than the 15th of the subsequent month.

1. Total number of immigration detainer (I-247) forms it receives from Immigration and Customs Enforcement each month, accompanied by any associated arrests warrants (I-200) and/or warrants of removal (I-205) forms.
2. The number of immigration detainers the agency receives from Immigration and Customs Enforcement and are subsequently cancelled, with the subject of the detainer having been released without being transferred to the custody of ICE.
3. The number of unauthorized aliens for whom the agency received an immigration detainer from Immigration and Customs Enforcement, but who ICE ultimately failed to take into custody within the required time period, thus requiring the agency to release the individual.
4. The highest state law offense classification for each unauthorized alien for whom Immigration and Customs Enforcement issues an immigration detainer.
5. The number of unauthorized aliens who meet the criteria noted in 1 through 4, who were charged with a violent crime.
6. The number of unauthorized aliens for the agency receives an immigration detainer from Immigration and Customs Enforcement after the person was released on state criminal charges.
7. The number of unauthorized aliens who the agency lodges immigration detainers before Immigration and Customs Enforcement makes an independent biometric or biographic match through the normal booking process.
8. The number of unauthorized aliens the agency transports from its jail facility to an Immigration and Customs Enforcement facility upon conclusion of the immigration detainer period in lieu of ICE taking custody of the individual at the jail facility.
9. The monetary amount of the reimbursement costs the agency received from Immigration and Customs Enforcement in the prior month, the agency's reimbursement rate from ICE, and how many beds the agency incurred for housing the unauthorized aliens from the time those aliens' state law charges were resolved until they were either released from jail or to the custody of ICE. The agency shall also report the difference between its actual unauthorized alien housing cost and the reimbursable amount for each month.

SECTION VI: PERFORMANCE REPORTING

The Participating Agency is responsible for maintaining adequate documentation to support the performance of activities under this award. This documentation shall be maintained in the Participating Agency's own grant file and shall be provided for review upon request.

The Participating Agency must adhere to the minimum performance documentation requirements outlined below based on the activity they are performing.

IGP-A Immigration Enforcement Training Programs

The Participating Agency is responsible for tracking the training of each officer. The required information includes, but is not limited to:

1. Name and location of training
2. Agency or entity hosting the training
3. Office name and ID
4. Overtime hours associated with completing the training, including associated employer-paid fringe benefits
5. Travel costs associated with completing the training
6. Material costs associated with completing the training

IGP-B Subletting Detention Beds to Immigration and Customs Enforcement

The Participating Agency is responsible for tracking beds used for detaining unauthorized aliens on behalf of ICE. The required information includes, but is not limited to:

1. Identification number to track the unauthorized alien
2. Date and time the individual was released on their state charges
3. Date and time the individual leaves the facility or is transferred to ICE custody

IGP-C Transporting Aliens on Behalf of Immigration and Customs Enforcement

The Participating Agency is responsible for tracking the transport of unauthorized aliens on behalf of ICE. The required information includes, but is not limited to:

1. Identification number to track the unauthorized alien
2. Transport officers assigned to the detail (the grant will reimburse a maximum of two officers per transport)
3. Point of origin, date, and departure time
4. Point of return, date, and arrival time
5. Overtime costs incurred, including the associated employer-paid fringe benefits
6. Travel costs incurred during the transport detail (i.e., hotel, meals, mileage, etc.)

IGP-D Travel and Lodging Directly Related to 287(g) Task Force Activities

The Participating Agency is responsible for tracking any travel-related costs directly associated with active participation in task force activities under the 287(g) program. The required information includes, but is not limited to:

1. Officer name and ID
2. Point of origin, date, and departure time
3. Point of return, date, and arrival time
4. Travel costs incurred during the operation/activity (i.e., hotel, meals, mileage, etc.)

IGP-E Bonus Payments to Law Enforcement Officers

The Participating Agency is responsible for tracking the certification of each officer and the ICE-related operations each officer participates in. The required information includes, but is not limited to:

1. Officer name and ID
2. Date credentialed as a Designated Immigration Officer
3. Operation date
4. Brief description of ICE-related operation

IGP-F Bonus Payments to Corrections Officers

The Participating Agency is responsible for tracking the certification of each officer. The required information includes, but is not limited to:

1. Officer name and ID
2. Date credentialed as a Designated Immigration Officer or Warrant Service Officer
3. Date the officer began serving as a DIO or WSO

IGP-G Equipment, Hardware and Software

The Participating Agency is responsible for tracking the equipment, hardware, and/or software in accordance with their own inventory, device management, and/or maintenance policy. The Participating Agency is responsible for ensuring compliance with CJIS Security Standards, and any other applicable policies, for any equipment, hardware, and/or software purchase that interface with state or federal databases.

IGP-H Other Costs Associated with Immigration Enforcement

The Participating Agency is responsible for tracking any other incidental costs related to moving, transporting, lodging, temporary detention, or active participation in task force activities under the 287(g) program. The required information for tracking will vary depending on the activity being funded. The Participating Agency shall track in sufficient detail to document the performance of the activity and the associated costs in the event of an external audit.

SECTION VII: FINANCIAL REPORTING AND REIMBURSEMENT

All reimbursement requests associated with this award will be managed through the Board's electronic grant management system. The participating agency must complete the following three steps, in sequential order, to submit a reimbursement request.

Expense Entry

The Participating Agency is responsible for entering the individual expenses associated with the allowable budget items in Section III of this agreement. These expenses are to be entered as individual items in the electronic grant management system and must adhere to the guidelines for the applicable cost type outlined below.

For any contract, subscription, or payment plan type invoicing, this grant award can only cover the cost of payments made to the vendor/supplier during the grant period.

The grant cannot reimburse payments that will occur after June 30, 2026.

Overtime and Associated Fringe Benefits		
Field Name	Data Required	Example
Salary	Total cost being requested for reimbursement	\$1,473.40
Expense Date	Date Paid (or last date paid if multiple for the month)	03/31/2025
Expense Status	Reviewed	N/A
Payee	Officer Name	John Doe
Description	Description of Activity Dates Work Performed Total Hours x Pay Rate Benefits Breakdown Date(s) Paid	DIO Task Force Operation OT Dates: 03/10/2025, 3/23/2025 10 hours x \$100/hour = \$1,000 FICA = \$1,000 x 7.65% = \$76.50 FRS = \$1,000 x 35.19% = \$351.90 WC = \$1,000 x 4.5% = \$45.00

		Paid: 3/17/2025, 3/31/2025
Documentation to Upload	Timesheets OT detail slips (if applicable) Paystub Employer-paid benefit statement (if not clearly shown on paystub)	N/A
Travel Costs and Mileage		
Field Name	Data Required	Example
Direct Cost	Total cost being requested for reimbursement	\$501.42
Expense Date	Date Traveler Paid by Participating Agency	03/31/2025
Expense Status	Reviewed	N/A
Payee	Traveler Name	John Doe
Description	Reason Destination(s) Dates of travel Breakdown of associated travel cost	287(g) operation in Orlando, FL Dates: 3/15/2025 – 3/17/2025 Mileage: \$0.445/mile x 147 mi. = \$65.42 Hotel: 2 nights x \$176.50/night = \$353 Meals: \$83
Documentation to Upload	Travel Voucher (Form SBIE-004) and documentation as required by form.	N/A
Subletting Beds to ICE		
Field Name	Data Required	Example
Direct Cost	Total cost being requested for reimbursement for reporting month	\$1,960.00
Expense Date	Last day of the reporting month	03/31/2025
Expense Status	Reviewed	N/A
Payee	Participating agency name	Elm County Sheriff's Office
Description	Invoice Period Total number of detainees Total number of bed days Reimbursement Rate	March 2025 # of Detainees = 25 # of Bed Days = 56 Rate = \$35/day
Documentation to Upload	Monthly Bed Day Summary (Form SBIE-005)	N/A
Equipment, Hardware, and/or Software		
Field Name	Data Required	Example
Direct Cost	Total cost being requested for reimbursement for reporting month	\$17,500
Expense Date	Date invoice paid by Participating Agency	03/31/2025
Expense Status	Reviewed	N/A
Payee	Vendor/Supplier	Idemia
Description	Item(s) calculation Service Period (if applicable) Method of Payment (check #, ACH, credit care)	(5) Rapid ID devices @ \$3,100 each MDM software @ \$2,000 each (October 2025 – September 2026) Paid with Check # 25985
Documentation to Upload	Purchase Order Invoice	N/A

	Proof of payment (cancelled check, ACH transfer log showing paid status, credit card statement)	
Contract Services		
Field Name	Data Required	Example
Direct Cost	Total cost being requested for reimbursement for reporting month	\$9,000
Expense Date	Date invoice paid by Participating Agency	03/31/2025
Expense Status	Reviewed	N/A
Payee	Vendor/Supplier	Elm County Sheriff's Office
Description	Short expense description Service Period (if applicable) Item(s) calculation Method of Payment (check #, ACH, credit card)	Software configuration and programming for September 2025 120 hours at \$75/hour Paid by ACH
Documentation to Upload	Purchase Order (if applicable) Invoice Service Log/Documentation Proof of payment (cancelled check, ACH transfer log showing paid status, credit card statement)	N/A

Budget Reporting Period and Payment Requests

The Participating Agency is responsible for closing each budget reporting period within the electronic grant management system on a monthly basis. The system will aggregate all expenses entered (based on expense date) for the associated reporting period, which will be used to generate a Payment Request as outlined below.

For any budget reporting period with associated expenses, the Participating Agency is responsible for creating and submitting the payment request in the electronic grant management system and linking the respective budget reporting period(s) accordingly. The closing of each budget reporting period, and submission of the payment request is due no later than 30 days after the end of each reporting period as shown in the table below.

#	Period	Due Date	#	Period	Due Date
01	02/17/2025 – 02/28/2025	03/30/2025	10	11/01/2025 – 11/30/2025	12/30/2025
02	03/01/2025 – 03/31/2025	04/30/2025	11	12/01/2025 – 12/31/2025	01/30/2026
03	04/01/2025 – 04/31/2025	05/30/2025	12	01/01/2026 – 01/31/2026	02/28/2026
04	05/01/2025 – 05/31/2025	06/30/2025	13	02/01/2026 – 02/28/2026	03/30/2026
05	06/01/2025 – 06/30/2025	07/30/2025	14	03/01/2026 – 03/31/2026	04/30/2026
06	07/01/2025 – 7/31/2025	08/30/2025	15	04/01/2026 – 04/30/2026	05/30/2026
07	08/01/2025 – 08/31/2025	09/30/2025	16	05/01/2026 – 05/31/2026	06/30/2026
08	09/01/2025 – 09/30/2025	10/30/2025	17	06/01/2026 – 06/30/2026	07/30/2026
09	10/01/2025 – 10/31/2025	11/30/2025	18	Final Reconciliation	08/30/2026

For any budget reporting period that ended prior to the activation of this award in the electronic grant management system, the Participation Agency shall enter all expenses and close the associated budget reporting period(s) within 45 days from activation. In this instance, the Participating Agency may link all

prior reporting periods to the first payment request. All other payment request shall only be linked to one reporting period, unless exceptions are granted from the Board's grant supervisor.

If no expenses were incurred during a particular budget reporting period, the Participating Agency shall close the associated budget reporting period as a \$0.00 reporting period. This will not get aggregated into a Payment Request, and the Participating Agency is exempt from submitting a payment request for that period, as there are no associated expenses to request reimbursement for.

Payment Request Submission Certification

By submitting a payment request in the electronic grant management system, the Participating Agency certifies that all costs claimed for reimbursement were incurred in accordance with the terms and conditions of this agreement. The Participating Agency must certify the following statement when submitting their payment request:

"Pursuant to the State Board of Immigration Enforcement's data collection requirements described in Section 908.1031(3)(e), Florida Statutes, by submitting this payment request, I attest to the best of my knowledge that my organization collects and reports the individualized data points outlined in Section V of the award agreement relating to: (1) interactions/encounters with a suspected unauthorized alien; (2) summary data for law enforcement agencies; and (3) if my organization operates a county detention facility, my organization reports the summary data for detention facilities. I understand that if my organization is later found to not be in compliance with all requirements, we will forfeit our grant reimbursement eligibility for the remainder of the fiscal year."

The Board's grant management team will review compliance with data collection prior to processing any request for reimbursement. If an agency is not reporting the required data collection elements, the Board's grant management team will reject the associated payment request. The Participating Agency may resubmit the rejected payment request once compliance with the data collection requirements is achieved.

Payment Request Approval and Reimbursement

Per s. 908.1033, F.S., this is a cost-reimbursement agreement only. No cash advances can be administered under this program.

Funds will be distributed to the Participating Agency in conjunction with the receipt, review, and approval of a payment request and all required supporting documentation as outlined above. All payment requests submitted to the Board will be reviewed and audited in accordance with applicable state financial assistance rules, regulations, statutes, and Department of Financial Services guidelines. Additional supporting documentation may be requested by the Board prior to approving any payment request.

The State of Florida's performance and obligation to pay under this agreement is contingent upon the legislative appropriation, availability of funds, and is subject to any modification in accordance with Chapter 216, F.S., or the Florida Constitution. The Board will administer and disburse funds under this agreement in accordance with s. 215.97, s. 215.971, s. 215.981, and s. 215.985, F.S. The Board's determination of acceptable expenditures shall be conclusive.

Payments will be disbursed in the form of a paper check (warrant) or via direct deposit (EFT) in accordance with s. 215.422, F.S. This election is determined by the Participating Agency's own selection in the state's vendor information system. A Participating Agency that wishes to enroll in direct deposit for payments from the state must complete and submit a Direct Deposit Authorization Form to the Department of Financial Services. More information on direct deposit is available at on the Department of Financial Services website at <https://www.myfloridacfo.com/division/aa/vendors>.

SECTION VIII: AWARD CONTACTS

Any changes to the individuals identified below must be made in writing.

Board's Grant Manager

Gary Carmichael
Government Analyst II
P.O. Box 1489
Tallahassee, FL 32302-1489
850-617-1273
GaryJCarmichael@fdle.state.fl.us

Participating Agency Grant Manager

Robert Corbett
General Counsel
3600 S. US Highway 27
Clermont, FL 34711
352-536-8411
rcorbett@clermontfl.org

Participating Agency Chief Official

John Graczyk
Police Chief
3600 S. US Highway 27
Clermont, FL 34711
352-394-5588
jgraczyk@clermontfl.org

Participating Agency Chief Financial Officer

Scott Borrer
Director of Finance
684 W. Montrose St.
Clermont, FL 34711
352-241-7368
sborrer@clermontfl.org

SECTION IX: SPECIAL CONDITIONS

This agreement is subject to the special conditions set forth below. Any condition identified below as a "Withholding of Funds" condition must be cleared through an administrative grant amendment processed by the Board's grant manager prior to issuing a related payment under this award.

Condition Number	Condition Language
S0001	As a recipient of these funds, the Participating Agency is required to comply with the reporting requirements outlined Section V of this agreement. A Participating Agency who attests to comply with these reporting requirements but is later found by the State Board of Immigration Enforcement to not be in compliance, will forfeit eligibility of any grant reimbursements for the remainder of the state fiscal year.
S0002	This award contains grant funds for the costs associated with training programs directly related to immigration enforcement. The Participating Agency is required to track the training of each officer and the itemized costs associated with completing the training, such as overtime, travel, materials, etc. This documentation must be submitted with any training-related reimbursement request.
W0014	WITHHOLDING OF FUNDS: This award contains grant funds for reimbursing overtime costs associated with immigration enforcement activities. Prior to the drawdown of funds the Participating Agency must provide a copy of their agency's overtime policy.
S0015	This award contains grant funds for reimbursing overtime costs associated with immigration enforcement activities. The Participating Agency is required to track immigration-related overtime separately from any other overtime earned. This documentation must be submitted, along with timesheets and paystubs, with any payment request for overtime costs.
W0022	WITHHOLDING OF FUNDS: At the time of application, the most recent available annual financial audit was from year ending 2024. However, a Single Audit Certification (Form # SBIE-003) for that year is not on file. Prior to the drawdown of funds, the Participating Agency must provide a properly completed Single Audit Certification for the year ending 2024.

SECTION X: STANDARD CONDITIONS FOR STATE FINANCIAL ASSISTANCE AWARDS

The following terms and conditions will be binding upon the execution of the agreement between the Participating Agency and the Board. If any of the information provided in this section changes after execution of the agreement, the Board shall provide written notice of such changes to the Participating Agency through an administrative award amendment.

1. Governing Laws of the State of Florida:

This agreement is entered into in the State of Florida, and shall be construed, performed, and enforced in all aspects in accordance with the laws, rules, and regulations of the state.

- A. Lobbying Prohibited: The Participating Agency shall comply with the provisions of s. 11.062 and s. 216.347, F.S., which prohibit the expenditure of state funds for the purpose of lobbying the legislature, judicial branch, or a state agency. No funds or other resources received in connection with this agreement may be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.
- B. Independent Contractor: In performing its obligations under this agreement, the Participating Agency shall at times act in the capacity of an independent contract and not as officer, employee, or agency of the State of Florida. Nothing in this agreement may be understood to constitute a partnership or joint venture between the Board and the Participating Agency. Neither the Participating Agency nor any of its agents, employees, subcontractors, or assignees shall represent to others that it is an agent of or has the authority to bind the Board by virtue of this agreement, unless specifically authorized in writing to do so.
- C. Limitations on Advertising: The Board is prohibited from endorsing the Participating Agency as a recipient of state financial assistance. The Participating Agency shall not use the logos or emblems of the Board on any of their individual publications unless specifically authorized in writing to do so.
- D. Travel Costs: The maximum amount of reimbursement for travel costs shall not exceed the rates established in the State of Florida Travel Guidelines as outlined in s. 112.061, F.S., and Administrative Rule 69I-42.010.
- E. Civil Rights: The Participating Agency agrees to comply with the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. s. 12101 et seq.) and shall not discriminate against any individual employed in the performance of this agreement due race, religion, color, sex, physical handicap unrelated to such person's ability to engage in this work, national origin, ancestry, age, or marital status.
- F. E-Verify: The Participating Agency agrees to comply with s. 448.095(5), F.S., requiring the Participating Agency and all third-party entities it enters into agreements with to register with and use the E-Verify system to verify employment eligibility. The Participating Agency may not enter into a contract with any third-party entity without verifying compliance with this requirement, or without obtaining an affidavit from the third-party stating they not employ, contract with, or subcontract with unauthorized aliens. If the Participating or the Board has a good faith belief that a third-party entity is in violation of s. 448.09(1), F.S., the Participating Agency must terminate their contract with the third-party entity. Third-party entities may file a cause of action with a circuit or county court to challenge the termination no later than 20 calendar days after the date on which the contract was terminated.
- G. Background Check: Whenever a background screening for employment or a background security check is required by law for employment, unless otherwise provided by law, the provisions of

Chapter 435, F.S., shall apply. All employees in positions designated by law as positions of trust or responsibility shall be required to undergo security background investigations as a condition of employment and continued employment. For this purposes of this condition, security background investigations shall include, but not be limited to: employment history checks, fingerprinted for all purposes, statewide criminal and juvenile record checks through the Florida Department of Law Enforcement, and federal criminal record checks through the Federal Bureau of Investigation, and may include local criminal record checks through local law enforcement agencies.

- H. Non-disclosure Agreements: The Participating Agency may not require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits, restricts, or purports to prohibit or restrict, the reporting of waste, fraud, or abuse in accordance with law to an investigation or law enforcement representative or a state or federal department or agency authorized to receive such information. The Participating Agency certifies that if it is informed or notified that any contractor or vendor has been requiring their employees to execute agreements or statements that prohibit the reporting of fraud, waste, or abuse that it will immediately cease all further obligation of these award funds to the entity and will immediately notify the Board. The Participating Agency will not resume obligations until expressly authorized to do so by the Board.
- I. Disputes and Appeals: Unless otherwise stated in this agreement, disputes concerning performance under this award will be decided by the Board, who shall provide the decision in writing to the Participating Agency. In the event, either the Participating Agency or the Board is dissatisfied with the dispute resolution decisions, jurisdiction for any dispute arising under the terms of this agreement will be in state court, and the venue will be the Second Judicial Circuit, in and for Leon County. Except as otherwise provided by law, the Board and the Participating Agency agree to be responsible for their own attorney fees incurred in connection with disputes arising from this agreement.
- J. Prohibited Vendor Lists: The Participating Agency may not enter into an agreement with any organization named on a prohibited vendor list, pursuant to s. 287.133 – s. 287.137, F.S. In addition, if the Participating Agency is found to be included on any of these lists, the Board may unilaterally terminate this agreement. These lists are maintained by the Department of Management Services on their website.
 - a. The “Convicted Vendors List” (s. 287.133, F.S.)
 - b. The “Discriminatory Vendors List” (s. 287.134, F.S.)
 - c. The “Forced Labor Vendor List” (s. 287.1346, F.S.)
 - d. The “Scrutinized List of Prohibited Companies” (s. 287.135, F.S.)
 - e. The “Suspended Vendors List” (s. 287.1351, F.S.)
 - f. The “Antitrust Violator Vendor List”, (s. 287.137, F.S.)

2. Funding and Payment Considerations

This agreement is subject to the following funding and payment conditions.

- A. Funding Requirements: Pursuant to s. 215.971(1), F.S., the Participating Agency may only expend funding under this agreement for the allowable costs identified in Section III above that were incurred between February 17, 2025 and June 30, 2026. Any balance of unspent or unobligated funds shall revert to the state upon closeout of the award. If it is determined at any point that funds were paid to the Participating Agency in excess of what should’ve been paid, the Participating Agency shall refund the overage to the Board.

- B. Compensation: This is a cost-reimbursement agreement. Payments made under this agreement shall not exceed the award amount and shall only be disbursed by Board after review and acceptance of the Participating Agency's performance of allowable activities outlined in this agreement.
- C. Payment Process: Subject to the provisions outlined in Section VII of this agreement, the Board agrees to pay the Participating Agency in accordance with s. 215.422, F.S.
- D. EFT Payments: Electronic Funds Transfer (EFT) payments are preferred by the Board and the State of Florida. While enrollment is not a requirement to receive funds under this agreement, the Participating Agency may choose to enroll by submitting the required authorization form to the Department of Financial Services. More information is available at the Department of Financial Services website: <https://www.myfloridacfo.com/division/aa/vendors>.
- E. Financial Management: The Participating Agency agrees to maintain all records and documents (including electronic files) in accordance with generally accepted accounting procedures and practices. The Participating Agency must be able to record and report on the receipt, obligation, and expenditure of grant funds separately for each award received from the state.
- F. Expenditures: All expenditures under this award must be in compliance with the laws, rules, and regulations applicable to the expenditure of state funds, including the Reference Guide for State Expenditures maintained by the Department of Financial Services.
- G. Taxes: The Participating Agency may use its own tax exemption when paying suppliers to fulfill contractual obligations under this award. The Participating Agency shall be responsible and liable for the payment of all FICA, Social Security, and other taxes resulting from this agreement, unless the reimbursement of those items is expressly included in the approved budget in Section III of this agreement.
- H. Invoicing Requirements: The payment request submitted to the Board for reimbursement serves as the Participating Agency's invoice to the Board for reimbursement. The payment request must adhere to all provisions outlined in Section VII of this agreement and the invoicing requirements outlined in the Reference Guide for State Expenditures maintained by the Department of Financial Services.
- I. Final Payment Request: If the Participating Agency fails to submit the final payment request to the Board by August 30, 2026, the Board may, at its sole discretion, consider the recipient to have forfeited any all rights to reimbursement of the final payment request under this agreement.
- J. Refunds: If the Participating Agency, or its independent auditor, discover that an overpayment has been made, or that funds previously reimbursed under this award were all reimbursed by another funding source, the Participating Agency shall contact the Board immediately. In the event the Board first discovers an overpayment has been made, the Board will notify the Participating Agency in writing. The Board shall provide a Refund Request Form to the Participating Agency to be completed and mailed to the Board with the refund check. Refunds must be submitted to the Department within 30 calendar days after the date of discovery. Checks shall be made payable to the "Department of Law Enforcement" and shall be mailed with a copy of the Refund Request Form to:

FDLE – Cash Receipts
P.O. Box 1489
Tallahassee, FL 32302-1489

If repayment is not made in a timely manner, the Board shall be entitled to charge interest at a lawful rate on the outstanding balance beginning 40 calendar days after the date of notification or discovery. If an overpayment is discovered while the agreement is still active, the Board may choose to recoup the overpayment from the next reimbursement request.

- K. Recoupment of Funds: If the Participating Agency's noncompliance with any provision of this agreement results in additional costs or monetary loss to the Board or the State, the Board may recoup the costs or losses from reimbursement owed to the Participating Agency under this agreement. In the event additional costs or losses arise when no money is available under this agreement, the Participating Agency shall repay such costs to the Board in full within 30 days from the date of discovery or notification, unless the Board agrees, in writing, to an alternative timeframe.

3. Monitoring and Audit Requirements

This agreement is subject the monitoring activities and audits outlined below.

- A. Monitoring: In addition to audits conducted under the Florida Single Audit Act, the Participating Agency agrees to cooperate and comply with any monitoring procedures or processes deemed appropriation by the Board. Monitoring activities may include, but is not limited to, site visits by Board staff, limited scope audits as defined by 2 CFR 200.425, or other appropriate procedures. In the event the Board determines a limited scope audit of the Participating Agency is appropriate, the Participating Agency agrees to comply with any additional instructions provided by the Board regarding such audit.
- B. Chief Financial Officer and Auditor General: The Participating Agency agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by Florida's Chief Financial Officer or Auditor General.
- C. Florida Single Audit Act: If the Participating Agency expends a total amount of state financial assistance equal to or more than \$750,000 in a fiscal year, the Participating Agency must have a state single audit or project specific audit for such fiscal year. The audit shall be conducted in accordance with s. 215.97, F.S., Administrative Rule 69I-5, and Chapter 10.550, Rules of the Auditor General.
- D. Determining State Financial Assistance Expenditures: In determining the state financial assistance expended in its fiscal year, the Participating Agency shall consider all sources of state financial assistance, including payments made from the Board and all other state agencies. State financial assistance does not include federal direct awards or federal funds passed through a state agency, which are subject to the federal audit requirements outlined in 2 CFR 200 Subpart F.
- E. Elective Audits: If the Participating Agency expends less than \$750,000 in total state financial assistance in a particular fiscal year, an audit Florida Single Audit is not required. However, if the Participating Agency elects to have an audit conducted in accordance with s. 215.97, F.S., the cost of the audit must be paid from the Participating Agency's own funds.
- F. Annual Audit Certification: The Participating Agency shall provide a Single Audit Certification Form shall be submitted to the Board's grant manager as soon as the Participating Agency knows how much state financial assistance it expended in the fiscal year, but no later than June 30th each year.
- G. Report Submission: Copies of reporting packages for audits conducted in accordance with the Florida Single Audit Act, s. 215.97, F.S., shall be submitted directly to the Auditor General at both electronically and a hard copy mailed to:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, FL 32399-1450

Information for filing electronically with the Auditor General is available on their website at <https://floridaauditor.gov>.

- H. Annual Financial Reporting Requirements: The Participating Agency is required to submit their Annual Financial Report to the Department of Financial Services no later than nine months after the close of the Participating Agency's fiscal year. The Annual Financial Report shall be submitted to the Department of Financial Services through the Department's XBRL (LOGGERx) system.
- I. Monitoring and Audit-Specific Records Retention: The Participating Agency shall retain sufficient records demonstrating compliance with the monitoring and audit requirements outlined above for a period of five years from the date the monitoring report or audit is issued. The Participating Agency shall allow the Board, or its designee, the Florida Chief Financial Officer, or Florida Auditor General access to such records upon request. The Participating Agency shall also ensure that audit working papers are made available for a period of five years from the date the audit report was issued, unless extended in writing by the Board.

4. Mandatory Disclosures

This agreement is subject to the following disclosure and fraud-related conditions.

- A. Legal Proceedings: The Participating Agency shall disclose in writing all civil or criminal litigation, investigations, arbitration, or administrative proceedings (collectively referred to as "proceedings") involving activities under this agreement, including any proceedings that involve contractors performing work under this agreement.
- B. Duty of Disclosure: The duty to disclose proceedings involving activities under this award applies to each officer and director of the Participating Agency, as well as to each officer and director of a contractor performing work under this agreement. Details of settlements that are prevented from disclosure by the terms of the settlement must be annotated as such. If the existence of such proceeding causes the Board concern about the Participating Agency's ability or willingness to perform work under this agreement, then upon the Board's request, the Participating Agency shall provide the Board all reasonable assurances that: (a) the Participating Agency will be able to perform work in accordance with the terms and conditions of this agreement; and (b) the Participating Agency and/or its employees, agents, vendors, and contractors have not and will not engage in conduct which is similar in nature to the conduct alleged in such proceeding while performing work under this agreement.
- C. Notification of Instances of Fraud: Upon discovery, the Participating Agency shall report all known or suspected instances of operational fraud, criminal activities, or mismanagement of award funds committed by the Participating Agency, its employees, or an agent, vendor, or contractor, to the Board within 24 hours of discovery.
- D. Conflict of Interest: The Participating Agency shall establish safeguards to prohibit employees, officers, agents, or board members from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. No employee, officer, agent, or board member may solicit nor accept gratuities, favors, or anything of

value from vendors/contractors under this agreement. The Participating Agency must disclose in writing any actual or potential conflict of interest to the Board. Additionally, the Participating Agency must disclose all violations of state or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this agreement.

- E. Foreign Gifts and Contracts: The Participating Agency shall comply with any applicable disclosure requirements in s. 286.101, F.S.

5. Public Records Requirements

This agreement is subject to the following public records related conditions.

- A. Public Records Law: The Participating Agency must allow public access to all documents, papers, letters, or other material, made or received by the Participating Agency in accordance with this agreement unless the public records are exempt from access pursuant to Chapter 119, F.S., s. 24(a) of Article 1 of the Florida Constitution, or other applicable state or federal law. This requirement applies to all records regardless of the physical form, characteristics or means of transmission of the record. The Participating Agency shall provide copies of all requested documentation to the Board within 10 business days of the request. The Board may unilaterally terminate this agreement the Participating Agency refuses to allow public access to records as required by law.
- B. Public Records Requests: All request to inspect or copy public records relating to this agreement must be made directly to Board. Notwithstanding any provisions to the contrary, disclosure of any records made or received by the state in conjunction with this agreement is governed by Public Records Law.
- C. Exemption from Public Records: If the Participating Agency has a reasonable, legal basis to assert that any portion of any public record submitted to the Board is confidential, proprietary, trade secret, or other not subject to disclosure, the Participating Agency must simultaneously provide the Board with a separate redacted copy of the records the agency claims to be confidential and briefly describe in writing the grounds for the public record exemption, including the statutory citation for such exemption. Only the sections the Participating Agency claims are confidential shall be redacted. If the Participating Agency fails to submit a redacted copy of records, such action may constitute a waiver of any claim of confidentiality.
- D. Requests for Redacted Records: If the Board receives a records request for records that include those marked as confidential, the Board will provide the Participating Agency's redacted copies to the requester. If a requester asserts a right to the portions of records claimed as confidential, the Board will notify the Participating Agency that such assertion has been made. It will be the Participating Agency's responsibility to assert that the portions of records in question are exempt under public records law or other legal authority. If the Board becomes subject to a demand for discovery or disclosure of the portion of records the Participating Agency claims as confidential in a legal proceeding, the Board will give the Participating Agency prompt notice of the demand, when possible, prior to releasing the portions of redacted records, unless the release is otherwise prohibited by law. The Participating Agency shall be responsible for defending its determination of record confidentiality. No right or remedy for damages against the Board may arise from any disclosure made by the Board based on the Participating Agency's failure to promptly, legally protect its claim of exemption.
- E. Records Transfer: If the Participating Agency's record retention requirements terminate prior to the requirements stated herein the Participating Agency may meet the Board's record retention

requirements by transferring its records to the Board at that time, and by destroying duplicate records in accordance with s. 501.171, F.S., and if applicable s. 119.0701, F.S. The Participating Agency shall adhere to established information destruction standards such as those established by the National Institute of Standards and Technology.

- F. Applicability of Chapter 119, F.S.: If the Participating Agency has questions regarding the application of Chapter 119, F.S., and the Participating Agency's duty to provide public records relating to this agreement, the Participating Agency shall contact the Florida Department of Law Enforcement's Public Records Section at publicrecords@fdle.state.fl.us or via phone to (850) 410-7676.

6. Nonexpendable Property

This agreement is subject to the following conditions related to nonexpendable property. For the purposes of this section, nonexpendable property means equipment, fixtures, and other tangible personal property of a nonconsumable nature.

- A. Procurement Guidelines: The Participating Agency shall adhere to their own established procurement policy, provided the policy is documented in writing. In absence of a written procurement policy the Participating Agency shall adhere to state procurement guidelines as applicable.
- B. Property Supervision and Control: Pursuant to s. 273.03, F.S., the Participating Agency is the custodian of all nonexpendable property, and shall be primarily responsible for the supervision, control, and disposition of the property in their custody.
- C. Maintenance of Property: The Participating Agency shall be responsible for the correct use of all nonexpendable property obtained using funds provided under this agreement. The Participating Agency shall also be responsible for the implementation of adequate maintenance procedures to keep the nonexpendable property in good operating condition.
- D. Property Records: All nonexpendable property purchased under this agreement shall be listed in the property records of the Participating Agency. The Participating Agency shall inventory the nonexpendable property in accordance with their own inventory policy, provided it is inventoried at least annually. The property records shall include, at a minimum: property identification number, description of the item(s), physical location, name, make, manufacturer, year, and/or model, manufacturers serial number, date of acquisition, and the current condition of the item.

6. Subcontracts

Unless expressly approved in Section III of this agreement, or through the formal amendment process, the Participating Agency may not (1) subcontract any of the funds provided under this award to a third-party; (2) contract any of its duties or responsibilities under this award out to a third-party; or (3) assign any of the Participating Agency's rights or responsibilities herein, unless specifically permitted by law to do so. If this award includes approval in Section III to issue subcontracts, the following conditions apply:

- A. Participating Agency Responsibilities: The Participating Agency agrees to be responsible for all work performed and all expenses incurred in fulfilling the obligations of this agreement. If Section III contains express approval to subcontract any of the work performed under this agreement it is understood by the Participating Agency that all such arrangements shall be evidenced by a written contract containing all provisions necessary to ensure the contractor's compliance with applicable state and federal laws. The Participating Agency agrees that all subcontractors performing work under this award shall be properly trained individuals who meet or exceed any specified training

qualifications. The Participating Agency further agrees that the Board shall not be liable to the contractor for all expenses and liabilities incurred under the contract and that the Participating Agency shall be solely liable to the contractor for all expenses and liabilities under the agreement between the Participating Agency and the third-party. If necessary, the Participating Agency, at its own expense, shall defend the Board against such claims.

- B. Subcontractor Responsibilities: Subcontractors of state financial assistance are obligated to comply with the requirements outlined in this agreement for monitoring, auditing, records retention, and financial reporting.
- C. Subcontractor Agreements: Agreements with subcontractors performing work under this award shall include, or be amended to include:
 - a. A scope of work that clearly establishes the tasks and activities the subcontractor will perform.
 - b. Specific deliverables related to the scope of work.
 - c. The minimum level of performance required for each deliverable and the criteria that will be used to determine successful performance.
 - d. The financial consequences that will apply if the minimum level of service is not attained.
 - e. The financial consequences that will apply if the subcontractor fails to perform in accordance with the contract.
 - f. Details on the rate of payment and how payments will be made by the Participating Agency to the subcontractor.
- D. Required Documentation: The Participating Agency shall provide the Board copies of all subcontracts executed with entities performing work under this award and a completed DFS-A2-NS Form (Recipient/Subrecipient vs. Vendor Determination) with each subcontract. This form is required by the Florida Department of Financial Services and is used to determine the nature of the relationship with the third-party and if the Florida Single Audit Act requirements apply.
- E. Subcontractor Invoices: Invoices submitted by a subcontractor must clearly identify the dates of service (the invoice period), a description of specific deliverables provided during the invoice period, the quantity of services provided (hours or units), and the associated payment amount specified in the agreement between the Participating Agency and the subcontractor.

7. Indemnification

This agreement is subject to the following indemnification related conditions.

- A. Limitations of Liability: The Participating Agency shall be fully liable for the actions of its agents, employees, partners, and subcontractors and shall fully indemnify, defend, and hold harmless the State of Florida and the Board, and their officers, agents, and employees from lawsuits, actions, damages, and costs of every name and description arising from or relating to personal injury or damage to real or personal tangible property alleged to be cause in whole or in part by the Recipient, its agents, employees, partners, or subcontractors. The Participating Agency shall not indemnify for that portion of any loss or damages proximately cause by the negligent act or omission of the State of Florida or the Board. Further the Participating Agency shall fully indemnify, defend, and hold harmless the State of Florida and the Board from any suits, actions, damages, and costs of every name and description including attorneys' fees, arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret, or intellectual property right property. However, this obligation shall not apply to the Board's misuse or modification of the Participating Agency's products or the Board's operation or use of the Participating Agency's products in a

manner not consistent with this agreement. If any product is the subject of an infringement suit, or in the Participating Agency's opinion is likely to become subject to such suit, the Participating Agency may at its sole expenses procure for the Board the right to continue using the product or to modify it to become non-infringing. If the Participating Agency is not reasonably able to modify or otherwise secure the Board the right to continue using the product, the Participating Agency shall remove the product and refund the Board the amounts paid in excess of a reasonable rental rate for past use. The Board will not be liable for any royalties. The Participating Agency's obligations under this condition with respect to any legal action are contingent upon the State of Florida or the Board giving the Participating Agency: (a) written notice any action or threatened action; (b) the opportunity to take over and settle or defend such action at the Participating Agency's sole expense; and (c) assistance in defending the action at the Participating Agency's sole expense. The Participating Agency shall not be liable for any cost, expense, or compromise incurred or made by the State of Florida or the Board in any legal action without the Participating Agency's prior consent, which shall not be unreasonably withheld.

- B. Sovereign Immunity: Nothing in this agreement shall be construed to affect in any way the Participating Agency's rights, privileges, and immunities under the doctrine of sovereign immunity as set forth in s. 768.28, F.S.

8. Termination and Force Majeure

This agreement is subject to the following termination related conditions.

- A. Corrective Action: The Board will notify the Participating Agency in writing if corrective action is required for any area of noncompliance, nonperformance, or unacceptable performance of work under this agreement. Failure to implement the necessary corrective action, or improve performance of work, in accordance with the corrective action plan may result in termination of the agreement.
- B. Termination for Cause: The Board may, at its sole discretion and upon providing written notice to the Participating Agency, terminate the agreement if the Participating Agency fails to: (a) satisfactorily complete the deliverables within the project period of the agreement; (b) maintain adequate progress, thus endangering performance of the agreement; (c) honor any term or condition of the agreement; or (d) abide by any statutory, regulatory, or other requirement of the agreement.
- C. Termination for Lack of Funds: If funding for this agreement is withdrawn or redirected by the Legislature, the Board shall provide written notice to the Participating Agency at the earliest possible time. The lack of funds shall not constitute a default by the Board or the State of Florida.
- D. Termination for Convenience: The Board may terminate this agreement, in whole or in part, by providing written notice to the Participating Agency that it is in the Board's or State of Florida's best interest to do so. The Participating Agency shall not provide any deliverable outlined in Section II after it receives the Board's notice of termination, except as the Board specifically instructs the Participating Agency in writing. The Participating Agency is not entitled to recover any cancellation charges or lost profits.
- E. Participating Agency's Responsibilities Upon Termination: If the Board issues a notice of termination to the Participating Agency, except as otherwise specified by the Board in that notice, the Participating Agency shall: (a) stop work under this agreement on the date and to the extent specified in the notice; (b) complete performance of such part of the work the Board does not terminate (if any); (c) take such action as may be necessary, or as the Board may specify, to protect

and preserve any property which is in the possession of the Participating Agency and in which the Board has or may acquire an interest; and (d) transfer, assign, or make available to the Board all property and materials belonging to the Board upon the effective date of the termination of this agreement. No extra compensation will be paid to the Participating Agency for its services in connection with such transfer or assignment.

- F. Severability: If any provision of this agreement, in whole or in part, is held to be void or unenforceable by a court of competent jurisdiction, that provision will be enforced only to the extent that it is not in violation of law or not otherwise unenforceable, and all other provisions remain in full force and effect.
- G. Survival: Any right or obligation of the Board or the Participating Agencies in this agreement which, by its express terms or nature and context, is intended to survive termination or expiration of this agreement, will survive any such termination or expiration.
- H. Force Majeure: Neither the Board nor the Participating Agency shall be liable to the other for any delay or failure to perform under this agreement if such delay or failure is neither the fault nor cause by the negligence of either party (including their employees or agents) and the delay is due to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond either parties control. This extends to contractors and suppliers if no alternate source of supply is available. However, in the event a delay arises from one of the foregoing causes, the Board or the Participating Agency shall take all reasonable measures to mitigate any and all resulting damages, costs, delays, or disruptions to the performance of activities under this agreement.
- I. Notice of Delay from Force Majeure: In the case of any delay the Participating agency believes is excusable under the condition above, the Participating Agency shall notify the Board in writing of the delay or potential delay and the cause of the delay within 10 calendar days after the cause that creates or will create (in the case of predictability) the delay arose. The foregoing shall constitute the Participating Agency's sole remedy or excuse with respect to the delay. The Board, at its sole discretion, will determine if the delay is excusable under this section and will notify the Participating Agency of its decision in writing. No claim for damages, other than for an extension of time, shall be asserted against the Board. The Participating Agency will not be entitled to an increase in the award amount or payment of any kind from the Board for any reason. If performance is suspended or delayed, in whole or in part, due to one of the force majeure causes, after the causes have ceased to exist, the Participating agency shall resume performance unless the Board determines, at its sole discretion, that the delay will significantly impair the ability of the Participating Agency to timely complete its obligations under this agreement. In that case, the Board may terminate the agreement in whole or in part. If the delay is excusable under this section, the delay will not result in any additional charge or cost under this agreement to the Board.

SECTION XI: SIGNATURES

In witness whereof, the Board and Participating Agency affirm they each have ready and agree to the conditions set forth in Section IX and Section X of this agreement, have read and understand the agreement in its entirety, and have executed this agreement by their duly authorized officers on the date, month, and year set out below.

Modifications to this page, including strikeovers, whiteout, etc. are not permitted.

Award ID: IG032

Award Amount: \$16,471.00

Participating Agency Clermont Police Department

This award is not valid until it is signed and dated by either the Chief Official or designee below. Any designee signatures must be accompanied by documentation that grants the individual the authority to execute this agreement.

Participating Agency Chief Official

Signature: _____ Date: _____

Typed Name and Title: John Graczyk, Police Chief

***** If using a designee, sign the Chief Official Designee section below*****

Participating Agency Chief Official Designee

Signature: _____ Date: _____

Printed Name and Title: _____

Additional Participating Agency Signatures (optional)

If your local process requires additional signatures (i.e., legal, clerk, etc.) use the spaces below.

Signature: _____ Date: _____

Printed Name and Title: _____

Signature: _____ Date: _____

Printed Name and Title: _____

State Board of Immigration Enforcement

As of the date signed below this award has completed its statutorily required approval process. The Participating Agency may begin claiming reimbursement for allowable expenses in accordance with the terms and conditions of this agreement.

Signature: _____ Date: _____

Printed Name and Title: Felicia Pinnock, Senior Management Analyst Supervisor



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Justice Assistance Grant Approval D-JG021		
Requested Action		
Staff Report		
The department's rifle grade ballistic shields are outdated and in need of updating. These shields provide an elevated level of protection against rifle rounds and other projectiles, making them essential for tactical operations and high-risk situations where officers and personnel need to approach threats or extract individuals from dangerous areas. This grant will assist to alleviate some of the funding needed to replace these shields. This will ensure continued officer safety and effective execution of their law enforcement duties.		
Additional Analysis		
Fiscal Impact Summary		
The cost of the Ballistic Rifle Shields and shipping is \$13,200.00. The grant is funded for \$6,268.00 leaving the city to cover all costs over the grant amount, which is \$6932.00. The budgeted amount of \$6932.00 will be charged to Minor Equipment 10521-55204-21062.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
\$6,932	100 - General Fund	\$6,932
Exhibits Attached (copies of original agreements)		
1. JG021 - Federal Award - Agreement-UNSIGNED	JG021 - Federal Award - Agreement-UNSIGNED.pdf	
2. PD Ballistic Shields Quote 1210	PD Ballistic Shields Quote 1210.pdf	

**State of Florida
Florida Department of Law Enforcement
Bureau of Criminal Justice Grants (CJG)
2331 Phillips Road
Tallahassee, FL 32308**

AWARD AGREEMENT

Recipient: City of Clermont

Recipient SAM UEI: T36XEEDA7QZ3

Award Number: JG021

Award Period: 07/01/2025 – 09/30/2026

Award Title: D-JG021: Rifle Shields

Federal Funds: \$6,268.00

Matching Funds: \$0.00

Total Funds: \$6,268.00

CFDA: 16.738

Federal Award Number: 15PBJA-24-GG-04224-MUMU

Federal Program: Edward Byrne Memorial Justice Assistance Grant (JAG)

Federal Awarding Agency: U.S. Department of Justice (USDOJ)

Pass-through Entity: Florida Department of Law Enforcement (FDLE)

Research & Development: No

Indirect Cost: No

An award agreement is entered into by and between the Florida Department of Law Enforcement (herein referred to as “FDLE” or “Department”) and the City of Clermont (herein referred to as “Recipient”);

WHEREAS, the Department has the authority pursuant to Florida law and does hereby agree to provide federal financial assistance to the Recipient in accordance with the terms and conditions set forth in the award agreement, and

WHEREAS, the Department has available funds resulting from the federal award listed above, and

WHEREAS, the Recipient and the Department have each affirmed they have read and understood the agreement in its entirety and the Recipient has provided an executed agreement to the Department.

SCHEDULE OF APPENDICES

Appendix A – Scope of Work
Appendix B – Deliverables
Appendix C – Approved Budget
Appendix D – Award Contacts
Appendix E – Special Conditions
Appendix F – Standard Conditions

PERFORMANCE REPORTING

The Recipient shall provide **Quarterly Performance Reports** to the Department attesting to the progress towards deliverables. Performance Reports are due no later than 15 days after the end of each reporting period.

For example: If the monthly reporting period is July 1-31, the Performance Report is due August 15th; if the quarterly reporting period is January 1 – March 31, the Performance Report is due by April 15th.

The Recipient shall respond to the metrics in the electronic grant management system. Information provided by the Recipient will be used by the Department to compile reports on project progress and metrics to the U.S. Department of Justice.

Supporting documentation for performance must be maintained by Recipient and made available upon request for monitoring purposes. Examples of supporting documentation include but are not limited to timesheets, activity reports, meeting notices, delivery documents, public announcements, rosters, presentations, database statistics, etc.

Failure to submit performance reports by the deadline will result in a withholding of funds until performance reports are received.

FINANCIAL REPORTING

The State of Florida's performance and obligation to pay under this agreement is contingent upon an appropriation by the Legislature. The Department will administer and disburse funds under this agreement in accordance with ss. 215.97, 215.971, 215.981 and 215.985, F.S.

This is a cost reimbursement agreement. The Department will reimburse the Recipient for allowable expenditures included in the approved budget (**Appendix C**) incurred during each reporting period. The Recipient shall provide **Quarterly Payment Requests** to the Department attesting to expenditures made during the reporting period. These reports are due no later than 30 days after the end of each reporting period. For example: If the monthly reporting period is July 1-31, the Payment Request is due August 30th; if the quarterly reporting period is January 1 – March 31, the Payment Request is due by April 30th.

Using the electronic grant management system to record expenses, Payment Requests must clearly identify the dates of services, a description of the specific contract deliverables provided during the reporting period, the quantity provided, and the payment amount. All Payment Requests are reviewed and may be audited to the satisfaction of the Department. The Department's determination of acceptable expenditures shall be conclusive.

The final Payment Request shall be submitted to the Department no more than 60 days after the end date of the award. Any payment due under the terms of this agreement may be withheld until performance of services, all reports due are received, and necessary adjustments have been approved by the Department.

The Recipient must maintain original supporting documentation for all funds expended and received under this agreement in sufficient detail for proper pre- and post-audit and to verify work performed was in accordance with the deliverable(s). Payment shall be contingent upon the Department's grant manager receiving and accepting the invoice and the associated supporting documentation. Supporting documentation includes, but is not limited to: quotes, procurement documents, purchase orders, original receipts, invoices, canceled checks or EFT records, bank statements, etc. The state's Chief Financial Officer (CFO) reserves the right to require further documentation on an as needed basis.

Failure to comply with these provisions shall result in forfeiture of reimbursement.

Award Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in **Appendix E and Appendix F** of this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Modifications to this page, including strikeouts, whiteout, etc. are not permitted.

Award ID: JG021
Award Title: D-JG021: Rifle Shields
Award Period: 07/01/2025 – 09/30/2026

Florida Department of Law Enforcement Bureau of Criminal Justice Grants

Signature: _____ Date: _____

Typed Name and Title: Cody Menacof, Bureau Chief

Recipient City of Clermont

The award is not valid until signed and dated by all required parties including either the Chief Official or Designee below. Any Designee signatures must be accompanied by documentation granting the authority to execute this agreement.

By signing below, I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343, and Title 31, Sections 3729-3730 and 3801-3812.

Recipient Chief Official

Signature: _____ Date: _____

Typed Name and Title: Tim Murry, Mayor

Recipient Chief Official Designee

Signature: _____ Date: _____

Printed Name and Title: _____

Additional Recipient Signatures (optional)

If your local process requires additional signatures (i.e., legal, clerk, etc.) use the spaces below.

Signature: _____ Date: _____

Printed Name and Title: _____

Signature: _____ Date: _____

Printed Name and Title: _____

Appendix A - Scope of Work

Award Number: JG021
Recipient: City of Clermont
Award Title: D-JG021: Rifle Shields
Award Period: 07/01/2025 - 09/30/2026

Problem Identification

The City of Clermont strives to equip their police officers with the best ballistic protection available. The city has identified that the police department's rifle grade ballistic shields are outdated and in need of updating.

These shields provide an elevated level of protection against rifle rounds and other projectiles, making them essential for tactical operations and high-risk situations where officers and personnel need to approach threats or extract individuals from dangerous areas.

Although the officers are continuing to use their outdated shields, the city prioritizes the safety of its officers and wishes to address this issue but, currently, does not have the funding to replace these shields.

Scope of Work

The City of Clermont will use grant funds to purchase ballistic rifle shields. This will ensure continued officer safety and effective execution of their law enforcement duties.

Appendix B - Deliverables

Award Number: JG021
Recipient: City of Clermont
Award Title: D-JG021: Rifle Shields
Award Period: 07/01/2025 - 09/30/2026

Total payments for all deliverables will not exceed the maximum grant award amount.

Deliverable 1	Recipient will use federal grant funds to procure ballistic shields.
Minimum Performance Criteria:	Performance will be the procurement and receipt of goods/services purchased.
Financial Consequences:	This is a cost reimbursement deliverable. Only those items purchased and received will be eligible for payment.
Deliverable Price:	Total payments for this deliverable will be approximately \$6,268.00

Appendix C - Approved Budget

Award Number:	JG021		
Recipient:	City of Clermont		
Award Title:	D-JG021: Rifle Shields		
Award Period:	07/01/2025-09/30/2026		
Award Amount:	\$6,268.00	\$0.00	\$6,268.00
	Grant Funded	Match	Total

Standard Budget Terms

All items, quantities, and/or prices below are estimates based on the information available at the time of application.

The item(s) listed below may include additional individually priced, operationally necessary accessories, components, and/or peripherals and may be categorized as a "kit", "bundle", "system" etc.

Award funds may be used to pay for any applicable shipping, freight, and/or installation costs.

Award funds will NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the award end date. Funds may be prorated for services within the award period.

Any costs that exceed the award allocation will be the responsibility of the Recipient.

D. Equipment				
Item Name	Description	Grant Funded	Match	Total
Shields	Ballistic shields-2 @ 6300.00 each Shipping is 180.00 each	\$6,268.00	\$0.00	\$6,268.00
	Grant funds only covering total amount of \$6,268.00.			
D. Equipment Subtotal:				\$6,268.00

Appendix D: Award Contacts

Award Number: JG021
Recipient: City of Clermont
Award Title: D-JG021: Rifle Shields
Award Period: 07/01/2025 - 09/30/2026

Recipient Grant Manager (GM)

Name: Jason Sayre
Title: Captain
Address: 3600 S US 27
Clermont, FL 34711-4715
Phone: 352-536-8413
Email: jsayre@clermontfl.org

Recipient Chief Official (CO)

Name: Tim Murry
Title: Mayor
Address: 685 W. Montrose St
Clermont, FL 34711-4715
Phone: 352 241-4081
Email: tmurry@clermontfl.org

Recipient Chief Financial Officer (CFO)

Name: Scott Borrer
Title: Director
Address: 685 W Montrose St
Clermont, FL
Phone: 352 241 7368
Email: sborrer@clermontfl.org

Recipient Additional Point of Contact (POC)

Name: Scott Keyes
Title: Finance
Phone: 352 241 7324
Email: skeyes@clermontfl.org

Appendix E: Special Conditions

Award Number: JG021
Recipient: City of Clermont
Award Title: D-JG021: Rifle Shields
Award Period: 07/01/2025 - 09/30/2026

In addition to the attached standard conditions, the above-referenced grant project is subject to the special conditions set forth below.

- S0110 At the time of application, the Recipient indicated that they do not have written procedures to report and investigate all grant funded property loss, theft, or damaged. Documentation of compliance with this requirement must be in accordance with the standards identified in OMB's Uniform Requirements and must be maintained and provided to the Office of Criminal Justice Grants at monitoring.
- S0048 The Recipient's internal controls do not appear to comply with the requirements outlined in the DOJ Grants Financial Guide and the Office of Management and Budget (OMB), Uniform Grant Requirements, 2 C.F.R. 200, specifically related to having procedures in place to ensure grant funds will not be used to supplant local funds that have already been appropriated for the proposed activities; providing written notice to employees regarding whistleblower protections. Documentation of compliance with these requirements must be in accordance with the standards identified in OMB's Uniform Requirements and the DOJ Grants Financial Guide and must be maintained and provided to the Office of Criminal Justice Grants at monitoring.
- S0053 At the time of application, the Recipient's procurement policy does not appear to comply with all federal procurement requirements outlined in the Office of Management and Budget (OMB) Uniform Requirements, 2 CFR 200.318-320 (see Subaward Management Questionnaire (SMQ) section VIII). Documentation of compliance with these requirements must be in accordance with the standards identified in OMB's Uniform Requirements and must be maintained and provided to the Office of Criminal Justice Grants at monitoring.
- S0047b At the time of application, the Recipient indicated they do not have written procedures for financial management of federal grant funds. Documentation of compliance with these requirements must be in accordance with the standards identified in OMB's Uniform Requirements and must be maintained and provided to the Office of Criminal Justice Grants at monitoring.
- S0088 A risk assessment completed at the time of application review determined this project is LOW-RISK. As a result, backup documentation related to all grant-funded expenditures must be maintained and made available to OCJG upon request. Documentation may include, but is not limited to: procurement records (including quotes, competitive solicitations/bids, etc.), purchase orders, packing slips, delivery/receivable documents, invoices, proof of payment, timesheets, paystubs, activity logs, client activity logs, participant sign in sheets, billing documentation, travel vouchers etc.
- S0048a At the time of application, the Recipient indicated they do not have written internal control procedures for the management of federal awards that align with federal guidance. Documentation of compliance with these requirements must be in accordance with the standards identified in OMB's Uniform Requirements and the DOJ Grants Financial Guide and must be maintained and provided to the Office of Criminal Justice Grants at monitoring.

Appendix F – FY2024 Award Standard Conditions

The Florida Department of Law Enforcement (FDLE) serves as the State Administering Agency (SAA) for various federal award programs awarded through the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP). FDLE has been assigned as the certified Fiscal Agent for the Project Safe Neighborhoods awards by the U.S. Attorney. FDLE awards funds to eligible applicants and requires compliance with the agreement and Standard Conditions upon signed acceptance of the award.

The Department will only reimburse recipients for authorized activities specified in the agreement. Failure to comply with provisions of this agreement, or failure to perform award activities as specified, will result in required corrective action including but not limited to financial consequences, project costs being disallowed, withholding of federal funds and/or termination of the project.

GENERAL REQUIREMENTS

All recipients must comply with the financial and administrative requirements set forth in the following:

Current edition of the U.S. Department of Justice (DOJ) Grants Financial Guide

<https://www.ojp.gov/doj-financial-guide-2022>

Office of Management and Budget (OMB) Uniform Grant Guidance (2 C.F.R. Part 200)

Subpart A, Definitions

Subparts B-D, Administrative Requirements

Subpart E, Cost Principles

Subpart F, Audit Requirements and all applicable Appendices

Code of Federal Regulations: <https://www.ecfr.gov/>

2 C.F.R. § 175.105(b), Award Term for Trafficking in Persons

28 C.F.R. § 38, Equal Treatment for Faith-Based Organizations

28 C.F.R. § 83, Government-Wide Requirements for Drug-Free Workplace

28 C.F.R. §§ 18, 22, 23, 30, 35, 42, 61, and 63

U.S. Code:

Title 34, U.S. Code, Crime Control and Law Enforcement

Title 41, U.S. Code § 4712, Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information

Title 34, U.S. Code, § 10101 et seq., “Omnibus Crime Control and Safe Streets Act of 1968”

State of Florida General Records Schedule GS1-SL for State and Local Government Agencies:

<https://files.floridados.gov/media/706717/g1-sl-june-2023.pdf> and

<https://files.floridados.gov/media/706718/g2-sl-june-2023.pdf>

State of Florida Statutes:

Section 112.061, Fla. Stat., Per diem/travel expenses of public officers, employees, authorized persons

Chapter 119, Fla. Stat., Public Records

Section 215.34(2), Fla. Stat., State funds; non-collectible items; procedure

Section 215.97, Fla. Stat. Florida Single Audit Act

Section 215.971, Fla. Stat., Agreements funded with federal or state assistance

Section 215.985, Fla. Stat., Transparency in government spending

Section 216.181(6), Fla. Stat., Approved budgets for operations and fixed capital outlay

DEFINITIONS

Award agreement means a legal instrument of financial assistance between a Federal awarding agency or pass-through entity and a non-Federal entity that, consistent with 31 U.S.C. 6302, 6304, is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency or pass-through entity to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. 6101(3)); and not to acquire property or services for the Federal awarding agency or

pass-through entity's direct benefit or use; and is distinguished from a cooperative agreement in that it does not provide for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

Disallowed costs means those charges to a Federal award that the Federal awarding agency or pass-through entity determines to be unallowable, in accordance with the applicable Federal statutes, regulations, or the terms and conditions of the Federal award.

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. See also the definitions of *capital assets*, *computing devices*, *general purpose equipment*, *information technology systems*, *special purpose equipment*, and *supplies* in 2 C.F.R. § 200.1.

Fiscal Agent refers to the agency responsible for the administration of the Project Safe Neighborhoods (PSN) award programs. FDLE has been assigned as the certified Fiscal Agent for PSN awards.

Improper payment means any payment that should not have been made or that was made in an incorrect amount (including overpayments and underpayments) under statutory, contractual, administrative, or other legally applicable requirements. Improper payment also includes any payment to an ineligible party, any payment for an ineligible good or service, any duplicate payment, any payment for a good or service not received (except for such payments where authorized by law), any payment that does not account for credit for applicable discounts, and any payment where insufficient documentation prevents a reviewer from discerning whether a payment was proper.

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the aggregate amount of which does not exceed the micro-purchase threshold. The non-Federal entity uses such procedures in order to expedite the completion of its lowest-dollar small purchase transactions and minimize the associated administrative burden and cost. The micro-purchase threshold is set by the Federal Acquisition Regulation in 48 CFR Subpart 2.1 (Definitions). It is \$10,000 except as otherwise discussed in Subpart 2.1 of that regulation, but this threshold is periodically adjusted for inflation.

Modified Total Direct Cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each award (regardless of the period of performance of the awards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each award in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

Non-Federal entity is a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.

Non-federal pass-through entity is a non-Federal entity that provides an award to a recipient to carry out part of a Federal program; the Florida Department of Law Enforcement (FDLE) is the non-federal pass-through entity for this agreement, also referred to as the State Administering Agency (SAA).

Performance goal means a target level of performance expressed as a tangible, measurable objective, against which actual achievement can be compared, including a goal expressed as a quantitative standard, value, or rate. In some instances (e.g., discretionary research awards), this may be limited to the requirement to submit technical performance reports (to be evaluated in accordance with agency policy).

Period of performance means the time during which the non-Federal entity may incur new obligations to carry out the work authorized under the Federal award. The Federal awarding agency or pass-through entity must include start and end dates of the period of performance in the Federal award (see §§ 200.211 Information contained in a Federal award paragraph (b)(5) and 200.332 Requirements for pass-through entities, paragraph (a)(1)(iv)).

Protected Personally Identifiable Information (PII) means an individual's first name or first initial and last name in combination with any one or more of types of information, including, but not limited to social security numbers; passport numbers; credit card numbers; clearances; bank numbers; biometrics; date and place of birth; mother's maiden name; criminal, medical, and financial records; and educational transcripts. This does not include PII that is required by law to be disclosed. (See also § 200.79 Personally Identifiable Information (PII)).

Questioned cost means a cost that is questioned by the auditor because of an audit finding 1) that resulted from a violation or possible violation of a statute, regulation, or the terms and conditions of a Federal award, including for funds used to match Federal funds; 2) where the costs, at the time of the audit, are not supported by adequate documentation; or 3) where the costs incurred appear unreasonable and do not reflect the actions a prudent person would take in the circumstances.

Simplified acquisition threshold means the dollar amount below which a non-Federal entity may purchase property or services using small purchase methods. Non-Federal entities adopt small purchase procedures in order to expedite the purchase of items costing less than the simplified acquisition threshold. The simplified acquisition threshold is set by the Federal Acquisition Regulation at 48 C.F.R. Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. § 1908. As of the publication of this part, the simplified acquisition threshold is \$250,000, but this threshold is periodically adjusted for inflation. (Also see definition of Micro-purchase, 2 C.F.R. § 200.67).

Subaward is an award provided by a pass-through entity to a recipient for the recipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual who is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Recipient means a non-Federal entity that receives an award from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program.

Supplies means all tangible personal property other than those described in § 200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the non-Federal entity for financial statement purposes or \$5,000, regardless of the length of its useful life. See also §§ 200.20 Computing devices and 200.33 Equipment.

For PSN: Task Forces are established by each USAO to collaborate with a PSN team of federal, state, local, and tribal (where applicable) law enforcement and other community members to implement a strategic plan for investigating, prosecuting, and preventing violent crime.

SECTION I: TERMS AND CONDITIONS

1.0 Payment Contingent on Appropriation and Available Funds - The State of Florida's obligation to pay under this agreement is contingent upon an annual appropriation by the Florida Legislature. Furthermore, the obligation of the State of Florida to reimburse recipients for incurred costs is subject to available federal funds.

2.0 Commencement of Project - If a project is not operational within (60) days of the original start date of the award period or the date of award activation (whichever is later), the recipient must report by letter to the Department the steps taken to initiate the project, the reasons for delay, and the expected start date.

If a project is not operational within (90) days of the original start date of the award period or the date of award activation (whichever is later), the recipient must submit a second statement to the Department explaining the implementation delay.

Upon receipt of the ninety (90) day letter, the Department shall determine if the reason for delay is justified or shall, at its discretion, unilaterally terminate this agreement and re-obligate award funds to other Department approved projects. The Department, where warranted by extenuating circumstances, may extend the starting date of the project past the ninety (90) day period, but only by formal written adjustment to this agreement.

3.0 Supplanting - The recipient agrees that funds received under this award will not be used to supplant state or local funds but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for award activities.

4.0 Non-Procurement, Debarment and Suspension - The recipient agrees to comply with Executive Order 12549, Debarment and Suspension and 2 C.F.R. § 180, "OMB Guidelines to Agencies On Governmentwide Debarment And Suspension (Non-procurement)". These procedures require the recipient to certify it shall not enter into any lower tiered covered transaction with a person who is debarred, suspended, declared ineligible or is voluntarily excluded from participating in this covered transaction, unless authorized by the Department. If the award is \$100,000 or more, the sub recipient and implementing agency certify that they and their principals:

- 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- 2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (a)(ii) of the "Lobbying, Debarment and Drug Free Workplace" certification; and
- 4) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

5.0 Federal Restrictions on Lobbying - In general, as a matter of federal law, federal funds may not be used by any recipient or subrecipient at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. § 1913.

Another federal law generally prohibits federal funds from being used by any recipient or subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal award or cooperative agreement, subaward, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. § 1352.

6.0 State Restrictions on Lobbying - In addition to the provisions contained above, the expenditure of funds for the purpose of lobbying the legislature or a state agency is prohibited under this agreement.

7.0 Additional Restrictions on Lobbying - The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Office of Justice Programs.

8.0 "Pay-to-Stay" - Funds from this award may not be used to operate a "pay-to-stay" program in any local jail. Furthermore, no funds may be given to local jails that operate "pay-to-stay" programs. "Local jail", as referenced in this condition, means an adult facility or detention center owned and/or operated by city, county, or municipality. It does not include juvenile detention centers. "Pay-to-stay" programs as referenced in this condition, means a program by which extraordinary services, amenities and/or accommodations, not otherwise available to the general inmate population, may be provided, based upon an offender's apparent ability to pay, such that disparate conditions of confinement are created for the same or similar offenders within a jurisdiction.

- 9.0 The Coastal Barrier Resources Act** - The recipient will comply and assure the compliance of all contractors with the provisions of the Coastal Barrier Resources Act (P.L. No. 97-348) dated October 18, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new federal funds within the units of the Coastal Barrier Resources System.
- 10.0 Background Check** - Whenever a background screening for employment or a background security check is required by law for employment, unless otherwise provided by law, the provisions of Section 435, Florida Statutes shall apply. All employees in positions designated by law as positions of trust or responsibility shall be required to undergo security background investigations as a condition of employment and continued employment. For the purposes of the subsection, security background investigations shall include, but not be limited to, employment history checks, fingerprinting for all purposes and checks in this subsection, statewide criminal and juvenile records checks through the Florida Department of Law Enforcement, and federal criminal records checks through the Federal Bureau of Investigation, and may include local criminal records checks through local law enforcement agencies. Such background investigations shall be conducted at the expense of the employing agency or employee.
- 11.0 Confidentiality of Data** - The recipient (or subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. § 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate in accordance with the requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23. Privacy Certification forms must be signed by the recipient chief official or an individual with formal, written signature authority for the chief official.
- 12.0 Conferences and Inspection of Work** - Conferences may be held at the request of any party to this agreement. At any time, a representative of the Department, of the U.S. Department of Justice, or the Auditor General of the State of Florida, have the right of visiting the project site to monitor, inspect and assess work performed under this agreement.
- 13.0 Insurance for Real Property and Equipment** - The recipient must, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with Federal funds as provided to property owned by the non-Federal entity.
- 14.0 Flood Disaster Protection Act** - The subrecipient will comply with Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, requiring that the purchase of flood insurance in communities where such insurance is available as a condition of the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified as an area having special flood hazards.
- 15.0 General Appropriations Restrictions** - The recipient must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes as set forth in the Consolidated Appropriations Act.
- 16.0 Immigration and Nationality Act** - No public funds will intentionally be awarded to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324(a), Section 274(A) of the Immigration and Nationality Act ("INA"). The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274(A) of the INA. Such violation by the recipient of the employment provisions contained in Section 274(A) of the INA shall be grounds for unilateral cancellation of this contract by the Department.
- 17.0 For NCHIP & NARIP: Enhancement of Security** - If funds are used for enhancing security, the recipient must:
- 1) Have an adequate process to assess the impact of any enhancement of a school security measure that is undertaken on the incidence of crime in the geographic area where the enhancement is undertaken.
 - 2) Conduct such an assessment with respect to each such enhancement; and submit to the Department the aforementioned assessment in its Final Program Report.

- 18.0 Personally Identifiable Information Breaches** - The recipient (or subrecipient at any tier) must have written procedures in place to respond in the event of actual or imminent “breach” (OMB M-17-12) if it: 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of “personally identifiable information (PII)” within the scope of an OJP award-funded program or activity, or 2) uses or operates a “federal information system” (OMB Circular A-130). The recipient’s breach procedures must include a requirement to report actual or imminent breach of PII to FDLE for subsequent reporting to the OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.
- 19.0 Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards** - Consistent with Executive Order 14074, “Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety,” OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient (“subgrantee”) at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the “controlled equipment” list. The details of the requirement are posted on the OJP web site at <https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment>, and are incorporated by reference here.
- 20.0 Exceptions regarding Prohibited and Controlled Equipment under OJP awards** - Notwithstanding any provision to the contrary in the other terms and conditions of this award, including in the condition regarding “Compliance with restrictions on the use of federal funds - prohibited and controlled equipment under OJP awards,” the requirements for the “Transfer/Sale of Award-Funded Controlled Equipment to Other LEAs” and the requirements for the “Transfer/Sale of Award-Funded Controlled Equipment to NON-LEAs” do not apply to this award.

SECTION II: CIVIL RIGHTS REQUIREMENTS

- 1.0 Participant Notification of Non-discrimination** - FDLE does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in the delivery of services, benefits or in employment.
- 2.0 Title VI of the Civil Rights Act of 1964** - The recipient, or subrecipient at any tier, must comply with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, and the DOJ implementing regulations, 28 C.F.R. pt. 42, subpts. C & D, which prohibits discrimination in federally assisted programs based on race, color, and national origin in the delivery of services.
- 3.0 Equal Employment Opportunity Program (EEOP)** – The recipient and/or implementing agency must comply with all applicable requirements in 28 C.F.R. § 42, Subpart E, including preparing a Verification Form within 120 days from the initial award date and annually thereafter, and preparing an EEO Plan if required.

Recipients are required to use the Office for Civil Rights EEO Reporting Tool to satisfy this condition (<https://ojp.gov/about/ocr/eeop.htm>).

- 4.0 Title IX of the Education Amendments of 1972** - If the recipient operates an education program or activity, the recipient must comply with all applicable requirements of 20 U.S.C. § 1681, and the DOJ implementing regulation at 28 C.F.R. § 54, which prohibits discrimination in federally assisted education programs based on sex both in employment and in the delivery of services.
- 5.0 Partnerships with Faith-Based and other Neighborhood Organizations** - The recipient or subrecipient at any tier, must comply with all applicable requirements of 28 C.F.R. § 38, “Partnerships with Faith-Based and other Neighborhood Organizations”, specifically including the provision for written notice to current or prospective program beneficiaries.
- 6.0 Title II of the Americans with Disabilities Act of 1990** - Recipients who are public entities must comply with the requirements of the Americans with Disabilities Act (ADA), 42 U.S.C. § 12132, and the DOJ implementing regulation at 28 C.F.R. pt. 35, which prohibits discrimination on the basis of

disability both in employment and in the delivery of services, including provision to provide reasonable accommodations.

- 7.0 Section 504 of the Rehabilitation Act of 1973** - Recipients must comply with all provisions of 28 U.S.C. § 794, and the DOJ implementing regulation at 28 C.F.R. pt. 42, subpt. G, which prohibits discrimination in federally assisted programs on the basis of disability in both employment and the delivery of services.
- 8.0 Age Discrimination Act of 1975** - Recipients must comply with all requirements of 42 U.S.C. § 6102, and the DOJ implementing regulation at 28 C.F.R. pt. 42, subpt. I, which prohibits discrimination based on age in the delivery of services in federally assisted programs.
- 9.0 Omnibus Crime Control and Safe Streets Act of 1968** – Recipients must comply with all provisions of 34 U.S.C. § 10228(c), and the DOJ implementing regulations at 28 C.F.R. pt. 42, subpts. D & E, which prohibits discrimination in programs funded under the statute on the basis of race, color, national origin, sex, and religion, both in employment and in the delivery of services.
- 10.0 Limited English Proficiency (LEP)** - In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with LEP. FDLE strongly advises recipients to have a written LEP Language Access Plan. For more information visit www.lep.gov.
- 11.0 Finding of Discrimination** - In the event a federal or state court or federal or state administrative agency makes, after a due process hearing, a finding of discrimination on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to FDLE and to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.
- 12.0 Filing a Complaint** - If an employee, applicant, or client of a recipient has a discrimination complaint against the recipient, they may file a complaint with the recipient, with FDLE, or with the Office for Civil Rights.

Discrimination complaints may be submitted to FDLE at Office of the Inspector General, Post Office Box 1489, Tallahassee, Florida 32302-1489, or online at info@fdle.state.fl.us. Any discrimination complaints filed with FDLE will be reviewed by FDLE's Inspector General and referred to the Office for Civil Rights, the Florida Commission on Human Relations, or the Equal Employment Opportunity Commission, based on the nature of the complaint.

Discrimination complaints may also be submitted to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, Northwest, Washington, D.C. 20531, or at <https://www.ojp.gov/program/civil-rights-office/filing-civil-rights-complaint>.

For additional information on procedures for filing discrimination complaints, please visit <https://www.fdle.state.fl.us/FDLE-Grants/Office-of-Criminal-Justice-Grants/Contact-Us>.

- 13.0 Retaliation** - In accordance with federal civil rights laws, the recipient shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.
- 14.0 Non-discrimination Contract Requirements** - Recipients must include comprehensive Civil Rights nondiscrimination provisions in all contracts funded by the recipient.
- 15.0 Pass-through Requirements** - Recipients are responsible for the compliance of contractors and other entities to whom they pass-through funds including compliance with all Civil Rights requirements. These additional tier subrecipients must be made aware that their employees, applicants, or clients may file a discrimination complaint with the recipient, with FDLE, or with the USDOJ Office for Civil Rights and provided the contact information.

- 16.0 Civil Rights Training Requirements** - In accordance with Office of Justice Programs (OJP) requirements, the grant manager of the recipient entity responsible for managing awards from FDLE, will be required to complete a two part [Civil Rights Training](#) and maintain copies of the training certificates within their award files to be provided upon request at monitoring.

SECTION III: FINANCIAL REQUIREMENTS AND RESPONSIBILITY

- 1.0 Fiscal Control and Fund Accounting Procedures** - All expenditures and cost accounting of funds shall conform to the DOJ Grants Financial Guide and 2 C.F.R. § 200 as applicable, in their entirety.

Recipients are required to establish and maintain adequate accounting systems and financial records and to accurately account for funds awarded to them. Financial management systems must be able to record and report on the receipt, obligation, and expenditure of award funds. Systems must also be able to accommodate a fund and account structure to separately track receipts, expenditures, assets, and liabilities for awards, programs, and additional tiered subrecipients. The awarded funds may or may not be an interest-bearing account, but any earned interest must be accounted for as program income and used for program purposes before the federal award period end date. Any unexpended interest remaining at the end of the federal award period must be refunded to FDLE for transmittal to DOJ.

- 2.0 Match** - The value or amount of any "non-federal share," "match," or cost-sharing contribution incorporated into the approved budget is part of the "project cost" for purposes of the 2 C.F.R. § 200 Uniform Requirements, and is subject to audit. In general, the rules and restrictions that apply to award funds from federal sources also apply to funds in the approved budget that are provided as "match" or through "cost sharing."

SECTION IV: AWARD MANAGEMENT AND REPORTING REQUIREMENTS

- 1.0 Obligation of Funds** - Award funds shall not be obligated prior to the start date, or subsequent to the end date, of the award. Only project costs incurred on or after the effective date, and on or prior to the termination date of the recipient's project are eligible for reimbursement.

- 2.0 Use of Funds** - Federal funds may only be used for the purposes in the recipient's approved award agreement.

- 3.0 Advance Funding** - Advance funding may be provided to a recipient upon a written request to the Department.

- 4.0 Performance Reporting** - The recipient shall submit Monthly or Quarterly Project performance achievements and performance questionnaires to the Department, within fifteen (15) days after the end of the reporting period. Performance reporting must clearly articulate the activities that occurred within the reporting period, including descriptions of major accomplishments, milestones achieved, and/or barriers or delays encountered. Additional information may be required if necessary to comply with federal reporting requirements. Performance achievements and performance questionnaires that are not complete, accurate, and timely may result in sanctions, as specified in Section IV, Award Management and Reporting Requirements.

- 5.0 Financial Consequences for Failure to Perform** - In accordance with Section 215.971, Florida Statutes, payments for state and federal financial assistance must be directly related to the scope of work and meet the minimum level of performance for successful completion. If the recipient fails to meet the minimum level of service or performance identified in this agreement, the Department will apply financial consequences commensurate with the deficiency. Financial consequences may include but are not limited to withholding payments or reimbursement until the deficiency is resolved, tendering only partial payment/reimbursement, imposition of other financial consequences according to the Standard Conditions as applicable, and/or termination of contract and requisition of goods or services from an alternate source. Any payment made in reliance on recipient's evidence of performance, which evidence is subsequently determined to be erroneous, will be immediately due to the Department as a refund.

- 6.0 Award Amendments** - Recipients must submit an award amendment through the electronic grant management system for major substantive changes such as changes in project activities or scope of the

project, target populations, service providers, implementation schedules, and designs or research plans set forth in the approved agreement and for any budget changes that affect a cost category that was not included in the original budget. Amendments are also required when there will be a transfer of 10% or more of the total budget between budget categories, or there is an indirect cost rate category change.

Recipients may transfer up to 10% of the total budget between current, approved budget categories without prior approval as long as the funds are transferred to an existing line item.

Under no circumstances can transfers of funds increase the total budgeted award.

Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved award will only be considered under extenuating circumstances. Recipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.

All requests for changes, including requests for project period extensions, must be submitted in the electronic grant management system no later than thirty (30) days prior to award expiration date.

- 7.0 Financial Expenditures and Reporting** - The recipient shall close the expense reporting period either on a Monthly or Quarterly basis. For any reporting period the recipient is seeking reimbursement, a payment request must also be submitted in the grant management system. Closing of the reporting period and Payment Requests are due thirty (30) days after the end of the reporting period with the exception of the final reporting period.

All project expenditures for reimbursement of recipient costs shall be submitted on the Project Expenditure Report Forms prescribed and provided by FDLE.

All Project Expenditure Reports shall be submitted in sufficient detail for proper pre-audit and post-audit.

All reports must relate financial data to performance accomplishments.

An expenditure report is not required when no reimbursement is being requested however, recipients should close the associated reporting period in the electronic grant management system.

Before the "final" Payment Request will be processed, the recipient must submit to the Department all outstanding Performance Achievements and must have satisfied all withholding, special, and monitoring conditions. Failure to comply with the above provisions shall result in forfeiture of reimbursement.

- 8.0 Project Income (PGI)** - All income generated as a direct result of a project shall be deemed program income. Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (i.e., law enforcement entity).

The recipient shall submit a PGI Earnings and Expenditures form in the electronic grant management system as soon as PGI is earned or expended. Prior to expending funds, the recipient shall submit a PGI Spending Request form for FDLE approval. All PGI expenditures must directly relate to the project being funded and must be allowable under the federal award.

Additionally, any unexpended PGI remaining at the end of the federal award period must be submitted to FDLE for transmittal to the Bureau of Justice Assistance.

- 9.0 Recipient Integrity and Performance Matters** - Requirement to report information on certain civil, criminal, and administrative proceedings to FDLE, SAM and FAPIIS.

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management ("SAM"), to the designated federal integrity and performance system ("FAPIIS").

10.0 Verification and updating of Recipient Grant Manager contact information - The recipient must verify its Recipient Grant Manager (GM) contact information, including telephone number and e-mail address, is current and correct. If any information is incorrect or has changed, an authorized user of the recipient must make changes to the GM information in AmpliFund and provide the GM's contact information to the FDLE grant manager within thirty days of the change.

11.0 Death in Custody Reporting (JAG Program Only) – Recipients of funds under Florida's Justice Assistance Grant (JAG) program are required to report all deaths in custody to the Criminal Justice Grants. A death in custody occurs when a person dies who is detained, under arrest, in the process of being arrested, is en route to incarceration, or is incarcerated at a municipal or county jail, state prison, state-run prison boot camp, contracted prison, or other local or state correctional facility. For more information on the reporting requirements, visit: <https://www.fdle.state.fl.us/FDLE-Grants/Office-of-Criminal-Justice-Grants/Forms/Forms/DCRA>.

SECTION V: MONITORING AND AUDITS

1.0 Access to Records - The Florida Department of Law Enforcement, the Auditor General of the State of Florida, the U.S. Department of Justice, the U.S. Comptroller General or any of their duly authorized representatives, shall have access to books, documents, papers and records of the recipient and contractors for the purpose of audit and examination according to the Financial Guide. At any time, a representative of the Department, the U.S. Department of Justice, or the Auditor General of the State of Florida, have the right to visit the project site to monitor, inspect and assess work performed under this agreement.

The Department reserves the right to unilaterally terminate this agreement if the recipient or contractor refuses to allow public access to all documents, papers, letters, or other materials subject to provisions of Chapter 119, Florida Statutes, unless specifically exempted and/or made confidential by operation of Chapter 119, Florida Statutes, and made or received by the recipient or its contractor in conjunction with this agreement.

The recipient will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.

2.0 Assessments and Evaluations - The recipient agrees to participate in a data collection process measuring program outputs and outcomes as outlined by the Office of Justice Programs. The recipient agrees to cooperate with any assessments, national evaluation efforts, and/or information or data collection requests related to activities under this award.

3.0 Monitoring - The recipient agrees to comply with FDLE's award monitoring guidelines, protocols, and procedures; and to cooperate with FDLE on all award monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide FDLE all documentation necessary to complete monitoring of the award. Further, the recipient agrees to abide by reasonable deadlines set by FDLE for providing requested documents. Failure to cooperate with award monitoring activities may result in sanctions affecting the recipient's award, including, but not limited to: withholding and/or other restrictions on the recipient's access to funds, referral to the Office of the Inspector General for audit review, designation of the recipient as a FDLE High Risk grantee, or termination of award(s).

4.0 Property Management - The recipient shall establish and administer a system to protect, preserve, use, maintain and dispose of any property furnished to it by the Department or purchased pursuant to this agreement according to federal property management standards set forth in the DOJ Grants Financial Guide and 2 C.F.R. § 200.313. This obligation continues as long as the recipient retains the property, notwithstanding expiration of this agreement.

5.0 Award Closeout - Award Closeout will be initiated by the Department after the final payment request has been processed. The final payment request must be submitted within sixty (60) days of the end date of

the award. All performance achievements and performance questionnaires must be completed before the award can be closed.

- 6.0 High Risk Recipients** - If a recipient is designated "high risk" by a federal award-making agency, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to FDLE. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: (1) The federal awarding agency that currently designates the recipient high risk, (2). The date the recipient was designated high risk, (3) the high-risk point of contact at that federal awarding agency (name, phone number, and email address), and (4) The reasons for the high-risk status, as set out by the federal awarding agency.
- 7.0 Imposition of Additional Requirements** - The recipient agrees to comply with any additional requirements that may be imposed by FDLE during the period of performance for this award if the recipient is designated as "high-risk" for purposes of the DOJ high-risk list.
- 8.0 Retention of Records** - The recipient shall maintain all records and documents for a minimum of five (5) years from the date of the final financial statement and be available for audit and public disclosure upon request of duly authorized persons. The recipient shall comply with State of Florida General Records Schedule GS1-SL for State and Local Government Agencies: <https://files.floridados.gov/media/706717/gsl-sl-june-2023.pdf>.
- 9.0 Disputes and Appeals** - The Department shall make its decision in writing when responding to any disputes, disagreements, or questions of fact arising under this agreement and shall distribute its response to all concerned parties. The recipient shall proceed diligently with the performance of this agreement according to the Department's decision. If the recipient appeals the Department's decision, the appeal also shall be made in writing within twenty-one (21) calendar days to the Department's clerk (agency clerk). The recipient's right to appeal the Department's decision is contained in Chapter 120, Florida Statutes, and in procedures set forth in Rule 28-106.104, Florida Administrative Code. Failure to appeal within this time frame constitutes a waiver of proceedings under Chapter 120, Florida Statutes.
- 10.0 Failure to Address Audit Issues** - The recipient understands and agrees that FDLE may withhold award funds, or may impose award conditions or other related requirements, if (as determined by FDLE) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the 2 C.F.R. § 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews.
- 11.0 Single Annual Audit** - Recipients that expend \$1,000,000 or more in a year in total federal award funding shall have a single audit or program-specific audit conducted for that year. The audit shall be performed in accordance with the OMB 2 C.F.R. § 200 Subpart F – Audit Requirements and other applicable federal law. The contract for this agreement shall be identified in the Schedule of Federal Financial Assistance in the subject audit. The contract shall be identified as federal funds passed through the Florida Department of Law Enforcement and include the contract number, CFDA number, award amount, contract period, funds received and disbursed. When applicable, the recipient shall submit an annual financial audit that meets the requirements of 2 C.F.R. § 200 Subpart F, "Audit Requirements" Section 215.97, Florida Statutes, "Florida Single Audit Act" and Rules of the Auditor General, Chapter 10.550, and Chapter 10.650, "Local Governmental Entity Audits" and "Florida Single Audit Act Audits Nonprofit and For-Profit Organizations."

A complete audit report that covers any portion of the effective dates of this agreement must be performed and submitted to the Federal Audit Clearinghouse within the earlier of thirty (30) calendar days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. Submissions must include required elements described in Appendix X to 2 C.F.R. § 200 on the specified Data Collection Form (Form SF-SAC).

Records shall be made available upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by the Department.

Recipients that expend less than \$1,000,000 in federal awards during a fiscal year are exempt from the Single Audit Act audit requirements for that fiscal year. In this case, written notification, in the form of the "Certification of Audit Exemption" form, shall be provided to the Department by the Chief Financial Officer, or designee, that the recipient is exempt. This notice shall be provided to the Department no later than March 1 following the end of the fiscal year.

SECTION VI: AWARD PROCUREMENT AND COST PRINCIPLES

- 1.0 Procurement Procedures** - Recipients must have written procedures for procurement transactions. Procedures must conform to applicable Federal law and the standards in 2 C.F.R. §§ 200.318-326.

This condition applies to agreements that FDLE considers to be a procurement "contract", and not a second-tier award.

The details of the advance approval requirement to use a noncompetitive approach in a procurement contract under this award are posed on the OJP website at

<https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

Additional information on Federal purchasing guidelines can be found in the Guide to Procurements Under DOJ Grants and Cooperative agreements at

<https://www.ojp.gov/doj-guide-to-procurement-procedures>.

- 2.0 Cost Analysis** - A cost analysis must be performed by the recipient if the cost or price is at or above the \$35,000 acquisition threshold and the contract was awarded non-competitively in accordance with Section 216.3475, Florida Statutes. The recipient must maintain records to support the cost analysis, which includes a detailed budget, documented review of individual cost elements for allowability, reasonableness, and necessity. See also: [Reference Guide for State Expenditures](#).
- 3.0 Allowable Costs** - Allowance for costs incurred under the award shall be determined according to the general principles and standards for selected cost items set forth in the DOJ Grants Financial Guide and 2 C.F.R. Part 200, Subpart E, "Cost Principles".
- 4.0 Unallowable Costs** - Payments made for costs determined to be unallowable by either the Federal awarding agency, or the Department, either as direct or indirect costs, must be refunded (including interest) to FDLE and the Federal Government in accordance with instructions that determined the costs are unallowable unless state or Federal statute or regulation directs otherwise. See also 2 C.F.R. §§ 200.300-309.
- 5.0 Unmanned Aircraft Systems (UAS)** - The recipient agrees that no funds under this award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.
- 6.0 Facial Recognition Technology (FRT)** - In accepting this award, the recipient agrees that grant funds cannot be used for Facial Recognition Technology (FRT) unless the recipient has policies and procedures in place to ensure that the FRT will be utilized in an appropriate and responsible manner that promotes public safety, and protects privacy, civil rights, and civil liberties and complies with all applicable provisions of the U.S. Constitution, including the Fourth Amendment's protection against unreasonable searches and seizures and the First Amendment's freedom of association and speech, as well as other laws and regulations. Recipients utilizing funds for FRT must make such policies and procedures available to DOJ upon request.
- 7.0 Body Armor** - Certification of body armor "mandatory wear" policies, and compliance with NIJ standards. If recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that each law enforcement agency receiving body armor purchased with funds from this award has a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the

nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty. **For PSN**, if recipient uses funds under this award to purchase body armor, the recipient is strongly encouraged to have a "mandatory wear" policy in effect. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: <https://nij.ojp.gov/topics/equipment-and-technology/body-armor>.

8.0 Indirect Cost Rate - A recipient that is eligible to use the "de minimis" indirect cost rate described in 2 C.F.R. § 200.414(f), and elects to do so, must advise FDLE in writing of both its eligibility and its election, and must comply with all associated requirements in the 2 C.F.R. § 200 and Appendix VII.

9.0 Sole Source - If the project requires a non-competitive purchase from a sole source, the recipient must complete the Sole Source Justification for Services and Equipment Form and submit to FDLE upon application for pre-approval. If the recipient is a state agency and the cost meets or exceeds \$250,000, the recipient must also receive approval from the Florida Department of Management Services (DMS) (See § 287.057(5), Fla. Stat.). Additional details on the sole source requirement can be found at 2 C.F.R. § 200 and the DOJ Grants Financial Guide.

10.0 Personnel Services - Recipients may use award funds for eligible personnel services including salaries, wages, and fringe benefits, including overtime in accordance with the DOJ Grants Financial Guide Section 3.9 - Compensation for Personal Services, consistent with the principles set out in 2 C.F.R. § 200, Subpart E and those permitted in the federal program's authorizing legislation. Recipient employees should be compensated with overtime payments for work performed in excess of the established work week and in accordance with the recipient's written compensation and pay plan.

Documentation - Charges for salaries, wages, and fringe benefits must be supported by a system of internal controls providing reasonable assurance that charges are accurate, allowable, and properly allocated. Documentation supporting charges must be incorporated into the official records of the organization.

Charges made to the Personnel Budget Category must reasonably reflect the total time and activity for which the employee is compensated by the organization and cover both federally funded and all other activities. The records may include the use of subsidiary records as defined in the organization's written policies. Where award recipients work on multiple award programs or cost activities, documentation must support a reasonable allocation or distribution of costs among specific activities or cost objectives.

Federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. An award recipient may compensate an employee at a higher rate, provided the amount in excess of the compensation limitation is not paid with federal funds.

11.0 Contractual Services - The recipient must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts as described in 2 C.F.R. § 200.318, General procurement.

Requirements for Contractors of Recipients - The recipient assures the compliance of all contractors with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended 34 U.S.C. § 10101 et seq.; the provisions of the current edition of the DOJ Grants Financial Guide (<https://www.ojp.gov/doj-financial-guide-2022>); and all other applicable federal and state laws, orders, circulars, or regulations. The recipient must pass-through all requirements and conditions

applicable to the federal award to any subcontract. The term “contractor” is used rather than the term “vendor” and means an entity that receives a contract as defined in 2 C.F.R. § 200.22, the nature of the contractual relationship determines the type of agreement.

Approval of Consultant Contracts - Compensation for individual consultant services must be reasonable and consistent with that paid for similar services in the marketplace. The Federal awarding agency and pass-through entity must review and approve in writing all consultant contracts prior to employment of a consultant when the individual compensation rate exceeds \$650 (excluding travel and subsistence costs) per eight-hour day, or \$81.25 per hour. A detailed justification must be submitted to and approved by FDLE, who will coordinate written approval of the Federal awarding agency, prior to recipient obligation or expenditures of such funds. Approval shall be based upon the contract's compliance with requirements found in the Financial Guide Section 3.6 Consultant Rates and applicable state statutes. The Department's approval of the recipient agreement does not constitute approval of individual consultant contracts or rates. If consultants are hired through a competitive bidding process (not sole source), the \$650 threshold does not apply.

12.0 FFATA Reporting Requirements - Recipients that enter into awards of \$30,000 or more should review the Federal Funding Accountability and Transparency Act of 2006 (FFATA), website for additional reporting requirements at <https://ojp.gov/funding/Explore/FFATA.htm>.

13.0 Travel and Training - The cost of all travel shall be reimbursed according to the recipient's written travel policy. If the recipient does not have a written travel policy, cost of all travel will be reimbursed according to State of Florida Travel Guidelines Section 112.061, Florida Statutes. Any foreign travel must obtain prior written approval from the Federal awarding agency and pass-through entity.

14.0 Expenses Related to Conferences, Meetings, Trainings, and Other Events - Award funds requested for meetings, retreats, seminars, symposia, events, and group training activities and related expenses must receive written pre-approval from the Federal awarding agency and pass-through entity and comply with all provisions in 2 C.F.R. § 200.432 and DOJ Grants Financial Guide Section 3.10; Conference Approval, Planning, and Reporting. Award applications requesting approval for meeting, training, conference, or other event costs must include a completed Conference & Events Submission Form for approval prior to obligating award funds for these purposes.

15.0 Training and Training Materials - Any training or training materials that has been developed or delivered with award funding under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at www.ojp.gov/funding/ojptrainingguidingprinciples.htm.

16.0 Publications, Media, Websites, and Patents Ownership of Data and Creative Material - Ownership of material, discoveries, inventions, and results developed, produced, or discovered subordinate to this agreement is governed by the terms of the DOJ Grants Financial Guide, 28 C.F.R. §§ 66, and 2 C.F.R. 200.315.

Written, Visual, or Audio Publications - Publication costs for electronic and print media, including distribution, promotion, and general handling are allowable. If these costs are not identifiable with a particular direct cost objective, it should be allocated as indirect costs. Publication includes writing, editing, and preparing the illustrated material (including videos and electronic mediums).

Recipients must request pre-approval in writing for page charges for professional journal publications. All publication materials must comply with provisions in 2 C.F.R. § 200.461 and DOJ Grants Financial Guide, Section 3.9; Allowable Costs – Publication.

Recipients must submit for review and approval one (1) copy of any written materials to be published, including web-based materials and website content, to be paid under this award at least thirty (30) days prior to the targeted dissemination date.

Any written, visual, or audio publications funded in whole or in part under this award, with the exception of press releases, must contain the following statements identifying the federal award:

"This project was supported by [Federal Award Number] awarded by the [Bureau of Justice Assistance/Bureau of Justice Statistics]. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

Websites - Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

"This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

Patents - Recipients are subject to applicable regulations governing patents and inventions, including government wide regulations issued by the Department of Commerce (37 C.F.R. § 401 and 2 C.F.R. § 200.315(c)).

Recipients must promptly and fully report to FDLE and the Federal awarding agency if any program produces patentable items, patent rights, processes, or inventions, in the course of work sponsored under this award.

- 17.0 For NCHIP & NICS: Purchase of Automated Fingerprint Identification System (AFIS)** - AFIS equipment purchased under this award must conform to the American National Standards Institute (ANSI) Standard, "Data Format for the Interchange of Fingerprint, Facial & Other Biometric Information" (ANSI/NIST-ITL 1-2007 PART 1) and any other applicable standards set forth by the Federal Bureau of Investigation (FBI).

18.0 Information Technology Projects

Criminal Intelligence Systems - The recipient agrees that any information technology system funded or supported by the Office of Justice Programs funds will comply with 28 C.F.R. § 23, Criminal Intelligence Systems Operating Policies, if the Office of Justice Programs determines this regulation to be applicable. Should the Office of Justice Programs determine 28 C.F.R. § 23 to be applicable, the Office of Justice Programs may, at its discretion, perform audits of the system, as per 28 C.F.R. § 23.20(g). Should any violation of 28 C.F.R. § 23 occur, the recipient may be fined as per 34 U.S.C. § 10231. The recipient may not satisfy such a fine with federal funds.

The recipient understands and agrees that no awarded funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. In doing so the recipient agrees that these restrictions will not limit the use of awarded funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecutions, or adjudication activities.

State IT Point of Contact - The recipient must ensure that the State IT Point of Contact receives written notification regarding any information technology project funded by this award during the obligation and expenditures period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these award funds. In addition, the recipient must maintain an administrative file documenting the meeting of this requirement. For a list of State IT Points of Contact, go to <https://it.ojp.gov/technology-contacts>.

The State IT Point of Contact will ensure the recipient's project follows a statewide comprehensive strategy for information sharing systems that improve the functioning of the criminal justice system, with an emphasis on integration of all criminal justice components, law enforcement, courts, prosecution, corrections, and probation and parole.

Interstate Connectivity - To avoid duplicating existing networks or IT systems in any initiatives funded by the Bureau of Justice Assistance for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of the Bureau of Justice Assistance that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

19.0 Interoperable Communications Guidance - Recipients using funds to support emergency communications activities must comply with the current SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. Emergency communications activities include the purchase of Interoperable Communications Equipment and technologies such as voice-over-internet protocol bridging or gateway devices, or equipment to support the build out of wireless broadband networks in the 700 MHz public safety band under the Federal Communications Commission (FCC) Waiver Order. SAFECOM guidance can be found at https://www.cisa.gov/sites/default/files/2023-04/fy23_safecom_guidance.pdf.

Recipients interested in developing a public safety broadband network in the 700 MHz band in their jurisdictions must adhere to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band. The recipient shall also ensure projects support the Statewide Communication Interoperability Plan (SCIP) and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC). If any future regulatory requirement (from the FCC or other governmental entity) results in a material technical or financial change in the project, the recipient should submit associated documentation, and other material, as applicable, for review by the SWIC to ensure coordination. Recipients must provide a listing of all communications equipment purchased with award funding (plus the quantity purchased of each item) to FDLE once items are procured during any periodic programmatic progress reports.

20.0 Global Standards Package - In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the recipient to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular award. Recipient shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at <https://it.ojp.gov/gsp>. Recipient shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

21.0 Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment - In accordance with the requirements as set out in 2 C.F.R. § 200.216, recipients are prohibited from obligating or expending award funds to:

- 1) Procure or obtain;
- 2) Extend or renew a contract to procure or obtain;
- 3) Enter into a contract to procure or obtain equipment, services, or systems that use telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, produced by Huawei Technologies Company or ZTE Corporation (or a subsidiary or affiliate of such entities).

22.0 Unreasonable Restrictions on Competition - This condition applies with respect to any procurement of property or services funded (in whole or in part) by this award, by the recipient (or subrecipient at any tier), and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

- 1) Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 and 200.319(a) – Recipient (or subrecipient at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.
- 2) Monitoring of compliance with the requirements of this condition will be conducted by FDLE.
- 3) The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), award recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
- 4) Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

23.0 Non-Disclosure Agreements - No recipient or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

24.0 Whistleblower Protections – An employee of a recipient (at any tier) must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (a)(2) of 41 U.S.C. 4712 information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

The recipient and subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

25.0 Confidential Funds and Confidential Funds Certificate - A signed certification that the Project Director or Implementing Agency Chief Official has read, understands, and agrees to abide by all conditions for confidential funds outlined in Section 3.12 of the [DOJ Grants Financial Guide](#) is required for all projects that involve confidential funds. The signed certification must be submitted at the time of award application. Confidential Funds certifications must be signed by the recipient Chief Official or an individual with formal, written signature authority for the Chief Official.

Prior to the reimbursement of expenditures for confidential funds, the recipient must compile and maintain a CI Funds Tracking Sheet to record all disbursements under the award. The completed form must be submitted with the payment request for FDLE review.

26.0 For JAG: Task Force Training Requirement - The recipient agrees that within 120 days of award, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. The training can be accessed <https://www.centf.org/CTFLI/>.

All current and new task force members are required to complete this training once during the life of the award, or once every four years if multiple awards include this requirement. This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability.

When FDLE awards funds to support a task force, the recipient must compile and maintain a task force personnel roster along with course completion certificates.

- 27.0 For NCHIP & NARIP: Protective Order Systems** - Any system developed with funds awarded under this cooperative agreement will be designed to permit interface with the National Protective Order file maintained by the FBI.

SECTION VII: ADDITIONAL REQUIREMENTS

- 1.0 Environmental Protection Agency's (EPA) list of Violating Facilities** - The recipient assures that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the Program Purpose are not listed on the EPA's list of Violating Facilities and that it will notify the Department of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
- 2.0 National Environmental Policy Act (NEPA)** - The recipient agrees to assist FDLE in complying with the NEPA, the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of award funds by the recipient. This applies to the following new activities whether or not they are being specifically funded with these award funds. That is, it applies as long as the activity is being conducted by the recipient or any third party and the activity needs to be undertaken in order to use these award funds. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the award, prior to obligating funds for any of these purposes.

If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact FDLE.

- 1) New construction;
- 2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain; a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- 3) A renovation, lease, or any other proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- 4) Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or educational environments; and
- 5) Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by the Bureau of Justice Assistance. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed by the Department of Justice at <https://www.bja.gov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations.

- 3.0 National Historic Preservation Act** - The recipient will assist the Department (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 300.101 et seq.), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. 312501-312508) and the National Environmental Policy Act of 1969 (43 C.F.R. 46).
- 4.0 Human Research Subjects** - The recipient agrees to comply with the requirements of 28 C.F.R. § 46 and all Office of Justice Programs policies and procedures regarding the protection of human research

subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

5.0 Disclosures

Conflict of Interest – Recipients (at any tier) must establish safeguards to prohibit employees, officers, agents, and board members from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. Recipients must disclose in writing any potential conflict of interest to FDLE (the non-federal pass-through entity).

No employee, officer, agency, or board member may solicit nor accept gratuities, favors, or anything of monetary value from providers/contractors.

Violations of Criminal Law - The recipient must disclose all violations of state or federal criminal law involving fraud, bribery or gratuity violations potentially affecting the award.

6.0 Uniform Relocation Assistance and Real Property Acquisitions Act - The recipient will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs.

7.0 Limitations on Government Employees Financed by Federal Assistance - The recipient will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7321-26, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

8.0 Funds to Association of Community Organizations for Reform Now (ACORN) Unallowable - Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or award to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

9.0 Text Messaging While Driving - Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), and Section 316.305, Florida Statutes., the recipient is encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

10.0 DNA Testing of Evidentiary Materials and Upload of DNA Profiles to a Database - If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS), by a government DNA lab with access to CODIS. With the exception of Forensic Genetic Genealogy, no profiles generated with award funding may be entered into any other non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

11.0 Forensic Genealogy Testing - Recipients utilizing award funds for forensic genealogy testing must adhere to the United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching and must collect and report the metrics identified in Section IX of the document to the Bureau of Justice Assistance. For more information, visit <https://www.justice.gov/olp/page/file/1204386/download>.

12.0 Environmental Requirements and Energy - For awards in excess of \$100,000, the recipient must comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C § 85), section 508 of the Clean Water Act (33 U.S.C. § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 C.F.R. § 1 seq.). The recipient must comply with

mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871), if any.

13.0 Other Federal Funds - The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this award, and those awards have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the recipient will promptly notify, in writing the grant manager for this award, and, if so requested by FDLE seek a budget modification or change of project scope amendment to eliminate any inappropriate duplication of funding.

14.0 Trafficking in Persons - The recipient must comply with applicable requirements pertaining to prohibited conduct relating to the trafficking of persons, whether on the part of recipients, recipients or individuals defined as “employees” of the recipient. The details of the recipient and recipient obligations related to prohibited conduct related to trafficking in persons are incorporated by reference and posted at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

15.0 Requirement of the Award; Remedies for Non-Compliance or for Materially False Statements - Any materially false, fictitious, or fraudulent statement to the Department related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001, 1621, and/or 34 U.S.C. § 10272), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or unenforceable; such provision shall be deemed severable from this award.

16.0 Employment Eligibility Verification for Hiring Under This Award - The recipient must ensure that as part of the hiring process for any position that is or will be funded (in whole or in part) with award funds, the employment eligibility of the individual being hired is properly verified in accordance with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

- 1) All persons who are or will be involved in activities under this award must be made aware of the requirement for verification of employment eligibility, and associated provisions of 8 U.S.C. 1324a(a)(1) and (2) that make it unlawful in the United States to hire (or recruit for employment) certain aliens.
- 2) The recipient must provide training (to the extent necessary) to those persons required by this condition to be notified of the requirement for employment eligibility verification and the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).
- 3) As part of the recordkeeping requirements of this award, the recipient must maintain records of all employment eligibility verifications pertinent to compliance with this condition and in accordance with I-9 record retention requirements, as well as pertinent records of notifications and trainings.
- 4) Monitoring of compliance with the requirements of this condition will be conducted by FDLE.
- 5) Persons who are or will be involved in activities under this award includes any and all recipient officials or other staff who are or will be involved in the hiring process with respect to an award funded position under this award.
- 6) For the purposes of satisfying this condition, the recipient may choose to participate in, and use E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient entity uses E-Verify to confirm employment eligibility for each position funded through this award.
- 7) Nothing in this condition shall be understood to authorize or require any recipient, or any person or other entity, to violate federal law, including any applicable civil rights or nondiscrimination law.
- 8) Nothing in this condition, including paragraph vi., shall be understood to relieve any recipient, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

17.0 Determination of Suitability to Interact with Minors - This condition applies if it is indicated in the application for award (at any tier) that a purpose of some or all of the activities to be carried out under the award is to benefit a set of individuals under 18 years of age.

The recipient (or subrecipient at any tier), must make determinations of suitability before certain individuals may interact with participating minors. The requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP website at <https://ojp.gov/funding/Explore/Interact-Minors.htm>.

18.0 Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters - No recipient under this award, or entity that receives a procurement contract with funds under this award, may require an employee to sign an internal confidentiality agreement that prohibits the reporting of waste, fraud, or abuse to an investigative or law enforcement representative authorized to receive such information.

The foregoing is not intended, to contravene requirements applicable to classified information. In accepting this award, the recipient:

- 1) Has not required internal confidentiality agreements or statements from employees or contractors that currently prohibit reporting waste, fraud, or abuse;
- 2) Certifies that, if it learns that it is or has been requiring its employees or contractors to execute agreements that prohibit reporting of waste, fraud, or abuse, it will immediately stop any further obligations of award funds, will provide prompt written notification to FDLE, and will resume such obligations only if expressly authorized to do so by FDLE.
- 3) Will comply with requirements of 5 U.S.C. §§ 1501-08 and 7321-26, which limit certain political activities of state or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

19.0 Safe Policing and Law Enforcement - Recipients that are state, local, college or university law enforcement agencies must be in compliance with the safe policing certification requirement outlined in [Executive Order 13929](#). For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

20.0 For JAG: Extreme Risk Protection Programs - Recipients using funds for Extreme Risk Protection programs must include, at a minimum: pre-deprivation and post-deprivation due process rights that prevent any violation or infringement of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive or procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). Such programs must include, at the appropriate phase to prevent any violation of constitutional rights, at minimum, notice, the right to an in-person hearing, an unbiased adjudicator, the right to know opposing evidence, the right to present evidence, and the right to confront adverse witnesses; the right to be represented by counsel at no expense to the government; pre-deprivation and post-deprivation heightened evidentiary standards and proof which mean not less than the protections afforded to a similarly situated litigant in Federal court or promulgated by the State's evidentiary body, and sufficient to ensure the full protections of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive and procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). The heightened evidentiary standards and proof under such programs must, at all appropriate phases to prevent any violation of any constitutional right, at minimum, prevent reliance upon evidence that is unsworn or unaffirmed, irrelevant, based on inadmissible hearsay, unreliable, vague, speculative, and lacking a foundation; and penalties for abuse of the program.

21.0 For RSAT: State Alcohol and Drug Abuse Agency - The recipient will coordinate the design and implementation of treatment programs with the State alcohol and drug abuse agency or any appropriate

local alcohol and drug abuse agency, especially when there is an opportunity to coordinate with initiatives funded through the Justice Assistance Grant (JAG) program.

- 22.0 For RSAT: Drug Testing** - The recipient will implement or continue to require urinalysis or other proven reliable forms of testing of individuals in correctional residential substance abuse treatment programs. Such testing shall include individuals released from residential substance abuse treatment programs who remain in the custody of the State.
- 23.0 For RSAT: Opioid Abuse and Reduction** - The recipient understands and agrees that, to the extent that substance abuse treatment and related services are funded by this award, they will include needed treatment and services to address opioid abuse and reduction.
- 24.0 For RSAT: Data Collection** - The recipient agrees that award funds may be used to pay for data collection, analysis, and report preparation only if that activity is associated with federal reporting requirements. Other data collection, analysis, and evaluation activities are not allowable uses of award funds.
- 25.0 For RSAT: Recipient understands and agrees that strategic planning activities funded by this award must include planning on how to address individuals with co-occurring mental health and opioid use disorders.**
- 26.0 For PSN: Coordination with U.S. Attorney and PSN Task Forces** - The recipient agrees to coordinate the project with the U.S. Attorney and Project Safe Neighborhoods Task Force(s) for the respective U.S. Attorney Districts covered by the award. The recipient also is encouraged to coordinate with other community justice initiatives and other ongoing, local gun prosecution and law enforcement strategies.
- 27.0 For PSN: Media-related Outreach** - The recipient agrees to submit to FDLE for review and approval by DOJ, any proposal or plan for PSN media-related outreach projects.
- 28.0 For NCHIP & NARIP: Comprehensive Evaluation** - In order to ensure that the National Criminal History Improvement Program (NCHIP) and the NICS Act Record Improvement Program (NARIP) are realizing the objectives in the most productive manner, the recipient agrees to participate in a comprehensive evaluation effort. It is anticipated that the evaluation will take place during the course of the program and will likely involve each participating agency. It is expected that the evaluation will have a minimal impact on an agency's program personnel and resources.
- 29.0 For NCHIP & NARIP: Coordination and Compatibility with Systems** - In accordance with federal award conditions, recipient agrees all activities supported under this award must:
- 1) Be coordinated with Federal, State, and local activities relating to homeland security and presale firearm checks.
 - 2) Ensure criminal justice information systems designed, implemented, or upgraded with NCHIP or NARIP funds are compatible, where applicable, with the National Incident-Based Reporting System (NIBRS), the National Crime Information Center system (NCIC 2000), the National Criminal Instant Background Check System (NICS), the Integrated Automated Fingerprint Identification System (IAFIS), and applicable national, statewide or regional criminal justice information sharing standards and plans.
 - 3) Intend to establish or continue a program that enters into the National Crime Information Center (NCIC) records of: (a) Protection orders for the protection of persons from stalking or domestic violence; (b) Warrants for the arrest of persons violating protection orders intended to protect victims from stalking or domestic violence; and (c) Arrests or convictions of persons violating protection orders intended to protect victims from stalking or domestic violence.
- 30.0 For NCHIP & NARIP: Firearm and Background Checks** - Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. § 922 and 34 U.S.C. Ch. 409 -- in connection with any use, by the recipient (or any subrecipient at any tier), of this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the

establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

- 31.0** For Paul Coverdell: Generally Accepted Laboratory Practices – The recipient shall ensure that any forensic laboratory, forensic laboratory system, medical examiner's office, or coroner's office that will receive any portion of the award uses generally accepted laboratory practices and procedures as established by accrediting organizations or appropriate certifying bodies.
- 32.0** For Paul Coverdell: Accreditation – The recipient may not obligate, expend, or draw down any funds under this award until the recipient submits documentation sufficient to demonstrate that it is accredited.
- 33.0** If the recipient is not accredited, the recipient must prepare and apply for accreditation by not more than two years from the award date of this award. If accredited, the recipient must continue to demonstrate such accreditation as a condition of receiving or using these subawarded funds; or, if not accredited, the recipient must use the subawarded funds to prepare and apply for accreditation.
- 34.0** The Coverdell statute (see 34 U.S.C. section 10562(2)) and the Paul Coverdell Science Improvement Grants Program solicitation state certain requirements and guidance associated with proper accreditation and regarding what BJA will consider to be acceptable documentation of accreditation. The awarded funds may not be used under this award by a forensic laboratory or forensic laboratory system with accreditation (or by such laboratory to obtain accreditation) that BJA determines not to be consistent with the Coverdell law and the solicitation or to be otherwise deficient.

The recipient agrees to notify FDLE promptly upon any change in its accreditation status.

- 35.0** For Paul Coverdell: Gross Income/Revenues – The recipient understands and agrees that gross income (revenues) from fees charged for forensic science or medical examiner services constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 2 C.F.R. 200.307, including as applied in the DOJ Grants Financial Guide, as it may be revised from time to time. The recipient further understands and agrees that both program income earned during the award period and expenditures of such program income must be reported on the quarterly and final Federal Financial Reports (SF425) and are subject to audit.

The recipient understands and agrees that program income earned during the award period may be expended only for permissible uses of funds specifically identified in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program. The recipient further understands and agrees that program income earned during the award period may not be used to supplant State or local government sources for the permissible uses of funds listed in the solicitation.

The recipient understands and agrees that program income that is earned during the final one hundred twenty (120) days of the award period may, if appropriate, be obligated (as well as expended) for permissible uses during the one hundred twenty-day (120-day) period following the end of the award period. The recipient further understands and agrees that any program income earned during the award period that is not obligated and expended with one hundred twenty (120) days of the end of the award period must be returned to OJP.

The recipient understands and agrees that, throughout the award period, it must promptly notify BJA if it either starts or stops charging fees for forensic science or medical examiner services, or if it revises its

method of allocating fees received for such services to program income. Notice must be provided in writing to the BJA grant manager for the award within ten (10) business days of implementation of the change.

- 36.0** For Paul Coverdell: External Investigations – The recipient shall comply with 34 U.S.C. section 10562(4), relating to processes in place to conduct independent external investigations into allegations of serious negligence or misconduct by employees or contractors.

The recipient of this subaward acknowledges that, as stated in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program, BJA assumes that recipients (and subrecipients) of Coverdell funds will make use of the process referenced in their certification as to external investigations and will refer allegations of serious negligence or misconduct substantially affecting the integrity of forensic results to government entities with an appropriate process in place to conduct independent external investigations, such as the government entity (or entities) identified in the grant application. The recipient shall submit the following information as part of its final report:

- 1) The number and nature of any allegations of serious negligence or misconduct substantially affecting the integrity of forensic results received during the 12-month period of the award;
- 2) Information on the referrals of such allegations (e.g., the government entity or entities to which referred, the date of referral);
- 3) The outcome of such referrals (if known as of the date of the report); and
- 4) If any such allegations were not referred, the reasons(s) for the non-referral.

Should the project period for this award be extended, the recipient shall submit the above information as to the first twelve months of the award as part of the first semi-annual progress report that comes due after the conclusion of the first twelve months of the project period, and shall submit the required information as to subsequent twelve-month periods every twelve months thereafter (as part of a semi-annual progress report) until the close of the award period, at which point the recipient shall submit the required information as to any period not covered by prior reports as part of its final report. The recipient understands and agrees that funds may be withheld (including funds under future awards), or other related requirements may be imposed, if the required information is not submitted on a timely basis.

ESTIMATE

Marrero Armor LLC
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Scottsdale, AZ 85260-1642

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+1 (602) 451-1388
www.marreroarmor.com



Bill to
Captain Jason Sayre
Clermont Police Department (FL)
3600 US-27
Clermont, Florida 34711
United States

Ship to
Captain Jason Sayre
Clermont Police Department (FL)
3600 US-27
Clermont, Florida 34711
352-536-8413

Estimate details
Estimate no.: 1210
Estimate date: 07/30/2025
Expiration date: 12/31/2025

#	Product or service	SKU	Description	Qty	Rate	Amount
1.	LW20342	LWMA3-DCOVP-20x34	Lightweight Type III Double Cutout – 20x34 w/ Viewport	2	\$6,300.00	\$12,600.00
2.	Shipping & Handling	S&H		1	\$600.00	\$600.00

Total **\$13,200.00**

Note to customer

Thank you for your trust and confidence in our products.

Attached is the quote you requested. Please contact me at 602-451-8597 or stacie@marreroarmor.com if you have any questions or need any changes.

Warm regards,

Stacie Sundberg
Director of Sales Operations
Marrero Armor LLC

Expiry date 12/31/2025

Accepted date **Accepted by**



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 2

Meeting Date					
Tuesday, November 18, 2025					
Agenda Item Name					
Resolution No. 2025-041R <i>Electronic Payments</i>					
Requested Action					
Consider Approval of Resolution 2025-041R - Policy of Electronic Payment Service Charges					
Staff Report					
As part of the Finance Department (UB Division) continuing efforts to modernize billing and payment operations and provide relief to customers where possible, please find attached a policy-based resolution that establishes three updates to the utility billing and collections process. 1. Establishes a uniform application across all city departments with regard to the processing of electronic payments. These surcharges vary by transaction but are typically in the \$3-\$4 range. During the July budget workshops, council expressed interest in possibly eliminating these surcharges and having the City absorb the processing fees. Based on current volume and transaction costs, and depending on customer payment behavior, the fees related to absorbing processing fees will exceed \$300,000 and may be as high as \$400,000. 2. Establishes a customer exemption to paying processing fees when utilizing electronic check payments (E-Check). This payment option is available for utility customers through the recently launched "UB Customer Portal." The charges incurred by the City will be at a significantly reduced rate in comparison to traditional point-of-sale transaction fees. 3. Elimination of the "Direct Debit" payment option, to be replaced by a customer-controlled process via the UB Customer Portal. Customers can set up automatic payments on a continuous basis (Auto-Pay) or manually enter the information on a monthly basis. This transition will maintain processing efficiency for staff and assist with PCI Compliance and the storage of sensitive data. Direct Debit is currently utilized by approximately 7,000 utility customers. The UB team will contact them in order to transition to the E-Check process.					
Additional Analysis					
Adopting the policy as drafted will reduce the budgeted expense of absorbing credit card processing fees by an estimated amount of \$170,000.					
Fiscal Impact Summary					
FUND	DEPARTMENT	ACCOUNT #	FYE 2026 BUDGET	FISCAL IMPACT	REVISED BUDGET ESTIMATE
Water Fund	Water Department	41533-54924	\$280,000	(\$170,000)	\$110,000
Fiscal Impact		Fund Number and Description		Available Budget Amount	
Exhibits Attached (copies of original agreements)					
1. 2025-041R Utility Surcharge and E-Check		2025-041R Utility Surcharge and E-Check (11.05.2025)			

(11.05.2025)

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CITY OF CLERMONT
RESOLUTION NO. 2025-041R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ESTABLISHING A UNIFORM POLICY IMPOSING SERVICE CHARGES FOR PAYMENTS MADE BY CREDIT CARD, CHARGE CARD, DEBIT CARD, OR OTHER ELECTRONIC FUNDS TRANSFER METHODS; PROVIDING AN EXEMPTION FOR ELECTRONIC CHECK PAYMENTS; PROVIDING FOR THE ELIMINATION OF THE DIRECT DEBIT PROGRAM; PROVIDING FOR CONSISTENT APPLICATION ACROSS ALL CITY DEPARTMENTS; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, Chapter 166, Florida Statutes, authorizes municipalities to adopt ordinances and resolutions in the exercise of its municipal powers; and

WHEREAS, section 215.322, Florida Statutes, authorizes local governments to impose a service charge to cover the costs associated with processing credit cards, charge cards, bank debit cards, and electronic funds transfers for the payment of taxes, fees, fines, penalties, court-ordered payments, court costs, or other statutorily prescribed revenues; and

WHEREAS, the City currently operates a Direct Debit program that provides an automatic payment option to utility customers; and

WHEREAS, the City Council of the City of Clermont finds it necessary and appropriate to implement a uniform service charge policy applicable when consumers make payment by credit cards, charge cards, debit cards, or electronic funds transfers in order to ensure equitable treatment of consumers and to recover the City's administrative costs associated with payment processing; and

WHEREAS, the City Council finds it in the public interest to absorb the minimal processing costs associated with electronic check payments to encourage the use of this secure and efficient payment method and to facilitate a smooth transition for customers currently enrolled in the Direct Debit program; and

NOW, THEREFORE, be it resolved by the City Council of the City of Clermont, Lake County, Florida, that:

SECTION 1: UNIFORM APPLICATION OF SERVICE CHARGES

All payments made to the City of Clermont for any taxes, fees, fines, penalties, court-ordered payments, court costs, utilities, permits, or other statutorily prescribed revenues, when made by credit card, charge card, debit card, or any other form of electronic funds transfer, shall be subject to a service charge imposed by the City to recover the costs of processing such transactions and subject to the following conditions:



CITY OF CLERMONT
RESOLUTION NO. 2025-041R

- (a) This policy shall apply uniformly across all City departments and to all consumers regardless of account status or participation in automatic payment programs.
- (b) The amount of the service charge shall not exceed the cost incurred by the City in processing the payment and may be adjusted administratively as necessary to reflect actual processing costs.
- (c) Consumers may avoid service charges by making payments via cash, check, or money order, delivered directly to the City at designated payment locations or by electronic check (E-Check) as provided in Section 2 of this Resolution.

SECTION 2: EXEMPTION FOR ELECTRONIC CHECK PAYMENTS

No consumer shall be assessed a service charge when paying any City-imposed taxes, fees, fines, penalties, court-ordered payments, court costs, utilities, permits, or other statutorily prescribed revenues by electronic check (“E-Check”).

For purposes of this Resolution, “Electronic Check” or “E-Check” means a payment method where funds are transferred directly from the customer's bank account using the Automated Clearing House (ACH) network by providing bank account and routing information.

This waiver applies to all E-Check payments regardless of whether such payments are processed as automatic payments (Auto-Pay) or entered manually by the customer for each transaction. Payments made by credit card, charge card, debit card, or other electronic transfer methods shall remain subject to service charges as outlined in Section 1.

SECTION 3: ELIMINATION OF DIRECT DEBIT PROGRAM

The City’s existing Direct Debit program for automatic utility payments is hereby eliminated, effective February 1, 2026.

The City Manager or designee is authorized to establish a transitional period and implement a public information campaign to notify current Direct Debit program participants of the program elimination and to provide information regarding alternative payment options, including the E-Check payment method described in Section 2.

The City Manager or designee is authorized to take all necessary administrative actions to facilitate the orderly transition of customers from the Direct Debit program to alternative payment methods.

SECTION 4: CONFLICT

All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.



CITY OF CLERMONT
RESOLUTION NO. 2025-041R

SECTION 5: SEVERABILITY

If any portion of this Resolution is declared invalid, the invalidated portion shall be severed from the remainder of the Resolution, and the remainder of the Resolution shall continue in full force and effect as if enacted without the invalidated portion, except in cases where such continued validity of the remainder would clearly and without doubt contradict or frustrate the intent of the Resolution as a whole.

SECTION 6: ADMINISTRATIVE CORRECTION

This Resolution may be re-numbered or re-lettered, and/or corrected for typographical and/or scrivener's errors which do not affect the intent of said resolution, as authorized by the City Manager or designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 7: EFFECTIVE DATE

This Resolution shall be effective on February 1, 2026.



CITY OF CLERMONT
RESOLUTION NO. 2025-041R

NOW, THEREFORE, BE IT RESOLVED, that the above said resolution of the City Council of the City of Clermont, Lake County, Florida be adopted on this 18th day of November, 2025.

CITY OF CLERMONT, FLORIDA

Tim Murry, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

Approved as to form and legality

Christian W. Waugh, City Attorney



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 2

Meeting Date																															
Tuesday, November 18, 2025																															
Agenda Item Name																															
Resolution No. 2025-042R <i>Budget Amendment No. 5</i>																															
Requested Action																															
Consider approval to amend the Fiscal Year End 2025 Budget.																															
Staff Report																															
Please find attached details related to Proposed Budget Amendment #5 for the Fiscal Year Ending September 30, 2025. City policy requires the approval of the City Council for an amendment which includes either a new appropriation request or the movement of existing appropriations between departments and/or funds. In addition to the resolution with an exhibit summarizing the proposed amendments, the second attachment includes additional details and justification for the individual requests. Florida State Statutes allow for budget amendments up to 60 days following the conclusion of the fiscal year. The proposed amendment can be characterized as a year-end reconciliation of city council actions, department requests, and updated projections. Three of the seven request forms are budget-neutral. Highlights of the proposed adjustments include: 1. Form 1 — an increase of revenues and expenses related to public safety pensions. State contributions (revenue) toward the plans were approximately \$250,000 higher than anticipated. Due to the pass-through of the state contribution and higher than anticipated overtime costs, the net impact is negative \$640,000. 2. Form 4 — an increase of \$2,635,000 in budgeted General Fund revenues. Items include receipt of a significant delinquent tax payment, a private contribution towards Fire Station #5, and higher than anticipated interest income. The total net change of all requests results in budgeted revenues exceeding budgeted expenses by \$2,119,000.																															
Additional Analysis																															
Fiscal Impact Summary																															
<i>Note - the summary totals listed in the data table below only reflect accounts included in the proposed amendment. Details can be found within both the attached Resolution Exhibit and the Request Forms.</i> <table border="1"> <thead> <tr> <th>FUND</th> <th>ACCOUNT TYPE</th> <th>PROPOSED AMENDMENT</th> </tr> </thead> <tbody> <tr> <td>100 - General Fund</td> <td>Revenues</td> <td>\$3,830,000</td> </tr> <tr> <td>100 - General Fund</td> <td>Expenses</td> <td>\$1,994,000</td> </tr> <tr> <td colspan="2"></td> <td><i>Net Change = \$1,836,000</i></td> </tr> <tr> <td>10A - PD Asset Forfeiture</td> <td>Revenues</td> <td>\$73,000</td> </tr> <tr> <td>10A - PD Asset Forfeiture</td> <td>Expenses</td> <td>0</td> </tr> <tr> <td colspan="2"></td> <td><i>Net Change = \$73,000</i></td> </tr> <tr> <td>410 - Water Fund</td> <td>Revenues</td> <td>\$1,030,000</td> </tr> <tr> <td>410 - Water Fund</td> <td>Expenses</td> <td>\$1,030,000</td> </tr> <tr> <td colspan="2"></td> <td><i>Net Change = 0</i></td> </tr> </tbody> </table>		FUND	ACCOUNT TYPE	PROPOSED AMENDMENT	100 - General Fund	Revenues	\$3,830,000	100 - General Fund	Expenses	\$1,994,000			<i>Net Change = \$1,836,000</i>	10A - PD Asset Forfeiture	Revenues	\$73,000	10A - PD Asset Forfeiture	Expenses	0			<i>Net Change = \$73,000</i>	410 - Water Fund	Revenues	\$1,030,000	410 - Water Fund	Expenses	\$1,030,000			<i>Net Change = 0</i>
FUND	ACCOUNT TYPE	PROPOSED AMENDMENT																													
100 - General Fund	Revenues	\$3,830,000																													
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410 - Water Fund	Revenues	\$1,030,000																													
410 - Water Fund	Expenses	\$1,030,000																													
		<i>Net Change = 0</i>																													

420 - Sewer Fund	Revenues	\$310,000
420 - Sewer Fund	Expenses	\$100,000
	<i>Net Change</i>	<i>= \$210,000</i>

TOTAL NET CHANGE \$2,119,000

Fiscal Impact		Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)			
1.	2025-042R Budget Amendment (11.06.2025)	2025-042R Budget Amendment (11.06.2025).pdf	
2.	2025-042R Signed Request Forms	2025-042R Signed Request Forms.pdf	



**CITY OF CLERMONT
RESOLUTION NO 2025-042R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT,
LAKE COUNTY, FLORIDA, AUTHORIZING BUDGET AMENDMENTS FOR
THE CITY OF CLERMONT FOR FISCAL YEAR 2024-2025**

WHEREAS, it is hereby found and determined by the City Council of the City of Clermont, Lake County, Florida, that the following budget amendments, being more particularly described in Exhibit "A" attached hereto and made a part hereof, are necessary for the Fiscal Year October 1, 2024 to September 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the above said budget amendments of the City of Clermont for the Fiscal Year 2024-2025 are hereby adopted.

DONE AND RESOLVED by the City Council of the City of Clermont, Lake County, Florida, this 18th day of November 2025.

CITY OF CLERMONT

Tim Murry, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

Approved as to form and legality:

Christian W. Waugh, City Attorney



CITY OF CLERMONT
RESOLUTION NO 2025-042R

Exhibit "A"

BUDGETARY ACCOUNT	ORIGINAL BUDGET	CURRENT BUDGET	AMENDED AMOUNT	REVISED BUDGET	FORM #
100 - GENERAL FUND					
Revenues					
10334 - STATE GRANTS					
33420 - STATE GRANTS	\$ 885,000	\$ 885,000	\$ 250,000	\$ 1,135,000	1
10361 - INTEREST & OTHER EARNINGS					
36100 - INTEREST EARNINGS	\$ 275,000	\$ 783,500	\$ 500,000	\$ 1,283,500	4
10383 - LEASE PROCEEDS					
38305 - EQUIPMENT CAPITAL LEASE PROCEE	\$ 0	\$ 0	\$ 945,000	\$ 945,000	2
10329 - PERMITS, FEES & SPECIAL ASSESSMENTS					
32900 - OTHER PLANNING & ZONING FEES	\$ 0	\$ 0	\$ 435,000	\$ 435,000	4
10311 - AD VALOREM TAXES					
31102 - AD VALOREM TAX-DELINQUENT	\$ 2,000	\$ 2,000	\$ 400,000	\$ 402,000	4
10314 - UTILITY SERVICE TAXES					
31410 - ELECTRICITY	\$ 4,750,000	\$ 4,750,000	\$ 300,000	\$ 5,050,000	4
10335 - STATE SHARED REVENUE					
33512 - MUN REV SHARE-NET SALES/USE TAX	\$ 1,400,000	\$ 1,400,000	\$ 250,000	\$ 1,650,000	4
10381 - INTER-FUND GROUP TRANSFERS IN					
38108 - TRANS FR WATER FUND	\$ 1,345,500	\$ 1,345,500	\$ 750,000	\$ 2,095,500	4
Revenues Sum			\$ 3,830,000		



CITY OF CLERMONT
RESOLUTION NO 2025-042R

BUDGETARY ACCOUNT	ORIGINAL BUDGET	CURRENT BUDGET	AMENDED AMOUNT	REVISED BUDGET	FORM #
Expenses					
10513 - FINANCE					
12300 - GROUP INSURANCE	\$ 156,163	\$ 156,163	\$ 51,000	\$ 207,163	5
10521 - POLICE					
12245 - DEFINED BENEFIT PENSION	\$ 1,381,889	\$ 732,889	\$ 403,000	\$ 1,135,889	1
10522 - FIRE					
12245 - DEFINED BENEFIT PENSION	\$ 2,400,000	\$ 2,142,183	\$ 487,000	\$ 2,629,183	1
66401 - EQUIPMENT	\$ 0	\$ 0	\$ 945,000	\$ 945,000	2
10581 - INTER-FUND GROUP TRANSFERS OUT					
9910A - TFR TO PD ASSET FORFEITURE FND	\$ 0	\$ 0	\$ 73,000	\$ 73,000	3
10515 - PLANNING & DEVELOPMENT SERVICE					
53100 - PRO SVC-GENERAL	\$ 85,000	\$ 90,000	\$ 35,000	\$ 125,000	5
Expenses Sum			\$ 1,994,000		
410 - WATER FUND					
Revenues					
41343 - CHGS FOR SERVICES-WATER					
34330 - WATER SALES	\$ 8,970,000	\$ 8,970,000	\$ 450,000	\$ 9,420,000	6
34332 - WATER REUSE SALES	\$ 4,019,250	\$ 4,019,250	\$ 275,000	\$ 4,294,250	6
41361 - INTEREST & OTHER EARNINGS					
36100 - INTEREST EARNINGS	\$ 240,000	\$ 444,400	\$ 305,000	\$ 749,400	6
Revenues Sum			\$ 1,030,000		



CITY OF CLERMONT
RESOLUTION NO 2025-042R

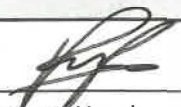
BUDGETARY ACCOUNT	ORIGINAL BUDGET	CURRENT BUDGET	AMENDED AMOUNT	REVISED BUDGET	FORM #
Expenses					
41581 - INTER-FUND GROUP TRANSFERS OUT					
99100 - TRANS TO GEN FUND-WATER SALES	\$ 1,100,000	\$ 1,100,000	\$ 1,030,000	\$ 2,130,000	6
Expenses Sum			\$ 1,030,000		
420 - SEWER FUND					
Revenues					
42361 - INTEREST & OTHER EARNINGS					
36100 - INTEREST EARNINGS	\$ 175,000	\$ 363,700	\$ 250,000	\$ 613,700	7
42366 - CONTRIBUTIONS & DONATIONS					
36650 - REIMBURSEMENTS	\$ 0	\$ 0	\$ 60,000	\$ 60,000	7
Revenues Sum			\$ 310,000		
Expenses					
42581 - INTER-FUND GROUP TRANSFERS OUT					
99117 - TRANS TO GEN FUND - SEWER SALE	\$ 0	\$ 1,782,000	\$ 100,000	\$ 1,882,000	7
Expenses Sum			\$ 100,000		
10A - POLICE ASSET FORFEITURE FUND					
Revenues					
10A381 - INTER-FUND GROUP TRANSFERS IN					
38100 - TRANSFER FR GENERAL FUND	\$ 0	\$ 0	\$ 73,000	\$ 73,000	3
Revenues Sum			\$ 73,000		

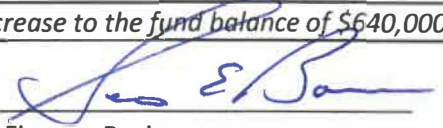
Form 1**Budget Amendment Request Form**
 Date 10/28/2025
 Department Finance Department
Funding Source: Fund: 100 - General Fund**Account Amendments Requested**

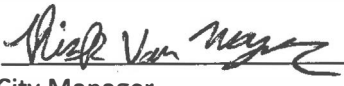
#	FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	Current Budget	Increase / (Decrease)	Revised Budget
REVENUE								
1	100	10334	33420	20245	PUB SAFETY PENSION STATE SHARE	\$ 885,000	\$ 250,000	\$ 1,135,000
								\$ -
								\$ -
								\$ -
								\$ -
					Total Revenue		\$ 250,000	
EXPENSE								
2	100	10521	12245		DEFINED BENEFIT PENSION	\$ 732,889	\$ 403,000	\$ 1,135,889
3	100	10522	12245		DEFINED BENEFIT PENSION	\$ 2,142,183	\$ 487,000	\$ 2,629,183
								\$ -
								\$ -
								\$ -
					Total Expense		\$ 890,000	

 Net change to fund balance: \$ (640,000)

#	Reason/Justification for requested amendment:	
1	Under Budgeted Account	<i>State contribution towards pension plans were higher than anticipated.</i>
2-3	Under Budgeted Account	<i>Employer contributions to both the Police & Fire pension plans were higher than anticipated due to several reasons, including both the higher than anticipated state contribution and higher than originally anticipated overtime expenses. Contributions in excess of the actuarial requirements are retained by the plans to meet required contributions amounts in future years.</i>
		<i>The net effect of this amendment is a decrease to the fund balance of \$640,000.</i>


 Department Head


 Finance Review


 City Manager

Form 2**Budget Amendment Request Form**
 Date 10/28/2025
 Department Fire Department
Funding Source: Fund: 100 - General Fund**Account Amendments Requested**

#	FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	Current Budget	Increase / (Decrease)	Revised Budget
REVENUE								
1	100	10383	38305		EQUIPMENT CAPITAL LEASE PROCEEDS	\$ -	\$ 945,000	\$ 945,000
								\$ -
								\$ -
								\$ -
								\$ -
						Total Revenue	\$ 945,000	
EXPENSE								
2	100	10522	66401	22023	CAPITAL EQUIPMENT	\$ -	\$ 945,000	\$ 945,000
								\$ -
								\$ -
								\$ -
								\$ -
						Total Expense	\$ 945,000	

Net change to fund balance: \$ -

Reason/Justification for requested amendment:

1-2	Item not budgeted in Current FY	Non-Cash budget amendment due to the adoption of a new accounting standard implemented during the previous fiscal year. GASB Standard #87 requires lease proceeds and the capital equipment expenditure are now accounted for in year one of a lease agreement. This is a neutral request.

 Department Head

 Finance Review

 City Manager

Form 3**Budget Amendment Request Form**Date 10/28/2025Department Finance DepartmentFunding Source: Fund: 100 - General Fund, 10A - Police Asset Forfeiture Fund**Account Amendments Requested**

#	FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	Current Budget	Increase / (Decrease)	Revised Budget
REVENUE								
1	10A	10A381	38100		TRANSFER FR GENERAL FUND	\$ -	\$ 73,000	\$ 73,000
								\$ -
								\$ -
								\$ -
								\$ -
						Total Revenue	\$ 73,000	
EXPENSE								
2	100	10581	9910A		TFR TO PD ASSET FORFEITURE FND	\$ -	\$ 73,000	\$ 73,000
								\$ -
								\$ -
								\$ -
								\$ -
						Total Expense	\$ 73,000	

Net change to fund balance: \$ -**# Reason/Justification for requested amendment:**

1	Item not budgeted in Current FY	<i>\$73,000 increase of Fund Balance in the PD Asset Forfeiture Fund</i>
2	Item not budgeted in Current FY	<i>\$73,000 decrease of Fund Balance in the General Fund</i>
<i>Reconciliation of asset forfeiture activity, resulting in the need to move funds previously posted to the General Fund to the PD Asset Forfeiture Fund.</i>		

Department Head

Finance Review

City Manager

Form 5**Budget Amendment Request Form**
 Date 10/28/2025
 Department Finance Department
Funding Source: Fund: 100 General Fund**Account Amendments Requested**

#	FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	Current Budget	Increase / (Decrease)	Revised Budget
EXPENSES								
1	100	10513	12300		GROUP INSURANCE	\$ 156,163	\$ 51,000	\$ 207,163
2	100	10515	53100		PRO SVCS-GENERAL	\$ 90,000	\$ 35,000	\$ 125,000
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Expenses						\$	86,000	

Net change to fund balance: **\$ 86,000**

#	Reason/Justification for requested amendment:	
1	Under Budgeted Account	<i>The budget for a new hire's insurance was not included in the budget projection.</i>
2	Under Budgeted Account	<i>An amended amount is needed due to an increase in the utilization of third party plans reviewers.</i>

 Department Head

 Finance Review

 City Manager

Form 6**Budget Amendment Request Form**
 Date 10/28/2025
 Department Public Works/Services
Funding Source: Fund: 410 - Water Fund**Account Amendments Requested**

#	FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	Current Budget	Increase / (Decrease)	Revised Budget
REVENUE								
1	410	41343	34330		WATER SALES	\$ 8,970,000	\$ 450,000	\$ 9,420,000
2	410	41343	34332		REUSE IRRIGATION	\$ 4,019,250	\$ 275,000	\$ 4,294,250
3	410	41361	36100		INTEREST EARNINGS	\$ 444,400	\$ 305,000	\$ 749,400
								\$ -
								\$ -
					Total Revenue		\$ 1,030,000	
EXPENSE								
4	410	41581	99100		TFR TO GEN FUND-WATER SALES	\$ 1,100,000	\$ 1,030,000	\$ 2,130,000
								\$ -
								\$ -
								\$ -
								\$ -
					Total Expense		\$ 1,030,000	

Net change to fund balance: \$ -

#	Reason/Justification for requested amendment:	
1-3	Under Budgeted Account	Items #1-3 are due to higher than anticipated revenues.
4	Under Budgeted Account	Higher than anticipated revenue, and change in calculation methodology.

Department Head

Finance Review

City Manager



Budget Amendment Request Form

Date 10/28/2025
Department Public Works/Services

Funding Source: Fund: 420 - Sewer Fund

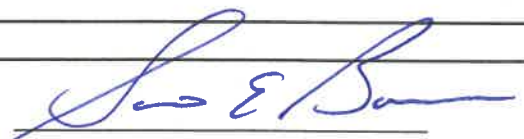
Account Amendments Requested

#	FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	Current Budget	Increase / (Decrease)	Revised Budget
REVENUE								
1	420	42361	36100		INTEREST EARNINGS	\$ 363,700	\$ 250,000	\$ 613,700
2	420	42366	36650	60545	SELFINS REIM CAPITALCLAIM60545	\$ -	\$ 60,000	\$ 60,000
								\$ -
								\$ -
								\$ -
					Total Revenue		\$ 310,000	
EXPENSE								
3	420	42581	99117		TFR TO GEN FUND-SEWER SVC FEES	\$ 1,782,000	\$ 100,000	\$ 1,882,000
								\$ -
								\$ -
								\$ -
								\$ -
					Total Expense		\$ 100,000	

Net change to fund balance: \$ 210,000

#	Reason/Justification for requested amendment:	
1	Under Budgeted Account	<i>Higher than anticipated interest income.</i>
2	Under Budgeted Account	<i>Unanticipated insurance proceeds.</i>
3	Under Budgeted Account	<i>Higher than anticipated revenue, and change in calculation methodology.</i>


Department Head


Finance Review


City Manager



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Resolution No. 2025-043R <i>Residential Utility Rate Reduction</i>		
Requested Action		
Consider Approval of Resolution No. 2025-043R to Establish a Senior Citizen Utility Discount Program		
Staff Report		
As part of the Finance Department (UB Division) continuing efforts to modernize billing and payment operations and provide relief to customers where possible, please find attached a policy-based resolution that establishes a discount rate program for eligible Senior Citizen utility customers. The proposed resolution would authorize the Utility Billing division of the Finance Department to discount utility rates for qualified senior citizens aged 65 and older. Upon completion of a certificate of eligibility, a 4% discount will be extended on the total utility bill (excluding taxes). The program would be limited to residential homes with an occupancy of no more than two people (including applicant).		
Additional Analysis		
Fiscal Impact Summary		
The estimated fiscal impact would be a reduction in revenues within the Enterprise Funds (water, sewer, stormwater, and sanitation). Based on factors such as the number of eligible households, an assumed participation rate, and the average utility bill of such accounts, staff estimates an annual reduction in revenue of approximately \$120,000.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. 2025-043R Clermont Senior Citizen Utility Discount (11.12.2025)	2025-043R Clermont Senior Citizen Utility Discount (11.12.2025).pdf	
2. Clermont 2025_senior_discount	Clermont 2025_senior_discount.pdf	



CITY OF CLERMONT
RESOLUTION NO. 2025-043R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ESTABLISHING RESIDENTIAL UTILITY RATE DISCOUNTS FOR PERSONS AGED 65 AND OLDER; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, Chapter 166, Florida Statutes, authorize municipalities to adopt ordinances and resolutions in the exercise of its municipal powers; and

WHEREAS, the Clermont City Code, Chapter 38 (Utility Services), Article II (Rates, Charges and Contract), Section 38-47 (Collection of charges for sewer and water service; discontinuance of service for nonpayment), governs the issuance and processing of monthly utility bills for water, sewer, and sanitation services.

WHEREAS, the City Council of the City of Clermont now finds it necessary and desirable to establish a program providing reasonable discounts to residents aged 65 years and older on certain municipal services, subject to limitations imposed by law, bond covenants, and fiscal prudence; and

NOW, THEREFORE, be it resolved by the City Council of the City of Clermont, Florida, that:

SECTION 1:

Consumers 65 years or older who maintain a utility account with the City of Clermont are eligible for a four percent (4%) discount on their total utility bill (excluding taxes), provided the following conditions are met:

- (a) Be 65 years of age or older;
- (b) Have an active utility account listed in their name and reside in the residential home submitted for the discount with an occupancy of no more than two (2) persons, including applicant;
AND
- (c) Complete and submit the City of Clermont's Certificate of Eligibility as approved by the Finance Department.

SECTION 2: CONFLICT

All Resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.



CITY OF CLERMONT
RESOLUTION NO. 2025-043R

SECTION 3: SEVERABILITY

If any portion of this Resolution is declared invalid, the invalidated portion shall be severed from the remainder of the Resolution, and the remainder of the Resolution shall continue in full force and effect as if enacted without the invalidated portion, except in cases where such continued validity of the remainder would clearly and without doubt contradict or frustrate the intent of the Resolution as a whole.

SECTION 4: ADMINISTRATIVE CORRECTION

This Resolution may be re-numbered or re-lettered, and/or corrected for typographical and/or scrivener's errors which do not affect the intent of said resolution, as authorized by the City Manager or designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 5: EFFECTIVE DATE

This Resolution shall be effective on February 1, 2026.



CITY OF CLERMONT
RESOLUTION NO. 2025-043R

NOW, THEREFORE, BE IT RESOLVED, that the above said resolution of the City Council of the City of Clermont, Lake County, Florida be adopted on this 18th day of November 2025.

CITY OF CLERMONT, FLORIDA

Tim Murry, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

Approved as to form and legality

Christian W. Waugh, City Attorney



Instructions to Apply for the City of Clermont Senior Residential Utility Discount

The City of Clermont Department of Finance provides a four percent (4%) discount on the total utility bill, excluding taxes, for residential customers aged 65 or older who receive services from the City of Clermont. To apply for this discount, please fill out the attached Certificate of Eligibility and submit a notarized and completed certificate to:

By Mail:

City of Clermont

Department of Finance

685 West Montrose Street

Clermont, FL 34711

By Email:

UtilityBillingSupport@clermontfl.org



Senior Residential Utility Certification For Customers 65 Years of Age or Older

Clermont City Council has authorized a utility residential rate discount for persons 65 years of age or older receiving City maintained utility services pursuant to Resolution 2025-043R dated November 18, 2025 and in accordance with City of Clermont Code Chapter 38. To qualify for the Senior Residential Discount, a customer must:

- (a) Be 65 years of age or older at the time of certification; AND
- (b) Have an active City of Clermont utility account listed in the applicant's name and reside in the residential home submitted for the discount with an occupancy of no more than two (2) persons, including the applicant;

I certify that I am 65 years of age or older and that I am the occupant of the residence listed on the account listed in my name. Furthermore, I certify that all of the information presented below is correct and that I understand that any violation of the City Code provisions shall be punishable by law.

Customer Name: _____

Utility Account Number: _____

Customer Signature: _____

Service Address: _____



Department of Finance
Scott Borrer, Director

STATE OF FLORIDA

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____ 20____ by _____ and who ☐ is personally known to me or who ☐ produced a _____ as identification.

SWORN TO AND SUBSCRIBED before me this ____ day of _____, 2025.

Notary Signature: _____

Notary Printed Name: _____



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 2

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Piggyback Purchase Approval <i>Police Vehicles</i>		
Requested Action		
Requesting approval to purchase under the Florida Sheriffs Association Contract No. FSA25-VEL33.0 with Garber Ford, Inc. and under the State of Florida Contract No. 25-10000-23-STC with Step One Automotive, to purchase seven (7) police vehicles in the total budgeted amount of \$320,053.60		
Staff Report		
The Procurement Services Department, in coordination with the Police Department, recommends approval of this action. To acquire one (1) Ford Explorer, two (2) Ford Police Interceptors, two (2) Chevy Silverados, one (1) Jeep Grand Cherokee, and one (1) Jeep Wagoneer, the Procurement Services Department identified a contract from the Florida Sheriffs Association and the State of Florida as the most effective procurement methods. To ensure transparency, the Procurement Services Department issued a Request for Interest (RFI) No. 26-038 to notify local vendors of the City's intent to purchase under an existing governmental contract. The RFI was posted on the City's website for seven (7) business days. At the conclusion of the posting period, no vendor interest was received. Based on this, the staff recommends that the City Council approve the purchase under the Florida Sheriffs Association contract. The Florida Sheriffs Association contract was awarded through a fully competitive solicitation process and complies with the City of Clermont's Procurement Policy. This contract will provide for the purchase of two (2) Ford Police Interceptors, two (2) Chevy Silverados, one (1) Jeep Grand Cherokee, and one (1) Jeep Wagoneer. One of the Ford Police Interceptors will be purchased with the funds from the DIO program that the Police Department received from DHS. The other five vehicles will be replacement vehicles, not additions to the existing fleet. Four (4) of the vehicles (1 Interceptor, 1 Jeep Cherokee and 2 Silverados) will be replacing vehicles at the end of their useful life. One vehicle (Jeep Wagoneer) will be replacing a vehicle that is currently leased, due to rapid and large increases in lease pricing. The State of Florida contract was awarded through a fully competitive solicitation process and complies with the City of Clermont's Procurement Policy. This contract will provide for the purchase of one (1) Ford Explorer. This vehicle is being purchased with the funds from the DIO program that the Police Department received from DHS. Utilizing piggyback contracts, as authorized under Procurement Policy Section E.9, enables the City to leverage competitive pricing from existing government-awarded contracts. This approach reduces administrative costs and procurement lead time while ensuring cost-effective pricing. The Procurement Services Department has reviewed and determined that this method is in the City's best interest.		
Additional Analysis		
Fiscal Impact Summary		
The vehicle purchase is included in the current year's approved budget.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
\$233,689.75	32521-66400 Capital Vehicles	\$400,000
\$86,363.85	10521-66400 Capital Vehicles	\$100,000

Exhibits Attached (copies of original agreements)	
1. CLERMONT WAGONEER WSTM75 2026 FSA	CLERMONT WAGONEER WSTM75 2026 FSA.pdf
2. CLERMONT K8A 2026 ECOBOOST TODD FSA SILVER QUOTE	CLERMONT K8A 2026 ECOBOOST TODD FSA SILVER QUOTE.pdf
3. CLERMONT K7D STOCK	CLERMONT K7D STOCK.pdf
4. CLERMONT CC10743 SILVERADO 1500 CREW CAB 4X2 2026 TODD FSA X2	CLERMONT CC10743 SILVERADO 1500 CREW CAB 4X2 2026 TODD FSA X2.pdf
5. CLERMONT K8A 2026 ECOBOOST TODD FSA QUOTE	CLERMONT K8A 2026 ECOBOOST TODD FSA QUOTE.pdf
6. CLERMONT GRAND CHEROKEE L LAREDO WLTH75 2026 FSA	CLERMONT GRAND CHEROKEE L LAREDO WLTH75 2026 FSA.pdf
7. RFI 26-038	RFI 26-038.pdf



CLERMONT POLICE DEPT

Specification #	249
Unit Description	INTERCEPTOR ECOBOOST K8A/99C

Prepared for:

Prepared by:

11/5/2025

CLERMONT POLICE DEPT

ATTN: LT NICK BLOOM

NBLOOM@CLERMONTFL.ORG

352.394.5588

ORDER

Garber Ford, Inc.

Todd Brandt

(904) 264-2442 ext.2348 FAX: (904) 284-0054

3380 Hwy 17 Green Cove Springs, FL 32043

tbrandt@garberautomall.com



Florida Sheriff's Association

Prices are published by the Florida Sheriffs Association (www.flsheriffs.org) Purchasing contract number is FSA25-VEL33.0 Pursuit, Administrative & Other Vehicles, expiring September 30th, 2026. If you have any questions regarding this quote please call!

CENTRAL ZONE				
K8A/99C	2026 Ford Police Interceptor Utility AWD Ecoboost, K8A			\$46,411.00
Codes	Optional Equipment	Unit Price		Net Price
500A	POLICE PACKAGE	0	\$0.00	\$0.00
99C	3.0L ECOBOOST ENGINE	0	\$0.00	\$0.00
44U	10-SPEED AUTOMATIC TRANSMISSION	0	\$0.00	\$0.00
TN	SOLID EXTERIOR PAINT: SILVER GRAY METALLIC	0	\$0.00	\$0.00
96	CLOTH BUCKETS W/REAR VINYL: CHARCOAL BLACK	0	\$0.00	\$0.00
51R	DRIVERS SPOTLAMP	0	\$0.00	\$0.00
60A	GRILLE PREWIRING	0	\$0.00	\$0.00
55F	KEYLESS ENTRY PACKAGE W/4 KEYS/FOBS	0	\$0.00	\$0.00
55B	BLIND SPOT INFORMATION SYSTEM	0	\$0.00	\$0.00
86T	PREDRILL HOLE IN TAIL LAMP	0	\$0.00	\$0.00
43D	DARK CAR	0	\$0.00	\$0.00
17A	REAR AC/HEAT	0	\$0.00	\$0.00
				\$0.00
	DEALER INSTALLED OPTIONS:			\$0.00
YTAG	YELLOW CITY TAG	116.55		\$116.55
DEL	DELIVERY	Included		\$0.00
				\$ 46,527.55

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			\$	-	\$	-
TOTAL COST: Non-OEM Options (per Motor Vehicle)					\$	-
BODY TRANSFER AND 3rd PARTY BODY INSTALLATIONS						
Body Transfer and 3rd Party Body Installations Description		Manufacturer/Brand		Customer Price (per unit)	Quantity (per Motor Vehicle)	Total Customer Price
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL COST: Body Transfer and 3rd Party Body Installations (per Motor Vehicle)					\$	-
Customer Order Total with Cost % Applied Where Applicable					\$	39,836.30
Total Vehicles Quoted (with the same OEM and Non-OEM Options)						1
GRAND TOTAL					\$	39,836.30
Contractor Comments:	LIMITED SUPPLY					
Customer Comments:						
*UNSPSC = United Nations Standard Products and Services Commodity Code. Refer to the Discount Sheet for the code(s) applicable to each Group and Sub-Group.						



CLERMONT POLICE DEPT

Specification #	150
Unit Description	SILVERADO 1500 CC 4X4 CC10743

Prepared for:

Prepared by:

10/20/2025

CLERMONT POLICE DEPT
ATTN: LT NICK BLOOM
NBLOOM@CLERMONTFL.ORG
352.394.5588

Garber Chevrolet, Buick, GMC Truck, Inc.
Todd Brandt
(904) 264-2442 ext.2348 FAX: (904) 284-0054
3340 Hwy 17 Green Cove Springs, FL 32043
tbrandt@garberautomall.com

ORDER



Florida Sheriffs
Association

Prices are published by the Florida Sheriffs Association.
(https://www.flsheriffs.org/our_program/purchasing_programs/cooperative-fleet-bid-awards/).
Purchasing contract number is FSA25-VEL33.0, expiring September 30th, 2025 for – Police Rated
Vehicles/Motorcycles, Sedans & Light Trucks. If you have any questions regarding this quote
please call!

CENTRAL ZONE

CC10743 2026 Chevrolet Silverado 1500 4x2 Crew Cab 156.9",1WT, CC10743 \$39,176.00

Codes	Optional Equipment	Unit Price	Net Price
1WT	Work Truck Preferred Equipment Group includes standard equipment	Included	\$0.00
L84	Engine, 5.3L EcoTec3 V8	1595 32.0	\$1,563.00
MHT	Transmission, 10-speed automatic,	Included	\$0.00
GAZ	SUMMIT WHITE	Included	\$0.00
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage	Included	\$0.00
H1T	Jet Black, Cloth seat trim	Included	\$0.00
UF2	LED CARGO AREA LIGHTING	125 3.0	\$122.00
PEB	WT VALUE PACKAGE INCLUDES PCV CONVENIENCE PACKAGE	960 19.0	\$941.00
KI4	POWER OUTLET 120V/400W	225 5.0	\$220.00
			\$0.00
	NON OEM OPTIONS:	HOURS:	\$0.00
YTAG	YELLOW CITY TAG	116.55	\$116.55
DEL	Delivery	Included	\$0.00

TOTAL PURCHASE AMOUNT PER VEHICLE \$ 42,138.55

X2

TOTAL \$84,277.10



CLERMONT POLICE DEPT

Specification #	249
Unit Description	INTERCEPTOR ECOBOOST K8A/99C

Prepared for:

Prepared by:

11/5/2025

CLERMONT POLICE DEPT

ATTN: LT NICK BLOOM

NBLOOM@CLERMONTFL.ORG

352.394.5588

ORDER

Garber Ford, Inc.

Todd Brandt

(904) 264-2442 ext.2348 FAX: (904) 284-0054

3380 Hwy 17 Green Cove Springs, FL 32043

tbrandt@garberautomall.com



Florida Sheriff's Association

Prices are published by the Florida Sheriffs Association (www.flsheriffs.org) Purchasing contract number is FSA25-VEL33.0 Pursuit, Administrative & Other Vehicles, expiring September 30th, 2026. If you have any questions regarding this quote please call!

CENTRAL ZONE				
K8A/99C 2026 Ford Police Interceptor Utility AWD Ecoboost, K8A \$46,411.00				
Codes	Optional Equipment	Unit Price		Net Price
500A	POLICE PACKAGE	0	\$0.00	\$0.00
99C	3.0L ECOBOOST ENGINE	0	\$0.00	\$0.00
44U	10-SPEED AUTOMATIC TRANSMISSION	0	\$0.00	\$0.00
UM	SOLID EXTERIOR PAINT: AGATE BLACK	0	\$0.00	\$0.00
96	CLOTH BUCKETS W/REAR VINYL: CHARCOAL BLACK	0	\$0.00	\$0.00
51R	DRIVERS SPOTLAMP	0	\$0.00	\$0.00
60A	GRILLE PREWIRING	0	\$0.00	\$0.00
55F	KEYLESS ENTRY PACKAGE W/4 KEYS/FOBS	0	\$0.00	\$0.00
55B	BLIND SPOT INFORMATION SYSTEM	0	\$0.00	\$0.00
86T	PREDRILL HOLE IN TAIL LAMP	0	\$0.00	\$0.00
43D	DARK CAR	0	\$0.00	\$0.00
17A	REAR AC/HEAT	0	\$0.00	\$0.00
16D	DELETE BADGE	0	\$0.00	\$0.00
				\$0.00
	DEALER INSTALLED OPTIONS:			\$0.00
		0		\$0.00
YTAG	YELLOW CITY TAG	116.55		\$116.55
DEL	DELIVERY	Included		\$0.00
				\$ 46,527.55



CLERMONT POLICE DEPARTMENT

Specification #	269
Unit Description	GRAND CHEROKEE L 4X2 WLTH75

Prepared for:

Prepared by:

10/21/2025

CLERMONT POLICE DEPARTMENT
ATTN: LT NICK BLOOM
NBLOOM@CLERMONTFL.ORG
352.536.8442

Garber Chrysler Dodge Truck, Inc.

Todd Brandt
(904) 264-2442 ext.2348 FAX: (904) 284-0054
3408 Hwy 17 Green Cove Springs, FL 32043
tbrandt@garberautomall.com



**Florida Sheriffs
Association**

Prices are published by the Florida Sheriffs Association (www.flsheriffs.org) Purchasing contract number is FSA25-VEL33.0 Pursuit Administrative & Other Vehicles, expiring September 30th, 2026. If you have any questions regarding this quote please call!

Base Price

WLTH75

2026 Jeep Grand Cherokee L Laredo 3-Row 4x2, WLTH75

\$42,216.00

Codes	Optional Equipment	Unit Price	OEM Discount 2.00%	Net Price
2BB	Quick Order Package 2BB	Included	0.00	\$0.00
EC7	Engine: 2.0L I4 Turbo GME EVO	Included		\$0.00
DCJ	Transmission: 8-Speed Automatic	Included		\$0.00
PSE	SILVER ZYNITH	595.00	(12.00)	\$583.00
DZX7	Global Black, Capri Leatherette/Suede Seats	Included		\$0.00
	Non-OEM Options:		Hours:	
YTAG	YELLOW CITY TAG	116.55		\$116.55
DEL	Delivery	Included		\$0.00

TOTAL PURCHASE AMOUNT PER VEHICLE

\$ 42,915.55



REQUEST FOR INFORMATION

RFI 26-038

INTENT TO UTILIZE THE FLORIDA SHERIFFS ASSOCIATION CONTRACT AND FLORIDA STATE CONTRACT TO PURCHASE VEHICLES

City of Clermont
685 W. Montrose Street
Clermont, FL 34711

RELEASE DATE: November 5, 2025

DEADLINE FOR QUESTIONS: November 13, 2025

RESPONSE DEADLINE: November 13, 2025, 3:00 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

Request For Information #RFI 26-038

Title: Intent to Utilize the Florida Sheriffs Association Contract and Florida State Contract to Purchase Vehicles

<https://procurement.opengov.com/portal/clermontfl>

City of Clermont
REQUEST FOR INFORMATION
Intent to Utilize the Florida Sheriffs Association Contract and
Florida State Contract to Purchase Vehicles

- I. Introduction
- II. Response Procedures.....

Attachments:

B - Vendor Information

E - OpenGov Vendor Registration

1. Introduction

Thank you for your interest in doing business with the City of Clermont. Vendors interested in responding to this Request for Information (RFI) are encouraged to carefully review the entire solicitation package prior to preparing and submitting a response.

Hardcopy responses may be delivered to:
City of Clermont Procurement Services Department
685 West Montrose Street, 2nd Floor
Clermont, FL 34711

All respondents must be registered with the Florida Department of State and licensed to conduct business in the State of Florida at the time of submittal.

1.1. Summary

Intent to Utilize the Florida Sheriffs Association Contract and Florida State Contract to Purchase Vehicles

The Clermont Police Department is purchasing vehicles through the Florida Sheriffs Association (FSA) Cooperative Purchasing Program to ensure a cost-effective, efficient, and transparent procurement process. The FSA contract provides pre-negotiated competitive pricing on law enforcement vehicles and equipment that meet state and local government purchasing requirements.

By leveraging the FSA contract, the department avoids the need to conduct its own lengthy bid process while remaining fully compliant with Florida Statutes on cooperative purchasing. This approach ensures access to specialized police packages and fleet configurations that are often unavailable through standard dealerships. It also enables faster delivery timelines, standardization of fleet vehicles, and long-term savings through reduced administrative overhead.

In summary, purchasing vehicles through FSA:

- Guarantees competitive, pre-bid pricing.
- Meets state and municipal procurement regulations.
- Provides vehicles tailored for law enforcement use.
- Saves time and resources compared to independent bidding.
- Ensures accountability and transparency in the purchasing process.

1.2. Contact Information

Ramsey Jimenez
Procurement Manager
685 W Montrose St
Clermont, FL 34711
Email: rjimenez@clermontfl.org
Phone: [\(352\) 241-7353](tel:(352)241-7353)

Department:

Police

1.3. Timeline

Solicitation Release Date	November 5, 2025
Question Deadline	November 13, 2025, 12:00pm
Response Deadline	November 13, 2025, 3:00pm

2. Response Procedures

2.1. Electronic Bidding System

The City of Clermont utilizes OpenGov (“Software Administrator”), an e-Procurement System (“Portal”) that provides bid notification and solicitation management services to interested vendors and contractors. Through the Portal, vendors can register online to receive notifications of new solicitations, addenda, and award announcements. Registration and participation in solicitations are free of charge, and no fees will be assessed to awarded vendors.

Vendors with internet access are encouraged to review registration options and create an account at:

 <https://procurement.opengov.com/portal/clermontfl>

The City of Clermont utilizes NIGP Commodity Codes within the Portal to notify registered vendors when new projects are posted that correspond to the commodity codes selected in their vendor profile. Vendors are encouraged to keep their profiles and NIGP codes up to date to ensure they receive relevant notifications.

2.2. Standard RFI

This Request for Information (RFI) is issued to notify vendors of the City of Clermont’s intent to purchase goods or services through an existing contract established by another government entity. This RFI is **not** an invitation to submit a bid or quote and will remain open for **seven (7) business days**.

If no qualified vendors respond to this RFI, the Procurement Services Department will proceed with utilizing the referenced contract.

Purpose

The purpose of this RFI is to identify any vendor capable of providing the products or services listed below in a timely manner. Responses will assist the City in determining whether comparable options are available in the market.

Contract Information

- A. Company Name: Garber Ford, Inc.
- B. Contract Number and Title: FSA25-VEL33.0 titled Pursuit, Administrative & Other Vehicles
- C. Length of Contract: Expires September 30, 2026.
- D. Product or Service Provided: One (1) 2026 Jeep Wagoneer 4x2, one (1) 2026 Jeep Grand Cherokee L Laredo 3-Row 4x2, one (1) 2026 Ford Police Interceptor Utility AWD, and two (2) 2026 Chevrolet Silverado 1500 4x2 Crew Cab
- E. Estimated Annual Expenditure: \$233,689.75
- A. Company Name: Step One Automotive
- B. Contract Number and Title: 25-10000-23-STC Motor Vehicles

C. Length of Contract: Expires May 16, 2026.

D. Product or Service Provided: Purchase of one (1) 2026 Ford Explorer RWD K7D Active, and one (1) 2026 Ford Police Interceptor Utility AWD Ecoboost, K8A

E. Expenditure: \$86,363.85

Action Required

If your company is capable of providing any of the products or services listed above, please contact the Procurement Services Director by email at fsuarez@clermontfl.org prior to the RFI due date and time to express your interest.

Prospective vendors should submit information describing their company's capabilities and ability to provide the identified product or service. Do not include pricing information.

All responses will be reviewed and evaluated by the Procurement Services Department and the requesting department. These departments will determine whether the product or service offered qualifies as an approved equal to that provided under the referenced contract.



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 2

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Request For Proposal Award <i>Public Communication, Social Media, and Brand Management Services</i>		
Requested Action		
Requesting approval to award a contract between the City of Clermont and True North Marketing + Public Relations; Doris Bloodsworth d/b/a Crosswords Communications Co. LLC; Appleton Creative, Inc.; Redevelopment Management Associates, LLC; and The AD Leaf Marketing Firm d/b/a The AD Leaf, to provide public communication, social media, and brand management services.		
Staff Report		
The Evaluation Committee recommends approval of this action. The Procurement Services Department issued Request for Proposal No. 25-090 on July 16, 2025, to solicit proposals from qualified companies to provide public communication, social media, and brand management services. The solicitation was competitively bid, formally advertised, and fully complies with the City of Clermont's Procurement Policy and Procedures. A total of twenty-two responses were received. An Evaluation Committee consisting of six members reviewed, scored, and ranked the proposals. True North Marketing + Public Relations, Doris Bloodsworth d/b/a Crosswords Communications Co. LLC, Appleton Creative, Inc., Redevelopment Management Associates, LLC, and The AD Leaf Marketing Firm d/b/a The AD Leaf, to provide public communication, social media, and brand management services were the top five ranked firms, selected for its qualifications, knowledge, and experience in comprehensive communication strategy development, brand management, and community engagement. The award recommendation is being made to the five most qualified respondents: True North Marketing + Public Relations, Doris Bloodsworth d/b/a Crosswords Communications Co. LLC, Appleton Creative, Inc., Redevelopment Management Associates, LLC, and The AD Leaf Marketing Firm d/b/a The AD Leaf. The initial contract term is twelve months, with the option for up to five additional one-year renewals at the City's discretion. The start date of these agreements is October 29, 2025. These contracts will enable the City to launch its first comprehensive public communication, social media, and brand management initiative, aimed at enhancing community engagement, increasing public awareness, and building a consistent and recognizable brand identity. Through partnerships with the five most qualified firms, the City will develop and implement strategic messaging across multiple platforms, strengthen relationships with residents and local businesses, and ensure clear, effective communication of City programs, services, and initiatives.		
Additional Analysis		
Fiscal Impact Summary		
There is no immediate fiscal impact. Approximately \$40,000 is available for funding due to the reorganization of positions within the City Manager Department. Due to the fluidity of the scope of work that these services will provide, a budget amendment may need to be completed in the future if project expenditures exceed that amount.		
Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. RFP 25-090 Response Tabulation	RFP 25-090 Response Tabulation.pdf
2. RFP 25-090 Evaluation Summary	RFP 25-090 Evaluation Summary.pdf
3. RFP 25-090 Notice of Intent to Award	RFP 25-090 Notice of Intent to Award.pdf



RESPONSE TABULATION

**RFP 25-090, PUBLIC COMMUNICATION, SOCIAL MEDIA, AND BRAND MANAGEMENT SERVICES
SOLICITATION DEADLINE: AUGUST 21, 2025 AT 2:00 P.M. (EST)**

COMPANY NAME, CITY, STATE
a5 Group, Inc d/b/a a5 Branding & Digital – Chicago, Illinois
Appleton Creative, Inc. – Orlando, Florida
Aura Holdings LLC – Kissimmee, Florida
Bold Digital Marketing, LLC d/b/a Bold Hispanic Marketing Agency – Orlando, Florida
Brendan Seymour d/b/a CMORE Technologies LLC – Orlando, Florida
Bright Rain Collaborative – Orlando, Florida
Calvo Capital LLC d/b/a OnlyinClermont – Clermont, Florida
Chatter Buzz Media – Orlando, Florida
Digital Sargeant – Clermont, Florida
Doris Bloodsworth d/b/a Crosswords Communications Co. LLC – Clermont, Florida
Jordyn Dean d/b/a Taylor Dean Media LLC – Katy, Texas
Madison Vaccaro LLC d/b/a Farmtrainer – Daytona Beach, Florida
Mass Inbound LLC – West Palm Beach, Florida



RESPONSE TABULATION

MD Marketing and Consulting, Inc. – Lauderdale, Florida
Prince William Living, d/b/a Imagine Design & Marketing – Manassas, Virginia
Quest d/b/a Quest Corporation of America, Inc. – Land O Lakes, Florida
Raftelis Financial Consultants, Inc. d/b/a Raftelis – Charlotte, North Carolina
Redevelopment Management Associates, LLC –Pompano Beach, Florida
Sentinel Crisis Solutions Inc. – Lady Lake, Florida
The AD Leaf Marketing Firm d/b/a The AD Leaf – Melbourne, Florida
True North Marketing + Public Relations – Clermont, Florida
YaniPaints, LLC d/b/a YKMD – Lauderdale, Florida



EVALUATION TABULATION

RFP No. RFP 25-090

Public Communication, Social Media, and Brand Management Services

RESPONSE DEADLINE: August 21, 2025 at 2:00 pm

EVALUATORS

Name	Title
Melinda Beltran	Public Information Officer
Brian Forman	Parks and Recreation Director
John Graczyk	Police Chief
Tracy Howe	City Clerk
Dan Matthys	Deputy City Manager
Chuck Stinson	Website Administrator / User Support

MEETING SUMMARY

The Evaluation Committee met on Monday, October 6, 2025, at 1:00 P.M. to review the results of their proposal evaluations. Each evaluator submitted their scores individually through OpenGov. During the meeting, the Procurement Manager presented a score summary, guided the committee through the results, and facilitated discussion on the evaluations. The committee unanimously agreed with the summarized scores and confirmed the proposal rankings as presented. Based on the total average scores, the committee unanimously agreed to rank the firms accordingly. The top five firms, True North Marketing + Public Relations, Doris Bloodsworth d/b/a Crosswords Communications Co. LLC, Appleton Creative, Inc., Redevelopment Management Associates, LLC, and The AD Leaf Marketing Firm d/b/a The AD Leaf, were selected for award recommendation.

AGGREGATE SCORES SUMMARY

Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Evaluator 6	Total Avg. Score (Max Score 100)	Rank Order
True North Marketing + Public Relations	46 (5.5)	99 (1)	84 (1)	95.5 (1)	73.5 (2)	97.5 (1)	82.58	1
Crosswords Communications Co.	52 (2)	89 (9)	79 (2)	75 (6)	79.5 (1)	85 (4)	76.58	2
Appleton Creative	54 (1)	92 (5)	73 (3)	82.5 (3)	72 (4)	72.5 (16.5)	74.33	3
Redevelopment Management Associates	39 (12)	86 (11)	66.5 (8)	74.5 (7)	71.5 (5.5)	89 (2)	71.08	4
The AD Leaf Marketing Firm	38 (15.5)	94 (2)	70 (6)	79 (4)	68.5 (11.5)	76 (13.5)	70.92	5
a5 Group, Inc d/b/a a5 Branding & Digital	49 (4)	74 (15)	57 (13)	84 (2)	70 (9)	79 (10.5)	68.83	6
Quest Corporation of America, Inc	51.5 (3)	87.5 (10)	66 (9)	69 (9)	67 (15)	71.5 (19.5)	68.75	7
Raftelis Financial Consultants, Inc.	37.5 (17)	85 (12)	58 (12)	76 (5)	70.5 (8)	84 (5)	68.5	8
Chatter Buzz Media	40.5 (9)	92 (5)	70.5 (4.5)	56.5 (13)	67.5 (14)	82 (7)	68.17	9
MD MARKETING AND CONSULTING	32.5 (20)	92 (5)	70.5 (4.5)	70.5 (8)	64 (17)	76 (13.5)	67.58	10
Sentinel Crisis Solutions Inc.	46 (5.5)	89.5 (8)	58.5 (11)	59 (12)	71.5 (5.5)	79 (10.5)	67.25	11
Calvo Capital LLC	39.5 (11)	90 (7)	51 (18)	49.5 (17)	73 (3)	88.5 (3)	65.25	12
Digital Sargeant	44 (7)	63 (18)	69 (7)	55.5 (15)	71 (7)	81 (9)	63.92	13
Bold Digital Marketing, LLC	38.5 (13.5)	75.5 (14)	53 (15)	63.5 (10)	68.5 (11.5)	72 (18)	61.83	14
Prince William Living, dba Imagine Design & Marketing	38.5 (13.5)	77.5 (13)	59.5 (10)	46 (18)	65.5 (16)	77.5 (12)	60.75	15
Mass Inbound LLC	41 (8)	63.5 (17)	52 (17)	56 (14)	68 (13)	81.5 (8)	60.33	16
YANIPAINTS	36 (18)	73 (16)	54.5 (14)	62.5 (11)	61 (18.5)	71.5 (19.5)	59.75	17
Aura Holdings LLC	40 (10)	92.5 (3)	52.5 (16)	15 (22)	69 (10)	83 (6)	58.67	18
Bright Rain Collaborative	38 (15.5)	59.5 (20)	43 (20)	51.5 (16)	58 (20.5)	74 (15)	54	19
CMORE Technologies LLC	33.5 (19)	62.5 (19)	48.5 (19)	45.5 (19)	61 (18.5)	72.5 (16.5)	53.92	20
Taylor Dean Media LLC	31 (21.5)	59 (21)	38 (21)	42.5 (20)	58 (20.5)	65 (21)	48.92	21
Madison Vaccaro LLC	31 (21.5)	4 (22)	18.5 (22)	30 (21)	43 (22)	43.5 (22)	28.33	22

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Company Overview 0-10 Points 5 Points (5%)	Understanding of the Project 0-10 Points 15 Points (15%)	Approach & Methodology 0-10 Points 15 Points (15%)	Work Plan & Timeline 0-10 Points 10 Points (10%)	Budget and Cost Proposal 0-10 Points 10 Points (10%)	Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	References 0-10 Points 10 Points (10%)	Business Location 0-5 Points 10 Points (10%)	Clarity and Quality of Submittal 0-10 Points 5 Points (5%)
True North Marketing + Public Relations	7.8	8.5	8.2	7.8	7.7	7.8	8.3	5	8.3
Crosswords Communications Co.	7.8	7.7	7.2	7	7.2	7.5	7.3	5	7.8
Appleton Creative	8.5	8	7.8	8	7	8.2	6.8	2	8.3
Redevelopment Management Associates	8.2	7.8	7.3	6.8	6.3	8.2	6.8	2	7.8
The AD Leaf Marketing Firm	8.2	7.8	7.8	7	7.7	7.2	6.3	2	8
a5 Group, Inc d/b/a a5 Branding & Digital	8.2	7.2	7.2	6.5	6.2	8	6.7	2	7.8
Quest Corporation of America, Inc	7.8	8	7.7	7.3	4.8	7.3	6.7	2	7.7
Raftelis Financial Consultants, Inc.	7.8	7.2	7.5	6.8	7	7.3	6.3	2	7.5
Chatter Buzz Media	8	7	7.3	7.2	6.3	7.3	6.7	2	7.7

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Public Communication, Social Media, and Brand Management Services

Vendor	Company Overview 0-10 Points 5 Points (5%)	Understanding of the Project 0-10 Points 15 Points (15%)	Approach & Methodology 0-10 Points 15 Points (15%)	Work Plan & Timeline 0-10 Points 10 Points (10%)	Budget and Cost Proposal 0-10 Points 10 Points (10%)	Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	References 0-10 Points 10 Points (10%)	Business Location 0-5 Points 10 Points (10%)	Clarity and Quality of Submittal 0-10 Points 5 Points (5%)
MD MARKETING AND CONSULTING	7.8	7	7.3	6.8	6.5	7.3	6.3	2	7.7
Sentinel Crisis Solutions Inc.	6.7	6.5	6.3	6.2	6.5	6.3	6.2	5	6.3
Calvo Capital LLC	5.8	6	6.2	6	6.3	6.2	6.5	5	5.8
Digital Sargeant	7	6.3	6.5	6	4.7	5.8	5.7	5	6.3
Bold Digital Marketing, LLC	6.2	7.2	6.5	6.7	5.2	5.8	7.3	2	6.8
Prince William Living, dba Imagine Design & Marketing	6.2	5.7	6.2	6	7.2	6.7	6.2	2	6.5
Mass Inbound LLC	6.8	6.5	6.3	6.2	6.3	5.8	6.2	2	6.7
YANIPAINTS	6	6	5.8	6.5	5.2	6.3	7.5	2	6.3
Aura Holdings LLC	6	6.2	6.2	6	7	5.8	5.7	2	5.7
Bright Rain Collaborative	5.8	5.7	5.2	6	5	5.3	6.7	2	5
CMORE Technologies LLC	5.3	5.8	6.5	6	5.7	4.7	5.3	2	4.8
Taylor Dean Media LLC	4.8	5.3	5	5.3	5	4.7	5	2	4.7

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Public Communication, Social Media, and Brand Management Services

Vendor	Company Overview 0-10 Points 5 Points (5%)	Understanding of the Project 0-10 Points 15 Points (15%)	Approach & Methodology 0-10 Points 15 Points (15%)	Work Plan & Timeline 0-10 Points 10 Points (10%)	Budget and Cost Proposal 0-10 Points 10 Points (10%)	Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	References 0-10 Points 10 Points (10%)	Business Location 0-5 Points 10 Points (10%)	Clarity and Quality of Submittal 0-10 Points 5 Points (5%)
Madison Vaccaro LLC	3.3	3.7	3.2	3.3	1.5	1.7	3	2	2.5

Vendor	Total Score (Max Score 100)
True North Marketing + Public Relations	82.58
Crosswords Communications Co.	76.58
Appleton Creative	74.33
Redevelopment Management Associates	71.08
The AD Leaf Marketing Firm	70.92
a5 Group, Inc d/b/a a5 Branding & Digital	68.83
Quest Corporation of America, Inc	68.75
Raftelis Financial Consultants, Inc.	68.5
Chatter Buzz Media	68.17
MD MARKETING AND CONSULTING	67.58
Sentinel Crisis Solutions Inc.	67.25
Calvo Capital LLC	65.25
Digital Sargeant	63.92
Bold Digital Marketing, LLC	61.83
Prince William Living, dba Imagine Design & Marketing	60.75
Mass Inbound LLC	60.33
YANIPAINTS	59.75

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Vendor	Total Score (Max Score 100)
Aura Holdings LLC	58.67
Bright Rain Collaborative	54
CMORE Technologies LLC	53.92
Taylor Dean Media LLC	48.92
Madison Vaccaro LLC	28.33

INDIVIDUAL PROPOSAL SCORES

a5 Group, Inc d/b/a a5 Branding & Digital	
Company Overview 0-10 Points 5 Points (5%)	
	Evaluator 1: 5
	Evaluator 2: 8
	Evaluator 3: 10
Clearly described their operational capacity. This company has worked with multiple municipalities throughout the US. Very experienced staff	
	Evaluator 4: 9
	Evaluator 5: 8
Very experienced staff	
	Evaluator 6: 9
Understanding of the Project 0-10 Points 15 Points (15%)	
	Evaluator 1: 5
	Evaluator 2: 8
	Evaluator 3: 5
	Evaluator 4: 10

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 5: 7

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 5

Evaluator 2: 7

Evaluator 3: 5

Provided a comprehensive approach. I would have liked to have seen them mention enhancing local existing events, rather than suggesting ice cream socials or art festivals. Outlined a clear management plan.

Evaluator 4: 10

Evaluator 5: 8

Evaluator 6: 8

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 5

Evaluator 2: 8

Evaluator 3: 2

Provided a chart consisting of months and deliverables.

Evaluator 4: 9

Evaluator 5: 7

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 5

Evaluator 2: 8

Evaluator 3: 2

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Page 7

Provided a cost per each service, but did not provide an overall budget of what they expect the cost to be for this project. The hourly rate of \$175, appeared to be an estimation as well.

Evaluator 4: 9

Evaluator 5: 6

fees broken down monthly, quarterly, per event and hourly.

Evaluator 6: 7

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 5

Evaluator 2: 8

Evaluator 3: 9

Provided media examples from other municipal projects that were amazing. I would have liked to have seen examples from Florida, which they reference. The Oregon tourism campaign samples were stunning and showed how they could highlight Clermont.

Evaluator 4: 9

Evaluator 5: 8

Lots of relevant experience

Evaluator 6: 9

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 5

Evaluator 2: 8

Evaluator 3: 6

2 references Did not provide strong endorsements Both references were relevant to the Clermont project.

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 9

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 5

Evaluator 2: 7

Evaluator 3: 10

Very well organized and professional presentation. The media samples were engaging and drew my attention. Covered all aspects of the RFP.

Evaluator 4: 9

Evaluator 5: 7

Evaluator 6: 9

Appleton Creative**Company Overview | 0-10 Points | 5 Points (5%)**

Evaluator 1: 6

Evaluator 2: 10

Evaluator 3: 9

The overview of their business demonstrated they have the capacity and expertise to take on this project. The pictures of the team members and brief, yet descriptive, bios highlighted the talent of the team.

	Evaluator 4: 10
	Evaluator 5: 8
Lots of internal talent	
	Evaluator 6: 8
Understanding of the Project 0-10 Points 15 Points (15%)	
	Evaluator 1: 6
	Evaluator 2: 10
	Evaluator 3: 6
Provided a clear understanding of the project. The information was provided in a simple, yet effective manner.	
	Evaluator 4: 10
	Evaluator 5: 8
	Evaluator 6: 8
Approach & Methodology 0-10 Points 15 Points (15%)	
	Evaluator 1: 6
	Evaluator 2: 10
	Evaluator 3: 6
Described a sound strategy, I would have liked to have seen a better description of which stakeholders they would communicate with.	
	Evaluator 4: 10
	Evaluator 5: 8
well laid out plan	
	Evaluator 6: 7
Work Plan & Timeline 0-10 Points 10 Points (10%)	
	Evaluator 1: 6

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 2: 10

Evaluator 3: 8

Provided clear phases and milestones. The timeline provided seemed reasonable and achievable. Available to begin project as soon as the contract is executed.

Evaluator 4: 9

Evaluator 5: 7

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 8

\$118k - \$186.5k is the proposed budget May offer reduced government rates where applicable Able to work within a defined budget
Clear breakdown of services that can be rendered

Evaluator 4: 9

Evaluator 5: 6

monthly and one-time costs upwards of \$186k - \$217k

Evaluator 6: 7

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 5

Evaluator 2: 10

Evaluator 3: 10

Provided examples from Bella Collina, Pet Alliance of Greater Orlando, Special Olympics Florida, Orlando Health and others. The media samples provided were very well done and captured my attention. Highlighted good relationships with local media outlets.

Evaluator 4: 8

Evaluator 5: 8

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

excellent outreach and case studies

Evaluator 6: 8

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 6

Evaluator 2: 10

Evaluator 3: 6

Provided 4 references with all the necessary contact information. Did not mention Special Olympics Florida as a reference who is headquartered in Clermont.

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 7

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 6

Evaluator 2: 10

Evaluator 3: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

This presentation was very well organized and easy to read. The presentation provided all the requested material and provided captivating media samples.

Evaluator 4: 9

Evaluator 5: 8

Evaluator 6: 8

Aura Holdings LLC

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 5

Good Description of team members and roles. Generic area of expertise presentation

Evaluator 4: 1

Evaluator 5: 7

Evaluator 6: 9

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 6

The Our Perspective section was enjoyable to read

Evaluator 4: 1

Evaluator 5: 7

Evaluator 6: 10

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 6

Evaluator 4: 1

Evaluator 5: 8

Evaluator 6: 8

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 5

Did not see a defined timeline per phase Start date of 10/1/25

Evaluator 4: 1

Evaluator 5: 8

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 8

Annual budget cost not to exceed \$50,000 Crisis Communication is additional Spanish-language translation is additional

Evaluator 4: 3

Evaluator 5: 8

max \$53K/year + additional hourly rate options for videography, crisis support, etc.

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 6: 9

Relevant Experience and Case Studies 0-10 Points 20 Points (20%)
--

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 4

The Facebook link to the Clermont page was well done. I would have liked to see more media examples from other projects.

Evaluator 4: 1

Evaluator 5: 7

Evaluator 6: 9

References 0-10 Points 10 Points (10%)
--

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 5

Provided the required information. Did not highlight any comments or endorsements from previous clients.

Evaluator 4: 1

Evaluator 5: 6

Keller Williams Realty and Maria Lucero Piza

Evaluator 6: 8

Business Location 0-5 Points 10 Points (10%)
--

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 4

The presentation was well organized. I did not see a claims dispute section in the presentation. The presentation could have been more engaging by utilizing more medial samples.

Evaluator 4: 1

Evaluator 5: 6

was done in word, not pdf

Evaluator 6: 9

Bold Digital Marketing, LLC**Company Overview | 0-10 Points | 5 Points (5%)**

Evaluator 1: 3

Evaluator 2: 9

Evaluator 3: 5

The overview mentioned that they have worked with municipalities, but did not name any municipalities. The overview of services was generic. I did like to see that their staff is bilingual.

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 7

Understanding of the Project | 0-10 Points | 15 Points (15%)

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 8

Demonstrated a clear understanding of the of the project. I liked how they referenced current and ongoing projects within the City and how they could enhance those initiatives. They also addressed shifting demographics in their presentation.

Evaluator 4: 7

Evaluator 5: 8

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 5

This section could have been condensed as it became repetitive. I did like the mention of town hall meetings and surveys as an avenue to communicate with our residents. English\Spanish materials will be helpful.

Evaluator 4: 7

Evaluator 5: 7

Evaluator 6: 7

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 6

Provided a weekly breakdown of each phase and deliverables associated with each phase. Outlined priority campaigns that mentioned Olympus and the Downtown Master Plan.

Evaluator 4: 6

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 5: 8

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 5

Evaluator 3: 2

\$246k for the annual cost. Also provided a monthly breakdown. Detailed budget with hourly rates and breakdown of services. The headers for this section seemed to be misaligned with the information below the headers.

Evaluator 4: 6

Evaluator 5: 6

Total annual cost \$246K + hourly rate (media management: \$120/hr, crisis response: \$220/hr, video production : \$150/hr, and focus groups/surveys: \$120/hr).

Evaluator 6: 9

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 3

Highlighted OUC, Orlando Magic, Advent Health marketing campaigns that appeared to be more specific to the Hispanic community. Did not highlight any local government projects, although it was stated they have worked in Orange, Osceola, Seminole and Lake County. Provided nice creative examples.

Evaluator 4: 6

Evaluator 5: 7

good examples of experience

Evaluator 6: 7

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 10

Provided 3 reference letters that highlighted the excellent work they completed for those clients.

Evaluator 4: 8

Evaluator 5: 7

Evaluator 6: 7

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 6

Overall a very well organized presentation with a couple of errors noted in previous sections. A few of the sections could have been condensed which would have made the presentation less redundant.

Evaluator 4: 7

Evaluator 5: 7

 Evaluator 6: 8

Bright Rain Collaborative

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 5

Provided the name and address of the business, but I did not see a website. Met the criteria for this section.

Evaluator 4: 6

Evaluator 5: 6

Evaluator 6: 8

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 5

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 5

Evaluator 3: 3

Provided a general strategic approach, but it lacked originality.

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 4: 5
Evaluator 5: 6
Evaluator 6: 8
Work Plan & Timeline 0-10 Points 10 Points (10%)
Evaluator 1: 4
Evaluator 2: 7
Evaluator 3: 5
Evaluator 4: 6
Evaluator 5: 6
Evaluator 6: 8
Budget and Cost Proposal 0-10 Points 10 Points (10%)
Evaluator 1: 4
Evaluator 2: 7
Evaluator 3: 1
\$192k annually. Did not provide optional services and associated costs. Did state additional video or campaign activations can be scoped separately but did not provide a cost. Very general budget that highlighted 5 areas of service.
Evaluator 4: 5
Evaluator 5: 6
\$192k
Evaluator 6: 7
Relevant Experience and Case Studies 0-10 Points 20 Points (20%)
Evaluator 1: 3
Evaluator 2: 6

Evaluator 3: 4

Redevelopment and rebrand initiatives that are relevant to the RFP. The medial samples provided were okay, but not captivating. The outcomes for each example were insightful.

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 8

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 7

Evaluator 3: 10

3 reference letters provided. Very strong endorsements for Bright Rain.

Evaluator 4: 6

Evaluator 5: 6

Evaluator 6: 7

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 1

This presentation did not stand out from the rest. It appeared to be a very basic presentation, with black text on a white screen.

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 8

Calvo Capital LLC

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 3

Evaluator 2: 9

Evaluator 3: 4

They provided the requested information, but did not expand on their areas of expertise.

Evaluator 4: 4

Evaluator 5: 6

Evaluator 6: 9

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 9

Evaluator 3: 4

Demonstrated a good understanding of the project. Utilized 7 bullet points to outline the core objectives.

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 9

EVALUATION TABULATION

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 9

Evaluator 3: 6

Outlined their strategic approach in a simple format. The originality of their presentation was displayed when they described what they could do for multiple events within Clermont. A good point was made when they described the local first approach.

Evaluator 4: 4

Evaluator 5: 7

Evaluator 6: 8

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 9

Evaluator 3: 5

Evaluator 4: 4

Evaluator 5: 7

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 5

\$161,280 Provided a detailed budget.

Evaluator 4: 5

Evaluator 5: 7

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

\$161k - everything is hourly basis

Evaluator 6: 9

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 3

Evaluator 2: 9

Evaluator 3: 4

Provided 10 examples. The examples highlighted projects with local businesses or city departments. The outcomes of their projects demonstrate a history of success.

Evaluator 4: 4

Evaluator 5: 8

Lots of Clermont experience

Evaluator 6: 9

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 5

6 references No letters of reference stating an endorsement All of the references are local

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 9

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 5

Evaluator 2: 5

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 3: 5
Evaluator 4: 5
Evaluator 5: 5
Evaluator 6: 5

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4
Evaluator 2: 9
Evaluator 3: 2
The presentation was professional and well organized. The medial samples provided in the addendum were small and difficult to read Black text on white background for the entire presentation
Evaluator 4: 4
Evaluator 5: 7
Evaluator 6: 9

Chatter Buzz Media

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 10
Demonstrated the operational capacity and they have may experienced personnel. Did a good job of describing their relevant expertise. The photos and bios of the team members were concise and well done.
Evaluator 4: 7
Evaluator 5: 8
Evaluator 6: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 6

I did not see a clear communication plan in this section. Utilized statistical data to demonstrate the need for services Provided a thorough breakdown of the scope of work.

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 9

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 8

In depth description of their strategy. Provided slogans, which were thought inspiring Community survey is a great idea they proposed.

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 9

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 8

Thoroughly outlined the phases and milestones. The timeline seemed rapid, but achievable. Start date of October 1, 2025

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Page 27

	Evaluator 4: 6
	Evaluator 5: 7
	Evaluator 6: 8
Budget and Cost Proposal 0-10 Points 10 Points (10%)	
	Evaluator 1: 4
	Evaluator 2: 8
	Evaluator 3: 5
\$192k Provided a budget that details services under 4 categories.	
	Evaluator 4: 5
	Evaluator 5: 8
under \$100k	
	Evaluator 6: 8
Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	
	Evaluator 1: 4
	Evaluator 2: 10
	Evaluator 3: 8
Demonstrated success in campaigns with Dade City, Fl and Visit Orlando, Fl. Media samples were engaging and relevant. The highlighted outcomes were impressive.	
	Evaluator 4: 6
	Evaluator 5: 7
	Evaluator 6: 9
References 0-10 Points 10 Points (10%)	
	Evaluator 1: 4

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 2: 10

Evaluator 3: 7

Provided 3 references. No letters of reference. Highlight references from Dade City, FDOH (Orange County), and City of Orlando's Downtown Development Board.

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 8

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 5

Evaluator 2: 10

Evaluator 3: 9

This presentation was very well put together. A good use of graphics and photos that kept the reader engaged. Captured all the requested information in their presentation.

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 9

CMORE Technologies LLC**Company Overview | 0-10 Points | 5 Points (5%)**

Evaluator 1: 3

Evaluator 2: 6

Evaluator 3: 3

Very brief description of the company. Highlighted 4 personnel but did provide any previous experience the team may have Difficult to gauge capacity and qualification

Evaluator 4: 6

Evaluator 5: 6

Evaluator 6: 8

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 6

Evaluator 3: 6

Provided a brief, yet descriptive, narrative Utilized city demographic information effectively

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 7

Evaluator 3: 8

Provided a detailed strategy that incorporated innovative initiatives, such as QR codes at park and gamified challenges. Voices of Clermont is a great idea Presented a good project management plan, but would have liked to see more regarding crisis communication

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 8

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 6

Defined the phases and milestones Proposed a few new initiatives in the campaign design section Outlined a realistic schedule for their services. I did not see a start date in their presentation.

Evaluator 4: 6

Evaluator 5: 6

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 8

Evaluator 3: 4

\$157k Bullet point presentation under each section. Outlined add on services with costs

Evaluator 4: 5

Evaluator 5: 6

\$157k retainer + add-ons

Evaluator 6: 8

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 3

Evaluator 2: 6

Evaluator 3: 3

Did not mention any local government projects, but assisted with a festival in Miami Gardens. Also referenced 5,000 Role Models and Salt XO.

Evaluator 4: 3

Evaluator 5: 6

Evaluator 6: 7

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 7

Evaluator 3: 5

Provided 2 references No letters of reference from previous projects.

Evaluator 4: 4

Evaluator 5: 6

Evaluator 6: 7

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal 0-10 Points 5 Points (5%)
--

Evaluator 1: 3

Evaluator 2: 6

Evaluator 3: 2

This presentation lacked consistency when utilizing bold print. Very plain presentation that could have benefited from utilizing graphics or photos

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 7

Crosswords Communications Co.

Company Overview 0-10 Points 5 Points (5%)
--

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 10

They provided an organizational chart with assigned roles. Highlighted the experience of their staff and demonstrated their occupational capacity for this project.

Evaluator 4: 8

Evaluator 5: 9

Evaluator 6: 8

Understanding of the Project 0-10 Points 15 Points (15%)
--

Evaluator 1: 5

	Evaluator 2: 9
	Evaluator 3: 9
Described a deep understanding of the scope of work Presented photos to highlight a comprehensive communication plan	
	Evaluator 4: 7
	Evaluator 5: 8
great familiarity with Clermont	
	Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

	Evaluator 1: 4
	Evaluator 2: 8
	Evaluator 3: 8
Provided a detailed strategy that highlighted two methods they would implement to complete this project. Highlighted many local factors in the communications plan that drew my attention.	
	Evaluator 4: 7
	Evaluator 5: 8
	Evaluator 6: 8

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

	Evaluator 1: 5
	Evaluator 2: 9
	Evaluator 3: 5
Bullet point timeline that provided deliverables. Available to begin on 9/8/25.	
	Evaluator 4: 7
	Evaluator 5: 8
	Evaluator 6: 8

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 6

\$122,700 combining the consulting and operating expenses. I would have liked to have seen more detail in the budget. Monthly invoice.

Evaluator 4: 7

Evaluator 5: 7

\$122k/year

Evaluator 6: 9

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 5

Evaluator 2: 8

Evaluator 3: 8

This company highlighted many local successes they have had with the City of Groveland, Victory Pointe, and the South Lake Chamber.

Evaluator 4: 8

Evaluator 5: 7

Evaluator 6: 9

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 5

Evaluator 2: 10

Evaluator 3: 7

Provided 6 references. No letters of reference with strong endorsements. 5 were local references

Public Communication, Social Media, and Brand Management Services

Evaluator 4: 6
Evaluator 5: 8
Evaluator 6: 8

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 5
Evaluator 2: 5
Evaluator 3: 5
Evaluator 4: 5
Evaluator 5: 5
Evaluator 6: 5

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 5
Evaluator 2: 9
Evaluator 3: 9

Very engaging proposal Good use of medial samples to draw the attention of the reader Could have used more details in the budget section

Evaluator 4: 8
Evaluator 5: 8
Evaluator 6: 8

Digital Sargeant**Company Overview | 0-10 Points | 5 Points (5%)**

Evaluator 1: 4

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 2: 7

Evaluator 3: 8

Concise delivery of the overview Demonstrated they have the expertise and operational capacity for this project I would have liked to have seen photos of the employees in the presentation

Evaluator 4: 6

Evaluator 5: 8

Evaluator 6: 9

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 8

Concise and effective understanding of the assignment I liked that they highlighted their commitment to crisis ready support

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 7

Evaluator 3: 8

Provided a brief history of how Clermont has communicated in the past and described how they can\will improve communication. I enjoyed what they highlighted in the strategic pillar approach

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 6

Easy to follow phases and milestones. Could begin on this project 9/1/25 or upon agreed contract date

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 2

Evaluator 3: 6

\$186,516 - \$306,516 Provided a very detailed tiered budget approach. Invoiced monthly

Evaluator 4: 5

Evaluator 5: 6

\$185k+ year + add ons

Evaluator 6: 6

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 5

Has done projects in and around Clermont with local businesses, but did not highlight any municipal experience. Provided impressive outcomes for their clients Also provided a link to their portfolio.

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Page 38

Public Communication, Social Media, and Brand Management Services

Evaluator 4: 5
Evaluator 5: 7
Evaluator 6: 8
References 0-10 Points 10 Points (10%)
Evaluator 1: 3
Evaluator 2: 7
Evaluator 3: 5
Provided 5 references No letters of reference with strong endorsements
Evaluator 4: 5
Evaluator 5: 7
Evaluator 6: 7
Business Location 0-5 Points 10 Points (10%)
Evaluator 1: 5
Evaluator 2: 5
Evaluator 3: 5
Evaluator 4: 5
Evaluator 5: 5
Evaluator 6: 5
Clarity and Quality of Submittal 0-10 Points 5 Points (5%)
Evaluator 1: 4
Evaluator 2: 6
Evaluator 3: 8

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

The presentation was very well organized and provided detailed information . I would have liked to have seen more media samples throughout the presentation, however the portfolio link was very helpful.

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 8

Madison Vaccaro LLC

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 3

Evaluator 2: 0

Evaluator 3: 1

Too brief Provided 3 bullet points

Evaluator 4: 3

Evaluator 5: 6

Evaluator 6: 7

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 0

Evaluator 3: 2

Very generic understanding

Evaluator 4: 3

Evaluator 5: 6

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 0

Evaluator 3: 1

Very concise and lacked originality

Evaluator 4: 3

Evaluator 5: 5

Evaluator 6: 7

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 0

Evaluator 3: 1

Evaluator 4: 3

Evaluator 5: 6

Evaluator 6: 7

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 0

Evaluator 3: 1

No budget provided

Evaluator 4: 3

Evaluator 5: 1

Evaluator 6: 1

Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	
	Evaluator 1: 3
	Evaluator 2: 0
	Evaluator 3: 1
Mentioned three topics, but did not provide any information to describe their relevant experience.	
	Evaluator 4: 2
	Evaluator 5: 3
	Evaluator 6: 1
References 0-10 Points 10 Points (10%)	
	Evaluator 1: 3
	Evaluator 2: 0
	Evaluator 3: 5
Provided 4 references No letters of reference with strong endorsements	
	Evaluator 4: 4
	Evaluator 5: 5
	Evaluator 6: 1
Business Location 0-5 Points 10 Points (10%)	
	Evaluator 1: 2
	Evaluator 2: 2
	Evaluator 3: 2
	Evaluator 4: 2
	Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal 0-10 Points 5 Points (5%)
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Evaluator 1: 3

Evaluator 2: 0

Evaluator 3: 1

Well organized Too brief The presentation was not engaging The presentation could be improved by highlighting your experiences and using media samples.

Evaluator 4: 3

Evaluator 5: 3

Evaluator 6: 5

Mass Inbound LLC

Company Overview 0-10 Points 5 Points (5%)
--

Evaluator 1: 5

Evaluator 2: 6

Evaluator 3: 7

Evaluator 4: 7

Evaluator 5: 7

Evaluator 6: 9

Understanding of the Project 0-10 Points 15 Points (15%)
--

Evaluator 1: 4

Evaluator 2: 7

Evaluator 3: 7

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Demonstrated a deep understanding highlighted the chain of lakes, the South Lake trail, CPAC and other locations

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 5

Provided a basic bullet point outline for their strategy Relied on Spectrum data to drive home their point

Evaluator 4: 7

Evaluator 5: 7

Evaluator 6: 9

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 7

Evaluator 3: 5

Defined 3 phases with milestones Bullet point outline for each phase

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 8

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 3: 3

Did not provide a transparent budget The total cost is \$81,000 but I am not sure that is correct. The Public Comm Strategy annual total is shown to cost \$110,000. Monthly invoice, net 30

Evaluator 4: 5

Evaluator 5: 8

\$81k/year plus \$6750 in deliverable costs

Evaluator 6: 10

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 4

Evaluator 2: 6

Evaluator 3: 5

No local comparable settings Demonstrated success with their clients No municipal or government experience was highlighted

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 8

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 7

Evaluator 3: 5

4 references No letters of reference with strong endorsements

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 9

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 5

Evaluator 2: 6

Evaluator 3: 7

Well organized and professionally done Good use of media samples throughout the presentation.

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 9

MD MARKETING AND CONSULTING**Company Overview | 0-10 Points | 5 Points (5%)**

Evaluator 1: 3

Evaluator 2: 10

Evaluator 3: 10

Demonstrated their capacity, expertise and experience in this section. Informative bios of personnel that highlighted specific projects

Evaluator 4: 8

Evaluator 5: 8

Evaluator 6: 8

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 10

Evaluator 3: 7

Described a good understanding of the scope of work Well written

Evaluator 4: 7

Evaluator 5: 7

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 10

Evaluator 3: 9

Provided a concise strategy Great plan to engage with local market dynamics Simple yet effective management structure and communication plan.

Evaluator 4: 8

Evaluator 5: 6

Evaluator 6: 8

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 5

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Provided phases and milestones

Evaluator 4: 8

Evaluator 5: 6

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 8

Evaluator 3: 6

\$144,000 - \$168,000 dependent upon which option is selected Provided detailed information on what services would be provided

Evaluator 4: 7

Evaluator 5: 7

\$144k - \$168k annually

Evaluator 6: 8

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 3

Evaluator 2: 10

Evaluator 3: 8

No clients near Clermont, however the have worked with the City of Miami Gardens, City of Albany, Ga, and Lauderdale Lakes. The media samples they provided were stunning.

Evaluator 4: 8

Evaluator 5: 7

Evaluator 6: 8

References | 0-10 Points | 10 Points (10%)

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 1: 3
Evaluator 2: 10
Evaluator 3: 6
Provided 2 references (1 from Lauderdale Lakes and 1 from Miami Gardens) No letters of endorsement
Evaluator 4: 5
Evaluator 5: 6
Evaluator 6: 8

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2
Evaluator 2: 2
Evaluator 3: 2
Evaluator 4: 2
Evaluator 5: 2
Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 9
Well organized and professional presentation The media samples provided added value to the presentation
Evaluator 4: 8
Evaluator 5: 7
Evaluator 6: 8

Prince William Living, dba Imagine Design & Marketing

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 5

Very brief overview I would have liked to have seen more information detailing

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 8

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 4

Described a basic understanding of the scope of work.

Evaluator 4: 4

Evaluator 5: 6

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 7

Evaluator 3: 7

Provided a concise description of their strategy ongoing data analysis and community engagement Crisis communication plan for staff

Evaluator 4: 5

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

	Evaluator 5: 7
	Evaluator 6: 8
Work Plan & Timeline 0-10 Points 10 Points (10%)	
	Evaluator 1: 4
	Evaluator 2: 8
	Evaluator 3: 5
Bullet point format Start date of Oct. 1, 2025	
	Evaluator 4: 4
	Evaluator 5: 7
	Evaluator 6: 8
Budget and Cost Proposal 0-10 Points 10 Points (10%)	
	Evaluator 1: 4
	Evaluator 2: 10
	Evaluator 3: 7
\$78,000 annual cost Cost effective, but not very detailed. Invoiced monthly	
	Evaluator 4: 5
	Evaluator 5: 8
\$78k annually + specific costs for extra services	
	Evaluator 6: 9
Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	
	Evaluator 1: 4
	Evaluator 2: 8
	Evaluator 3: 8

No local projects, but highlighted similar projects out of state. Very well done portfolio

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 8

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 5

4 references No letters of reference with strong endorsements

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 8

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

Evaluator 3: 2

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 7
Evaluator 4: 4
Evaluator 5: 7
Evaluator 6: 9

Quest Corporation of America, Inc

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 5
Evaluator 2: 10
Evaluator 3: 7
Demonstrated capacity and expertise I would have liked to see more info about core services Brief descriptions of team members with photos
Evaluator 4: 9
Evaluator 5: 8
Lot's of experience in government work
Evaluator 6: 8

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 6
Evaluator 2: 10
Evaluator 3: 10
Described a great understanding of the project
Evaluator 4: 8
Evaluator 5: 7
Evaluator 6: 7

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 5

Evaluator 2: 10

Evaluator 3: 8

Provided a comprehensive strategy (conduct surveys, develop\maintain media relations, develop meaningful relationships) Provided a good communication plan that also highlighted a social media plan. I would have liked to see more about a crisis comm plan

Evaluator 4: 7

Evaluator 5: 8

Evaluator 6: 8

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 6

Evaluator 2: 10

Evaluator 3: 5

Did not provide a start date Described 3 phases with deliverables for each phase

Evaluator 4: 8

Evaluator 5: 7

Evaluator 6: 8

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 5

Evaluator 2: 4

Evaluator 3: 1

\$287,540 Net 30 days

Evaluator 4: 7

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Page 54

	Evaluator 5: 5
total annual price \$287,540+	
	Evaluator 6: 7
Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	
	Evaluator 1: 5
	Evaluator 2: 10
	Evaluator 3: 8
Completed projects within the State of Florida to include the City of St. Cloud Provided outstanding media samples	
	Evaluator 4: 7
	Evaluator 5: 7
	Evaluator 6: 7
References 0-10 Points 10 Points (10%)	
	Evaluator 1: 5
	Evaluator 2: 10
	Evaluator 3: 5
3 references No letters of reference with strong endorsements	
	Evaluator 4: 5
	Evaluator 5: 7
	Evaluator 6: 8
Business Location 0-5 Points 10 Points (10%)	
	Evaluator 1: 2
	Evaluator 2: 2
	Evaluator 3: 2

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 5

Evaluator 2: 9

Evaluator 3: 9

Very well organized and professional presentation I loved the use the current logo and landmarks within Clermont.

Evaluator 4: 8

Evaluator 5: 7

Evaluator 6: 8

Raftelis Financial Consultants, Inc.**Company Overview | 0-10 Points | 5 Points (5%)**

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 8

Provided a lengthy description of core services Provided an organizational chart and description of all team members. Mentioned stormwater and solid waste services

Evaluator 4: 9

Evaluator 5: 8

several qualified staff

Evaluator 6: 9

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 9

Evaluator 3: 6

Demonstrated a good understanding of the project

Evaluator 4: 9

Evaluator 5: 7

Evaluator 6: 9

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 7

A detailed and lengthy strategy to accomplish the scope of work Short description of how local dynamics would be considered
Detailed project structure and good communication plan.

Evaluator 4: 8

Evaluator 5: 8

Evaluator 6: 9

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 5

Evaluator 4: 8

Evaluator 5: 7

Evaluator 6: 8

Budget and Cost Proposal 0-10 Points 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 9

Evaluator 3: 5

\$120,000 Provided a general budget by service area I did not see any pricing for additional services

Evaluator 4: 9

Evaluator 5: 8

fixed fee of \$120,000/year

Evaluator 6: 8

Relevant Experience and Case Studies 0-10 Points 20 Points (20%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 6

They provided 3 municipal projects with highlights as well as a list of other projects I would have liked to have seen more in terms of outcomes\metrics.

Evaluator 4: 8

Evaluator 5: 7

Evaluator 6: 10

References 0-10 Points 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 5

3 references provided No letters of reference with strong endorsements No local references

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Page 58

Evaluator 4: 5
Evaluator 5: 7
Evaluator 6: 8

Business Location 0-5 Points 10 Points (10%)

Evaluator 1: 2
Evaluator 2: 2
Evaluator 3: 2
Evaluator 4: 2
Evaluator 5: 2
Evaluator 6: 2

Clarity and Quality of Submittal 0-10 Points 5 Points (5%)

Evaluator 1: 4
Evaluator 2: 9
Evaluator 3: 7
Evaluator 4: 8
Evaluator 5: 8
Evaluator 6: 9

Redevelopment Management Associates
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Company Overview 0-10 Points 5 Points (5%)

Evaluator 1: 3
Evaluator 2: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 3: 9

Described their capacity, expertise and highlighted their personnel Brief description of of core services and areas of expertise I liked the photos, bios, and organizational chart that was provided

Evaluator 4: 9

Evaluator 5: 9

specialize in redevelopment and economic development

Evaluator 6: 10

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 8

Provided a deep understanding and highlighted why they are capable of taking on this project

Evaluator 4: 8

Evaluator 5: 8

Evaluator 6: 9

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 8

Detailed description of strategy and it was engaging Good description of how they would utilize local markets and engage with the community.

Evaluator 4: 7

Evaluator 5: 8

Evaluator 6: 9

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 5

Provided a chart that generally outlined the work plan and timeline

Evaluator 4: 7

Evaluator 5: 7

Evaluator 6: 9

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 4

Provided a detailed budget broken down by services Did not provide their anticipated cost for services

Evaluator 4: 7

Evaluator 5: 5

total annual price \$287,540+rice is hourly based on staff so hard to compare

Evaluator 6: 9

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 8

Provided several similar projects within Florida The media samples highlighted their efforts and outcomes

Evaluator 4: 10

Evaluator 5: 8

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 6: 10
References 0-10 Points 10 Points (10%)
Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 5
6 references No letters of reference with strong endorsements
Evaluator 4: 5
Evaluator 5: 7
Evaluator 6: 10
Business Location 0-5 Points 10 Points (10%)
Evaluator 1: 2
Evaluator 2: 2
Evaluator 3: 2
Evaluator 4: 2
Evaluator 5: 2
Evaluator 6: 2
Clarity and Quality of Submittal 0-10 Points 5 Points (5%)
Evaluator 1: 3
Evaluator 2: 9
Evaluator 3: 8
Evaluator 4: 9
Evaluator 5: 8

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 6: 10

Sentinel Crisis Solutions Inc.

Company Overview 0-10 Points 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 8

Easy to follow bullet point style description Photos, bios, and organizational chart were well done

Evaluator 4: 6

Evaluator 5: 6

small firm but lots of experience

Evaluator 6: 7

Understanding of the Project 0-10 Points 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 7

Clear understanding of the project and challenges\opportunities facing Clermont

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 7

Approach & Methodology 0-10 Points 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services
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	Evaluator 3: 5
	Evaluator 4: 5
	Evaluator 5: 7
	Evaluator 6: 8

Work Plan & Timeline 0-10 Points 10 Points (10%)	
	Evaluator 1: 4
	Evaluator 2: 9
	Evaluator 3: 5
	Evaluator 4: 5
	Evaluator 5: 6
	Evaluator 6: 8

Budget and Cost Proposal 0-10 Points 10 Points (10%)	
	Evaluator 1: 4
	Evaluator 2: 9
	Evaluator 3: 6
\$120,000 Detailed description of their budget	Evaluator 4: 5
	Evaluator 5: 8
\$120,000 all in	Evaluator 6: 7

Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	
	Evaluator 1: 4
	Evaluator 2: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 3: 4
Evaluator 4: 6
Evaluator 5: 7
Evaluator 6: 8

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 4
Evaluator 2: 9
Evaluator 3: 5
2 references No letters of reference with strong endorsements
Evaluator 4: 5
Evaluator 5: 6
Evaluator 6: 8

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 5
Evaluator 2: 5
Evaluator 3: 5
Evaluator 4: 5
Evaluator 5: 5
Evaluator 6: 5

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4
Evaluator 2: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 3: 5
Organized and professional Could have used more media samples in the presentation
Evaluator 4: 5
Evaluator 5: 7
Evaluator 6: 8

Taylor Dean Media LLC

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 3
Evaluator 2: 6
Evaluator 3: 3
Very brief Did not highlight the company's operational capacity.
Evaluator 4: 4
Evaluator 5: 6
smaller company, but experienced
Evaluator 6: 7

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 3
Evaluator 2: 5
Evaluator 3: 5
Demonstrated a basic understanding of the scope of work. Well written paragraph on their approach
Evaluator 4: 5
Evaluator 5: 6
Evaluator 6: 8

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Approach & Methodology 0-10 Points 15 Points (15%)	
	Evaluator 1: 3
	Evaluator 2: 7
	Evaluator 3: 3
Very basic description that lacked originality	
	Evaluator 4: 4
	Evaluator 5: 6
	Evaluator 6: 7
Work Plan & Timeline 0-10 Points 10 Points (10%)	
	Evaluator 1: 3
	Evaluator 2: 6
	Evaluator 3: 4
Met minimum requirements Did not mention a start date	
	Evaluator 4: 4
	Evaluator 5: 7
	Evaluator 6: 8
Budget and Cost Proposal 0-10 Points 10 Points (10%)	
	Evaluator 1: 3
	Evaluator 2: 6
	Evaluator 3: 3
Tiered approach that ranged from \$96,000 - \$240,000 No add on services were mentioned outside of the tiers Monthly retainer	
	Evaluator 4: 4
	Evaluator 5: 7

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 6: 7

Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

Evaluator 1: 3

Evaluator 2: 6

Evaluator 3: 4

Provided 5 examples No local projects, but provided great outcomes for the projects they chose to highlight. Media samples could have enhanced the presentation.

Evaluator 4: 4

Evaluator 5: 5

no municipal experience listed.

Evaluator 6: 6

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 7

Evaluator 3: 4

3 references No letters of reference with strong endorsements Did not provide all the contact information for the references

Evaluator 4: 5

Evaluator 5: 6

Evaluator 6: 5

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2

Evaluator 2: 2

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Page 68

Evaluator 3: 2
Evaluator 4: 2
Evaluator 5: 2
Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 3
Evaluator 2: 6
Evaluator 3: 3
Very plain presentation The presentation could have been enhanced by utilizing media samples from previous projects.
Evaluator 4: 4
Evaluator 5: 6
was done in Word, not pdf
Evaluator 6: 6

The AD Leaf Marketing Firm

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 9
In depth description of core services\areas of expertise Provided names, photos and expanded bios of the team members
Evaluator 4: 10
Evaluator 5: 7
good size team, lots of experience, Clermont local.
Evaluator 6: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 9

Very good understanding of the project Very descriptive and referenced the chain of lakes and gem of the hills history

Evaluator 4: 9

Evaluator 5: 7

Evaluator 6: 8

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 7

Presented a generic strategy and communication plan Engaging description of how they would consider local markets

Evaluator 4: 10

Evaluator 5: 8

Evaluator 6: 8

Work Plan & Timeline | 0-10 Points | 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 10

Evaluator 3: 6

Defined phases and milestones but, this section left me wanting more information, Provide what I considered a quick timeline for action

Evaluator 4: 9

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Page 70

	Evaluator 5: 7
	Evaluator 6: 7
Budget and Cost Proposal 0-10 Points 10 Points (10%)	
	Evaluator 1: 3
	Evaluator 2: 10
	Evaluator 3: 8
\$65,000 Provided a defined budget that was competitive	
	Evaluator 4: 9
	Evaluator 5: 8
\$65,000/year	
	Evaluator 6: 8
Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	
	Evaluator 1: 4
	Evaluator 2: 10
	Evaluator 3: 7
Demonstrated success with different size companies. Provided engaging outcomes and described how their work is relevant to our project. Engaging media samples	
	Evaluator 4: 7
	Evaluator 5: 7
	Evaluator 6: 8
References 0-10 Points 10 Points (10%)	
	Evaluator 1: 4
	Evaluator 2: 10

Evaluator 3: 5
3 references No letters of reference with strong endorsements
Evaluator 4: 5
Evaluator 5: 6
Evaluator 6: 8

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 2
Evaluator 2: 2
Evaluator 3: 2
Evaluator 4: 2
Evaluator 5: 2
Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 9
Very well organized and professional presentation The use of media samples was well done
Evaluator 4: 9
Evaluator 5: 7
Evaluator 6: 9

True North Marketing + Public Relations

Company Overview | 0-10 Points | 5 Points (5%)

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 8
Provided bullet points for core services\areas of expertise Gave an in depth description of both team members
Evaluator 4: 10
Evaluator 5: 5
small and young firm
Evaluator 6: 10

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 10
Very engaging section of the presentation Provided a deep understanding of the project
Evaluator 4: 9
Evaluator 5: 8
good understanding.
Evaluator 6: 10

Approach & Methodology | 0-10 Points | 15 Points (15%)

Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 9
Very detailed strategy that highlighted events held within the city Excellent job of describing how local dynamics would be considered Clear description of project management and communication plan
Evaluator 4: 10

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

good approach	Evaluator 5: 7
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	Evaluator 6: 9
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Work Plan & Timeline | 0-10 Points | 10 Points (10%)

	Evaluator 1: 4
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	Evaluator 2: 10
--	-----------------

	Evaluator 3: 7
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Provided a chart with phases and milestones Appeared to be a realistic delivery

	Evaluator 4: 10
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	Evaluator 5: 7
--	----------------

	Evaluator 6: 9
--	----------------

Budget and Cost Proposal | 0-10 Points | 10 Points (10%)

	Evaluator 1: 4
--	----------------

	Evaluator 2: 9
--	----------------

	Evaluator 3: 7
--	----------------

\$113,700 Provided a chart with phases and milestones Start date of October 1, 2025

	Evaluator 4: 9
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	Evaluator 5: 7
--	----------------

\$110,000+/ year plus hourly charges

	Evaluator 6: 10
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Relevant Experience and Case Studies | 0-10 Points | 20 Points (20%)

	Evaluator 1: 4
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	Evaluator 2: 10
--	-----------------

Evaluator 3: 7

Provided relevant examples that highlighted experiences with various organizations throughout Florida. Media samples were simple yet effective

Evaluator 4: 9

Evaluator 5: 7

Evaluator 6: 10

References | 0-10 Points | 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 10

Evaluator 3: 9

Provided 10 references Mentioned are the City of Eustis, Montverde Academy, Seminole County Gvmnt, and Orland Health South Lake to highlight local references Also provided 4 short passages that strongly endorse their company from previous projects.

Evaluator 4: 10

Evaluator 5: 7

Evaluator 6: 10

Business Location | 0-5 Points | 10 Points (10%)

Evaluator 1: 5

Evaluator 2: 5

Evaluator 3: 5

Evaluator 4: 5

Evaluator 5: 5

Evaluator 6: 5

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 1: 4
Evaluator 2: 10
Evaluator 3: 9
Evaluator 4: 10
Evaluator 5: 7
Evaluator 6: 10

YANIPAINTS

Company Overview | 0-10 Points | 5 Points (5%)

Evaluator 1: 4
Evaluator 2: 8
Evaluator 3: 6
Provided 7 bullet points to describe core services\areas of expertise Photos, brief bios, roles in organization were concise but good.
Evaluator 4: 6
Evaluator 5: 5
small firm
Evaluator 6: 7

Understanding of the Project | 0-10 Points | 15 Points (15%)

Evaluator 1: 3
Evaluator 2: 8
Evaluator 3: 5
Had a good understanding, but was not very engaging
Evaluator 4: 6
Evaluator 5: 6

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 6: 8

Approach & Methodology 0-10 Points 15 Points (15%)

Evaluator 1: 3

Evaluator 2: 8

Evaluator 3: 5

Provided a brief description of a 4 phase cycle Vague presentation for considering local markets Concise and to the point, would have liked to have seen more detailed information

Evaluator 4: 5

Evaluator 5: 7

Evaluator 6: 7

Work Plan & Timeline 0-10 Points 10 Points (10%)

Evaluator 1: 4

Evaluator 2: 9

Evaluator 3: 5

Evaluator 4: 6

Evaluator 5: 7

Evaluator 6: 8

Budget and Cost Proposal 0-10 Points 10 Points (10%)

Evaluator 1: 3

Evaluator 2: 6

Evaluator 3: 2

\$228,000 Detailed budget that highlighted add on services Monthly payment

Evaluator 4: 6

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

	Evaluator 5: 5
\$228,000/year	
	Evaluator 6: 9
Relevant Experience and Case Studies 0-10 Points 20 Points (20%)	
	Evaluator 1: 4
	Evaluator 2: 7
	Evaluator 3: 6
Provided relevant examples in south Florida Impressive outcomes for previous clients Very engaging media samples	
	Evaluator 4: 7
	Evaluator 5: 7
	Evaluator 6: 7
References 0-10 Points 10 Points (10%)	
	Evaluator 1: 4
	Evaluator 2: 8
	Evaluator 3: 10
Provided 3 references 2 short passages with strong endorsements from previous clients	
	Evaluator 4: 10
	Evaluator 5: 6
	Evaluator 6: 7
Business Location 0-5 Points 10 Points (10%)	
	Evaluator 1: 2
	Evaluator 2: 2
	Evaluator 3: 2

EVALUATION TABULATION

Request For Proposal - Public Communication, Social Media, and Brand Management Services

Evaluator 4: 2

Evaluator 5: 2

Evaluator 6: 2

Clarity and Quality of Submittal | 0-10 Points | 5 Points (5%)

Evaluator 1: 4

Evaluator 2: 8

Evaluator 3: 7

Evaluator 4: 6

Evaluator 5: 6

Evaluator 6: 7



NOTICE OF INTENT TO AWARD

RFP No. RFP 25-090

Public Communication, Social Media, and Brand Management Services

RESPONSE DEADLINE: August 21, 2025 at 2:00 pm

Wednesday, October 15, 2025

After the careful and thorough review of all responses received to solicitation number RFP 25-090 titled Public Communication, Social Media, and Brand Management Services, the City hereby issues this Award Recommendation to the following companies:

True North Marketing + Public Relations

Crossword Communications Co.

Appleton Creative

Redevelopment Management Associates

The AD Lead Marketing Firm

Sincerely,

Freddy L. Suarez, MPA, CPPB

Procurement Services Director



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Purchase Approval <i>Axon Enterprise</i>		
Requested Action		
Staff Report		
The AXON Taser 10 is a significant advancement in the less-lethal technology. It increases the range, allowing officers to create more time and distance from a subject. This critical gap provides more opportunities to deescalate a situation verbally, reducing the likelihood of force being used and lowering injury risk for both officers and the public. The In-Car Cameras and Body-Worn Cameras provide officer level and vehicle level perspectives with live video streaming, officer location mapping, and real-time alerts. This enables supervisors to make faster, more informed tactical decisions, dispatch support more effectively, and coordinate a seamless response to critical incidents, ultimately leading to safer outcomes. This purchase focuses on three critical areas: enhanced deescalation capabilities, superior real-time situational awareness, and data-driven officer development.		
Additional Analysis		
Fiscal Impact Summary		
The cost of the AXON purchase is \$1,999,777.41 to be paid over the course of 5 years from the General Fund. The current fiscal year is funded with a payment of \$978,444.77 and the remaining 4 years will be budgeted at \$255,333.16 per year.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
\$18,700.00	10521-53100 Professional Services	\$18,700.00
\$49,685.00	10521-54614 Equipment Maintenance	\$49,685.00
\$722,111.77	10521-55204 Minor Equipment	\$722,111.77
\$187,640.00	10521-55219 Software Support	\$187,640.00
\$308.00	10521-55401 Training and Education	\$308.00
Exhibits Attached (copies of original agreements)		
1. Q-704227-45898JD (1)	Q-704227-45898JD (1).pdf	



Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic:(800) 978-2737
International: +1.800.978.2737

Q-704227-45898JD

Issued: 08/29/2025

Quote Expiration:

Estimated Contract Start Date: 12/01/2025

Account Number: 163159

Payment Terms: N30

Delivery Method:

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Clermont Police Dept.- FL 3600 S HIGHWAY 27 CLERMONT, FL 34711-6735 USA	Clermont Police Dept.- FL 3600 S HIGHWAY 27 CLERMONT FL 34711-6735 USA Email:	Johnathan Dugas Phone: 8134980208 Email: jdugas@axon.com Fax:	Shane Strickland Phone: (352) 536-8408 Email: sstrickland@clermontfl.org Fax: (352) 536 - 8499

Quote Summary

Program Length	60 Months
TOTAL COST	\$1,999,777.41
ESTIMATED TOTAL W/ TAX	\$1,999,777.41

Discount Summary

Average Savings Per Year	\$192,480.71
TOTAL SAVINGS	\$962,403.56

Payment Summary

Date	Subtotal	Tax	Total
Nov 2025	\$702,510.09	\$0.00	\$702,510.09
Dec 2025	\$275,934.68	\$0.00	\$275,934.68
Nov 2026	\$255,333.16	\$0.00	\$255,333.16
Nov 2027	\$255,333.16	\$0.00	\$255,333.16
Nov 2028	\$255,333.16	\$0.00	\$255,333.16
Nov 2029	\$255,333.16	\$0.00	\$255,333.16
Total	\$1,999,777.41	\$0.00	\$1,999,777.41

Quote List Price:
Quote Subtotal:

\$2,962,180.97
\$1,999,777.41

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
BUNDLE - TASER 10 CERTIFICATION PRO								
100704	AXON TASER 10 - EXT WARRANTY - HANDLE	49m	5	\$432.67	\$237.82	\$1,189.10	\$0.00	\$1,189.10
100197	AXON VR - EXT WARRANTY - HEADSET	49m	1	\$324.87	\$178.57	\$178.57	\$0.00	\$178.57
101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	49m	1	\$495.39	\$272.30	\$272.30	\$0.00	\$272.30
101007	AXON VR - EXT WARRANTY - CONTROLLER	49m	1	\$465.50	\$255.87	\$255.87	\$0.00	\$255.87
80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	49m	1	\$401.31	\$220.59	\$220.59	\$0.00	\$220.59
100213	AXON VR - EXT WARRANTY - TABLET	49m	1	\$171.01	\$94.00	\$94.00	\$0.00	\$94.00
80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	49m	5	\$25.97	\$14.27	\$71.35	\$0.00	\$71.35
80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	49m	1	\$25.97	\$14.27	\$14.27	\$0.00	\$14.27
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R		5	\$2,350.00	\$1,291.72	\$6,458.60	\$0.00	\$6,458.60
20370	AXON VR - USER ACCESS - FULL VR	60m	5	\$1,497.00	\$822.85	\$4,114.25	\$0.00	\$4,114.25
100399	AXON TASER 10 - CARTRIDGE - LIVE		100	\$24.00	\$13.19	\$1,319.00	\$0.00	\$1,319.00
20373	AXON VR - TAP REFRESH 1 - HEADSET		1	\$2,156.00	\$1,185.08	\$1,185.08	\$0.00	\$1,185.08
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	60m	5	\$413.40	\$227.23	\$1,136.15	\$0.00	\$1,136.15
101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER		1	\$2,054.00	\$1,129.01	\$1,129.01	\$0.00	\$1,129.01
101751	AXON VR - HEADSET - HTC FOCUS VISION		1	\$1,993.00	\$1,095.48	\$1,095.48	\$0.00	\$1,095.48
101012	AXON VR - TAP REFRESH 1 - CONTROLLER		1	\$1,931.00	\$1,061.41	\$1,061.41	\$0.00	\$1,061.41
100832	AXON VR - CONTROLLER - HANDGUN VR19H		1	\$1,900.00	\$1,044.37	\$1,044.37	\$0.00	\$1,044.37
100748	AXON VR - CONTROLLER - TASER 10		1	\$1,785.00	\$981.15	\$981.15	\$0.00	\$981.15
20248	AXON TASER - EVIDENCE.COM LICENSE	60m	5	\$349.80	\$192.27	\$961.35	\$0.00	\$961.35
74200	AXON TASER - DOCK - SIX BAY PLUS CORE		1	\$1,748.50	\$961.09	\$961.09	\$0.00	\$961.09
101294	AXON VR - TABLET		1	\$1,395.00	\$766.78	\$766.78	\$0.00	\$766.78
100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)		1	\$1,200.00	\$659.60	\$659.60	\$0.00	\$659.60
100400	AXON TASER 10 - CARTRIDGE - HALT		50	\$24.00	\$13.19	\$659.50	\$0.00	\$659.50
100210	AXON VR - TAP REFRESH 1 - TABLET		1	\$1,198.00	\$658.50	\$658.50	\$0.00	\$658.50
100400	AXON TASER 10 - CARTRIDGE - HALT		40	\$24.00	\$13.19	\$527.60	\$0.00	\$527.60
100400	AXON TASER 10 - CARTRIDGE - HALT		40	\$24.00	\$13.19	\$527.60	\$0.00	\$527.60
100400	AXON TASER 10 - CARTRIDGE - HALT		40	\$24.00	\$13.19	\$527.60	\$0.00	\$527.60
100400	AXON TASER 10 - CARTRIDGE - HALT		40	\$24.00	\$13.19	\$527.60	\$0.00	\$527.60
101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2		5	\$165.00	\$90.69	\$453.45	\$0.00	\$453.45
100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE		4	\$165.00	\$90.69	\$362.76	\$0.00	\$362.76
101193	AXON TASER - ON DEMAND CERTIFICATION	60m	5	\$130.20	\$71.57	\$357.85	\$0.00	\$357.85
20018	AXON TASER - BATTERY PACK - TACTICAL		5	\$113.75	\$62.52	\$312.60	\$0.00	\$312.60
101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2		3	\$165.00	\$90.69	\$272.07	\$0.00	\$272.07
100399	AXON TASER 10 - CARTRIDGE - LIVE		20	\$24.00	\$13.19	\$263.80	\$0.00	\$263.80
100399	AXON TASER 10 - CARTRIDGE - LIVE		20	\$24.00	\$13.19	\$263.80	\$0.00	\$263.80
100611	AXON TASER 10 - SAFARILAND HOLSTER - RH		5	\$86.00	\$47.27	\$236.35	\$0.00	\$236.35
20248	AXON TASER - EVIDENCE.COM LICENSE	60m	1	\$349.80	\$192.27	\$192.27	\$0.00	\$192.27
101180	AXON TASER - DATA SCIENCE PROGRAM	60m	5	\$64.80	\$35.62	\$178.10	\$0.00	\$178.10
101455	AXON TASER 10 - REPLACEMENT TOOL KIT -		1	\$280.00	\$153.91	\$153.91	\$0.00	\$153.91

Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
80087	INTERPOSER BUCKET AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED		1	\$240.25	\$132.06	\$132.06	\$0.00	\$132.06
100399	AXON TASER 10 - CARTRIDGE - LIVE		10	\$24.00	\$13.19	\$131.90	\$0.00	\$131.90
100399	AXON TASER 10 - CARTRIDGE - LIVE		10	\$24.00	\$13.19	\$131.90	\$0.00	\$131.90
100396	AXON TASER 10 - MAGAZINE - INERT RED		1	\$165.00	\$90.69	\$90.69	\$0.00	\$90.69
100126	AXON VR - TACTICAL BAG		1	\$138.00	\$75.85	\$75.85	\$0.00	\$75.85
80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN		1	\$120.00	\$65.96	\$65.96	\$0.00	\$65.96
20018	AXON TASER - BATTERY PACK - TACTICAL		1	\$113.75	\$62.52	\$62.52	\$0.00	\$62.52
101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH		1	\$100.00	\$54.97	\$54.97	\$0.00	\$54.97
101300	AXON VR - TABLET CASE		1	\$65.00	\$35.73	\$35.73	\$0.00	\$35.73
100591	AXON TASER - CLEANING KIT		1	\$45.00	\$24.74	\$24.74	\$0.00	\$24.74
70033	AXON - DOCK WALL MOUNT - BRACKET ASSY		1	\$43.90	\$24.13	\$24.13	\$0.00	\$24.13
101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET		1	\$20.00	\$10.99	\$10.99	\$0.00	\$10.99
71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA		1	\$11.77	\$6.47	\$6.47	\$0.00	\$6.47
100401	AXON TASER 10 - CARTRIDGE - INERT		10	\$1.00	\$0.55	\$5.50	\$0.00	\$5.50
AB4 Multi Bay Dock Bundle								
100206	AXON BODY 4 - 8 BAY DOCK		11	\$1,595.00	\$1,595.00	\$17,545.00	\$0.00	\$17,545.00
70033	AXON - DOCK WALL MOUNT - BRACKET ASSY		11	\$43.90	\$43.90	\$482.90	\$0.00	\$482.90
71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA		11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fleet 3 Basic								
80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	49m	40	\$487.55	\$442.53	\$17,701.20	\$0.00	\$17,701.20
80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	49m	40	\$65.17	\$59.15	\$2,366.00	\$0.00	\$2,366.00
80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	49m	1	\$487.55	\$442.53	\$442.53	\$0.00	\$442.53
72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT		40	\$2,695.00	\$2,446.14	\$97,845.60	\$0.00	\$97,845.60
80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	60m	80	\$1,152.00	\$1,045.62	\$83,649.60	\$0.00	\$83,649.60
101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD		40	\$1,899.00	\$1,723.65	\$68,946.00	\$0.00	\$68,946.00
73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED		40	\$1,700.00	\$1,543.02	\$61,720.80	\$0.00	\$61,720.80
80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	60m	40	\$1,354.20	\$1,229.15	\$49,166.00	\$0.00	\$49,166.00
70112	AXON SIGNAL - VEHICLE		40	\$279.00	\$253.24	\$10,129.60	\$0.00	\$10,129.60
101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT		40	\$149.00	\$135.24	\$5,409.60	\$0.00	\$5,409.60
72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT		1	\$2,695.00	\$2,446.14	\$2,446.14	\$0.00	\$2,446.14
100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF		40	\$15.00	\$13.61	\$544.40	\$0.00	\$544.40
AB4 Camera Bundle								
100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK		87	\$899.00	\$899.00	\$78,213.00	\$0.00	\$78,213.00
100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK		2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK		96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100466	AXON BODY 4 - CABLE - USB-C TO USB-C		96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE		96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE								

Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
73746	AXON EVIDENCE - ECOM LICENSE - PRO	60m	87	\$2,929.20	\$2,010.31	\$174,896.97	\$0.00	\$174,896.97
101705	AXON FUSUS - LICENSE - PRO USER	60m	87	\$2,213.40	\$1,519.06	\$132,158.22	\$0.00	\$132,158.22
73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	60m	87	\$1,627.20	\$1,116.75	\$97,157.25	\$0.00	\$97,157.25
101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	60m	150	\$911.40	\$524.52	\$78,678.00	\$0.00	\$78,678.00
73310	AXON BODY - TAP REFRESH 2 - CAMERA		89	\$1,020.00	\$700.03	\$62,302.67	\$0.00	\$62,302.67
73309	AXON BODY - TAP REFRESH 1 - CAMERA		89	\$972.00	\$667.09	\$59,371.01	\$0.00	\$59,371.01
73618	AXON COMMUNITY REQUEST	60m	87	\$651.00	\$446.78	\$38,869.86	\$0.00	\$38,869.86
11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	60m	87	\$651.00	\$446.78	\$38,869.86	\$0.00	\$38,869.86
73739	AXON PERFORMANCE - LICENSE	60m	87	\$651.00	\$446.78	\$38,869.86	\$0.00	\$38,869.86
73638	AXON STANDARDS - LICENSE	60m	87	\$651.00	\$446.78	\$38,869.86	\$0.00	\$38,869.86
73682	AXON EVIDENCE - AUTO TAGGING LICENSE	60m	87	\$651.00	\$446.78	\$38,869.86	\$0.00	\$38,869.86
73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	60m	87	\$651.00	\$446.78	\$38,869.86	\$0.00	\$38,869.86
73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	60m	870	\$48.60	\$33.35	\$29,014.50	\$0.00	\$29,014.50
73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	60m	87	\$325.20	\$223.19	\$19,417.53	\$0.00	\$19,417.53
101886	SIGNAL SENSOR		87	\$299.00	\$205.20	\$17,852.40	\$0.00	\$17,852.40
80464	AXON BODY - TAP WARRANTY - CAMERA	25m	87	\$264.25	\$181.36	\$15,778.32	\$0.00	\$15,778.32
73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY		11	\$1,810.00	\$1,242.21	\$13,664.31	\$0.00	\$13,664.31
73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY		11	\$1,724.00	\$1,183.18	\$13,014.98	\$0.00	\$13,014.98
80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	25m	11	\$415.75	\$285.33	\$3,138.63	\$0.00	\$3,138.63
101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER		5	\$399.00	\$273.83	\$1,369.15	\$0.00	\$1,369.15
80464	AXON BODY - TAP WARRANTY - CAMERA	25m	2	\$264.25	\$181.36	\$362.72	\$0.00	\$362.72
71044	AXON SIGNAL - BATTERY - CR2430 SINGLE PACK		174	\$1.00	\$0.69	\$120.06	\$0.00	\$120.06
101780	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO		1	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
100704	AXON TASER 10 - EXT WARRANTY - HANDLE	49m	87	\$432.67	\$296.94	\$25,833.78	\$0.00	\$25,833.78
80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	49m	87	\$25.97	\$17.82	\$1,550.34	\$0.00	\$1,550.34
100197	AXON VR - EXT WARRANTY - HEADSET	49m	4	\$324.87	\$222.96	\$891.84	\$0.00	\$891.84
101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	49m	4	\$495.39	\$339.99	\$1,359.96	\$0.00	\$1,359.96
101007	AXON VR - EXT WARRANTY - CONTROLLER	49m	4	\$465.50	\$319.47	\$1,277.88	\$0.00	\$1,277.88
100213	AXON VR - EXT WARRANTY - TABLET	49m	4	\$171.01	\$117.36	\$469.44	\$0.00	\$469.44
100704	AXON TASER 10 - EXT WARRANTY - HANDLE	49m	2	\$432.67	\$296.94	\$593.88	\$0.00	\$593.88
80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	49m	18	\$25.97	\$17.82	\$320.76	\$0.00	\$320.76
80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	49m	1	\$401.31	\$275.42	\$275.42	\$0.00	\$275.42
80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	49m	2	\$25.97	\$17.82	\$35.64	\$0.00	\$35.64
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R		87	\$2,350.00	\$1,612.81	\$140,314.47	\$0.00	\$140,314.47
20370	AXON VR - USER ACCESS - FULL VR	60m	87	\$1,497.00	\$1,027.39	\$89,382.93	\$0.00	\$89,382.93
100399	AXON TASER 10 - CARTRIDGE - LIVE		1740	\$24.00	\$16.47	\$28,657.80	\$0.00	\$28,657.80
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	60m	87	\$413.40	\$283.72	\$24,683.64	\$0.00	\$24,683.64
20248	AXON TASER - EVIDENCE.COM LICENSE	60m	87	\$349.80	\$240.07	\$20,886.09	\$0.00	\$20,886.09
100400	AXON TASER 10 - CARTRIDGE - HALT		870	\$24.00	\$16.47	\$14,328.90	\$0.00	\$14,328.90
100400	AXON TASER 10 - CARTRIDGE - HALT		700	\$24.00	\$16.47	\$11,529.00	\$0.00	\$11,529.00
100400	AXON TASER 10 - CARTRIDGE - HALT		700	\$24.00	\$16.47	\$11,529.00	\$0.00	\$11,529.00
100400	AXON TASER 10 - CARTRIDGE - HALT		700	\$24.00	\$16.47	\$11,529.00	\$0.00	\$11,529.00
100400	AXON TASER 10 - CARTRIDGE - HALT		690	\$24.00	\$16.47	\$11,364.30	\$0.00	\$11,364.30
101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2		87	\$165.00	\$113.24	\$9,851.88	\$0.00	\$9,851.88
101193	AXON TASER - ON DEMAND CERTIFICATION	60m	87	\$130.20	\$89.36	\$7,774.32	\$0.00	\$7,774.32

Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
20018	AXON TASER - BATTERY PACK - TACTICAL		87	\$113.75	\$78.07	\$6,792.09	\$0.00	\$6,792.09
20373	AXON VR - TAP REFRESH 1 - HEADSET		4	\$2,156.00	\$1,479.67	\$5,918.68	\$0.00	\$5,918.68
101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER		4	\$2,054.00	\$1,409.66	\$5,638.64	\$0.00	\$5,638.64
101751	AXON VR - HEADSET - HTC FOCUS VISION		4	\$1,993.00	\$1,367.80	\$5,471.20	\$0.00	\$5,471.20
101012	AXON VR - TAP REFRESH 1 - CONTROLLER		4	\$1,931.00	\$1,325.25	\$5,301.00	\$0.00	\$5,301.00
100832	AXON VR - CONTROLLER - HANDGUN VR19H		4	\$1,900.00	\$1,303.97	\$5,215.88	\$0.00	\$5,215.88
100611	AXON TASER 10 - SAFARILAND HOLSTER - RH		87	\$86.00	\$59.02	\$5,134.74	\$0.00	\$5,134.74
100748	AXON VR - CONTROLLER - TASER 10		4	\$1,785.00	\$1,225.05	\$4,900.20	\$0.00	\$4,900.20
100399	AXON TASER 10 - CARTRIDGE - LIVE		270	\$24.00	\$16.47	\$4,446.90	\$0.00	\$4,446.90
100399	AXON TASER 10 - CARTRIDGE - LIVE		260	\$24.00	\$16.47	\$4,282.20	\$0.00	\$4,282.20
100399	AXON TASER 10 - CARTRIDGE - LIVE		260	\$24.00	\$16.47	\$4,282.20	\$0.00	\$4,282.20
100399	AXON TASER 10 - CARTRIDGE - LIVE		260	\$24.00	\$16.47	\$4,282.20	\$0.00	\$4,282.20
101180	AXON TASER - DATA SCIENCE PROGRAM	60m	87	\$64.80	\$44.47	\$3,868.89	\$0.00	\$3,868.89
101294	AXON VR - TABLET		4	\$1,395.00	\$957.39	\$3,829.56	\$0.00	\$3,829.56
100210	AXON VR - TAP REFRESH 1 - TABLET		4	\$1,198.00	\$822.19	\$3,288.76	\$0.00	\$3,288.76
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R		2	\$2,350.00	\$1,612.81	\$3,225.62	\$0.00	\$3,225.62
20018	AXON TASER - BATTERY PACK - TACTICAL		18	\$113.75	\$78.07	\$1,405.26	\$0.00	\$1,405.26
74200	AXON TASER - DOCK - SIX BAY PLUS CORE		1	\$1,748.50	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00
100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)		1	\$1,200.00	\$823.56	\$823.56	\$0.00	\$823.56
101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2		6	\$165.00	\$113.24	\$679.44	\$0.00	\$679.44
100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE		4	\$165.00	\$113.24	\$452.96	\$0.00	\$452.96
100126	AXON VR - TACTICAL BAG		4	\$138.00	\$94.71	\$378.84	\$0.00	\$378.84
100396	AXON TASER 10 - MAGAZINE - INERT RED		3	\$165.00	\$113.24	\$339.72	\$0.00	\$339.72
80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED		2	\$240.25	\$164.88	\$329.76	\$0.00	\$329.76
101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH		4	\$100.00	\$68.63	\$274.52	\$0.00	\$274.52
20248	AXON TASER - EVIDENCE.COM LICENSE	60m	1	\$349.80	\$240.07	\$240.07	\$0.00	\$240.07
101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2		2	\$165.00	\$113.24	\$226.48	\$0.00	\$226.48
101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET		1	\$280.00	\$192.16	\$192.16	\$0.00	\$192.16
101300	AXON VR - TABLET CASE		4	\$65.00	\$44.61	\$178.44	\$0.00	\$178.44
80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN		2	\$120.00	\$82.36	\$164.72	\$0.00	\$164.72
20018	AXON TASER - BATTERY PACK - TACTICAL		2	\$113.75	\$78.07	\$156.14	\$0.00	\$156.14
100591	AXON TASER - CLEANING KIT		1	\$45.00	\$30.88	\$30.88	\$0.00	\$30.88
70033	AXON - DOCK WALL MOUNT - BRACKET ASSY		1	\$43.90	\$30.13	\$30.13	\$0.00	\$30.13
100401	AXON TASER 10 - CARTRIDGE - INERT		30	\$1.00	\$0.69	\$20.70	\$0.00	\$20.70
101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET		1	\$20.00	\$13.73	\$13.73	\$0.00	\$13.73
71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA		1	\$11.77	\$8.08	\$8.08	\$0.00	\$8.08
FLEET 3 INTERIOR CAMERA, ADD-ON BUNDLE								
80385	AXON FLEET 3 - EXT WARRANTY - INTERIOR CAMERA	49m	2	\$114.66	\$94.63	\$189.26	\$0.00	\$189.26
80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	60m	2	\$1,152.00	\$950.77	\$1,901.54	\$0.00	\$1,901.54
72037	AXON FLEET 3 - INTERIOR CAMERA		2	\$500.00	\$412.66	\$825.32	\$0.00	\$825.32
72032	AXON FLEET - CABLE - ETHERNET CAT6 20 FT		2	\$25.00	\$20.63	\$41.26	\$0.00	\$41.26
72002	AXON FLEET 3 - INTERIOR CAMERA INTERIOR MOUNT		2	\$20.00	\$16.51	\$33.02	\$0.00	\$33.02
Individual Items								

Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
99901	AXON ACCELERATE CONFERENCE REGISTRATION		3	\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
101424	AXON FUSUS - CORE - EXTENDED WARRANTY	49m	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101382	AXON FUSUS - CORE - LITE 512GB		5	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION		3	\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	60m	40	\$3,840.60	\$0.00	\$0.00	\$0.00	\$0.00
101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES		1	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00	\$2,700.00
20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES		1	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00
85144	AXON BODY - PSO - STARTER		1	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00
Total						\$1,999,777.41	\$0.00	\$1,999,777.41

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	2	1	11/01/2025
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	87	1	11/01/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	96	1	11/01/2025
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	96	1	11/01/2025
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	96	1	11/01/2025
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	11	1	11/01/2025
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	11	1	11/01/2025
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	11	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100126	AXON VR - TACTICAL BAG	4	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	2	2	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	87	2	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100396	AXON TASER 10 - MAGAZINE - INERT RED	3	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100399	AXON TASER 10 - CARTRIDGE - LIVE	174 0	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100400	AXON TASER 10 - CARTRIDGE - HALT	870	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100401	AXON TASER 10 - CARTRIDGE - INERT	30	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100591	AXON TASER - CLEANING KIT	1	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	87	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100748	AXON VR - CONTROLLER - TASER 10	4	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100832	AXON VR - CONTROLLER - HANDGUN VR19H	4	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	4	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101294	AXON VR - TABLET	4	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101300	AXON VR - TABLET CASE	4	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101751	AXON VR - HEADSET - HTC FOCUS VISION	4	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	2	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	87	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	6	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101886	SIGNAL SENSOR	87	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	20018	AXON TASER - BATTERY PACK - TACTICAL	2	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	20018	AXON TASER - BATTERY PACK - TACTICAL	87	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	20018	AXON TASER - BATTERY PACK - TACTICAL	18	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	71044	AXON SIGNAL - BATTERY - CR2430 SINGLE PACK	174	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	2	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	2	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100126	AXON VR - TACTICAL BAG	1	1	11/01/2025

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION PRO	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	5	2	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100396	AXON TASER 10 - MAGAZINE - INERT RED	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	50	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100401	AXON TASER 10 - CARTRIDGE - INERT	10	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100591	AXON TASER - CLEANING KIT	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	5	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100748	AXON VR - CONTROLLER - TASER 10	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	100832	AXON VR - CONTROLLER - HANDGUN VR19H	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	101294	AXON VR - TABLET	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	101300	AXON VR - TABLET CASE	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	101751	AXON VR - HEADSET - HTC FOCUS VISION	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	5	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	3	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	20018	AXON TASER - BATTERY PACK - TACTICAL	5	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	20018	AXON TASER - BATTERY PACK - TACTICAL	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	11/01/2025
BUNDLE - TASER 10 CERTIFICATION PRO	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	11/01/2025
Fleet 3 Basic	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	40	1	11/01/2025
Fleet 3 Basic	101924	AXON FLEET - TAOGAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	40	1	11/01/2025
Fleet 3 Basic	70112	AXON SIGNAL - VEHICLE	40	1	11/01/2025
Fleet 3 Basic	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	40	1	11/01/2025
Fleet 3 Basic	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	1	1	11/01/2025
FLEET 3 INTERIOR CAMERA, ADD-ON BUNDLE	72002	AXON FLEET 3 - INTERIOR CAMERA INTERIOR MOUNT	2	1	11/01/2025
FLEET 3 INTERIOR CAMERA, ADD-ON BUNDLE	72032	AXON FLEET - CABLE - ETHERNET CAT6 20 FT	2	1	11/01/2025
FLEET 3 INTERIOR CAMERA, ADD-ON BUNDLE	72037	AXON FLEET 3 - INTERIOR CAMERA	2	1	11/01/2025
A la Carte	101382	AXON FUSUS - CORE - LITE 512GB	5	1	11/01/2025
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100399	AXON TASER 10 - CARTRIDGE - LIVE	270	1	11/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100400	AXON TASER 10 - CARTRIDGE - HALT	700	1	11/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	20	1	11/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	40	1	11/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100399	AXON TASER 10 - CARTRIDGE - LIVE	260	1	11/01/2027
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100400	AXON TASER 10 - CARTRIDGE - HALT	700	1	11/01/2027
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	10	1	11/01/2027
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	40	1	11/01/2027
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100210	AXON VR - TAP REFRESH 1 - TABLET	4	1	04/30/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	4	1	04/30/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	4	1	04/30/2028

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	20373	AXON VR - TAP REFRESH 1 - HEADSET	4	1	04/30/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73309	AXON BODY - TAP REFRESH 1 - CAMERA	89	1	04/30/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	11	1	04/30/2028
BUNDLE - TASER 10 CERTIFICATION PRO	100210	AXON VR - TAP REFRESH 1 - TABLET	1	1	04/30/2028
BUNDLE - TASER 10 CERTIFICATION PRO	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	1	1	04/30/2028
BUNDLE - TASER 10 CERTIFICATION PRO	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	1	04/30/2028
BUNDLE - TASER 10 CERTIFICATION PRO	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	04/30/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100399	AXON TASER 10 - CARTRIDGE - LIVE	260	1	11/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100400	AXON TASER 10 - CARTRIDGE - HALT	690	1	11/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	20	1	11/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	40	1	11/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100399	AXON TASER 10 - CARTRIDGE - LIVE	260	1	11/01/2029
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100400	AXON TASER 10 - CARTRIDGE - HALT	700	1	11/01/2029
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	10	1	11/01/2029
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	40	1	11/01/2029
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73310	AXON BODY - TAP REFRESH 2 - CAMERA	89	1	11/01/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	11	1	11/01/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101180	AXON TASER - DATA SCIENCE PROGRAM	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101705	AXON FUSUS - LICENSE - PRO USER	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	150	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	20248	AXON TASER - EVIDENCE.COM LICENSE	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	20248	AXON TASER - EVIDENCE.COM LICENSE	1	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	20370	AXON VR - USER ACCESS - FULL VR	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73618	AXON COMMUNITY REQUEST	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73638	AXON STANDARDS - LICENSE	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	870	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73739	AXON PERFORMANCE - LICENSE	87	12/01/2025	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	73746	AXON EVIDENCE - ECOM LICENSE - PRO	87	12/01/2025	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	101180	AXON TASER - DATA SCIENCE PROGRAM	5	12/01/2025	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	20248	AXON TASER - EVIDENCE.COM LICENSE	1	12/01/2025	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	20248	AXON TASER - EVIDENCE.COM LICENSE	5	12/01/2025	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	20370	AXON VR - USER ACCESS - FULL VR	5	12/01/2025	11/30/2030
Fleet 3 Basic	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	40	12/01/2025	11/30/2030
Fleet 3 Basic	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	80	12/01/2025	11/30/2030
FLEET 3 INTERIOR CAMERA, ADD-ON BUNDLE	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	2	12/01/2025	11/30/2030
A la Carte	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	40	12/01/2025	11/30/2030

Services

Bundle	Item	Description	QTY
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	87
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	5
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101193	AXON TASER - ON DEMAND CERTIFICATION	87
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101780	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO	1
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	87
BUNDLE - TASER 10 CERTIFICATION PRO	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	5
BUNDLE - TASER 10 CERTIFICATION PRO	101193	AXON TASER - ON DEMAND CERTIFICATION	5
Fleet 3 Basic	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	40
Fleet 3 Basic	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	40
A la Carte	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1
A la Carte	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1
A la Carte	85144	AXON BODY - PSO - STARTER	1
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	3
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	3

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100197	AXON VR - EXT WARRANTY - HEADSET	4	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100213	AXON VR - EXT WARRANTY - TABLET	4	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	2	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	87	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101007	AXON VR - EXT WARRANTY - CONTROLLER	4	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	4	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	18	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	87	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	11/01/2026	11/30/2030
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80464	AXON BODY - TAP WARRANTY - CAMERA	87	11/01/2026	11/30/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80464	AXON BODY - TAP WARRANTY - CAMERA	2	11/01/2026	11/30/2028
BUNDLE - OFFICER SAFETY PLAN 10 PLUS ISLE	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	11	11/01/2026	11/30/2028
BUNDLE - TASER 10 CERTIFICATION PRO	100197	AXON VR - EXT WARRANTY - HEADSET	1	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	100213	AXON VR - EXT WARRANTY - TABLET	1	11/01/2026	11/30/2030

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION PRO	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	5	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	5	11/01/2026	11/30/2030
BUNDLE - TASER 10 CERTIFICATION PRO	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	11/01/2026	11/30/2030
Fleet 3 Basic	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	40	11/01/2026	11/30/2030
Fleet 3 Basic	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	40	11/01/2026	11/30/2030
Fleet 3 Basic	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	11/01/2026	11/30/2030
FLEET 3 INTERIOR CAMERA, ADD-ON BUNDLE	80385	AXON FLEET 3 - EXT WARRANTY - INTERIOR CAMERA	2	11/01/2026	11/30/2030
A la Carte	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	5	11/01/2026	11/30/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	3600 S HIGHWAY 27	CLERMONT	FL	34711-6735	USA
2	3600 S HIGHWAY 27	CLERMONT	FL	34711-6735	USA
2	3600 S HIGHWAY 27	CLERMONT	FL	34711-6735	USA

Payment Details

Nov 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront Hardware	100126	AXON VR - TACTICAL BAG	1	\$75.85	\$0.00	\$75.85
Upfront Hardware	100126	AXON VR - TACTICAL BAG	4	\$378.84	\$0.00	\$378.84
Upfront Hardware	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	87	\$78,213.00	\$0.00	\$78,213.00
Upfront Hardware	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	2	\$0.00	\$0.00	\$0.00
Upfront Hardware	100206	AXON BODY 4 - 8 BAY DOCK	11	\$17,545.00	\$0.00	\$17,545.00
Upfront Hardware	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	87	\$140,314.47	\$0.00	\$140,314.47
Upfront Hardware	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	5	\$6,458.60	\$0.00	\$6,458.60
Upfront Hardware	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	2	\$3,225.62	\$0.00	\$3,225.62
Upfront Hardware	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	\$362.76	\$0.00	\$362.76
Upfront Hardware	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	\$452.96	\$0.00	\$452.96
Upfront Hardware	100396	AXON TASER 10 - MAGAZINE - INERT RED	1	\$90.69	\$0.00	\$90.69
Upfront Hardware	100396	AXON TASER 10 - MAGAZINE - INERT RED	3	\$339.72	\$0.00	\$339.72
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	20	\$263.80	\$0.00	\$263.80
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	260	\$4,282.20	\$0.00	\$4,282.20
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	260	\$4,282.20	\$0.00	\$4,282.20
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	270	\$4,446.90	\$0.00	\$4,446.90
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	1740	\$28,657.80	\$0.00	\$28,657.80
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	10	\$131.90	\$0.00	\$131.90
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	10	\$131.90	\$0.00	\$131.90
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	\$1,319.00	\$0.00	\$1,319.00
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	260	\$4,282.20	\$0.00	\$4,282.20
Upfront Hardware	100399	AXON TASER 10 - CARTRIDGE - LIVE	20	\$263.80	\$0.00	\$263.80
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	40	\$527.60	\$0.00	\$527.60
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	40	\$527.60	\$0.00	\$527.60
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	40	\$527.60	\$0.00	\$527.60
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	40	\$527.60	\$0.00	\$527.60
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	50	\$659.50	\$0.00	\$659.50
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	870	\$14,328.90	\$0.00	\$14,328.90
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	700	\$11,529.00	\$0.00	\$11,529.00
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	700	\$11,529.00	\$0.00	\$11,529.00
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	700	\$11,529.00	\$0.00	\$11,529.00
Upfront Hardware	100400	AXON TASER 10 - CARTRIDGE - HALT	690	\$11,364.30	\$0.00	\$11,364.30

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront Hardware	100401	AXON TASER 10 - CARTRIDGE - INERT	30	\$20.70	\$0.00	\$20.70
Upfront Hardware	100401	AXON TASER 10 - CARTRIDGE - INERT	10	\$5.50	\$0.00	\$5.50
Upfront Hardware	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	96	\$0.00	\$0.00	\$0.00
Upfront Hardware	100591	AXON TASER - CLEANING KIT	1	\$30.88	\$0.00	\$30.88
Upfront Hardware	100591	AXON TASER - CLEANING KIT	1	\$24.74	\$0.00	\$24.74
Upfront Hardware	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	5	\$236.35	\$0.00	\$236.35
Upfront Hardware	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	87	\$5,134.74	\$0.00	\$5,134.74
Upfront Hardware	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	\$659.60	\$0.00	\$659.60
Upfront Hardware	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	\$823.56	\$0.00	\$823.56
Upfront Hardware	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	40	\$544.40	\$0.00	\$544.40
Upfront Hardware	100748	AXON VR - CONTROLLER - TASER 10	4	\$4,900.20	\$0.00	\$4,900.20
Upfront Hardware	100748	AXON VR - CONTROLLER - TASER 10	1	\$981.15	\$0.00	\$981.15
Upfront Hardware	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	5	\$1,136.15	\$0.00	\$1,136.15
Upfront Hardware	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	96	\$0.00	\$0.00	\$0.00
Upfront Hardware	100832	AXON VR - CONTROLLER - HANDGUN VR19H	4	\$5,215.88	\$0.00	\$5,215.88
Upfront Hardware	100832	AXON VR - CONTROLLER - HANDGUN VR19H	1	\$1,044.37	\$0.00	\$1,044.37
Upfront Hardware	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	4	\$274.52	\$0.00	\$274.52
Upfront Hardware	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	\$54.97	\$0.00	\$54.97
Upfront Hardware	101294	AXON VR - TABLET	4	\$3,829.56	\$0.00	\$3,829.56
Upfront Hardware	101294	AXON VR - TABLET	1	\$766.78	\$0.00	\$766.78
Upfront Hardware	101300	AXON VR - TABLET CASE	4	\$178.44	\$0.00	\$178.44
Upfront Hardware	101300	AXON VR - TABLET CASE	1	\$35.73	\$0.00	\$35.73
Upfront Hardware	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	\$153.91	\$0.00	\$153.91
Upfront Hardware	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	\$192.16	\$0.00	\$192.16
Upfront Hardware	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	\$10.99	\$0.00	\$10.99
Upfront Hardware	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	\$13.73	\$0.00	\$13.73
Upfront Hardware	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	40	\$68,946.00	\$0.00	\$68,946.00
Upfront Hardware	101751	AXON VR - HEADSET - HTC FOCUS VISION	4	\$5,471.20	\$0.00	\$5,471.20
Upfront Hardware	101751	AXON VR - HEADSET - HTC FOCUS VISION	1	\$1,095.48	\$0.00	\$1,095.48
Upfront Hardware	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	2	\$226.48	\$0.00	\$226.48
Upfront Hardware	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	5	\$453.45	\$0.00	\$453.45
Upfront Hardware	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	87	\$9,851.88	\$0.00	\$9,851.88
Upfront Hardware	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	3	\$272.07	\$0.00	\$272.07
Upfront Hardware	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	6	\$679.44	\$0.00	\$679.44
Upfront Hardware	101886	SIGNAL SENSOR	87	\$17,852.40	\$0.00	\$17,852.40
Upfront Hardware	101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	40	\$5,409.60	\$0.00	\$5,409.60
Upfront Hardware	20018	AXON TASER - BATTERY PACK - TACTICAL	87	\$6,792.09	\$0.00	\$6,792.09
Upfront Hardware	20018	AXON TASER - BATTERY PACK - TACTICAL	1	\$62.52	\$0.00	\$62.52
Upfront Hardware	20018	AXON TASER - BATTERY PACK - TACTICAL	2	\$156.14	\$0.00	\$156.14
Upfront Hardware	20018	AXON TASER - BATTERY PACK - TACTICAL	18	\$1,405.26	\$0.00	\$1,405.26
Upfront Hardware	20018	AXON TASER - BATTERY PACK - TACTICAL	5	\$312.60	\$0.00	\$312.60
Upfront Hardware	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	11	\$482.90	\$0.00	\$482.90
Upfront Hardware	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	\$30.13	\$0.00	\$30.13
Upfront Hardware	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	\$24.13	\$0.00	\$24.13
Upfront Hardware	70112	AXON SIGNAL - VEHICLE	40	\$10,129.60	\$0.00	\$10,129.60
Upfront Hardware	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	\$6.47	\$0.00	\$6.47

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront Hardware	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	11	\$0.00	\$0.00	\$0.00
Upfront Hardware	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	\$8.08	\$0.00	\$8.08
Upfront Hardware	71044	AXON SIGNAL - BATTERY - CR2430 SINGLE PACK	174	\$120.06	\$0.00	\$120.06
Upfront Hardware	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	1	\$2,446.14	\$0.00	\$2,446.14
Upfront Hardware	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	40	\$97,845.60	\$0.00	\$97,845.60
Upfront Hardware	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	96	\$0.00	\$0.00	\$0.00
Upfront Hardware	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	\$961.09	\$0.00	\$961.09
Upfront Hardware	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	\$1,200.00	\$0.00	\$1,200.00
Upfront Hardware	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	2	\$329.76	\$0.00	\$329.76
Upfront Hardware	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	\$132.06	\$0.00	\$132.06
Upfront Hardware	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	\$65.96	\$0.00	\$65.96
Upfront Hardware	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	2	\$164.72	\$0.00	\$164.72
Upfront Hardware	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	80	\$83,649.60	\$0.00	\$83,649.60
Upfront Hardware	B00052	OSP-UNLIMITED PLUS ISLE	87	\$0.00	\$0.00	\$0.00
Upfront Hardware	C00022	BUNDLE - TASER 10 CERTIFICATION PRO	87	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	101382	AXON FUSUS - CORE - LITE 512GB	5	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	5	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	72002	AXON FLEET 3 - INTERIOR CAMERA INTERIOR MOUNT	2	\$33.02	\$0.00	\$33.02
Invoice Upon Fulfillment	72032	AXON FLEET - CABLE - ETHERNET CAT6 20 FT	2	\$41.26	\$0.00	\$41.26
Invoice Upon Fulfillment	72037	AXON FLEET 3 - INTERIOR CAMERA	0	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	72037	AXON FLEET 3 - INTERIOR CAMERA	2	\$825.32	\$0.00	\$825.32
Invoice Upon Fulfillment	80385	AXON FLEET 3 - EXT WARRANTY - INTERIOR CAMERA	0	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	80385	AXON FLEET 3 - EXT WARRANTY - INTERIOR CAMERA	2	\$189.26	\$0.00	\$189.26
Total				\$702,510.09	\$0.00	\$702,510.09

Dec 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront PSO	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$2,700.00	\$0.00	\$2,700.00
Upfront PSO	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1	\$6,000.00	\$0.00	\$6,000.00
Upfront PSO	85144	AXON BODY - PSO - STARTER	1	\$10,000.00	\$0.00	\$10,000.00
Year 1	100197	AXON VR - EXT WARRANTY - HEADSET	1	\$35.71	\$0.00	\$35.71
Year 1	100197	AXON VR - EXT WARRANTY - HEADSET	4	\$178.37	\$0.00	\$178.37
Year 1	100210	AXON VR - TAP REFRESH 1 - TABLET	1	\$131.70	\$0.00	\$131.70
Year 1	100210	AXON VR - TAP REFRESH 1 - TABLET	4	\$657.75	\$0.00	\$657.75
Year 1	100213	AXON VR - EXT WARRANTY - TABLET	4	\$93.89	\$0.00	\$93.89
Year 1	100213	AXON VR - EXT WARRANTY - TABLET	1	\$18.80	\$0.00	\$18.80
Year 1	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	2	\$118.78	\$0.00	\$118.78
Year 1	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	87	\$5,166.76	\$0.00	\$5,166.76
Year 1	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	5	\$237.82	\$0.00	\$237.82
Year 1	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	87	\$4,936.73	\$0.00	\$4,936.73
Year 1	101007	AXON VR - EXT WARRANTY - CONTROLLER	4	\$255.58	\$0.00	\$255.58
Year 1	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	\$51.17	\$0.00	\$51.17
Year 1	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	4	\$271.99	\$0.00	\$271.99
Year 1	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	\$54.46	\$0.00	\$54.46
Year 1	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	1	\$225.80	\$0.00	\$225.80

Dec 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	4	\$1,127.73	\$0.00	\$1,127.73
Year 1	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	\$212.28	\$0.00	\$212.28
Year 1	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	4	\$1,060.20	\$0.00	\$1,060.20
Year 1	101180	AXON TASER - DATA SCIENCE PROGRAM	5	\$35.62	\$0.00	\$35.62
Year 1	101180	AXON TASER - DATA SCIENCE PROGRAM	87	\$773.78	\$0.00	\$773.78
Year 1	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	5	\$273.83	\$0.00	\$273.83
Year 1	101193	AXON TASER - ON DEMAND CERTIFICATION	5	\$71.57	\$0.00	\$71.57
Year 1	101193	AXON TASER - ON DEMAND CERTIFICATION	87	\$1,554.86	\$0.00	\$1,554.86
Year 1	101705	AXON FUSUS - LICENSE - PRO USER	87	\$26,431.64	\$0.00	\$26,431.64
Year 1	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	150	\$15,735.60	\$0.00	\$15,735.60
Year 1	101780	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO	1	\$0.00	\$0.00	\$0.00
Year 1	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	87	\$7,773.97	\$0.00	\$7,773.97
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	5	\$192.27	\$0.00	\$192.27
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	87	\$4,177.22	\$0.00	\$4,177.22
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$48.01	\$0.00	\$48.01
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$38.45	\$0.00	\$38.45
Year 1	20370	AXON VR - USER ACCESS - FULL VR	5	\$822.85	\$0.00	\$822.85
Year 1	20370	AXON VR - USER ACCESS - FULL VR	87	\$17,876.59	\$0.00	\$17,876.59
Year 1	20373	AXON VR - TAP REFRESH 1 - HEADSET	4	\$1,183.74	\$0.00	\$1,183.74
Year 1	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	\$237.02	\$0.00	\$237.02
Year 1	73309	AXON BODY - TAP REFRESH 1 - CAMERA	89	\$11,874.20	\$0.00	\$11,874.20
Year 1	73310	AXON BODY - TAP REFRESH 2 - CAMERA	89	\$12,460.53	\$0.00	\$12,460.53
Year 1	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	40	\$12,344.16	\$0.00	\$12,344.16
Year 1	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	87	\$3,883.51	\$0.00	\$3,883.51
Year 1	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 1	73618	AXON COMMUNITY REQUEST	87	\$7,773.97	\$0.00	\$7,773.97
Year 1	73638	AXON STANDARDS - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 1	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 1	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	870	\$5,802.90	\$0.00	\$5,802.90
Year 1	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	87	\$19,431.45	\$0.00	\$19,431.45
Year 1	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	11	\$2,732.86	\$0.00	\$2,732.86
Year 1	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	11	\$2,603.00	\$0.00	\$2,603.00
Year 1	73739	AXON PERFORMANCE - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 1	73746	AXON EVIDENCE - ECOM LICENSE - PRO	0	\$0.00	\$0.00	\$0.00
Year 1	73746	AXON EVIDENCE - ECOM LICENSE - PRO	87	\$34,979.39	\$0.00	\$34,979.39
Year 1	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	\$7.13	\$0.00	\$7.13
Year 1	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	18	\$64.15	\$0.00	\$64.15
Year 1	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	5	\$14.27	\$0.00	\$14.27
Year 1	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	\$2.85	\$0.00	\$2.85
Year 1	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	87	\$310.07	\$0.00	\$310.07
Year 1	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	40	\$473.20	\$0.00	\$473.20
Year 1	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$55.08	\$0.00	\$55.08
Year 1	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$44.12	\$0.00	\$44.12
Year 1	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	40	\$9,833.20	\$0.00	\$9,833.20
Year 1	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	40	\$0.00	\$0.00	\$0.00
Year 1	80464	AXON BODY - TAP WARRANTY - CAMERA	2	\$72.54	\$0.00	\$72.54
Year 1	80464	AXON BODY - TAP WARRANTY - CAMERA	87	\$3,155.66	\$0.00	\$3,155.66

Dec 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	11	\$627.73	\$0.00	\$627.73
Year 1	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	\$88.51	\$0.00	\$88.51
Year 1	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	40	\$3,540.24	\$0.00	\$3,540.24
Invoice Upon Fulfillment	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	2	\$1,901.54	\$0.00	\$1,901.54
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	3	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	3	\$0.00	\$0.00	\$0.00
Total				\$275,934.68	\$0.00	\$275,934.68

Nov 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100197	AXON VR - EXT WARRANTY - HEADSET	4	\$178.37	\$0.00	\$178.37
Year 2	100197	AXON VR - EXT WARRANTY - HEADSET	1	\$35.71	\$0.00	\$35.71
Year 2	100210	AXON VR - TAP REFRESH 1 - TABLET	4	\$657.75	\$0.00	\$657.75
Year 2	100210	AXON VR - TAP REFRESH 1 - TABLET	1	\$131.70	\$0.00	\$131.70
Year 2	100213	AXON VR - EXT WARRANTY - TABLET	1	\$18.80	\$0.00	\$18.80
Year 2	100213	AXON VR - EXT WARRANTY - TABLET	4	\$93.89	\$0.00	\$93.89
Year 2	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	2	\$118.78	\$0.00	\$118.78
Year 2	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	87	\$5,166.76	\$0.00	\$5,166.76
Year 2	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	5	\$237.82	\$0.00	\$237.82
Year 2	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	87	\$4,936.73	\$0.00	\$4,936.73
Year 2	101007	AXON VR - EXT WARRANTY - CONTROLLER	4	\$255.58	\$0.00	\$255.58
Year 2	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	\$51.17	\$0.00	\$51.17
Year 2	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	\$54.46	\$0.00	\$54.46
Year 2	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	4	\$271.99	\$0.00	\$271.99
Year 2	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	4	\$1,127.73	\$0.00	\$1,127.73
Year 2	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	1	\$225.80	\$0.00	\$225.80
Year 2	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	\$212.28	\$0.00	\$212.28
Year 2	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	4	\$1,060.20	\$0.00	\$1,060.20
Year 2	101180	AXON TASER - DATA SCIENCE PROGRAM	5	\$35.62	\$0.00	\$35.62
Year 2	101180	AXON TASER - DATA SCIENCE PROGRAM	87	\$773.78	\$0.00	\$773.78
Year 2	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	5	\$273.83	\$0.00	\$273.83
Year 2	101193	AXON TASER - ON DEMAND CERTIFICATION	87	\$1,554.86	\$0.00	\$1,554.86
Year 2	101193	AXON TASER - ON DEMAND CERTIFICATION	5	\$71.57	\$0.00	\$71.57
Year 2	101705	AXON FUSUS - LICENSE - PRO USER	87	\$26,431.64	\$0.00	\$26,431.64
Year 2	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	150	\$15,735.60	\$0.00	\$15,735.60
Year 2	101780	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO	1	\$0.00	\$0.00	\$0.00
Year 2	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	87	\$7,773.97	\$0.00	\$7,773.97
Year 2	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$38.45	\$0.00	\$38.45
Year 2	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$48.01	\$0.00	\$48.01
Year 2	20248	AXON TASER - EVIDENCE.COM LICENSE	5	\$192.27	\$0.00	\$192.27
Year 2	20248	AXON TASER - EVIDENCE.COM LICENSE	87	\$4,177.22	\$0.00	\$4,177.22
Year 2	20370	AXON VR - USER ACCESS - FULL VR	5	\$822.85	\$0.00	\$822.85
Year 2	20370	AXON VR - USER ACCESS - FULL VR	87	\$17,876.59	\$0.00	\$17,876.59
Year 2	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	\$237.02	\$0.00	\$237.02
Year 2	20373	AXON VR - TAP REFRESH 1 - HEADSET	4	\$1,183.74	\$0.00	\$1,183.74

Nov 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73309	AXON BODY - TAP REFRESH 1 - CAMERA	89	\$11,874.20	\$0.00	\$11,874.20
Year 2	73310	AXON BODY - TAP REFRESH 2 - CAMERA	89	\$12,460.53	\$0.00	\$12,460.53
Year 2	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	40	\$12,344.16	\$0.00	\$12,344.16
Year 2	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	87	\$3,883.51	\$0.00	\$3,883.51
Year 2	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 2	73618	AXON COMMUNITY REQUEST	87	\$7,773.97	\$0.00	\$7,773.97
Year 2	73638	AXON STANDARDS - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 2	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 2	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	870	\$5,802.90	\$0.00	\$5,802.90
Year 2	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	87	\$19,431.45	\$0.00	\$19,431.45
Year 2	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	11	\$2,732.86	\$0.00	\$2,732.86
Year 2	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	11	\$2,603.00	\$0.00	\$2,603.00
Year 2	73739	AXON PERFORMANCE - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 2	73746	AXON EVIDENCE - ECOM LICENSE - PRO	0	\$0.00	\$0.00	\$0.00
Year 2	73746	AXON EVIDENCE - ECOM LICENSE - PRO	87	\$34,979.41	\$0.00	\$34,979.41
Year 2	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	5	\$14.27	\$0.00	\$14.27
Year 2	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	\$2.85	\$0.00	\$2.85
Year 2	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	18	\$64.15	\$0.00	\$64.15
Year 2	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	\$7.13	\$0.00	\$7.13
Year 2	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	87	\$310.07	\$0.00	\$310.07
Year 2	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	40	\$473.20	\$0.00	\$473.20
Year 2	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$44.12	\$0.00	\$44.12
Year 2	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$55.08	\$0.00	\$55.08
Year 2	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	40	\$9,833.20	\$0.00	\$9,833.20
Year 2	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	40	\$0.00	\$0.00	\$0.00
Year 2	80464	AXON BODY - TAP WARRANTY - CAMERA	87	\$3,155.66	\$0.00	\$3,155.66
Year 2	80464	AXON BODY - TAP WARRANTY - CAMERA	2	\$72.54	\$0.00	\$72.54
Year 2	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	11	\$627.73	\$0.00	\$627.73
Year 2	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	\$88.51	\$0.00	\$88.51
Year 2	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	40	\$3,540.24	\$0.00	\$3,540.24
Total				\$255,333.16	\$0.00	\$255,333.16

Nov 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100197	AXON VR - EXT WARRANTY - HEADSET	1	\$35.71	\$0.00	\$35.71
Year 3	100197	AXON VR - EXT WARRANTY - HEADSET	4	\$178.37	\$0.00	\$178.37
Year 3	100210	AXON VR - TAP REFRESH 1 - TABLET	1	\$131.70	\$0.00	\$131.70
Year 3	100210	AXON VR - TAP REFRESH 1 - TABLET	4	\$657.75	\$0.00	\$657.75
Year 3	100213	AXON VR - EXT WARRANTY - TABLET	4	\$93.89	\$0.00	\$93.89
Year 3	100213	AXON VR - EXT WARRANTY - TABLET	1	\$18.80	\$0.00	\$18.80
Year 3	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	2	\$118.78	\$0.00	\$118.78
Year 3	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	5	\$237.82	\$0.00	\$237.82
Year 3	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	87	\$5,166.76	\$0.00	\$5,166.76
Year 3	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	87	\$4,936.73	\$0.00	\$4,936.73
Year 3	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	\$51.17	\$0.00	\$51.17

Nov 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	101007	AXON VR - EXT WARRANTY - CONTROLLER	4	\$255.58	\$0.00	\$255.58
Year 3	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	4	\$271.99	\$0.00	\$271.99
Year 3	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	\$54.46	\$0.00	\$54.46
Year 3	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	1	\$225.80	\$0.00	\$225.80
Year 3	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	4	\$1,127.73	\$0.00	\$1,127.73
Year 3	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	4	\$1,060.20	\$0.00	\$1,060.20
Year 3	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	\$212.28	\$0.00	\$212.28
Year 3	101180	AXON TASER - DATA SCIENCE PROGRAM	5	\$35.62	\$0.00	\$35.62
Year 3	101180	AXON TASER - DATA SCIENCE PROGRAM	87	\$773.78	\$0.00	\$773.78
Year 3	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	5	\$273.83	\$0.00	\$273.83
Year 3	101193	AXON TASER - ON DEMAND CERTIFICATION	87	\$1,554.86	\$0.00	\$1,554.86
Year 3	101193	AXON TASER - ON DEMAND CERTIFICATION	5	\$71.57	\$0.00	\$71.57
Year 3	101705	AXON FUSUS - LICENSE - PRO USER	87	\$26,431.64	\$0.00	\$26,431.64
Year 3	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	150	\$15,735.60	\$0.00	\$15,735.60
Year 3	101780	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO	1	\$0.00	\$0.00	\$0.00
Year 3	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	87	\$7,773.97	\$0.00	\$7,773.97
Year 3	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$48.01	\$0.00	\$48.01
Year 3	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$38.45	\$0.00	\$38.45
Year 3	20248	AXON TASER - EVIDENCE.COM LICENSE	87	\$4,177.22	\$0.00	\$4,177.22
Year 3	20248	AXON TASER - EVIDENCE.COM LICENSE	5	\$192.27	\$0.00	\$192.27
Year 3	20370	AXON VR - USER ACCESS - FULL VR	87	\$17,876.59	\$0.00	\$17,876.59
Year 3	20370	AXON VR - USER ACCESS - FULL VR	5	\$822.85	\$0.00	\$822.85
Year 3	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	\$237.02	\$0.00	\$237.02
Year 3	20373	AXON VR - TAP REFRESH 1 - HEADSET	4	\$1,183.74	\$0.00	\$1,183.74
Year 3	73309	AXON BODY - TAP REFRESH 1 - CAMERA	89	\$11,874.20	\$0.00	\$11,874.20
Year 3	73310	AXON BODY - TAP REFRESH 2 - CAMERA	89	\$12,460.53	\$0.00	\$12,460.53
Year 3	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	40	\$12,344.16	\$0.00	\$12,344.16
Year 3	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	87	\$3,883.51	\$0.00	\$3,883.51
Year 3	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 3	73618	AXON COMMUNITY REQUEST	87	\$7,773.97	\$0.00	\$7,773.97
Year 3	73638	AXON STANDARDS - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 3	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 3	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	870	\$5,802.90	\$0.00	\$5,802.90
Year 3	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	87	\$19,431.45	\$0.00	\$19,431.45
Year 3	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	11	\$2,732.86	\$0.00	\$2,732.86
Year 3	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	11	\$2,603.00	\$0.00	\$2,603.00
Year 3	73739	AXON PERFORMANCE - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 3	73746	AXON EVIDENCE - ECOM LICENSE - PRO	87	\$34,979.41	\$0.00	\$34,979.41
Year 3	73746	AXON EVIDENCE - ECOM LICENSE - PRO	0	\$0.00	\$0.00	\$0.00
Year 3	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	5	\$14.27	\$0.00	\$14.27
Year 3	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	\$2.85	\$0.00	\$2.85
Year 3	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	87	\$310.07	\$0.00	\$310.07
Year 3	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	18	\$64.15	\$0.00	\$64.15
Year 3	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	\$7.13	\$0.00	\$7.13
Year 3	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	40	\$473.20	\$0.00	\$473.20
Year 3	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$44.12	\$0.00	\$44.12
Year 3	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$55.08	\$0.00	\$55.08

Nov 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	40	\$9,833.20	\$0.00	\$9,833.20
Year 3	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	40	\$0.00	\$0.00	\$0.00
Year 3	80464	AXON BODY - TAP WARRANTY - CAMERA	87	\$3,155.66	\$0.00	\$3,155.66
Year 3	80464	AXON BODY - TAP WARRANTY - CAMERA	2	\$72.54	\$0.00	\$72.54
Year 3	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	11	\$627.73	\$0.00	\$627.73
Year 3	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	40	\$3,540.24	\$0.00	\$3,540.24
Year 3	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	\$88.51	\$0.00	\$88.51
Total				\$255,333.16	\$0.00	\$255,333.16

Nov 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100197	AXON VR - EXT WARRANTY - HEADSET	4	\$178.37	\$0.00	\$178.37
Year 4	100197	AXON VR - EXT WARRANTY - HEADSET	1	\$35.71	\$0.00	\$35.71
Year 4	100210	AXON VR - TAP REFRESH 1 - TABLET	1	\$131.70	\$0.00	\$131.70
Year 4	100210	AXON VR - TAP REFRESH 1 - TABLET	4	\$657.75	\$0.00	\$657.75
Year 4	100213	AXON VR - EXT WARRANTY - TABLET	1	\$18.80	\$0.00	\$18.80
Year 4	100213	AXON VR - EXT WARRANTY - TABLET	4	\$93.89	\$0.00	\$93.89
Year 4	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	5	\$237.82	\$0.00	\$237.82
Year 4	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	87	\$5,166.76	\$0.00	\$5,166.76
Year 4	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	2	\$118.78	\$0.00	\$118.78
Year 4	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	87	\$4,936.73	\$0.00	\$4,936.73
Year 4	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	\$51.17	\$0.00	\$51.17
Year 4	101007	AXON VR - EXT WARRANTY - CONTROLLER	4	\$255.58	\$0.00	\$255.58
Year 4	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	\$54.46	\$0.00	\$54.46
Year 4	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	4	\$271.99	\$0.00	\$271.99
Year 4	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	4	\$1,127.73	\$0.00	\$1,127.73
Year 4	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	1	\$225.80	\$0.00	\$225.80
Year 4	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	\$212.28	\$0.00	\$212.28
Year 4	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	4	\$1,060.20	\$0.00	\$1,060.20
Year 4	101180	AXON TASER - DATA SCIENCE PROGRAM	87	\$773.78	\$0.00	\$773.78
Year 4	101180	AXON TASER - DATA SCIENCE PROGRAM	5	\$35.62	\$0.00	\$35.62
Year 4	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	5	\$273.83	\$0.00	\$273.83
Year 4	101193	AXON TASER - ON DEMAND CERTIFICATION	5	\$71.57	\$0.00	\$71.57
Year 4	101193	AXON TASER - ON DEMAND CERTIFICATION	87	\$1,554.86	\$0.00	\$1,554.86
Year 4	101705	AXON FUSUS - LICENSE - PRO USER	87	\$26,431.64	\$0.00	\$26,431.64
Year 4	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	150	\$15,735.60	\$0.00	\$15,735.60
Year 4	101780	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO	1	\$0.00	\$0.00	\$0.00
Year 4	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	87	\$7,773.97	\$0.00	\$7,773.97
Year 4	20248	AXON TASER - EVIDENCE.COM LICENSE	87	\$4,177.22	\$0.00	\$4,177.22
Year 4	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$48.01	\$0.00	\$48.01
Year 4	20248	AXON TASER - EVIDENCE.COM LICENSE	5	\$192.27	\$0.00	\$192.27
Year 4	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$38.45	\$0.00	\$38.45
Year 4	20370	AXON VR - USER ACCESS - FULL VR	87	\$17,876.59	\$0.00	\$17,876.59
Year 4	20370	AXON VR - USER ACCESS - FULL VR	5	\$822.85	\$0.00	\$822.85
Year 4	20373	AXON VR - TAP REFRESH 1 - HEADSET	4	\$1,183.74	\$0.00	\$1,183.74

Nov 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	\$237.02	\$0.00	\$237.02
Year 4	73309	AXON BODY - TAP REFRESH 1 - CAMERA	89	\$11,874.20	\$0.00	\$11,874.20
Year 4	73310	AXON BODY - TAP REFRESH 2 - CAMERA	89	\$12,460.53	\$0.00	\$12,460.53
Year 4	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	40	\$12,344.16	\$0.00	\$12,344.16
Year 4	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	87	\$3,883.51	\$0.00	\$3,883.51
Year 4	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 4	73618	AXON COMMUNITY REQUEST	87	\$7,773.97	\$0.00	\$7,773.97
Year 4	73638	AXON STANDARDS - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 4	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 4	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	870	\$5,802.90	\$0.00	\$5,802.90
Year 4	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	87	\$19,431.45	\$0.00	\$19,431.45
Year 4	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	11	\$2,732.86	\$0.00	\$2,732.86
Year 4	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	11	\$2,603.00	\$0.00	\$2,603.00
Year 4	73739	AXON PERFORMANCE - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 4	73746	AXON EVIDENCE - ECOM LICENSE - PRO	0	\$0.00	\$0.00	\$0.00
Year 4	73746	AXON EVIDENCE - ECOM LICENSE - PRO	87	\$34,979.41	\$0.00	\$34,979.41
Year 4	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	5	\$14.27	\$0.00	\$14.27
Year 4	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	18	\$64.15	\$0.00	\$64.15
Year 4	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	\$7.13	\$0.00	\$7.13
Year 4	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	87	\$310.07	\$0.00	\$310.07
Year 4	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	\$2.85	\$0.00	\$2.85
Year 4	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	40	\$473.20	\$0.00	\$473.20
Year 4	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$44.12	\$0.00	\$44.12
Year 4	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$55.08	\$0.00	\$55.08
Year 4	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	40	\$9,833.20	\$0.00	\$9,833.20
Year 4	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	40	\$0.00	\$0.00	\$0.00
Year 4	80464	AXON BODY - TAP WARRANTY - CAMERA	87	\$3,155.66	\$0.00	\$3,155.66
Year 4	80464	AXON BODY - TAP WARRANTY - CAMERA	2	\$72.54	\$0.00	\$72.54
Year 4	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	11	\$627.73	\$0.00	\$627.73
Year 4	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	\$88.51	\$0.00	\$88.51
Year 4	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	40	\$3,540.24	\$0.00	\$3,540.24
Total				\$255,333.16	\$0.00	\$255,333.16

Nov 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100197	AXON VR - EXT WARRANTY - HEADSET	4	\$178.37	\$0.00	\$178.37
Year 5	100197	AXON VR - EXT WARRANTY - HEADSET	1	\$35.71	\$0.00	\$35.71
Year 5	100210	AXON VR - TAP REFRESH 1 - TABLET	4	\$657.75	\$0.00	\$657.75
Year 5	100210	AXON VR - TAP REFRESH 1 - TABLET	1	\$131.70	\$0.00	\$131.70
Year 5	100213	AXON VR - EXT WARRANTY - TABLET	4	\$93.89	\$0.00	\$93.89
Year 5	100213	AXON VR - EXT WARRANTY - TABLET	1	\$18.80	\$0.00	\$18.80
Year 5	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	87	\$5,166.76	\$0.00	\$5,166.76
Year 5	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	5	\$237.82	\$0.00	\$237.82
Year 5	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	2	\$118.78	\$0.00	\$118.78
Year 5	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	87	\$4,936.73	\$0.00	\$4,936.73

Nov 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	101007	AXON VR - EXT WARRANTY - CONTROLLER	4	\$255.58	\$0.00	\$255.58
Year 5	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	\$51.17	\$0.00	\$51.17
Year 5	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	4	\$271.99	\$0.00	\$271.99
Year 5	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	\$54.46	\$0.00	\$54.46
Year 5	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	1	\$225.80	\$0.00	\$225.80
Year 5	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	4	\$1,127.73	\$0.00	\$1,127.73
Year 5	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	\$212.28	\$0.00	\$212.28
Year 5	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	4	\$1,060.20	\$0.00	\$1,060.20
Year 5	101180	AXON TASER - DATA SCIENCE PROGRAM	87	\$773.78	\$0.00	\$773.78
Year 5	101180	AXON TASER - DATA SCIENCE PROGRAM	5	\$35.62	\$0.00	\$35.62
Year 5	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	5	\$273.83	\$0.00	\$273.83
Year 5	101193	AXON TASER - ON DEMAND CERTIFICATION	5	\$71.57	\$0.00	\$71.57
Year 5	101193	AXON TASER - ON DEMAND CERTIFICATION	87	\$1,554.86	\$0.00	\$1,554.86
Year 5	101705	AXON FUSUS - LICENSE - PRO USER	87	\$26,431.64	\$0.00	\$26,431.64
Year 5	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	150	\$15,735.60	\$0.00	\$15,735.60
Year 5	101780	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO	1	\$0.00	\$0.00	\$0.00
Year 5	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	87	\$7,773.97	\$0.00	\$7,773.97
Year 5	20248	AXON TASER - EVIDENCE.COM LICENSE	87	\$4,177.22	\$0.00	\$4,177.22
Year 5	20248	AXON TASER - EVIDENCE.COM LICENSE	5	\$192.27	\$0.00	\$192.27
Year 5	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$48.01	\$0.00	\$48.01
Year 5	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$38.45	\$0.00	\$38.45
Year 5	20370	AXON VR - USER ACCESS - FULL VR	87	\$17,876.59	\$0.00	\$17,876.59
Year 5	20370	AXON VR - USER ACCESS - FULL VR	5	\$822.85	\$0.00	\$822.85
Year 5	20373	AXON VR - TAP REFRESH 1 - HEADSET	4	\$1,183.74	\$0.00	\$1,183.74
Year 5	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	\$237.02	\$0.00	\$237.02
Year 5	73309	AXON BODY - TAP REFRESH 1 - CAMERA	89	\$11,874.20	\$0.00	\$11,874.20
Year 5	73310	AXON BODY - TAP REFRESH 2 - CAMERA	89	\$12,460.53	\$0.00	\$12,460.53
Year 5	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	40	\$12,344.16	\$0.00	\$12,344.16
Year 5	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	87	\$3,883.51	\$0.00	\$3,883.51
Year 5	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 5	73618	AXON COMMUNITY REQUEST	87	\$7,773.97	\$0.00	\$7,773.97
Year 5	73638	AXON STANDARDS - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 5	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 5	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	870	\$5,802.90	\$0.00	\$5,802.90
Year 5	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	87	\$19,431.45	\$0.00	\$19,431.45
Year 5	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	11	\$2,732.86	\$0.00	\$2,732.86
Year 5	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	11	\$2,603.00	\$0.00	\$2,603.00
Year 5	73739	AXON PERFORMANCE - LICENSE	87	\$7,773.97	\$0.00	\$7,773.97
Year 5	73746	AXON EVIDENCE - ECOM LICENSE - PRO	0	\$0.00	\$0.00	\$0.00
Year 5	73746	AXON EVIDENCE - ECOM LICENSE - PRO	87	\$34,979.41	\$0.00	\$34,979.41
Year 5	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	18	\$64.15	\$0.00	\$64.15
Year 5	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	5	\$14.27	\$0.00	\$14.27
Year 5	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	\$7.13	\$0.00	\$7.13
Year 5	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	87	\$310.07	\$0.00	\$310.07
Year 5	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	\$2.85	\$0.00	\$2.85
Year 5	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	40	\$473.20	\$0.00	\$473.20
Year 5	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$44.12	\$0.00	\$44.12

Nov 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	\$55.08	\$0.00	\$55.08
Year 5	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	40	\$9,833.20	\$0.00	\$9,833.20
Year 5	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	40	\$0.00	\$0.00	\$0.00
Year 5	80464	AXON BODY - TAP WARRANTY - CAMERA	2	\$72.54	\$0.00	\$72.54
Year 5	80464	AXON BODY - TAP WARRANTY - CAMERA	87	\$3,155.66	\$0.00	\$3,155.66
Year 5	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	11	\$627.73	\$0.00	\$627.73
Year 5	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	\$88.51	\$0.00	\$88.51
Year 5	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	40	\$3,540.24	\$0.00	\$3,540.24
Total				\$255,333.16	\$0.00	\$255,333.16

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency has existing contract(s) originated via Quote(s):

Q-616600

Agency is terminating those contracts effective 12/1/2025. Any changes in this date will result in modification of the program value which may result in additional fees or credits due to or from Axon.

The parties agree that Axon is applying a Transfer Balance of \$.00

Signature

8/29/2025

Date Signed





CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Martin Luther King, Jr. Day Event and Parade Request		
Requested Action		
Recommend allowing Christian Men In Action to have the Martin Luther King Day event, with road closures (parade), and signs placed on City property. The event begins at McKinney Park and will continue to Waterfront Park on January 19, 2026.		
Staff Report		
Christian Men In Action along with the Lincoln Park Rams is requesting to have the Martin Luther King Day event, with road closures (parade), and signs placed on City property. The event would begin at McKinney Park and continues to Waterfront Park on January 19, 2026. The event is co-sponsored by the City. Road closures would begin at 9:00 a.m. and would be as follows: -Bloxam Ave. at McKinney -East Ave., Northbound lane until Palm Street heading into Waterfront Park They are also requesting that signage be put up on City property two weeks before the event. Installation would be 1/3/26 and removal would be 1/20/26.		
Additional Analysis		
Fiscal Impact Summary		
None.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. MLK Parade route-police postions	MLK Parade route-police postions.jpg	
2. Application - MLK Event and Parade	Application - MLK Event and Parade.pdf	
3. map small version	map small version.pdf	

INCIDENT BRIEFING

RESOURCE SUMMARY

"Martin Luther King, Jr." Event





APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date 11/1/2025
Name of Event Dr. Martin Luther King Jr. Celebration & Parade
Date(s) of Event 1/19/2025 Estimated Attendance: 300-400
Event Start Time: 10 AM parade / 11 am Event Event End Time: 11 AM Parade / 4 PM Event
Before Event Setup Time: 7 am After Event Cleanup Time: _____
Name of Organization/Applicant Christian Men in Action

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☒ Non-Profit ☐ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☐ No If yes, provide Tax Exempt # _____

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # _____
Event Contact Tim Murry Email tleemurry0754@gmail.com
Day Phone _____ Cell Phone 352-217-1140
Address P O Box 331 City Minneola State FL Zip 34755
Secondary Contact _____ Phone # _____

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

Briefly Describe Event: This event is a day of celebration in recognition of Dr. Martin Luther King Jr.

The event will consist of a Dj and various forms of entertainment from individuals and businesses in the local community. The event is free to the public and includes a parade with road closures (see maps)

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ☐ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: _____

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☐ Yes ☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☒ Yes ☐ No Size of Tent*10 x 10

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: ☒ Yes ☐ No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: ☒ Generator ☐ Temporary Power Drop ☐ Property Power

Gas Fueled Equipment: ☒ Yes ☐ No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☐ Diesel Fuel ☒ Gasoline

Cooking Equipment Use: ☐ Yes ☐ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☐ Concession Trailer ☐ Food Trucks

Insurance may be required by provider

Rides: ☐ Yes ☐ No Ride Types: ☐ Mechanical ☒ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.

The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: ☒ Yes ☐ No * Parade Only *

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: ☐ Yes ☒ No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.

Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: ☐ Yes ☒ No

DJ, Band, Music or Sound Amplification Devices: ☒ Yes ☐ No

Describe: _____

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☒ Yes ☐ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

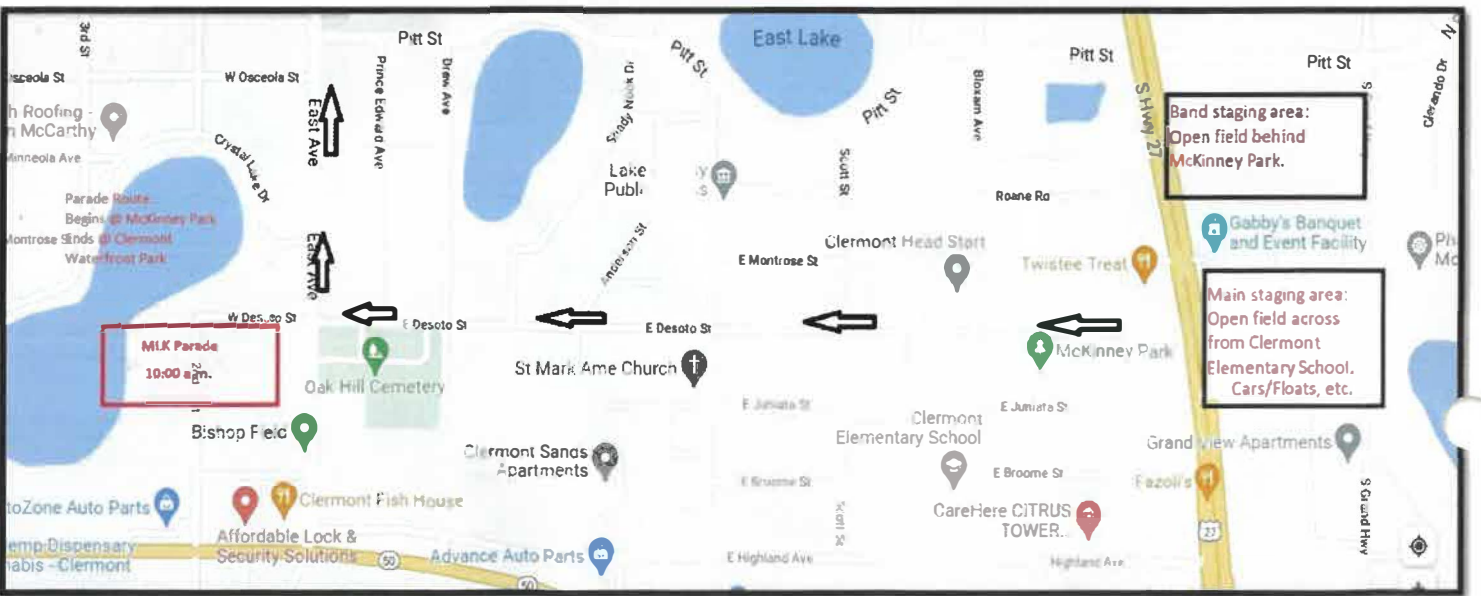
Is this event: ☒ Public ☐ Private Is another promoter/producer assisting with your event? ☐ Yes ☒ No

Will this event use other venues and/or municipalities such as Lake County? ☐ Yes ☐ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event? ☐ Yes ☒ No

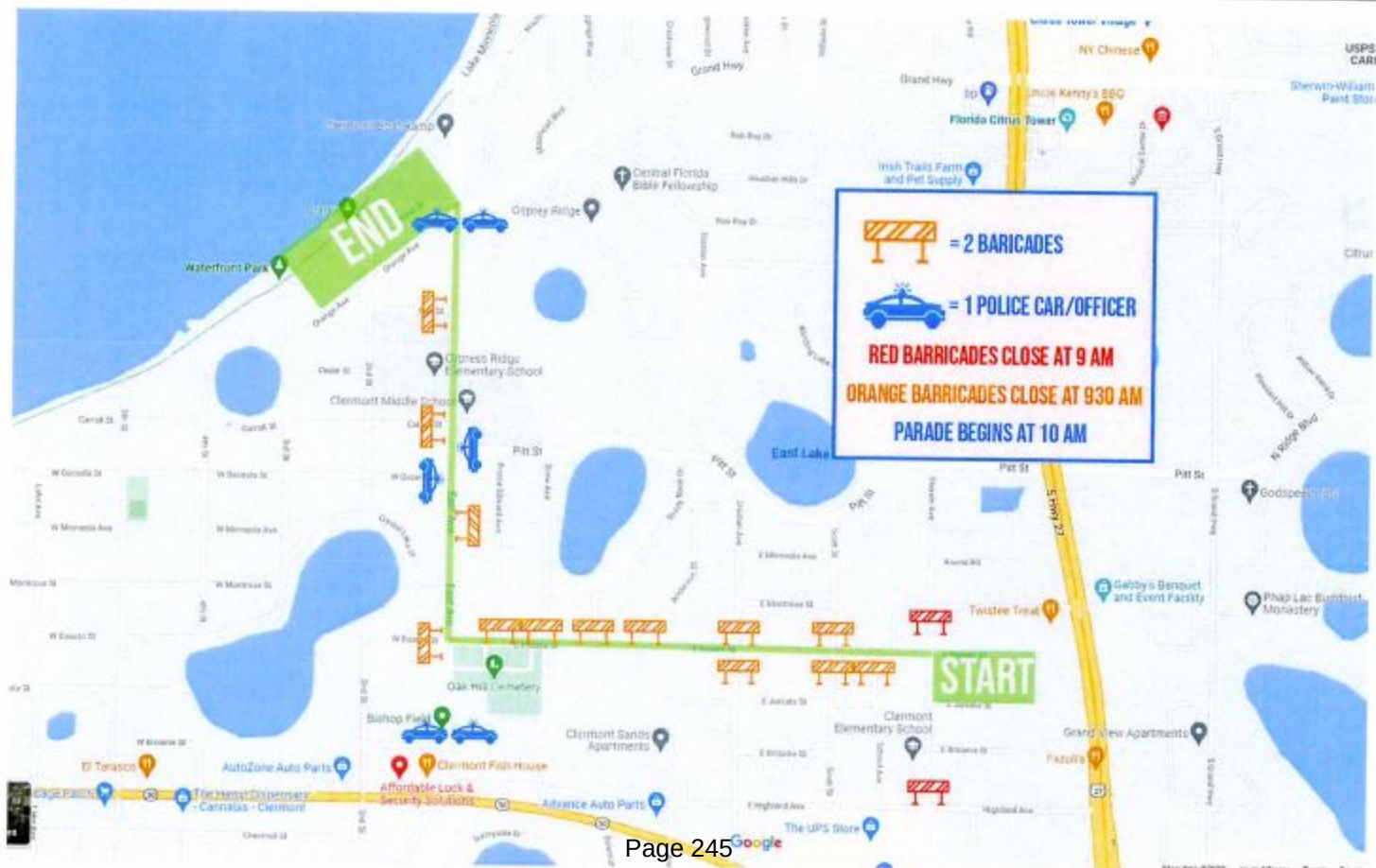
Are you requesting the boat ramp be closed in order to be used for overflow parking? ☐ Yes ☒ No

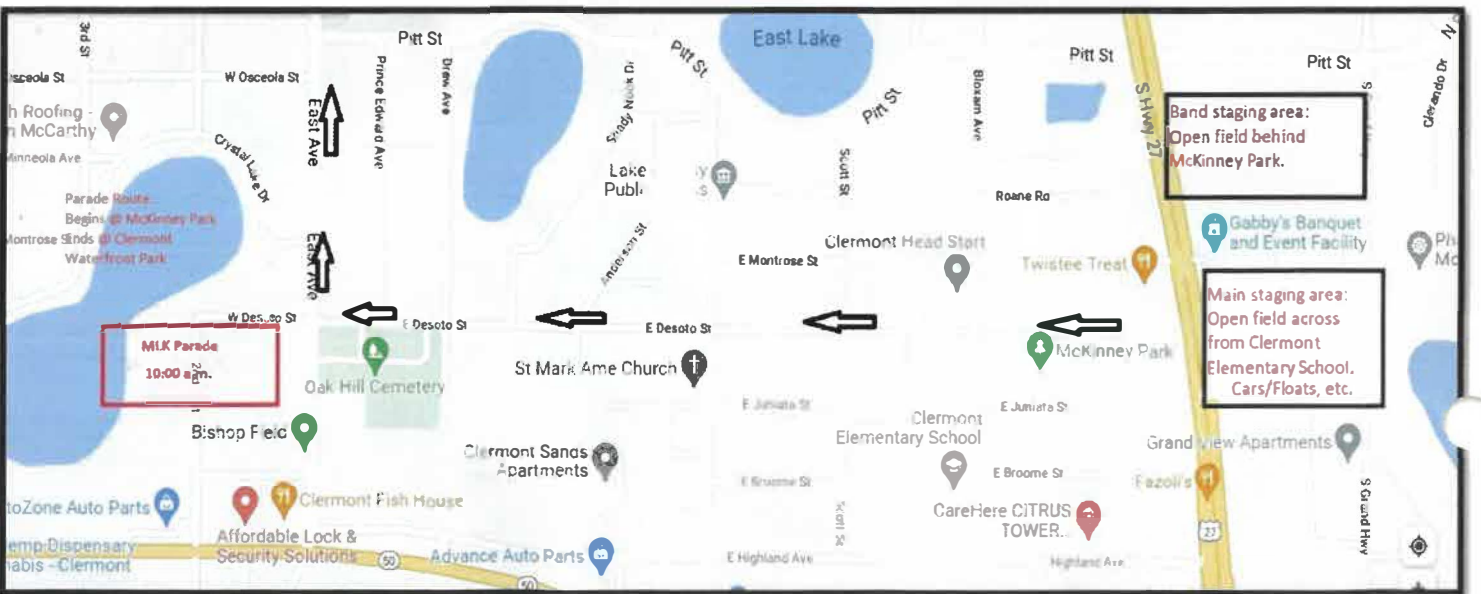
Boat ramp closure request will only be considered by the City Council for events that have over 1000 expected in attendance.



INCIDENT BRIEFING RESOURCE SUMMARY

"Martin Luther King, Jr." Event







CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Flodash Events and Road Closure Request		
Requested Action		
Recommend approval of the event and road closure request for the following events: - Corporate 5k & Fitnesspalooza — January 24, 2026 - Freedom 5k - July 4, 2026		
Staff Report		
<u>Corporate 5k & Fitnesspalooza:</u> See Map for impacted roads starting at 8 AM and ending at approximately 9 AM. Estimated attendance is 1,000. Roads will be opened up as the last runner passes each impacted intersection. <u>Freedom 5k:</u> FloDash Events is requesting a road closure for their annual Freedom 5k, on Friday, July 4, 2026, from 7:00 AM through 9:00 AM, throughout Downtown Clermont. The estimated event attendance is 1,000. Police and Public Works will be required. The event organizer will send letters to local residences and businesses regarding road closures. See Map for impacted roads and required posts/barricades		
Additional Analysis		
Fiscal Impact Summary		
None.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Freedom 5k Application and Map	Freedom 5k Application and Map.pdf	
2. Corporate 5k & Fitnesspalooza - Application and Map	Corporate 5k & Fitnesspalooza - Application and Map.pdf	



APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date 8/26/2025
Name of Event AdventHealth Clermont Freedom 5K
Date(s) of Event 7/4/26 Estimated Attendance: 1500
Event Start Time: 7:30am Event End Time: 9:00am
Before Event Setup Time: 4:00am After Event Cleanup Time: 10:00am
Name of Organization/Applicant Flodash Events, LLC

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☒ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt Yes ☒ No ☐ If yes, provide Tax Exempt # _____

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 83-3456877

Event Contact Amalie Skorman Email flodashevents@gmail.com
Day Phone 407-230-8756 Cell Phone 352-223-5778
Address 741 W Montrose Street City Clermont State FL Zip 34711
Secondary Contact Kimberly Grogan Phone # 352-223-5778

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

Briefly Describe Event: 5K run / walk foot race on July 4th

Location of Event on City Property: Map 1 ☐ A B C D Map 2 Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: Map 2, starting on West Montrose Street and ending at Suncreek Brewery

We would like to request use of the water spiket at Waterfront Park bathrooms for a water spritzing zone
on the course. For the safety and convenience of Clermont visitors we would like to request No Overnight parking

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☐ Yes ☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☐ Yes ☐ No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: ☒ Yes ☐ No Describe the need: for sound system

Additional permits may be required based on use

Electrical Power Provided: ☒ Generator ☐ Temporary Power Drop ☐ Property Power

Gas Fueled Equipment: ☒ Yes ☐ No Describe Use: for sound equipment

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☐ Diesel Fuel ☐ Gasoline

Cooking Equipment Use: ☐ Yes ☒ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☐ Concession Trailer ☐ Food Trucks

Insurance may be required by provider

Rides: ☐ Yes ☒ No Ride Types: ☐ Mechanical ☐ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☒ No

*If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.*

Streets to be Closed or Traffic Control: ☒ Yes ☐ No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: ☒ Yes ☐ No

*If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.*

Live Television or Radio Broadcast: ☒ Yes ☐ No

DJ, Band, Music or Sound Amplification Devices: ☒ Yes ☐ No

Describe: 175W sound at start and DJ at the finish at Sun creek Brewery

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☒ Yes ☐ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is this event: ☒ Public ☐ Private Is another promoter/producer assisting with your event? ☐ Yes ☒ No

Will this event use other venues and/or municipalities such as Lake County? ☐ Yes ☒ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event? ☐ Yes ☒ No

Are you requesting the boat ramp be closed in order to be used for overflow parking? ☐ Yes ☒ No

Boat ramp closure request will only be considered by the City Council for events that have over 1000 expected in attendance.

SPECIAL EVENTS COST ESTIMATOR

NAME OF EVENT:	AdventHealth Clermont Freedom 5K		
DATE OF EVENT:	July 4th 2026		
EVENT CONTACT:	Amalie Skorman		
REFUND MAILING ADDRESS:	741 West Montrose Street		
	Street Address		
	Clermont	FL	34711
	City	ST	Zip
CELL PHONE:	407-230-8756		

Payment Deadline:

Application Fee and deposit are due upon submission

Final payment is due 30 days prior to event date.

Final payment not received by the due date will be assessed a 10% late payment fee per week on balance due.

	NON-PROFIT/ RESIDENT RATE	BUSINESS/ NON-RESIDENT RATE	SPECIAL INSTRUCTION	FEE
Application Fee	\$10	\$10	Non-Refundable	\$10
CITY PROPERTY:				
HIGHLANDER BUILDING AND PAVILION ~ AREA A (BLUE)				
Deposit	\$250	\$250	Refundable	
Hourly Fee	\$100	\$200	Per Hour (2 Hour Minimum)	
Daily Fee	\$700	\$1100		
PARK AREA ~ AREA B (RED)				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
WATERFRONT ~ AREA C (YELLOW)				
Deposit	\$350	\$350	Refundable	
Hourly Fee	\$200	\$300	Per Hour (2 Hour Minimum)	
Daily Fee	\$1500	\$2500		
Each Consecutive Day	\$1200	\$2000		
CITY HALL PARK - DOWNTOWN ~ AREA D (GREEN)				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
VICTORY POINTE				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
~ ADDITIONAL FEES ~ TO BE DETERMINED BY CITY STAFF				
Additional City Staff	\$25	\$25	Per Person, Per Hour	
Public Works Event Staff	\$25	\$25	4 hr. min, per staff	
Police Officer	\$42	\$42	4 hr. min, Per Officer	
Fire/ EMS	\$60	\$60	4 hr. min, 2 staff min	
Fire Boat in the Water	\$100	\$100	Per Hour	
Sales Tax				
GRAND TOTAL				

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of \$1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.



Applicant's Signature

Amalie Skorman

Printed Name

owner/race director

Title

8/28/2025

Date

*****FOR CITY DEPARTMENT REVIEW ONLY*****

Department / Division Routing:

a) Parks & Rec. Dept.

b) Police Department

c) Fire Department

d) Public Works Dept.

e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.



APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date 8/26/2025
Name of Event AdventHealth Clermont Freedom 5K
Date(s) of Event 7/4/26 Estimated Attendance: 1500
Event Start Time: 7:30am Event End Time: 9:00am
Before Event Setup Time: 4:00am After Event Cleanup Time: 10:00am
Name of Organization/Applicant Flodash Events, LLC

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☒ Resident ☒ Non Resident ☒ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 83-3456877

Event Contact Amalie Skorman Email flodashevents@gmail.com
Day Phone 407-230-8756 Cell Phone 352-223-5778
Address 741 W Montrose Street City Clermont State FL Zip 34711
Secondary Contact Kimberly Grogan Phone # 352-223-5778

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

Briefly Describe Event: 5K run / walk foot race on July 4th

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D Map 2 Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: Map 2, starting on West Montrose Street and ending at Sun creek Brewery

We would like to request use of the water spiket at Waterfront Park bathrooms for a water spritzing zone on the course. For the safety and convenience of Clermont visitors we would like to request No Overnight parking

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☐ Yes ☐ No

If Yes, State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☐ Yes ☐ No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: ☒ Yes ☒ No Describe the need: for sound system

Additional permits may be required based on use

Electrical Power Provided: ☒ Generator ☐ Temporary Power Drop ☐ Property Power

Gas Fueled Equipment: ☒ Yes ☒ No Describe Use: for sound equipment

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☐ Diesel Fuel ☐ Gasoline

Cooking Equipment Use: ☐ Yes ☐ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☐ Concession Trailer ☐ Food Trucks

Insurance may be required by provider

Rides: ☐ Yes ☐ No Ride Types: ☐ Mechanical ☐ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☐ No

*If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.*

Streets to be Closed or Traffic Control: ☒ Yes ☒ No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: ☒ Yes ☒ No

*If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.*

Live Television or Radio Broadcast: ☒ Yes ☒ No

DJ, Band, Music or Sound Amplification Devices: ☒ Yes ☒ No

Describe: 175W sound at start and DJ at the finish at Sun creek Brewery

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☒ Yes ☒ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is this event: ☒ Public ☒ Private Is another promoter/producer assisting with your event? ☐ Yes ☐ No

Will this event use other venues and/or municipalities such as Lake County? ☐ Yes ☐ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event? ☐ Yes ☐ No

Are you requesting the boat ramp be closed in order to be used for overflow parking? ☐ Yes ☐ No

Boat ramp closure request will only be considered by the City Council for events that have over 1000 expected in attendance.

SPECIAL EVENTS COST ESTIMATOR

NAME OF EVENT:	AdventHealth Clermont Freedom 5K		
DATE OF EVENT:	July 4th 2026		
EVENT CONTACT:	Amalie Skorman		
REFUND MAILING ADDRESS:	741 West Montrose Street		
	Street Address		
	Clermont	FL	34711
	City	ST	Zip
CELL PHONE:	407-230-8756		

Payment Deadline:

Application Fee and deposit are due upon submission

Final payment is due 30 days prior to event date.

Final payment not received by the due date will be assessed a 10% late payment fee per week on balance due.

	NON-PROFIT/ RESIDENT RATE	BUSINESS/ NON-RESIDENT RATE	SPECIAL INSTRUCTION	FEE
Application Fee	\$10	\$10	Non-Refundable	\$10
CITY PROPERTY:				
HIGHLANDER BUILDING AND PAVILION ~ AREA A (BLUE)				
Deposit	\$250	\$250	Refundable	
Hourly Fee	\$100	\$200	Per Hour (2 Hour Minimum)	
Daily Fee	\$700	\$1100		
PARK AREA ~ AREA B (RED)				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
WATERFRONT ~ AREA C (YELLOW)				
Deposit	\$350	\$350	Refundable	
Hourly Fee	\$200	\$300	Per Hour (2 Hour Minimum)	
Daily Fee	\$1500	\$2500		
Each Consecutive Day	\$1200	\$2000		
CITY HALL PARK - DOWNTOWN ~ AREA D (GREEN)				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
VICTORY POINTE				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
~ ADDITIONAL FEES ~ TO BE DETERMINED BY CITY STAFF				
Additional City Staff	\$25	\$25	Per Person, Per Hour	
Public Works Event Staff	\$25	\$25	4 hr. min, per staff	
Police Officer	\$42	\$42	4 hr. min, Per Officer	
Fire/ EMS	\$60	\$60	4 hr. min, 2 staff min	
Fire Boat in the Water	\$100	\$100	Per Hour	
Sales Tax				
GRAND TOTAL				

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of \$1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.



Applicant's Signature

Amalie Skorman

Printed Name

owner/race director

Title

8/28/2025

Date

*****FOR CITY DEPARTMENT REVIEW ONLY*****

Department / Division Routing:

a) Parks & Rec. Dept.

b) Police Department

c) Fire Department

d) Public Works Dept.

e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

Freedom 5k July 4th 2025

***Estimated attendance 1200**

Approximate time per mile

Fastest 5min/mile - Slowest 23min/mile

Mile 1 7:35-7:53am

Mile 2 7:40-8:16am

Mile 3 7:45-8:39am

Race start 7:30am- Finish 8:45am

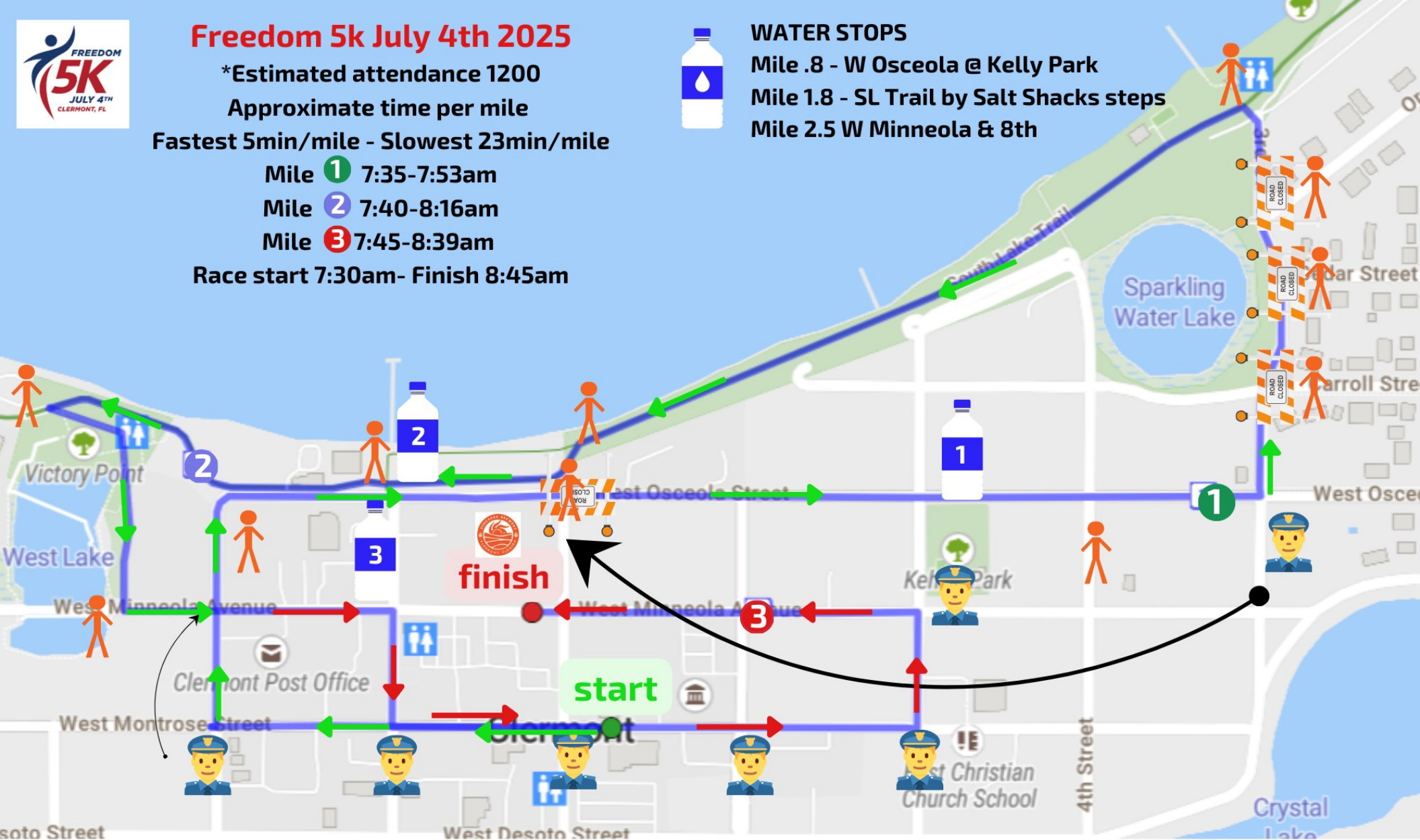


WATER STOPS

Mile .8 - W Osceola @ Kelly Park

Mile 1.8 - SL Trail by Salt Shacks steps

Mile 2.5 W Minneola & 8th



- 7:00am All barricades and officers in positions. All major intersections have been assigned to officers. Barricades on all intersections / turns with or without officers.
- Race starts at 7:30am ALL ROADS CLOSED
- By 8:00am all runners will be cleared off Osceola and 3rd Street. Officer from W Osceola and 3rd can relocate to 7th and W Osceola to prevent cars driving up towards the finish. Officer from W Montrose and West can relocate too W Minneola and West.
- Runners stay on the trail throughout Victory Pointe until they exit on West and Minneola back on the streets to finish the route to Suncreek.

Print**Application for Special Events Permit - Submission #1639****Date Submitted: 8/1/2025****Application for Special Events Permit****Name of Event***

Corporate 5k & Fitnesspalooza

Date of Event*

1/24/2026

Dates of Event (If Multi-Day)

mm/dd/yyyy —

mm/dd/yyyy

Estimated Attendance*

1000

Briefly Describe the Event *

We would like to host a Corporate 5k and Fitnesspalooza to help kick off the new year. We plan to invite businesses and groups to form teams and will host many fitness minded businesses to do demonstrations, giveaways and activities for all ages.

mm/dd/yyyy

hh:mm am/pm

Event Start Time*

08:00 AM

Event End Time*

12:00 PM

Pre-Event Setup Time*

05:00 AM

Post-Event Cleanup Time:*

01:30 PM

Please list all alternative dates you would like in the event the chosen date is unavailable (if applicable)

Jan 17

Briefly Describe Event / Activity*

5k foot race and festival

Name of Organization / Applicant*

FloDash Events LLC

Check Type of Organization*

- ☐ Resident
- ☐ Non Resident (Must Provide Proof of Residency)
- ☐ Non-Profit (Must Provide Tax Exemption Certificate)
- ☒ Business

Proof of Residency No file chosen

Please provide proof of Residency (i.e. valid driver's license or City of Clermont water bill) *Please note that address must be within City limits to qualify for Resident rate*

Tax Exemption Certificate No file chosen**Event Contact*****Address*****City*****State*****Zip Code*****Phone*****Email*****Location of Event on City Property*****If location selected is other, please describe here:****Alcohol Served:***

- ☒ Yes
☐ No

If Yes, State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use:*

- ☐ Yes
☒ No

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use:*

- ☒ Yes
☐ No

Additional permits may be required based on use

Electrical Power Provided:

- ☒ Generator
☐ Temporary Power Drop
☒ Property Power

Gas Fueled Equipment*

- ☐ Yes
☒ No

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source:

- ☐ Propane
☐ Natural Gas
☐ Diesel Fuel
☐ Gasoline
☐ N/A

Cooking Equipment Use:*

- ☒ Yes
☐ No

Cooking Types

- ☐ Fryers
☐ Propane Grill
☐ Charcoal Grill
☐ Concession Trailer
☒ Food Trucks

Rides / Amusements*

- ☒ Yes
☐ No

Types:

- ☐ Mechanical
☒ Bounce Houses
☐ Animals

Pyrotechnic / Firework Displays*

- ☐ Yes
☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division. The release of Sky Lanterns is not permitted under state law.

Streets to be Closed for Traffic Control*

- ☒ Yes
☐ No

Written submission for road closure is required and will require city council approval.

Law Enforcement Stand-By Requested*

- ☒ Yes
☐ No

Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Clermont Police Department may determine officers to be necessary upon review of application/

Fire Department Support Requested*

- ☐ Fire Boat
☒ Fire / EMS Cart
☐ Public Education
☐ None

Fire Department Resources may be required by the City for certain events/activities at the expense of the applicant.

Sound / Music Devices*

- ☒ DJ
☐ Band
☐ Music Played on Speakers
☐ None

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices*

- ☐ Yes
☒ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is this event:*

- ☒ Public
☐ Private

In another promoter/producer assisting with your event?*

- ☐ Yes
☒ No

Will this event use other venues and/or municipalities such as Lake County?*

- ☐ Yes
☒ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event?*

- ☐ Yes
☒ No

If Yes, please describe your water safety plan for review by the Clermont Fire Department.

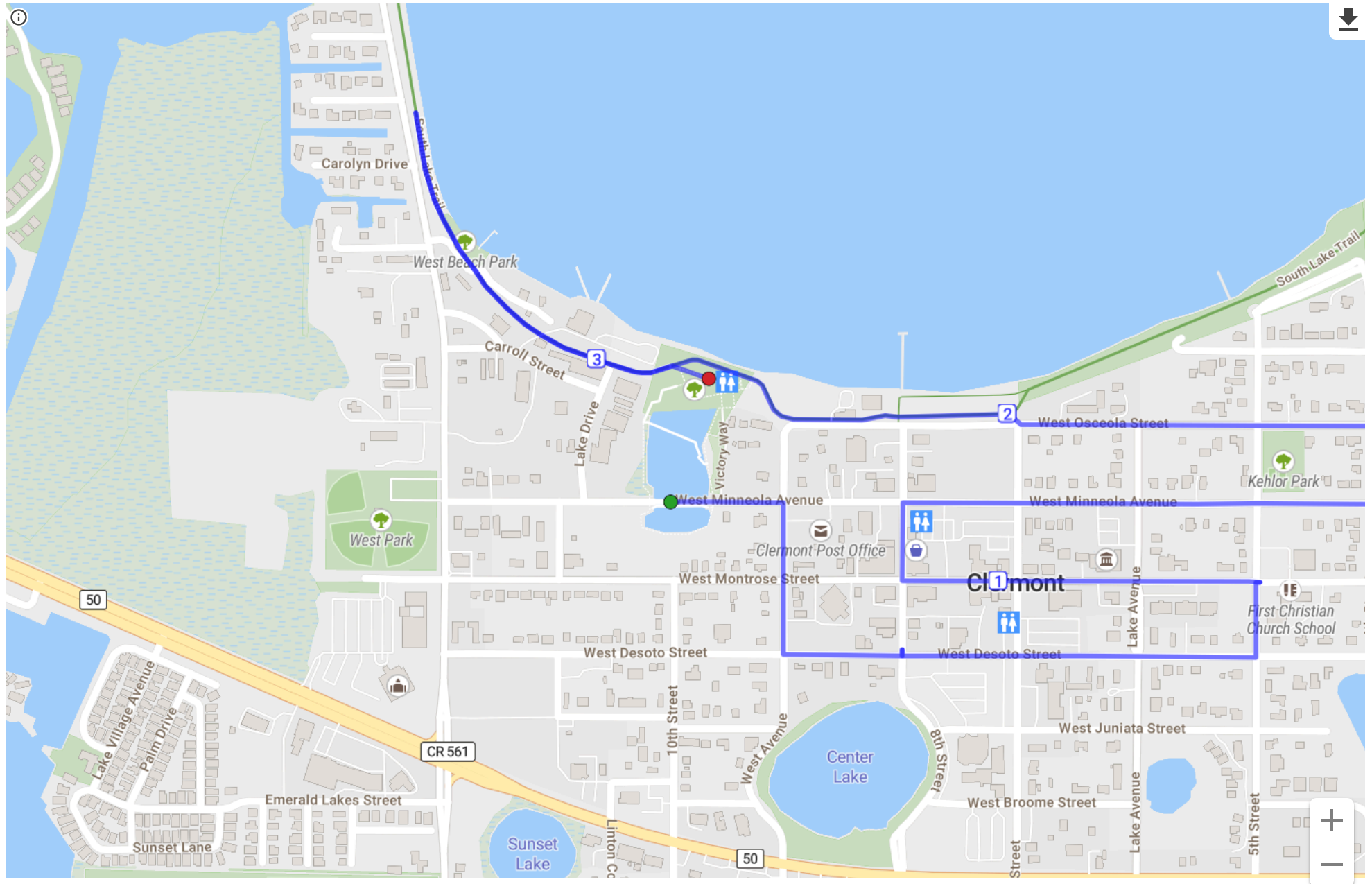
Water Safety Plan (If Applicable)**Site Plan**

corp fitnesspalooza VP layout.png

Please attach your site plan here - applications without a site plan will not be reviewed.

Map Template:
[Waterfront Park](#)

Map Template:
[Victory Pointe](#)



3.11 mi
click for km



start

EMS

Finish

Vendor Tents

announce

Info Tent



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Road Closure Request 2026 Police Dept 5K		
Requested Action		
Request approval of road closure for February 21, 2026, from 11 am to 8:30pm for the Honor the Fallen 5k		
Staff Report		
Clermont Police Department is requesting a road closure of West Minneola Avenue between 7th and 8th from 11 am to 8:30pm for their Honor the Fallen 5k. The event will take place on February 21, 2026. This is the 5th year that this event has taken place and the participation in the event rises each year. The road closure request is for the safety of all the participants and spectators.		
Additional Analysis		
Fiscal Impact Summary		
None.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Application and Map	Application and Map.pdf	



APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date 5/12/2025
Name of Event CPD Honoring the Fallen 5K
Date(s) of Event February 21, 2026 Estimated Attendance: 500
Event Start Time: 5:30pm Event End Time: 7:00pm
Before Event Setup Time: 11:00am After Event Cleanup Time: 8:30pm
Name of Organization/Applicant Clermont Police Department

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☒ Non-Profit ☐ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☒ Yes ☐ No If yes, provide Tax Exempt # _____

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # _____

Event Contact Kelly Brown Email Kbrown@clermontfl.org

Day Phone 352-536-8456 Cell Phone _____

Address 3600 S. Hwy 27 City Clermont State FL Zip 34711

Secondary Contact Aaron Clark Phone # 352-536-8405

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

Briefly Describe Event: 5K run/walk/jog event to honor officers and their families that have lost their lives or were seriously injured. Race will begin and end at Sun Creek Brewery

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☒ Map 2 ☒ Map 3

Please choose (See Pages 5-6) A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: *Bathrooms along the trail will be needed.

Please be sure to attach a Site Plan - Failure to do so results in incomplete application and will not be reviewed.

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☐ Yes ☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☒ Yes ☐ No Size of Tent* Several 10x10 tents

*Tents larger than 900 sq. ft. will require an additional permit

Electrical Use: ☒ Yes ☐ No Describe the need: DJ

Additional permits may be required based on use

Electrical Power Provided: ☐ Generator ☐ Temporary Power Drop ☐ Property Power

Gas Fueled Equipment: ☐ Yes ☒ No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☐ Diesel Fuel ☐ Gasoline

Cooking Equipment Use: ☐ Yes ☒ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☐ Concession Trailer ☐ Food Trucks

Fire Inspectors will be required for food vendors at the cost of the event organizer.

Rides: ☐ Yes ☒ No Ride Types: ☐ Mechanical ☐ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: ☒ Yes ☐ No

Written submission for road closure is required and will require city council approval

Law Enforcement Stand-by Requested: ☐ Yes ☒ No

Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Fire Department Support Requested: ☐ Fire Boat ☐ Fire / EMS Cart ☐ Public Education

DJ, Band, Music or Sound Amplification Devices: ☒ Yes ☐ No

Describe: utilizing two speakers, playing music, making announcements

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☒ Yes ☐ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is this event: ☒ Public ☐ Private Is another promoter/producer assisting with your event? ☒ Yes ☐ No

Will this event use other venues and/or municipalities such as Lake County? ☐ Yes ☒ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event? ☐ Yes ☒ No

If Yes, please provide a water safety plan for review by the Clermont Fire Department.
Are you requesting the boat ramp be closed in order to be used for overflow parking? ☐ Yes ☒ No

Boat ramp closure request will only be considered by the City Council for events that have over 1000 expected in attendance.

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

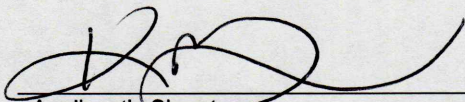
**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of \$1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.


Applicant's Signature

Kelly Brown
Printed Name

Officer
Title

5/12/2025
Date

*****FOR CITY DEPARTMENT REVIEW ONLY*****

Department / Division Routing:

- | | | |
|-----------------------|-------------------------------|--------------------|
| a) Parks & Rec. Dept. | b) Police Department | c) Fire Department |
| d) Public Works Dept. | e) Development Services Dept. | |

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

Honoring the Fallen Race Route



Race will start on West Minneola Ave and head West crossing over 8th street and make a right on Victory Way. Then left on the South Lake Trail for an out and back guiding onto to 7th Street and making a right onto West Minneola to the finish line that will be located on the trail near Sun Creek Brewery. The Blue color is the out, and the red color is the return route.

**AGENDA ITEM**

Meeting Date	
Tuesday, November 18, 2025	
Agenda Item Name	
Events and Road Closure Requests <i>Clermont Main Street</i>	
Requested Action	
Consider the request from Clermont Main Street to approve their 2026 Farmers Market and Saturday Food Truck events, and associated road closures.	
Staff Report	
Clermont Main Street is requesting approval of their 2026 Farmers Market which takes place every Sunday and Saturday Food Trucks, which takes place the first Saturday of the month (Excluding July and December) These events take place downtown. Farmer's Market - Every Sunday Beginning January 3, 2026, through December 27, 2026 Saturday Food Trucks - Beginning January 2, 2026, through November 7, 2026. Road Closures - Farmer's Market -6:00 AM until 3:00 PM Summer hours & 6:00 AM until 4:00 PM at the following intersections: -W. Minneola Avenue between 7th Street and West Avenue - Pavilion at 8th and Minneola - 8th Street from Montrose to W. Minneola - Montrose Street all the way from 8th to Lake Ave. -Parking lot behind the News Leader & Mobility Rehab -Parking lot behind Encore and the Animal League -The Art Walk -Grassy area behind Roasted Spirit -City Hall Lawn -7th from W. Montrose to Desoto -W. Minneola from 8th to the driveway of the Post Office (not blocking post office exit) Saturday Food Trucks - 12:00PM until 8:30PM at the following intersections: -W. Minneola Avenue between 7th Street and West Avenue - Pavilion at 8th and Minneola - Montrose Street all the way from 8th to Lake Ave - 8th Street from Montrose to W. Minneola -Parking lot behind the News Leader & Mobility Rehab -Parking lot behind Encore and the Animal League -The Art Walk -Grassy area behind Roasted Spirit -City Hall Lawn	

-7 th from W. Montrose to Desoto -W. Minneola from 8 th to the driveway of the Post Office (not blocking post office exit)		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Map - Farmer's Market	Map - Farmer's Market.pdf	
2. Application - Sunday Farmers' Market	Application - Sunday Farmers' Market.pdf	
3. Map - Saturday Food Trucks	Map - Saturday Food Trucks.pdf	
4. Application - Saturday Food Trucks	Application - Saturday Food Trucks.pdf	

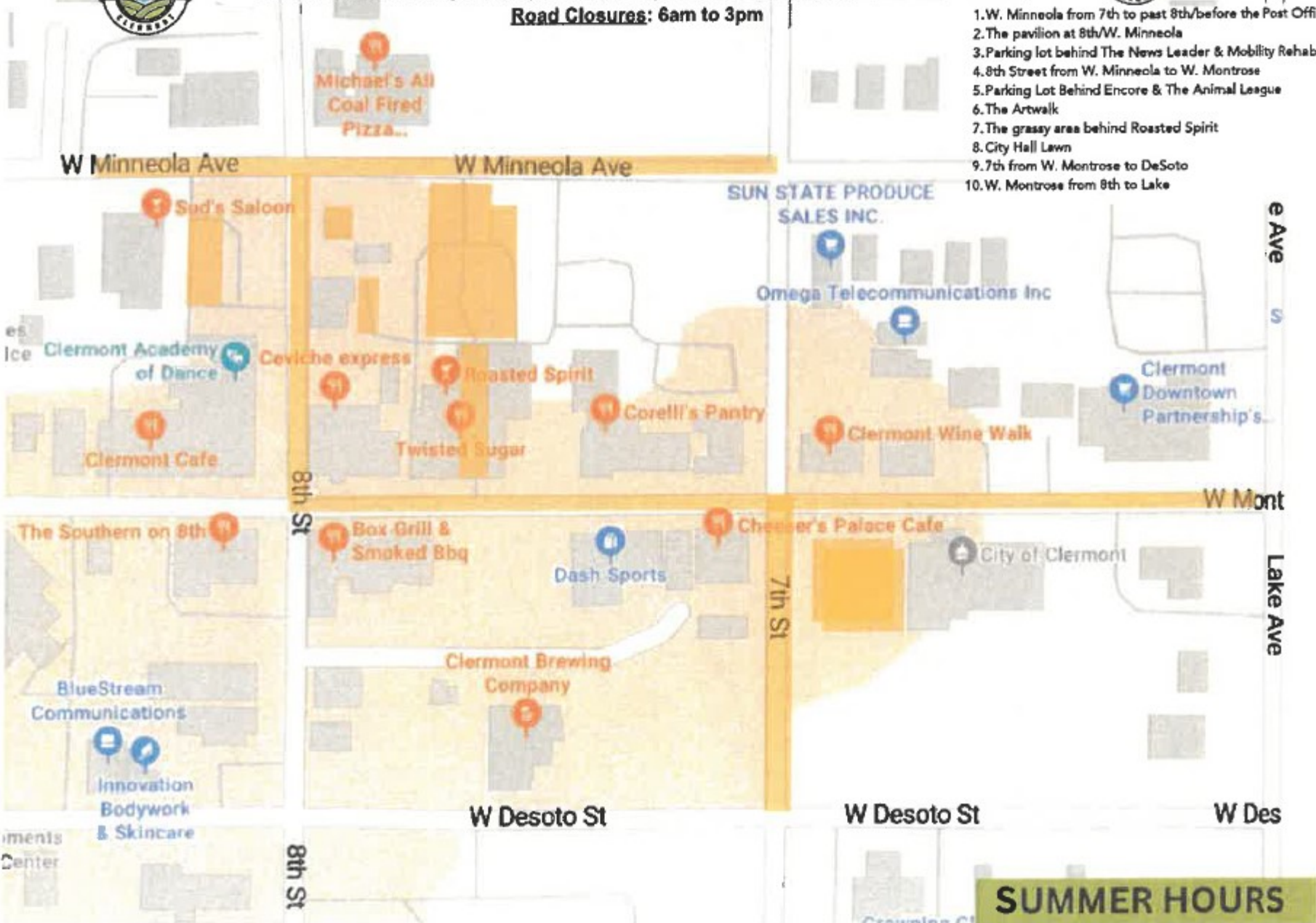


Downtown Streets Activated with Programming/Vendors/Entertainment
Farmers Market Footprint Request - January - December



Road Closures: 6am to 3pm

1. W. Minneola from 7th to past 8th/before the Post Office
2. The pavilion at 8th/W. Minneola
3. Parking lot behind The News Leader & Mobility Rehab
4. 8th Street from W. Minneola to W. Montrose
5. Parking Lot Behind Encore & The Animal League
6. The Artwalk
7. The grassy area behind Roasted Spirit
8. City Hall Lawn
9. 7th from W. Montrose to DeSoto
10. W. Montrose from 8th to Lake



Print**Application for Special Events Permit - Submission #2341****Date Submitted: 10/30/2025****Application for Special Events Permit****Name of Event***

Farmers Market

Date of Event*

1/4/2026

(Applications must be submitted at least 60 days prior to the requested and no more than 24 months in advance of the rental date)

Dates of Event (If Multi-Day)

1/4/2026

—

12/27/2026

Estimated Attendance*

600

Briefly Describe the Event *

Farmers Market

mm/dd/yyyy

hh:mm am/pm

Event Start Time*

09:00 AM

Event End Time*

02:00 PM

Pre-Event Setup Time*

07:00 AM

Post-Event Cleanup Time:*

03:00 PM

Please list all alternative dates you would like in the event the chosen date is unavailable (if applicable)

This event is every Sunday except Easter Sunday

Briefly Describe Event / Activity*

Selling of produce, homemade products with a few food trucks

Name of Organization / Applicant*

Clermont Main Street II

Check Type of Organization*

- ☐ Resident
- ☐ Non Resident (Must Provide Proof of Residency)
- ☒ Non-Profit (Must Provide Tax Exemption Certificate)
- ☐ Business

Proof of Residency No file chosen

Please provide proof of Residency (i.e. valid driver's license or City of Clermont water bill) *Please note that address must be within City limits to qualify for Resident rate*

Tax Exemption Certificate

CMS - FL Tax Exempt Certificate 2022-27.pdf

Event Contact*

Natalie Kahler

Address*

836 W Montrose St

City*

Clermont

State*

FL

Zip Code*

34711

Phone*

352-238-6295

Email*

director@clermontdowntown.com

Location of Event on City Property*

Other (Please describe location) ▼

If location selected is other, please describe here:

Montrose Lake to 8th, 8th - Montrose to Minneola, Minneola - 8th to 7th

Alcohol Served:*☐ Yes☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use:*☒ Yes☐ No

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use:*☒ Yes☐ No

Additional permits may be required based on use

Electrical Power Provided:☒ Generator☐ Temporary Power Drop☐ Property Power**Gas Fueled Equipment***☒ Yes☒ No

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source:☒ Propane☐ Natural Gas☐ Diesel Fuel☐ Gasoline☐ N/A**Cooking Equipment Use:***☒ Yes☐ No**Cooking Types**☐ Fryers☐ Propane Grill☐ Charcoal Grill☐ Concession Trailer☒ Food Trucks**Rides / Amusements***☐ Yes☒ No**Types:**☐ Mechanical☐ Bounce Houses☐ Animals

Pyrotechnic / Firework Displays*

- ☐ Yes
☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division. The release of Sky Lanterns is not permitted under state law.

Streets to be Closed for Traffic Control*

- ☒ Yes
☐ No

Written submission for road closure is required and will require city council approval.

Law Enforcement Stand-By Requested*

- ☐ Yes
☒ No

Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Clermont Police Department may determine officers to be necessary upon review of application/

Fire Department Support Requested*

- ☐ Fire Boat
☐ Fire / EMS Cart
☐ Public Education
☒ None

Fire Department Resources may be required by the City for certain events/activities at the expense of the applicant.

Sound / Music Devices*

- ☒ DJ
☒ Band
☐ Music Played on Speakers
☐ None

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices*

- ☐ Yes
☒ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is this event:*

- ☒ Public
☐ Private

In another promoter/producer assisting with your event?*

- ☐ Yes
☒ No

Will this event use other venues and/or municipalities such as Lake County?*

- ☐ Yes
☒ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event?*

- ☐ Yes
☒ No

If Yes, please describe your water safety plan for review by the Clermont Fire Department.

Water Safety Plan (If Applicable)**Site Plan**

No file chosen

Please attach your site plan here - applications without a site plan will not be reviewed.

Map Template:

[Waterfront Park](#)

Map Template:

[Victory Pointe](#)

Special Event Fees

	Non-Profit / Resident Rate	Business / Non-Resident Rate	Special Instruction
Application Fee	\$10	\$10	Non-Refundable
Facility			
Highlander Amphitheater (Stage Only):			
Security Deposit	\$200		Refundable
Rental Fee	\$60 per hour	\$120 per hour	2 Hour Minimum
Highlander Amphitheater and Building:			
Security Deposit:	\$250		Refundable
Rental Fee	\$120 per hour	\$240 per hour	2 Hour Minimum
Waterfront Park Field (Field Only):			
Security Deposit:	\$150		Refundable
Rental Fee:	\$60 per hour	\$60 per hour	2 Hour Minimum
Highlander Amphitheater, Building, & Waterfront Park Field			
Security Deposit:	\$350		Refundable
Rental Fee:	\$180 per hour	\$360 per hour	2 Hour Minimum
Victory Pointe			
Security Deposit:	\$150		Refundable
Rental Fee:	\$25 per hour	\$50 per hour	2 Hour Minimum

Resident / Non-Profit Rate is defined as:

City Hall Park		
Security Deposit • A resident or land owner located in the Clermont city limits	\$150	Refundable
Rental Fee • A business located in the Clermont city limits • An organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.	\$25	\$50 2 Hour Minimum
Additional Fees – To be Determined by City Staff		
Public Works Staff * Non-Profits must provide valid tax-exemption certificate.	\$35 per hour	4 hour min, per staff member
Police Officer • Applicant resides outside the Clermont city limits	\$67.50 per hour	4 hour min, per officer
Fire / EMD Med Cart • Business is located outside the Clermont city limits	\$150 per hour	4 hour min, 2 staff min
Fire Boat in the Water • Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits	\$300 per hour	Per Hour
Fire Inspector <i>All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of \$1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured</i>	\$75 per hour	3 hour min

Check below if you agree abide by the following:*

☒ Yes, I understand and consent to the below.

The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Check here to agree to the Indemnification, Insurance and Additional Costs*

☒ Yes, I have read and agree to abide by the rules and regulations outlined below.

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

Check below if you agree abide by the following:*

☒ Yes, I understand and have reviewed the information below:

GENERAL EVENTS - COMMERCIAL AND/OR NON-PROFIT

All Special Events held on regulated property within the City of Clermont require a Special Events Permit in accordance to Ordinance No. 2015-74. The application process begins when you submit a completed Application for Special Events Permit, all required forms and maps and non-refundable application fee with deposit to the Parks and Recreation Department if the Special Event takes place on City property. If Special Event takes place on private property, the application process begins in the Development Services- Fire Prevention Division located at Fire Station 1. Upon receipt of your application, copies are reviewed by affected city departments to assess site availability, quality and goal of the event, compliance with city ordinances, permits required, and an estimated cost of all city fees that will be incurred.

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- *Provide a copy of sales tax exemption certificate to be exempt from payment of sales tax. Payment must come from tax exempt entity.*

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Your event may require minimum city staffing from a variety of departments at certain hourly rates. Your City Representative will assist you in estimating these needs based on the specifics of your event. Required staffing may include:

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- *Fire/EMT*
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Damage Deposits shall be required based on the fee schedule of each individual facility. Following each event, City staff will determine if the deposit is returned and/or if additional charges are incurred.

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Insurance

A certificate of liability insurance naming the City of Clermont as additional insured is required of all events taking place on City property.

- *Comprehensive General Liability Coverage with limits of liability of one million dollars (\$1,000,000) combined single limit showing the City of Clermont as additional insured for that date/event/address.*
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Vendors

- *A separate certificate of liability insurance for one million dollars (\$1,000,000) is required of all carnival, amusement, and bounce house companies.*
- *Applicant must provide proof of insurance from all parties including vendors to the City no later than 14 days prior to your event. All liability requirements are set by the City of Clermont Legal Department and subject to change.*
- *Vendor tents must be anchored with weights (20lbs. per tent leg). If high winds occur, vendors must take necessary precautions with their tents.*
- *Only staff recommended removable chalk paint will be allowed to mark vendor locations on the ground. If used on anything other than grass, all markings must be cleaned at the conclusion of the event.*
- *Vendors may drive on to the grass area to load in/out. However, vehicles must be removed from grass area for the duration of the event. Vehicles may not use the grass area for parking during event.*
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- *It is prohibited to drive on the trail or block the trail at any time. Please make sure all vendors and participants are made aware of this especially when loading in and out.*

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- *A separate certificate of liability insurance for one million dollars (\$1,000,000) is required of all food vendors.*
- *No glass containers are allowed.*
- *Health and Safety: Vendors selling **any** food items are required to be in compliance with the established Florida Department of Business and Professional Regulation guidelines for Temporary Food Service Events. Inspectors from the State of Florida may be in attendance at any city event. Food vendors are required to meet the minimum standards of the State and be prepared to purchase a temporary food service license from the inspector. For more information, please visit <http://www.myfloridalicense.com/dbpr/hr/faqs/hr-faq-temporaryevents.html>.*
- *Cooking Outdoors: Proper preventative measures shall be taken to prevent grease from dropping on to the ground, streets, sidewalks, landscaping, etc. Food and liquid shall be disposed of properly and not left on streets, sidewalks, landscaping, etc. Proper arrangements, approved by the City, shall be made for the disposal of grease.*
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ALCOHOLIC BEVERAGE SERVICE REQUIREMENTS IF HELD ON CITY PROPERTY

In order to serve alcoholic beverages, the following is required:

- *Valid liquor license*
- *Valid liquor liability insurance*

- *Customer identification method for alcohol distribution*
- *City of Clermont alcohol application*
- *For Special Events on City property all requests must be approved by the City Manager and/or City Council and shall require additional processing time.*
- *Alcohol must be stopped from serving half hour before the event end time.*

SECURITY REQUIREMENTS

- For the safety of participants and volunteers, Police may be necessary for your event. A police officer shall be required at each location where alcoholic beverages are being served and at any location deemed necessary by the City to maintain order and protect persons and property.
- Any and all security requirements will be assessed by the City of Clermont Police Department based on the scope of the event. Private Security firms may be used if approved by the City of Clermont Police Department. The cost for providing off-duty police services is charged at a four (4) hour minimum shift per officer.
- The City will review Maintenance of Traffic plan, barricade installation and removal. There is a limited number of barricades and the size of your event may determine the need to rent additional barricades from a private, certified barricade company with a valid license to do business in Lake County. All barricaded areas and proposed traffic plans must be clearly marked on your site plan and be approved by the City.

NOISE LEVEL**[Sec. 54-120. - Noise and other conduct. (a)]**

It is unlawful to play any musical instrument or audio amplification system or engage in any disorderly conduct or behavior tending to breach the public peace or in violation of the city's noise ordinance, in any city park. Any amplified music can only be played between 7am and 10pm.

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Arrangements for dumpsters and the number required will be determined by the review process by the City. Prearranged dumpsters may be required with specific location, drop off and pick up dates and size. This will be at the Applicants expense.

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Grease receptacles may be obtained from a number of private firms. Please contact them directly and confirm they are properly licensed to provide this service in the City of Clermont. This will be at the Applicants expense. Verification is required.

TOILET FACILITIES

Portable toilets may be required for an event at applicant's expense, depending on the estimated attendance and availability of public facilities. Portable toilets are provided by a number of private firms. Please contact them directly and confirm they are properly licensed to provide this service in the City of Clermont. If necessary, the number required will be determined by the City. Verification is required.

EVENT CLEANUP – IF HELD ON CITY PROPERTY

The City of Clermont Public Works Department will determine staffing requirements for event clean up. Applicant shall pay all charges.

FIRE SAFETY/EMS COVERAGE

If any event occurs within the City limits, the Fire Department must approve the site plan to assure adequate fire and emergency access as prescribed by the fire code. Applicant is responsible for all charges and must make arrangements directly through the fire department.

POLICE DEPARTMENT COVERAGE

Police department will determine coverage of officers for the event. Applicant is responsible for all charges and must make arrangements through the police department on-line software.

SITE PLANS

As with any event in the City of Clermont, all site plans must be reviewed and approved by affected City departments (i.e.: Public Works, Police Department, Fire Department, etc.) and may require communication with Lake County departments. Site plans **must** be submitted no later than 21 days prior to the event.

PERMITS AND LICENSES

All permits and licenses relating to events in the City of Clermont will be applicable.

ELECTRICAL POWER

Existing electrical power shall be used where available. Access to electrical power for events may require permits and a licensed and insured electrical contractor which will be determined by the City and paid for by the Applicant.

LAKE COUNTY PERMIT

A Lake County special event permit is required for approval if any portion of the requested event takes place in Lake County.

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION "FLDEP"

Any event utilizing these bodies of water requires the Applicant to reactive additional permits from the Florida Department of Environmental Protection ("FLDEP"). The City of Clermont will not approve any special event until FLDEP approval is provided in writing. The City can provide a reference document on how to apply for additional permits through FLDEP.

TENTS

In order to avoid damage to irrigation or other buried systems, the number and placement of tents must be indicated on the site plan. The City of Clermont Public Works Department will mark out lines in the areas that must be avoided by placement of tents. Any damages caused by tent placement will be charged to the Applicant. All tents must be anchored with weights (20lbs per tent leg).

TENT PERMIT

A Tent Permit is required when any Tent exceeds 900 square feet. Applicant is required to secure tent permit at an additional cost.

SIGNS

The installation, location and other criteria is prohibited under sign ordinance 1028 of the City code. Any signage requests must be submitted, for approval, at time of application with site map, install dates, removal dates, size of signage, and visual proof of sign. Sign requests must be approved by City Council.

PARKING

Parking is prohibited in event space, including any grass area. Applicant may be required to provide staff for special parking needs.

WIFI

WiFi is not guaranteed during event times.

MARKETING

Copies of all promotional/marketing materials produced for the event must be submitted to the City including materials produced after approval of the event. Marketing must be consistent with the description of the event.

MEETING

A Special Event meeting shall be required with City Departments. A representative from the City will contact the organizer and instruct any required items for the meeting. All special event applications are subject to City Council review and may require City Council approval. Special event applicant or representative may be required to attend City Council Meeting(s).

CHANGES

Any changes made to the Special Event Application after the final approval process will result in additional fees for processing costs. Some change requests may not be honored due to time restraints.

COMMUNICATION



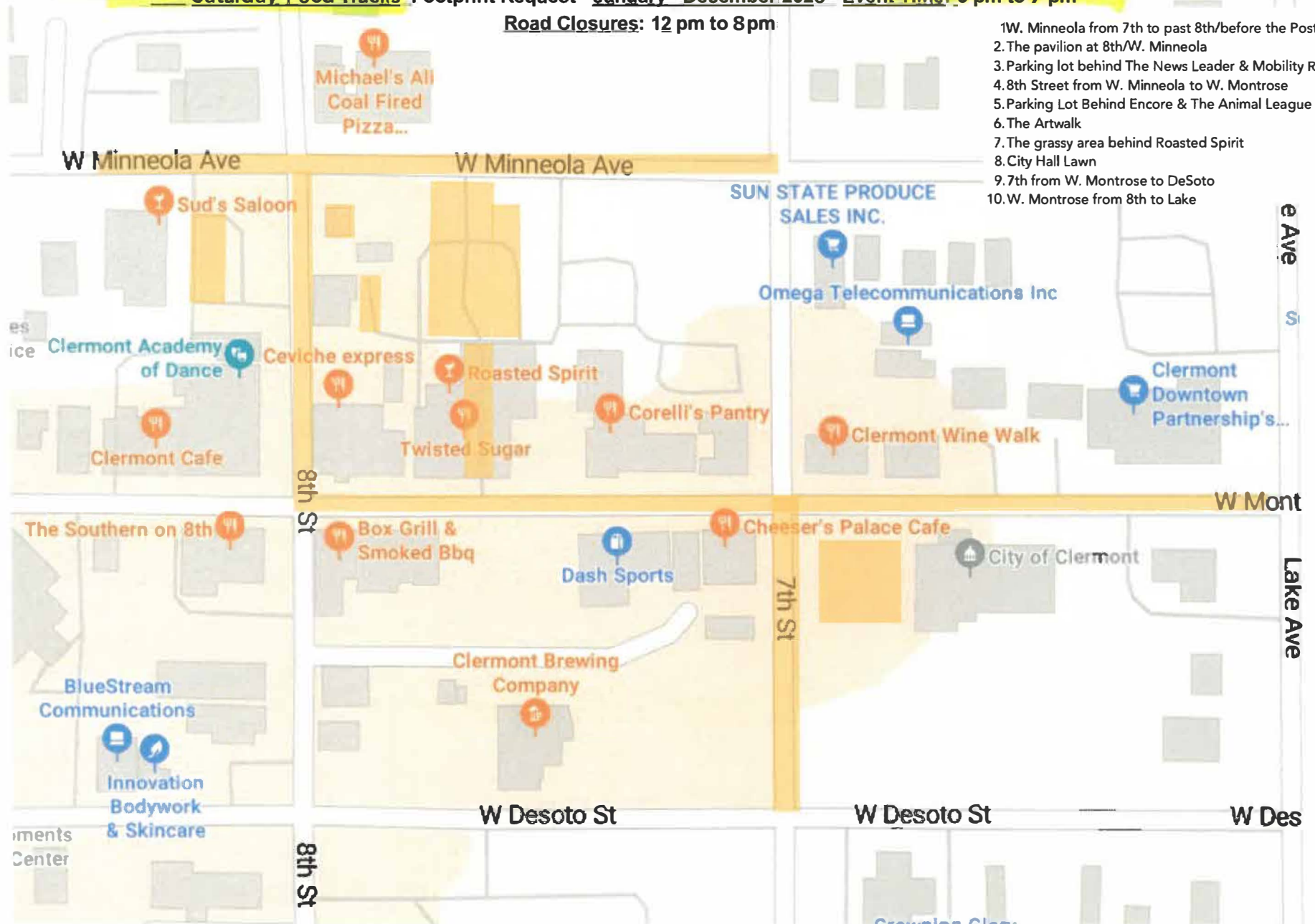
For more details, please contact Events and Performing Arts Manager, [Cory Cody](#).

Downtown Streets Activated with Programming/Vendors/Entertainment

Saturday Food Trucks Footprint Request - January - December 2026 - Event Time: 3 pm to 7 pm

Road Closures: 12 pm to 8pm

- 1.W. Minneola from 7th to past 8th/before the Post Office
- 2.The pavilion at 8th/W. Minneola
- 3.Parking lot behind The News Leader & Mobility Rehab
- 4.8th Street from W. Minneola to W. Montrose
- 5.Parking Lot Behind Encore & The Animal League
- 6.The Artwalk
- 7.The grassy area behind Roasted Spirit
- 8.City Hall Lawn
- 9.7th from W. Montrose to DeSoto
- 10.W. Montrose from 8th to Lake



Print**Application for Special Events Permit - Submission #2342****Date Submitted: 10/30/2025****Application for Special Events Permit****Name of Event***

Saturday Food Trucks

Date of Event*

1/3/2026

Dates of Event (If Multi-Day)

mm/dd/yyyy

—

mm/dd/yyyy

(Applications must be submitted at least 60 days prior to the requested and no more than 24 months in advance of the rental date)

Estimated Attendance*

1500

Briefly Describe the Event *

Have 15+ Food Truck and 50+ tent vendors with music at 2 different locations

1/3/2026

03:00 PM

Event Start Time*

03:00 PM

Event End Time*

07:00 PM

Pre-Event Setup Time*

12:00 AM

Post-Event Cleanup Time:*

08:00 PM

Please list all alternative dates you would like in the event the chosen date is unavailable (if applicable)

Briefly Describe Event / Activity*

Have 15+ Food Truck and 50+ tent vendors with music at 2 different locations

Name of Organization / Applicant*

Clermont Main Street II

Check Type of Organization*

- ☐ Resident
- ☐ Non Resident (Must Provide Proof of Residency)
- ☒ Non-Profit (Must Provide Tax Exemption Certificate)
- ☐ Business

Proof of Residency No file chosen

Please provide proof of Residency (i.e. valid driver's license or City of Clermont water bill) *Please note that address must be within City limits to qualify for Resident rate*

Tax Exemption Certificate

CMS - FL Tax Exempt Certificate 2022-27.pdf

Event Contact*

Natalie Kahler

Address*

836 W. Montrose St

City*

Clermont

State*

FL

Zip Code*

34711

Phone*

3522386295

Email*

director@clermontdowntown.com

Location of Event on City Property*

Other (Please describe location) ▼

If location selected is other, please describe here:

Montrose to 8th to Minneola to 7th

Alcohol Served:*☐ Yes☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use:*☒ Yes☐ No

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use:*☒ Yes☐ No

Additional permits may be required based on use

Electrical Power Provided:☒ Generator☐ Temporary Power Drop☐ Property Power**Gas Fueled Equipment***☒ Yes☐ No

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source:☒ Propane☐ Natural Gas☐ Diesel Fuel☐ Gasoline☐ N/A**Cooking Equipment Use:***☒ Yes☐ No**Cooking Types**☐ Fryers☐ Propane Grill☐ Charcoal Grill☐ Concession Trailer☒ Food Trucks**Rides / Amusements***☐ Yes☒ No**Types:**☐ Mechanical☐ Bounce Houses☐ Animals

Pyrotechnic / Firework Displays*

- ☐ Yes
☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division. The release of Sky Lanterns is not permitted under state law.

Streets to be Closed for Traffic Control*

- ☒ Yes
☐ No

Written submission for road closure is required and will require city council approval.

Law Enforcement Stand-By Requested*

- ☒ Yes
☐ No

Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Clermont Police Department may determine officers to be necessary upon review of application/

Fire Department Support Requested*

- ☐ Fire Boat
☐ Fire / EMS Cart
☐ Public Education
☒ None

Fire Department Resources may be required by the City for certain events/activities at the expense of the applicant.

Sound / Music Devices*

- ☒ DJ
☒ Band
☐ Music Played on Speakers
☐ None

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices*

- ☐ Yes
☒ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is this event:*

- ☒ Public
☐ Private

In another promoter/producer assisting with your event?*

- ☐ Yes
☒ No

Will this event use other venues and/or municipalities such as Lake County?*

- ☐ Yes
☒ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event?*

- ☐ Yes
☒ No

If Yes, please describe your water safety plan for review by the Clermont Fire Department.

Water Safety Plan (If Applicable)**Site Plan**

downtown clermont.pdf

Please attach your site plan here - applications without a site plan will not be reviewed.

Map Template:

[Waterfront Park](#)

Map Template:

[Victory Pointe](#)

Special Event Fees

	Non-Profit / Resident Rate	Business / Non-Resident Rate	Special Instruction
Application Fee	\$10	\$10	Non-Refundable
Facility			
Highlander Amphitheater (Stage Only):			
Security Deposit	\$200		Refundable
Rental Fee	\$60 per hour	\$120 per hour	2 Hour Minimum
Highlander Amphitheater and Building:			
Security Deposit:	\$250		Refundable
Rental Fee	\$120 per hour	\$240 per hour	2 Hour Minimum
Waterfront Park Field (Field Only):			
Security Deposit:	\$150		Refundable
Rental Fee:	\$60 per hour	\$60 per hour	2 Hour Minimum
Highlander Amphitheater, Building, & Waterfront Park Field			
Security Deposit:	\$350		Refundable
Rental Fee:	\$180 per hour	\$360 per hour	2 Hour Minimum
Victory Pointe			
Security Deposit:	\$150		Refundable
Rental Fee:	\$25 per hour	\$50 per hour	2 Hour Minimum

Resident / Non-Profit Rate is defined as:

City Hall Park		
Security Deposit • A resident or land owner located in the Clermont city limits	\$150	Refundable
Rental Fee • A business located in the Clermont city limits • An organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.	\$25	\$50 2 Hour Minimum
Additional Fees – To be Determined by City Staff		
Public Works Staff * Non-Profits must provide valid tax-exemption certificate.	\$35 per hour	4 hour min, per staff member
Police Officer • Applicant resides outside the Clermont city limits	\$67.50 per hour	4 hour min, per officer
Fire / EMD Med Cart • Business is located outside the Clermont city limits	\$150 per hour	4 hour min, 2 staff min
Fire Boat in the Water • Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits	\$300 per hour	Per Hour
Fire Inspector <i>All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of \$1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured</i>	\$75 per hour	3 hour min

Check below if you agree abide by the following:*

☒ Yes, I understand and consent to the below.

The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

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If any event occurs within the City limits, the Fire Department must approve the site plan to assure adequate fire and emergency access as prescribed by the fire code. Applicant is responsible for all charges and must make arrangements directly through the fire department.

POLICE DEPARTMENT COVERAGE

Police department will determine coverage of officers for the event. Applicant is responsible for all charges and must make arrangements through the police department on-line software.

SITE PLANS

As with any event in the City of Clermont, all site plans must be reviewed and approved by affected City departments (i.e.: Public Works, Police Department, Fire Department, etc.) and may require communication with Lake County departments. Site plans **must** be submitted no later than 21 days prior to the event.

PERMITS AND LICENSES

All permits and licenses relating to events in the City of Clermont will be applicable.

ELECTRICAL POWER

Existing electrical power shall be used where available. Access to electrical power for events may require permits and a licensed and insured electrical contractor which will be determined by the City and paid for by the Applicant.

LAKE COUNTY PERMIT

A Lake County special event permit is required for approval if any portion of the requested event takes place in Lake County.

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION "FLDEP"

Any event utilizing these bodies of water requires the Applicant to reactive additional permits from the Florida Department of Environmental Protection ("FLDEP"). The City of Clermont will not approve any special event until FLDEP approval is provided in writing. The City can provide a reference document on how to apply for additional permits through FLDEP.

TENTS

In order to avoid damage to irrigation or other buried systems, the number and placement of tents must be indicated on the site plan. The City of Clermont Public Works Department will mark out lines in the areas that must be avoided by placement of tents. Any damages caused by tent placement will be charged to the Applicant. All tents must be anchored with weights (20lbs per tent leg).

TENT PERMIT

A Tent Permit is required when any Tent exceeds 900 square feet. Applicant is required to secure tent permit at an additional cost.

SIGNS

The installation, location and other criteria is prohibited under sign ordinance 1028 of the City code. Any signage requests must be submitted, for approval, at time of application with site map, install dates, removal dates, size of signage, and visual proof of sign. Sign requests must be approved by City Council.

PARKING

Parking is prohibited in event space, including any grass area. Applicant may be required to provide staff for special parking needs.

WIFI

WiFi is not guaranteed during event times.

MARKETING

Copies of all promotional/marketing materials produced for the event must be submitted to the City including materials produced after approval of the event. Marketing must be consistent with the description of the event.

MEETING

A Special Event meeting shall be required with City Departments. A representative from the City will contact the organizer and instruct any required items for the meeting. All special event applications are subject to City Council review and may require City Council approval. Special event applicant or representative may be required to attend City Council Meeting(s).

CHANGES

Any changes made to the Special Event Application after the final approval process will result in additional fees for processing costs. Some change requests may not be honored due to time restraints.

COMMUNICATION



For more details, please contact Events and Performing Arts Manager, [Cory Cody](#).



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Events and Road Closures Request <i>Clermont Main Street</i>		
Requested Action		
Consider approval of the following Clermont Main Street 2026 events:		
Harvest Fest - October 31, 2026 Hometown Holidays - November, 21, 2026		
Staff Report		
The organization, Clermont Main Street, is requesting the following events with noted road closures.		
<u>Harvest Festival October 31, 2026</u>		
<i>Roads Closed from 7AM - 5 PM</i>		
Roads impacted:		
- W. Minneola Avenue between 7th Street stopping before the post office driveway on Minneola - 8th Street from W. Montrose to W. Minneola - 7th St. from W. Montrose to DeSoto - W. Montrose from 8th St to Lake Ave.		
<u>Hometown Holidays - November 21, 2026</u>		
<i>Roads Closed from 7 AM - 9 PM</i>		
Roads impacted:		
- W. Minneola Avenue between 7th Street stopping before the post office driveway on Minneola - 8th Street from W. Montrose to W. Minneola - 7th St. from W. Montrose to DeSoto - W. Montrose from 8th St to Lake Ave.		
Additional Analysis		
Fiscal Impact Summary		
None.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	Application & Map - Harvest Fest	Application & Map - Harvest Fest.pdf
2.	Application & Map - Hometown Holidays	Application & Map - Hometown Holidays.pdf

Print**Application for Special Events Permit - Submission #2418****Date Submitted: 11/5/2025****Application for Special Events Permit****Name of Event***

Harvest Festival

Date of Event*

10/31/2026

Dates of Event (If Multi-Day)

mm/dd/yyyy

—

mm/dd/yyyy

(Applications must be submitted at least 60 days prior to the requested and no more than 24 months in advance of the rental date)

Estimated Attendance*

1500

Briefly Describe the Event *

Have 15+ Food Truck and 50+ tent vendors with music at 2 different locations and fall activities

10/31/2026

10:00 AM

Event Start Time*

10:00 AM

Event End Time*

04:00 PM

Pre-Event Setup Time*

08:00 AM

Post-Event Cleanup Time:*

05:00 PM

Please list all alternative dates you would like in the event the chosen date is unavailable (if applicable)

Briefly Describe Event / Activity*

Have 15+ Food Truck and 50+ tent vendors with music at 2 different locations and fall activities

Name of Organization / Applicant*

Clermont Main Street II

Check Type of Organization*

- ☐ Resident
- ☐ Non Resident (Must Provide Proof of Residency)
- ☒ Non-Profit (Must Provide Tax Exemption Certificate)
- ☐ Business

Proof of Residency No file chosen

Please provide proof of Residency (i.e. valid driver's license or City of Clermont water bill) *Please note that address must be within City limits to qualify for Resident rate*

Tax Exemption Certificate

CMS - FL Tax Exempt Certificate 2022-27.pdf

Event Contact*

Natalie Kahler

Address*

836 W Montrose St

City*

Clermont

State*

FL

Zip Code*

34711

Phone*

3522386295

Email*

45amma@gmail.com

Location of Event on City Property*

Other (Please describe location) ▼

If location selected is other, please describe here:

Downtown Clermont

Alcohol Served:*☐ Yes☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use:*☒ Yes☐ No

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use:*☒ Yes☐ No

Additional permits may be required based on use

Electrical Power Provided:☒ Generator☐ Temporary Power Drop☐ Property Power**Gas Fueled Equipment***☒ Yes☐ No

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source:☒ Propane☐ Natural Gas☐ Diesel Fuel☐ Gasoline☐ N/A**Cooking Equipment Use:***☐ Yes☒ No**Cooking Types**☐ Fryers☐ Propane Grill☐ Charcoal Grill☐ Concession Trailer☒ Food Trucks**Rides / Amusements***☐ Yes☒ No**Types:**☐ Mechanical☐ Bounce Houses☐ Animals

Pyrotechnic / Firework Displays*

- ☐ Yes
☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division. The release of Sky Lanterns is not permitted under state law.

Streets to be Closed for Traffic Control*

- ☒ Yes
☐ No

Written submission for road closure is required and will require city council approval.

Law Enforcement Stand-By Requested*

- ☒ Yes
☐ No

Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Clermont Police Department may determine officers to be necessary upon review of application/

Fire Department Support Requested*

- ☐ Fire Boat
☐ Fire / EMS Cart
☐ Public Education
☒ None

Fire Department Resources may be required by the City for certain events/activities at the expense of the applicant.

Sound / Music Devices*

- ☒ DJ
☒ Band
☒ Music Played on Speakers
☐ None

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices*

- ☐ Yes
☒ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is this event:*

- ☒ Public
☐ Private

In another promoter/producer assisting with your event?*

- ☐ Yes
☒ No

Will this event use other venues and/or municipalities such as Lake County?*

- ☐ Yes
☒ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event?*

- ☐ Yes
☒ No

If Yes, please describe your water safety plan for review by the Clermont Fire Department.

Water Safety Plan (If Applicable)**Site Plan**

2026 map.pdf

Please attach your site plan here - applications without a site plan will not be reviewed.

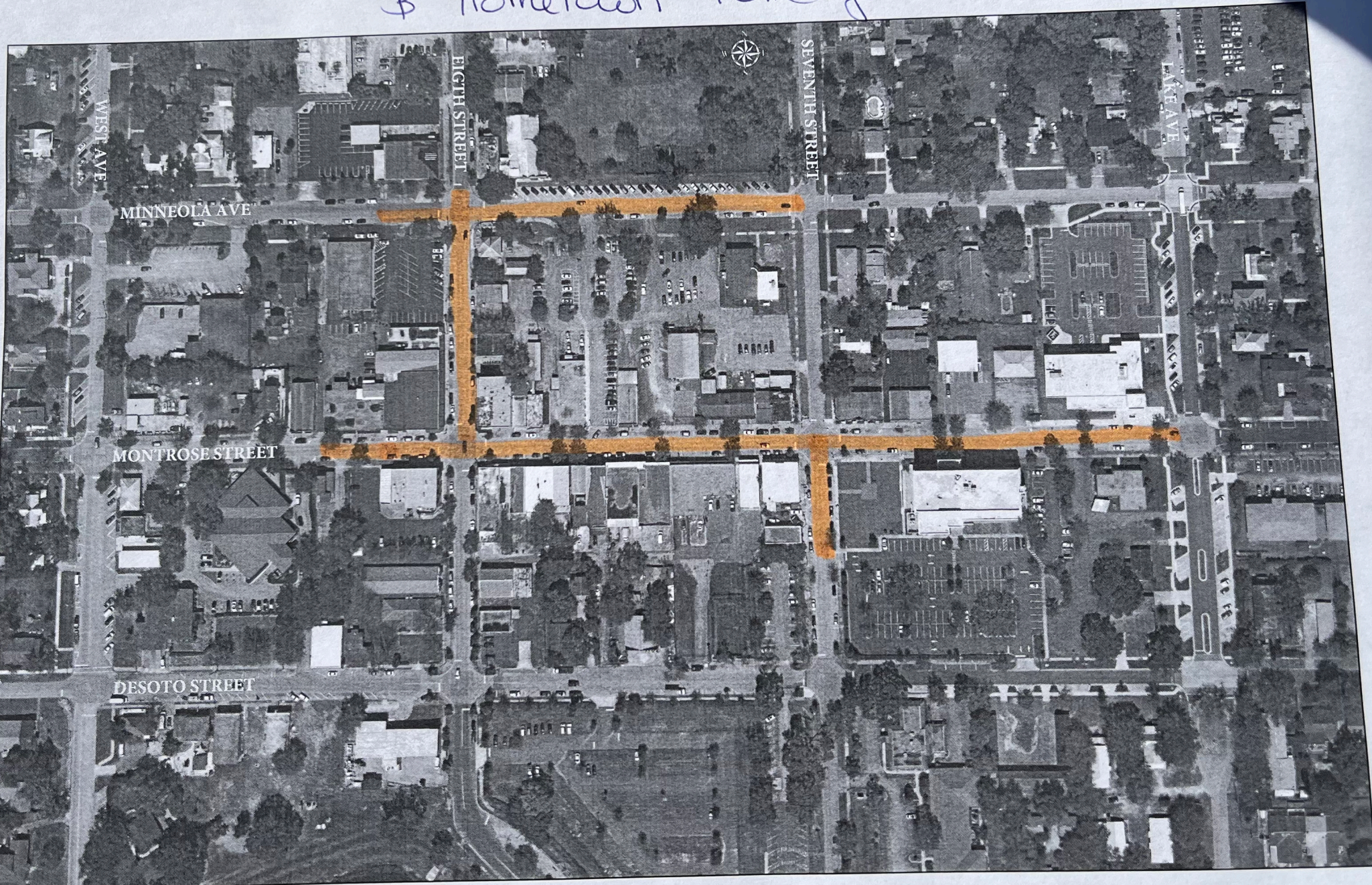
Map Template:

[Waterfront Park](#)

Map Template:

[Victory Pointe](#)

Food Trucks, Harvest Festival
& Hometown Holiday 2026



Print**Application for Special Events Permit - Submission #2420****Date Submitted: 11/5/2025****Application for Special Events Permit****Name of Event***

Hometown Holidays

Date of Event*

11/21/2026

Dates of Event (If Multi-Day)

mm/dd/yyyy

—

mm/dd/yyyy

(Applications must be submitted at least 60 days prior to the requested and no more than 24 months in advance of the rental date)

Estimated Attendance*

1500

Briefly Describe the Event *

Have 15+ Food Truck and 50+ tent vendors with music at 2 different locations and holiday activities

11/7/2026

02:00 PM

Event Start Time*

02:00 PM

Event End Time*

08:00 PM

Pre-Event Setup Time*

12:00 PM

Post-Event Cleanup Time:*

09:00 PM

Please list all alternative dates you would like in the event the chosen date is unavailable (if applicable)

Briefly Describe Event / Activity*

Have 15+ Food Truck and 50+ tent vendors with music at 2 different locations and holiday activities

Name of Organization / Applicant*

Clermont Main Street II

Check Type of Organization*

- ☐ Resident
- ☐ Non Resident (Must Provide Proof of Residency)
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If location selected is other, please describe here:

Downtown Clermont

Alcohol Served:*☐ Yes☒ No

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Canopy/Tent Use:*☒ Yes☐ No

**Tents larger than 900 sq. ft. will require an additional permit*

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Additional permits may be required based on use

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- ☐ Yes
☒ No

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Streets to be Closed for Traffic Control*

- ☒ Yes
☐ No

Written submission for road closure is required and will require city council approval.

Law Enforcement Stand-By Requested*

- ☒ Yes
☐ No

Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Clermont Police Department may determine officers to be necessary upon review of application/

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☐ Fire / EMS Cart
☐ Public Education
☒ None

Fire Department Resources may be required by the City for certain events/activities at the expense of the applicant.

Sound / Music Devices*

- ☒ DJ
☒ Band
☒ Music Played on Speakers
☐ None

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

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If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is this event:*

- ☒ Public
☐ Private

In another promoter/producer assisting with your event?*

- ☐ Yes
☒ No

Will this event use other venues and/or municipalities such as Lake County?*

- ☐ Yes
☒ No

Will this event be utilizing Lake Minneola or Lake Minnehaha for any portion of the event?*

- ☐ Yes
☒ No

If Yes, please describe your water safety plan for review by the Clermont Fire Department.

Water Safety Plan (If Applicable)**Site Plan**

2026 map.pdf

Please attach your site plan here - applications without a site plan will not be reviewed.

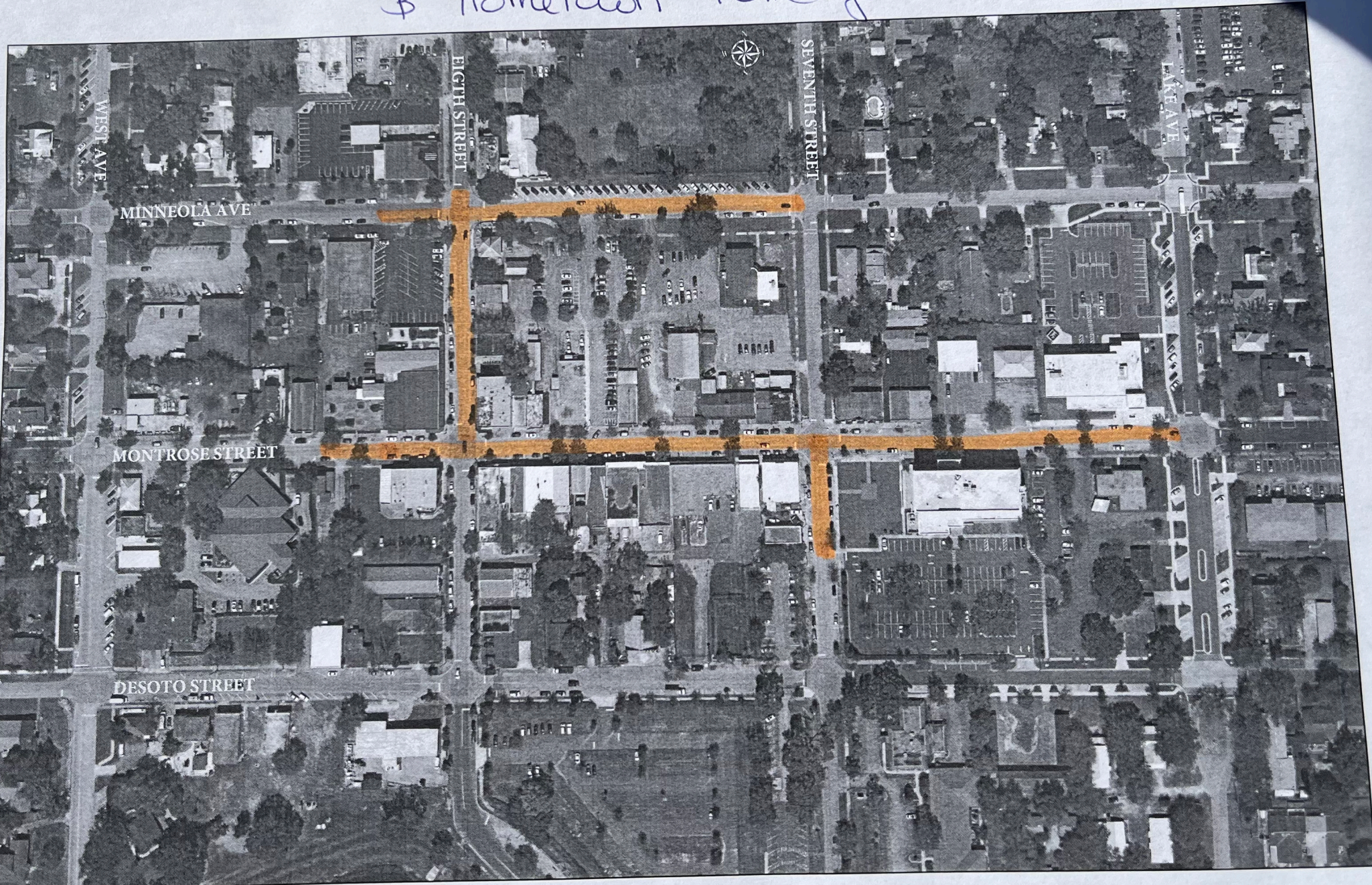
Map Template:

[Waterfront Park](#)

Map Template:

[Victory Pointe](#)

Food Trucks, Harvest Festival
& Hometown Holiday 2026





CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Ordinance No. 2025-043 <i>Final</i> <i>Police Pension Plan</i>		
Requested Action		
Recommend approval of Ordinance 2025-043.		
Staff Report		
Recommend approval of Clermont Police Officers' Retirement Plan Ordinance 2025-043, adding statutory language regarding the minimum non-service disability benefit equal to 25% of average earnings. The addition of the language is administrative in nature, as this is an existing benefit. The 25% is a minimum mandatory benefit as required by Florida Statutes §185.18. The Plan's benefit exceeds the minimum, but the auditor requests that the minimum be explicitly stated in the Plan. The ordinance will have no impact on the plan, according to the plan's actuary.		
Additional Analysis		
Fiscal Impact Summary		
This ordinance will have no actuarial impact on the plan.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Actuary Letter	Actuary Letter.pdf	
2. Ord 2025-043 Police Pension Plan (11.12.2025)	Ord 2025-043 Police Pension Plan (11.12.2025).pdf	
3. Legal Ad	Legal Ad.pdf	



Post Office Box 888343
Atlanta, Georgia 30356-0343
Telephone 770.392.0980
Facsimile 770.392.2193

September 29, 2025

Trustees of the Retirement Plan for the Police Officers of the City of Clermont
Mr. J. Scott Baur
Managing Partner
Resource Centers, LLC
4360 Northlake Boulevard, Suite 206
Palm Beach Gardens, FL 33410

Re: Retirement Plan for the Police Officers of the City of Clermont

Ladies and Gentlemen:

In response to your request, I have reviewed the recently proposed Ordinance No. 2025-_____ as submitted by Bonni Jensen on September 17, 2025. This ordinance corrects the plan language to add the minimum non-service disability benefit equal to 25% of average earnings. Because the benefit has already been included in the calculation of the minimum required contribution, this ordinance will have no actuarial impact on the plan.

If you have any questions, please do not hesitate to call me.

Sincerely,

A handwritten signature in blue ink that reads "Charles T. Carr".

Charles T. Carr
Consulting Actuary

cc: Ms. Bonni Jensen



CITY OF CLERMONT
ORDINANCE NO. 2025-043

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT; LAKE COUNTY, FLORIDA, AMENDING THE CITY OF CLERMONT POLICE OFFICERS' RETIREMENT PLAN AT CHAPTER 28, ARTICLE III; AMENDING SECTION 28-63, DISABILITY; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION, THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the City of Clermont Police Officers are provided pension and certain other benefits under Clermont City Code; Chapter 28, Article III;

WHEREAS, the City Council desires to amend the provisions of the Police Officers' Retirement Plan; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Clermont, Lake County, Florida that (note: strikethrough indicates removed words and underlined indicates added text):

SECTION 1:

That Chapter 28, Pensions and Retirement, Article III, Police Officers' Retirement Plan, Section 28-63, Disability, subsection (c), Benefits not-in-line of duty, of the Code of Ordinances of the City of Clermont, is hereby amended to read as follows:

- (c) *Benefits not-in-line of duty.* Any member with ten years or more credited service who shall become totally and permanently disabled to the extent that the member is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability is not directly caused by the performance of the member's duties as a police officer shall, upon establishing the same to the satisfaction of the board, be entitled to a monthly pension equal to the greater of:
- (1) The member's accumulated contributions at five percent interest; or
 - (2) 2¼ percent of average final compensation times years of credited service earned prior to October 1, 2002, plus three percent of average final compensation times years of credited service earned on and after October 1, 2002;~~;~~ or

(3) 25 percent of the member's average final compensation.

A member determined to be totally and permanently disabled from a non-service-connected injury or disease and who has not completed ten years of service shall receive a return of accumulated contributions with five percent interest. Eligibility requirements for disability benefits are set forth in subsection (g) of this section.

SECTION 2: CODIFICATION

Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Clermont.

SECTION 3: CONFLICT

All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 4: SEVERABILITY

If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 5: ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR

Regardless of whether such inclusion in the Code as described in Section 1 is accomplished, sections of the Ordinance may be re-numbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

SECTION 6: PUBLICATION AND EFFECTIVE DATE

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.



CITY OF CLERMONT
ORDINANCE NO. 2025-043

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this 18th day of November 2025.

CITY OF CLERMONT

Tim Murry, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

APPROVED AS TO FORM AND LEGALITY:

Christian W. Waugh, City Attorney

Order Confirmation

Not an Invoice

Account Number:	526733
Customer Name:	City Of Clermont-Legals
Customer Address:	City of Clermont - LEGALS Po Box 120219 Clermont FL 34712-0219
Contact Name:	City of Clermont
Contact Phone:	352.394.4081
Contact Email:	
PO Number:	

Date:	10/17/2025
Order Number:	11766736
Prepayment Amount:	\$ 0.00

Column Count:	1.0000
Line Count:	47.0000
Height in Inches:	3.9000

Print

Product	#Insertions	Start - End	Category
LEE Daily Commercial	1	11/03/2025 - 11/03/2025	Govt Public Notices
LEE dailycommercial.com	1	11/03/2025 - 11/03/2025	Govt Public Notices

As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save!

Total Cash Order Confirmation Amount Due	\$76.26
Tax Amount	\$0.00
Service Fee 3.99%	\$3.04
Cash/Check/ACH Discount	-\$3.04
Payment Amount by Cash/Check/ACH	\$76.26
Payment Amount by Credit Card	\$79.30

Order Confirmation Amount	\$76.26
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Ad Preview

LEGAL NOTICE

On Tuesday, November 18, 2025 at 3:00 PM the Clermont City Council will consider the proposed ordinance to allow for the amendment of the City Code, Chapter 28, Article III.

ORDINANCE NO. 2025-043

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT; LAKE COUNTY, FLORIDA, AMENDING THE CITY OF CLERMONT POLICE OFFICERS RETIREMENT PLAN AT CHAPTER 28, ARTICLE III; AMENDING SECTION 28-63, DISABILITY; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION, THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

All public hearings are held in the Clermont City Hall, Council Chambers, located at 685 West Montrose Street, Clermont, FL 34711.

This amendment is available for public inspection in the Development Services Department, Monday through Friday between the hours of 8:00 AM and 5:00 PM.

All interested parties will be given an opportunity to express their views on this matter.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made. Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7330, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

#11766736 11/3/2025



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Citizen Request		
Requested Action		
Staff Report		
City staff received a citizen request to consider the relocation of the bike path crossing at Old Hwy 50 and Blackstill Lake Road due to safety concerns.		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	City Council Agenda Item Request Form 10282025 - Bicycle and Pedestrian Path	City Council Agenda Item Request Form 10282025 - Bicycle and Pedestrian Path.pdf
2.	LH - Sadie Ridge Road M - Agenda Item 10282025	LH - Sadie Ridge Road M - Agenda Item 10282025.pdf
3.	Bike Path Map	Bike Path Map.pdf



CITY OF CLERMONT

685 W. Montrose St.
Clermont, FL 34711
(352) 241-7331

AGENDA ITEM REQUEST FORM

Complete Submissions Required:

This form shall be used to request that an item be placed on a City Council agenda for review and possible action. If the request is made by a City Council Member, it shall be placed on an agenda by the City Manager at the next available Council meeting. If the request is made by a citizen, the City Manager shall review the request and determine if presentation to the City Council as an agenda item is in the best interest of the City. If the City Manager rejects the request, then the citizen may present the request to the City Council at a regularly scheduled council meeting for approval to be placed on a future agenda.

This form must be filed and complete to have an item placed on the City Council Agenda for consideration. Request forms and documentation must be complete and received by the City Clerk's Office no later than 12:00 p.m. (noon) on the Friday seven (7) business days prior to the Regular Council meeting in order to be placed on that meeting's agenda. The item may be placed on a workshop or special council meeting agenda if deemed appropriate by the City Manager. Per Resolution 2021-003R, citizen requests shall be limited to 15 minutes. Only completed request forms are considered for placement on the agenda.

Regular Council meetings are held on the second and fourth Tuesday of the month at 6:30 p.m. in the Council Chambers at City Hall unless otherwise noticed.

I am a: ☒ Citizen ☐ Council Member

Requestor: ANTHONY C GROVE

PRINTED NAME

Date Submitted: 10-15-2025

Address: 1105 SADIE RIDGE RD
CLERMONT FL 34715

Preferred contact: ☒ Cell 205.541.9580 ☐ Work phone _____

☒ E-mail ACGROVE@MAIL.COM Fax _____

I respectfully request the below item be placed on the 10-28-2025 (Date) Agenda for City Council consideration.

1) Describe Item to be considered and area of City involved, if any: _____

SAFETY OF CYCLISTS USING PEDESTRIAN AND BIKE PATH

2) Executive Summary of Item and Action sought by Council: _____

RELOCATION OF BIKE PATH CROSSING AT OLD HWY 50 AND

BLACKSTILL LAKE RD

3) Will your item have supporting documents? Yes No 4 If so, how many pages? 4

ADMIN / OFFICIAL USE ONLY:

Consent Item: ☐ Yes ☐ No

Any Prior City Council Action: ☐ Yes ☐ No

Agenda Date Assignment: _____

Projected Future City Council Action: _____

Fiscal Impact: _____

Staff Recommendation on this Requested Item:

City Manager's Office	☐ Yes	☐ No	☐ NA
City Attorney's Office	☐ Yes	☐ No	☐ NA
City Clerk's Office	☐ Yes	☐ No	☐ NA
Finance Department	☐ Yes	☐ No	☐ NA
OTHER _____	☐ Yes	☐ No	☐ NA

Public Services ☐ Yes ☐ No ☐ NA

Staff Comments: _____

Anticipated Time Necessary for Item: _____

TRACKING:

Received by City Clerk: _____ Staff Initial _____

Administratively Complete: _____ Staff Initial _____

Date of Agenda Placed for Consideration: _____ Staff Initial _____

Council Action Taken _____ on _____
Yes No NA

SIGNATURE – City Clerk's Office

Anthony C. Grove

acgrove@mail.com

(205) 541-9580

Lonna L. Grove

lonnagroves@gmail.com

(305) 401-3104

1105 Sadie Ridge Road
Clermont FL 34715-0069

Married November 4, 2023

October 28, 2025

Mayor, City Council and Citizens of Clermont,

We live in a community that is known for athletic pursuits. We recognize Clermont as being the "Choice of Champions".

As we go about our daily lives, we must respect those who choose to use cycling as their outdoor activity. While traveling our roadways, being courteous to those cyclists is part of living in Clermont. I celebrate those who choose to utilize the roadways safely in their pursuits of health. Also note that in Florida, the cyclist must also follow the same rules of the road that a motor vehicle must adhere.

There is also a responsibility of our City's government to assure that roadways and infrastructure remains safe for our cyclists. I have been witness to a traffic intersection that is, to be candid, a trap for death and serious injury. The traffic intersection is Old Highway 50 and Blackstill Lake Road.

The bicycle and pedestrian trail that runs along Old Highway 50, known as South Lake Trail, crosses a very busy intersection entering Canyons at Highland Ranch. It is the same intersection that others also use to travel to residential areas further down that same road. There is significant traffic that crosses this intersection and that same traffic poses a death and serious injury risk to our cyclists.

This bicycle and pedestrian trail came about **long before** we had 710 homes built in Canyons of Highland Ranch, plus the other areas that have been built concurrently. The result is thousands of vehicles crossing that intersection daily while drivers await a light change. This event occurs as a cyclist crosses the intersection, often ignoring the traffic signals. The raw materials of death and serious injury are no more foreseeable than at this intersection.

A further complication of this intersection is that the cyclist shares the same trail as the pedestrian. The cyclist becomes lured into a sense of sovereign right of way, believing that they have the primary use of the intersection and that the motor vehicles must yield to their path. Of course, in traffic a bicycle is considered a vehicle and must follow the same rules as motor vehicles. The cyclist does not have the absolute and sovereign right of way.

I will ask our City Council to **initiate immediate action** to relocate the section of this bicycle path that crosses this dangerous intersection. Living at Canyons at Highland Ranch, I have witnessed more than a few very close calls that would have resulted in the death or serious injury of a cyclist if only a few more feet were traveled by a motor vehicle. A typical motor vehicle, a 5,000 pound SUV or construction vehicle is no match for a cyclist.

This bicycle and pedestrian path intersection is long overdue to be relocated around this busy intersection. I have asked our Clermont Police Department to do what they can, but the end result is that the intersection remains dangerous.

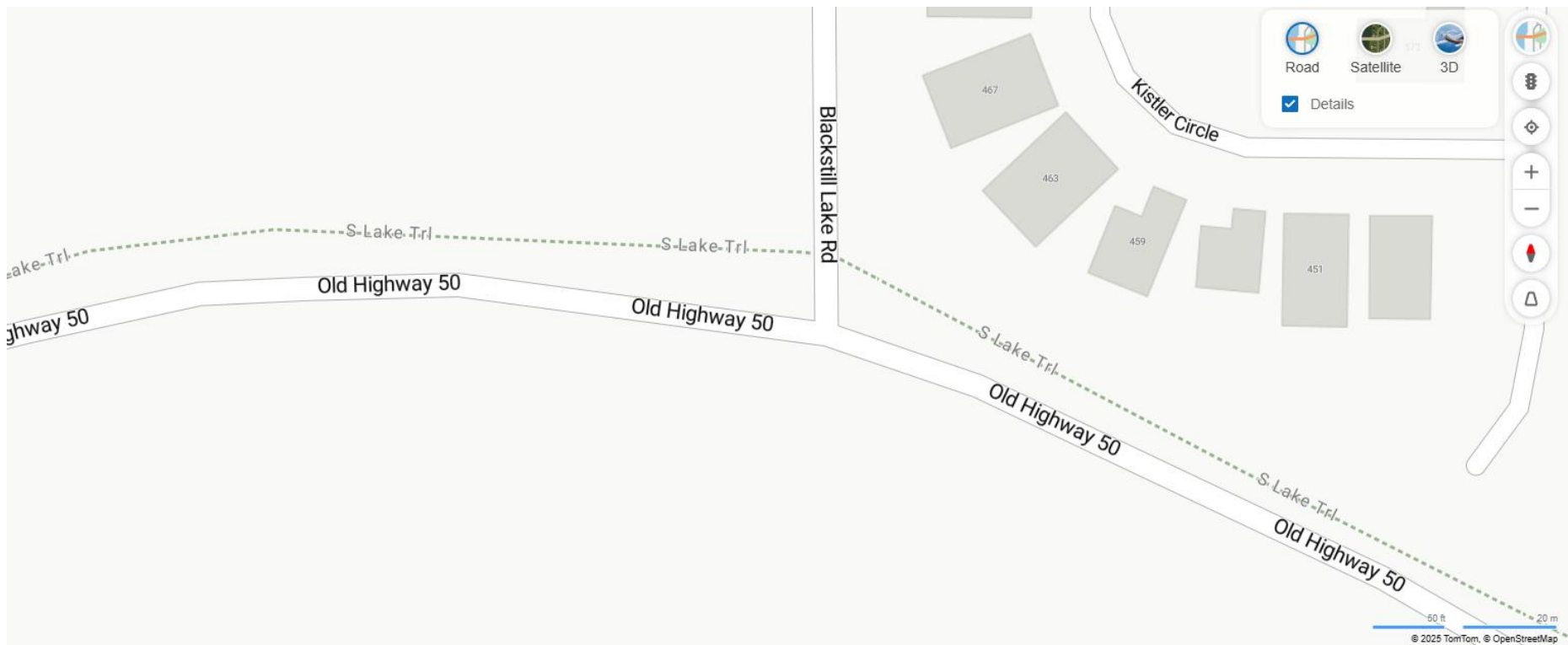
Let's work to make the area safe for our cyclists. I do not want to be the person that runs into a cyclist, nor do I want a cyclist to run into me.

Thank you for your consideration.

Yours truly,

A handwritten signature in blue ink, appearing to be 'A. Grove', written in a cursive style.

Anthony C. Grove





CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, November 18, 2025		
Agenda Item Name		
Amendment to Resolution No. 2023-023R		
Requested Action		
Staff Report		
This item has been placed on the agenda at the request of the City Attorney, based on the request of the CUP applicant and permitholder's attorney, Merideth Nagel. The terms of the CUP require that the owner dedicate approximately 1.963 acres to the City as a condition of site plan approval. See: Section 2, No. 8 of Resolution No. 2023-023R and its attached Exhibit B. However, despite site plan approval occurring, the dedication was not made. The City has also issued a temporary certificate of occupancy, but not a final certificate, and will not do so until the dedication has occurred. A dispute has arisen regarding the conditions of the dedication. Owner does not want a skatepark to be on the property and would be comfortable with pickleball courts. Owner contends that the Owner and City had negotiated this to be the use of the property, but that language is lacking in the CUP. Recent communications between Owner and City indicate the Owner may be comfortable with a restriction for public purposes. The City Attorney has no legal objection to a skatepark, pickleball courts, or any other valid public purpose, but defers to the Council. City staff request direction from the City Council regarding what conditions, if any, the City Council will accept on the property dedication.		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. 02_Resolution No. 2023-023R (CUP) - signed[56]	02_Resolution No. 2023-023R (CUP) - signed[56].pdf	
2. Information	Information.docx	



CITY OF CLERMONT
RESOLUTION NO. 2023-023R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, GRANTING A CONDITIONAL USE PERMIT TO ALLOW AN AUTOMOTIVE SERVICES AND SALES USE, AND A BUILDING OVER 20,000 SQUARE FEET IN THE C-2 GENERAL COMMERCIAL DISTRICT; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Clermont, Lake County, Florida at a meeting held September 5, 2023 recommended approval of this Conditional Use Permit to allow for an automotive services and sales use and a building greater than 20,000 square feet in the C-2 General Commercial District; at the following location:

LOCATION:

Vacant property northwest of US 27 & SR 50 intersection, north of the Crown Lounge & south of Highland Ave., adjacent to Millholland Street
(Alternate Key # 1592267, 1509971, 1592623, 3821671, 1592771)
8.6 +/- Acres

WHEREAS, from the evidence presented at the public hearing and after consideration of the factors set forth in Sec. 86-144 (d) of the Land Development Code, the City Council finds, that: (1) granting the conditional use permit will not adversely affect the officially adopted comprehensive plan of the city; (2) Such use will not be detrimental to the health, safety or general welfare of persons residing or working in the vicinity; (3) The proposed use will comply with the regulations and conditions specified in the codes for such use; and (4) The proposed use may be considered desirable at the particular location.

WHEREAS, the City Council determines that the application for a conditional use permit meets the criteria set forth in the Land Development Code and otherwise it is in the interest of the general welfare of the City of Clermont, Lake County, Florida to grant this Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clermont, Lake County, Florida that based on the findings stated above and incorporated herein:

This application for a Conditional Use Permit to allow for an automotive services and sales use and a building greater than 20,000 square feet in the C-2 General Commercial District; be granted subject to the following conditions:

SECTION 1: GENERAL CONDITIONS

1. The conditions as set forth in this Conditional Use Permit shall be legally binding upon any heirs, assigns and successors in title or interest.
2. No further expansion of the use or additions to the facility shall be permitted except as approved by another Conditional Use Permit.

CITY OF CLERMONT
RESOLUTION NO. 2023-023R

3. No person, firm, corporation or entity shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building or structure, or alter the land in any manner within the boundary of the project without first submitting necessary plans, obtaining necessary approvals, and obtaining necessary permits in accordance with the City of Clermont Land Development Regulations and those of other appropriate jurisdictional entities.
4. The Fire Inspector shall provide building inspections for life safety requirements and all fire code regulations must be in compliance prior to the issuance of any Building Certificate of Occupancy.
5. The Building Inspector shall inspect all structures and building for compliance and any building code violations shall be corrected before the issuance of the Certificate of Occupancy.
6. The Conditional Use Permit must be executed and processed through the office of the City Clerk within 90 days of its date of approval by the City Council or the permit shall become null and void.
7. The Applicant shall record in the Public Records of Lake County within 90 days of its date of approval by the City Council, a short-form version of this Conditional Use Permit as provided by the City or a form acceptable to the City, to provide notice to all interested parties, the assigns, successors and heirs of the developer/applicant and all future owners of the above-referenced property that the real property described above and contained in the legal description in Exhibit A is subject to the terms and conditions of the Conditional Use Permit.
8. If any of the stated conditions are violated, the applicant understands and agrees that the City Council may open the Conditional Use Permit for further conditions or revoke this Conditional Use Permit by Resolution.
9. No business can occupy any portion of the building(s) after construction and final Certificate of Occupancy unless the proposed business has applied for and obtained a Local Business Tax Receipt from the Clermont Development Services Department.
10. Should approved uses cease operation for more than 180 days, a new Conditional Use Permit shall be required for the same or similar operations.
11. The property shall be developed in substantial accordance with the Conditional Use Plans revised 8-9-23, prepared by Mitch Collins, P.E., Inc., Exhibit B. All new development and/or changes to the subject property must submit for site plan approval by the Site Review Committee prior to the issuance of a zoning clearance or other development permits. The presentation site plan submitted with the Conditional Use Permit application is not the approved and final construction plan.
12. This permit shall become null and void if substantial construction work has not begun within two (2) years of the date of issuance of this Conditional Use Permit. "Substantial construction work" means the commencement and continuous prosecution of construction of required improvements ultimately finalized at completion.

SECTION 2: LAND USE

1. This permit is for up to a single 33,000 square foot building to be used for automotive services and sales use. The site may also consist of a car wash building. Supporting ancillary uses to the car dealership may include and is not limited to; delivery, display and storage of new and pre-owned automobiles, vehicle charging stations and energy products, related parts and accessories, and for related general office purposes. The parcel located on SR 50 may have a glass display unit, no larger than 330 square feet, along with up to 3 additional display pads as shown in Exhibit B. No more than 4 vehicles may be displayed on the outparcel at one time. The outparcel may have one monument sign no larger than 8 feet high by 8 feet wide, with a maximum copy area of 32 square feet per side.
2. The building setbacks will be a minimum of 25 feet from any public rights of ways, which include Millholland Street, Frontage Road and Highland Avenue. The glass display unit shall be located a minimum of 50 feet from SR 50 and 25 feet from Millholland Street. The internal property line setback shall be a minimum of 12 feet.
3. The building shall be designed in a manner that shall meet the City of Clermont's Architectural Standards and be constructed closely as represented in the provided elevation, Exhibit C.
4. The open space, impervious surface ratio, floor area ratio, building height, and the maximum intensity and density shall be in accordance with the Clermont Comprehensive Plan and the Land Development Regulations. The maximum development intensity shall not exceed 0.25 Floor Area Ratio (FAR) and the maximum impervious surface ratio shall not exceed 80 percent for the entire site.
5. Designated vehicle inventory areas where the public is not permitted to park or drive shall not be treated as off-street parking under the Clermont Land Development regulations; but such designated vehicle inventory areas shall be developed in substantially in conformance with the conceptual Conditional Use Plan.
6. The applicant shall be responsible for transportation improvements, including but not limited to: right of way, design, engineering, permitting and construction to the local roadway network identified in Exhibit D. The transportation improvements shall be completed prior to the site receiving a certificate of completion from the City of Clermont and shall at a minimum meet City standards. Millholland Street and Bloxam Avenue improvements shall extend south to match the improvements from SR 50.
7. The site shall be designed and developed to comply with the Clermont Land Development Regulations, including landscape buffers and screening.
8. As a condition prior to Site Plan approval, the applicant shall dedicate to the City the northern 1.963 +/- acres, as indicated on Exhibit B. The applicant will provide stormwater treatment and storage for this parcel within the dealership parcel and will be designed to accommodate an 80% ISR calculation for the donated parcel.
9. No outside speaker systems shall be permitted.



CITY OF CLERMONT
RESOLUTION NO. 2023-023R

10. Any form of non-permitted advertisement consisting of, but not limited to flags, banners, inflatables or lighting is prohibited.
11. The use of the outparcel, adjacent to SR 50, shall only be used for a display area for the automotive dealership that is on the main parcel. If the dealership ceases to remain in operation for a period longer than 180 days, then the outparcel will no longer be available for display and will only be permitted for C-2 General Commercial uses. Any sign placed on the outparcel shall be in accordance with City Code and shall be located so as not to obstruct visibility of the existing Crown Lounge sign.
12. Delivery of vehicles shall only occur during normal business hours.

SECTION 3: CONFLICT

All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 4: SEVERABILITY

If any portion of this Resolution is declared invalid, the invalidated portion shall be severed from the remainder of the Resolution, and the remainder of the Resolution shall continue in full force and effect as if enacted without the invalidated portion, except in cases where such continued validity of the remainder would clearly and without doubt contradict or frustrate the intent of the Resolution as a whole.

SECTION 5: ADMINISTRATIVE CORRECTION

This Resolution may be re-numbered or re-lettered, and/or corrected for typographical and/or scrivener's errors which do not affect the intent of said resolution, as authorized by the City Manager or designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 6: PUBLICATION AND EFFECTIVE DATE

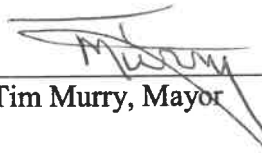
This Resolution shall take effect immediately upon its adoption.



CITY OF CLERMONT
RESOLUTION NO. 2023-023R

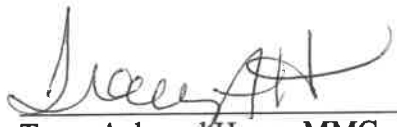
DONE AND RESOLVED by the Mayor of the City Council of the City of Clermont, Lake County, Florida, this 12th day of September 2023.

CITY OF CLERMONT



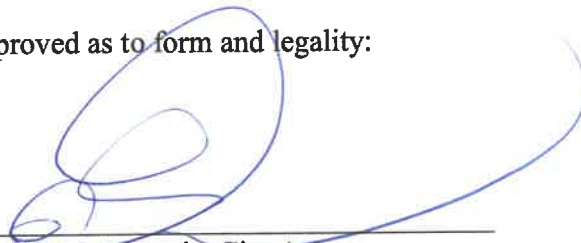
Tim Murry, Mayor

ATTEST:



Tracy Ackroyd Howe, MMC
City Clerk

Approved as to form and legality:



Daniel F. Mantzaris, City Attorney



CITY OF CLERMONT
RESOLUTION NO. 2023-023R

Exhibit A – Legal Description:

PARCEL 1:

NORTH 100 FEET OF SE ¼ OF THE SE ¼ SOUTH OF HIGHLAND AVENUE AND WEST OF HIGHWAY 27, SECTION 19, TOWNSHIP 22, RANGE 26, LAKE COUNTY, FLORIDA.

AND

PARCEL 2:

THAT PORTION OF THE SE ¼ OF THE SE ¼ OF SECTION 19, TOWNSHIP 22 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, LYING SOUTH OF HIGHLAND AVENUE AND WEST OF U.S. HIGHWAY NO. 27. LESS AND EXCEPT THE NORTH 100 FEET THEREOF.

AND

THAT PORTION OF THE NE ¼ OF SECTION 30, TOWNSHIP 22 SOUTH, RANGE 26 EAST. LAKE COUNTY, FLORIDA, LYING WEST OF U.S. HIGHWAY NO.27; ALL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT A POINT ON THE SOUTH RIGHT OF WAY LINE OF HIGHLAND AVENUE AND THE EAST RIGHT OF WAY LINE OF MILLHOLLAND STREET, ACCORDING TO THE PLAT OF THE CITY OF CLERMONT RECORDED IN PLAT BOOK 8, PAGES 17-23, INCLUSIVE , RUN SOUTH ALONG THE EAST RIGHT OF WAY LINE OF SAID MILLHOLLAND STREET 100 FEET TO THE POINT OF BEGINNING; CONTINUE SOUTHERLY ALONG SAID EAST RIGHT OF WAY LINE 500 FEET; THENCE DEPARTING SAID RIGHT OF WAY LINE, RUN EASTERLY PARALLEL WITH THE AFORESAID SOUTH RIGHT OF WAY LINE OF HIGHLAND AVENUE TO THE WESTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 27 AND A POINT DESIGNATED "A"; RETURN TO POINT OF BEGINNING AND RUN EASTERLY PARALLEL WITH SAID SOUTH RIGHT OF WAY LINE OF HIGHLAND AVE TO THE WESTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 27; THENCE SOUTHERLY ALONG SAID WESTERLY RIGHT OF WAY LINE TO POINT "A".

AND

PARCEL 3:

THAT FRACTIONAL PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 22 SOUTH, RANGE 26 EAST, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST RIGHT-OF-WAY LINE OF STATE ROAD 25 (U.S. 27) (FORMERLY STATE ROAD 8-A, FEDERAL ROUTE 19) 654.7 FEET SOUTH OF THE CENTERLINE OF HIGHLAND AVENUE, AS REPRESENTED ON THE OFFICIAL MAP OF CITY OF CLERMONT FILED 2/4/26 AND RECORDED IN PLAT BOOK 8, PAGES 17-23 INCLUSIVE, LAKE COUNTY, FLORIDA; RUN THENCE WESTERLY AND PARALLEL TO THE CENTERLINE OF SAID HIGHLAND AVENUE 412.3 FT.,



CITY OF CLERMONT
RESOLUTION NO. 2023-023R

MORE OR LESS, TO THE EAST RIGHT-OF-WAY LINE OF MILHOLLAND STREET, AS REPRESENTED ON SAID OFFICIAL MAP OF THE CITY OF CLERMONT; THENCE SOUTHERLY ALONG THE EAST RIGHT-OF-WAY LINE OF SAID MILHOLLAND STREET 201.4 FEET; THENCE EASTERLY AND PARALLEL TO CENTER LINE OF SAID HIGHLAND AVENUE 224.4 FEET; THENCE SOUTH 84°12' EAST, 175 FEET TO THE RIGHT-OF-WAY LINE OF STATE ROAD 50 AND SAID STATE ROAD 25; THENCE NORTHERLY ALONG SAID RIGHT-OF-WAY LINE OF SAID STATE ROAD 25, 219.59 FEET TO THE POINT OF BEGINNING.

AND

PARCEL 4:

THAT FRACTIONAL PART OF THE EAST HALF OF THE NORTHEAST QUARTER (EAST 1/2 OF NORTHEAST 1/4) OF SECTION 30, TOWNSHIP 22 SOUTH, RANGE 26 EAST; AND THAT FRACTIONAL PART OF SOUTHEAST QUARTER OF SOUTHEAST QUARTER (SOUTHEAST 1/4 OF SOUTHEAST 1/4) OF SECTION 19, TOWNSHIP 22 SOUTH, RANGE 26 EAST, LYING SOUTH OF HIGHLAND AVENUE, EAST OF MILLHOLLAND STREET AND WEST OF STATE ROAD 25 (U.S. 27) (FORMERLY STATE ROAD 8A, FEDERAL ROUTE NO. 19), DESCRIBED AS: BEGINNING AT THE POINT OF INTERSECTION OF THE SOUTHERN BOUNDARY OF HIGHLAND AVENUE AS REPRESENTED ON THE OFFICIAL MAP OF THE CITY OF CLERMONT, DULY FILED AND RECORDED IN PLAT BOOK 8, PAGES 17-23, INCLUSIVE, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, WITH THE WESTERN RIGHT-OF-WAY LINE OF SAID STATE ROAD 25 AND RUN SOUTHERLY ALONG SAID WESTERN RIGHT-OF-WAY 624.7 FEET, MORE OR LESS, TO INTERSECT THE NORTHEASTERN CORNER OF THE LANDS OF R.C.B. HOLDINGS; RUN THENCE WESTERLY AND PARALLEL TO THE CENTER LINE OF SAID HIGHLANDS AVENUE 412.3 FEET, MORE OR LESS, TO THE EASTERN RIGHT-OF-WAY LINE OF MILLHOLLAND STREET, AS REPRESENTED ON SAID OFFICIAL MAP OF THE CITY OF CLERMONT; THENCE NORTHERLY ALONG THE EASTERN RIGHT-OF-WAY LINE OF SAID MILLHOLLAND STREET TO THE SOUTHERN RIGHT-OF-WAY LINE OF SAID HIGHLAND AVENUE; THENCE EASTERLY ALONG THE SOUTHERN RIGHT-OF-WAY LINE OF THE SAID HIGHLAND AVENUE TO THE BEGINNING POINT, LESS THE NORTH 100 FEET THEREFROM; AND LESS ANY RIGHT-OF-WAY FOR AN ACCESS ROAD FROM AND TO STATE ROAD 25, U.S. 27.

LESS AND EXCEPT: FROM THE ABOVE LANDS THE FOLLOWING DESCRIBED PROPERTY:

THAT PORTION OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 19, TOWNSHIP 22 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, LYING SOUTH OF HIGHLAND AVENUE AND WEST OF U.S. HIGHWAY NO. 27. LESS AND EXCEPT THE NORTH 100 FEET THEREOF.

AND

THAT PORTION OF THE NORTHEAST 1/4 OF SECTION 30, TOWNSHIP 22 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, LYING WEST OF U.S. HIGHWAY NO. 27; ALL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

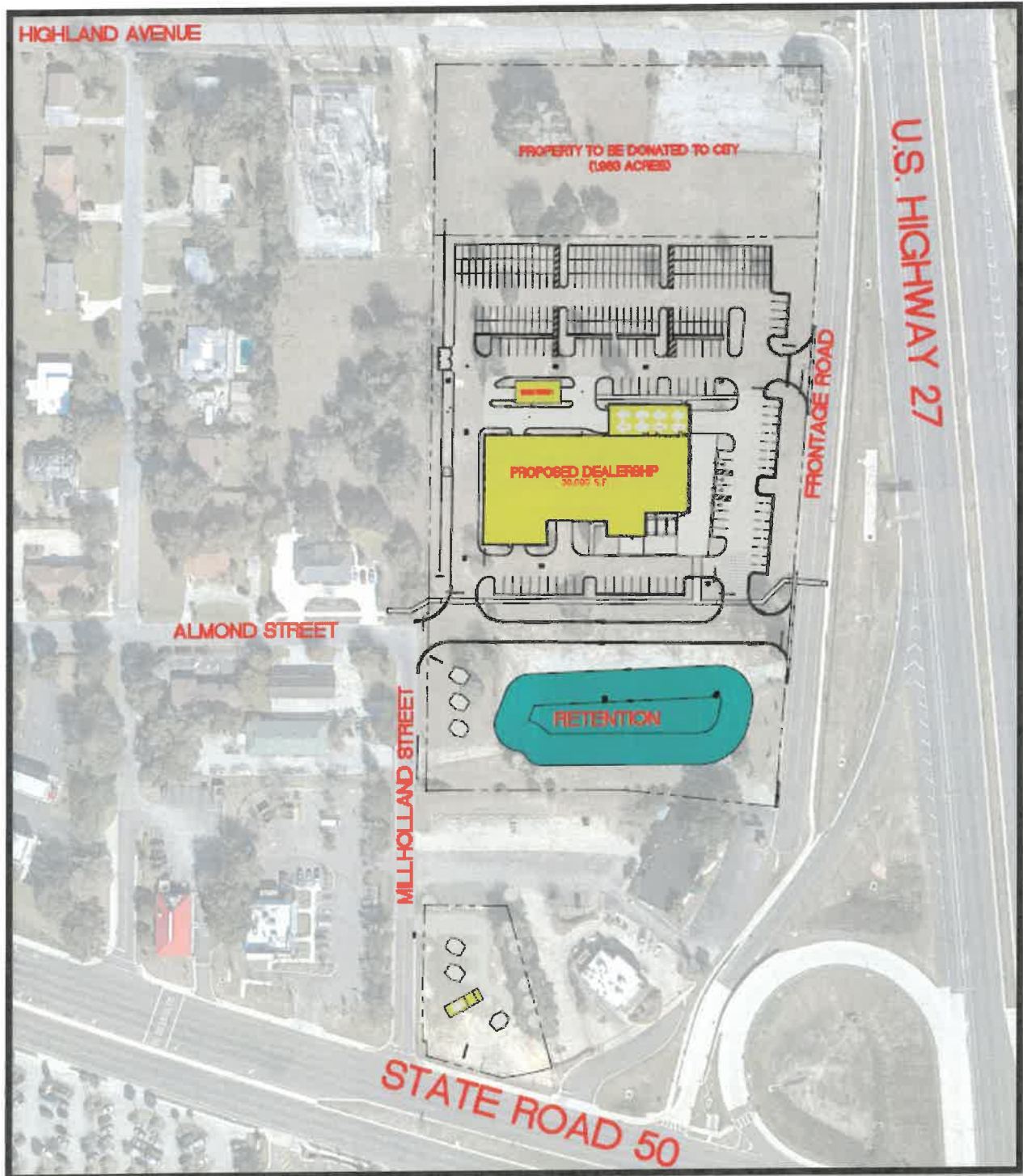


CITY OF CLERMONT
RESOLUTION NO. 2023-023R

COMMENCE AT A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF HIGHLAND AVENUE AND THE EAST RIGHT-OF-WAY LINE OF MILLHOLLAND STREET, ACCORDING TO THE PLAT OF THE CITY OF CLERMONT RECORDED IN PLAT BOOK 8, PAGES 17 THROUGH 23, INCLUSIVE, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA; RUN SOUTH ALONG THE EAST RIGHT-OF-WAY LINE OF SAID MILLHOLLAND STREET 100 FEET TO THE POINT OF BEGINNING; CONTINUE SOUTHERLY ALONG SAID EAST RIGHT-OF-WAY LINE 500 FEET; THENCE DEPARTING SAID RIGHT-OF-WAY LINE, RUN EASTERLY PARALLEL WITH THE AFORESAID SOUTH RIGHT-OF-WAY LINE OF HIGHLAND AVENUE TO THE WESTERLY RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 27 AND A POINT DESIGNATED "A"; RETURN TO POINT OF BEGINNING AND RUN EASTERLY PARALLEL WITH SAID SOUTH RIGHT-OF-WAY LINE OF HIGHLAND AVENUE TO THE WESTERLY RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 27; THENCE SOUTHERLY ALONG SAID WESTERLY RIGHT-OF-WAY TO POINT "A".

CITY OF CLERMONT
RESOLUTION NO. 2023-023R

Exhibit B:
Overall Site Plan



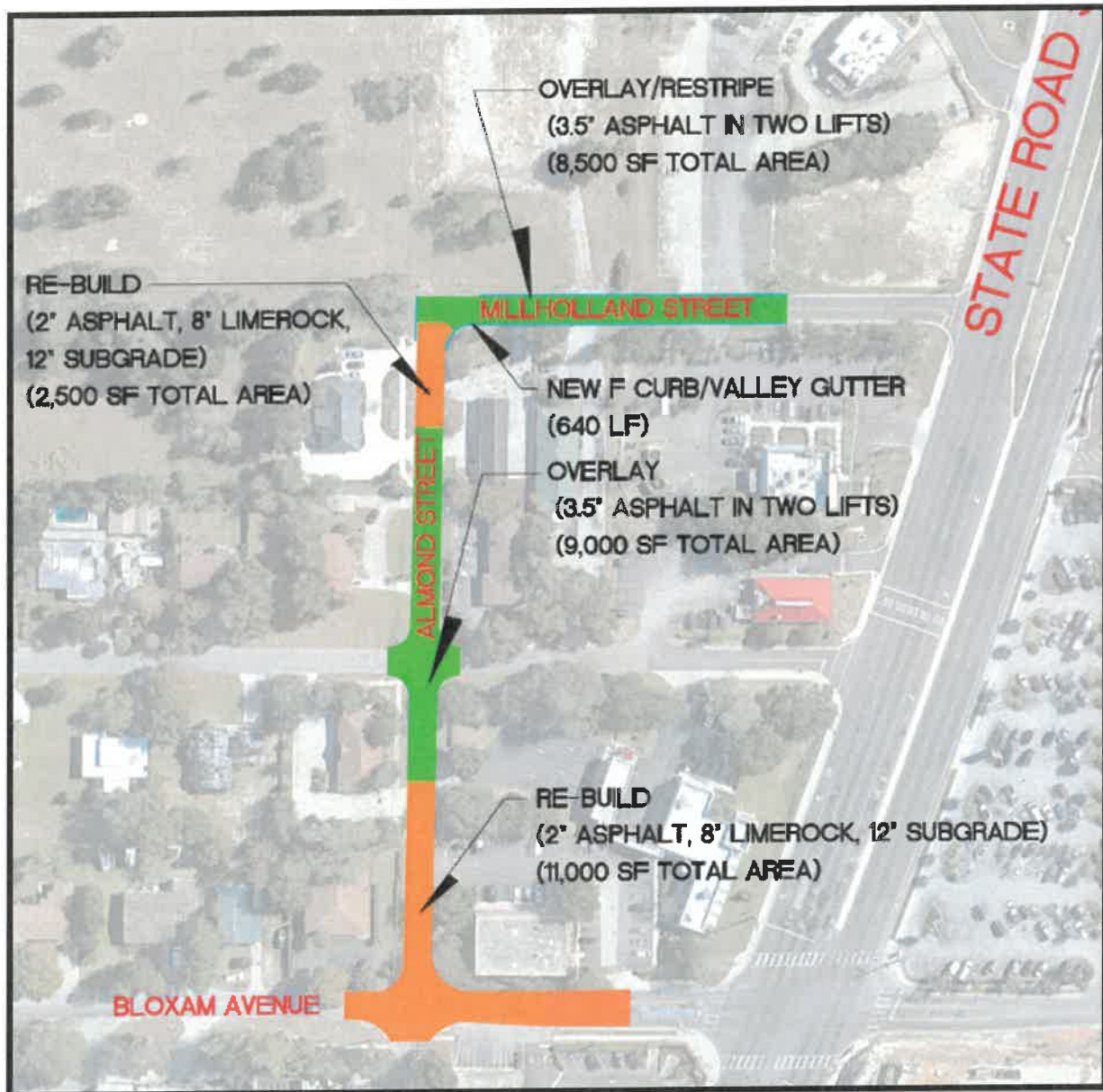
CITY OF CLERMONT
RESOLUTION NO. 2023-023R

Exhibit C:
Sample Elevation



CITY OF CLERMONT
RESOLUTION NO. 2023-023R

Exhibit D:
Transportation Improvements



From: Merideth Nagel <merideth.nagel@mnagellaw.com>
Date: Wednesday, November 12, 2025 at 9:35 AM
To: Christian Waugh <cwaugh@waugh.legal>, rwanwagner@clermontfl.org
<rwanwagner@clermontfl.org>
Cc: Tim Murry <tmurry@clermontfl.org>, Alison Strange <astrange@clermontfl.org>, cmymers@clermontfl.org <cmymers@clermontfl.org>, wpetersen@clermontfl.org
<wpetersen@clermontfl.org>, Joe Gunther <joeg@guntherdelray.com>, George "Jay" Bloder <jay.bloder@mnagellaw.com>, Jamie O'Neill <jamie.oneill@mnagellaw.com>, Johanne Gonzalez <johanne.gonzalez@mnagellaw.com>
Subject: Volkswagen Agenda Item

Christian,

I have not seen your proposed agenda and/or any other documentation sufficient to determine how you are presenting to the council and public the issue of the Exhibit C deed restrictions for the 1.93 acres at issue.

To be very clear, we are advocating for a parks and recreation use restriction. I am not certain that the city is yet in a position to determine what particular use would be appropriate at that particular location. I will always advocate on behalf of my client that the particular use chosen is thoughtfully considered as to the impact on my client's property. For example, in speaking with the council members I have yet spoken with I have raised a clear concern as to the use as a skate park because of the expected users and the potential for destruction/damage to vehicles sitting a fence-hop away.

I would hate to see a particular use be set in stone that might, over time as interest in particular recreational activities wane in importance, be detrimental. My client and I were advocating hard for pickleball, but in the context that we wanted to prevent the sale of the property to the next-door neighbors, or any other particular developer or money-making efforts. My client remains committed to being a part of the redevelopment of the Lincoln Park area for the good of the city as a whole, and the nearby residents.

If you have any questions, please advise. And, I welcome the opportunity to answer any questions council members may have in advance of the meeting.

Merideth



Merideth C. Nagel, J.D., L.L.M.
Licensed to Practice in Florida, Texas, and Illinois.



352-394-7408 | MNAGELLAW.COM
Offices: Clermont - Wildwood - Winter Garden

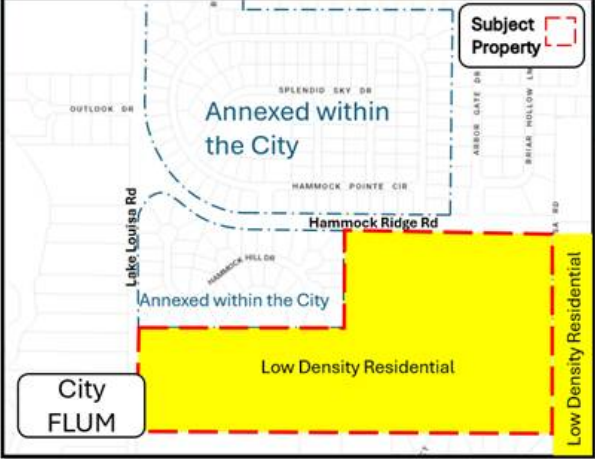
“Let us move forward with **love**, not conquest; **humility**, not righteousness; **generous curiosity**, not hardened assumptions. It is a magnificent thing to be alive in a moment that matters so much. Let us proceed with broken-open hearts, seeking truth, summoning courage and focused on solutions.” **Onward**, by Johnson & Wilkinson



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 2

Meeting Date	
Tuesday, November 18, 2025	
Agenda Item Name	
Ordinance No. 2025-039 <i>Intro/ Transmittal</i> <i>Ivey Ridge LSCPA</i>	
Requested Action	
Recommend transmittal of Ordinance No. 2025-039.	
Staff Report	
The City, as the applicant, is requesting a Large-Scale Comprehensive Plan Amendment and Rezoning of the Subject property as a follow-up to the staff-initiated annexation request. The property is located southeast of Lake Louisa Road and Hammock Ridge Road intersection and is approximately 57.34 +/- acres. The property was approved under PUD Ordinance No. 2020-03 in Lake County for up to 155 single-family dwelling units. The property is currently moving forward, and construction activity is starting. The property was annexed prior to building permit issuance to capture \$1.8 million dollars' worth of impact fees for the City of Clermont.	
 	
On June 10th, 2025, the City Council approved the Annexation of the subject property with the understanding that a Large-Scale Comprehensive Plan Amendment and Rezoning at a future date in time would occur to designate the property with the applicable future land use and zoning designations. Staff is proceeding to complete the process at this time.	
The current zoning of the property within Lake County is Planned Unit Development (PUD) with the Urban Low Density future land use category. The compatible zoning within the City would be Planned Unit Development (PUD) with a future land use designation of Low-Density Residential. The abutting future land use adjacent to the east within the City is Low-Density Residential, which is the established Foxchase Subdivision.	
This application is being presented to the City Council to make a recommendation for transmittal due to the required review by the State of Florida Department of Economic Opportunity (DEO) for the amendment to the Comprehensive Plan for projects greater than 50 acres. If transmitted, then DEO and other State agencies will review and render their comments prior to a public hearing on the adoption of this amendment. The anticipated adoption hearing will be in January/February 2026 before City Council.	

The change in the future land use to the City's Low-Density Residential does not propose a conflict between the existing uses and land uses within the area. The proposed future land use is consistent with the City's Comprehensive Plan due to the use being consistent with the remainder of the plan and its goals, objectives and policies. *The Planning and Zoning Commission recommended approval, 5-0.* Staff recommends transmittal of the Large-Scale Comprehensive Plan Amendment, Ordinance NO. 2025-039.

Additional Analysis

Fiscal Impact Summary

None on the current operating budget.

Fiscal Impact

Fund Number and Description

Available Budget Amount

Exhibits Attached (copies of original agreements)

- | | | |
|----|--|--|
| 1. | Ord 2025-039 Ivey Ridge LSCPA (11.12.2025) | Ord 2025-039 Ivey Ridge LSCPA (11.12.2025).pdf |
| 2. | Location Maps | Location Maps.pdf |
| 3. | 06.10.2025 - City Council Minutes excerpt | 06.10.2025 - City Council Minutes excerpt.pdf |
| 4. | Legal ad-Ivey Ridge LSCPA PZ-Transmittal | Legal ad-Ivey Ridge LSCPA PZ-Transmittal.pdf |



CITY OF CLERMONT
ORDINANCE NO. 2025-039

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT FOR THE CITY OF CLERMONT, FLORIDA, PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT, CHAPTER 163, PART II, FLORIDA STATUTES; SETTING FORTH THE AUTHORITY FOR ADOPTION OF THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT; SETTING FORTH THE PURPOSE AND INTENT OF THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT; ESTABLISHING THE LEGAL STATUS OF THE COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR CONFLICT, SEVERABILITY, THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the Comprehensive Plan of the City of Clermont was adopted by the City of Clermont on June 23, 2009, in accordance with the Local Government Planning and Land Development Regulations Act of 1985, Chapter 163, Part II, Florida Statutes; and

WHEREAS, the Comprehensive Plan of the City of Clermont may be amended pursuant to Florida Statute 163.3187; and

WHEREAS, the Planning and Zoning Commission, acting as the Local Planning Agency, held a public hearing and made recommendations to the City Council for amendments to the plan; and

WHEREAS, the City Council of the City of Clermont held public hearings on the proposed amendments to the plan in light of written comments, proposals and objections from the general public;

NOW THEREFORE BE IT RESOLVED AND ENACTED, by the City Council of the City of Clermont, Lake County, Florida that:

SECTION 1:

After public hearings held by the City of Clermont Local Planning Agency and the Clermont City Council, the Future Land Use Map of the Comprehensive Plan of the City of Clermont is hereby amended by changing the following described property as shown:

LEGAL DESCRIPTION

TRACTS 45 AND 46 AND PORTIONS OF TRACTS 35 AND 36, MONTE VISTA PARK FARMS ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 2, PAGE 27 OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA TOGETHER WITH UNPLATTED PORTIONS OF SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY FLORIDA.



CITY OF CLERMONT
ORDINANCE NO. 2025-039

BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHEAST CORNER OF HAMMOCK RESERVE ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 64, PAGES 78 AND 79 OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA ALSO BEING A POINT ON THE WEST LINE OF AFORESAID TRACT 36 AND A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF HAMMOCK RIDGE ROAD ACCORDING TO OFFICIAL RECORDS BOOK 2772, PAGE 1175 OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA; THENCE RUN THE FOLLOWING TWO COURSES ALONG SAID SOUTH RIGHT-OF-WAY LINE: SOUTH 89°52'24" EAST FOR A DISTANCE OF 527.16 FEET; THENCE RUN SOUTH 88°20' 51" EAST FOR A DISTANCE OF 781.25 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF EAST LAKE LOUISA ROAD AS MAINTAINED BY LAKE COUNTY, FLORIDA; THENCE RUN SOUTH 00°35'41" WEST ALONG SAID WEST RIGHT-OF-WAY LINE FOR A DISTANCE OF 588.51 FEET TO THE SOUTH LINE OF THE SOUTHERLY LIMITS OF SAID MAINTAINED EAST LAKE LOUISA ROAD; THENCE RUN SOUTH 89°42'36" EAST, ALONG SAID SOUTH LINE FOR A DISTANCE OF 10.00 FEET TO THE NORTHEAST CORNER OF SAID TRACT 46; THENCE RUN SOUTH 00°35'41" WEST, ALONG THE EAST LINE OF SAID TRACT 46 FOR A DISTANCE OF 649.44 FEET TO A POINT ON THE NORTH LINE OF A 15.00 FOOT WIDE UNNAMED, UNIMPROVED RIGHT-OF-WAY ACCORDING TO AFORESAID PLAT BOOK 2, PAGE 27; THENCE RUN NORTH 89°44'18" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE FOR A DISTANCE OF 1321.77 FEET TO A POINT ON THE WEST LINE OF THAT CERTAIN VACATED RIGHT-OF-WAY ACCORDING TO OFFICIAL RECORDS BOOK 3418, PAGE 1519 OF SAID PUBLIC RECORDS; THENCE RUN SOUTH 00°48'59" WEST ALONG SAID WEST VACATED RIGHT-OF-WAY LINE FOR A DISTANCE OF 15.00 FEET TO THE NORTHWEST CORNER OF THE ORANGES - PHASE 2 AS RECORDED IN PLAT BOOK 33, PAGES 63 THROUGH 65 OF AFORESAID PUBLIC RECORDS AND THE SOUTH LINE OF THE SOUTH 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 6; THENCE RUN NORTH 89°46'34" WEST ALONG SAID SOUTH LINE OF SAID SOUTH 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 6 FOR A DISTANCE OF 1290.91 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF LAKE LOUISA ROAD, ACCORDING TO LAKE COUNTY MAINTENANCE MAP, ROAD MAP BOOK 5, PAGES 6 THROUGH 9 OF SAID PUBLIC RECORDS; THENCE RUN ALONG SAID EAST RIGHT-OF-WAY LINE THE FOLLOWING THREE (3) BEARING AND DISTANCES: THENCE RUN NORTH 00°36'20" EAST FOR A DISTANCE OF 298.05 FEET; THENCE RUN SOUTH 89°59'55" EAST FOR A DISTANCE OF 8.00 FEET; THENCE RUN NORTH 00°36'20" EAST FOR A DISTANCE OF 362.02 FEET TO A POINT ON THE SOUTH LINE OF AFORESAID HAMMOCK RESERVE; THENCE RUN SOUTH 89°59'55" EAST ALONG SAID SOUTH LINE FOR A DISTANCE OF 1285.40 FEET TO THE SOUTHEAST CORNER OF SAID HAMMOCK RESERVE; THENCE RUN NORTH 00°41'15" EAST ALONG THE EAST LINE OF SAID HAMMOCK RESERVE ALSO BEING THE WEST LINE OF AFORESAID TRACT 36 FOR A DISTANCE OF 605.59 FEET TO THE POINT OF BEGINNING.

CONTAINS 57.34 ACRES MORE OR LESS.

CITY OF CLERMONT
ORDINANCE NO. 2025-039

LOCATION:

Ivey Ridge Subdivision
Vacant parcels located southeast of
Lake Louisa Road and Hammock Ridge Road intersection, adjacent to Foxchase
57.34 +/- Acres



CHANGE THE FUTURE LAND USE CLASSIFICATION:

**FROM: LAKE COUNTY URBAN LOW
TO: CITY OF CLERMONT LOW DENSITY RESIDENTIAL**

SECTION 2: CONFLICT

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 3: SEVERABILITY

Should any Section or part of this Section be declared invalid by any court of competent jurisdiction, such adjudications shall not apply to or affect any other provision of this Ordinance, except to the extent that the entire Section or part of the Section may be inseparable in meaning and effect from the Section to which such holding shall apply.



CITY OF CLERMONT
ORDINANCE NO. 2025-039

SECTION 4: ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR

This Ordinance may be re-numbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

SECTION 5: PUBLICATION AND EFFECTIVE DATE

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.



CITY OF CLERMONT
ORDINANCE NO. 2025-039

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida, this 27th day of January, 2026.

CITY OF CLERMONT

Tim Murry, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

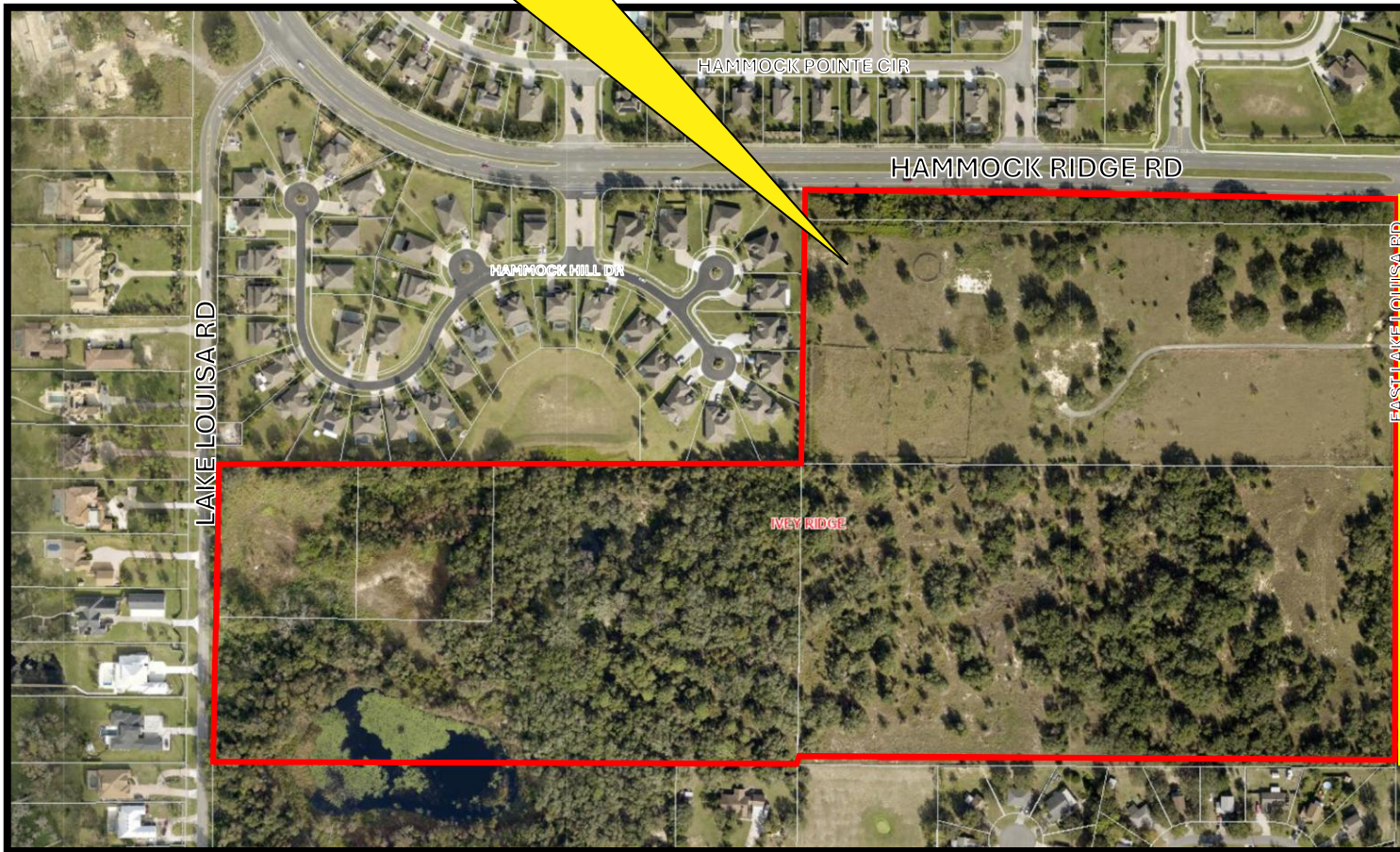
Approved as to form and legality:

Christian W. Waugh, City Attorney

Site:
 Future Land Use from
 Lake County
 Urban Low Density
 To
 City of Clermont
 Low Density Residential



2025-039
Before

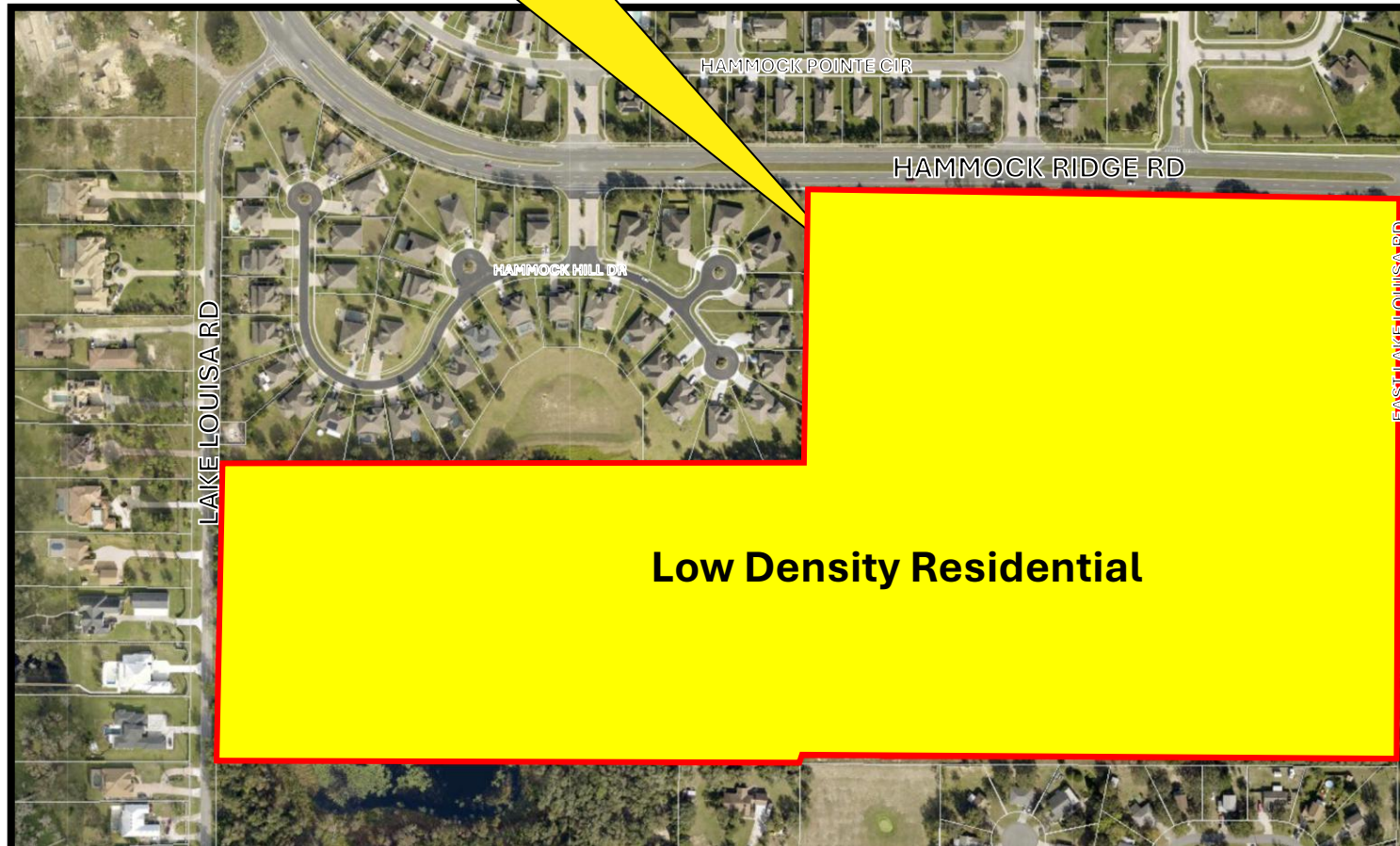


- Clermont Future Land Use
- Commercial
 - Conservation
 - Downtown MU
 - High Density Residential
 - Industrial
 - Low Density Residential
 - Master Planned Development
 - Medium Density Residential
 - Multi Use W District & Neighborhood
 - Neighborhood District
 - Office
 - Parks
 - Public Fac/Institutional
 - Residential/Office



2025-039
After

- Clermont Future Land Use
- Commercial
 - Conservation
 - Downtown MU
 - High Density Residential
 - Industrial
 - Low Density Residential
 - Master Planned Development
 - Medium Density Residential
 - Multi Use W District & Neighborhood
 - Neighborhood District
 - Office
 - Parks
 - Public Fac/Institutional
 - Residential/Office



Low Density Residential



City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Item No. 9 – Ordinance No. 2025-019, Ivey Ridge Annexation Final

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SERVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Development Services Director Henschel presented the item. The City is requesting annexation of the subject parcel as authorized by the utility agreement with the property owner through the notice of encumbrance to annex provision. The agreement with the City was executed on November 8, 2022. The property is being developed and will be receiving wastewater services from the City. The property, approximately 60.51 acres, was approved for 155 residential single-family dwelling units in the Planned Unit Development. The annexation is being requested in order to allow the building permits to be issued by the City of Clermont.

The related request for a comprehensive plan amendment and rezoning request will come at a later date and will be very similar to what has been approved in Lake County. The current zoning is Planned Unit Development and the current future land use is Urban Low in Lake County. In order to expedite the process, staff recommends approval of annexation Ordinance 2025-019.

Mayor Murry opened public comments.

Devin Marie, Madarin Drive – expressed concern with the traffic and the endangered species fleeing the area.

Mayor Murry closed public comments.

Council Member Howard stated that the project will get built, the City annexes the property and collects the Impact Fees for the services we will be providing or it stays in the County and the City gets nothing and still provides the services.

Mayor Murry informed the public that the City provides services due to an agreement with Lake County.

Council Member Howard motioned to approve Item No. 9 Ordinance No. 2025-019, Ivey Ridge Annexation Final; seconded by Council Member Myers. Passed unanimously 5-0 with all members present voicing aye.

Mayor Murry informed the public that if gopher turtles are found on the property they must be removed prior to beginning construction.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Item No. 10 – Ordinance No. 2025-020, McKinnon Groves Annexation Final

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SERVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Development Services Planner Kruse presented the item. The City is requesting annexation of the subject parcel as authorized by the utility agreement with the property owner through the notice of encumbrance to annex provision. The agreement with the City was executed on October 25, 2022. The property is being developed and will be receiving water and sewer services from the City.

The property, approximately 357 acres, was approved for a maximum of 660 single-family dwelling units and a minimum of 48 acres of non-residential development, which is approximately 520,000 square feet of commercial, office/personal services, and public/institution uses. The annexation is being requested in order to allow the building permits to be issued by the City of Clermont.

The related request for a comprehensive plan amendment and rezoning request will come at a later date and will be very similar to what has been approved in Lake County. In order to expedite the process, staff recommends approval of the revised annexation Ordinance 2025-019 that expressly makes it clear in the event of a conflict, the terms of the Planned Unit Development control over the City Code. The document is provided in the supplemental folder.

Council Member Strange requested City Attorney Waugh speak on the change in the Ordinance.

City Attorney Waugh the language was already implied, this states that.

Mayor Murry opened public comments.

Vincent Niemiec, Regency Hills – spoke about traffic on Hartwood Marsh Road.

Chris Roper, Akerman Law Firm – spoke about the revisions to the annexation to capture what was implied. Requested to move the annexation date to 14 days versus the 90 days to submit permits through the City and not the County.

Mayor Murry closed public comments.

Council Member Strange asked Mr. Roper if the annexation includes all properties or just a portion of the property listed as McKinnon Groves.

Mr. Roper stated that annexation includes the entirety of the property which includes residential and commercial.

Discussion ensued on where commercial buildings will go on the property, the wildlife corridor, Wellness Way standards and the land for a Fire Station.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Council Member Howard explained where the piece of property is located and development of the surrounding properties.

Council Member Howard motioned to approve Item No. 10 Ordinance No. 2025-020, McKinnon Groves Annexation Final; seconded by Council Member Petersen. Passed unanimously 5-0 with all members present voicing aye.

NEW BUSINESS

Item No. 11 – Resolution No. 2025-015R, Employee Policy Amendment & 4-10-hour day work week Adoption

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING, RESTATING, AND READOPTING THE EMPLOYMENT POLICIES MANUAL IN IT'S ENTIRTY; PROVIDING FOR SEVERABILITY, PUBLICATION AND EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Human Resources Director Ohlinger reviewed highlights of the updates to the Employee Policies Manual along with the implementation of a compressed work week.

Some of the highlights included tuition reimbursement, timekeeping, callout, working out of class and leave pay, performance evaluations, grievance process, and a compressed work week consisting of four ten hour days and City Hall being closed on Fridays.

Council Member Strange stated that there are a lot policy issues with this item and it has not been workshopped by Council. She requested the item be tabled and addressed during the budget workshops to evaluate how these proposals will affect the budget and operations for the upcoming fiscal year.

Council Member Strange motioned to table Item No. 11 to be discussed during the budget workshop cycle; seconded by Council Member Petersen.

Council Member Strange stated that staff can present these changes as they present their budget proposals.

Mayor Murry opened public comment.

Charlene Forth, 939 W. Desoto Street – expressed concern regarding some of the changes and asked if there was an employee survey.

Deputy City Manager Matthys stated that the employees were notified and asked beforehand.

Bryan Bain, 245 Nautica Mile Drive – expressed concern with closing City Hall on Fridays and inquired if the community was involved with the proposed schedule.

Paula Hoisington, 564 E. Desoto Street – expressed concern with a day of no services and the grievance process.

Mayor Murry closed public comment.

Discussion ensued on the employee's opinion on the schedule, the start date of the compressed work week and the time since some of the policies have been addressed.

CITY OF CLERMONT
NOTICE OF PROPOSED LAND USE CHANGE
LARGE SCALE COMPREHENSIVE PLAN AMENDMENT
ORDINANCE NO. 2025-039

The City of Clermont will hold public hearings on Tuesday, November 4, 2025 at 6:30 p.m. before the Planning and Zoning Commission to consider a proposed change to the City's Future Land Use Map; and on Tuesday, November 18, 2025 at 3:00 p.m. before the City Council to consider introduction of the ordinance and transmittal of the proposed amendment. The map amendment would change the Future Land Use designation for the property below from Lake County Urban Low Density to City of Clermont Low Density Residential.



LOCATION

Ivey Ridge Subdivision
Vacant parcels located southeast of
Lake Louisa Road and Hammock Ridge Road intersection,
adjacent to Foxchase
57.34 +/- Acres

FUTURE LAND USE MAP AMENDMENT

From: Lake County Urban Low
TO: City of Clermont Low Density Residential

ORDINANCE NO. 2025-039

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT FOR THE CITY OF CLERMONT, FLORIDA, PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT, CHAPTER 163, PART II, FLORIDA STATUTES; SETTING FORTH THE AUTHORITY FOR ADOPTION OF THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT; SETTING FORTH THE PURPOSE AND INTENT OF THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT; ESTABLISHING THE LEGAL STATUS OF THE COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR CONFLICT, SEVERABILITY, THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

All public hearings are held in the Clermont City Hall, Council Chambers, located at 685 West Montrose Street, Clermont, FL 34711.

This application is available for public inspection in the Development Services Department, Monday through Friday between the hours of 8:00 AM and 5:00 PM.

All interested parties will be given an opportunity to express their views on this matter.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made. Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7330, at least 48 hours prior to the public hearings.

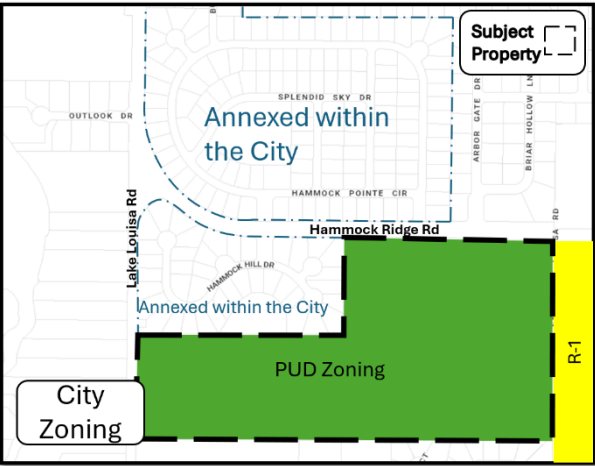
Tracy Ackroyd Howe, MMC
City Clerk



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 2

Meeting Date	
Tuesday, November 18, 2025	
Agenda Item Name	
Ordinance No. 2025-040 <i>Intro</i> <i>Ivey Ridge Rezoning</i>	
Requested Action	
Recommend approval of Ordinance No. 2025-040.	
Staff Report	
The City, as the applicant, is requesting a Large-Scale Comprehensive Plan Amendment and Rezoning of the Subject property as a follow-up to the staff-initiated annexation request. The property is located southeast of Lake Louisa Road and Hammock Ridge Road intersection and is approximately 57.34 +/- acres. The property was approved under PUD Ordinance No. 2020-03 in Lake County for up to 155 single-family dwelling units. The property is currently moving forward, and construction activity is starting. The property was annexed prior to building permit issuance to capture \$1.8 million dollars' worth of impact fees for the City of Clermont.	
 	
On June 10, 2025, the City Council approved the Annexation of the subject property with the understanding that a Large-Scale Comprehensive Plan Amendment and Rezoning at a future date in time would occur to designate the property with the applicable future land use and zoning designations. Staff is proceeding to complete the process at this time.	
The current zoning of the property within Lake County is Planned Unit Development (PUD). The compatible zoning within the City would be Planned Unit Development (PUD) as well, with the current entitlements captured within the PUD.	
The PUD zoning does not propose a conflict between the existing uses and land uses in the area. The proposed use is compatible with the adjoining properties as required by the comprehensive plan. The transfer of Lake County's PUD Ordinance 2020-03 into the City's PUD Ordinance is a "like for like" with small adjustments made due to code references (County/City). <i>The Planning and Zoning Commission recommended approval, 5-0, with an additional condition that the development builds to the City's landscape code. Staff notes that this condition is already captured within the Ordinance under Section 6, entitled Landscaping Requirements.</i> Staff recommends approval of the rezoning to PUD with the conditions contained in Ordinance NO. 2025-040.	

Additional Analysis		
Fiscal Impact Summary		
None on the current operating budget.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	Ord. 2025-040 Ivey Ridge Rezoning (11.12.2025)	Ord. 2025-040 Ivey Ridge Rezoning (11.12.2025).pdf
2.	Location maps	Location maps.pdf
3.	06.10.2025 - City Council Minutes excerpt	06.10.2025 - City Council Minutes excerpt.pdf
4.	Lake County Approved PUD Ivey Ridge	Lake County Approved PUD Ivey Ridge.pdf



CITY OF CLERMONT
ORDINANCE NO. 2025-040

AN ORDINANCE UNDER THE CODE OF ORDINANCES OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLERMONT REFERRED TO IN CHAPTER 122 OF ORDINANCE NO. 289-C, CODE OF ORDINANCES; REZONING THE REAL PROPERTIES DESCRIBED HEREIN AS SHOWN BELOW; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the City Council of Clermont, Florida annexed the property on June 10th, 2025; and

WHEREAS, the property currently had an existing, approved Planned Unit Development (PUD) in Lake County, Ordinance NO. 2020-03; and

WHEREAS, to complete the annexation process with a compatible City Zoning Designation and Future Land Use Category; this rezoning request is being initiated by City staff; and

WHEREAS, the City Council of Clermont, Florida, has considered an Amendment to the official Zoning Map of the City to Rezone the subject property from Lake County Planned Unit Development (PUD) to City of Clermont Planned Unit Development District (PUD); and

WHEREAS, the City of Clermont Planning and Zoning Commission did on the 4th day of November 2025 review the petition for Rezoning; and

WHEREAS, the City Council reviewed the petition, the recommendations of the Planning and Zoning Commission, and any comments, favorable or unfavorable, from the public and surrounding property owners at a Public Hearing duly advertised; and

WHEREAS, upon review, certain terms pertaining to the development of the below-described property have been duly approved.

NOW THEREFORE, The City Council of the City of Clermont, Lake County, Florida, hereby ordains that:

SECTION 1:

The Official Zoning Map of the City of Clermont, Lake County, Florida, referred to in Chapter 122 of Ordinance No. 289-C, Code of Ordinances, is hereby amended by rezoning the following described property:



CITY OF CLERMONT
ORDINANCE NO. 2025-040

LEGAL DESCRIPTION

TRACTS 45 AND 46 AND PORTIONS OF TRACTS 35 AND 36, MONTE VISTA PARK FARMS ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 2, PAGE 27 OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA TOGETHER WITH UNPLATTED PORTIONS OF SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY FLORIDA.

BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHEAST CORNER OF HAMMOCK RESERVE ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 64, PAGES 78 AND 79 OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA ALSO BEING A POINT ON THE WEST LINE OF AFORESAID TRACT 36 AND A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF HAMMOCK RIDGE ROAD ACCORDING TO OFFICIAL RECORDS BOOK 2772, PAGE 1175 OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA; THENCE RUN THE FOLLOWING TWO COURSES ALONG SAID SOUTH RIGHT-OF-WAY LINE: SOUTH 89°52'24" EAST FOR A DISTANCE OF 527.16 FEET; THENCE RUN SOUTH 88°20' 51" EAST FOR A DISTANCE OF 781.25 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF EAST LAKE LOUISA ROAD AS MAINTAINED BY LAKE COUNTY, FLORIDA; THENCE RUN SOUTH 00°35'41" WEST ALONG SAID WEST RIGHT-OF-WAY LINE FOR A DISTANCE OF 588.51 FEET TO THE SOUTH LINE OF THE SOUTHERLY LIMITS OF SAID MAINTAINED EAST LAKE LOUISA ROAD; THENCE RUN SOUTH 89°42'36" EAST, ALONG SAID SOUTH LINE FOR A DISTANCE OF 10.00 FEET TO THE NORTHEAST CORNER OF SAID TRACT 46; THENCE RUN SOUTH 00°35'41" WEST, ALONG THE EAST LINE OF SAID TRACT 46 FOR A DISTANCE OF 649.44 FEET TO A POINT ON THE NORTH LINE OF A 15.00 FOOT WIDE UNNAMED, UNIMPROVED RIGHT-OF-WAY ACCORDING TO AFORESAID PLAT BOOK 2, PAGE 27; THENCE RUN NORTH 89°44'18" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE FOR A DISTANCE OF 1321.77 FEET TO A POINT ON THE WEST LINE OF THAT CERTAIN VACATED RIGHT-OF-WAY ACCORDING TO OFFICIAL RECORDS BOOK 3418, PAGE 1519 OF SAID PUBLIC RECORDS; THENCE RUN SOUTH 00°48'59" WEST ALONG SAID WEST VACATED RIGHT-OF-WAY LINE FOR A DISTANCE OF 15.00 FEET TO THE NORTHWEST CORNER OF THE ORANGES - PHASE 2 AS RECORDED IN PLAT BOOK 33, PAGES 63 THROUGH 65 OF AFORESAID PUBLIC RECORDS AND THE SOUTH LINE OF THE SOUTH 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 6; THENCE RUN NORTH 89°46'34" WEST ALONG SAID SOUTH LINE OF SAID SOUTH 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 6 FOR A DISTANCE OF 1290.91 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF LAKE LOUISA ROAD, ACCORDING TO LAKE COUNTY MAINTENANCE MAP, ROAD MAP BOOK 5, PAGES 6 THROUGH 9 OF SAID PUBLIC RECORDS; THENCE RUN ALONG SAID EAST RIGHT-OF-WAY LINE THE FOLLOWING THREE (3) BEARING AND DISTANCES: THENCE RUN NORTH 00°36'20" EAST FOR A DISTANCE OF 298.05 FEET; THENCE RUN SOUTH 89°59'55" EAST FOR A DISTANCE OF 8.00 FEET; THENCE RUN NORTH 00°36'20" EAST FOR A DISTANCE OF 362.02 FEET TO A POINT ON THE SOUTH LINE OF AFORESAID HAMMOCK RESERVE; THENCE RUN SOUTH 89°59'55" EAST ALONG SAID SOUTH

CITY OF CLERMONT
ORDINANCE NO. 2025-040

LINE FOR A DISTANCE OF 1285.40 FEET TO THE SOUTHEAST CORNER OF SAID HAMMOCK RESERVE; THENCE RUN NORTH 00°41'15" EAST ALONG THE EAST LINE OF SAID HAMMOCK RESERVE ALSO BEING THE WEST LINE OF AFORESAID TRACT 36 FOR A DISTANCE OF 605.59 FEET TO THE POINT OF BEGINNING.

CONTAINS 57.34 ACRES MORE OR LESS.

LOCATION:

Ivey Ridge Subdivision
Vacant parcels located southeast of
Lake Louisa Road and Hammock Ridge Road intersection, adjacent to Foxchase
57.34 +/- Acres



PROPERTY REZONING

From: Lake County Planned Unit Development (PUD)
To: City of Clermont Planned Unit Development (PUD)



CITY OF CLERMONT
ORDINANCE NO. 2025-040

SECTION 2: GENERAL CONDITIONS

This application for a Planned Unit Development is to allow for a single-family residential subdivision on the property described above (hereinafter the “Property”); be granted subject to the following conditions:

1. After establishment of the facilities as provided herein, the property shall only be used for the purposes named in this Ordinance. Any other proposed use must be specifically authorized by the City Council.
2. The conditions as set forth in this Planned Unit Development shall be legally binding upon any heirs, assigns and successors in title or interest. The transfer of ownership or lease of any or all of the property described in this Ordinance shall be included in the transfer or lease agreement, a provision that the purchaser or lessee is made good and aware of the conditions established by this Ordinance and agrees to be bound by these conditions. The purchaser or lessee may request a change from the existing plans and conditions by following procedures contained in the Land Development Codes, as amended.
3. No person, firm, corporation or entity shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building or structure, or alter the land in any manner within the boundary of the project without first submitting necessary plans, obtaining necessary approvals, and obtaining necessary permits in accordance with the City of Clermont Land Development Codes and those of other appropriate jurisdictional entities.
4. This Ordinance shall constitute a covenant running with the land and the terms, conditions, and provisions of which shall be binding upon, the present Owners and any successors, and shall be subject to each and every condition herein set out.
5. Construction and operation of the proposed use shall always comply with the regulations of this and other governmental permitting agencies.
6. The City of Clermont Code Enforcement shall have authority to enforce the terms and conditions set forth in this ordinance and to recommend that the ordinance be revoked.

SECTION 3: PERMITTED USES

Residential: 155 residential single-family dwelling units, not to exceed a density of 2.84 dwelling units per net buildable acre.



CITY OF CLERMONT
ORDINANCE NO. 2025-040

SECTION 4: SETBACKS

Setbacks are as follows:

1. Single-Family Residential:

Front	25 feet from the property line.
Secondary Front	15 feet from the property line.
Side ¹	Variable between 5-10 feet. (7.5 feet ¹ from the property line minimum without 4:1 slope between homes.)
Rear	5 feet from the property line
Wetlands/ Open Water	50 feet from the jurisdictional wetland line.

¹Side Setbacks of 5 feet from the property line shall be allowed so long as the 10-foot cut/fill requirement and 4:1 maximum slope between homes is met.

2. All other setbacks shall be as established in the City's Land Development Codes, as amended.

SECTION 5: DEVELOPMENT STANDARDS

Development standards are as follows:

1. All development requirements within this PUD shall be in accordance with the City's Comprehensive Plan and Land Development Codes, as amended.

Open Space	Minimum 25% of the net buildable area of the entire site shall be dedicated to open space, as defined in the Comprehensive Plan. ¹
Lot Width	Minimum 50 feet
Impervious Surface Ratio (ISR)	Maximum 60% over the entire project site.
Building Height	Maximum 40 feet

¹The homeowner's association for the property shall be responsible for maintaining the open space that is retained in its natural state, in such natural state.

SECTION 6: LANDSCAPING REQUIREMENTS

Landscaping, buffering, and screening shall be in accordance with the Comprehensive Plan and Land Development Codes (LDC), as amended.



CITY OF CLERMONT
ORDINANCE NO. 2025-040

1. A minimum 50-foot wetlands buffer shall be provided to all wetlands. A conservation easement of the wetland area and buffer will be required. The easement must be dedicated to a conservation agency (FDEP or SJRWMD), a non-profit conservation organization or land trust, or Lake County, subject to acceptance by the Board of County Commissioners for maintenance and protection. The conservation easement will be required prior to Final Plat approval. **[CONDTION COMPLETED]**
2. All landscaping located between the Lake Louisa Road Entrance and western residential development lots must utilize one-hundred (100) percent Florida-native species.

SECTION 7: TRANSPORTATION

Transportation Improvements/ Access Management:

1. A Tier Two (2) Traffic Study will be required in accordance with the Conceptual Plan attached hereto as Exhibit “A”. **[CONDTION COMPLETED]**
2. Sidewalks will be required along Lake Lousia Road, in accordance with the LDC, as amended. **[CONDTION COMPLETED]**
3. Turn lanes will be required at the entrances to the development on all county-maintained roads. **[CONDTION COMPLETED]**
4. East Lake Lousia Road will be required to be modified to meet current Lake County standards, as amended. **[CONDTION COMPLETED]**
5. All access management shall be in accordance with the Comprehensive Plan and the LDC, as amended. **[CONDTION COMPLETED]**

SECTION 8: STORMWATER AND FLOODPLAIN MANAGEMENT

1. The stormwater management system shall be designed in accordance with all applicable City of Clermont and St. Johns River Water Management District (SJRWMD) requirements, as amended.
2. The developer shall be responsible for any flood studies required for developing the site and comply with the requirements of FEMA, the City of Clermont Comprehensive Plan, and Land Development Codes, as amended.
3. Any development within the floodplain as identified on the FEMA maps will required compensating storage.



CITY OF CLERMONT
ORDINANCE NO. 2025-040

SECTION 9: SCHOOLS

School Concurrency shall be met before final plat approval in accordance with the Comprehensive Plan and LDC, as amended. **[CONDITION COMPLETED]**

SECTION 10: LIGHTING

Exterior lighting shall be in accordance with the LDC, as amended, and consistent with Dark-Sky principles.

SECTION 11: SIGNAGE

Signs shall be in accordance with the City's sign code, as amended.

SECTION 12: PUBLIC SAFETY

Fire protection and Emergency Service Access: Access and fire safety requirements of the development shall be provided in accordance with the Florida Fire Prevention Code and the LDC, as amended.

SECTION 13: CONCURRENCY MANAGEMENT REVIEW AND IMPACT FEES

Concurrency shall be met prior to the issuance of any development order, consistent with the LDC, as amended. **[Condition Completed]**

SECTION 14: DEVELOPMENT REVIEW AND APPROVAL

1. Prior to the issuance of any permits, the Applicant shall be required to submit a preliminary plat, construction plans, and final plat generally consistent with Exhibit "A" – Conceptual Plan for review and approval in accordance with the Comprehensive Plan and Land Development Codes, as amended. **[Condition Completed]**
2. Physical development shall commence within three (3) years from the date of the rezoning (Ordinance No. 2020-03, RZ-19-27-2, FKA Hammock Ridge PUD) enacted and effective on January 28th, 2020. Failure to commence construction within three (3) years of approval shall cause the revocation of this ordinance, in accordance with the Comprehensive Plan or superseding documents amended. Prior to expiration of the three-year time frame, the City Council may grant, via a Public Hearing, one (1) extension of the time frame for a maximum of two (2) years upon a showing that reasonable efforts have been made towards securing the required approvals and commencement of work. **[Condition Completed]**

SECTION 15: PUBLIC SERVICES

1. The Developer shall connect to the existing City potable water and sanitary sewer systems at connection point or points approved by the City. **[CONDITION COMPLETED FOR WATER CONNECTION TO SUNSHINE WATER SERVICES]**



CITY OF CLERMONT
ORDINANCE NO. 2025-040

2. The route of any off-site lines shall be according to engineering plans produced by the developer and approved by the City.
3. Any proposed City-maintained utilities that are not located within a dedicated public right-of-way shall be placed in a utility easement dedicated to the City. Easements shall be provided at no expense to the City and in a form acceptable to the City.
4. The Developer shall be responsible for all costs of on-site and off-site potable water and sanitary sewer systems improvements, including, but not limited to design, material, permitting, connection and installation of sufficient size lines, lift stations, property for city-maintained facilities and other appurtenances necessary to allow the City to serve the property.
5. Any existing dedicated City of Clermont utilities must stay in service throughout construction. If the construction requires that the utilities be relocated or altered, the Developer shall prepare plans, permit the project and construct the modification at the Developer's expense.
6. Except for model homes, no building permits shall be issued until water and sewer are provided to the site or until a bond or letter of credit, acceptable to the City, is in place to guarantee completion of off-site improvements. No Certificate of Occupancy shall be issued until water and sewer extensions have been completed and accepted by the City.
7. The City may require a looped system to provide reliability and redundancy to the property.
8. The project shall be plumbed with purple piping to irrigate all uses.
9. All utilities shall be designed and installed as per the City's specifications or as amended and approved by City staff.
10. Drainage/Stormwater Management: The Developer shall submit drainage calculations and a stormwater management plan when filing for final engineering approval. A lawfully created Community Development District or other entity acceptable to the City, shall be responsible for maintenance of all private stormwater ponds and drainage systems and improvements. Unless otherwise provided in the approved plans or plat for the Project, or in a separate agreement approved by the City, all such improvements located on the private property, including, streets, roads and bike or pedestrian paths, shall be maintained by the Community Development District or other entity acceptable to the City.
11. 10 feet utility lateral line easements may be used in lieu of 15 feet in order to accommodate standard 10 feet building separation.



CITY OF CLERMONT
ORDINANCE NO. 2025-040

12. Lift station access shall meet all City criteria.
13. Bulkheads, walls, or non-turf vegetation slope stabilization may be used for stormwater retention side slopes.
14. Notwithstanding anything contained herein to the contrary, to the extent that any water, or sewer improvements provide capacity additional to that required to serve the Project, the Developer and the City may, pursuant to Section 111-7 – Credits, of the City Code, enter into an impact fee agreement which shall provide for the establishment of credits and payment of impact fees in a specified manner and time.

SECTION 16: CONFLICT

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 17: SEVERABILITY

Should any Section or part of this Section be declared invalid by any court of competent jurisdiction, such adjudications shall not apply to or affect any other provision of this Ordinance, except to the extent that the entire Section or part of the Section may be inseparable in meaning and effect from the Section to which such holding shall apply.

SECTION 18: ADMINISTRATIVE CORRECTION

This Ordinance may be re-numbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

SECTION 19: RECORDING

This Ordinance shall be recorded in the Public Records of Lake County, Florida.

SECTION 20: PUBLICATION AND EFFECTIVE DATE

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.



CITY OF CLERMONT
ORDINANCE NO. 2025-040

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this 27TH day of January 2026.

CITY OF CLERMONT

Tim Murry, Mayor

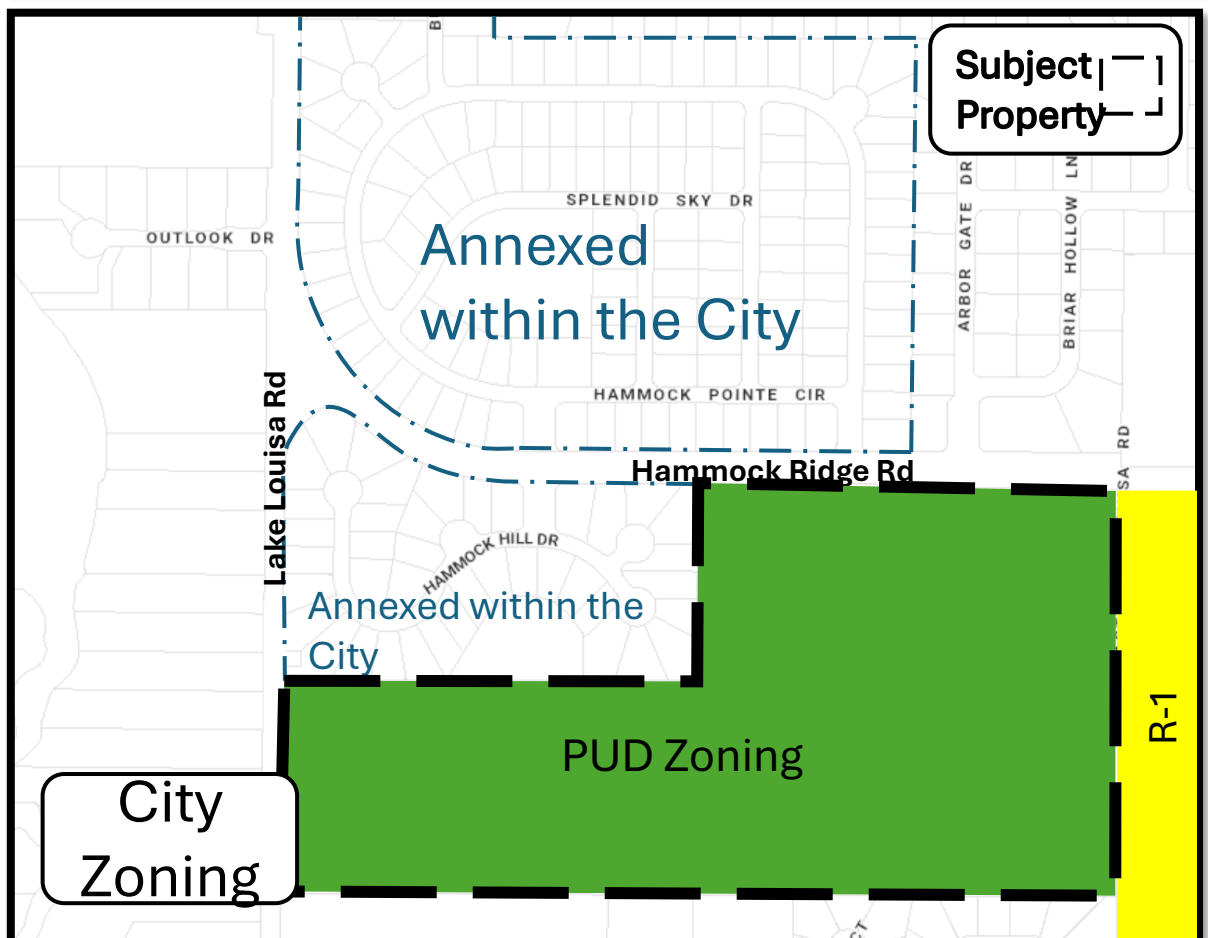
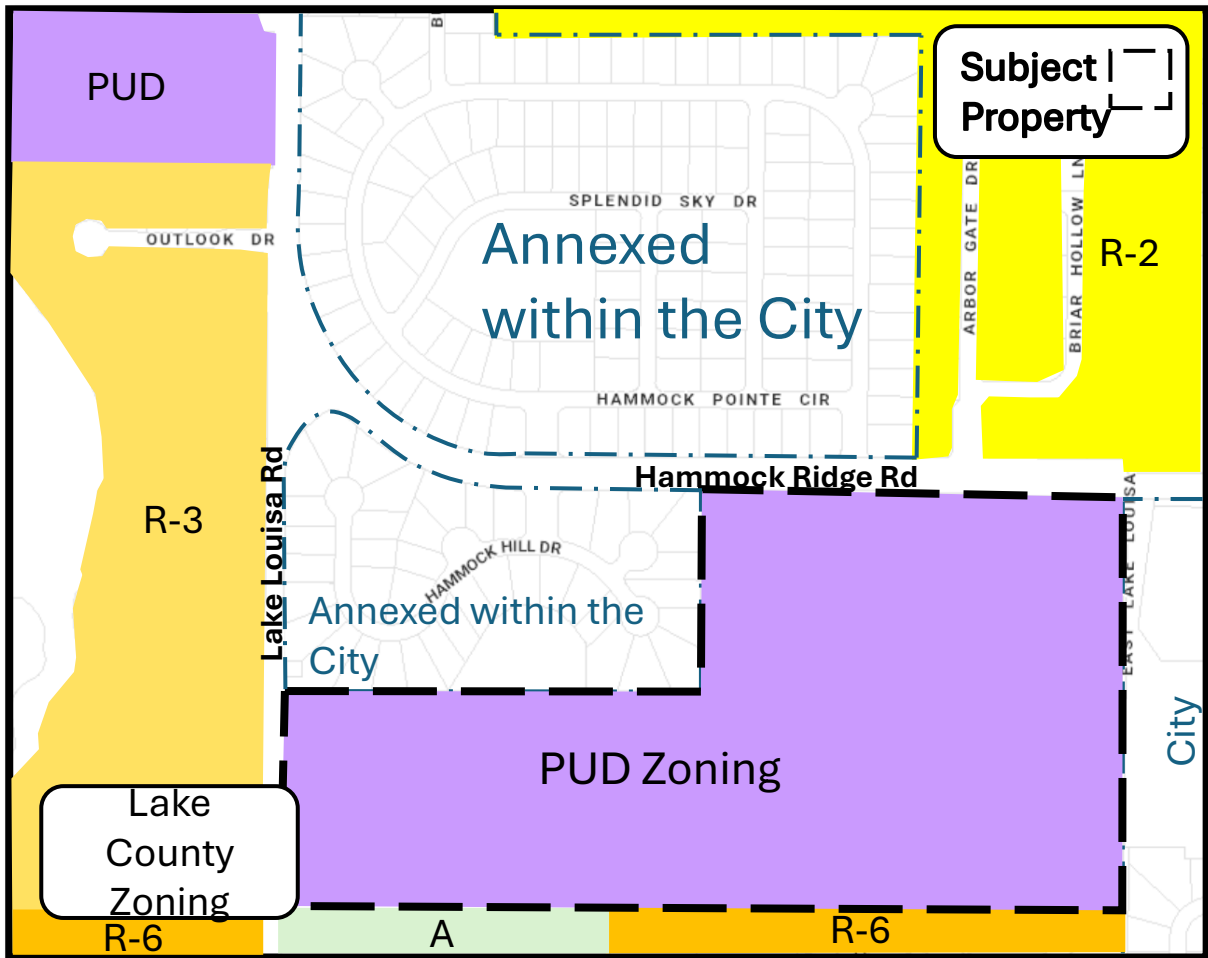
ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

Approved as to form and legality:

Christian W. Waugh, City Attorney

Ivey Ridge Rezoning



City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Item No. 9 – Ordinance No. 2025-019, Ivey Ridge Annexation Final

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SERVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Development Services Director Henschel presented the item. The City is requesting annexation of the subject parcel as authorized by the utility agreement with the property owner through the notice of encumbrance to annex provision. The agreement with the City was executed on November 8, 2022. The property is being developed and will be receiving wastewater services from the City. The property, approximately 60.51 acres, was approved for 155 residential single-family dwelling units in the Planned Unit Development. The annexation is being requested in order to allow the building permits to be issued by the City of Clermont.

The related request for a comprehensive plan amendment and rezoning request will come at a later date and will be very similar to what has been approved in Lake County. The current zoning is Planned Unit Development and the current future land use is Urban Low in Lake County. In order to expedite the process, staff recommends approval of annexation Ordinance 2025-019.

Mayor Murry opened public comments.

Devin Marie, Madarin Drive – expressed concern with the traffic and the endangered species fleeing the area.

Mayor Murry closed public comments.

Council Member Howard stated that the project will get built, the City annexes the property and collects the Impact Fees for the services we will be providing or it stays in the County and the City gets nothing and still provides the services.

Mayor Murry informed the public that the City provides services due to an agreement with Lake County.

Council Member Howard motioned to approve Item No. 9 Ordinance No. 2025-019, Ivey Ridge Annexation Final; seconded by Council Member Myers. Passed unanimously 5-0 with all members present voicing aye.

Mayor Murry informed the public that if gopher turtles are found on the property they must be removed prior to beginning construction.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Item No. 10 – Ordinance No. 2025-020, McKinnon Groves Annexation Final

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SERVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Development Services Planner Kruse presented the item. The City is requesting annexation of the subject parcel as authorized by the utility agreement with the property owner through the notice of encumbrance to annex provision. The agreement with the City was executed on October 25, 2022. The property is being developed and will be receiving water and sewer services from the City.

The property, approximately 357 acres, was approved for a maximum of 660 single-family dwelling units and a minimum of 48 acres of non-residential development, which is approximately 520,000 square feet of commercial, office/personal services, and public/institution uses. The annexation is being requested in order to allow the building permits to be issued by the City of Clermont.

The related request for a comprehensive plan amendment and rezoning request will come at a later date and will be very similar to what has been approved in Lake County. In order to expedite the process, staff recommends approval of the revised annexation Ordinance 2025-019 that expressly makes it clear in the event of a conflict, the terms of the Planned Unit Development control over the City Code. The document is provided in the supplemental folder.

Council Member Strange requested City Attorney Waugh speak on the change in the Ordinance.

City Attorney Waugh the language was already implied, this states that.

Mayor Murry opened public comments.

Vincent Niemiec, Regency Hills – spoke about traffic on Hartwood Marsh Road.

Chris Roper, Akerman Law Firm – spoke about the revisions to the annexation to capture what was implied. Requested to move the annexation date to 14 days versus the 90 days to submit permits through the City and not the County.

Mayor Murry closed public comments.

Council Member Strange asked Mr. Roper if the annexation includes all properties or just a portion of the property listed as McKinnon Groves.

Mr. Roper stated that annexation includes the entirety of the property which includes residential and commercial.

Discussion ensued on where commercial buildings will go on the property, the wildlife corridor, Wellness Way standards and the land for a Fire Station.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Council Member Howard explained where the piece of property is located and development of the surrounding properties.

Council Member Howard motioned to approve Item No. 10 Ordinance No. 2025-020, McKinnon Groves Annexation Final; seconded by Council Member Petersen. Passed unanimously 5-0 with all members present voicing aye.

NEW BUSINESS

Item No. 11 – Resolution No. 2025-015R, Employee Policy Amendment & 4-10-hour day work week Adoption

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING, RESTATING, AND READOPTING THE EMPLOYMENT POLICIES MANUAL IN IT'S ENTIRTY; PROVIDING FOR SEVERABILITY, PUBLICATION AND EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Human Resources Director Ohlinger reviewed highlights of the updates to the Employee Policies Manual along with the implementation of a compressed work week.

Some of the highlights included tuition reimbursement, timekeeping, callout, working out of class and leave pay, performance evaluations, grievance process, and a compressed work week consisting of four ten hour days and City Hall being closed on Fridays.

Council Member Strange stated that there are a lot policy issues with this item and it has not been workshopped by Council. She requested the item be tabled and addressed during the budget workshops to evaluate how these proposals will affect the budget and operations for the upcoming fiscal year.

Council Member Strange motioned to table Item No. 11 to be discussed during the budget workshop cycle; seconded by Council Member Petersen.

Council Member Strange stated that staff can present these changes as they present their budget proposals.

Mayor Murry opened public comment.

Charlene Forth, 939 W. Desoto Street – expressed concern regarding some of the changes and asked if there was an employee survey.

Deputy City Manager Matthys stated that the employees were notified and asked beforehand.

Bryan Bain, 245 Nautica Mile Drive – expressed concern with closing City Hall on Fridays and inquired if the community was involved with the proposed schedule.

Paula Hoisington, 564 E. Desoto Street – expressed concern with a day of no services and the grievance process.

Mayor Murry closed public comment.

Discussion ensued on the employee's opinion on the schedule, the start date of the compressed work week and the time since some of the policies have been addressed.

ORDINANCE #2020-03
Hammock Ridge PUD Amendment
RZ-19-27-2

1 AN ORDINANCE OF THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE
2 LAKE COUNTY ZONING MAPS; AND PROVIDING FOR AN EFFECTIVE DATE.

3 **WHEREAS**, Jim Atkinson of Summergate Companies, LLC (the "Applicant") made a request, on
4 behalf of Territo Corporation, a Florida Corporation, Angela & Joseph Territo, and Vernon A. Schneider
5 (the "Owners"), to rescind and replace Planned Unit Development (PUD) #2005-105 with a new ordinance
6 to rezone 14.99 +/- acres from PUD to Agriculture (A); rezone 16.12 +/- acres from Agriculture (A) to PUD;
7 to bring the PUD into compliance with current Land Development Regulations (LDR) and Comprehensive
8 Plan policies; and to propose setback waivers; and

9 **WHEREAS**, the subject property to be zoned Agriculture (A) consists of 14.99 +/- acres and is
10 generally located southeast of the intersection of Hammock Ridge Road and Lake Louisa Road, in the
11 Clermont area, in Section 6, Township 23 South, Range 26 East, having Alternate Key Number 1593425,
12 and more particularly described below:

13 **SCHNEIDER PROPERTY LEGAL DESCRIPTION: [EXHIBIT "A" – ATTACHED]**

14 **WHEREAS**, the subject property to be zoned Planned Unit Development (PUD) in total consists of
15 57.31 +/- acres and is generally located southeast of the intersection of Hammock Ridge Road and Lake
16 Louisa Road, in the Clermont area, in Section 6, Township 23 South, Range 26 East, having Alternate Key
17 Numbers 2705914, 1593417, 1593433, 1752558, 1752558, 1796873, and 1663083, and more particularly
18 described below:

19 **HAMMOCK RIDGE PUD LEGAL DESCRIPTION: [EXHIBIT "B" – ATTACHED]**

20 **WHEREAS**, the subject properties are located within the Urban Low Density Future Land Use
21 Category as shown on the Lake County Comprehensive Plan Future Land Use Map (FLUM); and

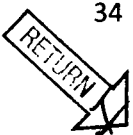
22 **WHEREAS**, on December 20, 2005, the Board of County Commissioners of Lake County, Florida,
23 approved PUD Ordinance #2005-105 for 120 single-family dwelling units, with a gross residential density of
24 2.2 dwelling units per acre; and

25 **WHEREAS**, this rezoning ordinance hereby rescinds and replaces Ordinance #2005-105; and

26 **WHEREAS**, the Lake County Planning & Zoning Board reviewed Petition RZ-19-27-2 on January
27 2, 2020, after giving Notice of Hearing on petition for a change in the use of land, including notice that said
28 petition was presented to the Board of County Commissioners of Lake County, Florida, on January 28,
29 2020; and

30 **WHEREAS**, the Board of County Commissioners reviewed said petition, the recommendations of
31 the Lake County Planning & Zoning Board, staff report, and any comments, favorable or unfavorable, from
32 the public and surrounding property owners at a public hearing duly advertised; and

33 **WHEREAS**, upon review, certain terms pertaining to the development of the above described
34 property have been duly approved; and



Ordinance #2020-03, RZ-19-27-2 Hammock Ridge PUD Amendment

NOW THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Lake County, Florida, that the Land Development Regulations of Lake County, Florida, be altered and amended as they pertain to the above subject properties, subject to the following terms:

Section 1 Terms:

1.1 The County Manager or designee shall amend the Official Zoning Map to rezone the property described in Exhibit "A" to Agriculture (A) zoning.

1.2 The County Manager or designee shall amend the Official Zoning Map to rezone the property described in Exhibit "B" to Planned Unit Development (PUD) zoning. This Ordinance shall rescind and replace Ordinance #2005-105. All uses upon the property described in Exhibit "B" shall be generally consistent with the "Conceptual Plan" attached hereto as Exhibit "C." To the extent where there are conflicts between the Conceptual Plan and this Ordinance, this Ordinance shall take precedence.

A. Land Uses:

1. Residential: 155 residential single-family dwelling units, not to exceed a density of 2.84 dwelling units per net buildable acre.

B. Setbacks:

1. Single-Family Residential:

Front	25 feet from the property line
Secondary Front	15 feet from the property line
Side ¹	Variable between 5-10 feet. (7.5 feet ¹ from the property line minimum without 4:1 slope between homes)
Rear	5 feet from the property line
Wetlands/Open Water	50 feet from the jurisdictional wetland line

¹Side Setbacks of 5 feet from the property line shall be allowed so long as the 10-foot cut/fill requirement and 4:1 maximum slope between homes is met.

2. All other setbacks shall be as established in the LDR, as amended.

Ordinance #2020-03, RZ-19-27-2 Hammock Ridge PUD Amendment

1 C. Development Standards:

Open Space	Minimum 25% of the net buildable area of the entire site shall be dedicated to open space, as defined in the Comprehensive Plan. ¹
Lot Width	Minimum 50 feet
Impervious Surface Ratio (ISR)	Maximum 60% over the entire project site
Building Height	Maximum 40 feet

¹The homeowner's association for the property shall be responsible for maintaining the open space that is retained in its natural state, in such natural state.

2 All development requirements within the Urban Low Density (FLUC) shall be in accordance with
3 the Comprehensive Plan and LDR, as amended.

4 D. Landscaping, Buffering, and Screening:

- 5 1. A minimum 50-foot wetlands buffer shall be provided to all wetlands. A conservation easement
6 of the wetland area and buffer will be required. The easement must be dedicated to a
7 conservation agency (FDEP or SJRWMD), a non-profit conservation organization or land trust,
8 or Lake County, subject to acceptance by the Board of County Commissioners for
9 maintenance and protection. The conservation easement will be required prior to Final Plat
10 approval.
- 11 2. All landscaping located west of the residential lots to the entrance at Lake Louisa Road must
12 utilize one-hundred (100) percent Florida-native species.
- 13 3. All other landscaping, buffering, and screening requirements shall be in accordance with the
14 LDR, as amended.

15 E. Noise: Compliance shall be in accordance with the LDR, as amended.

16 F. Utilities: Central water and sewer connection shall be provided in accordance with the
17 Comprehensive Plan and LDR, as amended.

18 G. Transportation Improvements/Access Management:

- 19 1. A Tier Two (2) Traffic Study will be required in accordance with the Conceptual Plan attached
20 hereto as Exhibit "B."
- 21 2. Sidewalks will be required along Lake Louisa Road, in accordance with the LDR, as amended.

Ordinance #2020-03, RZ-19-27-2 Hammock Ridge PUD Amendment

1 3. Turn lanes will be required at the entrances to the development on all county maintained
2 roads.

3 4. East Lake Louisa Road will be required to be modified to meet current County standards, as
4 amended.

5 5. All access management shall be in accordance with the Comprehensive Plan and LDR, as
6 amended.

7 H. Stormwater Management:

8 1. The Stormwater management system shall be designed in accordance with all applicable Lake
9 County and St. Johns River Water Management District (SJRWMD) requirements, as
10 amended.

11 2. The developer shall be responsible for any flood studies required for developing the site and
12 comply with the requirements of FEMA, the Lake County Comprehensive Plan, and LDR, as
13 amended.

14 3. Any development within the floodplain as identified on the FEMA maps will require
15 compensating storage.

16 I. Schools: School Concurrency shall be met before final plat approval in accordance with the
17 Comprehensive Plan and LDR, as amended.

18 J. Lighting: Exterior lighting shall be in accordance with the LDR, as amended, and consistent with
19 Dark-Sky Principles.

20 K. Signage: Signs shall be in accordance with the LDR, as amended.

21 L. Fire Protection and Emergency Services Access: Access and fire safety requirements of the
22 development shall be provided in accordance with the Florida Fire Prevention Code and LDR, as
23 amended.

24 M. Concurrency Management Requirements: Any development shall comply with the Lake County
25 Concurrency Management System, as amended.

26 N. Development Review and Approval:

27 1. Prior to the issuance of any permits, the Applicant shall be required to submit a preliminary
28 plat, construction plans, and final plat generally consistent with EXHIBIT "C" – Conceptual Plan
29 for review and approval in accordance with the Comprehensive Plan and LDR, as amended.

30 2. PUD Expiration: Physical development shall commence within three (3) years from the date of
31 this Ordinance approval. Failure to commence construction within three (3) years of approval
32 shall cause the revocation of this ordinance, in accordance with the Comprehensive Plan or
33 superseding documents as amended. Prior to expiration of the three-year time frame, the
34 Board of County Commissioners may grant, via a Public Hearing, one (1) extension of the time
35 frame for a maximum of two (2) years upon a showing that reasonable efforts have been made
36 towards securing the required approvals and commencement of work.

Ordinance #2020-03, RZ-19-27-2 Hammock Ridge PUD Amendment

O. Future Amendments to Statutes, Code, Plans, or Regulations: The specific references in this Ordinance to the Florida Statutes, Florida Administrative Code, Lake County Comprehensive Plan, and Lake County Land Development Regulations shall include any future amendments to the Statutes, Code, Plans, or Regulations.

Section 2. Conditions as altered and amended which pertain to the above tract of land shall mean:

A. After establishment of the facilities as provided herein, the aforementioned property shall only be used for the purposes named in this Ordinance. Any other proposed use must be specifically authorized by the Board of County Commissioners.

B. No person, firm, or corporation shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building structure, add other uses, or alter the land in any manner within the boundaries of the above described land without first obtaining the necessary approvals in accordance with the Lake County Code, as amended, and obtaining the permits required from the other appropriate governmental agencies.

C. This Ordinance shall constitute a covenant running with the land, and inure to the benefit of, and the terms, conditions, and provisions of which shall be binding upon, the present Owner and any successor, and shall be subject to each and every condition herein set out.

D. Construction and operation of the proposed use shall at all times comply with the regulations of this and other governmental permitting agencies.

E. The transfer of ownership or lease of any or all of the property described in this Ordinance shall be included in the transfer or lease agreement, a provision that the purchaser or lessee is made good and aware of the conditions established by this Ordinance and agrees to be bound by these conditions. The purchaser or lessee may request a change from the existing plans and conditions by following procedures contained in the Land Development Regulations, as amended.

F. Action by the Lake County Code Enforcement Special Master. The Lake County Code Enforcement Special Master shall have authority to enforce the terms and conditions set forth in this ordinance and to recommend that the ordinance be revoked.

Section 3. Severability: If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 4. Filing with the Department of State. The clerk shall be and is hereby directed forthwith to send a copy of this Ordinance to the Secretary of State for the State of Florida in accordance with Section 125.66, Florida Statutes.

[Remainder of Page Left Intentionally Blank]

Ordinance #2020-03, RZ-19-27-2 Hammock Ridge PUD Amendment

Section 5. Effective Date. This Ordinance shall become effective as provided by law.

ENACTED this 28th day of January, 2020.

FILED with the Secretary of State February 5th, 2020.

EFFECTIVE January 28, 2020.

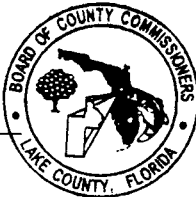
BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA

Leslie Campione

LESLIE CAMPIONE, CHAIRMAN

ATTEST:

Gary J. Cooney



GARY J. COONEY, CLERK OF THE
BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA

APPROVED AS TO FORM AND LEGALITY

Melanie Marsh
MELANIE MARSH, COUNTY ATTORNEY

Ordinance #2020-03, RZ-19-27-2 Hammock Ridge PUD Amendment

1 **EXHIBIT "A" – SCHNEIDER PROPERTY LEGAL DESCRIPTION**

2 THE EAST 33.2 FEET OF: THAT PART OF THE SE 1/4 OF THE SW 1/4 OF SECTION 6, TOWNSHIP 23
3 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, LYING NORTH AND EAST OF THE COUNTY
4 CLAY ROAD, LESS THE EAST 235 FEET THEREOF.

Ordinance #2020-03, RZ-19-27-2 Hammock Ridge PUD Amendment

EXHIBIT "B" – HAMMOCK RIDGE PUD LEGAL DESCRIPTION

PARCEL NO. 1

THE NORTH 362 FEET OF THE WEST 362 FEET OF THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF THE SOUTHWEST ¼, LESS THE WEST 33 FEET FOR ROAD, IN SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA.

PARCEL NO. 2

THE NORTH 132 FEET OF TRACTS 35 AND 36, IN SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST, MONTE VISTA PARK FARMS, ACCORDING TO THE PLAT THEROF, AS RECORDED IN PLAT BOOK 2, PAGE 27, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

LESS AND EXCEPT THAT PORTION CONVEYED TO LAKE COUNTY FOR ROAD RIGHT OF WAY IN WARRANTY DEED RECORDED IN OFFICIAL RECORDS BOOK 2772, PAGE 1175, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

PARCEL NO. 3

TRACTS 35 AND 36, IN SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST, IN LAKE COUNTY, FLORIDA, ACCORDING TO THE PLAT OF MONTE VISTA PARK FARMS, RECORDED IN PLAT BOOK 2, PAGE 27, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, LESS THE NORTH 132 FEET THEREOF.

PARCEL NO. 4

TRACTS 45 AND 46, MONTE VISTA PARK FARMS, ACCORDING TO THE PLAT THEROF, RECORDED IN PLAT BOOK 2, PAGE 27, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, BEING OTHERWISE DESCRIBED AS THE SOUTH ½ OF THE NORTHWEST ¼ OF THE SOUTHEAST ¼ OF SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST.

PARCEL NO. 5

THE SOUTH ½ OF THE NORTHEAST ¼ OF THE SOUTHWEST ¼ OF SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST, IN LAKE COUNTY, FLORIDA, LESS THE NORTH 362 FEET OF THE WEST 362 FEET OF THE NORTH ½ OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼ OF THE SOUTHWEST 1/4 OF THE SAID SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LYING WITHIN THE FOLLOWING DESCRIBED PARCEL:

COMMENCE AT THE NORTHEAST CORNER OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼ OF THE SOUTHWEST 1/4 OF SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST; THENCE RUN SOUTH 88°28'30" WEST, 661.95 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 88° 28'30" WEST, 661.95 FEET; THENCE SOUTH 00°01'30" WEST 20.00 FEET; THENCE NORTH 88°28'30' EAST, 362.00 FEET; THENCE RUN SOUTH 00°01'30" WEST, 342.00 FEET; THENCE NORTH 88°28'30" EAST, 299.95 FEET; THENCE NORTH 00°01'30" EAST, 362.00 FEET TO THE PONT OF BEGINNING.

AND

Ordinance #2020-03, RZ-19-27-2 Hammock Ridge PUD Amendment

EXHIBIT "B" – LEGAL DESCRIPTION CONT.

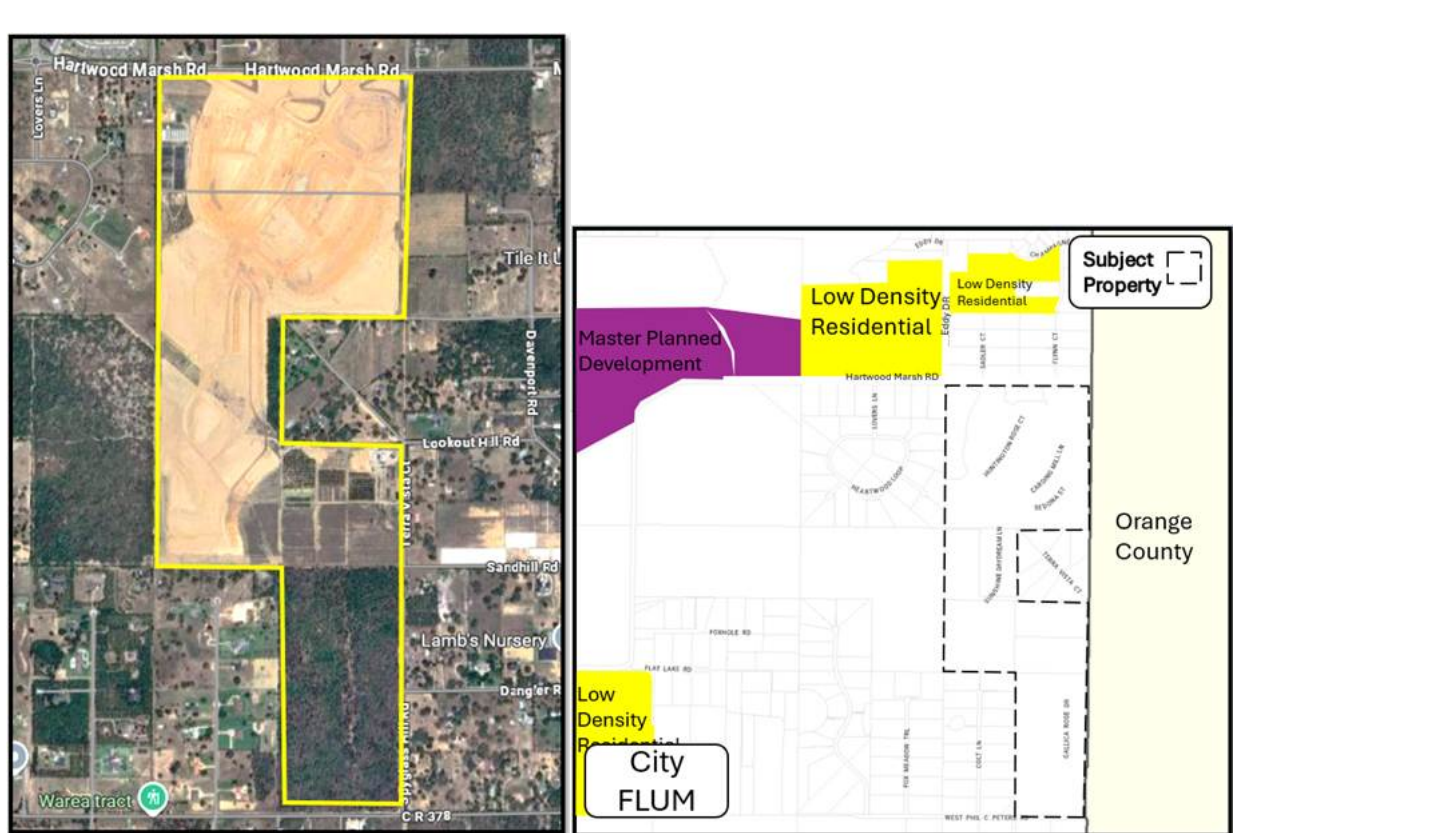
THE SOUTH ½ OF THE NORTHEAST ¼ OF THE SOUTHWEST 1/4 OF SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LESS THE RIGHT OF WAY OF A COUNTY ROAD AND ALSO LESS THE FOLLOWING TWO TRACTS:

TRACT 1: THE NORTH 362 FEET OF THE WEST 362 FEET OF THE NORTH ½ OF THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF THE SOUTHWEST 1/4 OF SAID SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST;

TRACT 2: FROM THE NORTHEAST CORNER OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼ OF THE SOUTHWEST 1/4 OF SECTION 6, TOWNSHIP 23 SOUTH, RANGE 26 EAST; THENCE RUN SOUTH 88°28'30" WEST, 661.95 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 88° 28'30" WEST, 661.95 FEET; THENCE SOUTH 00°01'30" WEST 20.00 FEET; THENCE NORTH 88°28'30" EAST, 362.00 FEET; THENCE RUN SOUTH 00°01'30" WEST, 342.00 FEET; THENCE NORTH 88°28'30" EAST, 299.95 FEET; THENCE NORTH 00°01'30" EAST, 362.00 FEET TO THE POINT OF BEGINNING.

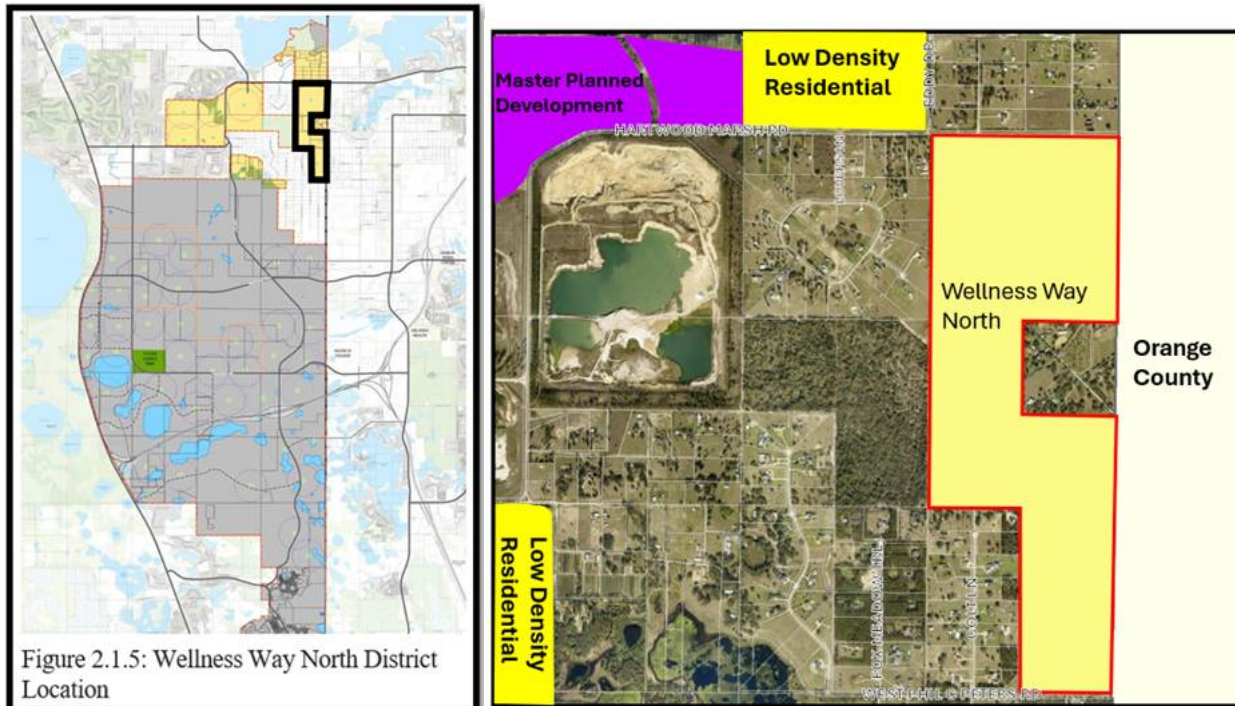
CONTAINING 2,496,509 SQUARE FEET (57.31 ACRES), MORE OR LESS.

AGENDA ITEM

Meeting Date	
Tuesday, November 18, 2025	
Agenda Item Name	
Ordinance No. 2025-041 <i>Intro/Transmittal</i> <i>McKinnon Groves LSCPA</i>	
Requested Action	
Recommend transmittal of Ordinance No. 2025-041.	
Staff Report	
The City, as the applicant, is requesting a Large-Scale Comprehensive Plan Amendment and Rezoning of the Subject property as a follow-up to the staff-initiated annexation request. The property is located south of Hartwood Marsh Road and west of the Lake/ Orange County Line and is approximately 357 +/- acres. The property was approved under PUD Ordinance No. 2021-36 in Lake County for up to 660 single-family dwelling units along with 520,249 square feet of non-residential use (commercial, office). The property is currently moving forward, and construction activity is starting. The property was annexed prior to building permit issuance to capture \$8.3 million dollars' worth of impact fees to the City of Clermont on the residential portion of the development. No commercial construction has started at the moment.	
	
On June 10th, 2025, the City Council approved the Annexation of the subject property with the understanding that a Large-Scale Comprehensive Plan Amendment and Rezoning at a future date in time would occur to designate the property with the applicable future land use and zoning designations. Staff is proceeding to complete the process at this time.	

The current zoning of the property within Lake County is Planned Unit Development (PUD) with the Wellness Way North future land use category. The compatible zoning within the City would be Planned Unit Development (PUD) with a future land use designation of Wellness Way North as well. The future land use designation aligns with the master plan for the Wellness Way Area and is consistent with the City's Future Land Use Map and Figure 2.1.5 Wellness Way North District Location.

Due to the required review by the State of Florida Department of Economic Opportunity (DEO) for the amendment to the Comprehensive Plan of projects greater than 50 acres, this application is being presented to the City Council to make a recommendation for transmittal. If transmitted, then DEO and other State agencies will review and render their comments prior to a public hearing on the adoption of this amendment. The anticipated adoption hearing will be in January/February 2026 before City Council.



The change in the future land use to the City's Wellness Way North does not propose a conflict between the existing uses and land uses within the area. The proposed future land use is consistent with the City's Comprehensive Plan and its goals, objectives and policies. *The Planning and Zoning Commission recommended approval, 3-2.* Staff recommends transmittal of the Large-Scale Comprehensive Plan Amendment, Ordinance NO. 2025-041.

Additional Analysis

Fiscal Impact Summary

None on the current operating budget.

Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Ord 2025-041 McKinnon Groves LSCPA (11.12.2025)	Ord 2025-041 McKinnon Groves LSCPA (11.12.2025).pdf	
2. Location Maps (10.27.25)	Location Maps (10.27.25).pdf	
3. 06.10.2025 - City Council Minutes excerpt	06.10.2025 - City Council Minutes excerpt.pdf	
4. Legal ad - McKinnon Groves LSCPA PZ-Transmittal	Legal ad - McKinnon Groves LSCPA PZ-Transmittal.pdf	



CITY OF CLERMONT
ORDINANCE NO. 2025-041

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT FOR THE CITY OF CLERMONT, FLORIDA, PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT, CHAPTER 163, PART II, FLORIDA STATUTES; SETTING FORTH THE AUTHORITY FOR ADOPTION OF THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT; SETTING FORTH THE PURPOSE AND INTENT OF THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT; ESTABLISHING THE LEGAL STATUS OF THE COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR CONFLICT, SEVERABILITY, THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the Comprehensive Plan of the City of Clermont was adopted by the City of Clermont on June 23, 2009, in accordance with the Local Government Planning and Land Development Regulations Act of 1985, Chapter 163, Part II, Florida Statutes; and

WHEREAS, the Comprehensive Plan of the City of Clermont may be amended pursuant to Florida Statute 163.3187; and

WHEREAS, the Planning and Zoning Commission, acting as the Local Planning Agency, held a public hearing and made recommendations to the City Council for amendments to the plan; and

WHEREAS, the City Council of the City of Clermont held public hearings on the proposed amendments to the plan in light of written comments, proposals and objections from the general public;

NOW THEREFORE BE IT RESOLVED AND ENACTED, by the City Council of the City of Clermont, Lake County, Florida that:

SECTION 1:

After public hearings held by the City of Clermont Local Planning Agency and the Clermont City Council, the Future Land Use Map of the Comprehensive Plan of the City of Clermont is hereby amended by changing the following described property as shown:

LEGAL DESCRIPTION

PARCEL NO. 1: Alternate Key No. 1028418

THE SOUTHEAST ONE QUARTER (SE 1/4) OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, ALL LYING AND BEING IN LAKE COUNTY, FLORIDA, LESS AND EXCEPT ALL THAT PORTION OF THAT CERTAIN PLAT OF AVALON HILLS RECORDED IN PLAT BOOK 57, PAGES 42, 43, AND 44, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, AND LESS AND EXCEPT ROAD RIGHT-OF-WAY.



CITY OF CLERMONT
ORDINANCE NO. 2025-041

OR BK 4810, PG 1926

PARCEL NO. 2: Alternate Key No. 1593182

THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWNSHIP 23 SOUTH, RANGE 26 EAST; LAKE COUNTY, FLORIDA. LESS THE NORTH 25 FEET FOR RIGHT OF WAY BY VIRTURE OF THE QUIT-CLAIM DEED RECORDED IN DEED BOOK 345, PAGE 45, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

AND

THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA.

OR BK 3397, PG 1895

PARCEL NO. 3: Alternate Key No. 1028396

THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LESS THE NORTH 30 FEET THEREOF, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

OR BK 1639, PG 787

PARCEL NO. 4: Alternate Key No. 1028400

THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, AND

THE EAST 30 FEET OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

OR BK 5010, PG 1069

PARCEL NO. 5: Alternate Key No. 1594022

THE SW 1/4 OF THE NE 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA,

AND: A 30 FOOT WIDE STRIP OF LAND OVER THE NORTH 30 FEET OF THE NORTH 1/2 OF THE SE 1/4 OF THE NE 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LYING IN LAKE COUNTY, FLORIDA.

LESS AND EXCEPT: A 30 FOOT WIDE STRIP OF LAND OVER THE EAST 30 FOOT OF THE SW 1/4 OF THE NE 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA.

OR BK 2609, PG 1259



CITY OF CLERMONT
ORDINANCE NO. 2025-041

PARCEL NO. 6: Alternate Key No. 1594006

A PARCEL OF LAND BEING A PORTION OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF SAID SECTION 12, THENCE RUN SOUTH 00°36'42" WEST ALONG THE WEST LINE OF SAID NORTHEAST 1/4 FOR A DISTANCE OF 25.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°35'26" EAST ALONG A LINE 25.00 FEET SOUTH OF AND PARALLEL TO THE NORTH LINE OF SAID NORTHEAST 1/4 OF A DISTANCE OF 632.12 FEET; THENCE SOUTH 00°34'59" WEST FOR A DISTANCE OF 1221.76 FEET; THENCE SOUTH 89°31'05" EAST ALONG A LINE 75.00 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 656.27 FEET; THENCE SOUTH 00°33'15" WEST ALONG THE EAST LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 75.00 FEET; THENCE NORTH 59°31'05" WEST ALONG THE SOUTH LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 1319.07 FEET; THENCE NORTH 00°36'42" EAST ALONG THE WEST LINE OF SAID NORTHEAST 1/4 FOR A DISTANCE OF 1295.96 FEET TO THE POINT OF BEGINNING.

OR BK 2705, PG 1217

PARCEL NO. 7: Alternate Key No. 1593999

A PARCEL OF LAND BEING A PORTION OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF SAID SECTION 12; THENCE RUN SOUTH 89°35'26" EAST ALONG THE NORTH LINE OF SAID NORTHEAST 1/4 FOR A DISTANCE OF 1317.76 FEET; THENCE SOUTH 00°33'16" WEST ALONG THE EAST LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 1247.62 FEET; THENCE NORTH 89°31'05" WEST ALONG A LINE 75.00 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 686.27 FEET; THENCE NORTH 00°34'59" EAST, FOR A DISTANCE OF 1221.76 FEET; NORTHEAST 1/4 FOR A DISTANCE OF 632.12 FEET; THENCE 00°36'42" EAST ALONG THE WEST LINE OF SAID NORTHEAST 1/4 FOR A DISTANCE OF 25.00 FEET TO THE POINT OF BEGINNING.

OR BK 3397, PG 1895

CITY OF CLERMONT
ORDINANCE NO. 2025-041

LOCATION:

Hartwood Marsh Road
 Vacant parcels located south of Hartwood Marsh Road
 and west of the Lake/Orange County Line
 (Alternate Keys 1028418, 1593182, 1028396, 1028400, 1594022,
 1594006 and 1593999)



CHANGE THE FUTURE LAND USE CLASSIFICATION:

**FROM: LAKE COUNTY WELLNESS WAY NORTH
 TO: CITY OF CLERMONT WELLNESS WAY NORTH**

SECTION 2: CONFLICT

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 3: SEVERABILITY

Should any Section or part of this Section be declared invalid by any court of competent jurisdiction, such adjudications shall not apply to or affect any other provision of this Ordinance, except to the extent that the entire Section or part of the Section may be inseparable in meaning and effect from the Section to which such holding shall apply.



CITY OF CLERMONT
ORDINANCE NO. 2025-041

SECTION 4: ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR

This Ordinance may be re-numbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

SECTION 5: PUBLICATION AND EFFECTIVE DATE

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.



CITY OF CLERMONT
ORDINANCE NO. 2025-041

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida, this 27th day of January, 2026.

CITY OF CLERMONT

Tim Murry, Mayor

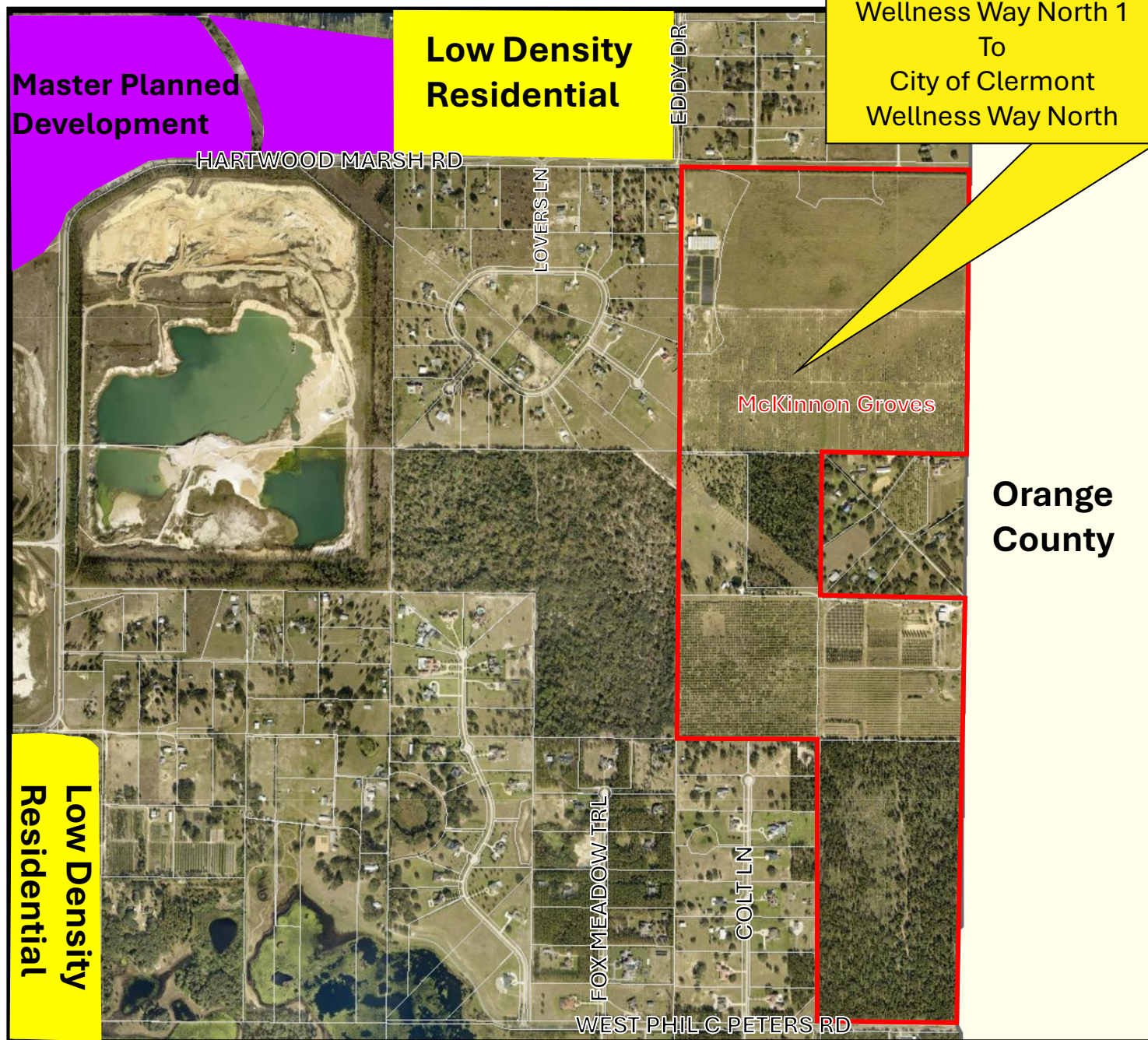
ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

Approved as to form and legality:

Christian W. Waugh, City Attorney

**2025-041
Before**



Site:
Future Land Use from
Lake County
Wellness Way North 1
To
City of Clermont
Wellness Way North

Clermont Future Land Use

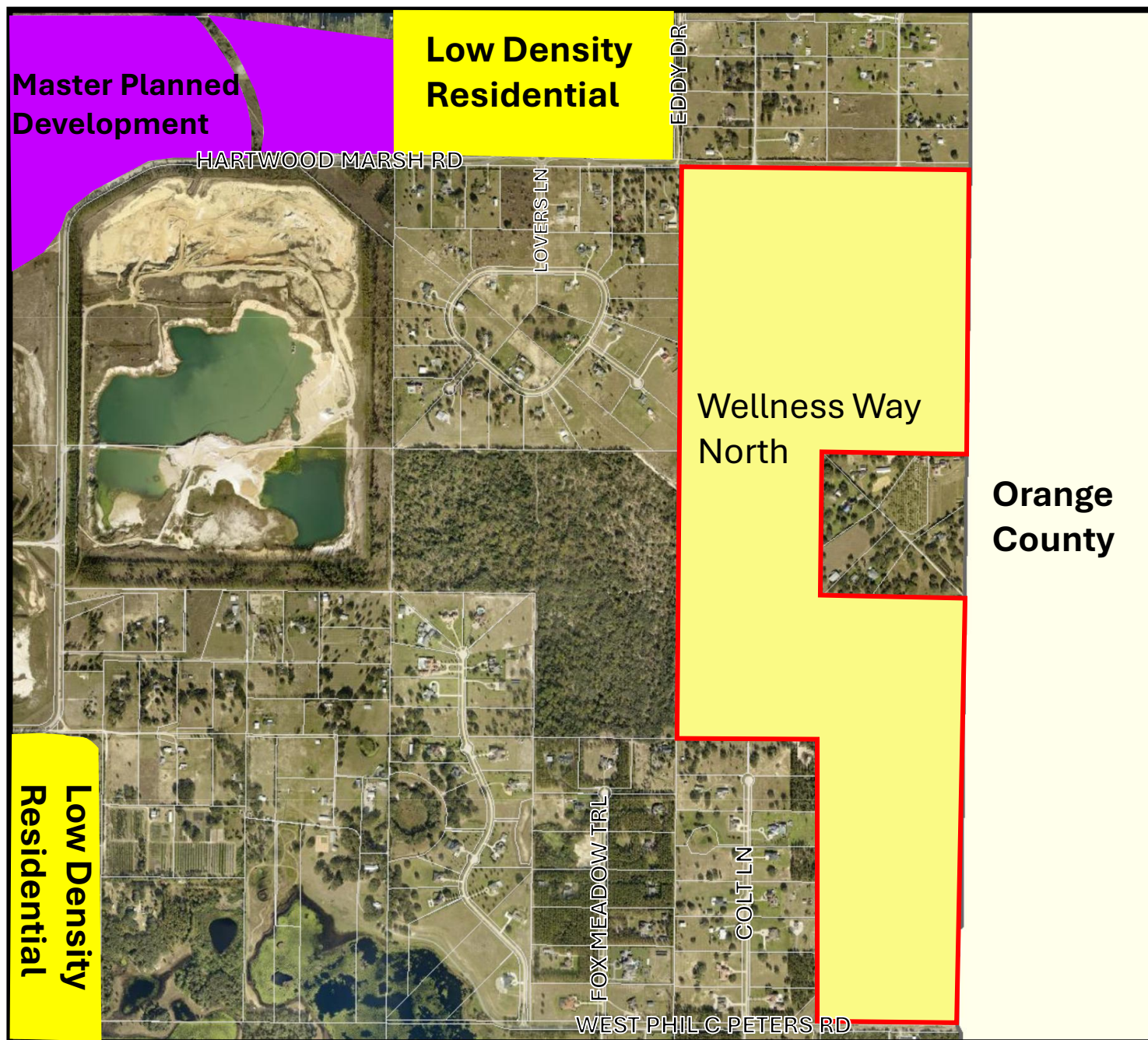
- Commercial
- Conservation
- Downtown MU
- High Density Residential
- Industrial
- Low Density Residential
- Master Planned Development
- Medium Density Residential
- Multi Use W District & Neighborhood
- Neighborhood District
- Office
- Parks
- Public Fac/Institutional
- Residential/Office

Wellness Way Development District Framework

- Wellness Way North District



**2025-041
After**



Clermont Future Land Use

- Commercial
- Conservation
- Downtown MU
- High Density Residential
- Industrial
- Low Density Residential
- Master Planned Development
- Medium Density Residential
- Multi Use W District & Neighborhood
- Neighborhood District
- Office
- Parks
- Public Fac/Institutional
- Residential/Office

Wellness Way Development District Framework

- Wellness Way North District



City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Item No. 9 – Ordinance No. 2025-019, Ivey Ridge Annexation Final

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SERVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Development Services Director Henschel presented the item. The City is requesting annexation of the subject parcel as authorized by the utility agreement with the property owner through the notice of encumbrance to annex provision. The agreement with the City was executed on November 8, 2022. The property is being developed and will be receiving wastewater services from the City. The property, approximately 60.51 acres, was approved for 155 residential single-family dwelling units in the Planned Unit Development. The annexation is being requested in order to allow the building permits to be issued by the City of Clermont.

The related request for a comprehensive plan amendment and rezoning request will come at a later date and will be very similar to what has been approved in Lake County. The current zoning is Planned Unit Development and the current future land use is Urban Low in Lake County. In order to expedite the process, staff recommends approval of annexation Ordinance 2025-019.

Mayor Murry opened public comments.

Devin Marie, Madarin Drive – expressed concern with the traffic and the endangered species fleeing the area.

Mayor Murry closed public comments.

Council Member Howard stated that the project will get built, the City annexes the property and collects the Impact Fees for the services we will be providing or it stays in the County and the City gets nothing and still provides the services.

Mayor Murry informed the public that the City provides services due to an agreement with Lake County.

Council Member Howard motioned to approve Item No. 9 Ordinance No. 2025-019, Ivey Ridge Annexation Final; seconded by Council Member Myers. Passed unanimously 5-0 with all members present voicing aye.

Mayor Murry informed the public that if gopher turtles are found on the property they must be removed prior to beginning construction.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Item No. 10 – Ordinance No. 2025-020, *McKinnon Groves Annexation Final*

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SERVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Development Services Planner Kruse presented the item. The City is requesting annexation of the subject parcel as authorized by the utility agreement with the property owner through the notice of encumbrance to annex provision. The agreement with the City was executed on October 25, 2022. The property is being developed and will be receiving water and sewer services from the City.

The property, approximately 357 acres, was approved for a maximum of 660 single-family dwelling units and a minimum of 48 acres of non-residential development, which is approximately 520,000 square feet of commercial, office/personal services, and public/institution uses. The annexation is being requested in order to allow the building permits to be issued by the City of Clermont.

The related request for a comprehensive plan amendment and rezoning request will come at a later date and will be very similar to what has been approved in Lake County. In order to expedite the process, staff recommends approval of the revised annexation Ordinance 2025-019 that expressly makes it clear in the event of a conflict, the terms of the Planned Unit Development control over the City Code. The document is provided in the supplemental folder.

Council Member Strange requested City Attorney Waugh speak on the change in the Ordinance.

City Attorney Waugh the language was already implied, this states that.

Mayor Murry opened public comments.

Vincent Niemiec, Regency Hills – spoke about traffic on Hartwood Marsh Road.

Chris Roper, Akerman Law Firm – spoke about the revisions to the annexation to capture what was implied. Requested to move the annexation date to 14 days versus the 90 days to submit permits through the City and not the County.

Mayor Murry closed public comments.

Council Member Strange asked Mr. Roper if the annexation includes all properties or just a portion of the property listed as McKinnon Groves.

Mr. Roper stated that annexation includes the entirety of the property which includes residential and commercial.

Discussion ensued on where commercial buildings will go on the property, the wildlife corridor, Wellness Way standards and the land for a Fire Station.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Council Member Howard explained where the piece of property is located and development of the surrounding properties.

Council Member Howard motioned to approve Item No. 10 Ordinance No. 2025-020, McKinnon Groves Annexation Final; seconded by Council Member Petersen. Passed unanimously 5-0 with all members present voicing aye.

NEW BUSINESS

Item No. 11 – Resolution No. 2025-015R, Employee Policy Amendment & 4-10-hour day work week Adoption

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING, RESTATING, AND READOPTING THE EMPLOYMENT POLICIES MANUAL IN IT'S ENTIRTY; PROVIDING FOR SEVERABILITY, PUBLICATION AND EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Human Resources Director Ohlinger reviewed highlights of the updates to the Employee Policies Manual along with the implementation of a compressed work week.

Some of the highlights included tuition reimbursement, timekeeping, callout, working out of class and leave pay, performance evaluations, grievance process, and a compressed work week consisting of four ten hour days and City Hall being closed on Fridays.

Council Member Strange stated that there are a lot policy issues with this item and it has not been workshopped by Council. She requested the item be tabled and addressed during the budget workshops to evaluate how these proposals will affect the budget and operations for the upcoming fiscal year.

Council Member Strange motioned to table Item No. 11 to be discussed during the budget workshop cycle; seconded by Council Member Petersen.

Council Member Strange stated that staff can present these changes as they present their budget proposals.

Mayor Murry opened public comment.

Charlene Forth, 939 W. Desoto Street – expressed concern regarding some of the changes and asked if there was an employee survey.

Deputy City Manager Matthys stated that the employees were notified and asked beforehand.

Bryan Bain, 245 Nautica Mile Drive – expressed concern with closing City Hall on Fridays and inquired if the community was involved with the proposed schedule.

Paula Hoisington, 564 E. Desoto Street – expressed concern with a day of no services and the grievance process.

Mayor Murry closed public comment.

Discussion ensued on the employee's opinion on the schedule, the start date of the compressed work week and the time since some of the policies have been addressed.

CITY OF CLERMONT NOTICE OF PROPOSED LAND USE CHANGE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT ORDINANCE NO. 2025-041

The City of Clermont will hold public hearings on Tuesday, November 4, 2025 at 6:30 p.m. before the Planning and Zoning Commission to consider a proposed change to the City's Future Land Use Map; and on Tuesday, November 18, 2025 at 3:00 p.m. before the City Council to consider introduction of the ordinance and transmittal of the proposed amendment. The map amendment would change the Future Land Use designation for the property below from Lake County Wellness Way North to City of Clermont Wellness Way North.



LOCATION:

Hartwood Marsh Road

Vacant parcels located south of Hartwood Marsh Road
and west of the Lake/Orange County Line

(Alternate Keys 1028418, 1593182, 1028396, 1028400, 1594022,
1594006 and 1593999)
357 +/- Acres

FUTURE LAND USE MAP AMENDMENT

From: Lake County Wellness Way North

TO: City of Clermont Wellness Way North

ORDINANCE NO. 2025-041

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT FOR THE CITY OF CLERMONT, FLORIDA, PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT, CHAPTER 163, PART II, FLORIDA STATUTES; SETTING FORTH THE AUTHORITY FOR ADOPTION OF THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT; SETTING FORTH THE PURPOSE AND INTENT OF THE LARGE-SCALE COMPREHENSIVE PLAN AMENDMENT; ESTABLISHING THE LEGAL STATUS OF THE COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR CONFLICT, SEVERABILITY, THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, PUBLICATION AND AN EFFECTIVE DATE.

All public hearings are held in the Clermont City Hall, Council Chambers, located at 685 West Montrose Street, Clermont, FL 34711.

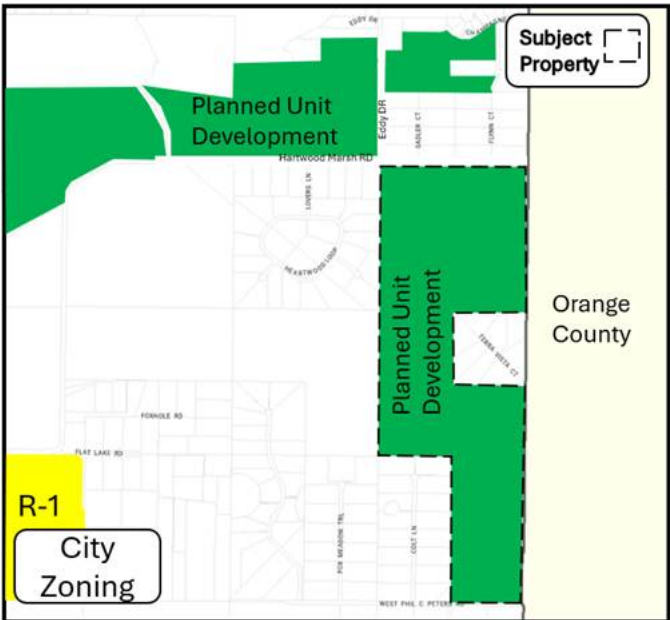
This application is available for public inspection in the Development Services Department, Monday through Friday between the hours of 8:00 AM and 5:00 PM.

All interested parties will be given an opportunity to express their views on this matter.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made. Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7330, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

AGENDA ITEM

Meeting Date	
Tuesday, November 18, 2025	
Agenda Item Name	
Ordinance No. 2025-042 <i>Intro</i> <i>McKinnon Groves Rezoning</i>	
Requested Action	
Recommend approval of Ordinance No. 2025-042.	
Staff Report	
The City, as the applicant, is requesting a Large-Scale Comprehensive Plan Amendment and Rezoning of the Subject property as a follow-up to the staff-initiated annexation request. The property is located south of Hartwood Marsh Road and west of the Lake/ Orange County Line and is approximately 357 +/- acres. The property was approved under PUD Ordinance No. 2021-36 in Lake County for up to 660 single-family dwelling units along with 520,249 square feet of non-residential use (commercial, office). The property is currently moving forward, and construction activity is starting. The property was annexed prior to building permit issuance to capture \$8.3 million dollars' worth of impact fees to the City of Clermont on the residential portion of the development. No commercial construction has started at the moment.	
 	
On June 10, 2025, the City Council approved the Annexation on the subject property with the understanding that a Large-Scale Comprehensive Plan Amendment and Rezoning at a future date in time would occur to designate the property with the applicable future land use and zoning designations.	

GRAPHIC SCALE

1" = 100' (1" = 30.48m)

REALIGNMENT OF HARTWOOD MARSH RD.

LOCATION OF PERIMETER TRAIL SYSTEM

FUTURE LAND USE: RURAL ZONING: AGRICULTURAL EXISTING USE: AVALON ESTATES

SAULSBY CT. CONNECTION

AVON CT. CONNECTION

REALIGNMENT OF HARTWOOD MARSH RD.

PROPERTY BOUNDARY

FUTURE LAND USE: VIL ZONING: RZ EXISTING USE: VACANT POTENTIAL FUTURE ROADWAY CONNECTION

POTENTIAL FUTURE ROADWAY CONNECTION

FUTURE LAND USE: VIL ZONING: RZ EXISTING USE: VACANT

LOCATION OF PERIMETER TRAIL SYSTEM

FUTURE LAND USE: WELLNESS WAY-1 ZONING: AGRICULTURAL EXISTING USE: CONSERVATION

LOCATION OF PERIMETER TRAIL SYSTEM

FUTURE LAND USE: WELLNESS WAY-1 ZONING: AGRICULTURAL EXISTING USE: TERRA VISTA

DESIGNATED ACCESS TO 38-2 FROM LOOK OUT HILL RD.

LOCATION OF PERIMETER TRAIL SYSTEM

FUTURE LAND USE: RURAL (ORANGE COUNTY) ZONING: A-1 EXISTING USE: RESIDENTIAL

LOCATION OF PERIMETER TRAIL SYSTEM

FUTURE LAND USE: RURAL (ORANGE COUNTY) ZONING: A-1 EXISTING USE: RESIDENTIAL

LOCATION OF PERIMETER TRAIL SYSTEM

PROPERTY BOUNDARY

FUTURE LAND USE: RURAL ZONING: BUENA AGRICULTURAL EXISTING USE: SINGLE-FAMILY

Unknown Green TRAIL TABLE

TRAIL	TRAIL TYPE	LENGTH
1	SAULSBY CT. TRAIL	0.10
2	SAULSBY CT. TRAIL	0.10
3	SAULSBY CT. TRAIL	0.10
4	SAULSBY CT. TRAIL	0.10
5	SAULSBY CT. TRAIL	0.10
6	SAULSBY CT. TRAIL	0.10
7	SAULSBY CT. TRAIL	0.10
8	SAULSBY CT. TRAIL	0.10
9	SAULSBY CT. TRAIL	0.10
10	SAULSBY CT. TRAIL	0.10
11	SAULSBY CT. TRAIL	0.10
12	SAULSBY CT. TRAIL	0.10
13	SAULSBY CT. TRAIL	0.10
14	SAULSBY CT. TRAIL	0.10
15	SAULSBY CT. TRAIL	0.10
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Additional Analysis		
Fiscal Impact Summary		
None on the current operating budget.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	Ord. 2025-042 McKinnon Groves Rezoning PUD (11.05.2025)	Ord. 2025-042 McKinnon Groves Rezoning PUD (11.05.2025).pdf
2.	Location Map	Location Map.pdf
3.	Lake County Approved Ordinance 2021-36 McKinnon Groves PUD	Lake County Approved Ordinance 2021-36 McKinnon Groves PUD.pdf



CITY OF CLERMONT
ORDINANCE NO. 2025-042

AN ORDINANCE UNDER THE CODE OF ORDINANCES OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLERMONT REFERRED TO IN CHAPTER 122 OF ORDINANCE NO. 289-C, CODE OF ORDINANCES; REZONING THE REAL PROPERTIES DESCRIBED HEREIN AS SHOWN BELOW; PROVIDING FOR CONFLICT, SEVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the City Council of Clermont, Florida annexed the property on June 10, 2025;
and

WHEREAS, the property currently had an existing, approved Planned Unit Development (PUD) in Lake County, Ordinance NO. 2021-36; and

WHEREAS, to complete the annexation process with a compatible City Zoning Designation and Future Land Use Category; this rezoning request is being initiated by City staff;
and

WHEREAS, the City Council of Clermont, Florida, has considered an Amendment to the official Zoning Map of the City to Rezone the subject property from Lake County Planned Unit Development (PUD) to City of Clermont Planned Unit Development District (PUD) for a mixed-use development within the Wellness Way Area Plan boundary; and

WHEREAS, the property is located within the Wellness Way 1 Future Land Use Category (FLUC) as shown on the City of Clermont Comprehensive Plan Future Land Use Map (FLUM);
and

WHEREAS, the City of Clermont Planning and Zoning Commission did on the 4th day of November 2025 review the petition for Rezoning; after giving Notice of Hearing on the petition for a change in the use of land, including notice that the Ordinance would be presented to the City Council of the City of Clermont, Florida, on the 18th day of November 2025, and continued until the 27th day of January 2026; and

WHEREAS, the City Council reviewed the petition, the recommendations of the Planning and Zoning Commission, and any comments, favorable or unfavorable, from the public and surrounding property owners at a Public Hearing duly advertised; and

WHEREAS, upon review, certain terms pertaining to the development of the above-described property have been duly approved.

NOW THEREFORE, The City Council of the City of Clermont, Lake County, Florida, hereby ordains that:



CITY OF CLERMONT
ORDINANCE NO. 2025-042

SECTION 1:

The Official Zoning Map of the City of Clermont, Lake County, Florida, referred to in Chapter 122 of Ordinance No. 289-C, Code of Ordinances, is hereby amended by rezoning the following described property:

LEGAL DESCRIPTION

PARCEL NO. 1: Alternate Key No. 1028418

THE SOUTHEAST ONE QUARTER (SE 1/4) OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, ALL LYING AND BEING IN LAKE COUNTY, FLORIDA, LESS AND EXCEPT ALL THAT PORTION OF THAT CERTAIN PLAT OF AVALON HILLS RECORDED IN PLAT BOOK 57, PAGES 42, 43, AND 44, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, AND LESS AND EXCEPT ROAD RIGHT-OF-WAY.

OR BK 4810, PG 1926

PARCEL NO. 2: Alternate Key No. 1593182

THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWNSHIP 23 SOUTH, RANGE 26 EAST; LAKE COUNTY, FLORIDA. LESS THE NORTH 25 FEET FOR RIGHT OF WAY BY VIRTUE OF THE QUIT-CLAIM DEED RECORDED IN DEED BOOK 345, PAGE 45, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

AND

THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 1, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA.

OR BK 3397, PG 1895

PARCEL NO. 3: Alternate Key No. 1028396

THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LESS THE NORTH 30 FEET THEREOF, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

OR BK 1639, PG 787

PARCEL NO. 4: Alternate Key No. 1028400

THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, AND

THE EAST 30 FEET OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.



CITY OF CLERMONT
ORDINANCE NO. 2025-042

OR BK 5010, PG 1069

PARCEL NO. 5: Alternate Key No. 1594022

THE SW 1/4 OF THE NE 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA,

AND: A 30 FOOT WIDE STRIP OF LAND OVER THE NORTH 30 FEET OF THE NORTH 1/2 OF THE SE 1/4 OF THE NE 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LYING IN LAKE COUNTY, FLORIDA.

LESS AND EXCEPT: A 30 FOOT WIDE STRIP OF LAND OVER THE EAST 30 FOOT OF THE SW 1/4 OF THE NE 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA.

OR BK 2609, PG 1259

PARCEL NO. 6: Alternate Key No. 1594006

A PARCEL OF LAND BEING A PORTION OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF SAID SECTION 12, THENCE RUN SOUTH 00°36'42" WEST ALONG THE WEST LINE OF SAID NORTHEAST 1/4 FOR A DISTANCE OF 25.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°35'26" EAST ALONG A LINE 25.00 FEET SOUTH OF AND PARALLEL TO THE NORTH LINE OF SAID NORTHEAST 1/4 OF A DISTANCE OF 632.12 FEET; THENCE SOUTH 00°34'59" WEST FOR A DISTANCE OF 1221.76 FEET; THENCE SOUTH 89°31'05" EAST ALONG A LINE 75.00 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 656.27 FEET; THENCE SOUTH 00°33'15" WEST ALONG THE EAST LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 75.00 FEET; THENCE NORTH 59°31'05" WEST ALONG THE SOUTH LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 1319.07 FEET; THENCE NORTH 00°36'42" EAST ALONG THE WEST LINE OF SAID NORTHEAST 1/4 FOR A DISTANCE OF 1295.96 FEET TO THE POINT OF BEGINNING.

OR BK 2705, PG 1217

PARCEL NO. 7: Alternate Key No. 1593999

A PARCEL OF LAND BEING A PORTION OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF SAID SECTION 12; THENCE RUN SOUTH 89°35'26" EAST ALONG THE NORTH LINE OF SAID NORTHEAST 1/4 FOR A DISTANCE OF 1317.76 FEET; THENCE SOUTH 00°33'16" WEST ALONG THE EAST LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF

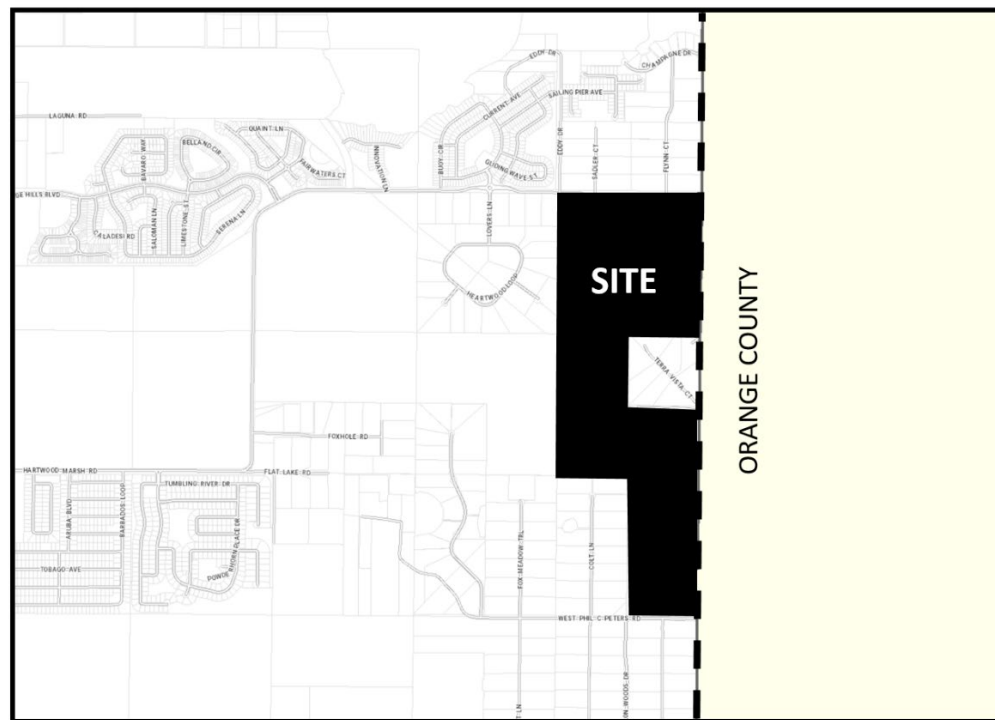
CITY OF CLERMONT
ORDINANCE NO. 2025-042

1247.62 FEET; THENCE NORTH 89°31'05" WEST ALONG A LINE 75.00 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF SAID NORTHWEST 1/4 OF THE NORTHEAST 1/4 FOR A DISTANCE OF 686.27 FEET; THENCE NORTH 00°34'59" EAST, FOR A DISTANCE OF 1221.76 FEET; NORTHEAST 1/4 FOR A DISTANCE OF 632.12 FEET; THENCE 00°36'42" EAST ALONG THE WEST LINE OF SAID NORTHEAST 1/4 FOR A DISTANCE OF 25.00 FEET TO THE POINT OF BEGINNING.

OR BK 3397, PG 1895

LOCATION:

Hartwood Marsh Road
Vacant parcels located south of Hartwood Marsh Road
and west of the Lake/Orange County Line
(Alternate Keys 1028418, 1593182, 1028396, 1028400, 1594022,
1594006 and 1593999)



PROPERTY REZONING

**From: Lake County Planned Unit Development (PUD)
To: City of Clermont Planned Unit Development (PUD)**



CITY OF CLERMONT
ORDINANCE NO. 2025-042

SECTION 2: GENERAL CONDITIONS

This application for a Planned Unit Development is to allow for a single-family residential subdivision and non-residential uses on the property described above (hereinafter the “Property”); be granted subject to the following conditions:

1. After establishment of the facilities as provided herein, the property shall only be used for the purposes named in this Ordinance. Any other proposed use must be specifically authorized by the City Council.
2. The conditions as set forth in this Planned Unit Development shall be legally binding upon any heirs, assigns and successors in title or interest. The transfer of ownership or lease of any or all of the property described in this Ordinance shall be included in the transfer or lease agreement, a provision that the purchaser or lessee is made good and aware of the conditions established by this Ordinance and agrees to be bound by these conditions. The purchaser or lessee may request a change from the existing plans and conditions by following procedures contained in the LDR, as amended.
3. The Property shall be developed in substantial accordance with Attachment A: Wellness Way Swap PUD Land Use Plan, prepared by VHB with a latest issue date of December 14, 2023. Formal construction plans incorporating all conditions stated in this permit shall be submitted for review and approved by the Site Review Committee prior to the issuance of a zoning clearance or other development permits.
4. No person, firm, corporation or entity shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building or structure, or alter the land in any manner within the boundary of the project without first submitting necessary plans, obtaining necessary approvals, and obtaining necessary permits in accordance with the City of Clermont Land Development Regulations and those of other appropriate jurisdictional entities.
5. This Ordinance shall inure to the benefit of and shall constitute a covenant running with the land and the terms, conditions, and provisions hereof, and shall be binding upon the present Owners and any successors, and shall be subject to each and every condition herein set out.
6. Construction and operation of the proposed use shall always comply with the regulations of this and other governmental permitting agencies.
7. An environmental assessment addressing habitat and species shall be submitted to the City during the construction plan approval stage of the overall project and prior to any development activities. Applicable permits for any gopher tortoises and associated burrow commensal species or other endangered species found on the property must be received from the appropriate regulatory agencies prior to the initiation of the development activity.
8. Fiber optic conduit and pull boxes shall be installed by the developer in the utility easements, if required by the City, to extend the City’s fiber optic network. The City’s



CITY OF CLERMONT
ORDINANCE NO. 2025-042

Information Technology Director will work with the developer at the time of site plan review to determine the extent of fiber optic conduit.

9. All Fire Department Access for the Project shall be provided in Accordance with the Florida Fire Prevention Code. The Alleys for the project are part of the Required Fire Apparatus Access Road and shall meet the requirements of Chapter 18.2 of the Florida Fire Prevention Code with a minimum width of 20 feet. The surface of the Fire Apparatus Access Roads in the Alleys shall be striped with No Parking Fire Lane Yellow markings. No Parking Fire Lane signs are required. The required No Parking Fire Lane Signs shall be installed on both sides of the alleys, every 60 feet. All Multifamily Buildings and Attached single family dwelling units shall be provided with Fire Sprinklers.
10. The City of Clermont Code Enforcement shall have authority to enforce the terms and conditions set forth in this ordinance and to recommend that the ordinance be revoked.

SECTION 3: PERMITTED USES

This application for a Planned Unit Development to allow for single-family residential development and non-residential uses be granted subject to the following conditions:

1. Residential Uses. The property may be developed with a maximum of 660 dwelling units to include a mixture of single-family detached and single-family attached (two units in one structure) dwelling units.
 - a. Accessory uses to the residential development are permitted and may include community pool, clubhouse, or recreation areas.
 - b. Accessory dwelling units developed on residential lots shall not be credited towards the total number of dwelling units permitted within the development.
 - c. The residential uses shall be developed at a minimum of three (3) and maximum of twelve (12) dwelling units per net acre.
 - d. Single-family detached dwelling units shall have the garages accessed by alley only on lots less than forty (40) feet wide. This requirement shall not apply to single-family attached units.
2. Non-Residential Development. A minimum of 48 acres of non-residential development shall be set aside to be developed with the following uses on the areas shown as job hub/centers on the Conceptual Plan, Exhibit "A".
 - a. Commercial: Retail, wholesale, eating and drinking, brewing, processing, packing, outdoor storage/display, and distribution of products are permitted when associated with and are incidental to permitted agriculture, agribusiness, plant nurseries, and Community Center Recreation facilities identified on the Conceptual Plan.
 - b. Office/Personal Services: Office, when associated with the permitted agriculture, agri-business, plant nurseries, and Community Center Recreation facilities

CITY OF CLERMONT
ORDINANCE NO. 2025-042

identified on the Master Plan.

- c. Public/institutional: Parks, civic uses, public safety, fire station, educational facilities associated with the agricultural uses and recreational uses only, utilities, and similar uses, but shall not include hospitals, transportation facilities, or K-12 schools.
 - d. Childcare, family care, outpatient clinic when located within or associated with a Community Center Recreation facility.
 - e. Agriculture Uses: Agriculture, agri-business, plant nurseries, and similar uses are permitted in designated job hub/center areas on the Master Plan. Community Center Recreation areas are also considered job hub/center areas within this MPUD and may include a riding stable and/or academy facility and similar uses that support recreational and wellness activities. Family farming in residential areas may be a permitted use as allowed by the Land Development Codes.
 - f. Interim Agriculture Uses. If an area is designated on the Master Plan for Residential use, Agriculture uses are permitted within those areas until such time as that phase is developed.
 - g. Commercial uses such as fast-food including drive-through, gas stations, automotive, and general retail not permitted by Section 3, item 2, a-f are prohibited.
3. Development shall be limited to each parcel as identified in this chart; provided, however, that densities may be blended among the McKinnon Groves and Jones properties if necessary to offset the reduction of lots in the Avalon LLC parcel due to increased buffer or lot size as specified in Section 3.14.f below or from the increased lot size alternative in Section 3.14.j below; and further provided that job generation, non-residential square footage and non-residential set aside acreage may be transferred from the Avalon LLC property to, and blended among, the McKinnon Grove and Jones properties:

Subject Property	Net Acreage	Max, Capacity (DU)	Job Generation	Non-Residential SF	Non-Residential Set Aside Acreage
	<i>Gross Acreage – Water Bodies and Wetlands</i>	<i>Net Acreage X 1.85</i>	<i>Dwelling Units X 1.75</i>	<i>Job generation X 450 SF/employee</i>	<i>(Non-Residential SF/ 43,560) X 0.25</i>
McKinon Groves	180	332	582	261,800	24
Jones	98	181	318	142,919	13
Avalon LLC	79	147 (or as specified in	257	115,530	11

CITY OF CLERMONT
ORDINANCE NO. 2025-042

		Sec. 3.14.j below)			
Totals	357	660	1,156	520,249	48

SECTION 4: DEVELOPMENT CONDITIONS

- a. The overall development shall not exceed 60% Impervious Surface Ratio (ISR).
- b. A minimum of three (3) housing types shall be provided, generally consistent with Exhibit "B". Apartments are not permitted. Height of any structure is limited to 35-ft.
- c. Non-residential uses shall be made accessible by the residential development via a mixed-use trail or sidewalks.

SECTION 5: DEVELOPMENT STANDARDS & SETBACKS

The development standards are as follows:

- a. Single Family Detached Units shall adhere to the following standards:

Front Setback - Local Street	20 feet from property line or right-of-way, whichever is greater
Setback from an external Collector Road	50 feet from the right-of-way
Front Porch Setback	12 feet from the property line or right-of-way, whichever is greater
Attached, Front Loaded Garage Setback	25 feet from property line
Secondary Front Setback	15 feet from property line
Side Setback	5 feet from the property line
Rear Setback	15 feet from the property line
Accessory Structure Setback (including pools, porches, and screen enclosures)	5 feet from the property line
ISR for Individual Lots	0.80 if the developer demonstrates that the overall development will not exceed 0.60
Minimum Lot Width	40 Feet
Maximum Building Height	35 Feet and 2 stories
Driveway Setback	5 Feet from the property line

CITY OF CLERMONT
ORDINANCE NO. 2025-042

- b. Single Family Attached Units (Duplexes) shall adhere to the following standards:

Front Setback	20 feet from property line or right-of-way, whichever is greater
Attached, Front Loaded Garage Setback	25 from property line
Secondary Front Setback	15 feet from property line
Front Porch Setback	12 feet from the property line or right-of-way, whichever is greater
Side Setback	5 feet from the property line/ 0 feet with common wall
Rear Setback	10 feet from the property line
Attached Accessory Structure Setback (Pools, Screen Enclosures, Decks)	5 feet from the property line/ 0 feet from the common wall property line
Detached Accessory Structure Setback	5 feet from all property lines, including common wall property line
ISR for Individual Lots	0.80 if the developer demonstrates that the overall development will not exceed 0.60
Minimum Lot Width	30 Feet
Maximum Building Height	35 Feet or 2 stories (multi-generational)
Driveway Setback	5 Feet from the property line unless utilizing a shared driveway in conjunction with an approved lot grading plan.

- c. Commercial Development shall adhere to the following standards:

Floor Area Ratio (FAR)	Minimum: 0.25 Maximum: 0.30
Front Setback	25 feet from the Right-of-Way, internal road or easement.
Side Setback	5 feet from the property line.
Rear Setback	15 feet from the property line.

SECTION 6: LANDSCAPING REQUIREMENTS

- a. Landscaping and screening shall be in accordance with the Comprehensive Plan and Land Development Regulations (LDR), as amended.
- b. Perimeter Buffers are designated on the PUD Master Plan and may vary in width based on location; however, minimum widths are as shown on the PUD Master Plan. Perimeter buffers shall consist of canopy and understory trees and plants utilizing 100% Florida native plant materials in conformance with Chapter 123 -

CITY OF CLERMONT
ORDINANCE NO. 2025-042

Vegetation. Exotic/invasive species shall be removed. Existing vegetation located along the perimeter of the PUD may be used to count towards the minimum perimeter landscaping requirement.

- c. The perimeter buffer designated on the PUD Master Plan landscaping shall be a heavily vegetated visual buffer of canopy and understory plants. Permeable storm water areas when enhanced as amenities using native vegetation are permitted within the buffer. Within the perimeter buffer a meandering community trail with a natural surface suitable for walking, running, horseback riding, and bicycling may be located and maintained. The perimeter buffer and trail area shall include canopy and understory plants to enhance the visual buffering while providing a comfortable and safe environment for recreational users of the trail, and adjoining properties within the MPUD. Motor vehicles are prohibited within the perimeter buffer except for planting and maintenance of vegetation, removal of exotic/invasive species, construction, maintenance, and for fire and safety operations.
- d. Residents within the MPUD adjoining any trail may access the trail directly through a private gate within the resident's fence.
- e. During the review of the development application for Preliminary Plat and landscape plan approval, the existing vegetation will be evaluated to determine consistency with the perimeter landscape requirements in accordance with the Land Development Regulations, as amended.
- f. Existing trees located within the 200' wide landscape buffer along the western, southern and eastern perimeters of AK 1028418 will not be removed, except for dead, exotic/ invasive, or diseased trees, or as needed for grading purposes; provided, however, that the proposed retention pond along the southern boundary may encroach into the landscaped buffer area, but vegetation must be re-established after construction of the pond. Removal of existing trees for grading purposes may only occur within the most interior 75' of the 200' wide landscape buffer, provided however, that post grading vegetation must be re-established within the portion of the buffer.
- g. Existing citrus trees located within the 150' buffer along the southern perimeter of AK 1594022 will not be removed, except for dead, exotic/ invasive, or diseased trees, or as necessary to re-establish producing trees. Dead, exotic/ invasive, or diseased trees may be replaced with citrus trees or Florida native landscaping.
- h. Existing trees located within the 150' wide landscaped buffer along the eastern perimeter of AK 1593999 will not be removed, except for dead, exotic/ Invasive, or diseased trees.
- i. Existing citrus trees located within the 150' buffer along the eastern perimeter of AK 1593182 will not be removed, except for dead, exotic/ invasive, or diseased

CITY OF CLERMONT
ORDINANCE NO. 2025-042

trees, or as necessary to re-establish producing trees. Dead, exotic/ invasive, or diseased trees may be replaced with citrus trees or Florida native landscaping.

- j. In lieu of the 200' landscaped buffer along the western, southern, and eastern perimeter of AK 1028418, at the developer's option so long as the Wellness Way minimum density calculations for the entire project can be met, this parcel may be developed with a gross density of one unit per acre with a minimum 50' landscaped buffer along the western, southern, and eastern perimeter of the parcel.
- k. Existing trees within the landscape buffers that are removed as a result of disease or death shall be replaced in accordance with best forestry management practices as shall be established as part of the management plan as specified in (Section). The replacement of existing trees removed under this provision must be designed to screen adjacent properties by using a combination of calipers. Seedlings alone are not permissible.
- l. Drought tolerant, native trees, and drought tolerant, native vegetation shall be utilized for all street trees, landscape buffers, and stormwater retention/detention areas.
- m. Best Management Practices for native landscaping and "right plant-right place" landscaping techniques shall be utilized in the design and installation of invasive exotic plant species in all landscape plantings is prohibited.
- n. Smart Irrigation Best Management Practices shall be utilized for all landscape irrigation and shall incorporate soil moisture and rain sensors into the irrigation design.

SECTION 7: OPEN SPACE

- a. Open Space will include 20% of net buildable acres as Wellness Space and 10% of net buildable acres as Green Space as provided below.
 - i. Wellness Space. Wellness Space Includes land area open to public and private access including gathering places, such as parks, pedestrian and bicycle/pedestrian ways or trails, recreation fields and grounds, piazzas, plazas and urban squares, and permeable storm water areas if enhanced amenities using native vegetation area. The provision of Wellness Space shall be provided as aggregate of the total MPUD not on an individual neighborhood or development tract basis. Wellness Space is limited 10% impervious surface ratio.
 - ii. Green Space. Green Space includes areas designated for such purposed as flood control, water management, or restoration of vegetative communities and wildlife habitat, conservation, passive recreation, and maintenance buffers from adjacent rural residential areas. Green Space should be

CITY OF CLERMONT
ORDINANCE NO. 2025-042

maintained in such a way to encourage the proliferation of native flora and fauna and use of the community trail network. Walking, running, bicycling, horseback riding, flora and fauna observation, and Trail construction/maintenance and similar activities are permitted on the community trail network within the Green Space areas. Motorized vehicles are not permitted except for construction, maintenance, or emergency use on the community trail network and maintenance of the community buffer. Green Space also includes permeable storm water areas if enhanced amenities using native vegetation area. The provision of Green Space shall be provided as aggregate of the total MPUD not on an individual neighborhood or development tract basis.

- iii. A Management Plan for Open Space including buffers and trail areas shall be required. At a minimum, the Management Plan shall present goals and actions to enhance and restore Open Space areas to native Florida habitats such as Sandhill or Scrub or as determined by a qualified biologist with experience in restoration and management plans. The Management Plan shall include steps to prevent the influx of nuisance/exotic vegetative species. Additionally, the Management Plan shall include the use of kiosks and educational brochures provided to homeowners utilized to educate and inform homeowners and visitors about the benefits of open space and conservation practices. The Management Plan will be provided to the City Manager or designee for review and approval and will be incorporated herein by reference as a material part of this MPUD.
- iv. Maintenance of the open space areas and trails must be conducted by a business or entity with experience in management of natural areas and trails.

SECTION 8: RECREATION AND WELLNESS CORRIDOR

- a. The property shall be developed with a Wellness Corridor to connect communities, the Town Center, Job Hubs, neighborhoods and destinations together in a series of integrated trail and pedestrian facilities.
- b. The Wellness Corridor shall include the Trunk and Neighborhood Trails depicted in Figure 3.4 titled 'Wellness Ridgeway Network Framework Map' within the Wellness Way Community Design Guidelines and Standards.
 - i. Trunk Trail
 - 1. The Trunk Trail shall be generally located along the northern property boundary.
 - 2. Trunk Trails are the main system of trails located within the right of way of the Primary Roadway Network and Neighborhood Connectors. They must be at least 14' wide and separated from the adjacent roadway by at least 8'.

- ii. Neighborhood Trails
 - 1. The Neighborhood shall be generally located along the northwestern property line, through the utility easement, and along the southeastern boundary of the PUD.
 - 2. Neighborhood Trails are a finer-grain system of trails connecting to Trunk Trails that are intended to connect destinations within neighborhoods and centers to parks and other places of activity. Neighborhood Trails must be at least 12' wide. They may be located within street right-of-way or within park or open space tracts. If located adjacent to a street, these trails must be separated from the back of curb (or edge of travel lane if no curb) by at least 8'.
- c. The Wellness Corridor may include the following elements:
 - i. Community farms and gardens;
 - ii. Wetlands, Water Bodies, and Preserved uplands;
 - iii. Trails, pedestrian ways and bikeways;
 - iv. Viewsheds, scenic, cultural, and environmental resources;
 - v. Wellness Corridors/open space;
 - vi. Parks/recreation facilities for active and passive use; and/or
 - vii. Stormwater management facilities.
- d. The development shall provide a safe and continuous bicycle network. Each phase of development shall demonstrate compliance with this provision on the Construction plan submittal and will need to be completed with the infrastructure.
- e. Bicycle networks shall connect residential neighborhoods with the Town Center, Job Hubs, neighborhoods and parks and schools and may include:
 - i. Shared lane markings;
 - ii. Designated bike lanes;
 - iii. Separated bike facilities or "cycle tracks"; and/or,
 - iv. Multi-use paths and trails.
- f. The Wellness Corridor, trail, and bicycle network shall be accessible to the public.

SECTION 9: DESIGN GUIDELINES

Residential and Non-residential development shall be generally consistent with the Wellness Way Community Design Guidelines and Standards, prepared by Levy Consultants and dated September 21, 2020, as amended. Should there be a conflict between the Wellness Way Community Design Guidelines and Standards and this Ordinance, this Ordinance shall take precedence.

SECTION 10: TRANSPORTATION

- a. All access management shall be in accordance with the Comprehensive Plan and the Land Development Regulations, as amended.
- b. The development shall incorporate a traffic management plan which will include traffic calming throughout the development.
- c. Additional right-of-way for Hartwood Marsh Road shall be required in accordance with the Land Development Regulations, as amended. Hartwood Marsh Road may be realigned along the development's northern boundary in a manner consistent with the Master Plan attached as Exhibit "A".
- d. Paved shoulder shall be required to be added to Hartwood Marsh Road that will need to begin at the end of the existing paved shoulder in front of Lakeview Preserve and extend to the county line with Orange County. The existing road that is not part of the realignment area will be required to be resurfaced as directed by the Lake County Department of Public Works.
- e. There shall be no road or public access connection to the West Phil C. Peters Road, Terra Vista Court, Spyglass Hill Road, Dangler Road, Seidner Road, Sandhill Road, Caamano Lane, and Lookout Hill Road, except as provided in Section 11 of this Ordinance. However, an emergency vehicle access through AK 1028418 to West Phil C. Peters Road is required.
- f. Sidewalks and Trails will be required in accordance with the Land Development Regulations and the Wellness Way Design Standards, as amended. Should there be a conflict between those standards and this Ordinance, this Ordinance shall take precedence.
- g. The development will be required to design, and construct the South Lake - Citrus Ridge Trail from the developments western corner with Hartwood Marsh to the county line with Orange County.
- h. Unless otherwise approved herein, the development will need to meet the FDOT Florida Greenbook, County, City, and the Wellness Way Design Standards, as amended.



CITY OF CLERMONT
ORDINANCE NO. 2025-042

- i. Future road maintenance will be funded through the use of a municipal service taxing unit (MSTU) or municipal service benefit unit (MSBU) as authorized under section 125.01(1)(q), Florida Statutes. Before or concurrent with any final plat or site plan approval, the Owner shall provide any documentation required by Lake County to impose an MSTU or MSBU, at Lake County's discretion, on the platted or commercial lots. Additionally, the Owner acknowledges and agrees that the MSTU or MSBU shall be collected as a non-ad valorem assessment using the uniform method of collection set forth under Section 197.3632, Florida Statutes.

SECTION 11: ACCESS

The primary Access for this MPUD for all residential uses shall be Hartwood Marsh Road. The property is to be developed with no road or public access connection to West Phil C. Peters Road, Terra Vista Court, Spyglass Hill Road, Dangler Road, Seidner Road, Sandhill Road, Caamano Lane, and Lookout Hill Road; provided, however, an emergency vehicle access will be provided through AK 1028418 to West Phil C. Peters Road. Lookout Hill Road access shall be solely for the purpose of access for the business located in Tract JB-2. The power transmission line easement rights of access shall not be affected by or subject to the access limitations set forth in this PUD.

SECTION 12: CONNECTIVITY

Connectivity, the intersection density shall have a minimum of 80 intersections per square mile inclusive of community trails, bicycle/ pedestrian paths/ sidewalk crossings, and streets.

SECTION 13: ENVIRONMENTAL

- a. An environmental survey shall be conducted in accordance with the LDR, as amended, to address natural vegetative communities, wildlife corridors, and designated species prior to submittal of any development application.
- b. The developer or property owner shall provide written notification to owners and the local fire authority prior to any prescribed burning or land-clearing activities involving open flame or combustion. All burns must comply with applicable state and local fire codes and air quality regulations.

SECTION 14: STORMWATER AND FLOODPLAIN MANAGEMENT

- a. The stormwater management system shall be designed in accordance with all applicable City of Clermont and St. Johns River Water Management District (SJRWMD) requirements, as amended.
- b. The developer shall be responsible for any flood studies required for developing the site and comply with FEMA, Comprehensive Plan and Land Development Regulations, as amended. Any development within the floodplain as identified on the FEMA maps will required compensating storage.



CITY OF CLERMONT
ORDINANCE NO. 2025-042

SECTION 15: SIGNAGE

All signs shall be consistent with the City's sign code, as amended.

SECTION 16: LIGHTING

- a. All development will adhere to Dark Sky Principles. In situations where Lighting Standards conflict with Dark Sky Principles, Dark Sky Principles shall have precedence.
- b. All street lighting must meet FDOT street lighting standards, dark sky, warm white glow correlated color temperature (CCT) not to exceed 3000k.
- c. All streetlighting shall be owned and maintained by the CDD or HOA.
- d. No street lighting or pole mounted lighting is permitted within the perimeter buffer areas or open space areas; provided, however bollard lighting is allowed. Street lighting and pole mounted lighting within the open space will only be permitted when necessary for safety purposes.

SECTION 17: PUBLIC SAFETY

Public Safety, In order to mitigate public safety response times to this development and surrounding properties, a minimum of three (3) acres will be donated to the City of Clermont in a location mutually agreed on by the City and the Owners along on in close proximity to Hartwood Marsh Road to be used as a public safety facility including but not limited to for the purpose of providing fire an emergency medical services; provided, however, if the City has not constructed a public safety facility on the donated property within ten (10) years from the effective date of this Ordinance, then the City shall convey the property back to McKinnon Groves. The Owners hereby acknowledge and agree that such dedication satisfies the requirements established under City, and other applicable state and federal law.

SECTION 18: SPECIAL EVENTS

Special events, including community events, are intended to promote inviting, vibrant, creative, and entertaining community gatherings within the Property. Community/Special Events such as, but not limited to, arts and craft festivals, community walks/running events, charity events, music fests, food and wine festivals, movies in the park, dog days, car shows and sponsorship events, yoga in the park, weddings, special food truck events, farmers markets, and similar events. These uses are permitted on common areas, Job Hub Tracts, and trails, as appropriate.

- a. No single event shall be more than three (3) consecutive days without City Manager or designee approval.
- b. Special events are permitted to operate between 6:00 am and 12:00 midnight (including setup and takedown) on a year-round basis; except that three (3) special events per year are



CITY OF CLERMONT
ORDINANCE NO. 2025-042

permitted to operate between 6:00 am and 1:30 am (including setup and takedown).

- c. Outdoor music, loudspeakers, etc. are permitted at special events between 10:00 am and 7:00 pm Sundays - Thursdays, and until 11:00 pm on Fridays and Saturdays.
- d. Special events shall be permitted for an unlimited number of events.
- e. Special events shall obtain a special event permit from the City of Clermont Fire Department, Fire Prevention Division, as described in article IV of the LDR, as amended.

SECTION 19: CONCURRENCY MANAGEMENT REVIEW AND IMPACT FEES

Concurrency shall be met prior to the issuance of any development order, consistent with the LDR, as amended.

SECTION 20: DENSITY CHANGES

When reasonably practicable, density changes in neighborhoods shall occur at mid-block locations, rather than along streets, so that buildings faceting each other are compatible and transitions between uses are gradual. Portions of neighborhoods that are proposed to be developed with the highest of densities should generally be located closest to a center or a neighborhood park, square, or green.

SECTION 21: GATED COMMUNITY

The development may be gated in its entirety or in part. Roads and throughfares located within any gated portion of the development shall be a private road as defined in the City's Land Development Regulations, as amended. However, access shall be provided between all areas within the MPUD via network of interconnected sidewalks, and trails to encourage pedestrian, bicycle, and recreational use.

SECTION 22: COMMUNITY DEVELOPMENT DISTRICT

Nothing precludes consideration for the establishment of a community development district upon receipt of a petition and compliance with the public hearing process and requirements in accordance with Chapter 190, Florida Statutes. Further, any of the requirements hereunder may be financed by a community development district, pursuant to Section 190.012(1)(g), (h), Florida Statutes. **[Condition Completed]**

SECTION 23: BUILDOUT DATE

Buildout of the development shall be no later than 2040.



CITY OF CLERMONT
ORDINANCE NO. 2025-042

SECTION 24: DEVELOPMENT REVIEW AND APPROVAL

- a. Prior to the issuance of any permits, the Owners will be required to submit a preliminary plat, construction plans, and final plat generally consistent with Exhibit “A” – Conceptual Plan and/or site plan for review and approval in accordance with the Comprehensive Plan and Land Development Regulations, as amended. **[Condition Completed]**
- b. In the review of development plans, if it is determined by the review staff that a development standard has not been included in this Ordinance, or there is ambiguity in a PUD standard, the applicant shall request an interpretation of the development standard from the City Manager or his designee. The interpretation may take two forms: an agreed upon standard by the City Manager or designee, or a referral to the most applicable section of the then current code. The interpretation shall be binding on the applicant. If the applicant does not agree with the interpretation, the applicant may appeal the decision to the City Council.
- c. Physical development shall commence within three (3) years from the date of this Ordinance approval. Failure to commence construction within three (3) years of approval shall cause the revocation of this ordinance, in accordance with the Comprehensive Plan or superseding documents amended. Prior to expiration of the three-year time frame, the City Council may grant, via a Public Hearing, one (1) extension of the time frame for a maximum of two (2) years upon a showing that reasonable efforts have been made towards securing the required approvals and commencement of work. **[Condition Completed]**
- d. The specific references in this Ordinance to the Florida Statutes, Florida Administrative Code, City of Clermont Comprehensive Plan, and the LDR shall include any future amendments to the Statutes, Code, Plans, and/or Regulations.

SECTION 25: PUBLIC SERVICES

- a. The Developer shall connect to the existing City potable water and sanitary sewer systems at connection point or points approved by the City.
- b. The route of any off-site lines shall be according to engineering plans produced by the developer and approved by the City.
- c. Any proposed City-maintained utilities that are not located within a dedicated public right-of-way shall be placed in a utility easement dedicated to the City. Easements shall be provided at no expense to the City and in a form acceptable to the City.
- d. The Developer shall be responsible for all costs of on-site and off-site potable water and sanitary sewer systems improvements, including, but not limited to design, material, permitting, connection and installation of sufficient size lines, lift stations, property for city maintained facilities and other appurtenances necessary to allow the City to serve the property.



CITY OF CLERMONT
ORDINANCE NO. 2025-042

- e. Any existing dedicated City of Clermont utilities must stay in service throughout construction. If the construction requires that the utilities be relocated or altered, the Developer shall prepare plans, permit the project and construct the modification at the Developer's expense.
- f. Except for model homes, no building permits shall be issued until water and sewer are provided to the site or until a bond or letter of credit, acceptable to the City, is in place to guarantee completion of off-site improvements. No Certificate of Occupancy shall be issued until water and sewer extensions have been completed and accepted by the City.
- g. The City may require a looped system to provide reliability and redundancy to the property.
- h. The project shall be plumbed with purple piping to irrigate all uses.
- i. All utilities shall be designed and installed as per the City's specifications or as amended and approved by City staff.
- j. Drainage/Stormwater Management: The Developer shall submit drainage calculations and a stormwater management plan when filing for final engineering approval. A lawfully created Community Development District or other entity acceptable to the City, shall be responsible for maintenance of all private stormwater ponds and drainage systems and improvements. Unless otherwise provided in the approved plans or plat for the Project, or in a separate agreement approved by the City, all such improvements located on the private property, including, streets, roads and bike or pedestrian paths, shall be maintained by the Community Development District or other entity acceptable to the City.
- k. 10 feet utility lateral line easements may be used in lieu of 15 feet in order to accommodate standard 10 feet building separation.
- l. Lift station access shall meet all City criteria.
- m. Bulkheads, walls, or non-turf vegetation slope stabilization may be used for stormwater retention side slopes.
- n. Notwithstanding anything contained herein to the contrary, to the extent that any water, or sewer improvements provide capacity additional to that required to serve the Project, the Developer and the City may, pursuant to Section 2-267 – Credits, of the City Code, enter into an impact fee agreement which shall provide for the establishment of credits and payment of impact fees in a specified manner and time.
- o. The project buffer areas shall comply with Section 5.1 of the Wellness Way Guidelines and Standards.
- p. All construction shall incorporate Water Sense plumbing fixtures, Energy Star appliances, and Water Star Silver requirements consistent with Section 5.4 of the Wellness Way Guidelines and Standards.



CITY OF CLERMONT
ORDINANCE NO. 2025-042

- q. Topsoil and/or soil amendments will be required prior to any landscape planting to help reduce the irrigation needs to maintain healthy landscaping. Landscaping and screening shall be in accordance with the Comprehensive Plan and LDC, as amended. Notice is hereby given that Wellness Way specific standards are under development, and, if adopted, shall apply to any undeveloped portions of this project.
- r. All alley served residential dwelling units shall have a rear facing address number with legible numbers not less than three-inches high, placed in a conspicuous place as to be readily seen, such as over a door way or garage door.
- s. The proposed development shall connect to central water and sewer from the City of Clermont. A copy of the utility service agreement shall be provided to Lake County.
[Condition Completed]
- t. Reclaimed Water shall be used for landscape irrigation, if available.
- u. All roadways, including arterials, collector and local streets, shall provide conduit to deliver fiber to each household and business.
- v. Irrigated landscaping shall comply with Florida Water Star SM Program.

SECTION 26: CONFLICT

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 27: SEVERABILITY

Should any Section or part of this Section be declared invalid by any court of competent jurisdiction, such adjudications shall not apply to or affect any other provision of this Ordinance, except to the extent that the entire Section or part of the Section may be inseparable in meaning and effect from the Section to which such holding shall apply.

SECTION 28: ADMINISTRATIVE CORRECTION

This Ordinance may be re-numbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

SECTION 29: RECORDING

This Ordinance shall be recorded in the Public Records of Lake County, Florida.



CITY OF CLERMONT
ORDINANCE NO. 2025-042

SECTION 30: PUBLICATION AND EFFECTIVE DATE

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.



CITY OF CLERMONT
ORDINANCE NO. 2025-042

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this 27th day of January 2026.

CITY OF CLERMONT

Tim Murry, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk

Approved as to form and legality:

Christian W. Waugh, City Attorney

CITY OF CLERMONT ORDINANCE NO. 2025-042

EXHIBIT A – CONCEPT PLAN

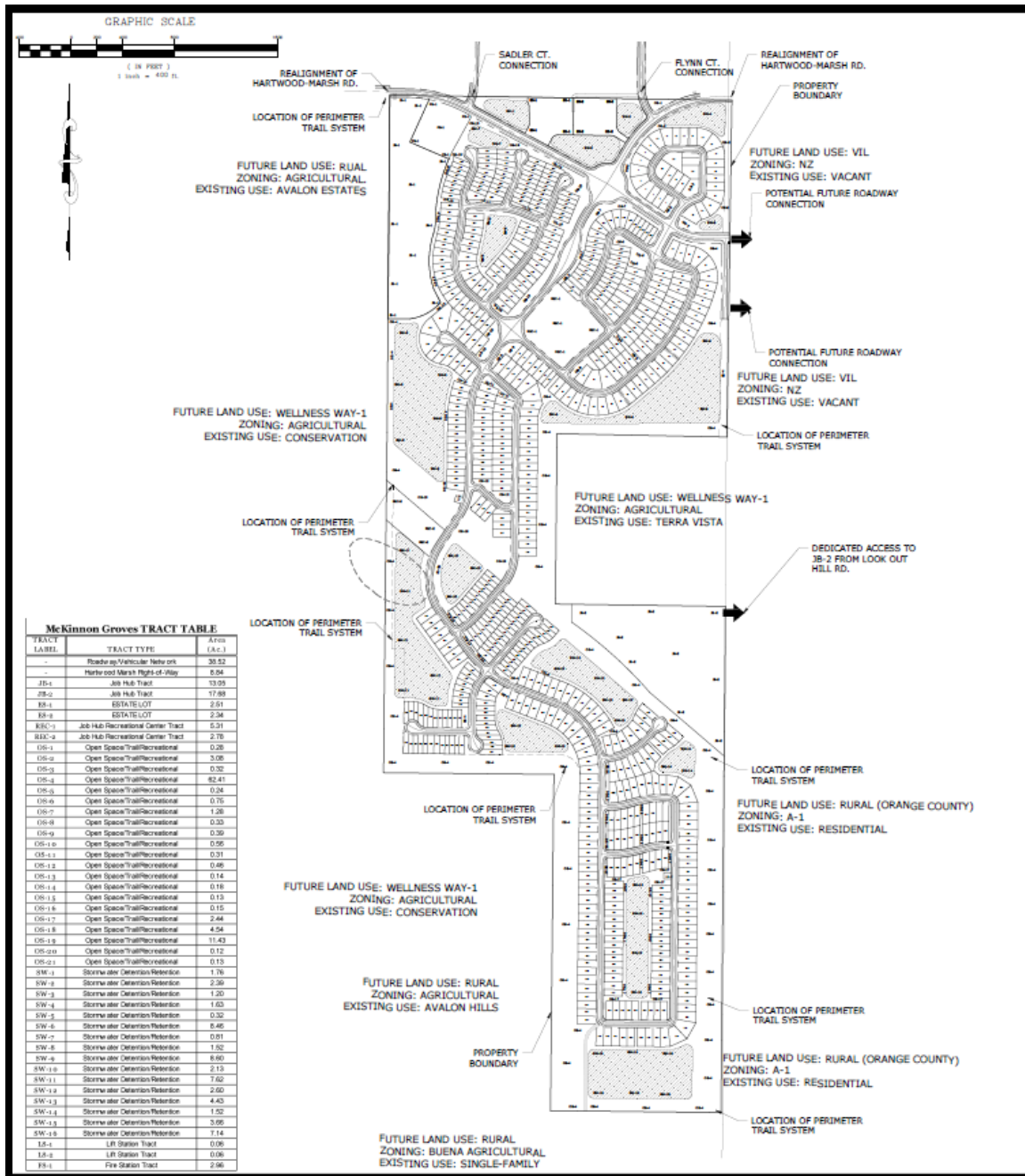


EXHIBIT B – RESIDENTIAL DESIGN EXAMPLES (page 1 of 2)

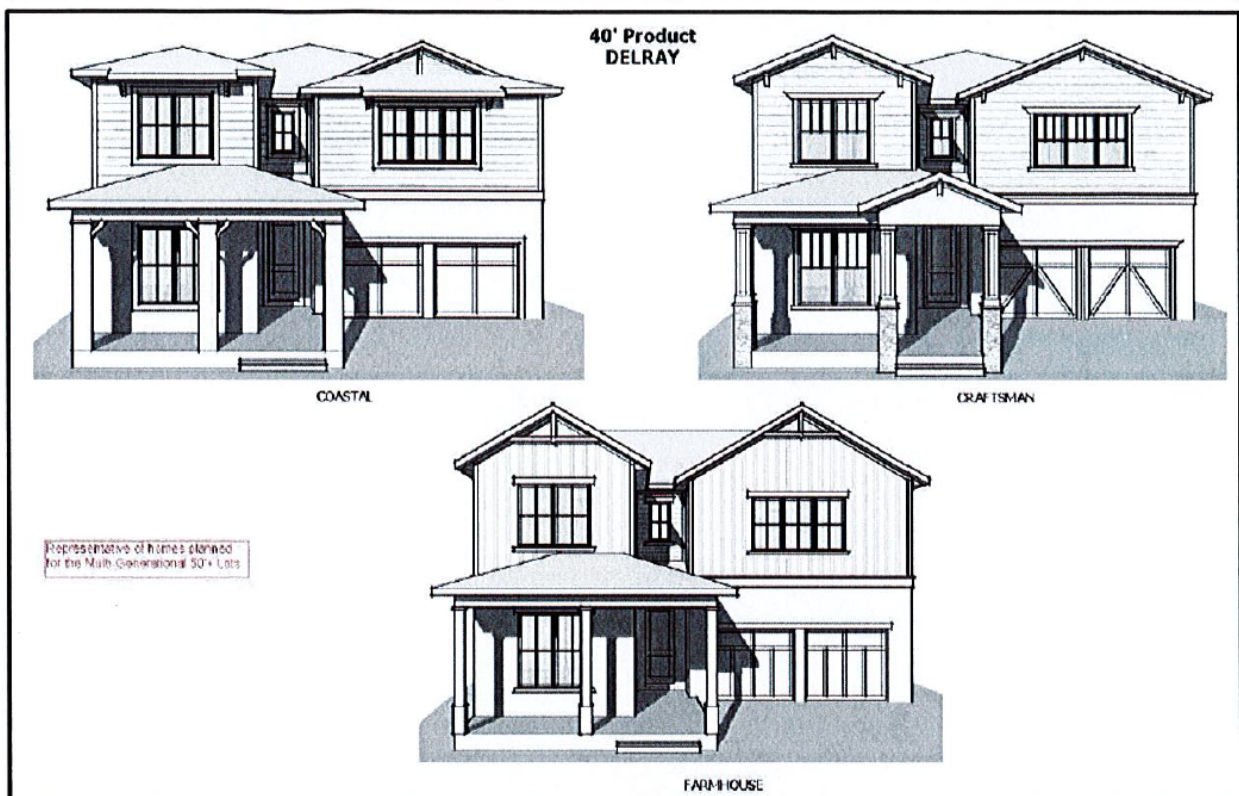
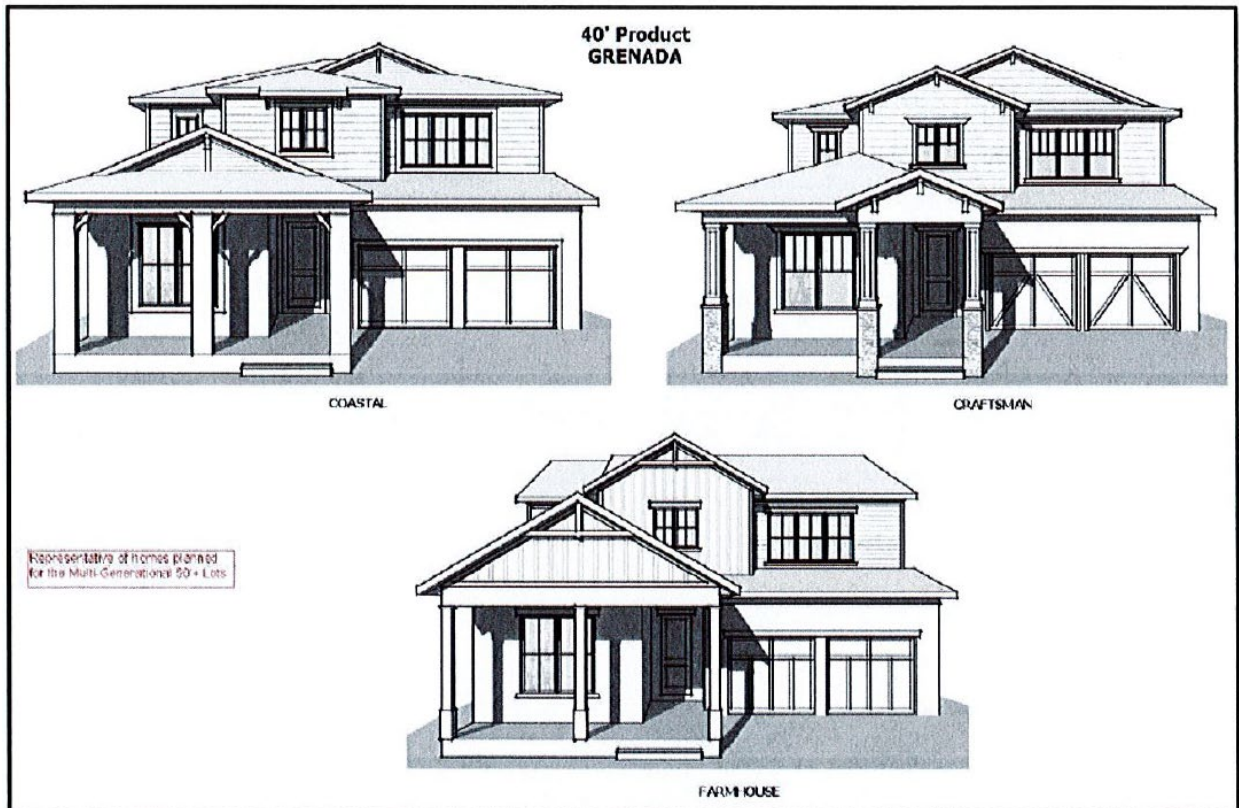
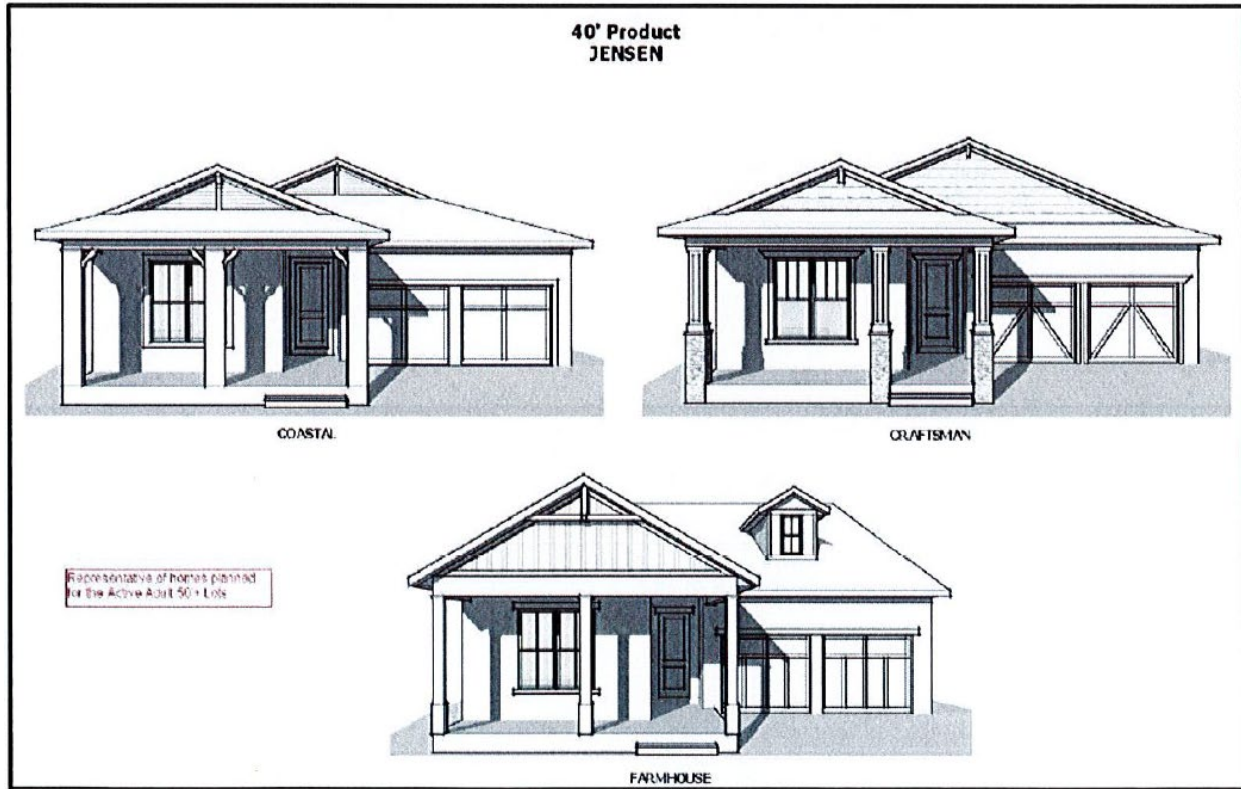
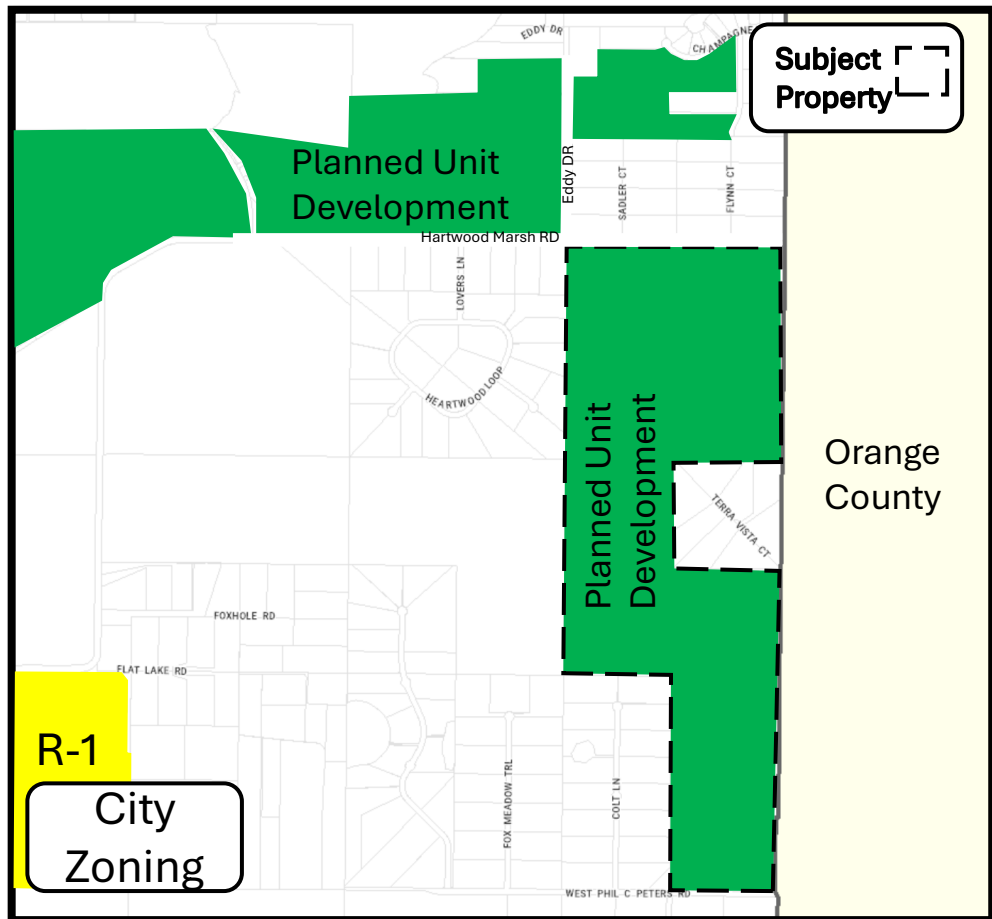
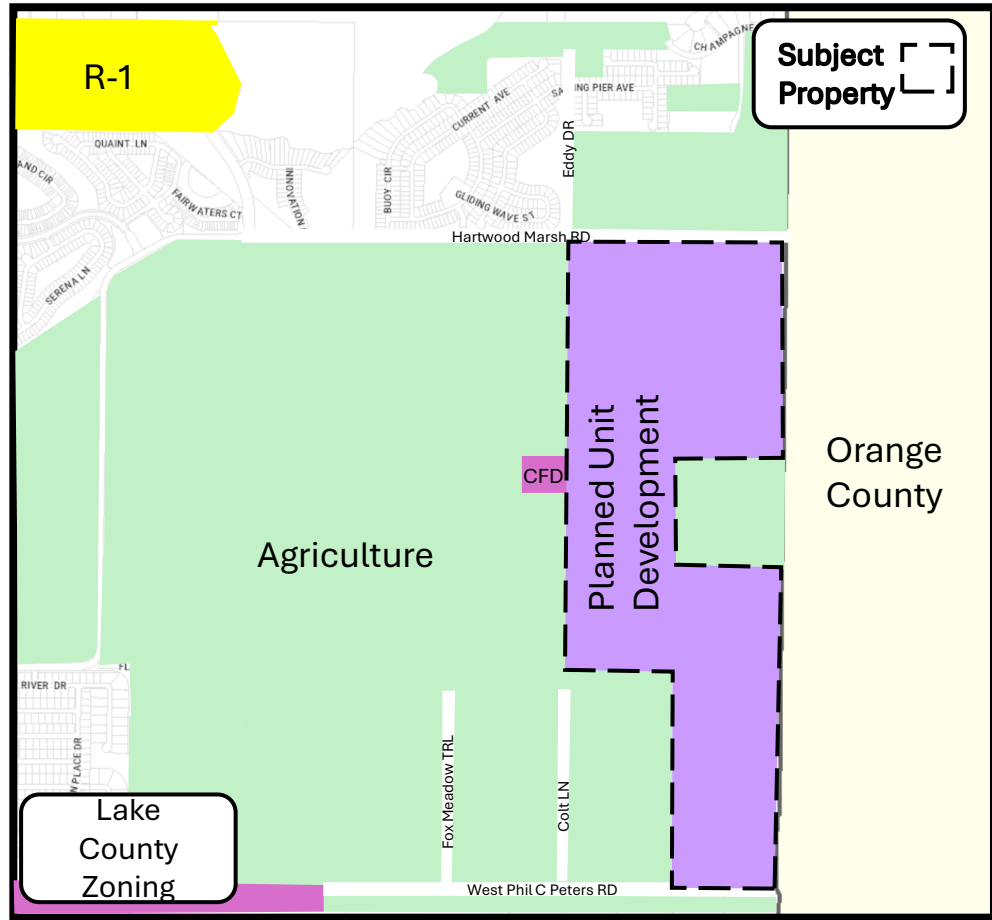


EXHIBIT B – RESIDENTIAL DESIGN EXAMPLES (page 2 of 2)



McKinnon Groves Rezoning





ORDINANCE 2021 - 36
McKinnon Groves PUD
RZ-20-36-2

1 **AN ORDINANCE OF THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE LAKE**
2 **COUNTY ZONING MAPS; AND PROVIDING FOR AN EFFECTIVE DATE.**

3
4 **WHEREAS**, Geoffrey L. Summit, P.E. (the "Applicant") submitted a rezoning application on behalf of
5 McKinnon Groves, LLLP, Dayne and Lisa Jones, and Preserve at Avalon, LLC (the "Owners"), to rezone property
6 from R-2 and Agriculture (A) to Master Planned Unit Development District (MPUD) for a mixed use development
7 within the Wellness Way Area Plan; and

8 **WHEREAS**, the subject property consists of approximately 357 +/- acres located south of Hartwood
9 Marsh Road, north of West Phil C. Peters Road and along the Orange County boundary in south Lake County
10 in Sections 1 & 12, Township 23 South, Range 26 East, known as Alternate Key Numbers 1593182, 1593999,
11 1594006, 1028400, 1594022, 1028396 and 1028418, and more particularly described in Exhibit "A"; and

12 **WHEREAS**, the subject property is located within the Wellness Way Area Plan, as established in
13 Ordinance No. 2016-01; and

14 **WHEREAS**, Ordinance 2016-01 was adopted by the Board of County Commissioners on the 5th day of
15 January 2016 and became effective the 26th day of December 2017; and

16 **WHEREAS**, the property is located within the Wellness Way 1 Future Land Use Category (FLUC) as
17 shown on the Lake County Comprehensive Plan Future Land Use Map (FLUM); and

18 **WHEREAS**, the Lake County Zoning Board did on the 4th day of August 2021 review Petition RZ-20-36-
19 2; after giving Notice of Hearing on petition for a change in the use of land, including notice that the Ordinance
20 would be presented to the Board of County Commissioners of Lake County, Florida, on the 7th day of September
21 2021, and continued until the 28th day of September 2021; and

22 **WHEREAS**, the Board of County Commissioners reviewed the petition, the recommendations of the
23 Lake County Zoning Board, and any comments, favorable or unfavorable, from the public and surrounding
24 property owners at a Public Hearing duly advertised; and

25 **WHEREAS**, upon review, certain terms pertaining to the development of the above-described property
26 have been duly approved.

27 **NOW THEREFORE, BE IT ORDAINED** by the Board of County Commissioners of Lake County, Florida,
28 that:

29 **Section 1. Terms:** The County Manager or designee shall amend the Lake County Zoning Map to Planned
30 Unit Development (PUD). The uses of the property shall be limited to those uses specified in this
31 Ordinance and generally consistent with the Conceptual Plan, attached hereto as Exhibit "B". To
32 the extent there are conflicts between Exhibit "B" and this Ordinance, this Ordinance shall take
33 precedence.

34
35 The subject property is located within the Wellness Way 1 FLUC and shall adhere to the
36 development program provided below:

INSTRUMENT #2022004730
OR BK 5874 PG 774 - 793 (20 PGS)
DATE: 1/10/2022 4:27:38 PM
GARY J. COONEY, CLERK OF THE CIRCUIT COURT
AND COMPTROLLER, LAKE COUNTY, FLORIDA
RECORDING FEES \$171.50

A. Permitted Uses.

1. Residential Uses. The property may be developed with a maximum of 660 dwelling units to include a mixture of single-family detached and single-family attached (two units in one structure) dwelling units.
 - a. Accessory uses to the residential development are permitted and may include community pool, clubhouse, or recreation areas.
 - b. Accessory dwelling units developed on residential lots shall not be credited towards the total number of dwelling units permitted within the development.
 - c. The residential uses shall be developed at a minimum of three (3) and maximum of twelve (12) dwelling units per net acre.
 - d. Single-family detached dwelling units shall have the garages accessed by alley only on lots less than forty (40) feet wide. This requirement shall not apply to single-family attached units.
2. Non-Residential Development. A minimum of 48 acres of non-residential development shall be set aside to be developed with the following uses on the areas shown as job hub/centers on the Conceptual Plan, Exhibit "B":
 - a. Commercial: Retail, wholesale, eating and drinking, brewing, processing, packing, outdoor storage/display, and distribution of products are permitted when associated with and are incidental to permitted agriculture, agribusiness, plant nurseries, and Community Center Recreation facilities identified on the Conceptual Plan.
 - b. Office/Personal Services: Office, when associated with the permitted agriculture, agri-business, plant nurseries, and Community Center Recreation facilities identified on the Master Plan.
 - c. Public/institutional: Parks, civic uses, public safety, fire station, educational facilities associated with the agricultural uses and recreational uses only, utilities, and similar uses, but shall not include hospitals, transportation facilities, or K-12 schools.
 - d. Childcare, family care, outpatient clinic when located within or associated with a Community Center Recreation facility.
 - e. Agriculture Uses: Agriculture, agri-business, plant nurseries, and similar uses are permitted in designated job hub/center areas on the Master Plan. Community Center Recreation areas are also considered job hub/center areas within this MPUD and may include a riding stable and/or academy facility and similar uses that support recreational and wellness activities. Family farming in residential areas may be a permitted use as allowed by

Lake County regulations.

f. Interim Agriculture Uses. If an area is designated on the Master Plan for Residential use, Agriculture uses are permitted within those areas until such time as that phase is developed.

g. Commercial uses such as fast-food including drive through, gas stations, automotive, and general retail not permitted by Section A.2 a.-f., are prohibited.

3. Development shall be limited to each parcel as identified in this chart; provided, however, that densities may be blended among the McKinnon Groves and Jones properties if necessary to offset the reduction of lots in the Avalon LLC parcel due to increased buffer or lot size as specified in D.6 below or from the increased lot size alternative in D.10 below; and further provided that job generation, non-residential square footage and non-residential set aside acreage may be transferred from the Avalon LLC property to, and blended among, the McKinnon Groves and Jones properties:

Subject Property	Net Acreage	Max. Capacity (DU)	Job Generation	Non-Residential SF	Non-Residential Set Aside Acreage
	<i>Gross acreage - Water Bodies and wetlands</i>	<i>Net Acreage X 1.85</i>	<i>Dwelling Units X 1.75</i>	<i>Job generation X 450 SF/employee</i>	<i>(Non-residential SF / 43,560) X 0.25</i>
McKinnon Groves	180	332	582	261,800	24
Jones	98	181	318	142,919	13
Avalon LLC	79	147 (or as specified in D.10 below)	257	115,530	11
Totals	357	660	1,156	520,249	48

B. Development Conditions.

1. The overall development shall not exceed 60% Impervious Surface Ratio (ISR).
2. A minimum of three (3) housing types shall be provided, generally consistent with Exhibit "C". Apartments are not permitted. Height of any structure is limited to 35-ft.
3. Non-residential uses shall be made accessible by the residential development via a mixed-use trail or sidewalks.

C. Development Standards & Setbacks. The development standards shall be as follows:

- 1 1. Single Family Detached Units shall adhere to the following standards:

Front Setback – Local Street	20 feet from property line or right-of-way, whichever is greater
Setback from an external Collector Road	50 feet from the right-of-way
Front Porch Setback	12 feet from the property line or right-of-way, whichever is greater
Attached, Front Loaded Garage Setback	25 feet from property line
Secondary Front Setback	15 feet from property line
Side Setback	5 feet from the property line
Rear Setback	15 feet from the property line
Accessory Structure Setback (including pools, porches, and screen enclosures)	5 feet from the property line
ISR for Individual Lots	0.80 if the developer demonstrates that the overall development will not exceed 0.60
Minimum Lot Width	40 Feet
Maximum Building Height	35 Feet and 2 stories
Driveway Setback	5 Feet from the property line

- 2
3 2. Single Family Attached Units (Duplexes) shall adhere to the following standards:

Front Setback	20 feet from property line or right-of-way, whichever is greater
Attached, Front Loaded Garage Setback	25 feet from property line
Secondary Front Setback	15 feet from the property line
Front Porch Setback	12 feet from the property line or right-of-way, whichever is greater
Side Setback	5 feet from the property line / 0 feet with common wall
Rear Setback	10 feet from the property line
Attached Accessory Structure Setback (Pools, Screen Enclosures, Decks)	5 feet from the property line / 0 feet from the common wall property line
Detached Accessory Structure Setback	5 feet from all property lines, including common wall property line
ISR for Individual Lots	0.80 if the developer demonstrates that the overall development will not exceed 0.60
Minimum Lot Width	30 Feet
Maximum Building Height	35 Feet or 2 stories (multi-generational)
Driveways	5 Feet from the property line unless utilizing a shared driveway in conjunction with an approved lot grading plan.

3. Commercial Development shall adhere to the following standards:

Floor Area Ratio (FAR)	Minimum: 0.25 Maximum: 0.25
Front Setback	25 feet from the right-of-way, internal road or easement.
Side Setback	5 feet from the property line
Rear Setback	15 feet from the property line

D. Landscaping Requirements.

1. Landscaping and screening shall be in accordance with the Comprehensive Plan and Land Development Regulations (LDR), as amended.
2. Perimeter Buffers are designated on the PUD Master Plan and may vary in width based on location; however, minimum widths are as shown on the PUD Master Plan. Perimeter buffers shall consist of canopy and understory trees and plants utilizing Florida native trees, shrubs and ground cover vegetation from the IFAS list. Exotic/invasive species shall be removed. Existing vegetation located along the perimeter of the PUD may be used to count towards the minimum perimeter landscaping requirement.
3. The perimeter buffer designated on the PUD Master Plan landscaping shall be a heavily vegetated visual buffer of canopy and understory plants. Permeable storm water areas when enhanced as amenities using native vegetation are permitted within the buffer. Within the perimeter buffer a meandering community trail with a natural surface suitable for walking, running, horseback riding, and bicycling may be located and maintained. The perimeter buffer and trail area shall include canopy and understory plants to enhance the visual buffering while providing a comfortable and safe environment for recreational users of the trail, and adjoining properties within the MPUD. Motor vehicles are prohibited within the perimeter buffer except for planting and maintenance of vegetation, removal of exotic/invasive species, construction, maintenance, and for fire and safety operations.
4. Residents within the MPUD adjoining any trail may access the trail directly through a private gate within the resident's fence.
5. During the review of the development application for Preliminary Plat and landscape plan approval, the existing vegetation will be evaluated to determine consistency with the perimeter landscape requirements in accordance with the Land Development Regulations, as amended.
6. Existing trees located within the 200' wide landscaped buffer along the western, southern and eastern perimeters of AK 1028418 will not be removed, except for dead, exotic/invasive, or diseased trees, or as needed for grading purposes; provided,

however, that the proposed retention pond along the southern boundary may encroach into the landscaped buffer area, but vegetation must be re-established after construction of the pond. Removal of existing trees for grading purposes may only occur within the most interior 75' of the 200' wide landscape buffer, provided, however, that post-grading vegetation must be re-established within the portion of the buffer.

7. Existing citrus trees located within the 150' wide landscaped buffer along the southern perimeter of AK 1594022 will not be removed, except for dead, exotic/invasive, or diseased trees, or as necessary to re-establish producing trees. Dead, exotic/invasive, or diseased trees may be replaced with citrus trees or Florida native landscaping.
8. Existing trees located within the 150' wide landscaped buffer along the eastern perimeter of AK 1593999 will not be removed, except for dead, exotic/invasive, or diseased trees.
9. Existing citrus trees located within the 150' wide landscaped buffer along the eastern perimeter of AK 1593182 will not be removed, except for dead, exotic/invasive, or diseased trees, or as necessary to re-establish producing trees. Dead, exotic/invasive, or diseased trees may be replaced with citrus trees or Florida native landscaping.
10. In lieu of the 200' foot landscaped buffer along the western, southern and eastern perimeter of AK 1028418, at the developer's option so long as the Wellness Way minimum density calculations for the entire project can be met, this parcel may be developed with a gross density of one unit per acre with a minimum 50' landscaped buffer along the western, southern and eastern perimeter of the parcel.
11. Existing trees within the landscape buffers that are removed as a result of disease or death shall be replaced in accordance with best forestry management practices as shall be established as part of the management plan as specified in E.1.c below. The replacement of existing trees removed under this provision must be designed to screen adjacent properties by using a combination of calipers. Seedlings alone are not permissible.

E. Open Space.

1. Open Space. Open Space will include 20% of net buildable acres as Wellness Space and 10% of net buildable acres as Green Space as provided below.
 - a. Wellness Space. Wellness Space Includes land area open to public and private access including gathering places, such as parks, pedestrian and bicycle/pedestrian ways or trails, recreation fields and grounds, piazzas, plazas and urban squares, and permeable storm water areas if enhanced amenities using native vegetation area. The provision of Wellness Space shall be provided as aggregate of the total MPUD not on an individual neighborhood or development tract basis. Wellness Space is limited 10% impervious surface ratio.
 - b. Green Space. Green Space includes areas designated for such purposes as flood control, water management, or restoration of vegetative

communities and wildlife habitat, conservation, passive recreation, and maintenance buffers from adjacent rural residential areas. Green Space should be maintained in such a way to encourage the proliferation of native flora and fauna and use of the community trail network. Walking, running, bicycling, horseback riding, flora and fauna observation, and Trail construction/maintenance and similar activities are permitted on the community trail network within the Green Space areas. Motorized vehicles are not permitted except for construction, maintenance, or emergency use on the community trail network and maintenance of the community buffer. Green Space also includes permeable storm water areas if enhanced amenities using native vegetation area. The provision of Green Space shall be provided as aggregate of the total MPUD not on an individual neighborhood or development tract basis.

- c. A Management Plan for Open Space including buffers and trail areas shall be required. At a minimum, the Management Plan shall present goals and actions to enhance and restore Open Space areas to native Florida habitats such as Sandhill or Scrub or as determined by a qualified biologist with experience in restoration and management plans. The Management Plan shall include steps to prevent the influx of nuisance/exotic vegetative species. Additionally, the Management Plan shall include the use of kiosks and educational brochures provided to homeowners utilized to educate and inform homeowners and visitors about the benefits of open space and conservation practices. The Management Plan will be provided to the County Manager or designee for review and approval and will be incorporated herein by reference as a material part of this MPUD.
- d. Maintenance of the open space areas and trails must be conducted by a business or entity with experience in management of natural areas and trails.

F. Recreation and Wellness Corridor.

- 1. The property shall be developed with a Wellness Corridor to connect communities, the Town Center, Job Hubs, neighborhoods and destinations together in a series of integrated trail and pedestrian facilities.
- 2. The Wellness Corridor shall include the Trunk and Neighborhood Trails depicted in Figure 3.4 titled 'Wellness Ridgeway Network Framework Map' within the Wellness Way Community Design Guidelines and Standards.
 - a. Trunk Trail
 - 1. The Trunk Trail shall be generally located along the northern property boundary.

2. Trunk Trails are the main system of trails located within the right of way of the Primary Roadway Network and Neighborhood Connectors. They must be at least 14' wide and separated from the adjacent roadway by at least 8'.

b. Neighborhood Trails

1. The Neighborhood shall be generally located along the northwestern property line, through the utility easement, and along the southeastern boundary of the PUD.

2. Neighborhood Trails are a finer-grain system of trails connecting to Trunk Trails that are intended to connect destinations within neighborhoods and centers to parks and other places of activity. Neighborhood Trails must be at least 12' wide. They may be located within street right-of-way or within park or open space tracts. If located adjacent to a street, these trails must be separated from the back of curb (or edge of travel lane if no curb) by at least 8'.

3. The Wellness Corridor may include the following elements:

- a. Community farms and gardens;
- b. Wetlands, Water bodies, and Preserved uplands;
- c. Trails, pedestrian ways and bikeways;
- d. Viewsheds, scenic, cultural, and environmental resources;
- e. Wellness Corridors/open space;
- f. Parks/recreation facilities for active and passive use; and/or
- g. Stormwater management facilities.

4. The development shall provide a safe and continuous bicycle network. Each phase of development shall demonstrate compliance with this provision on the Construction plan submittal and will need to be completed with the infrastructure.

5. Bicycle networks shall connect residential neighborhoods with the Town Center, Job Hubs, neighborhoods and parks and schools and may include:

- a. Shared lane markings;
- b. Designated bike lanes;
- c. Separated bike facilities or "cycle tracks"; and/or,

d. Multi-use paths and trails.

6. The Wellness Corridor, trail, and bicycle network shall be accessible to the public.

G. Design Guidelines. Residential and Non-residential development shall be generally consistent with the Wellness Way Community Design Guidelines and Standards, prepared by Levy Consultants and dated September 21, 2020, as amended. Should there be a conflict between the Wellness Way Community Design Guidelines and Standards and this Ordinance, this Ordinance shall take precedence.

H. Transportation.

1. All access management shall be in accordance with the Comprehensive Plan and Land Development Regulations, as amended.

2. The development shall incorporate a traffic management plan which will include traffic calming throughout the development.

3. Additional right-of-way for Hartwood Marsh Road shall be required in accordance with the Land Development Regulations, as amended. Hartwood Marsh Road may be realigned along the development's northern boundary in a manner consistent with the Master Plan attached as Exhibit "B".

4. Paved shoulders shall be required to be added to Hartwood Marsh Road that will need to begin at the end of the existing paved shoulder in front of Lakeview Preserve and extend to the county line with Orange County. The existing road that is not part of the realignment area will be required to be resurfaced as directed by the Department of Public Works.

5. There shall be no road or public access connection to West Phil C. Peters Road, Terra Vista Court, Spyglass Hill Road, Dangler Road, Seidner Road, Sandhill Road, Caamano Lane, and Lookout Hill Road, except as provided in Section I of this Ordinance. However, an emergency vehicle access through AK 1028418 to West Phil C. Peters Road is required.

6. Sidewalks and Trails will be required in accordance with Land Development Regulations and the Wellness Way Design Standards, as amended. Should there be a conflict between those standards and this Ordinance, this Ordinance shall take precedence.

7. The development will be required to design, and construction the South Lake - Citrus Ridge Trail from the developments western corner with Hartwood Marsh to the county line with Orange County.

8. Unless otherwise approved herein, the development will need to meet the FDOT Florida Greenbook, County, and the Wellness Way Design Standards, as amended.

9. Future road maintenance will be funded through the use of a municipal service taxing unit (MSTU) or municipal service benefit unit (MSBU) as authorized under Section 125.01(1)(q), Florida Statutes. Before or concurrent with any final plat or site plan approval, the Owner shall provide any documentation required by the County to impose an MSTU or MSBU, at the County's discretion, on the platted or commercial lots. Additionally, the Owner acknowledges and agrees that the MSTU or MSBU shall be collected as a non-ad valorem assessment using the uniform method of collection set forth under Section 197.3632, Florida Statutes.

I. Access. The primary Access for this MPUD for all residential uses shall be Hartwood Marsh Road. The Property is to be developed with no road or public access connection to West Phil C. Peters Road, Terra Vista Court, Spyglass Hill Road, Dangler Road, Seidner Road, Sandhill Road, Caamano Lane, and Lookout Hill Road; provided, however, an emergency vehicle access will be provided through AK 1028418 to West Phil C. Peters Road. Lookout Hill Road access shall be solely for the purpose of access for the business located in Tract JB-2. The power transmission line easement rights of access shall not be affected by or subject to the access limitations set forth in this PUD.

J. Connectivity. The intersection density shall have minimum of 80 intersections per square mile inclusive of community trails, bicycle/pedestrian paths/sidewalk crossings, and streets.

K. Environmental. An environmental survey shall be conducted in accordance with the LDR, as amended, to address natural vegetative communities, wildlife corridors, and designated species prior to submittal of any development application.

L. Stormwater and Floodplain Management.

1. The stormwater management system shall be designed in accordance with all applicable Lake County and St. Johns River Water Management District (SJRWMD) requirements, as amended.

2. The developer shall be responsible for any flood studies required for developing the site and comply with FEMA, Comprehensive Plan and Land Development Regulations, as amended. Any development within the floodplain as identified on the FEMA maps will required compensating storage.

M. Signage. All signs shall be consistent with the LDR, as amended.

N. Lighting.

1. All development will adhere to Dark Sky Principles and the requirements contained in Section 3.09.00 – Lighting Standards, Lake County Land Development Regulations, as amended. In situations where Lighting Standards conflict with Dark Sky Principles, Dark Sky Principles shall have precedence.

2. All streetlighting must meet FDOT street lighting standards, dark sky, and warm white glow correlated color temperature (CCT) not to exceed 3000k.

3. All streetlighting shall be owned and maintained by the CDD or HOA.
4. No street lighting or pole mounted lighting is permitted within the perimeter buffer areas or open space areas; provided, however bollard lighting is allowed. Street lighting and pole mounted lighting within the open space will only be permitted when necessary for safety purposes.

O. Utilities.

1. The proposed development shall connect to central water and sewer from the City of Clermont. A copy of the utility service agreement shall be provided to the County.
2. Reclaimed water shall be used for landscape irrigation, if available.
3. All roadways, including arterials, collector and local streets, shall provide conduit to deliver fiber to each household and business.
4. Irrigated landscaping shall comply with Florida Water Star SM Program.

P. Public Safety. In order to mitigate public safety response times to this development and surrounding properties, a minimum of three (3) acres will be donated to the County in a location mutually agreed on by the County and Owners along or in close proximity to Hartwood Marsh Road to be used as a public safety facility including but not limited to for the purposes of providing fire and emergency medical services; provided, however, if the County has not constructed a public safety facility on the donated property within ten (10) years from the effective date of this Ordinance, then the County shall convey the property back to McKinnon Groves. The Owners hereby acknowledge and agree that such dedication satisfies the requirements established under Section 14.00.08, Land Development Regulations, and other applicable state and federal law.

Q. Special Events. Special events, including community events, are intended to promote inviting, vibrant, creative, and entertaining community gatherings within the Property. Community/Special Events such as, but not limited to, arts and craft festivals, community walks/running events, charity events, music fests, food and wine festivals, movies in the park, dog days, car shows and sponsorship events, yoga in the park, weddings, special food truck events, farmers markets, and similar events. These uses are permitted on common areas, Job Hub Tracts, and trails, as appropriate.

1. No single event shall be more than three (3) consecutive days without County Manager or designee approval.
2. Special events are permitted to operate between 6:00 am and 12:00 midnight (including setup and takedown) on a year-round basis; except that three (3) special events per year are permitted to operate between 6:00 am and 1:30 am (including setup and takedown).
3. Outdoor music, loudspeakers, etc. are permitted at special events between 10:00 am

and 7:00 pm Sundays – Thursdays, and until 11:00 pm on Fridays and Saturdays.

4. Special events shall be permitted for an unlimited number of events.

5. Special events shall obtain a special event site plan from the Office of Planning & Zoning as described in the LDR, as amended.

6. Applicants may be required to obtain a special event permit as set forth in article V, if one (1) or more of the following criteria apply:

a. The event is intended to, or likely to, attract more than five hundred (500) people;

b. The event requires the temporary closure of any collector or arterial public roadway;

c. The event involves the use of pyrotechnics; or

d. The event exceeds the maximum allowed number of patrons within an establishment.

R. Concurrency Management Review and Impact Fees. Concurrency shall be met prior to the issuance of any development order, consistent with the LDR, as amended.

S. Density Changes. When reasonably practicable, density changes in neighborhoods shall occur at mid-block locations, rather than along streets, so that buildings faceting each other are compatible and transitions between uses are gradual. Portions of neighborhoods that are proposed to be developed with the highest densities should generally be located closest to a center or a neighborhood parks, square, or green.

T. Gated Community. The development may be gated in its entirety or in part. Roads and thoroughfares located within any gated portion of the development shall be a private road as defined in the Lake County Land Development Regulations, as amended. However, access shall be provided between all areas within the MPUD via network of interconnected sidewalks, and trails to encourage pedestrian, bicycle, and recreational use.

U. Community Development District. Nothing precludes consideration for the establishment of a community development district upon receipt of a petition and compliance with the public hearing process and requirements in accordance with Chapter 190, Florida Statutes. Further, any of the requirements hereunder may be financed by a community development district, pursuant to Section 190.012(1)(g), (h), Florida Statutes.

V. Buildout Date. Buildout of the development shall be no later than 2040.

W. Development Review and Approval.

1. Prior to the issuance of any permits, the Owners will be required to submit a preliminary

plat, construction plans, and final plat generally consistent with Exhibit "B" - Conceptual Plan and/or site plan for review and approval in accordance with the Comprehensive Plan and LDR, as amended.

2. In the review of development plans, if it is determined by the review staff that a development standard has not been included in this Ordinance, or there is ambiguity in a PUD standard, the applicant shall request an interpretation of the development standard from the County Manager or his designee. The interpretation may take two forms: an agreed upon standard by the County Manager or designee, or a referral to the most applicable section of the then current code. The interpretation shall be binding on the applicant. If the applicant does not agree with the interpretation, the applicant may appeal the decision to the Board of County Commissioners.
3. Physical development shall commence within three (3) years from the date of this Ordinance approval. Failure to commence construction within three (3) years of approval shall cause the revocation of this ordinance, in accordance with the Comprehensive Plan or superseding documents amended. Prior to expiration of the three-year time frame, the Board of County Commissioners may grant, via a Public Hearing, one (1) extension of the time frame for a maximum of two (2) years upon a showing that reasonable efforts have been made towards securing the required approvals and commencement of work.
4. The specific references in this Ordinance to the Florida Statutes, Florida Administrative Code, Lake County Comprehensive Plan, and the LDR shall include any future amendments to the Statutes, Code, Plans, and/or Regulations.

Section 2. Conditions as altered and amended which pertain to the above tract of land shall mean:

- A. After establishment of the facilities as provided herein, the property shall only be used for the purposes named in this Ordinance. Any other proposed use must be specifically authorized by the Board of County Commissioners.
- B. No person, firm, or corporation shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building, structure, add other uses, or alter the land in any manner within the boundaries of the above-described land without first obtaining the necessary approvals in accordance with the Lake County Code, as amended, and obtaining the permits required from the other appropriate governmental agencies.
- C. This Ordinance shall inure to the benefit of and shall constitute a covenant running with the land and the terms, conditions, and provisions hereof, and shall be binding upon the present Owners and any successors, and shall be subject to each and every condition herein set out.
- D. Construction and operation of the proposed use shall always comply with the regulations of this and other governmental permitting agencies.
- E. The transfer of ownership or lease of any or all of the property described in this Ordinance shall

be included in the transfer or lease agreement, a provision that the purchaser or lessee is made good and aware of the conditions established by this Ordinance and agrees to be bound by these conditions. The purchaser or lessee may request a change from the existing plans and conditions by following procedures contained in the LDR, as amended.

F. The Lake County Code Enforcement Special Master shall have authority to enforce the terms and conditions set forth in this ordinance and to recommend that the ordinance be revoked.

Section 3. Severability: If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, the holding will in no way affect the validity of the remaining portions of this Ordinance.

Section 4. Filing with the Department of State. The clerk is hereby directed forthwith to send a copy of this Ordinance to the Secretary of State for the State of Florida in accordance with Section 125.66, Florida Statutes.

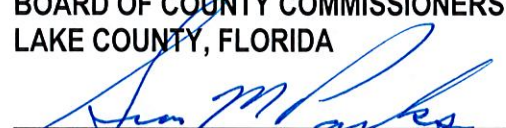
Section 5. Effective Date. This Ordinance shall become effective as provided by law.

ENACTED this 28th day of September, 2021.

FILED with the Secretary of State this 29th day of September, 2021.

EFFECTIVE September 28th, 2021.

BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA


Sean M. Parks, Chairman

This 28th day of September, 2021.

ATTEST:


Gary J. Cooney, Clerk
Board of County Commissioners
Lake County, Florida



APPROVED AS TO FORM AND LEGALITY


Melanie Marsh, County Attorney

EXHIBIT A. Legal Description (3 Pages).

Parcel 1: Alternate Key No. 1028418

The Southeast One Quarter (SE 1/4) of Section 12, Township 23 South, Range 26 East, all lying and being in Lake County, Florida, LESS AND EXCEPT all that portion of that certain plat of Avalon Hills recorded in Plat Book 57, Pages 42, 43 and 44, Public Records of Lake County, Florida, and Less and Except road right-of-way.

OR BK 4810, PG 1926

Parcel 2: Alternate Key No. 1593182

The North 1/2 of the Southeast 1/4 of Section 1, Township 23 South, Range 26 East; Lake County, Florida. Less the North 25 feet for right of way by virtue of the Quit-Claim Deed recorded in Deed Book 345, Page 45, Public Records of Lake County, Florida.

AND

The South 1/2 of the Southeast 1/4 of Section 1, Township 23 South, Range 26 East, Lake County, Florida.

OR BK 3397, PG 1895

Parcel 3: Alternate Key No. 1028396

THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 23 SOUTH, RANGE 26 EAST, LESS THE NORTH 30 FEET THEREOF, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

OR BK 1639, PG 787

Parcel 4: Alternate Key No. 1028400

The South 1/2 of the Southeast 1/4 of the Northeast 1/4 of Section 12, Township 23 South, Range 26 East, Public Records of Lake County, Florida, and

The East 30 feet of the South 1/2 of the Southwest 1/4 of the Northeast 1/4 of Section 12, Township 23 South, Range 26 East, Public Records of Lake County, Florida.

OR BK 5010, PG 1069

Parcel 5: Alternate Key No. 1594022

The SW 1/4 of the NE 1/4 of Section 12, Township 23 South, Range 26 East, Lake County, Florida,

AND: A 30 foot wide strip of land over the North 30 feet of the North 1/2 of the SE 1/4 of the NE 1/4 of Section 12, Township 23 South, Range 26 East, lying in Lake County, Florida.

LESS AND EXCEPT: A 30 foot wide strip of land over the East 30 feet of the SW 1/4 of the NE 1/4 of Section 12, Township 23 South, Range 26 East, Lake County, Florida.

OR BK 2609, PG 1259

Parcel 6: Alternate Key No. 1594006

A parcel of land being a portion of the Northwest 1/4 of the Northeast 1/4 of Section 12, Township 23 South, Range 26 East, Lake County, Florida, being more particularly described as follows:

Commence at the Northwest corner of the Northeast 1/4 of said Section 12; thence run South 00°36'42" West along the west line of said Northeast 1/4 for a distance of 25.00 feet to the POINT OF BEGINNING; thence South 89°35'26" East along a line 25.00 feet South of and parallel to the North line of said northeast 1/4 of a distance of 632.12 feet; thence South 00°34'59" West for a distance of 1221.76 feet; thence South 89°31'05" East along a line 75.00 feet North of and parallel to the South line of said Northwest 1/4 of the Northeast 1/4 for a distance of 656.27 feet; thence South 00°33'15" West along the East line of said Northwest 1/4 of the Northeast 1/4 for a distance of 75.00 feet; thence North 59°31'05" West along the South line of said Northwest 1/4 of the Northeast 1/4 for a distance of 1319.07 feet; thence North 00°36' 42" East along the West line of said Northeast 1/4 for a distance of 1295.96 feet to the POINT OF BEGINNING.

OR BK 2705, PG 1217

Parcel 7: Alternate Key No. 1593999

A parcel of land being a portion of the Northwest 1/4 of the Northeast 1/4 of Section 12, Township 23 South, Range 26 East, Lake County, Florida, being more particularly described as follows:

Begin at the Northwest corner of the Northeast 1/4 of said Section 12; thence run South 89° 35'26" East along the North line of said Northeast 1/4 for a distance of 1317.76 feet; thence South 00° 33'16" West along the East line of said Northwest 1/4 of the Northeast 1/4 for a distance of 1247.62 feet; thence North 89° 31'05" West along a line 75.00 feet North of and parallel to the South line of said Northwest 1/4 of the Northeast 1/4 for a distance of 686.27 feet; thence North 00° 34'59" East, for a distance of 1221.76 feet; thence North 89° 35'26" West along a line 25.00 feet South of and parallel to the North line of said Northeast 1/4 for a distance of 632.12 feet; thence North 00° 36'42" East along the West line of said Northeast 1/4 for a distance of 25.00 feet to the Point of Beginning.

OR BK 3397, PG 1895

EXHIBIT B. Concept Plan.

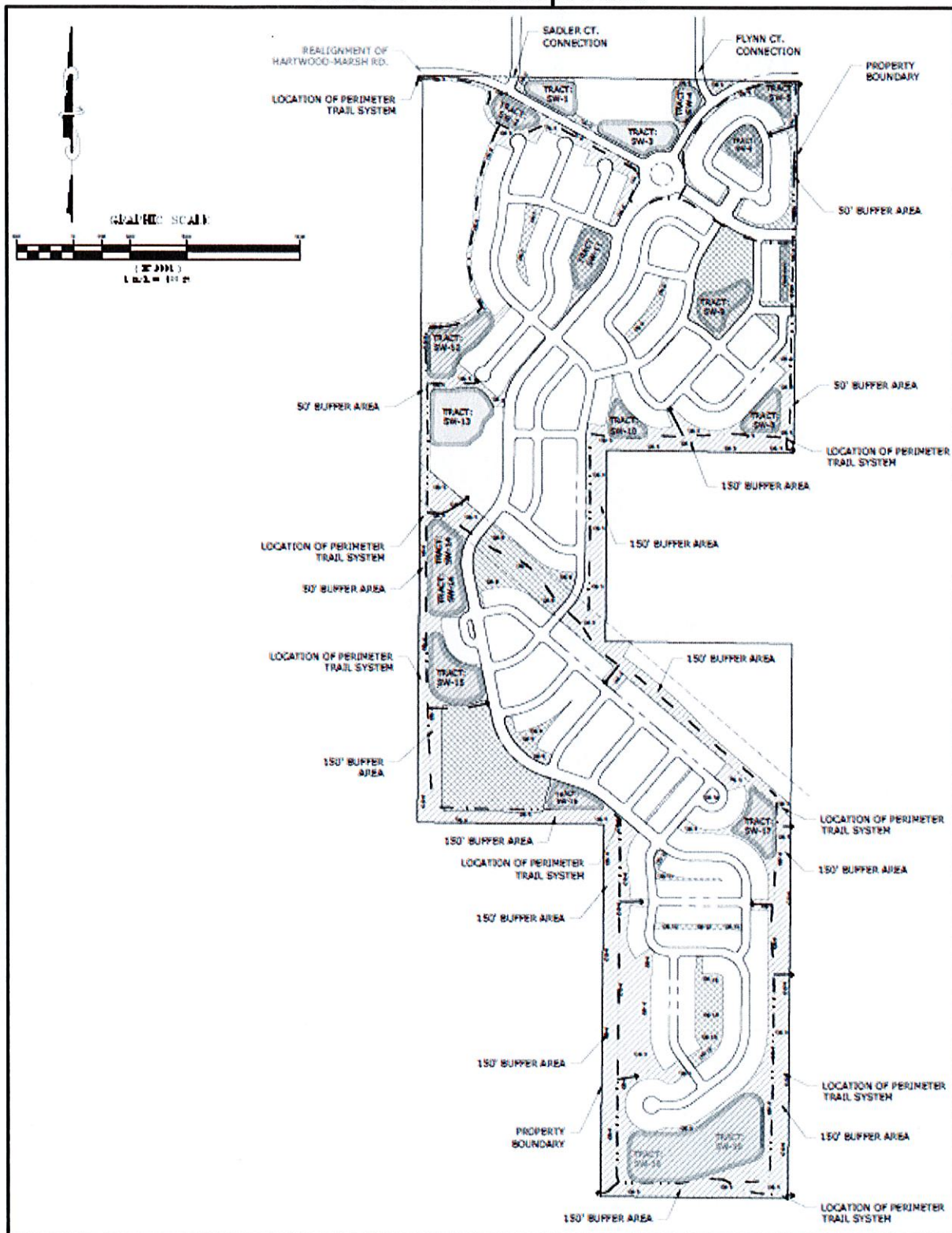
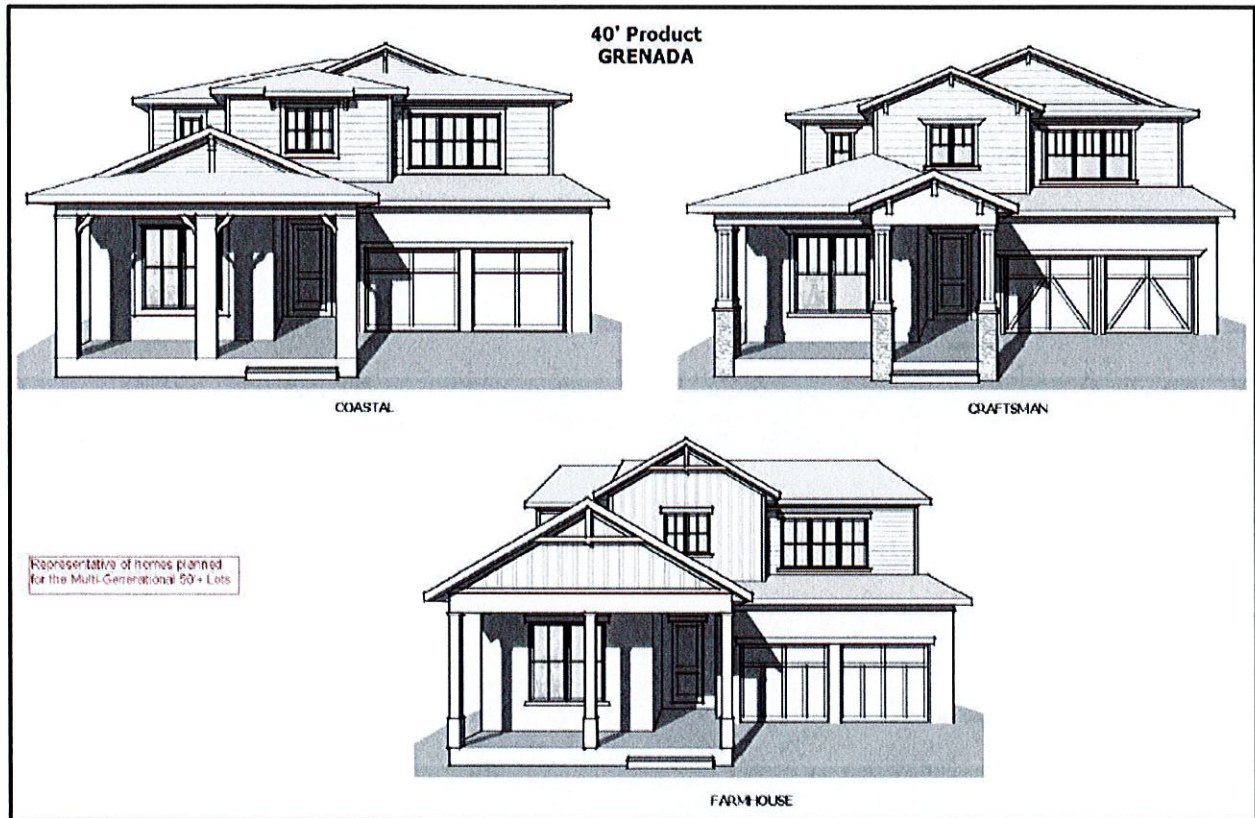
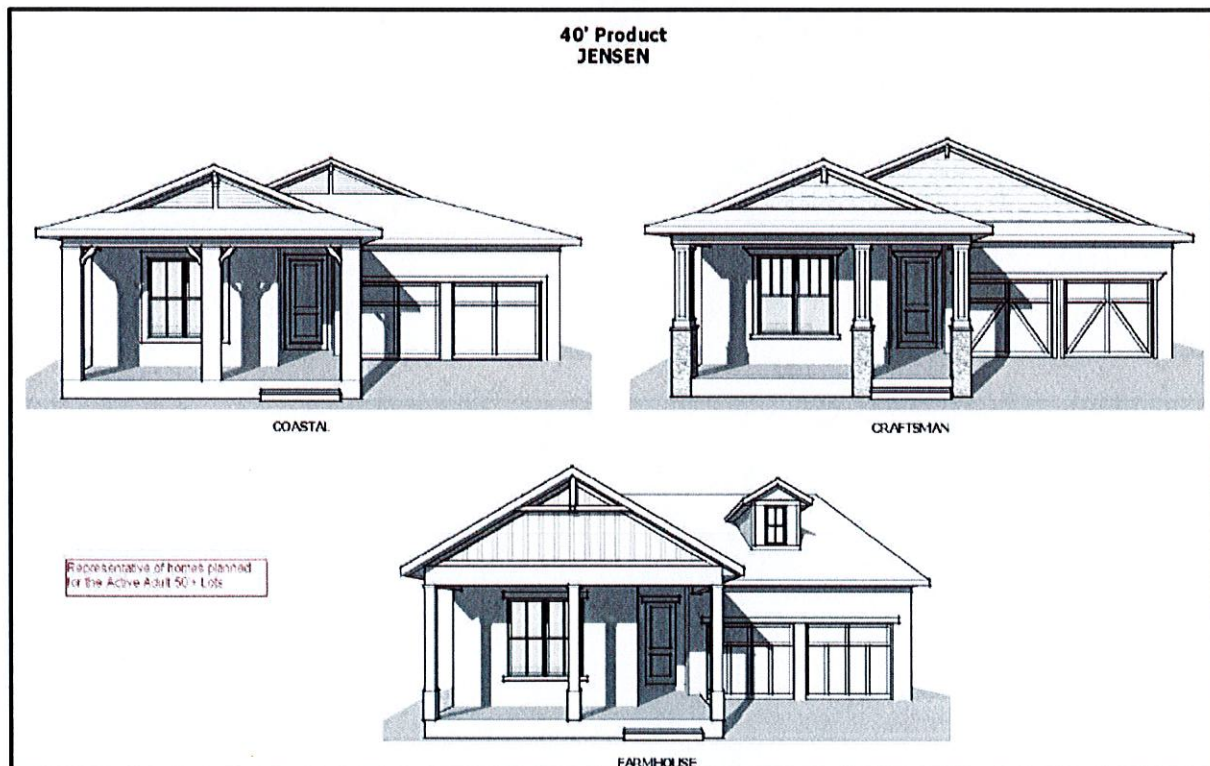
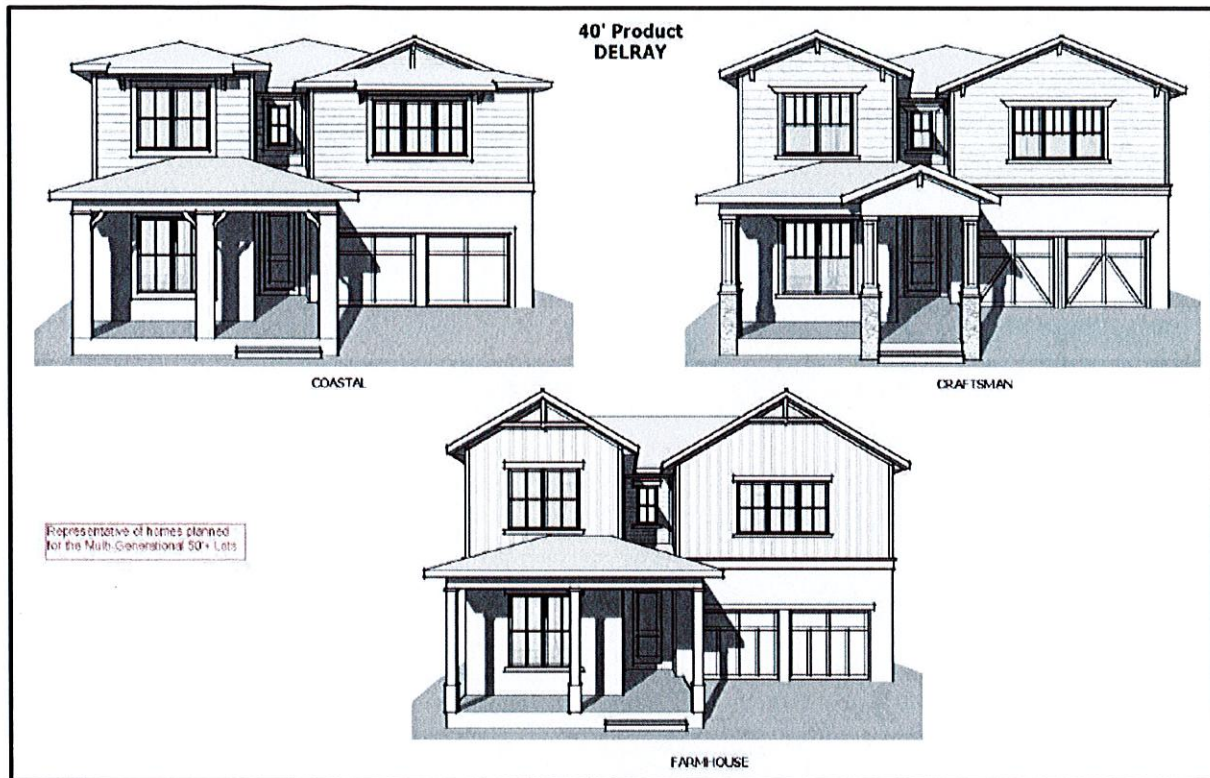


EXHIBIT C. Residential Design Examples (2 Pages).







FLORIDA DEPARTMENT *of* STATE

RON DESANTIS
Governor

LAUREL M. LEE
Secretary of State

September 29, 2021

Mr. Gary J. Cooney
Clerk of the Circuit Court and Comptroller
Lake County
550 West Main Street
P. O. Box 7800
Tavares, Florida 32778-7800

Attention: Josh Pearson

Dear Mr. Cooney:

Pursuant to the provisions of Section 125.66, Florida Statutes, this will acknowledge your electronic copy of Lake County Ordinance No. 2021-36, which was filed in this office on September 29, 2021.

Sincerely,

Anya Owens
Program Administrator

AO/lb

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Item No. 9 – Ordinance No. 2025-019, Ivey Ridge Annexation Final

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SERVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Development Services Director Henschel presented the item. The City is requesting annexation of the subject parcel as authorized by the utility agreement with the property owner through the notice of encumbrance to annex provision. The agreement with the City was executed on November 8, 2022. The property is being developed and will be receiving wastewater services from the City. The property, approximately 60.51 acres, was approved for 155 residential single-family dwelling units in the Planned Unit Development. The annexation is being requested in order to allow the building permits to be issued by the City of Clermont.

The related request for a comprehensive plan amendment and rezoning request will come at a later date and will be very similar to what has been approved in Lake County. The current zoning is Planned Unit Development and the current future land use is Urban Low in Lake County. In order to expedite the process, staff recommends approval of annexation Ordinance 2025-019.

Mayor Murry opened public comments.

Devin Marie, Madarin Drive – expressed concern with the traffic and the endangered species fleeing the area.

Mayor Murry closed public comments.

Council Member Howard stated that the project will get built, the City annexes the property and collects the Impact Fees for the services we will be providing or it stays in the County and the City gets nothing and still provides the services.

Mayor Murry informed the public that the City provides services due to an agreement with Lake County.

Council Member Howard motioned to approve Item No. 9 Ordinance No. 2025-019, Ivey Ridge Annexation Final; seconded by Council Member Myers. Passed unanimously 5-0 with all members present voicing aye.

Mayor Murry informed the public that if gopher turtles are found on the property they must be removed prior to beginning construction.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Item No. 10 – Ordinance No. 2025-020, McKinnon Groves Annexation Final

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND IN ACCORDANCE WITH THE INTERLOCAL SERVICE BOUNDARY AGREEMENT DATED DECEMBER 2, 2014; PROVIDING FOR CONFLICT, SERVERABILITY, ADMINISTRATIVE CORRECTION OF SCRIVENERS ERROR, RECORDING, PUBLICATION AND AN EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Development Services Planner Kruse presented the item. The City is requesting annexation of the subject parcel as authorized by the utility agreement with the property owner through the notice of encumbrance to annex provision. The agreement with the City was executed on October 25, 2022. The property is being developed and will be receiving water and sewer services from the City.

The property, approximately 357 acres, was approved for a maximum of 660 single-family dwelling units and a minimum of 48 acres of non-residential development, which is approximately 520,000 square feet of commercial, office/personal services, and public/institution uses. The annexation is being requested in order to allow the building permits to be issued by the City of Clermont.

The related request for a comprehensive plan amendment and rezoning request will come at a later date and will be very similar to what has been approved in Lake County. In order to expedite the process, staff recommends approval of the revised annexation Ordinance 2025-019 that expressly makes it clear in the event of a conflict, the terms of the Planned Unit Development control over the City Code. The document is provided in the supplemental folder.

Council Member Strange requested City Attorney Waugh speak on the change in the Ordinance.

City Attorney Waugh the language was already implied, this states that.

Mayor Murry opened public comments.

Vincent Niemiec, Regency Hills – spoke about traffic on Hartwood Marsh Road.

Chris Roper, Akerman Law Firm – spoke about the revisions to the annexation to capture what was implied. Requested to move the annexation date to 14 days versus the 90 days to submit permits through the City and not the County.

Mayor Murry closed public comments.

Council Member Strange asked Mr. Roper if the annexation includes all properties or just a portion of the property listed as McKinnon Groves.

Mr. Roper stated that annexation includes the entirety of the property which includes residential and commercial.

Discussion ensued on where commercial buildings will go on the property, the wildlife corridor, Wellness Way standards and the land for a Fire Station.

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
June 10, 2025

Council Member Howard explained where the piece of property is located and development of the surrounding properties.

Council Member Howard motioned to approve Item No. 10 Ordinance No. 2025-020, McKinnon Groves Annexation Final; seconded by Council Member Petersen. Passed unanimously 5-0 with all members present voicing aye.

NEW BUSINESS

Item No. 11 – Resolution No. 2025-015R, Employee Policy Amendment & 4-10-hour day work week Adoption

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING, RESTATING, AND READOPTING THE EMPLOYMENT POLICIES MANUAL IN IT'S ENTIRTY; PROVIDING FOR SEVERABILITY, PUBLICATION AND EFFECTIVE DATE.

Deputy City Clerk Wisniewski read the title aloud.

Human Resources Director Ohlinger reviewed highlights of the updates to the Employee Policies Manual along with the implementation of a compressed work week.

Some of the highlights included tuition reimbursement, timekeeping, callout, working out of class and leave pay, performance evaluations, grievance process, and a compressed work week consisting of four ten hour days and City Hall being closed on Fridays.

Council Member Strange stated that there are a lot policy issues with this item and it has not been workshopped by Council. She requested the item be tabled and addressed during the budget workshops to evaluate how these proposals will affect the budget and operations for the upcoming fiscal year.

Council Member Strange motioned to table Item No. 11 to be discussed during the budget workshop cycle; seconded by Council Member Petersen.

Council Member Strange stated that staff can present these changes as they present their budget proposals.

Mayor Murry opened public comment.

Charlene Forth, 939 W. Desoto Street – expressed concern regarding some of the changes and asked if there was an employee survey.

Deputy City Manager Matthys stated that the employees were notified and asked beforehand.

Bryan Bain, 245 Nautica Mile Drive – expressed concern with closing City Hall on Fridays and inquired if the community was involved with the proposed schedule.

Paula Hoisington, 564 E. Desoto Street – expressed concern with a day of no services and the grievance process.

Mayor Murry closed public comment.

Discussion ensued on the employee's opinion on the schedule, the start date of the compressed work week and the time since some of the policies have been addressed.