



**CITY OF CLERMONT
COMMUNITY REDEVELOPMENT AGENCY (CRA)
6:00 PM, Tuesday, October 10, 2023
685 W. Montrose Street**

CALL TO ORDER

NEW BUSINESS

- | | |
|--------------------------------|---|
| Item No. 1 - Meeting Minutes | Consider approval of the August 8, 2023 CRA minutes. |
| Item No. 2 - CRA Grant Program | Consider modifications to the CRA grant program. |
| Item No. 3 - Resolution No. 30 | Consider approval of Fiscal Year End 2023 Budget Amendment. |
| Item No. 4 - Resolution No. 31 | Consider approval of the Fiscal Year 2023 - 2024 Budget. |

ADJOURN

PUBLIC NOTICE

Meeting agendas are available on the city website and are posted within the first floor of City Hall.

Should any person desire to appeal any decision of the City Council with respect to any matter to be considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding he/she should contact Clermont, City Clerk's Office, 352-241-7331.

Please be advised that if you intend to show any document, picture, video or items to the Council or Board in support or opposition to any item on the agenda; a copy of the document, picture, video or item must be provided to the City Clerk for the City's records.

City of Clermont
MINUTES
COMMUNITY REDEVELOPMENT AGENCY (CRA)
MEETING MINUTES
AUGUST 8, 2023

CALL TO ORDER

The Community Redevelopment Agency met on Tuesday, August 8, 2023 in the Clermont City Council Chambers. Chair Murry called the meeting to order at 6:00pm with the following Board Members present: Board Members Crawford, Merrick, Pines, Entsuah, Gonzalez, and Purvis.

Other City officials present were City Manager Bulthuis and City Clerk Howe.

AGENDA ITEMS

Item No. 1 – Meeting Minutes

Board Member Pines moved to approve the meeting minutes from May 23, 2023. Seconded by Board Member Purvis. Passed unanimously 7-0 with all members present voicing aye.

Item No. 2 – Contract Approval

Deputy City Manager Davidoff presented the item. This contract is to provide annual funding to Main Street. Main Street handles projects, marketing, and provides special events in the downtown CRA district. The terms of the contract are the same as last year. The funds had previously been approved in the budget process the past year and now the city will provide the funds.

Chair Murry opened the public hearing. There were no comments. Chair Murry closed the public hearing.

Board Members inquired about the allocation of funding.

City Manager Bulthuis stated there is no formal report, the original intent of these funds were to hire the Executive Director. Main Street and City staff work closely together and they are in communication with the city in regards to their plans.

The board discussed being able to increase the amount of the contract or only once a year.

City Manager Bulthuis noted the board can request a budget amendment at any time.

Board Member Purvis moved to approve the contract with Main Street. Seconded by Board Member Pines. Passed unanimously 7-0 with all members present voicing aye.

Item No. 3 – Resolution No. 29

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE BUDGET AMENDMENT FOR THE 2022-2023 FISCAL YEAR.

Deputy City Clerk Wisniewski read the title aloud.

Chair Murry opened the public hearing. There were no comments. Chair Murry closed the public hearing.

Board Member Purvis moved to approve the CRA FY 23 Budget Amendment. Seconded by Board Member Entsuah. Passed unanimously 7-0 with all members present voicing aye.

City of Clermont
MINUTES
COMMUNITY REDEVELOPMENT AGENCY (CRA)
MEETING MINUTES
AUGUST 8, 2023

City Manager Bulthuis handed out the proposed budget for next year, the budget cannot be finalized until after council sets the millage rate. Council will adopt the budget on September 20 and CRA will have a meeting on October 10 to adopt the budget.

Board Member Crawford asked about an updated redevelopment plan. City Manager Bulthuis stated that projects from the original plan in 2015 are still being worked on. Development Services is updating the City's Comprehensive Plan, once that is finished they can look at the redevelopment plan.

ADJOURN: With no further comments, this meeting adjourned at 6:15 pm.

APPROVED:

Tim Murry, Chair

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk



AGENDA ITEM

Meeting Date		
Tuesday, October 10, 2023		
Agenda Item Name		
CRA Grant Program		
Requested Action		
Staff Report		
<p>The staff is proposing modifying the CRA grant program to distribute the available grant funds throughout the year. This past fiscal year there was a total of \$100,000 available for CRA grants. This amount can vary year to year based on Tax Increment Financing (TIF) funding. The proposed changes limit the overall funding amount to half of the budgeted funding amount for the first 6 months, and then the remaining funds become available for the second half of the fiscal year. This change allows for multiple grant recipients.</p> <p>During the February 14 CRA meeting, the CRA Board discussed three additional concerns that have been implemented into this proposed grant program.</p> <p>1) Removal of a set funding amount in the grant description due to potential budgetary changes.</p> <p>2) The amount of work that can be completed prior to receiving the grant approval letter has been added to state that 50% of the total project cost can be completed prior to approval - provided the applicant submits the required documentation.</p> <p>3) Removal of the "draw" system where applicants can receive partial payments during the project. The grant program is designed for reimbursement following the full completion of the program.</p>		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	CRA Grant Application 2023 (3)	CRA Grant Application 2023 (3).docx
2.	Facade Improvement Grant Criteria-2023	Facade Improvement Grant Criteria-2023.doc
3.	Food-Related Services Grant Criteria-2023	Food-Related Services Grant Criteria-2023.docx
4.	Building Code Assistance Program-2023 Revised	Building Code Assistance Program-2023 Revised.doc



CITY OF CLERMONT
COMMUNITY REDEVELOPMENT AGENCY
GRANT INCENTIVE APPLICATION

This application, along with all required information should be submitted to:
 Curt Henschel, Development Services Director
 City of Clermont
 685 W. Montrose Street
 Clermont, Florida 34711

Application Date	Application Number (Assigned by CRA Staff)
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PART I: APPLICANT INFORMATION

Name

Address	City	State	Zip
Telephone	Fax		
E-mail			

PART 2: PROPERTY OWNER (If same as applicant, go to Section III)

Name

Address	City	State	Zip
Telephone	Fax		
E-mail			

PART 3: PROPOSED PROJECT

Project/Business Name

Address	City	State	Zip
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FAÇADE IMPOVEMENT
 BUILDING CODE ASSISTANCE
 FOOD-RELATED SERVICES

- A. Is the project within the Community Redevelopment Area? Yes No
- B. Does the property have any fines, leans, code enforcement action, or tax debt? Yes No
- C. Project General Description. Please provide the following:
1. Color photographs clearly showing existing condition of the façade, neighboring buildings, and rear entrances. Historic photos if available.
 2. Exact description of the work required for building code compliance or upgrades to structure or unit needed. Specify interior or exterior. (If applicable)
 3. Paint color samples for all colors planned. (If applicable)
 4. Awning fabric and color sample. (If applicable)
 5. Attach site plan and/or sketch plans and specifications detailing the scope of work.
 6. Licensed Contractor – Three (3) written quotes to be used for projects up to \$25,000. Projects over \$25,000 must be bid.

D. If applying for the Food-Related Services Grant, please fill out the following:

What type of food relate business is being proposed? _____

Hours of operation? _____

Proposed seating capacity of the restaurant? _____

Will there be outdoor seating? Yes No

E. Cost of Required Structural/Code improvements, if any (attach itemized list and cost estimates).

Total cost of improvements (attach itemized list and cost estimates).

F. Dollar amount requested

G. Applicant cost (minimum 50% of dollar amount requested):

H. Percent of total financial commitment by applicant (Applicant cost ÷ Total cost) for planned improvements. _____%

PART 4: SATISFACTION OF GRANT CRITERIA

Explain in written detail on a separate sheet; how your proposal meets each one of the listed criteria set forth in the Facade Improvement Grant Guidelines. By filing this application, the Applicant agrees and understands that this grant is given at the sole discretion of the Clermont CRA and these criteria are used solely to evaluate Applicant's project and do not create an entitlement to funding.

~~ANY COST FOR WORK PREVIOUSLY COMPLETED PRIOR TO AN APPROVED APPLICATION CANNOT BE REIMBURSED UNDER ANY CIRCUMSTANCE. DO NOT START ANY PHYSICAL RENOVATIONS UNTIL AFTER FINAL APPROVAL BY THE CITY/CRA, COMPLETION OF THE CONTRACT WITH THE CITY & NOTICE TO PROCEED HAS BEEN ISSUED.~~

In addition, any grant funding award is on a first come, first served basis. Application funding shall be in accordance with the established Food-Related Service Grant criteria, City Land Development Codes and the approved Architectural Standards for the City.

PART 5: CERTIFICATION

Applicant hereby certifies under penalty of perjury, that all information provided is complete, current, accurate and truthful.

Signature

Date

Print

STATE OF FLORIDA; COUNTY OF LAKE:

The foregoing instrument was acknowledged before me, **by means of physical presence or online notarization**, this _____ day of _____, _____ (year), by _____ who is personally known to me or who has produced _____ as identification, and who executed the foregoing instrument, and who did take an oath.

Signature of Notary Public – State of Florida

My commission expires:

(Print, type, or stamp commissioned name of Notary Public)



CITY OF CLERMONT

COMMUNITY REDEVELOPMENT AGENCY

FAÇADE IMPROVEMENT GRANT

I. Intent

It is the intent of the Clermont Community Redevelopment Agency (the "CRA"), under Part III Community Redevelopment Act, Chapter 163, Florida Statutes, to provide assistance to owners or tenants of property located within the community redevelopment area in order to further the purposes of the Downtown Redevelopment Plan by improving the visual and aesthetic appearance of structures located in that area. Such assistance for external aesthetic improvements will be in the form of a financial grant or reimbursement grant to qualified owners or tenants who apply to the City/CRA for such assistance. The purpose of these guidelines is to establish the policies and procedures to be followed by the City in considering applications.

II. Program Description

The CRA's *Façade Improvement Grant* provides a \$10,000 financial grant or reimbursement grant to pay eligible costs incurred by a qualified owner or tenant in making exterior improvements. Such exterior improvements may include structural, sign, facade visual treatments (paint, stucco, windows, etc.), awnings, and especially historical theme improvements which reflect Clermont history. Grants will be awarded only in the CRA's redevelopment area.

III. Eligibility

Grant applications will be considered only if they meet all of the following eligibility criteria.

1. Location and Clermont CRA Redevelopment Plan

The project must be located within the Clermont CRA's Redevelopment Area, as presented in the adopted CRA Redevelopment Plan, adopted in January 26, 2010. The requested rehabilitation must also further the Clermont CRA Plan, inclusive of any subsequent amendments.

2. Applicants

Owners or tenants of real property within the Clermont CRA Redevelopment Area as described in the Redevelopment Plan, dated January 26, 2010. Property must be considered non-residential (e.g. commercial, retail or office) unless it is a mixed use (residential being a clear secondary use) according to the Clermont Comprehensive Plan and Zoning. Applicants for this program must be able to demonstrate financial capability to complete the project and long term commitment to maintain the property in the condition to which it will be renovated.

The qualifying property shall not have any fines, liens, code enforcement action, or tax debt

imposed upon the parcel.

Nonprofit and/or religious entities may be eligible. Please see #4, D.

3. Consistency with Governmental Regulations: Clermont Code Enforcement Compliance; Clermont Comprehensive Plan; Zoning & Clermont Land Development Code; Architectural Standards for the City of Clermont; CRA Redevelopment Plan, and; Florida Building Code.

Eligible projects must demonstrate consistency with the City of Clermont's Comprehensive Plan, Land Development Code, applicable zoning, and is consistent with the *CRA Redevelopment Plan*, as evidenced by a review from the City's Planning & Zoning Department. The rehabilitation must meet all requirements of Clermont's building and safety code requirements, Code Enforcement, Comprehensive Plan, Zoning & Land Development Code, the City of Clermont Architectural Standards, and the Florida Building Code – all upon completion of the project. Any project must have a Business tax Receipt, or be a permitted use, or have a Conditional Use Permit to operate.

4. Eligible Projects and Costs

A) It is the intent of this grant program to refund a portion of the applicant's cost for exterior cosmetic, non-structural improvements to a structure that will increase aesthetic appeal. Exterior improvements to existing property within the CRA project area must improve the appearance of the exterior of the non-residential building. All new construction not substantially contributing to the aesthetic improvement will be excluded from this program. Any other grants from other City programs may not be combined for the same materials or work. Handicap access must be available.

The following are examples of eligible improvements:

- i) Refurbishing of an exterior wall, including repainting, repairs, re-siding or similar cosmetic improvements;
- ii) Exterior windows and/or doors, including:
 - (a) Installation of new or replacement windows and/or doors;
 - (b) Repair or refurbishing of existing windows and/or doors; or
 - (c) Similar cosmetic improvements;
- iii) Signs, including the removal of old signs and the design production and installation of new signs. One monument sign may be eligible but at least half the grant funding must be used for the façade itself.
- iv) Demolition of exterior cosmetic features necessary to install new exterior cosmetic improvements;
- v) Awnings or canopies over windows or walkways and other decorative improvements, including shutters; and
- vi) Re-shingling or re-surfacing of the roof or mansard, provided that the re-shingling or re-surfacing contributes to the aesthetics of the facade.
- vii) A building on a corner or having a rear facade facing a major street, and containing a single business, may be considered to have two facades, and may combine funding over all, not to exceed \$20,000 (\$10,000 each side). Each facade must be separated for grant funding, and funds and receipts cannot be

- combined.
- viii) Buildings with multiple units under one roof may combine grant funds provided that units have separate entrances, and have been previously subdivided or partitioned such that:
 1. There are separate primary entrances for each business.
 2. Each of the businesses has separate and distinct business tax receipts and sales tax licenses.
 3. Permanent interior walls must have been in place to be considered as multiple facades, under one roof.
- B) Specifically exempted from the grant monies are the following:
- i) Parking lot paving or resurfacing;
 - ii) Landscaping and/or irrigation;
 - iii) Off building signage (i.e. any signs not attached to the building, mansard or canvas type awnings);
 - iv) All structural improvements not substantially contributing to the aesthetic improvement of the property, including load-bearing walls or other similar structural components; and
 - v) Other improvements required for the re-occupation of the property by the City's adopted Standard Building Code.
 - vi) Any internal improvements
 - vii) Building permits.
- C) The applicant must contribute at least 50% over and above the cost of the requested grant amount.

The grant amount shall in no event exceed \$10,000.00 per storefront (see A.vii above), and shall not exceed the total cost of all improvements. The applicant must pay for any additional costs over and above the maximum grant amount, and any applicant estimated costs, in order to complete any desired Final bills submitted to the City for reimbursement. In the event actual project costs designated to be paid for by the *Façade Improvement Grant* come in lower than the estimated contract costs, the grant shall meet, not exceed those actual costs, no matter any additional applicant costs. All bills (marked paid in full), or release of lean must be submitted for reimbursement to the city as proof of payment by the applicant.

- D) Any building owned by a nonprofit and/or religious entity for services or meetings that do not pay property taxes shall only be eligible for *Façade Improvement Grant* funding up to \$5,000. The applicant must contribute at least 25% over and above the cost of the requested grant amount.
- E) Any applicant not meeting the *Façade Improvement Grant* criteria may request further consideration for an exception from by the CRA, depending on the intent of the renovation.

5. Documentation

The grant application must be completed and submitted to the City with the following additional items:

- a. Photographs of the existing building and the proposed project area.
- b. Schematic drawings illustrating all proposed work, or pictures with project

description outlined. Include a description of materials and methods to be used, depending on the proposed project (i.e. sign replacement, new awnings, stucco, signage, new brick, brick re-pointing, etc.)

- c. Material samples or color swatches should be provided for approval.
- d. Cost estimates for each aspect of the project.

Example:

Awnings:	\$3,590.00
Paint:	900.00
Sign(s):	<u>2,230.00</u>
TOTAL:	\$6,720.00

6. Application and Grant Availability

The applicant is advised that this grant is given at the sole discretion of the City of Clermont and CRA, and these criteria are used as a base to evaluate the Applicant's project, and does not create entitlement to funding. The application shall be reviewed by the Clermont Planning & Zoning Department and the Site Review Committee, if required, for completeness and eligibility prior to any approvals.

The timeframe for the application period is:

APPLICATION PERIODS

First Grant Application Period

First Monday in October Application Period Opens

Last Friday in March Application Period Closed

Second Grant Application Period

First Monday in April Application Period Opens

First Friday in Sept Application Period Closed

*For each budget year, there is a combined budget total for all CRA grants with a maximum of 50% to be distributed during the first application period and the remaining to be distributed during the second application period. If an applicant meets the 50% threshold during the first application period they are eligible to submit a new grant application during the second application period for any remaining funds for that fiscal year.

* All grant funds are subject to availability as authorized by, and at the sole discretion of the CRA. A maximum of two applications within a three (3) year (City fiscal year), provided the two applications do not exceed the \$10,000 per front for both requests, and that the grants

would not be available for the same item.

*** CRA Incentive program funds are NOT available for repeat or replacement of the same work that was previously part of a CRA Incentive grant.**

Please note: All projects must be completed within 120 days (4 months) or by the contracted date after receiving grant approval. All work must be completed by the completion date assigned according to the contract.

7. Disbursement of Funds

The City of Clermont must approve in concept, proposed improvements.

Applications for improvements will be reviewed for completeness and if they are eligible, the applicant will be notified. At the time the grant is awarded, funds will be dispersed as follows:

- ~~a. Applicant may receive monthly payments based on submittal of paid receipts. Maximum payout is 75% of the grant amount until final CO or approval is completed. Building permits may be required for work to be done, and the applicant must check with the Building Official to determine permit needs.~~
- b. In the event building permits are not required for such grant approved renovations, approval may be granted by the City or it's representative to proceed; and/or
- ~~c. Applicant will be eligible for the remaining portion of the grant at the time of approved final inspection by, or issuance of final approval from the City of Clermont and the CRA for the completed project. Verification of payments being made to a vendor or contractor must be presented, (canceled checks, paid invoice from vendors, i.e. the awning contractor, etc.) prior to issuing final grant payment.~~
- d. Applicant will be eligible for grant payment at the time of approved final inspection by, or issuance of final approval from the City of Clermont for the completed project. Verification of payments being made to a vendor or contractor must be presented, (canceled checks, paid invoice from vendors, i.e. the awning contractor, etc.) prior to issuing final grant payment.
- e. All grant requirements must meet all requirements and City of Clermont codes.
- f. Applicant will be notified in writing as to approval or denial.
- g. Final bills submitted to the City for reimbursement. In the event actual project costs designated to be paid for by the *Façade Improvement Grant* come in lower than the estimated contract costs, the grant shall meet, not exceed those actual

costs, no matter any additional applicant costs. All bills (marked paid in full), or release of lean must be submitted for reimbursement to the city as proof of payment by the applicant.

1. **ANY COST FOR WORK PREVIOUSLY COMPLETED PRIOR TO AN APPROVED APPLICATION CANNOT BE REIMBURSED UNLESS AN APPLICATION HAS BEEN SUBMITTED AND IN REVIEW BY THE PLANNING AND BUILDING DEPARTMENT. BUILDING PERMITS MAY BE REQUIRED.**
2. **A PROJECT SHALL NOT BE ELIGIBLE IF MORE THAN 50% OF THE COST OF THE PROJECT IS COMPLETED PRIOR TO RECEIVING A GRANT APPROVAL LETTER FROM THE CITY.**

* For more information about the Clermont
Façade Improvement Grant, please contact:

Curt Henschel, Development Services Director
City of Clermont
685 W. Montrose Street
Clermont, Florida 34711



CITY OF CLERMONT

COMMUNITY REDEVELOPMENT AGENCY

FOOD-RELATED SERVICES GRANT

I. Intent

It is the intent of the Clermont Community Redevelopment Agency (the "CRA"), under Part III Community Redevelopment Act, Chapter 163, Florida Statutes, to provide assistance to owners or tenants of property located within the community redevelopment area in order to further the purposes of the Downtown Redevelopment Plan by attracting food-related service providers, restaurateurs and specialty food providers to relocate or establish location in Downtown or help an existing food related business to expand services that will result in additional products/services and extended hours of operation. Such assistance for Food-Related Services will be in the form of a financial grant or reimbursement grant to qualified owners or tenants who apply to the City/CRA for such assistance. The purpose of these guidelines is to establish the policies and procedures to be followed by the City in considering applications.

II. Program Description

The CRA's *Food-Related Services Grant* offers up to \$15,000 financial grant or reimbursement to assist in establishing or upgrading food-related businesses in the City of Clermont Community Redevelopment Area. Matching funds are a grant that can be used to offset the cost of eligible improvements necessary to establish and operate a food service or restaurant business.

III. Eligibility

Grant applications will be considered only if they meet all of the following eligibility criteria.

1. Location and Clermont CRA Redevelopment Plan

The project must be located within the Clermont CRA's Redevelopment Area, as presented in the adopted CRA Redevelopment Plan, adopted in January 26, 2010. The requested rehabilitation must also further the Clermont CRA Plan, inclusive of any subsequent amendments.

2. Applicants

Owners or tenants of real property within the Clermont CRA Redevelopment Area as described in the Redevelopment Plan, dated January 26, 2010. Property must be considered food-related service providers, restaurateurs and specialty food providers according to the Clermont Comprehensive Plan and Zoning. Applicants for this program must be able to demonstrate financial capability to complete the project and long term commitment to maintain the property in the condition to which it will be renovated.

The qualifying property shall not have any fines, liens, code enforcement action, or tax debt imposed upon the parcel.

3. Consistency with Governmental Regulations: Clermont Code Enforcement Compliance; Clermont Comprehensive Plan; Zoning & Clermont Land Development Code; Architectural Standards for the City of Clermont; CRA Redevelopment Plan, and; Florida Building Code.

Eligible projects must demonstrate consistency with the City of Clermont's Comprehensive Plan, Land Development Code, applicable zoning, and is consistent with the *CRA Redevelopment Plan*, as evidenced by a review from the City's Planning & Zoning Department. The rehabilitation must meet all requirements of Clermont's building and safety code requirements, Code Enforcement, Comprehensive Plan, Zoning & Land Development Code, the City of Clermont Architectural Standards, and the Florida Building Code – all upon completion of the project. Any project must have a Business tax Receipt, or be a permitted use, or have a Conditional Use Permit to operate.

4. Eligible Projects and Costs

- A) It is the intent of the *Food-Related Services Grant* to refund a cost for interior, exterior or structural improvements that will allow new users or existing restaurant operators to open or expand within the CRA district. Eligible businesses are food-related ventures such as sit-down restaurants, bakeries, commissary kitchens, health food stores, breweries, distilleries and other specialty food establishments. Drive through facilities, convenience stores with motor vehicle fuel sales and related entertainment uses are not eligible for the *Food-Related Services Grant*. Governmental entities and not-for-profit entities are not eligible. Grants are intended for rehabilitation, restoration and new construction. Any other grants from other City/City programs may not be combined with the *Food-Related Services Grant*. Handicap access must be available.

The following are examples of eligible improvements:

- i. Fire Alarm systems required for safe operation of business
 - ii. Fire walls as required by the Fire Marshall for particular type of restaurant use
 - iii. Air system handlers- heating and air conditioning systems
 - iv. Handicap access for entries into the building, restrooms or improving internal mobility
 - v. Electrical- can include rewiring, replacement and electrical portions of signage
 - vi. Awnings, mansards or canopies over windows or walkways and other decorative improvements, including shutters; and that are in disrepair and are a threat to general health, safety and welfare. Must be for public facing sidewalk coverings.
 - vii. Other improvements required of the property by Florida Building Code
 - viii. Other code items as may be presented and subsequently approved by the city for inclusion
 - ix. Refurbishing of an exterior wall, including, repairs, painting, re-siding or similar cosmetic improvements
 - x. Exterior windows and doors
- B) Specifically exempted from the grant monies are the following:
- i. Business copy on signage
 - ii. All structural improvements not substantially contributing to the improvement of the property
 - iii. Building permits
 - iv. Parking lot paving or resurfacing
 - v. Landscape or irrigation
 - vi. Grant cannot be combined with any other grant programs for the same work.

- vii. Once a grant is awarded, the property is not eligible for another grant within a 3-year period.

C) The applicant must contribute at least 50% over and above the cost of the requested grant amount.

The grant amount shall in no event exceed \$15,000.00 per applicant, and shall not exceed the total cost of all improvements. The applicant must pay for any additional costs over and above the maximum grant amount, and any applicant estimated costs, in order to complete any desired Final bills submitted to the City for reimbursement. In the event actual project costs designated to be paid for by the *Food-Related Services Grant* come in lower than the estimated contract costs, the grant shall meet, not exceed those actual costs, no matter any additional applicant costs. All bills (marked paid in full), or release of lean must be submitted for reimbursement to the city as proof of payment by the applicant.

D) Any applicant not meeting the *Food-Related Services Grant* criteria may request further consideration for an exception from the CRA, depending on the intent of the renovation.

5. Documentation

The grant application must be completed and submitted to the City with the following additional items:

- a. Photographs of the existing building and the proposed project area.
- b. Schematic drawings illustrating all proposed work, or pictures with project description outlined. Include a description of materials and methods to be used, depending on the proposed project (i.e. sign replacement, new awnings, stucco, signage, new brick, brick re-pointing, etc.)
- c. Material samples or color swatches should be provided for approval.
- d. Cost estimates for each aspect of the project.

Example:

Awnings:	\$3,590.00
Air/heat Handler:	4,600.00
Sign(s):	<u>2,230.00</u>
TOTAL:	\$10,420.00

6. Application and Grant Availability

The applicant is advised that this grant is given at the sole discretion of the City of Clermont and CRA, and these criteria are used as a base to evaluate the Applicant's project, and does not create entitlement to funding. The application shall be reviewed by the Clermont Planning & Zoning Department and the Site Review Committee, if required, for completeness and eligibility prior to any approvals.

The timeframe for the application period is:

APPLICATION PERIODS

First Grant Application Period

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* All grant funds are subject to availability as authorized by, and at the sole discretion of the CRA. Only one grant per unit every three (3) City fiscal years.

*** CRA Incentive program funds are NOT available for repeat or replacement of the same work that was previously part of a CRA Incentive grant.**

Please note: All projects must be completed within 120 days (4 months) or by the contracted date after receiving grant approval. All work must be completed by the completion date assigned according to the contract.

7. Disbursement of Funds

The City of Clermont must approve in concept, proposed improvements.

Applications for improvements will be reviewed for completeness and if they are eligible, the applicant will be notified. At the time the grant is awarded, funds will be dispersed as follows:

- ~~a. Applicant may receive monthly payments based on submittal of paid receipts. Maximum payout is 75% of the grant amount until final CO or approval is completed. Building permits may be required for work to be done, and the applicant must check with the Building Official to determine permit needs.~~
- b. In the event building permits are not required for such grant approved renovations, approval may be granted by the City or it's representative to proceed; and/or
- ~~c. Applicant will be eligible for the remaining portion of the grant at the time of approved final inspection by, or issuance of final approval from the City of Clermont and the CRA for the completed project. Verification of payments being made to a vendor or contractor must be presented, (canceled checks, paid invoice from vendors, i.e. the awning contractor, etc.) prior to issuing final grant payment.~~
- d. Applicant will be eligible for grant payment at the time of approved final inspection by, or issuance of final approval from the City of Clermont for the completed project. Verification of payments being made to a vendor or contractor must be presented, (canceled checks, paid invoice from vendors, i.e. the awning contractor, etc.) prior to issuing final grant payment.
- e. All grant requirements must meet all requirements and City of Clermont codes.

- f. Applicant will be notified in writing as to approval or denial.
- g. Final bills submitted to the City for reimbursement. In the event actual project costs designated to be paid for by the *Food-Related Services Grant* come in lower than the estimated contract costs, the grant shall meet, not exceed those actual costs, no matter any additional applicant costs. All bills (marked paid in full), or release of lean must be submitted for reimbursement to the city as proof of payment by the applicant.

1. **ANY COST FOR WORK PREVIOUSLY COMPLETED PRIOR TO AN APPROVED APPLICATION CANNOT BE REIMBURSED UNLESS AN APPLICATION HAS BEEN SUBMITTED AND IN REVIEW BY THE PLANNING AND BUILDING DEPARTMENT. BUILDING PERMITS MAY BE REQUIRED.**
2. **A PROJECT SHALL NOT BE ELIGIBLE IF MORE THAN 50% OF THE COST OF THE PROJECT IS COMPLETED PRIOR TO RECEIVING A GRANT APPROVAL LETTER FROM THE CITY.**

* For more information about the Clermont *Food-Related Services Grant*, please contact:

Curt Henschel, Development Services Director
City of Clermont
685 W. Montrose Street
Clermont, Florida 34711



CITY OF CLERMONT
**COMMUNITY REDEVELOPMENT
AGENCY**
BUILDING CODE ASSISTANCE GRANT

I. Intent

It is the intent of the Clermont Community Redevelopment Agency (the "CRA"), under Part III Community Redevelopment Act, Chapter 163, Florida Statutes, to provide assistance to owners or tenants of property located within the community redevelopment area, in order to further the purposes of the Downtown Redevelopment Plan, by improving the ability keep existing businesses and for new businesses to move in and open structures located in that area. Such assistance for code required improvements will be in the form of a financial grant or reimbursement to qualified businesses, owners or tenants who apply to the City/CRA for such assistance. The purpose of these guidelines is to establish the policies and procedures to be followed by the City in considering applications.

II. Program Description

The CRA's *Building Code Assistance Grant (BCAG)* provides a \$10,000 financial grant or reimbursement to help pay eligible costs incurred by a qualified owner or tenant in making improvements that are required due to building code requirements. Code requirements may be from building, fire or City codes that could have prevented a new business from starting. Such improvements may include: fire alarms; air system handlers (heating/air conditioning units); fire walls (needed for various uses); handicap access, including bathroom facilities (ADA requirements); front doors; grease traps (restaurants); electrical; awnings or mansards. Grants will be awarded only in the CRA's redevelopment area. This program is for building code issues/items and is not utilized for simple replacement.

III. Eligibility

Grant applications will be considered only if they meet all of the following eligibility criteria.

1. Location and Clermont CRA Redevelopment Plan

The project must be located within the Clermont CRA's Redevelopment Area, as presented in the adopted CRA Redevelopment Plan, adopted in January 26, 2010. The requested rehabilitation must also further the Clermont CRA Plan, inclusive of any subsequent amendments.

2. Applicants

Owners or tenants of real property within the Clermont CRA Redevelopment Area as described in the Redevelopment Plan, dated January 26, 2010. Property must be considered non-residential (e.g. commercial, retail or office) unless it is a mixed use (residential being a clear secondary use) according to the Clermont Comprehensive Plan

and Zoning. Applicants for this program must be able to demonstrate financial capability to complete the project and long-term commitment to maintain the property in the condition to which it will be renovated.

The qualifying property shall not have any fines, liens, code enforcement action, or tax debt imposed upon the parcel.

3. Consistency with Governmental Regulations: Clermont Code Enforcement Compliance; Clermont Comprehensive Plan; Zoning & Clermont Land Development Code; Architectural Standards for the City of Clermont; CRA Redevelopment Plan, and; Florida Building Code.

Eligible projects must demonstrate consistency with the City of Clermont's Comprehensive Plan, Land Development Code, applicable zoning, and is consistent with the *CRA Redevelopment Plan*, as evidenced by a review from the City's Planning & Zoning Department. The rehabilitation must meet all requirements of Clermont's building and safety code requirements, Code Enforcement, Comprehensive Plan, Zoning & Land Development Code, the City of Clermont Architectural Standards, and the Florida Building Code – all upon completion of the project. Any project location must have a Business tax Receipt, be a permitted use, or have a Conditional Use Permit to operate.

4. Eligible Projects and Costs

A) It is the intent of the *Building Code Assistance Grant* to refund a portion of the applicant's cost for building code improvements for non-residential structures that will enable an existing business or a new business to operate/open within the CRA district. Exterior code required improvements and interior code required improvements to existing property within the CRA project area would be eligible for non-residential building. All new construction not substantially contributing to building code improvements will be excluded from this program. Any other grants from other City/City programs may not be combined for the same materials or work. Handicap access must be available.

The following are examples of eligible improvements:

- i) Fire alarm systems required for the safe operation of businesses.
- ii) Fire walls as required by the Fire Marshall for particular types of businesses.
- iii) Air system handlers – heating and air conditioning systems.
- iv) Handicap access for front or back doors, bathrooms or internal movement renovations such as door widening,
- v) Electrical – can include rewiring, replacement, and electrical portions of signage.
- vi) Awnings, mansards or canopies over windows or walkways and other decorative improvements, including shutters; and that are in disrepair and are a threat to the general health, safety and welfare. Must be for public facing sidewalk coverings.
- vii) Other improvements required for the re-occupation of the property by the Florida Building Code.
- viii) Other code items as may be presented and subsequently approved by the City for inclusion into the program.

B) Specifically exempted from the grant monies are the following:

- i) Off building signage (i.e. any signs not attached to the building, mansard or canvas type awnings).
- ii) All structural improvements not substantially contributing to the improvement of the property, including load-bearing walls or other similar structural components; and
- iii) Building permits.

C) The applicant must contribute at least 50% over and above the cost of the requested grant amount.

The grant amount shall in no event exceed \$10,000.00 per unit or building, and shall not exceed the total cost of all improvements. The applicant must pay for any additional costs over and above the maximum grant amount, and any applicant estimated costs, in order to complete any desired Final bills submitted to the City for reimbursement. In the event actual project costs designated to be paid for by the BCAG come in lower than the estimated contract costs, the grant shall meet, not exceed those actual costs, no matter any additional applicant costs. All bills (marked paid in full), or release of lean must be submitted for reimbursement to the city as proof of payment by the applicant.

Buildings that exceed 4,000 square feet may be eligible for an additional \$5,000.00 for code updates to the interior of the building. The additional funds can be applied for with the initial application for a total of \$15,000.00 and is still required to have a minimum 50% match by the applicant. Please contact the CRA Incentive coordinator.

5. Documentation

The grant application must be completed and submitted to the City with the following additional items:

- a. Photographs of the existing building and the proposed project area.
- b. Schematic drawings illustrating all proposed work, or pictures with project description outlined. Include a description of materials and methods to be used, depending on the proposed project (see 4. A.).
- c. Cost estimates for each aspect of the project.

Example:	Air/heat Handler:	\$3,590.00
	Front door:	900.00
	Grease trap:	<u>2,230.00</u>
	TOTAL:	\$6,720.00

6. Application and Grant Availability

The applicant is advised that this grant is given at the sole discretion of the City of Clermont and CRA, and these criteria are used as a base to evaluate the Applicant's project, and does not create entitlement to funding. The application shall be reviewed by the Clermont Planning & Zoning Department and the Site Review Committee, if required, for completeness and eligibility prior to any approvals.

The timeframe for the application period is:

APPLICATION PERIODS

First Grant Application Period

First Monday in October Application Period Opens

Last Friday in March Application Period Closed

Second Grant Application Period

First Monday in April Application Period Opens

First Friday in Sept Application Period Closed

*For each budget year, there is a combined budget total for all CRA grants with a maximum of 50% to be distributed during the first application period and the remaining to be distributed during the second application period. If an applicant meets the 50% threshold during the first application period they are eligible to submit a new grant application during the second application period for any remaining funds for that fiscal year.

* All grant funds are subject to availability as authorized by, and at the sole discretion of the CRA. Only one grant per unit every three (3) City fiscal years.

*** CRA Incentive program funds are NOT available for repeat or replacement of the same work that was previously part of a CRA Incentive grant.**

Please note: All projects must be completed within 120 days (4 months) or by the contracted date after receiving grant approval. All work must be completed by the completion date assigned according to the contract.

7. Disbursement of Funds

The City of Clermont must approve in concept, proposed improvements.

Applications for improvements will be reviewed for completeness and if they are eligible, the applicant will be notified. At the time the grant is awarded, funds will be dispersed as follows:

- ~~a. Applicant may receive monthly payments based on submittal of paid receipts. Maximum payout is 75% of the grant amount until final CO or approval is completed. Building permits may be required for work to be done, and the applicant must check with the Building Official to determine permit needs.~~
- b. In the event building permits are not required for such grant approved renovations, approval may be granted by the City or it's representative to proceed; and/or
- ~~c. Applicant will be eligible for the remaining portion of the grant at the time of approved final inspection by, or issuance of final approval from the City of Clermont and the CRA for the completed project. Verification of payments being made to a vendor or contractor must be presented, (canceled checks, paid invoice from vendors, i.e. the awning contractor, etc.) prior to issuing final grant~~

payment.

- d. Applicant will be eligible for grant payment at the time of approved final inspection by, or issuance of final approval from the City of Clermont for the completed project. Verification of payments being made to a vendor or contractor must be presented, (canceled checks, paid invoice from vendors, i.e. the awning contractor, etc.) prior to issuing final grant payment.
- e. All grant requirements must meet all requirements and City of Clermont codes.
- f. Applicant will be notified in writing as to approval or denial.
- g. Final bills submitted to the City for reimbursement. In the event actual project costs designated to be paid for by the *BCAG* come in lower than the estimated contract costs, the grant shall meet, not exceed those actual costs, no matter any additional applicant costs. All bills (marked paid in full), or release of lean must be submitted for reimbursement to the city as proof of payment by the applicant.

1. **ANY COST FOR WORK PREVIOUSLY COMPLETED PRIOR TO AN APPROVED APPLICATION CANNOT BE REIMBURSED UNLESS AN APPLICATION HAS BEEN SUBMITTED AND IN REVIEW BY THE PLANNING AND BUILDING DEPARTMENT. BUILDING PERMITS MAY BE REQUIRED.**
2. **A PROJECT SHALL NOT BE ELIGIBLE IF MORE THAN 50% OF THE COST OF THE PROJECT IS COMPLETED PRIOR TO RECEIVING A GRANT APPROVAL LETTER FROM THE CITY.**

* For more information about the Clermont
Building Code Assistance Grant, please contact:

Curt Henschel, Development Services Director
City of Clermont
685 W. Montrose Street
Clermont, Florida 34711



AGENDA ITEM

Meeting Date		
Tuesday, October 10, 2023		
Agenda Item Name		
Resolution No. 30		
Requested Action		
Request approval of the amended CRA Budget for Fiscal Year 2022-2023 as attached.		
Staff Report		
The amended budget reflects changes in individual accounts due to budget transfers. These include an increase in account 60552-66101 (Capital Outlay - Land) for the purposes of land acquisition for the construction of additional parking spaces in the next fiscal year.		
Additional Analysis		
Fiscal Impact Summary		
The net impact to the Fund Balance is zero.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	CRA Budget Amendment FY23 - Resolution No 30	CRA Budget Amendment FY23 - Resolution No 30.pdf
2.	CRA Fund - Revised Budget FY 2022 - 2023	CRA Fund - Revised Budget FY 2022 - 2023.pdf



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 30

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY
 OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING
 THE BUDGET AMENDMENT FOR THE 2022-2023 FISCAL YEAR.**

WHEREAS, it is hereby found and determined by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida that the following budget amendments are necessary for the Fiscal Year of October 1, 2022 to September 30, 2023.

COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND

Department Description	2023 Current Budget	Proposed Budget Amendment	Total 2023 Revised Budget
Beginning Reserves	\$507,184	0	\$507,184
Community Redevelopment Agency	\$1,162,444	0	\$1,162,444
Ending Reserves	\$0	0	\$0
Net Impact to CRA Fund Balance	\$0		

NOW, THEREFORE, BE IT RESOLVED, that the above said budget amendments for the City of Clermont Community Redevelopment Agency for the 2022-2023 Fiscal Year and appropriations therefore are hereby adopted.

DONE AND RESOLVED by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida, this 10th day of October, 2023.

 Tim Murry, CRA Chairman

Attest:

 Tracy Ackroyd Howe, MMC
 City Clerk

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED
			Fund Balance Beginning of Year	260,643	507,183	507,184
			Total Revenues	626,923	655,260	655,260
			Total Expenditures	626,923	1,162,444	1,162,444
			Revenues Over (Under) Expenditures	0	(507,184)	(507,184)
			Fund Balance End of Year - Nonspendable			
			Fund Balance End of Year - Restricted	260,643	(0)	0
			Fund Balance End of Year - Assigned			
			Fund Balance End of Year - Unassigned			
			Total Fund Balance			
			Fund Balance Calculation Verification	260,643	(0)	0

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED
REVENUES						
60311	31101		AD VALOREM TAXES	624,923	653,260	653,260
60337	33772	52002	COMM FOUND SL CO GRANT 52002	0	0	0
60361	36100		INTEREST EARNINGS	2,000	2,000	2,000
60366	36650		REIMBURSEMENTS	0	0	0
			TOTAL REVENUES	626,923	655,260	655,260
			TOTAL REVENUES & OTHER FINANCING SOURCES	626,923	655,260	655,260

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED
EXPENSES						
<u>COMMUNITY REDEVELOPMENT AGENCY</u>						
60552	12100		REGULAR SALARIES	73,055	73,055	61,000
60552	12120		OVERTIME SALARIES	1,000	1,000	1,450
60552	12220		FICA	5,665	5,665	4,575
60552	12240		DEFINED CONTRIBUTION PENSION	7,406	7,406	6,025
60552	12300		GROUP INSURANCE	37,846	37,846	20,295
60552	12305		LIFE INSURANCE	292	292	166
60552	12315		EMPLOYEE ASSISTANCE PLAN	66	66	30
60552	12400		WORKERS COMPENSATION	37	37	37
60552	53100	38110	PRO SVCS-GENERAL	0	66,948	54,550
60552	53100	72129	PRO SVCS - 8TH ST. PIER	0	7,500	7,500
60552	53129		DRUG SCREENS	0	18	18
60552	53128		BACKGROUND INVESTIGATIONS	0	0	20
60552	53130		MEDICAL SERVICES	0	39	39
60552	53154		PRO SVCS-INVESTMENT ADVISOR	160	160	160
60552	53198		PRO SVCS - ARTWALK MURAL	0	3,600	3,600
60552	53200		AUDIT FEE	4,000	8,000	4,000
60552	53402		CONTRACT SVCS-CLEANING	25,000	25,000	25,000
60552	53402	38110	CONT SVC-CLEAN VICTORYPT 38110	3,500	3,343	3,343
60552	53403		Mowing - Landscape Maint	35,000	35,000	0
60552	53404		CONTRACT SVCS-PEST CONT	170	170	170
60552	53404	38110	CONT SVC-PEST VIC PT 38110	45	45	45
60552	53412	38110	CON SVC-ELEV MTC VIC PT 38110	540	697	2,530
60552	54001		TRAVEL & PER DIEM	500	500	0
60552	54200		POSTAGE & FREIGHT	50	50	0
60552	54300		ELECTRIC & GAS SERVICE	15,000	15,000	15,000
60552	54300	38110	ELEC & GAS SVC VIC PT 38110	3,600	3,600	5,000

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED
60552	54301		WATER & SEWER SERVICE	600	600	600
60552	54301	38110	W&S SVC VIC PT 38110	600	600	600
60552	54400		RENTALS-EQUIPMENT	24,300	24,300	24,300
60552	54404		RENTALS-LAND	36,000	33,195	33,195
60552	54500		COMMERCIAL INSURANCE	9,330	9,330	9,330
60552	54600	38110	R&M-BUILDINGS VIC PT 38110	1,000	1,000	1,000
60552	54606	38110	R&M-GROUNDS VIC PT 38110	500	500	500
60552	54607		REPAIR & MAINT-SOD	334	334	334
60552	54607	38110	R&M-SOD VIC PT 38110	135	135	135
60552	54617	38110	R&M-FISHING PIERS VP 38110	500	500	100
60552	54630	95100	REPAIR & MAINT-OTHER- CRA STRE	5,000	5,000	5,000
60552	54700		PRINTING	0	310	310
60552	54801		PROMOTION	2,000	2,000	0
60552	54810	52001	CRA EVENT-SIPS & SALSA 52001	25,000	25,000	25,500
60552	54904	38110	AQUATIC WEED CTRL VIC PT 38110	1,600	1,600	0
60552	54909		BANK SERVICE CHARGES	100	100	100
60552	55200		OPERATING SUPPLIES	432	432	432
60552	55200	38110	OPERATING SUP VIC PT 38110	432	432	432
60552	55204	95100	MINOR EQUIPMENT - CRA STREETSC	33,500	33,500	31,100
60552	55400		SUBSCRIPTIONS & DUES	1,000	1,000	1,000
60552	55401		TRAINING & EDUCATION	1,400	1,090	0
60552	66101		CAP OUT-LAND	89,295	460,050	557,923
60552	66300		CAP OUT-OTHER IMPROVEMENT	0	0	0
60552	66900	72129	CAP OUT-PRO SVC-8th St/Meet in Middle	10,933	100,000	82,000
60552	88202		CONTRIBUTION-MAIN STREET PROG	70,000	70,000	70,000
60552	88215		CRA GRANTS	100,000	96,400	104,000
TOTAL EXPENDITURES				626,923	1,162,444	1,162,444
TOTAL EXPENDITURES & TRANSFERS OUT				626,923	1,162,444	1,162,444



AGENDA ITEM

Meeting Date		
Tuesday, October 10, 2023		
Agenda Item Name		
Resolution No. 31		
Requested Action		
Request approval of Resolution No.31 for the adoption of the Fiscal Year 2023/2024 Community Redevelopment Agency (CRA) budget.		
Staff Report		
Staff recommends approval of Resolution No. 31 for the adoption of the Fiscal Year 2023/2024 Community Redevelopment Agency (CRA) budget.		
Additional Analysis		
Fiscal Impact Summary		
The total Fiscal Year 2023/2024 CRA budget is \$1,314,356		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. CRA Budget FY 2024- Resolution No 31		CRA Budget FY 2024- Resolution No 31.pdf
2. CRA Budget FY 2023-2024		CRA Budget FY 2023-2024.pdf



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 31

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE BUDGET FOR THE 2023-2024 FISCAL YEAR.

WHEREAS, it is hereby found and determined by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida that the following sums of money or as much thereof as may be authorized by law are required for the purpose of carrying out the Community Redevelopment Programs and Plans for the Fiscal Year of October 1, 2023 to September 30, 2024.

Estimated Revenues:

Ad Valorem Taxes	\$ 754,433
Miscellaneous Revenue	\$ 2,000
Reserves	\$ 557,923
Total Revenues & Reserves	\$ 1,314,356

Expenditures

Economic Environment	\$ 1,314,356
Reserves	\$ -
Total Expenditures & Reserves	\$ 1,314,356

NOW, THEREFORE, BE IT RESOLVED, that the above said budget for the City of Clermont Community Redevelopment Agency for the 2023-2024 Fiscal Year and appropriations therefore are hereby adopted.



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 31

DONE AND RESOLVED by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida, this 10th day of October, 2023.

Tim Murry, CRA Chairman

Attest:

Tracy Ackroyd Howe, MMC
City Clerk

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED	2024 CRA BOARD
			Fund Balance Beginning of Year	260,643	507,183	507,183	557,923
			Total Revenues	626,923	655,260	655,260	756,433
			Total Expenditures	626,923	1,162,444	1,162,443	1,314,356
			Revenues Over (Under) Expenditures	0	(507,184)	(507,183)	(557,923)
			Fund Balance End of Year - Nonspendable				
			Fund Balance End of Year - Restricted	260,643	(0)	(0)	0
			Fund Balance End of Year - Assigned				
			Fund Balance End of Year - Unassigned				
			Total Fund Balance				
			Fund Balance Calculation Verification	260,643	(0)	(0)	0

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED	2024 CRA BOARD
REVENUES							
60311	31101		AD VALOREM TAXES	624,923	653,260	653,260	754,433
60337	33772	52002	COMM FOUND SL CO GRANT 52002	0	0	0	0
60361	36100		INTEREST EARNINGS	2,000	2,000	2,000	2,000
60366	36650		REIMBURSEMENTS	0	0	0	0
TOTAL REVENUES				626,923	655,260	655,260	756,433
TOTAL REVENUES & OTHER FINANCING SOURCES				626,923	655,260	655,260	756,433

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED	2024 CRA BOARD
EXPENSES							
<u>COMMUNITY REDEVELOPMENT AGENCY</u>							
60552	12100		REGULAR SALARIES	73,055	73,055	61,000	0
60552	12120		OVERTIME SALARIES	1,000	1,000	1,450	2,000
60552	12220		FICA	5,665	5,665	4,575	200
60552	12240		DEFINED CONTRIBUTION PENSION	7,406	7,406	6,025	0
60552	12300		GROUP INSURANCE	37,846	37,846	20,295	0
60552	12305		LIFE INSURANCE	292	292	165	0
60552	12315		EMPLOYEE ASSISTANCE PLAN	66	66	30	0
60552	12400		WORKERS COMPENSATION	37	37	37	0
60552	53100	38110	PRO SVCS-GENERAL	0	66,948	54,550	0
60552	53100	72129	PRO svcs - 8TH ST. PIER	0	7,500	7,500	7,500
60552	53129		DRUG SCREENS	0	18	18	0
60552	53128		BACKGROUND INVESTIGATIONS	0	0	20	0
60552	53130		MEDICAL SERVICES	0	39	39	0
60552	53154		PRO SVCS-INVESTMENT ADVISOR	160	160	160	160
60552	53198		PRO SVCS - ARTWALK MURAL	0	3,600	3,600	4,000
60552	53200		AUDIT FEE	4,000	8,000	4,000	4,000
60552	53402		CONTRACT SVCS-CLEANING	25,000	25,000	25,000	25,000
60552	53402	38110	CONT SVC-CLEAN VICTORYPT 38110	3,500	3,343	3,343	15,000
60552	53403		Mowing - Landscape Maint	35,000	35,000	0	35,000
60552	53404		CONTRACT SVCS-PEST CONT	170	170	170	170
60552	53404	38110	CONT SVC-PEST VIC PT 38110	45	45	45	45
60552	53412	38110	CON SVC-ELEV MTC VIC PT 38110	540	697	2,530	540
60552	54001		TRAVEL & PER DIEM	500	500	0	500
60552	54200		POSTAGE & FREIGHT	50	50	0	50

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED	2024 CRA BOARD
60552	54300		ELECTRIC & GAS SERVICE	15,000	15,000	15,000	15,000
60552	54300	38110	ELEC & GAS SVC VIC PT 38110	3,600	3,600	5,000	3,600
60552	54301		WATER & SEWER SERVICE	600	600	600	600
60552	54301	38110	W&S SVC VIC PT 38110	600	600	600	600
60552	54400		RENTALS-EQUIPMENT	24,300	24,300	24,300	24,300
60552	54404		RENTALS-LAND	36,000	33,195	33,195	36,000
60552	54500		COMMERCIAL INSURANCE	9,330	9,330	9,330	10,730
60552	54600	38110	R&M-BUILDINGS VIC PT 38110	1,000	1,000	1,000	1,000
60552	54606	38110	R&M-GROUNDS VIC PT 38110	500	500	500	500
60552	54607		REPAIR & MAINT-SOD	334	334	334	335
60552	54607	38110	R&M-SOD VIC PT 38110	135	135	135	135
60552	54617	38110	R&M-FISHING PIERS VP 38110	500	500	100	500
60552	54630	95100	REPAIR & MAINT-OTHER- CRA STRE	5,000	5,000	5,000	5,000
60552	54700		PRINTING	0	310	310	300
60552	54801		PROMOTION	2,000	2,000	0	2,000
60552	54810	52001	CRA EVENT-SIPS & SALSA 52001	25,000	25,000	25,500	27,000
60552	54904	38110	AQUATIC WEED CTRL VIC PT 38110	1,600	1,600	0	1,600
60552	54909		BANK SERVICE CHARGES	100	100	100	100
60552	55200		OPERATING SUPPLIES	432	432	432	435
60552	55200	38110	OPERATING SUP VIC PT 38110	432	432	432	435
60552	55204	95100	MINOR EQUIPMENT - CRA STREETSC	33,500	33,500	31,100	33,500
60552	55400		SUBSCRIPTIONS & DUES	1,000	1,000	1,000	1,000
60552	55401		TRAINING & EDUCATION	1,400	1,090	0	1,400
60552	66101		CAP OUT-LAND	89,295	460,050	557,923	0
60552	66300		CAP OUT-OTHER IMPROVEMENT	0	0	0	774,121
60552	66900	72129	CAP OUT-PRO SVC-8th St/Meet in Middle	10,933	100,000	82,000	110,000

ORG	OBJ	PROJ	DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	2023 FINAL AMENDED	2024 CRA BOARD
60552	88202		CONTRIBUTION-MAIN STREET PROG	70,000	70,000	70,000	70,000
60552	88215		CRA GRANTS	100,000	96,400	104,000	100,000
			TOTAL EXPENDITURES	626,923	1,162,444	1,162,443	1,314,356
			TOTAL EXPENDITURES & TRANSFERS OUT	626,923	1,162,444	1,162,443	1,314,356