



**CITY OF CLERMONT
COMMUNITY REDEVELOPMENT AGENCY (CRA)
6:00 PM, Tuesday, October 11, 2022
685 W. Montrose Street**

CALL TO ORDER

Item No. 1 - Minutes Approval

Consider approval of the July 12, 2022 minutes of the Community Redevelopment Agency (CRA) meeting.

Item No. 2 - Resolution No. 27

Consider Fiscal Year 2022/2023 CRA Budget Adoption.

ADJOURN

PUBLIC NOTICE

Meeting agendas are available on the city website and are posted within the first floor of City Hall.

Should any person desire to appeal any decision of the City Council with respect to any matter to be considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding he/she should contact Clermont, City Clerk's Office, 352-241-7331.

Please be advised that if you intend to show any document, picture, video or items to the Council or Board in support or opposition to any item on the agenda; a copy of the document, picture, video or item must be provided to the City Clerk for the City's records.



**CITY OF CLERMONT
COMMUNITY REDEVELOPMENT AGENCY (CRA)
6:00 PM, Tuesday, October 11, 2022
685 W. Montrose Street**

Meeting Date			
Tuesday, October 11, 2022			
Agenda Item Name			
Minutes Approval			
Requested Action			
Staff Report			
Additional Analysis			
Fiscal Impact Summary			
Fiscal Impact	Fund Number and Description	Available Budget Amount	
Exhibits Attached (copies of original agreements)			
1.	07.12.2022 - Minutes - CRA Board Final	07.12.2022 - Minutes - CRA Board Final.docx	

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City of Clermont
MINUTES
COMMUNITY REDEVELOPMENT AGENCY (CRA)
MEETING MINUTES
JULY 12, 2022

CALL TO ORDER

The Community Redevelopment Agency met on Tuesday, July 12, 2022 in the Clermont City Council Chambers. Chair Murry called the meeting to order at 6:00pm with the following Board Members present: Board Members Crawford, Merrick, Pines, Entsuh, Bates, and Purvis.

Other City officials present were City Manager Bulthuis and City Clerk Howe.

Chair Murry welcomed Mr. Crawford and Ms. Merrick.

AGENDA ITEMS

Item No. 1 – Meeting Minutes

Board Member Purvis moved to approve the meeting minutes from June 14, 2022. Seconded by Board Member Bates. Passed unanimously 7-0 with all members present voicing aye.

Item No. 2 – Resolution No. 26

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE
CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE BUDGET
AMENDMENT FOR THE 2021-2022 FISCAL YEAR.

City Manager Bulthuis welcomed the new board members. Mr. Bulthuis reviewed the CRA being established to make improvements to the downtown area. One of the improvements listed in the Master Plan was Victory Pointe so the city could adequately handle the storm water in the downtown area. Since the area has grown, the city would like to obtain more accurate information on the storm water basins at Victory Pointe. This budget amendment provides funding for a study from an Engineer as to where we are currently in being able to support the downtown area.

Board Member Entsuh questioned if this would include any other improvements within the Master Plan. Mr. Bulthuis stated that this would solely be for the storm water study.

Chair Murry opened the public hearing. There were no comments. Chair Murry closed the public hearing.

Discussion ensued regarding the original Fiscal Year 2022 CRA budget and this budget needs to have a zero balance at the end of the Fiscal Year.

Board Member Bates moved to approve Resolution No. 26, Fiscal Year 2022 CRA Budget Amendment. Seconded by Board Member Purvis. Passed unanimously 7-0 with all members present voicing aye.

City of Clermont
MINUTES
COMMUNITY REDEVELOPMENT AGENCY (CRA)
MEETING MINUTES
JULY 12, 2022

ADJOURN: With no further comments, this meeting adjourned at 6:07pm.

APPROVED:

Tim Murry, Chair

ATTEST:

Tracy Ackroyd Howe, MMC
City Clerk



**CITY OF CLERMONT
COMMUNITY REDEVELOPMENT AGENCY (CRA)
6:00 PM, Tuesday, October 11, 2022
685 W. Montrose Street**

Meeting Date			
Tuesday, October 11, 2022			
Agenda Item Name			
Resolution No. 27			
Requested Action			
Request approval of Resolution No. 27 for the adoption of the Fiscal Year 2022/2023 Community Redevelopment Agency (CRA) budget.			
Staff Report			
Staff recommends approval of Resolution No. 27 for the adoption of the Fiscal Year 2022/2023 Community Redevelopment Agency (CRA) budget.			
Additional Analysis			
Fiscal Impact Summary			
The total Fiscal Year 2022/2023 CRA budget is \$626,923.			
Fiscal Impact	Fund Number and Description	Available Budget Amount	
Exhibits Attached (copies of original agreements)			
1.	CRA Budget - Resolution 27	CRA Budget - Resolution 27.pdf	
2.	CRA Fund 22-23	CRA Fund 22-23.pdf	

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CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 27

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF CLERMONT, LAKE COUNTY,
FLORIDA, ADOPTING THE BUDGET FOR THE 2022-2023
FISCAL YEAR.**

WHEREAS, it is hereby found and determined by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida that the following sums of money or as much thereof as may be authorized by law are required for the purpose of carrying out the Community Redevelopment Programs and Plans for the Fiscal Year of October 1, 2022 to September 30, 2023.

Estimated Revenues:

Ad Valorem Taxes	624,923
Miscellaneous Revenue	2,000
Reserves	<u>0.00</u>
Total Revenues & Reserves	\$ 626,923

Expenditures:

Economic Environment	626,923
Reserves	<u>0.00</u>
Total Expenditures & Reserves	\$ 626,923

NOW, THEREFORE, BE IT RESOLVED, that the above said budget for the City of Clermont Community Redevelopment Agency for the 2022-2023 Fiscal Year and appropriations therefore are hereby adopted.



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 27

DONE AND RESOLVED by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida, this 11th day of October, 2022.

Tim Murray, CRA Chairman

Attest:

Tracy Ackroyd Howe, MMC
City Clerk

	2020 Actual	2021 Actual	TOTAL 2022 REVISED BUDGET	2023 City Manager Recommended
Fund Balance Beginning of Year	531,189.06	471,896.30	507,206.65	0.00
Total Revenues	475,223.30	492,842.39	504,346.00	626,923.00
Total Expenditures	519,516.61	457,532.04	1,011,552.65	626,923.00
Revenues Over (Under) Expenditures	(44,293.31)	35,310.35	(507,206.65)	(0.00)
Fund Balance End of Year - Restricted	468,672.27	503,881.25	0.00	(0.00)
Fund Balance End of Year - NonSpendable	3,224.03	3,325.40		
	471,896.30	507,206.65	0.00	(0.00)
Fund Balance Calculation Verification	486,895.75	507,206.65	0.00	(0.00)

Org	Object	Project	Description	2020 Actual	2021 Actual	TOTAL 2022 REVISED BUDGET	2023 City Manager Recommended
60311	31101		AD VALOREM TAXES	383,119.08	451,410.91	502,346.00	624,923.00
60337	33772	52002	COMM FOUND SL CO GRANT 52002	80,000.00	40,397.36	0.00	
60361	36100		INTEREST EARNINGS	6,070.03	2,776.04	2,000.00	2,000.00
60361	36130		NET INCR/DECR IN FV OF INVEST	3,478.22	(1,847.40)	0.00	
60366	36650		REIMBURSEMENTS	0.00	105.48	0.00	
60381	38100		TRANSFER FR GENERAL FUND	2,555.97	0.00	0.00	
						0.00	
				475,223.30	492,842.39	504,346.00	626,923.00

Org	Object	Project	Description	2020 Actual	2021 Actual	TOTAL 2022 REVISED BUDGET	2023 City Manager Recommended
60552	12100		REGULAR SALARIES	42,230.40	92,036.66	80,587.00	73,055.26
60552	12120		OVERTIME SALARIES	315.55	1,075.78	34,800.00	1,000.00
60552	12220		FICA	3,175.80	6,731.48	8,377.70	5,665.23
60552	12240		DEFINED CONTRIBUTION PENSION	2,729.48	7,174.22	8,159.00	7,405.53
60552	12300		GROUP INSURANCE	5,647.18	22,680.49	30,277.00	37,846.25
60552	12305		LIFE INSURANCE	123.50	280.07	254.00	292.10
60552	12315		EMPLOYEE ASSISTANCE PLAN	25.49	52.40	57.00	65.55
60552	12400		WORKERS COMPENSATION	28.84	35.71	32.00	36.80
60552	53100		PRO SVCS-GENERAL	0.00	78,337.50	0.00	0.00
60552	53100	95101	PRO SVCS - MASTER PLAN 95101	5,400.00	0.00	0.00	0.00
60552	53128		BACKGROUND INVESTIGATIONS	0.00	0.00	16.00	0.00
60552	53129		DRUG SCREENS	0.00	0.00	16.00	0.00
60552	53154		PRO SVCS-INVESTMENT ADVISOR	155.70	152.33	159.00	160.00
60552	53200		AUDIT FEE	0.00	0.00	8,000.00	4,000.00
60552	53402		CONTRACT SVCS-CLEANING	22,999.20	22,999.20	23,004.00	25,000.00
60552	53402	38110	CONT SVC-CLEAN VICTORYPT 38110	2,900.76	2,900.76	2,901.00	3,500.00
60552	53403		Mowing - Landscape Maint	0.00	0.00	0.00	35,000.00
60552	53404		CONTRACT SVCS-PEST CONT	150.00	168.00	170.00	170.00
60552	53404	38110	CONT SVC-PEST VIC PT 38110	35.64	35.64	45.00	45.00
60552	53412	38110	CON SVC-ELEV MTC VIC PT 38110	299.70	72.90	540.00	540.00
60552	54001		TRAVEL & PER DIEM	318.91	348.00	0.00	500.00
60552	54200		POSTAGE & FREIGHT	0.00	0.00	50.00	50.00
60552	54300		ELECTRIC & GAS SERVICE	9,419.20	9,695.16	15,000.00	15,000.00
60552	54300	38110	ELEC & GAS SVC VIC PT 38110	3,333.70	3,424.07	3,600.00	3,600.00
60552	54301		WATER & SEWER SERVICE	626.97	528.18	600.00	600.00
60552	54301	38110	W&S SVC VIC PT 38110	325.14	345.00	600.00	600.00
60552	54400		RENTALS-EQUIPMENT	9,980.00	8,980.00	9,000.00	24,300.00
60552	54404		RENTALS-LAND	42,560.65	38,380.00	39,480.00	36,000.00
60552	54500		COMMERCIAL INSURANCE	6,395.02	5,774.80	8,113.00	9,329.95
60552	54600	38110	R&M-BUILDINGS VIC PT 38110	90.55	102.49	1,000.00	1,000.00
60552	54601		REPAIR & MAINT-VEHICLES	0.00	0.00	0.00	0.00
60552	54606	38110	R&M-GROUNDS VIC PT 38110	951.82	649.75	500.00	500.00
60552	54607		REPAIR & MAINT-SOD	0.00	100.99	334.00	334.00
60552	54607	38110	R&M-SOD VIC PT 38110	0.00	0.00	135.00	135.00

Org	Object	Project	Description	2020 Actual	2021 Actual	TOTAL 2022 REVISED BUDGET	2023 City Manager Recommended
60552	54617	38110	R&M-FISHING PIERS VP 38110	94.01	0.00	500.00	500.00
60552	54630		REPAIR & MAINT-OTHER	0.00	635.29	0.00	0.00
60552	54630	95100	REPAIR & MAINT-OTHER- CRA STRE	0.00	1,242.00	5,000.00	5,000.00
60552	54700		PRINTING	46.00	0.00	324.00	0.00
60552	54800		ADVERTISING	0.00	0.00	23.00	0.00
60552	54801		PROMOTION	0.00	2,466.77	2,000.00	2,000.00
60552	54810		CRA EVENTS	0.00	0.00	0.00	0.00
60552	54810	52001	CRA EVENT-SIPS & SALSA 52001	3,250.00	17,066.58	25,000.00	25,000.00
60552	54900		OTHER CURRENT CHARGES	0.00	34.00	0.00	0.00
60552	54904	38110	AQUATIC WEED CTRL VIC PT 38110	0.00	0.00	1,600.00	1,600.00
60552	54909		BANK SERVICE CHARGES	77.66	72.23	90.00	100.00
60552	55100		OFFICE SUPPLIES	0.00	0.00	0.00	0.00
60552	55200		OPERATING SUPPLIES	23.79	281.53	285.00	432.00
60552	55200	38110	OPERATING SUP VIC PT 38110	287.00	526.89	432.00	432.00
60552	55200	99003	OPERATING SUPP-COVID19 99003	26.10	0.00	0.00	0.00
60552	55201		GAS & OIL	0.00	0.00	0.00	0.00
60552	55202		TIRES & BATTERIES	0.00	0.00	0.00	0.00
60552	55203		UNIFORMS	0.00	0.00	0.00	0.00
60552	55204		MINOR EQUIPMENT	36.99	0.00	0.00	0.00
60552	55204	95100	MINOR EQUIPMENT - CRA STREETSC	15,750.00	0.00	41,250.00	33,500.00
60552	55205		SAFETY EQUIPMENT	0.00	0.00	0.00	0.00
60552	55209		SAFETY SHOES	0.00	0.00	0.00	0.00
60552	55400		SUBSCRIPTIONS & DUES	795.00	795.00	1,000.00	1,000.00
60552	55401		TRAINING & EDUCATION	395.00	285.97	1,400.00	1,400.00
60552	66101		CAP OUT-LAND	0.00	0.00	261,841.95	89,295.30
60552	66300		CAP OUT-OTHER IMPROVEMENT	0.00	13,800.00	0.00	0.00
60552	66300		CAP OUT - BOAT RAMP REMOVAL	0.00	0.00	75,000.00	0.00
60552	66300	52002	CAP OUT-ARTWALK PROJECT	338,515.86	29,209.85	0.00	0.00
60552	66900		CAP OUT-PRO SVC	0.00	27,244.00	25,000.00	0.00
60552	66900		CAP OUT-PRO SVC-MARINA/Meet in Middle	0.00	0.00	125,000.00	10,933.04
60552	88201		CONTRIBUTIONS-GENERAL	0.00	0.00	0.00	0.00
60552	88202		CONTRIBUTION-MAIN STREET PROG	0.00	35,000.00	70,000.00	70,000.00
60552	88215		CRA GRANTS	0.00	25,810.35	100,000.00	100,000.00
			Total Expenditures	519,516.61	457,532.04	1,011,552.65	626,923.00