



**CITY OF CLERMONT
COMMUNITY REDEVELOPMENT AGENCY (CRA)
6:00 PM, Tuesday, September 22, 2020**

**LOCATION: Clermont City Center
620 West Montrose Street**

CALL TO ORDER

CONSENT AGENDA

Item No. 1 - Meeting Minutes	Consider approval of minutes from the September 24, 2019 CRA meeting.
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Item No. 2 - Resolution No. 16	Consider Fiscal Year 2019/2020 Budget Amendment.
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Item No. 3 - Resolution No. 17	Consider Fiscal Year 2019/2020 Budget Amendment.
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Item No. 4 - Resolution No.18	Consider Fiscal Year 2019/2020 Budget Amendment.
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NEW BUSINESS

Item No. 5 - Accomplishments of Fiscal Year 2019/2020 and Plan for Fiscal Year 2020/2021	Discussion
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Item No. 6 - Resolution No. 19	Consider Fiscal Year 2020/2021 Budget Adoption.
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ADJOURN

CITY OF CLERMONT
COMMUNITY REDEVELOPMENT AGENCY (CRA)
6:00 PM, Tuesday, September 22, 2020

LOCATION: Clermont City Center
620 West Montrose Street

Any person wishing to appeal any decision made by the City Council at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. In accordance with the Americans with Disabilities Act (ADA), if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding he/she should contact Clermont, City Clerk's Office, 352-241-7331.

Please be advised that if you intend to show any document, picture, video or items to the Council or Board in support or opposition to any item on the agenda; a copy of the document, picture, video or item must be provided to the City Clerk for the City's records.

City of Clermont
Community Redevelopment Agency
September 24, 2019

The Community Redevelopment Agency (CRA) met on Tuesday, September 24, 2019 in the Council Chambers at City Hall. Community Redevelopment Agency Chair Gail Ash called the meeting to order at 6:00pm with the following members present: Patrick Bianchi, Roman Brana, Tim Bates, Diane Travis, Keith Mullins and Heidi Brishke. Other City officials present were City Manager Gray, City Attorney Mantzaris, and City Clerk Howe.

Item No. 1 – Meeting Minutes

Board Member Tim Bates moved to approve the September 25, 2018 and February 26, 2019 Community Redevelopment Agency meeting minutes; seconded by Board Member Diane Travis. The motion passed with all members present voting aye.

Item No. 2 – Resolution No. 14

City Clerk Howe read Resolution 14 aloud by title only.

A Resolution of the Community Redevelopment Agency of the City of Clermont,
Lake County, Florida, adopting the budget for the 2019-2020 Fiscal Year.

Management Analyst Gonzalez presented the Community Redevelopment Agency report, budget approval, and provided an update on the Community Redevelopment Agency. Management Analyst Gonzalez reviewed the community redevelopment map, highlights, new businesses within the Community Redevelopment Agency, grants, events, parking expansion and master plan projects. There has been an increase in events at Waterfront Park, Victory Pointe, and downtown. Staff recommended approval of Resolution No. 14.

Mayor Ash opened the public hearing.

Libby Hanna, 1251 Fran Mar Court, asked if there is money in the budget for signs and wayfinding. City Manager Gray replied wayfinding has been included in the budget.

Charlene Forth, 939 W. Desoto, inquired about grant program for homeowners. City Manager Gray stated the Community Redevelopment Agency could establish a grant program for the homeowners and have Staff bring the matter before the Community Redevelopment Agency Board at a future meeting.

Mayor Ash closed the public hearing.

Council Member Mullins inquired about grant program for businesses becoming restricted. City Manager Gray replied the Community Redevelopment Agency has not become more restricted but the Board has looked to focus on an element each year. Last year the Board focused on food services. This year the focus is on building improvements and façades. Tallahassee has been wanting to sunset the Community Redevelopment Agencies quicker across the board and not adding any new Community Redevelopment Agency.

Council Member Mullins inquired about the Board's sunset date. City Manager Gray stated the City can renew the sunset date. City Attorney Mantzaris stated the Legislature has not addressed the City's Community Redevelopment Agency. Since Lake County is a non-chartered County there are less restrictions placed on the City's Community Redevelopment Agency.

City of Clermont
Community Redevelopment Agency
September 24, 2019

James Kinzler, Assistant City Manager, stated that the Food-Related Service Grant was the only Community Redevelopment Agency grant that was budgeted for FY 2020, but plans to restructure and bring back grants to the board.

Council Member Bates asked when the board would meet again. City Manager Gray states that the board can meet monthly, quarterly, or annually but if they would like to review grants in the near future that the board can meet sometime in the fall.

Council Member Mullins stated that the early success of façade grants in the CRA has shown a decline in those applications and a focus on the food-related businesses.

Council Member Travis stated that the residential grants should only be brought to the board if there are applicants, otherwise there would not be a reason to budget it into the CRA. Council Member Mullins inquired if any guideline were developed for a residential grant. City Manager Gray stated that there is not any established guidelines on residential. Mayor Ash asked to develop guidelines and parameters for a residential grant and be brought to the board.

Council Member Bates moved to approve Resolution No. 14; seconded by Council Member Mullins. The motion passed with all members present voting aye.

City of Clermont
Community Redevelopment Agency
September 24, 2019

Adjourn: With no further business, the meeting adjourned 6:21pm.

APPROVED:

Gail L. Ash, CRA Chair

ATTEST:

Tracy Ackroyd Howe, City Clerk



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, September 22, 2020		
Agenda Item Name		
Resolution No. 16		
Requested Action		
Request approval of Resolution No. 16 to amend the FY 2020 Budget.		
Staff Report		
Staff recommends approval of Resolution No. 16 as an Amendment to the FY 2020 CRA Budget.		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Resolution 16 FY19-20 Amendment	Resolution 16 FY19-20 Amendment.docx	



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 16

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF
THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE
BUDGET AMENDMENT FOR THE 2019-2020 FISCAL YEAR.**

WHEREAS, it is hereby found and determined by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida that the following budget amendments are necessary for the Fiscal Year of October 1, 2019 to September 30, 2020.

- | | |
|--|-----------|
| 1. Increase Regular Salaries (60552-12100) | \$ 442 |
| Increase FICA (60552-12220) | \$ 34 |
| Increase DC Pension (60552-12240) | \$ 44 |
| Increase Life Insurance (60552-12305) | \$ 1 |
| To amend the Development Services Department budget for the
revised pay and classification schedule approved by the City
Council on November 12, 2019. | |
| 2. Decrease Regular Salaries (60552-12100) | \$ 31,987 |
| Decrease FICA (60552-12220) | \$ 2,408 |
| Decrease DC Pension (60552-12240) | \$ 3,199 |
| Decrease Group Medical Insurance (60552-12300) | \$ 2,639 |
| Decrease Life Insurance (60552-12305) | \$ 100 |
| Decrease EAP (60552-12315) | \$ 6 |
| To amend the Development Services Department budget for
personnel changes approved by the City Manager. | |
| 3. Increase Fund Balance (60599-59900) | \$ 39,818 |
| Total CRA Fund adjustments. | |

NOW, THEREFORE, BE IT RESOLVED, that the above said budget amendments for the City of Clermont Community Redevelopment Agency for the 2019-2020 Fiscal Year and appropriations therefore are hereby adopted.



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 16

DONE AND RESOLVED by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida, this ____ day of _____, 2020.

Gail L. Ash, CRA Chairman

Attest:

Tracy Ackroyd Howe, City Clerk



CITY OF CLERMONT

AGENDA ITEM

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Meeting Date		
Tuesday, September 22, 2020		
Agenda Item Name		
Resolution No. 17		
Requested Action		
Request approval of Resolution No. 17 to amend the FY 2020 Budget.		
Staff Report		
Staff recommends approval of Resolution No. 17 as an Amendment to the FY 2020 CRA Budget.		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Resolution 17 FY19-20 Amendment Resolution 17 FY19-20 Amendment.docx		



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 17

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF
THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE
BUDGET AMENDMENT FOR THE 2019-2020 FISCAL YEAR.**

WHEREAS, it is hereby found and determined by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida that the following budget amendments are necessary for the Fiscal Year of October 1, 2019 to September 30, 2020.

- | | |
|--|------------|
| 1. Increase Capital Outlay – Artwalk Project (60552-66300-52002) | \$ 340,000 |
| To amend the Development Services budget for Cost Share Pricing for the Art Walk Project Construction approved by the City Council on February 25, 2020. | |
| 2. Increase Capital Outlay – Artwalk Project (60552-66300-52002) | \$ 11,100 |
| Increase CRA Ad Valorem Taxes (60311-31101) | \$ 48,326 |
| To amend the Development Services budget for power relocation costs for the Art Walk and additional ad valorem tax revenues. | |
| 3. Decrease Fund Balance (60599-59900) | \$ 302,774 |
| Total CRA Fund adjustments. | |

NOW, THEREFORE, BE IT RESOLVED, that the above said budget amendments for the City of Clermont Community Redevelopment Agency for the 2019-2020 Fiscal Year and appropriations therefore are hereby adopted.



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 17

DONE AND RESOLVED by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida, this ____ day of _____, 2020.

Gail L. Ash, CRA Chairman

Attest:

Tracy Ackroyd Howe, City Clerk



CITY OF CLERMONT

AGENDA ITEM

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Meeting Date		
Tuesday, September 22, 2020		
Agenda Item Name		
Resolution No.18		
Requested Action		
Request approval of Resolution No. 18 to amend the FY 2020 Budget.		
Staff Report		
Staff recommends approval of Resolution No. 18 as an Amendment to the FY 2020 CRA Budget.		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Resolution 18 FY19-20 Amendment	Resolution 18 FY19-20 Amendment.docx	



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 18

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF
THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE
BUDGET AMENDMENT FOR THE 2019-2020 FISCAL YEAR.**

WHEREAS, it is hereby found and determined by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida that the following budget amendments are necessary for the Fiscal Year of October 1, 2019 to September 30, 2020.

- | | | |
|--|----|--------|
| 1. Increase Fund Balance: Beginning Reserves (60399-39900) | \$ | 43,020 |
| To amend the budget to reflect actual reserves at October 1, 2019. | | |
| 2. Increase Fund Balance: Ending Reserves (60599-59900) | \$ | 43,020 |
| Total CRA Fund adjustments | | |

NOW, THEREFORE, BE IT RESOLVED, that the above said budget amendments for the City of Clermont Community Redevelopment Agency for the 2019-2020 Fiscal Year and appropriations therefore are hereby adopted.



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 18

DONE AND RESOLVED by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida, this ____ day of _____, 2020.

Gail L. Ash, CRA Chairman

Attest:

Tracy Ackroyd Howe, City Clerk



CITY OF CLERMONT

AGENDA ITEM

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Meeting Date		
Tuesday, September 22, 2020		
Agenda Item Name		
Resolution No. 19		
Requested Action		
Request approval of Resolution No. 19 for the adoption of the FY 2021 Budget.		
Staff Report		
Staff recommends approval of Resolution No.19 for the adoption of the FY 2021 CRA Budget.		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Resolution 19 FY20-21 Budget	Resolution 19 FY20-21 Budget.docx	



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 19

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF
THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE
BUDGET FOR THE 2020-2021 FISCAL YEAR.**

WHEREAS, it is hereby found and determined by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida that the following sums of money or as much thereof as may be authorized by law are required for the purpose of carrying out the Community Redevelopment Programs and Plans for the Fiscal Year of October 1, 2020 to September 30, 2021.

Estimated Revenues:

Ad Valorem Taxes	453,229
Miscellaneous Revenue	4,000
Reserves	<u>281,488</u>
Total Revenues and Reserves	\$ 738,717

Expenditures:

Economic Environment	410,758
Reserves	<u>327,959</u>
Total Expenditures and Reserves	\$ 738,717

NOW, THEREFORE, BE IT RESOLVED, that the above said budget for the City of Clermont Community Redevelopment Agency for the 2020-2021 Fiscal Year and appropriations therefore are hereby adopted.



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 19

DONE AND RESOLVED by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida, this ____ day of _____, 2020.

Gail L. Ash, CRA Chairman

Attest:

Tracy Ackroyd Howe, City Clerk