



**CITY OF CLERMONT
COUNCIL MEETING AGENDA
6:30 PM, Tuesday, January 28, 2020**

Welcome to our Council meeting. In the interest of time efficiency and ensuring that everyone who wishes to address the Council is given the opportunity to do so, the following will apply to all comments made by the public. Each speaker will be permitted 3 minutes to address the Council. These time limits may be changed by the Mayor. Thank you for participating in your City Government.

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PRESENTATIONS

Recognition of Board Members

PUBLIC COMMENTS

REPORTS

CONSENT AGENDA

The next portion of the meeting is the consent agenda which contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Council wish to speak on a consent item, they have the same opportunity.

Item No. 1 - Surplus Request

Consider declaring end of life inventory as surplus from Finance, Information Technology, Development Services, and Police and dispose of in accordance with the Purchasing Policy.

Item No. 2 - Board Appointment

Consider Lake County Arts and Cultural Alliance appointment.

Item No. 3 - Bid Award

Consider award to Distributor Operations, Inc. d/b/a Interstate Battery System of Mid Florida Coast in the annual estimated budgeted amount of \$23,000 for automotive and truck batteries.

Item No. 4 - School Resource Officers
Reimbursement Agreement

Consider agreement for officer coverage at schools during the summer of 2019.

Item No. 5 - Event and Sign Request

Consider allowing New Beginnings annual Waterfront Dragon Boat event and promotional signs on May 16, 2020.

Item No. 6 - Event, Open Container, and Sign
Request

Consider Caribbean American Association of Lake County "Clermont Jerk Festival" event with an open container area and promotional signs on June 13, 2020 at Waterfront Park.

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UNFINISHED BUSINESS

Item No. 7 - Ordinance No. 2019-28 *Final*
Vacation Rentals

Consider ordinance to amend the Codes of Ordinances, Chapter 122 Zoning, Section 360 Vacation Rental Permit Regulations.

Item No. 8 - Ordinance No. 2020-03 *Introduction*
CarMax Annexation

Consider annexation of vacant parcel located east of CR 455 and north of SR 50, adjacent to the East Town Center Publix Plaza.

Item No. 9 - Ordinance No. 2020-04 *Transmittal*
Carmax Comprehensive Plan Amendment

Consider ordinance to change the future land use from Lake County High Density and Regional Commercial to Clermont Commercial for vacant parcel located east CR 455 and north of SR 50, adjacent to the East Town Center Publix Plaza.

Item No. 10 - Ordinance No. 2020-11 *Final*
Advent Health

Consider zoning change from C-2 General Commercial to Planned Unit Development for property located at 14138 State Road 50.

NEW BUSINESS

Item No. 11 - Variance Request
Burt

Consider request to allow for a single-family residential lot width to be less than 75 foot for vacant property located on the south side of East Desoto Street.

Item No. 12 - Mason Ridge CUP Revocation

Consider revocation of a Conditional Use Permit (Resolution No. 2016-30) to allow a multi-family development for vacant property south of Pitt Street and west of Grand Highway.

Item No. 13 - Ordinance No. 2020-06 *Final*
Withdrawn
111 Residential

Consider annexation of vacant parcel located ¼ mile north of SR 50 and CR 455 intersection, East of CR 455.

Item No. 14 - Ordinance No. 2020-07 *Final*
Withdrawn
111 Residential CPA

Consider change to the future land use from Lake County Urban High Density to Clermont High Density Residential for vacant parcel located 1/4 mile north of SR 50 and CR 455 intersection, east of CR 455.

ADJOURN

CITY OF CLERMONT
COUNCIL MEETING AGENDA
6:30 PM, Tuesday, January 28, 2020

Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

Any person wishing to appeal any decision made by the City Council at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. In accordance with the Americans with Disabilities Act (ADA), if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding he/she should contact Clermont, City Clerk's Office, 352-241-7330.

Please be advised that if you intend to show any document, picture, video or items to the Council or Board in support or opposition to any item on the agenda; a copy of the document, picture, video or item must be provided to the City Clerk for the City's records.

**AGENDA ITEM**

Meeting Date																																									
Tuesday, January 28, 2020																																									
Agenda Item Name																																									
Surplus Request																																									
Requested Action																																									
Request to approve and declare end of life inventory as surplus from the Finance Department, Information Technology Department, Development Services Department, and the Police Department and dispose of in accordance with the Purchasing Policy.																																									
Staff Report																																									
The Purchasing Department, on behalf of Finance, Information Technology, Development Services, and Police recommends approval of the above action. Finance Department <table><thead><tr><th>Qty.</th><th>Property Description</th></tr></thead><tbody><tr><td>(2)</td><td>4 Drawer File Cabinet</td></tr></tbody></table> Information Technology Department <table><thead><tr><th>Qty.</th><th>Property Description</th></tr></thead><tbody><tr><td>(32)</td><td>Basic Keyboard for Desktop Computer</td></tr><tr><td>(2)</td><td>Dell Desktop Optiplex 780 Computer</td></tr><tr><td>(2)</td><td>Dell Desktop Optiplex 9020 Computer</td></tr><tr><td>(4)</td><td>Dell Desktop Optiplex 3020 Computer</td></tr><tr><td>(5)</td><td>Dell Desktop Optiplex 7010 Computer</td></tr><tr><td>(1)</td><td>Dell Desktop Optiplex 755 Computer</td></tr><tr><td>(1)</td><td>Dell Desktop Optiplex 745 Computer</td></tr><tr><td>(1)</td><td>Dell Desktop Optiplex 790 Computer</td></tr></tbody></table> Development Services Department <table><thead><tr><th>Qty.</th><th>Property Description</th></tr></thead><tbody><tr><td>(7)</td><td>Office Chairs</td></tr></tbody></table> Police Department <table><thead><tr><th>Qty.</th><th>Property Description</th></tr></thead><tbody><tr><td>(17)</td><td>ASP Batons</td></tr><tr><td>(16)</td><td>Handcuffs</td></tr><tr><td>(1)</td><td>Stop Stick</td></tr><tr><td>(22)</td><td>X26 Tasers</td></tr><tr><td>(34)</td><td>X26 Taser Batteries</td></tr><tr><td>(24)</td><td>Motorola Radio Batteries</td></tr></tbody></table> The following property from Information Technology Department represent assets that were disposed of but are		Qty.	Property Description	(2)	4 Drawer File Cabinet	Qty.	Property Description	(32)	Basic Keyboard for Desktop Computer	(2)	Dell Desktop Optiplex 780 Computer	(2)	Dell Desktop Optiplex 9020 Computer	(4)	Dell Desktop Optiplex 3020 Computer	(5)	Dell Desktop Optiplex 7010 Computer	(1)	Dell Desktop Optiplex 755 Computer	(1)	Dell Desktop Optiplex 745 Computer	(1)	Dell Desktop Optiplex 790 Computer	Qty.	Property Description	(7)	Office Chairs	Qty.	Property Description	(17)	ASP Batons	(16)	Handcuffs	(1)	Stop Stick	(22)	X26 Tasers	(34)	X26 Taser Batteries	(24)	Motorola Radio Batteries
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currently listed in the inventory. The purpose of this approval is to officially remove the listed property from the inventory system.

Information Technology Department

Qty.	Property Description
(1)	2007 Dell Latitude D830 Laptop
(1)	2003 Telephone Equipment & Installation
(1)	2001 Lanier Advocate Recorder
(1)	2005 Fluke Digital Multimeter True Rms
(1)	2006 St Bernard Internet Access/Monitoring
(1)	2007 HP Procurve 5400zl 20pt J8705A
(1)	2007 HP Procurve 5400zl 20pt J8705a
(1)	2007 HP Procurve 2824 Managed Gig Switch
(1)	2004 Watchguard Firebox X1000
(1)	2006 Watchguard Firewall X1000/Pro Fb, Wt
(2)	2007 Apc 17" Rm/Mouse/Monitor
(1)	2005 Goexchange Mail Server Software
(1)	2005 Diskeeper Software
(1)	2007 Microsoft System Center Essentials 2007
(1)	2006 Xerox Phaser 6350dp Color Printer
(1)	2007 Dell Dual Core Xeon Processor 5130
(1)	2007 Dell Quad Core Xeon Processor E5310
(1)	2011 Dell Latitude E6520 Laptop

Police Department

Qty.	Property Description
(1)	2004 Ford Crown Victoria #2131

Additional Analysis

Fiscal Impact Summary

Surplus property is anticipated to be sold for approximately \$1,000.00.

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)

1.	Finance Department Disposal Forms	Finance Department Disposal Forms.pdf
2.	Information Technology Department Disposal Forms	Information Technology Department Disposal Forms.pdf
3.	Development Services Department Disposal Forms	Development Services Department Disposal Forms.pdf
4.	Police Department Disposal Forms	Police Department Disposal Forms.pdf



PROPERTY OF
CITY OF CLERMONT



10186

PROPERTY DISPOSAL FORM

Dept. / Division: FINANCE Property Tag #: 10186
Contact Person: Becki Young Phone: 352-241-7367
Year / Make / Model: _____ Vehicle No. _____
Miles / Hours: _____ Serial / VIN: _____
Description of Property 4 drawer file cabinet

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
- ☐ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.
- ☐ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.
- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☒ **OTHER:** Not needed anymore but is usable

Director Signature: Pam Brosnoki

Date: 1/7/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: _____

Agenda Item: _____

Method of Disposal: _____

Date Disposed: _____

Purchasing Director: _____

Date: _____

Munis Asset Number: 5920



PROPERTY DISPOSAL FORM

Dept. / Division: FINANCE Property Tag #: n/a
Contact Person: Becki Young Phone: 352-241-7367
Year / Make / Model: _____ Vehicle No. _____
Miles / Hours: _____ Serial / VIN: _____
Description of Property 4 drawer file cabinet

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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Director Signature: Pam Brosowski

Date: 1/7/2020

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Agenda Item: _____

Method of Disposal: _____

Date Disposed: _____

Purchasing Director: _____

Date: _____

Munis Asset Number: _____



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 780 Vehicle No.
Miles / Hours: Serial / VIN: HMGQ3M1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☒ **OTHER:** No operating system

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 3020 Vehicle No.
Miles / Hours: Serial / VIN: 63N4H02
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

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Director Signature: Donald C. [Signature]

Date: 1/9/2020

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Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 7010 Vehicle No.
Miles / Hours: Serial / VIN: 3Z5SC21
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

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Director Signature: Donald C. [Signature]

Date: 1/9/2020

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Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 755 Vehicle No.
Miles / Hours: Serial / VIN: 1QF17G1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☒ **OTHER:** No operating system

Director Signature: 

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 3020 Vehicle No.
Miles / Hours: Serial / VIN: 4V3HL02
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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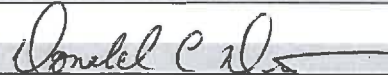
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☒ **OTHER:** No operating system

Director Signature: 

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 745 Vehicle No.
Miles / Hours: Serial / VIN: D449CD1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☒ **OTHER:** No operating system

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 7010 Vehicle No.
Miles / Hours: Serial / VIN: G598CX1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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Director Signature: Donald C. [Signature]

Date: 1/9/2020

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Date Approved by City Council:

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Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 7010 Vehicle No.
Miles / Hours: Serial / VIN: GBQ58Y1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

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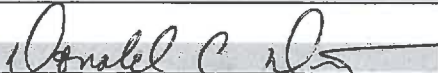
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Director Signature: 

Date: 1/9/2020

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Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 3020 Vehicle No.
Miles / Hours: Serial / VIN: 30ZQR22
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

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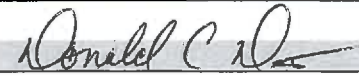
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Director Signature: 

Date: 1/9/2020

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Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 3020 Vehicle No.
Miles / Hours: Serial / VIN: 63MKH02
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
- ☐ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.
- ☒ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.
- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☒ **OTHER:** No operating system

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 780 Vehicle No.
Miles / Hours: Serial / VIN: BH9JNM1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).

☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

☐ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.

☒ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.

☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.

☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).

☒ **OTHER:** No operating system

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 790 Vehicle No.
Miles / Hours: Serial / VIN: JC7KHS1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).

☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

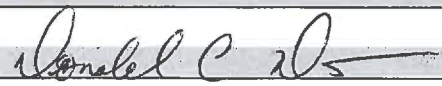
☐ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.

☒ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.

☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.

☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).

☒ **OTHER:** Functioning system with Windows 10 operating system

Director Signature: 

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 7010 Vehicle No.
Miles / Hours: Serial / VIN: 3BKV6Y1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
- ☐ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.
- ☒ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.
- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☒ **OTHER:** Functioning system with Windows 10 operating system

Director Signature: 

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 7010 Vehicle No.
Miles / Hours: Serial / VIN: JJL58Y1
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).

☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

☐ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.

☒ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.

☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.

☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).

☒ **OTHER:** Functioning system with Windows 10 operating system

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #:
Contact Person: Chuck Stinson Phone: 7373
Year / Make / Model: Optiplex 9020 Vehicle No.
Miles / Hours: Serial / VIN: 2W07V62
Description of Property Dell Desktop Computer

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).

☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

☐ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.

☒ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.

☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.

☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).

☒ **OTHER:** Functioning system with Windows 10 operating system

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 5946
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2007 DELL LATITUDE D830 LAPTOP Vehicle No.
Miles / Hours: Serial / VIN: 31D5MD1
Description of Property 2007 DELL LATITUDE D830 LAPTOP

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 5946



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 5851
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2003 TELEPHONE EQUIPMENT Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 2003 TELEPHONE EQUIPMENT & INSTALLATION

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☒ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.
- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: Donald C. [Signature] Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number: 5851



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 5848
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2001 LANIER ADVOCATE RECORDER Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 2001 LANIER ADVOCATE RECORDER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).

☐ **OTHER:**

Director Signature:  Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number: 5848



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 5886
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2005 FLUKE DIGITAL MULTIMETER Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 2005 FLUKE DIGITAL MULTIMETER TRUE RMS

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 5886



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 5907
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2006 ST BERNARD INTERNET ACCE Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 2006 ST BERNARD INTERNET ACCESS/MONITORING

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: Donald C. De...

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 5907



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 6465
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2007 HP PROCURVE 5400ZL 20PT Vehicle No.
Miles / Hours: Serial / VIN: SSG629UU08B
Description of Property 2007 HP PROCURVE 5400ZL 20PT J8705A

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature:  Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number: 6465



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 6466
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2007 HP PROCURVE 5400ZL MOD J Vehicle No.
Miles / Hours: Serial / VIN: SSG643RA0E5
Description of Property 2007 HP PROCURVE 5400ZL MOD J8702A

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: Donald C. [Signature]

Date: 1/19/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 6466



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 6470
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2007 HP PROCURVE 2824 Vehicle No.
Miles / Hours: Serial / VIN: SG705SJ0CZ
Description of Property 2007 HP PROCURVE 2824 MANAGED GIG SWITCH

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 6470



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 5872
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2004 WATCHGUARD FIREBOX X1000 Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 2004 WATCHGUARD FIREBOX X1000

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: 

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 5872



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 5902
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2006 WATCHGUARD FIREWALL X1000 Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 2006 WATCHGUARD FIREWALL X1000/PRO FB, WT

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: Donald C. Ellis

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 5902



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 6480
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2007 APC 17" RM/MOUSE/MONITOR Vehicle No.
Miles / Hours: Serial / VIN: SNA0630010629
Description of Property 2007 APC 17" RM/MOUSE/MONITOR

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
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- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature:  Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number: 6480



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 6481
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2007 APC 17" RM/MOUSE/MONITOR Vehicle No.
Miles / Hours: Serial / VIN: SNA0630010630
Description of Property 2007 APC 17" RM/MOUSE/MONITOR

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: Donald C. [Signature] Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number: 6481



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 10164
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2005 GOEXCHANGE MAIL SERVER S Vehicle No.
Miles / Hours: Serial / VIN: SNA0630010630
Description of Property 2005 GOEXCHANGE MAIL SERVER SOFTWARE

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).

☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

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☐ **OTHER:**

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 5887



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 10165
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2005 DISKEEPER SOFTWARE Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 2005 DISKEEPER SOFTWARE

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **OTHER:**

Director Signature: Donald C. [Signature] Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number: 5889



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 10010
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2006 XEROX PHASER 6350DP Vehicle No.
Miles / Hours: Serial / VIN: SSG629UU08B
Description of Property 2006 XEROX PHASER 6350DP COLOR PRINTER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **OTHER:**

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 6456



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 10188
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2007 DELL DUAL CORE XEON PROC Vehicle No.
Miles / Hours: Serial / VIN: 4FXLK1
Description of Property 2007 DELL DUAL CORE XEON PROCESSOR 5130

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **OTHER:**

Director Signature: Donald C. Silva Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number: 6471



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 6482
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2007 DELL QUAD CORE XEON PROC Vehicle No.
Miles / Hours: Serial / VIN: 4FXLKC1
Description of Property 2007 DELL QUAD CORE XEON PROCESSOR E5310

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **OTHER:**

Director Signature: Donald C. [Signature] Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number: 6482



PROPERTY DISPOSAL FORM

Dept. / Division: INFO. TECH. Property Tag #: 6533
Contact Person: Don Dennis Phone: x7377
Year / Make / Model: 2011 DELL LATITUDE E6520 LAP Vehicle No.
Miles / Hours: Serial / VIN: F4PH3R1
Description of Property 2011 DELL LATITUDE E6520 LAPTOP

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **OTHER:**

Director Signature: Donald C. [Signature]

Date: 1/9/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 6533



PROPERTY DISPOSAL FORM

Dept. / Division: DEV. SERVICES/BLDG SVCS Property Tag #: NONE WAS ASSIGNED
Contact Person: Rosalee Cohen Phone: 352-241-7314
Year / Make / Model: N/A Vehicle No. N/A
Miles / Hours: N/A Serial / VIN: N/A
Description of Property Seven (7) broken, office chairs.

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **OTHER:** _____

Director Signature: 

Date: 01/09/2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: _____

Agenda Item: _____

Method of Disposal: _____

Date Disposed: _____

Purchasing Director: _____

Date: _____

Munis Asset Number: _____



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 17 ASP BATONS

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **OTHER:**

CANNOT BE USED- OR RETURNED - TO BE DESTROYED

Director Signature: [Signature]

Date: 1-12-2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property HANDCUFFS (16 PAIRS)

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

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- ☐ **OTHER:** CANNOT BE USED- OR RETURNED - TO BE DESTROYED

Director Signature: [Signature] Date: 1-10-2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number:



PROPERTY DISPOSAL FORM

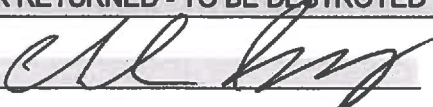
Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property STOP STICK IN METAL CONTAINER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

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- ☐ **OTHER:**

CANNOT BE USED- OR RETURNED - TO BE DESTROYED

Director Signature:  Date: 1-10-2020

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council: Agenda Item:
Method of Disposal: Date Disposed:
Purchasing Director: Date:
Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00332021
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☐ **OTHER:**

Director Signature: [Signature]

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00331921
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00306368
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00305933
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00332183
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

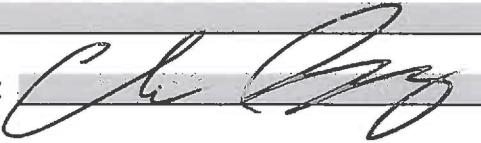
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☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00306053
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☐ **OTHER:**

Director Signature: [Signature]

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00332234
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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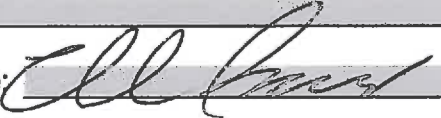
☒ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.

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☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.

☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).

☐ **OTHER:**

Director Signature: 

Date: 1-17-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00734918
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
- ☒ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.
- ☐ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.
- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: [Signature]

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00574061
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).

☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

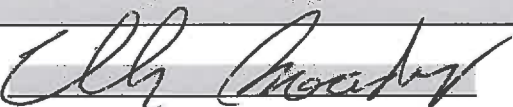
☒ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.

☐ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.

☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.

☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).

☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00332040
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).

☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

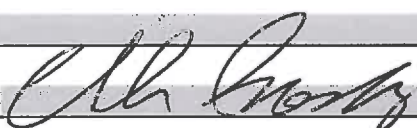
☒ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.

☐ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.

☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.

☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).

☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00332174
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
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- ☐ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.
- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: [Signature]

Date: 1-17-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00306617
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00329209
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **OTHER:**

Director Signature: [Signature]

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



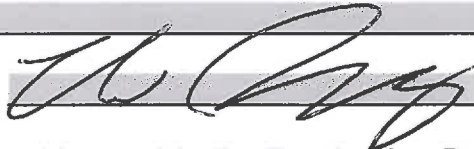
PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00331975
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00306449
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00332153
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

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☐ **OTHER:**

Director Signature: [Signature]

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



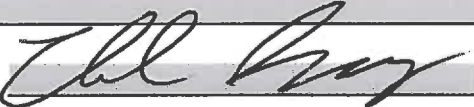
PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00331056
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
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- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



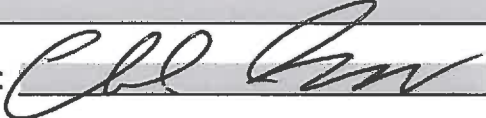
PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00552284
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
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- ☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00331706
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.

☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).

☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.

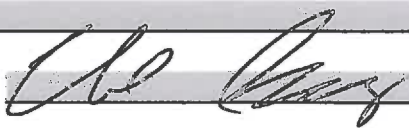
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☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00331962
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **OTHER:**

Director Signature: [Signature]

Date: 1-19-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00331929
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: 

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN: X00331714
Description of Property X26 TASER

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
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- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: [Signature]

Date: 1-17-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property 34 X26 BATTERIES

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
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- ☐ **OTHER:**

Director Signature: [Signature]

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: DEBBIE ARROYO Phone: 352-536-8424
Year / Make / Model: Vehicle No.
Miles / Hours: Serial / VIN:
Description of Property MOTOROLA RADIO BATTERIES TOTAL OF 24

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
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- ☒ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.
- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☐ **OTHER:**

Director Signature: [Signature]

Date: 1-13-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number:



PROPERTY DISPOSAL FORM

Dept. / Division: POLICE Property Tag #:
Contact Person: Debbie Arroyo MS Phone: 8424
Year / Make / Model: 2004 FORD CROWN VICTORIA Vehicle No. 2131
Miles / Hours: Serial / VIN: 2FAFP71W94X129563
Description of Property 2004 FORD CROWN VICTORIA #2131

☐ See attached form with multiple items listed. All items must include above information.

*****MUST CHECK ACTION BELOW (One Action Per Form)*****

- ☐ **CANNIBALIZED:** The equipment is in non-repairable condition but components parts of the equipment may be used to repair or replace parts on other pieces of equipment.
- ☐ **LOST / STOLEN:** Accidental loss or damage - disposition is unknown (Police report must be attached to this form).
- ☐ **TRADE-IN:** Returned to vendor. Submit any other information as to the asset(s) description, trade-in value, etc.
- ☐ **NON-REPAIRABLE:** A piece of equipment that is not repairable or not cost effective to repair.
- ☐ **OBSOLETE:** Refers to any item, material and software, which is of no use to the City or has expired its useful life.
- ☐ **SCRAP:** Any metallic material that can be dissolved to produce new metals.
- ☐ **ABANDONED:** Property which has been left behind by owner or unclaimed and recovered by the Police Department (abandoned property does not require City Council approval).
- ☒ **OTHER:** Vehicle was surplussed many years ago. Needs to be removed from inventory

Director Signature: 

Date: 1-10-20

*****This form must be sent to the Purchasing Department to dispose of property*****

Date Approved by City Council:

Agenda Item:

Method of Disposal:

Date Disposed:

Purchasing Director:

Date:

Munis Asset Number: 5236



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date			
Tuesday, January 28, 2020			
Agenda Item Name			
Board Appointment			
Requested Action			
Staff Report			
Consider appointing Shirley Draper, Executive Director of the Citrus Alliance for the Arts, Inc. & Moonlight Players, as the alternate to the Lake County Arts and Cultural Alliance for the 2019 term.			
Additional Analysis			
Fiscal Impact Summary			
Fiscal Impact	Fund Number and Description	Available Budget Amount	
Exhibits Attached (copies of original agreements)			
1.	Appointment	Appointment.pdf	

From: [Scott Davidoff](#)
To: [Carlie Zinker](#)
Subject: Appointment
Date: Wednesday, January 08, 2020 1:14:32 PM
Attachments: [image001.png](#)

Carlie,

The woman we are appointing as the alternate to the Lake County Arts and Cultural Alliance is Shirley Draper. Her contact information is below. Please let me know what else you may need for me.

Shirley Draper
Executive Director
The Citrus Alliance for the Arts, Inc & Moonlight Players
404-964-3695
thecitrusallianceforthearts@gmail.com



Scott Davidoff, CPRP
Parks and Recreation Director
3700 S. Hwy 27, Clermont, FL 34711
Tel 352-708-5999 | Fax 352-394-2900
sdavidoff@clermontfl.org
www.ClermontFL.gov

Our mission: To preserve and enhance the quality of life for the Clermont community by providing exceptional services.



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, January 28, 2020		
Agenda Item Name		
Bid Award		
Requested Action		
Recommend to approve contract between the City of Clermont and Distributor Operations, Inc. d/b/a Interstate Battery System of Mid Florida Coast to provide automotive and truck batteries.		
Staff Report		
The Purchasing Department and the Public Works Department recommend approval of the above action. The Purchasing Department issued a Request for Bid (RFB) number 20-008 to establish a term contract for the purchase of automotive and truck batteries. The RFB was fully competed, advertised, and complies with the City of Clermont Purchasing Policy. There were eight (8) responses to the RFB. The term contract is a three (3) year agreement with three (3) one-year renewal periods at the option of the city. The contract will allow for the purchase of automotive and truck batteries on an as-need-basis for various city owned vehicles. Award is being recommended to the second low responsive and responsible bidder in the annual estimated amount of \$23,000 and who complied with all terms, conditions, and specifications stated in the RFB. The bid from the lowest bidder, Detroit Battery Company, was deemed non-responsive due to not meeting the battery warranty requirements stated in the bid.		
Additional Analysis		
Fiscal Impact Summary		
The estimated amount of this contract anticipated to be spent in FY 2020 is \$23,000, which is included in the current year approved budget.		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. RFB 20-008 Response Tabulation RFB 20-008 Response Tabulation.pdf		
2. RFB 20-008 Award Recommendation RFB 20-008 Award Recommendation.pdf		



RESPONSE TABULATION

RFB 20-008, AUTOMOTIVE AND TRUCK BATTERIES RE-BID
DUE DATE/TIME: NOVEMBER 21, 2019 AT 2:00 P.M. (EST)

COMPANY NAME	ADDENDUM 1	TOTAL PRICE
Detroit Battery Company – Troy, MI	N	\$18,897.74
Interstate Battery Systems of Mid Florida Coast – Sanford, FL	N	\$23,051.56
Hall Motor Parts (NAPA) – Clermont, FL	Y	\$23,990.00
O'Reilly Auto Parts – Clermont, FL	N	\$24,418.52
Continental Battery – Jacksonville, FL	N	\$25,618.72
Royal Battery Dist. Inc. – Kissimmee, FL	Y	\$26,736.00
Future Plus of Florida – Tampa, FL	Y	\$26,765.48
TPH Holdings LLC d.b.a The Parts House – Orlando, FL	Y	\$27,162.64

*Addendum 1 was not a mandatory submittal with bid response.



FREDDY L. SUAREZ
Purchasing Director
Purchasing Department

352-241-7350
fsuarez@clermontfl.org

AWARD RECOMMENDATION
JANUARY 7, 2020
RFB 20-008 – AUTOMOTIVE AND TRUCK BATTERIES RE-BID

Based on the results of the bid submittals, the Purchasing Department is recommending award to the second low bidder, Interstate Battery Systems of Mid Florida Coast, for the total price of \$23,051.56. The low bidder, Detroit Battery Co., did not meet the battery warranty requirements as specified in the bid document.



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, January 28, 2020		
Agenda Item Name		
School Resource Officers Reimbursement Agreement		
Requested Action		
Staff Report		
Request approval signatures for School Resource Officers Reimbursement Agreement for officer coverage at schools during the summer of 2019.		
Additional Analysis		
Fiscal Impact Summary		
Estimated at \$13,500.00		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. City of Clermont Agreement -Lake County Schools SRO	City of Clermont Agreement -Lake County Schools SRO.pdf	

**AGREEMENT BETWEEN THE SCHOOL BOARD OF LAKE
COUNTY, FLORIDA, AND THE City of Clermont, FLORIDA,
FOR SCHOOL RESOURCE OFFICER PROGRAM
[SUMMER PROGRAM]**

This **AGREEMENT** is entered into by and between City of Clermont, a Florida municipal corporation, hereinafter referred to as "LAW ENFORCEMENT AGENCY" and the **School Board of Lake County, Florida**, a political subdivision of the State of Florida, hereinafter referred to as "SCHOOL BOARD".

WITNESSETH:

WHEREAS, the SCHOOL BOARD is seeking School Resource Officers (SROs) for its Summer programs at Clermont Elementary School and Lost Lake Elementary School to interact with students during the class schedule and provide additional security to students, school personnel, the school community and school property; and

WHEREAS, the LAW ENFORCEMENT AGENCY is willing to place a City of Clermont Police Officer at Clermont Elementary School and Lost Lake Elementary School for the purpose of carrying out the Summer programs;

NOW, THEREFORE, in and for consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree that the LAW ENFORCEMENT AGENCY will provide 2 (two) sworn City of Clermont Police Officer(s) who is certified pursuant to Section 943.10(1) *Florida Statutes* to the SCHOOL BOARD to act as SROs at the Clermont Elementary School and Lost Lake Elementary School under the terms and conditions of this Agreement.

1. Term of Agreement. The term of this Agreement shall be for the Summer

term, from the 29th day of May 2019 through the 2nd day of August 2019.

2. Scope. The LAW ENFORCEMENT AGENCY shall assign an SRO at Clermont Elem and Clermont High School. The SRO shall interact with students and provide security at the Clermont Elementary School and Lost Lake Elementary School. In addition, the SROs shall have the duties and responsibilities listed in Exhibit "A" attached hereto.

3. Background Investigations. The LAW ENFORCEMENT AGENCY represents and warrants to the SCHOOL BOARD that the LAW ENFORCEMENT AGENCY has read and is familiar with Sections 1012.32, 1012.465, 1012.467 and 1012.468, *Florida Statutes* regarding background investigations. The LAW ENFORCEMENT AGENCY covenants to comply with all requirements of the above-cited statutes and shall provide SCHOOL BOARD with proof of compliance upon request. The LAW ENFORCEMENT AGENCY agrees, to the extent permitted by law and only to the extent permitted by 768.28, *Florida Statutes*, to indemnify and hold harmless the SCHOOL BOARD, its officers, agents and employees from any liability in the form of physical injury, death, or property damage resulting from the LAW ENFORCEMENT AGENCY's failure to comply with the requirements of this paragraph or Florida Statute Sections, 1012.32, 1012.465, 1012.467 and 1012.468, Florida Statutes. The LAW ENFORCEMENT AGENCY to the SCHOOL BOARD under the preceding sentence shall not include punitive damages or any interest for the period before judgment. Additionally, the LAW ENFORCEMENT AGENCY shall not be liable pursuant to this indemnity to pay a claim or judgment by any one person which exceeds the sum of \$200,000 or any claim or judgment, or portions thereof, which, when totaled with all other claims or judgments paid by the LAW ENFORCEMENT AGENCY arising out of the incident or occurrence, exceeds the sum of \$300,000.00. Further, nothing in

this paragraph shall be construed as an admission of liability on behalf of the LAW ENFORCEMENT AGENCY.

4. Assignment of Officers. The LAW ENFORCEMENT AGENCY shall determine which SRO will be assigned under this Agreement. The LAW ENFORCEMENT AGENCY shall provide a notice of the assigned SRO to the school principal of the designated elementary school.

In the event that the principal of the school where the SRO is assigned believes that the particular SRO is not effectively performing his/her duties and responsibilities, the principal shall notify the SRO in writing. If the situation is not corrected within three (3) working days, the principal shall contact the SRO's immediate supervisor and the Superintendent's designee in writing and provide a copy of said notice to each of them. If the situation is not resolved to the mutual satisfaction of both the SRO's immediate supervisor and the Superintendent's designee within ten (10) days, or if, during the same contract period, the principal determines for a second time that the SRO is not effectively performing his/her duties and responsibilities, then the Principal shall recommend to the Superintendent that the SRO be removed from the program at his/her school, and shall state the reasons as well as the efforts to resolve the problems in writing. The Superintendent, or his/her designee, shall review the request and, if approved, shall provide written notification to the LAW ENFORCEMENT AGENCY who shall transfer the SRO or take other appropriate action within ten (10) business days. In the event the principal considers the SRO's conduct to present a threat to the safety or well-being of the students or staff, the principal will immediately notify the Superintendent and the LAW ENFORCEMENT AGENCY. Upon receipt of such notification, the LAW

ENFORCEMENT AGENCY shall take appropriate action.

5. Dismissal/Replacement/Absence.

The LAW ENFORCEMENT AGENCY may dismiss or reassign the SRO with or without cause. In the event of the resignation, dismissal, or reassignment of an SRO, or in the case of long-term absences by an SRO, the LAW ENFORCEMENT AGENCY shall provide a replacement for the SRO.

6. Leave/Coverage.

The Chief of Police or another designated scheduling officer will provide vacations, sick leaves, and other leaves of absence for the SRO. The SRO will communicate approved vacation, sick leaves, trainings or any other leave that impacts SRO presence in schools with the SCHOOL BOARD'S Safety and Security Specialist. LAW ENFORCEMENT AGENCY shall provide coverage of an SRO during any time in which the SRO will be off campus of the school to include, but not be limited to vacations, sick leaves, other leaves of absence or due to other related assignments.

7. Hours of Assignment. The SRO will be stationed at Clermont Elementary School for 80 hours per two-week period, from 8 a.m. – 4 p.m. Monday – Friday beginning May 29, 2019 through June 18, 2019. Beginning June 19, 2019 through August 2, 2019, the SRO will be stationed for four hours each day. The SRO will be stationed at Lost Lake Elementary School for 80 hours per two-week period, from 8 a.m. – 4p.m. p.m. Monday – Friday beginning May 29, 2019 through June 17, 2019 as assigned and scheduled by the respective school principal and as approved by the LAW ENFORCEMENT AGENCY. Beginning June 18, 2019 through August 2, 2019, the SRO will be stationed for four hours

each day.

8. Additional Hours of Assignment. Additional hours of assignment during a two-week pay period may be made with prior approval of the LAW ENFORCEMENT AGENCY, if requested by the respective school principal. If the additional hours worked require that overtime be paid to the SROs, the SCHOOL BOARD will reimburse the LAW ENFORCEMENT AGENCY for overtime paid at the SRO's existing pay rate.

9. Off Campus Assignments. Upon the request of the respective school principal and with the prior approval of the LAW ENFORCEMENT AGENCY, an SRO's duties may occasionally include his/her assignment at school functions and activities that are held off campus.

10. Reassignment in Emergency Situations. Nothing in this Agreement shall prevent or interfere with the ability of the LAW ENFORCEMENT AGENCY to temporarily withdraw an assigned SRO from his/her post at the designated elementary school to respond to emergency situations as determined in the sole judgement and discretion of the LAW ENFORCEMENT AGENCY.

11. Supervising Authority. During the term of this Agreement, the SRO assigned shall remain City employees under the authority of the chain of command of the LAW ENFORCEMENT AGENCY and subject to all other rules and regulations of the LAW ENFORCEMENT AGENCY and the City. The SRO will report to their respective school principal for assignment of duties and work schedules, including the extracurricular activities during the regular school day for up to eighty (80) hours for each officer per two-week period. The SRO shall remain, at all times, an employee of the LAW ENFORCEMENT

AGENCY. Workers Compensation coverage, as required by law, will be provided for the officer by the LAW ENFORCEMENT AGENCY.

12. Salary and Benefits. The LAW ENFORCEMENT AGENCY will provide the salary and benefits to the SRO assigned, including uniforms and equipment and any applicable overtime pay as agreed to above.

13. Vehicle. The LAW ENFORCEMENT AGENCY will provide vehicles for SROs if or when determined necessary by the LAW ENFORCEMENT AGENCY.

14. Compensation. The SCHOOL BOARD will pay City of Clermont the sum of twenty eight (\$28) per hour for services of the two (2) SROs for term of this Agreement. Such compensation shall be invoiced to SCHOOL BOARD by the City of Clermont on or after August 9, 2019. The invoices shall be paid by the SCHOOL BOARD within fifteen (15) days of receipt. In the event that The Board of County Commissioners of Lake County, Florida, agrees to pay for any or all of the police officers assigned to the schools pursuant to this Agreement, then City of Clermont agrees that the SCHOOL BOARD may assign its obligation to pay under this section to The Board of County Commissioners of Lake County, Florida.

15. Termination of Agreement. This Agreement may be terminated by either party upon thirty (30) days written notice. Notice shall be deemed given as of the date of deposit of such written NOTICE in the course of transmission in the United States Postal Service and addressed as follows:

SCHOOL BOARD: Superintendent of Schools
School Board of Lake County

201 West Burleigh Boulevard
Tavares, FL 32778

LAW ENFORCEMENT
AGENCY:

Chief of Police
865 W Montrose St
Clermont FL, 34711

Upon termination pursuant to this subsection, payment will be made by the SCHOOL BOARD or reimbursement made by the LAW ENFORCEMENT AGENCY based on a pro rata charge for services for that portion of the school year covered by this Agreement prior to termination.

16. Entire Agreement. This Agreement embodies the entire agreement and understanding between the parties with respect to the subject matter hereto and supersedes all prior Agreements, representations and understandings either oral, written or otherwise relating thereto.

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the School Board of Lake County, Florida and the City of Clermont on this day 26th of August, 2019.

Attest: [Signature]
By: Diane Kornegay

Approved: ASTO Form: [Signature]
School Board Attorney

Attest: _____
_____, City Clerk

Approved: _____
_____, City Attorney

THE SCHOOL BOARD OF LAKE COUNTY,
FLORIDA

By: Sandy Gamble
Sandy Gamble, Chairperson

Date: 8-26-19

By: _____, Mayor

EXHIBIT "A"

In addition to the routine duties and responsibilities of the SROs, the SROs shall have the following specific duties and responsibilities:

1. Each SRO shall at all times perform his/her duties in accordance with LAW ENFORCEMENT AGENCY'S standard operating procedures.
2. The SROs shall serve as resource instructors providing programs in crime prevention that encourage students to become responsible citizens.
3. The SROs shall also assist in the orderly flow of traffic on school grounds.
4. Each SRO shall maintain all law enforcement powers, duties, and responsibilities inclusive of his/her position as Clermont Police Officers while assigned to the SRO program.
5. Each SRO shall be responsible to his/her agency in all matters relating to employment, however activities conducted by the SROs which are part of the regular school instruction program shall be under the direction of the principal or his/her designee.
6. Each SRO shall be at his/her school during normal school hours of operation. During times that the SROs are unable to be on campus or need to leave campus, those times will be coordinated with the principal or his/her designee and each SRO's supervisor.
7. The SROs shall perform such duties as directed by his/her agency. The principal or his designee shall advise the Officers' supervisor of the school's calendar.
8. The SROs may contact students during school hours in conjunction with a criminal investigation so long as such contact does not interfere with or impede the orderly operation of the school or the rights of the individual students.

9. All student record information will be maintained in accordance with the provisions of Florida Statutes and FERPA.

10. The SROs shall interface with students between class breaks, during lunch periods, before and after school and at school activities at which the SROs are in attendance. The SROs will not be assigned to a permanent school related duty post so as not to establish predictable patterns.

11. In the interest of maintaining a safe and orderly school environment, student and campus supervision is of critical importance. The SROs shall take a prominent role in supervision responsibilities, which shall be coordinated with and agreed to by the SROs and the designated school principal. While school is in session, the SROs shall be present on and around the school campus except as permitted in paragraph 5 of this Exhibit A.

12. The SROs will serve as a referral resource for students, faculty and parents to community agencies.

13. The SROs will serve as a Law Enforcement resource to school administration and the district manager of security services.

14. The SROs shall be familiar and offer support with the plans and strategies for the prevention and control of dangerous situations at the school.

15. The SROs will coordinate activities with the school administration and the school guidance department in an effort to identify those students who exhibit indications of early delinquent behavior.

16. The SROs shall attend meetings of school faculty and requested administrative meetings during school hours on a regular basis.

17. The SROs shall not act as a school disciplinarian, as disciplining students is a school responsibility. However, the principal shall contact the SROs for any violations of the law, and the SROs shall determine whether law enforcement action is appropriate.
18. The SROs shall take law enforcement action as necessary and as permitted under Florida law and shall inform the school principal of such action unless it would impede a criminal investigation, under such circumstances as practical. The SROs shall take appropriate Law Enforcement action against intruders and unwanted guests who may appear at the school and related school functions, to the extent that the SROs may do so under the authority of law. Whenever practical, the SROs shall advise the principal before requesting additional law enforcement assistance on campus.
19. The SROs shall be informed by school personnel of any situation occurring on school grounds that would appear to be a violation of the law of criminal nature.
20. The SROs shall maintain detailed accurate records of his/her activities, and provide a written monthly report to the LAW ENFORCEMENT AGENCY who shall provide such information to the Safe Schools Department of the SCHOOL BOARD.
21. The SROs and school administration shall work together to keep each other informed during the course of all criminal investigations as permitted by law and as practical. This provision shall not be interpreted so as to interfere with or impede the SROs' law enforcement duties, obligations and/or powers.
22. The SROs shall work with the school administration when determining whether an arrest should be made, or if there is an alternative solution to the incident which would still be in compliance with Florida law. The final decision on whether arrest is appropriate will lie

with the attending SRO or other law enforcement officer on scene at the incident. This provision shall not be interpreted so as to interfere with or impede the SROs' law enforcement duties, obligations or powers.

23. The SROs shall affect a physical arrest for felonies committed on school grounds, particularly those that are "Zero Tolerance", as permitted by law.

24. The SROs shall give assistance to other law enforcement officers and government agencies in matters regarding his/her school assignment, whenever necessary.



AGENDA ITEM

Meeting Date		
Tuesday, January 28, 2020		
Agenda Item Name		
Event and Sign Request		
Requested Action		
Recommend to approve the organization, New Beginnings, to have their annual Waterfront Dragon Boat event at Waterfront Park with over 1000 estimated to attend and allow signs to be put up for promotion of the event.		
Staff Report		
The organization, New Beginnings, has requested to have their annual Waterfront Dragon Boat event with over 1000 estimated to attend and allow signs to be put up for promotion of the event at the following locations: - (2) Citrus Tower and Steve's Road SW and NW corners - (2) 12th and SR 50 on the SE corner - (1) Next to the Splash Park at Waterfront Park - (1) Slip road next to the Water Tower off of SR 50		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. 5-16-19Dragonboat Application	5-16-19Dragonboat Application.pdf	



APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date 6/12/19
Name of Event Waterfront Festival & Dragon Boat Races
Date(s) of Event May 16, 2020 Estimated Attendance: 1,500
Event Start Time: 6:30 AM Event End Time: 4 PM
Before Event Setup Time: 5 AM After Event Cleanup Time: 5 PM
Name of Organization/Applicant New Beginnings of Central Florida

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☒ Non-Profit ☐ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☒ Yes ☐ No If yes, provide Tax Exempt # 85-80486032C-3

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 26-0353679

Event Contact Shannon Herrera Email Shannon@nbcf.org

Day Phone 813.833.9065 Cell Phone 813.833.9065

Address 415 Citrus Tower Blvd City Clermont State FL Zip 34711

Secondary Contact Stephanie Harris Phone # 352.789.8872

Briefly Describe Event: Family festival with a 5K on trail, Dragon Boat races all day, Live bands, and a vendor village w/ food.

Location of Event on City Property:



Please choose A, B, C, or D on MAP 1 or MAP 2

Other Location: Victory Point

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☐ Yes ☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☐ Yes ☒ No Size of Tent* _____

*Tents larger than 900 sq. ft. will require an additional permit

Electrical Use: ☒ Yes ☐ No Describe the need: for vendors, PA system and bands

Additional permits may be required based on use

Electrical Power Provided: ☐ Generator ☐ Temporary Power Drop ☐ Property Power

Gas Fueled Equipment: ☐ Yes ☒ No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☐ Diesel Fuel ☐ Gasoline

Cooking Equipment Use: ☒ Yes (Vendors) ☐ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☒ Concession Trailer ☒ Food Trucks

Insurance may be required by provider

Rides: ☒ Yes ☐ No

Ride Types: ☐ Mechanical ☒ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: ☐ Yes ☒ No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: ☒ Yes ☐ No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: ☐ Yes ☒ No

DJ, Band, Music or Sound Amplification Devices: ☒ Yes ☐ No

Describe: PA System at Lake Side. Live Bands at Beard Shell

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☐ Yes ☒ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Waterfront Festival & Dragon Boat Races
May 16, 2020

May 16, 2020

Shannon Herrera

PO Box 12129

Street Address

Clermont

City

FL

ST

34712

Zip

813.833.9065

Application Fee and deposit are due upon submission

Final payment is due 14 days prior to event date.

Final payment not received by the due date will be assessed a 10% late payment fee per week on balance due.

	NON-PROFIT/ RESIDENT RATE	BUSINESS/ NON-RESIDENT RATE	SPECIAL INSTRUCTION	FEE
Application Fee	\$10	\$10	Non-Refundable	\$10
CITY PROPERTY:				
HIGHLANDER BUILDING AND PAVILION ~ AREA A (BLUE)				
Deposit	\$250	\$250	Refundable	
Hourly Fee	\$100	\$200	Per Hour (2 Hour Minimum)	
Daily Fee	\$700	\$1100		
PARK AREA ~ AREA B (RED)				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
WATERFRONT ~ AREA C (YELLOW)				
Deposit	\$350	\$350	Refundable	\$350
Hourly Fee (Fri May 15)	\$200	\$300	Per Hour (2 Hour Minimum)	\$300
Daily Fee	\$1500	\$2500		\$1500
Each Consecutive Day	\$1200	\$2000		
CITY HALL PARK - DOWNTOWN ~ AREA D (GREEN)				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
~ ADDITIONAL FEES ~ TO BE DETERMINED BY CITY STAFF				
Additional City Staff	\$25	\$25	Per Person, Per Hour	
Public Works Event Staff	\$25	\$25	2 hr. min, per staff	
Police Officer	\$43	\$43	4 hr. min, Per Officer	
Fire/ EMS	\$60	\$60	4 hr. min, 2 staff min	
Fire Boat in the Water	\$100	\$100	Per Hour	
			Sales Tax	
			GRAND TOTAL	\$1,860

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

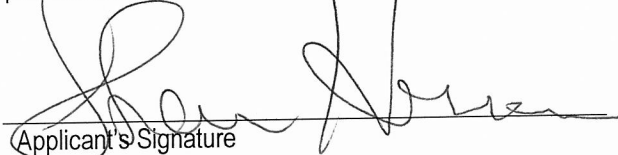
**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of \$1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.


Applicant's Signature

Shannon Herrera
Printed Name

Dir. of Development
Title

6/12/19
Date

*****FOR CITY DEPARTMENT REVIEW ONLY*****

Department / Division Routing:

a) Police Department

b) Development Services Dept.

c) Public Works Department

d) Fire Department

e) Parks & Recreation Department

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

FACILITY SALES RECEIPT



Receipt # 36683
Payment Date: 06/20/19
Household: 3002

Clermont City Center
 620 West Montrose Street
 CLERMONT FL 34711
 Phone: (352)708-5975

New Beginnings of Central Florida
 415 Citrus Tower BLVD
 PO Box 121129
 Clermont FL 34711
 shannon@nbcfl.org

Reservation Details: Waterfront Park, Victory Pointe

Reserv. Contact: **New Beginnings of Central Florida**
 Phone Number: **(813)833-9065**
 Reserv. Number: **4223**
 Status: **Firm**
 Purpose: **Dragon Boat Festival**

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Sat 05/16/2020 5:00A to 5:00P	210.00	210.00	210.00	210.00	0.00
Deposit:	150.00	150.00	150.00	150.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Application Fee	10.00	1.00	0.00	0.00	10.00
Daily - Resident / Non Profit	200.00	1.00	0.00	0.00	200.00
Deposit	150.00	1.00	0.00	0.00	150.00

Special Questions:
 Police Requests:
 Fire Requests:

Processed on 06/20/19 @ 4:48 pm by acardarelli

Total New Deposit Fees	150.00
Total New Fees	210.00
Total Due	360.00
Total Deposit Fees Paid	150.00
Total Fees Paid	210.00
Total Paid	360.00

Payment of: 360.00 Made By: Check With Reference: 9426



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, January 28, 2020		
Agenda Item Name		
Event, Open Container, and Sign Request		
Requested Action		
Recommend to approve the Caribbean American Association of Lake County (CAALC) to have an open container area for their "Clermont Jerk Festival" event on June 13, 2020 at Waterfront Park. And also to approve their sign request.		
Staff Report		
The CAALC is requesting to have a designated open container area at Waterfront Park on June 13, 2020 from 12:00 PM to 10:00 PM for their annual "Clermont Jerk Festival" event and to put up signs to promote the event. The organization's open container area consists of a fenced in area at Waterfront Park between 3rd Street and 4th Street. The South Lake trail will remain open for daily use of the public. Please see attached map for specific location. The organization will be exercising its 501c3 right and pull the alcohol license from the Alcohol Beverage and Tobacco Agency and will only be selling beer and wine. They have agreed to the proper number of police, medical, and staff as directed. The organization is also requesting to put up signs, on City property. to promote the event in the following locations: - (2) Hwy 50 & 12th Street at the Southeast corner facing in two directions - (1)Hwy 50 & Cut Rd. at the Clermont Water Tower - (1)Palm Street & East Avenue at the entrance of Waterfront Park - (2)Citrus Tower and Steve's Road on the Southeast corner		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. 6-13-20Jerk Festival 6-13-20Jerk Festival.pdf		
2. Sign permit letter_signed-Council Sign permit letter_signed-Council.pdf		



APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date 5/28/19
Name of Event Clermont Caribbean Jerk Festival
Date(s) of Event 6/13/20 Estimated Attendance: 3,000
Event Start Time: 12:00 PM Event End Time: 10:00 PM
Before Event Setup Time: 6/12/20 08:00 AM After Event Cleanup Time: 6/14/20 12:00 PM
Name of Organization/Applicant Caribbean American Association of Lake County

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☒ Non-Profit ☐ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☒ Yes ☐ No If yes, provide Tax Exempt # _____

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # _____

Event Contact Stuart Wilson Email ackee7@gmail.com

Day Phone 352-348-9222 Cell Phone _____

Address 614 East Hwy 50 City Clermont State FL Zip 34711

Secondary Contact Hamilton Baldwin Phone # _____ email: hamanb21@gmail.com

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

Briefly Describe Event: _____

Location of Event on City Property: Map 1 ☒ A ☒ B ☒ C ☐ D ☐ Map 2 ☐ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: _____

FACILITY SALES RECEIPT



Receipt # 34795
Payment Date: 05/28/19
Household: 61

Clermont City Center
 620 West Montrose Street
 CLERMONT FL 34711
 Phone: (352)708-5975

Caribbean American Association of L
 614 East Hwy 50
 Suite 251
 Clermont FL 34711
 hananb21@gmail.com

Reservation Details: Waterfront Park, Waterfront Park Entire - Area C

Reserv. Contact: Caribbean American Association of Lake County
Phone Number: (352)348-9222
Reserv. Number: 4041
Status: Firm
Purpose: CAALC - Jerk Fest

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Sat 06/13/2020 6:00A to 10:00P	10.00	10.00	0.00	0.00	10.00
Deposit:	350.00	350.00	350.00	350.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Application Fee	10.00	1.00	0.00	0.00	10.00
Deposit	350.00	1.00	0.00	0.00	350.00

Special Questions: Police Requests:
 Fire Requests:

Reservation Details: Waterfront Park, Waterfront Park Area - Area B

Reserv. Contact: Caribbean American Association of Lake County
Phone Number: (352)348-9222
Reserv. Number: 4041
Status: Firm
Purpose: CAALC - Jerk Fest

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Fri 06/12/2020 6:00A to 6:00P	0.00	0.00	0.00	0.00	0.00

Special Questions: Police Requests:
 Fire Requests:

Processed on 05/28/19 @ 10:26 am by acardarelli

Total New Deposit Fees	350.00
Total New Fees	10.00
Total Due	360.00
Total Deposit Fees Paid	350.00
Total Fees Paid	0.00
Total Paid	350.00
Balance From Receipt	10.00

Payment of: 350.00 Made By: Check With Reference: 1607

SPECIAL EVENTS COST ESTIMATOR

NAME OF EVENT:

DATE OF EVENT:

EVENT CONTACT:

REFUND MAILING ADDRESS:

Clermont Caribbean ~~American~~ ^{Jerk} Festival
 6/13/20
 Stuart Wilson
 614 E. Hwy 50, #251
 Street Address
 Clermont FL 34711
 City ST Zip
 703-731-5313
 CELL PHONE:

Payment Deadline:

Application Fee and deposit are due upon submission

Final payment is due 14 days prior to event date.

Final payment not received by the due date will be assessed a 10% late payment fee per week on balance due.

	NON-PROFIT/ RESIDENT RATE	BUSINESS/ NON-RESIDENT RATE	SPECIAL INSTRUCTION	FEE
Application Fee	\$10	\$10	Non-Refundable	\$10
CITY PROPERTY:				
HIGHLANDER BUILDING AND PAVILION ~ AREA A (BLUE)				
Deposit	\$250	\$250	Refundable	
Hourly Fee	\$100	\$200	Per Hour (2 Hour Minimum)	
Daily Fee	\$700	\$1100		
PARK AREA ~ AREA B (RED)				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
WATERFRONT ~ AREA C (YELLOW)				
Deposit	\$350	\$350	Refundable	
Hourly Fee	\$200	\$300	Per Hour (2 Hour Minimum)	
Daily Fee	\$1500	\$2500		
Each Consecutive Day	\$1200	\$2000		
CITY HALL PARK - DOWNTOWN ~ AREA D (GREEN)				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
VICTORY POINTE				
Deposit	\$150	\$150	Refundable	
Hourly Fee	\$25	\$50	Per Hour (2 Hour Minimum)	
Daily Fee	\$200	\$300		
~ ADDITIONAL FEES ~ TO BE DETERMINED BY CITY STAFF				
Additional City Staff	\$25	\$25	Per Person, Per Hour	
Public Works Event Staff	\$25	\$25	4 hr. min, per staff	
Police Officer	\$42	\$42	4 hr. min, Per Officer	
Fire/ EMS	\$60	\$60	4 hr. min, 2 staff min	
Fire Boat in the Water	\$100	\$100	Per Hour	
Sales Tax				
GRAND TOTAL				

MAP 1



Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

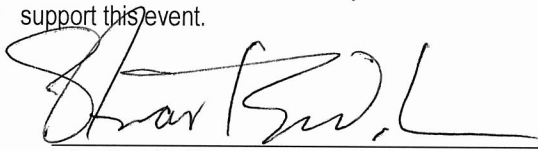
**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of \$1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.


Applicant's Signature

President, CAALC
Title

STUART E WILSON
Printed Name

5/28/19
Date

*****FOR CITY DEPARTMENT REVIEW ONLY*****

Department / Division Routing:

- | | | |
|-----------------------|-------------------------------|--------------------|
| a) Parks & Rec. Dept. | b) Police Department | c) Fire Department |
| d) Public Works Dept. | e) Development Services Dept. | |

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

FACILITY SALES RECEIPT



Receipt # 34798
Payment Date: 05/28/19
Household: 61

Clermont City Center
620 West Montrose Street
CLERMONT FL 34711
Phone: (352)708-5975

Caribbean American Association of L
614 East Hwy 50
Suite 251
Clermont FL 34711
hananb21@gmail.com

Reservation Updated: Waterfront Park, Waterfront Park Entire - Area C
Reserv. Contact: **Caribbean American Association of Lake County**
Phone Number: **(352)348-9222**
Reserv. Number: 4041
Status: Firm
Purpose: CAALC - Jerk Fest

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Sat 06/13/2020 6:00A to 10:00P	0.00	10.00	10.00	10.00	0.00
Deposit:	0.00	350.00	0.00	350.00	0.00

<u>Fee Details:</u>	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Application Fee	10.00	1.00	0.00	0.00	10.00
	Deposit	350.00	1.00	0.00	0.00	350.00

Special Questions: Police Requests:
Fire Requests:

Processed on 05/28/19 @ 10:32 am by acardarelli

Total New Fees 0.00
Old Balances Included 10.00

Total Due 10.00

10.00
Total Paid 10.00



Payment of: 10.00 Made By: Cash With Refer

Deposit

Site Name & Number: CityofClermont620 620
Safe Serial Number: AP2017006002
Site Address: 620 W Montrose St Clermont FL

User ID: 0430
User Name: ALICIA CARDARELLI
Shift: 1
Transaction No.: 6580

Date: 05/28/2019 10:37:06
Deposit 10.00





Special Event - Items Checklist

Application Requirements

Application Date: 5-28-19 Received by: Alicia Cardarelli

Event Date: 6-13-20

Event Insurance COI (14 Days Prior to Event)	Due Date: <u>5-30-20</u>
☐ Beneficiaries 501©3 Certificate (Upon Application)	Due Date: <u>5-28-19</u>
☐ All Outside Service Provider Insurances (14 Days Prior) <i>tax exemption</i>	Due Date: <u>5-30-20</u>
☐ All Entertainment Insurances (14 Days Prior)	Due Date: <u>5-30-20</u>
☐ All Food Vendor Insurances (14 Days Prior)	Due Date: <u>5-30-20</u>
☐ Event Site Plan/Layout (30 Days Prior)	Due Date: <u>5-30-20</u>
☒ Road Closure Map (60 Days Prior)	Due Date: <u>5-13-20</u>
☐ City Alcohol Permit (30 Days Prior)	Due Date: <u>5-13-20</u>
☐ All Marketing Material (30 Days Prior)	Due Date: <u>5-13-20</u>
☐ Council Approval if Needed (60 Days Prior)	Due Date: <u>4-13-20</u>
☐ Special Event Meeting if Requested (Within 30 Days of Application)	Due Date: <u>6-28-19</u>
☐ Final Payment (14 Days Prior)	Due Date: <u>5-30-20</u>

Rental/Fee Amount Due: \$2460.00

☒ Payment Amount: \$350.00 CK#: 1607 Date: 5-28-19 Staff: AC
☒ Payment Amount: 10.00 CK#: Cash Date: 5-28-19 Staff: AC



P.O. Box 120580; Clermont, FL. 34712; Tel. 352-978-0813; Website: www.caalc-fl.org; e-mail: caalc@live.com

January 16, 2020

Mr. Darren Gray
Clermont City Manager
685 West Montrose St
Clermont, Fl. 34711

Dear Mr. Gray,

SIGN PERMITS FOR ANNUAL TASTE OF THE CARIBBEAN AND JERK FESTIVAL

Permission is being requested for the temporary erections of event signs for 9th Annual Clermont Caribbean Jerk Festival to be held on June 13, 2020 at the Clermont Water Front Park.

The signs will be 3'x 4' and will have the following verbiage: Clermont Caribbean Jerk Festival, Saturday June 13, 2020, Clermont Waterfront Park, 12pm to 10pm. www.caalc-fl.org, Tel. 352-978-0813, plus the logos of the major sponsors.

The signs will be placed at the following locations on May 20, 2020 and taken down on June 14, 2020:

- 2 Hwy 50 & 12th St. at the Southeast corner
- 1 Hwy 50 & Cut Rd. at Clermont Water Tower
- 1 Palm St. & East Ave. at the Southwest corner
- 2 Citrus Tower Blvd & Steve's Road SE corner

On June 3, 2020

Two 32.5"H x 80"W signs at the 8th Street Gateway pillar. We will reuse the ones from last year, but with an updated event date. These will be removed on June 14, 2020.

On June 13, 2020

Directional signs at intersections of: Hwy 50 and 5th St, East Ave and Hwy 50, Hwy 27 and Grand Hwy, 8th St and Hwy 50. These will be removed on June 14, 2020.

Your kind consideration will be greatly appreciated.

Yours sincerely,

.....
Stuart Wilson

President, Caribbean American Association of Lake County



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date		
Tuesday, January 28, 2020		
Agenda Item Name		
Ordinance No. 2019-28 <i>Final Vacation Rentals</i>		
Requested Action		
Recommended approval of Ordinance No. 2019-28.		
Staff Report		
City staff has drafted an ordinance for short term rentals. This is a staff initiated Ordinance 2019-28 relating to short term vacation rentals; amending Chapter 122, Zoning Codes to provide standards and regulations for a Vacation Rental Permit Program. The City of Clermont currently does not have any regulations with regards to short term rentals. The proposed Ordinance will provide regulations and conditions for a Vacation Rental Permit Program to allow short term vacation rentals for non occupied residential home (Whole House) rentals with proper management and compliance with permit requirements. <i>The Planning & Zoning Commission recommended approval, 5-0.</i>		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. ORD 2019-28 Vacation Rentals (Final)	ORD 2019-28 Vacation Rentals (Final).pdf	
2. Vacation Rentals Permit Program Requirements-Summary	Vacation Rentals Permit Program Requirements-Summary.pdf	
3. Vacation Rental Lic Reg 122-360 Legal Ad	Ord. 2019-28 Short Term Rental Legal Ad.docx	



CITY OF CLERMONT
ORDINANCE NO. 2019-28

AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 122 ZONING, ARTICLE V SUPPLEMENTARY DISTRICTS, SECTION 360 VACATION RENTAL PERMIT REGULATIONS; PROVIDING FOR CODIFICATION; SEVERABILITY; EFFECTIVE DATE; AND PUBLICATION.

WHEREAS, pursuant to the provisions of Chapter 163, Florida Statutes, the City of Clermont Planning and Zoning Commission, acting as the Local Planning Agency of the City, has held a public hearing on November 5, 2019 and following such hearing found this Ordinance to be in the best interest of the City of Clermont, and recommended that the City Council adopt this Ordinance; and

WHEREAS, the City Council of the City of Clermont desires to amend Chapter 122 Zoning, Article V Supplemental Districts, Section 360 Vacation Rentals Permit Regulations, of the City of Clermont's Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Clermont, Florida as follows:

SECTION 1.

The City Council of the City of Clermont has the authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida and Chapter 163 and 166, Florida Statutes.

SECTION 2.

The Land Development Code of the City of Clermont Code of Ordinances is hereby amended to read as follows:

Section 122-360 General Provisions:

- (1) Purpose
- (2) Definitions

Section 122-361 Vacation Rental Permit Requirements

- (1) Permit Requirements
- (2) License required
- (3) Application for vacation rental permit
- (4) Modification of vacation rental permit
- (5) Duration of vacation rental lpermit
- (6) Renewal of vacation rental permit
- (7) Compliance inspections of vacation rentals
- (8) (Reserved)
- (9) Licenses non-transferable, non-assignable



CITY OF CLERMONT
ORDINANCE NO. 2019-28

Section 122-362 Vacation Rental Representative

- (1) Duties of the vacation rental representative

Section 122-363 Standards and Requirements for Vacation Rentals

- (1) General
- (2) Local phone service required
- (3) Parking standards
- (4) Solid waste handling and containment
- (5) Maximum occupancy
- (6) Posting of vacation rental information
- (7) Minimum life safety requirements
- (8) Advertising
- (9) Commercial use of property prohibited
- (10) Sexual offenders and predators prohibited

Section 122-364 Administration, Penalties, and Enforcement

- (1) Administration of Vacation Rental License Program
- (2) Appeals
- (3) Notice
- (4) Penalties and enforcement

Section 122-360 GENERAL PROVISIONS:

(1) PURPOSE.

The purpose of this chapter is to promote public health, safety, welfare and convenience through regulations and standards for short-term vacation rental properties by providing for:

- (A) A vacation rental permit;
- (B) Safety and operational requirements;
- (C) Parking standards;
- (D) Solid waste handling and containment;
- (E) Licensure requiring posting of vacation rental information;
- (F) Administration, penalties and enforcement.

(2) DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning. Words not defined shall be given their meaning as provided in Chapter 14, Building Regulations, of the Codes of Ordinances of the City of Clermont, Florida.



CITY OF CLERMONT
ORDINANCE NO. 2019-28

HABITABLE ROOM shall mean a room or enclosed floor space used or intended to be used for living or sleeping purposes, excluding kitchens, bathrooms, shower rooms, water closet compartments, laundries, pantries, foyers, connecting corridors, closets and storage space.

LIFE SAFETY VIOLATION means a violation of any code intended primarily to prevent the loss of life, injury and property damage.

OCCUPANT means any person who occupies, either during the day or overnight, a vacation rental.

TRANSIENT PUBLIC LODGING ESTABLISHMENT shall mean any unit, group of units, dwelling, building or group of buildings within a single complex of buildings that is rented to guests more than three times in a calendar year for periods of less than 30 days or one calendar month, whichever is less, or which is advertised or held out to the public as a place regularly rented to guests.

VACATION RENTAL shall mean any unit or group of units in a condominium or cooperative or any individually or collectively owned single-family, two-family, three-family or four-family house or dwelling unit that is also a transient public lodging establishment and is located in an area zoned Residential, but that is not a timeshare project.

VACATION RENTAL REPRESENTATIVE means a vacation rental property owner, or his or her authorized designee, as identified in the application for a city vacation rental permit.

RESPONSIBLE PARTY shall mean the owner or the person designated by the owner of the property to be called upon to answer for the maintenance of the property and the conduct and acts of occupants of said vacation rental property.

Section 122-361 VACATION RENTAL PERMIT REQUIREMENTS

(1) PERMIT REQUIRED

(A) A property owner operating a vacation rental shall obtain a vacation rental permit prior to advertising a property available for short-term rental.

(B) The advertising or advertisement for the rental of a dwelling unit for periods of less than 30 days or one calendar month and more than three times a year is direct evidence of operating a property for rent as a vacation rental in violation of division (A) of this section.

Section 122-362(2) APPLICATION FOR VACATION RENTAL PERMIT

(A) A property owner seeking initial issuance of a vacation rental permit, or the renewal or modification of a vacation rental permit, shall submit a completed vacation rental permit application, in a form promulgated by the city, together with an application fee in an amount set by resolution of the City Commission.

(B) A complete application for the initial issuance of a vacation rental license, or for its renewal or modification, shall demonstrate compliance with the standards and requirements set forth in this chapter through the following submittals:

(C) A completed vacation rental permit application form, which must identify; the property owner, the address of the vacation rental, the vacation rental representative, and the phone number of the vacation rental representative.



CITY OF CLERMONT
ORDINANCE NO. 2019-28

- (D) Payment of applicable fees.
- (E) A copy of the vacation rental's current and active license as a transient public lodging establishment with the Florida Department of Business and Professional Regulation.
- (F) A copy of the vacation rental's current and active certificate of registration with the Florida Department of Revenue for the purposes of collecting and remitting sales surtaxes, transient rental taxes, and any other taxes required by law to be remitted to the Florida Department of Revenue, if applicable.
- (G) Evidence of the vacation rental's current and active account with the Lake County Tax Collector for the purposes of collecting and remitting tourist development taxes and any other taxes required by law to be remitted to the Lake County Tax Collector, if applicable.
- (H) A copy of the current City of Clermont and Lake County local business tax receipts.
- (I) *Interior building sketch by floor.* A building sketch (may be hand-drawn) by floor shall be provided, showing a floor layout and demonstrating compliance with the standards and requirements set forth in this chapter. The sketch provided shall be drawn to scale, and shall show and identify all bedrooms, other rooms, bathrooms, exits, hallways, stairways, smoke and carbon monoxide detectors, fire extinguishers and exit signage/lighting.
- (J) *Exterior site sketch.* A sketch showing and identifying all structures, pools, spas, hot tubs, fencing and other uses, including the number and the location of all on-site parking spaces for the vacation rental.
- (K) Acknowledgment that each guest room shall be equipped with an approved, listed, single-station smoke detector meeting the minimum requirements of the NFPA.
- (L) A section indicating whether the vacation rental will have ten or fewer occupants or more than ten occupants.
- (M) Representation that the property is in compliance with ALL applicable codes. A vacation rental permit shall not be issued on a property with open violations.
- (N) Incomplete applications will not be accepted, but will be returned, with any fees submitted to the property owner, with a notation of what items are missing.
- (O) Vacation rental permit applications shall be sworn to under penalty of perjury. Any false statements in an application shall be a basis for the revocation of any license issued pursuant to that application.
- (P) The owner shall comply with all applicable city, county, state and federal laws, rules, regulations, ordinances and statutes.

Section 122-361(3) MODIFICATION OF VACATION RENTAL PERMIT

- (1) An application for modification of a vacation rental license shall be required in the event that any of the following changes to the vacation rental are proposed:
 - (A) An increase in the gross square footage;
 - (B) An increase in the number of bedrooms;
 - (C) An increase in the maximum occupancy;



CITY OF CLERMONT
ORDINANCE NO. 2019-28

- (D) An increase in the number of parking spaces, or a change in the location of parking spaces;
- (E) An increase in the number of bathrooms;
- (F) Any other material modifications that would increase the intensity of use.

Section 122-362(4) DURATION OF VACATION RENTAL PERMIT

The vacation rental permit shall expire each **September 30**, and may be annually renewed thereafter if the property is in compliance with this chapter.

Section 122-362(5) RENEWAL OF VACATION RENTAL PERMIT

A property owner may apply for a renewal beginning July 1 prior to the expiration of the annual license. Initial applications and renewals received after July 1 of the fiscal year shall be valid for the term expiring on September 30 of the following year. Each application for renewal received after **September 30** shall be assessed a late fee of **\$100**.

Section 122-362(6) COMPLIANCE INSPECTIONS OF VACATION RENTALS

(A) Except as provided in divisions (1) and (2) below, inspection of a vacation rental shall be required prior to issuance of a vacation rental license to verify compliance with the laws, rules and regulations of all regulatory authorities having jurisdiction, and where such laws, rules and regulations are applicable and are known to the Building Official. If instances of noncompliance with the standards and requirements therein are found, all such instances of noncompliance shall be corrected and the vacation rental shall be re-inspected prior to the issuance of an initial vacation rental permit.

(B) An applicant shall sign a sworn statement, under penalty of perjury, that he or she believes the subject property is in compliance with all city codes. Once an applicant signs such a sworn statement, a vacation rental permit will be issued upon compliance with all requirements for the issuance of a vacation rental permit other than the inspection and code compliance requirements. The applicant will then have six months from the date of issuance of the vacation rental license to comply with the inspection and code compliance requirements. If the applicant fails to comply with the inspection and code compliance requirements within six months, the vacation rental license will be automatically suspended, unless the applicant, prior to the expiration of the six-month period, submits a written request for an extension of time. An extension of time may be based solely on a claim that the failure to comply within six months was caused primarily by the city, and the written request will detail circumstances that support such a claim. The City Manager, or his or her designee, is authorized to grant or deny the request. Denial by the City Manager will result in the automatic suspension of the vacation rental permit.

(C) Current licensees will have six (6) months from the date of issuance of a vacation rental license to comply with the inspection and code compliance requirements. If the licensee fails to comply with the inspection and code compliance requirements within six months, the vacation rental license will be automatically suspended, unless the applicant, prior to the expiration of the six-month period, submits a written request for an extension of time. An extension of time may be based solely on a claim that the failure to comply within six months was caused primarily by the city, and the written request will detail circumstances that support such a claim. The City Manager, or his or her designee, is authorized to grant or deny the request. Denial by the City Manager will result in the



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automatic suspension of the vacation rental license.

(D) Once a vacation rental permit is issued for a vacation rental, such vacation rental shall be properly maintained in accordance with the standards and requirements set forth in this chapter. In the event a notice of violation is issued, all violations shall be corrected and re-inspected within thirty (30) calendar days after the issuance of the notice of violation, with the exception of life safety violations, which must be corrected within the earlier of three (3) city working days or the start of the next rental period. Failure to correct such violations within the timeframes provided shall result in the suspension of the vacation rental license until such time that the violations are corrected, re-inspected, and found in compliance.

(E) In the event a vacation rental property is declared a repeat nuisance, the vacation rental license shall be suspended pending the development by the property owner of a written action plan outlining the specific measures that the owner will take to eliminate the reoccurrence of nuisance activities at the property. The property owner shall provide the action plan to the city no later than fifteen (15) days from the date of the declaration notice of repeat nuisance property. If the city determines that the action plan is adequate to eliminate the reoccurrence of nuisance activities on the properties, the city shall establish a reasonable time period, not exceeding forty-five (45) days from the date the action plan is deemed adequate, to implement the action plan. If the property owner implements the action plan within the time frame established by the city, the declaration of a repeat nuisance will be closed and the vacation rental license restored. If the city determines that the action plan is not adequate to eliminate the reoccurrence of nuisance activities on the property, the city may require the property owner to revise the action plan. The property owner shall submit the revised action plan to the city no later than ten (10) days from the date the action plan is determined to be inadequate. The provision of an inadequate action plan on three (3) consecutive occasions shall result in the revocation of the vacation rental license.

(F) The inspection shall consist of criteria established by the City Manager or his/her designee. Such criteria shall be established for the primary purpose of protecting the health, safety and welfare of vacation rental occupants.

Section 122-361(7) PERMIT NON-TRANSFERABLE, NON-ASSIGNABLE

Vacation rental licenses are non-transferable and non-assignable. If the ownership of any vacation rental is sold or otherwise transferred, any outstanding vacation rental license as to that vacation rental shall be null and void upon the sale or transfer.

Section 122-362(8) Vacation Rental Representative

(1) DUTIES OF THE VACATION RENTAL REPRESENTATIVE.

Every vacation rental representative shall:

(A) Be available by landline or mobile telephone answered by the vacation rental representative at the listed phone number, 24-hours a day, seven (7) days a week, to handle any problems arising from the vacation rental; and

(B) Be willing and able to be physically present at the vacation rental within sixty (60) minutes following notification from a vacation rental occupant, law enforcement officer, emergency personnel, or the city for issues related to the vacation rental, and shall actually be physically present at that location in that time frame when requested; and



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(C) Conduct an on-site inspection of the vacation rental at the end of each rental period to assure continued compliance with the requirements of this chapter.

(D) Maintain for three (3) years a log of all guests of the vacation rental to be available for inspection upon request.

(E) Conduct on-site inspections of the Vacation Rental at the end of each rental period to ensure continued compliance with the requirements of this chapter.

Section 122-363(9) STANDARDS AND REQUIREMENTS FOR VACATION RENTALS

(1) GENERAL

The standards and requirements set forth in this subchapter shall apply to the rental, use, and occupancy of vacation rentals in the city. All Dwelling Units shall meet the minimum requirements of the International Property Maintenance Code, City Code Section 14-9.

(2) LOCAL PHONE SERVICE REQUIRED

At least one landline telephone with the ability to call 911 shall be available in the main level common area in the vacation rental.

(3) PARKING STANDARDS

Occupants and visitors to the vacation rental shall comply with all relevant parking codes as found in the Clermont Code of Ordinances. All vehicles associated with the Vacation Rental must be parked within the subject property, and may not block or obstruct any public sidewalk or pedestrian walkway.

(4) SOLID WASTE HANDLING AND CONTAINMENT

Requirements for garbage storage and collection shall be as follows:

(A) Trash storage containers shall be provided and shall be screened with a six-foot fence or landscaping, with an opening for container removal.

(B) The vacation rental shall contract with the waste management provider for side-door pick-up service.

(C) Properties with alley garbage collection are exempt from divisions (A) and (B).

(D) Notice of the location of the trash storage containers and rules for collection shall be posted inside the vacation rental.

(E) No solid waste container shall be located at the curb for pickup before 6:00 p.m. of the day prior to pick up, and solid waste containers shall be removed before midnight of the day of pick up.



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(5) MAXIMUM OCCUPANCY

(a) The maximum number of occupants authorized to stay overnight at any Vacation Rental shall not exceed two (2) persons per sleeping room. The number of sleeping rooms shall be confirmed during on site life safety inspection by the City of Clermont. Up to four (4) persons, under 13 years of age are exempt from and shall not count toward the occupancy limits set forth in this section.

(b) The maximum number of persons allowed to gather at or occupy a Vacation Rental shall not exceed one and one half ($\frac{1}{2}$) times the maximum occupants authorized to stay overnight at the site, as shown on the Certificate of Compliance, and in no event shall a gathering exceed 20 persons.

(6) POSTING OF VACATION RENTAL INFORMATION

(1) In each vacation rental, located on the back or next to the main entrance door, there shall be posted as a single page the following information:

- (a) Vacation Rental Certificate of Compliance Permit from the City of Clermont
- (b) The name, address and phone number of the vacation rental representative;
- (c) The maximum occupancy of the vacation rental; maximum of four **(4)** occupants per bedroom;
- (d) A statement advising the occupant that any sound that crosses a property line at an unreasonably loud volume is unlawful within the city; as per the City Noise Ordinance, Chapter 34 of the Clermont Code of Ordinances;
- (e) The days and times of trash pickup;
- (f) The location of the nearest hospital;
- (g) The local non-emergency police phone number; and
- (h) A copy of the building evacuation map, with a minimum size of 8½" by 11", shall be provided to the renter upon the start of each vacation rental.
- (i) In each vacation rental, located in the backyard and/or pool area, there shall be posted notice that unreasonably loud noise is prohibited.

(7) MINIMUM LIFE SAFETY REQUIREMENTS.

(A) *Swimming pool, spa and hot tub safety.* A swimming pool, spa or hot tub shall comply with the then current standards of the Residential Swimming Pool Safety Act, F.S. Ch. 515.

(B) *Smoke and carbon monoxide (CO) detection and notification system.* A smoke and carbon monoxide (CO) detection and notification system within the vacation rental unit shall be interconnected and hard-wired and shall receive primary power from the building wiring.

(C) *Fire extinguisher.* A portable, multipurpose dry chemical 2A:10B:C fire extinguisher shall be installed, inspected and maintained in accordance with the then current NFPA 10 on each floor/level of the unit. The extinguisher(s) shall be installed on the wall in an open common area or in an enclosed space with appropriate markings visibly showing the location.



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(D) *Compliance with Florida Administrative Code Rule 69A-43.018, "One and Two Family Dwellings, Recreational Vehicles and Mobile Homes Licensed as Public Lodging Establishment."*

(8) ADVERTISING

(a) The vacation rental shall not be advertised for any commercial or non-residential use, including use of the property primarily as a party, event or entertainment venue or social hall. Any advertising of the vacation rental unit by the owner, representative or any service shall conform to information included in the vacation rental application and shall include at a minimum, identification of the maximum occupancy permitted on the property. The owner or representative shall ensure that the name and contact information for any listing services on or through which the vacation rental is to be offered for rent, which was provided in the application, is updated with the city to reflect any changes to ensure that the city has a current list of all sites on which the vacation rental is listed for rent. Advertisements for the vacation rental must display the Florida Department of Business and Professional Regulation Transient Lodging license number and the City of Clermont Vacation Rental Permit number.

(9) COMMERCIAL USE OF PROPERTY PROHIBITED

The vacation rental shall not be used for any commercial or non-residential use, including use of the property primarily as a party, event or entertainment venue or social hall.

Section 122-364 ADMINISTRATION, PENALTIES AND ENFORCEMENT

(1) ADMINISTRATION OF VACATION RENTAL PERMIT PROGRAM

(a) The ultimate responsibility for the administration of this chapter is vested in the City Manager, or his or her authorized designee, who is responsible for granting, denying, revoking, renewing, suspending and canceling vacation rental licenses for proposed and existing vacation rentals as set forth in this chapter.

(2) APPEALS

(a) Any decision of the City Manager, or his or her authorized designee, relating to the granting, denial, renewal, modification, suspension, or revocation of a vacation rental permit under this chapter shall be rendered in **writing**, and reviewed by the City Commission if a notice by the applicant is filed with the **City Clerk** within ten **(10)** days after the action to be reviewed. The City Clerk shall place the matter on the agenda of an upcoming meeting of the City Commission, at which time the matter will be reviewed. The decision of the City Commission shall be final, but may be reviewed as permitted under state law.

(3) NOTICE

Any notice required under this chapter shall be accomplished by sending a written notification by U.S. Mail, **(certified)** postage paid, to the mailing address of the vacation rental representative set forth on documents filed with the city under this chapter, which shall be considered for all purposes as the correct address for service, or by personal service or delivery to the vacation rental representative.



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(4) PENALTIES AND ENFORCEMENT

(A) *By citation.* Any violation of this chapter may be punished by citation, as specifically described in the Land Development Codes and Clermont Code of Ordinances, including but not limited to, the requirements of a reasonable warning prior to issuance of a citation; provided, however, the violation shall be subject to a fine in the amount of **\$250**, for the first offense, **\$500** for the second and subsequent offenses, plus a suspension of the vacation rental permit, as provided hereinafter, for the third offense, **(via special magistrate)**.

(B) *Other enforcement methods and penalties.* Notwithstanding anything otherwise provided herein, violations of this chapter shall also be subject to all the enforcement methods and penalties that may be imposed for the violation of ordinances of the city as provided in the Clermont Code of Ordinances. Nothing contained herein shall prevent the city from seeking all other available remedies that may include, but not be limited to, injunctive relief, abatement of public nuisance, liens, fines, imprisonment, and other penalties as provided by law.

(C) *Suspension of permit.* In addition to any fines and any other remedies described herein or provided for by law, the City Manager shall suspend a vacation rental license upon a third violation of this chapter in any continuous 12-month period. The suspension of a vacation rental permit shall be for a period of one **(1)** year, and shall begin following notice, commencing at the end of either the current vacation rental lease period, or after thirty **(30)** calendar days, whichever is less. A dwelling unit may not be used as a vacation rental during any period of suspension of a vacation rental license. The suspension shall begin immediately following notice, commencing at the end of the then current vacation rental lease period.

(D) *Revocation of permit.*

(a) The City Manager may refuse to issue or renew a license or may revoke a vacation rental license issued under this chapter, if the property owner has willfully withheld or falsified any information required for a vacation rental license.

(b) The City Manager shall revoke a vacation rental license issued under this chapter upon the fifth (5th) adjudication of either a noise violation where the noise emanated from the vacation rental; or receipt of a parking violation where the parking violation occurred on the vacation rental property, or any combination thereof, within any continuous twelve **(12)**-month period.

(c) The property owner shall not be entitled to any refund of the annual fee paid for a permit for any portion of the unexpired term of a license because of revocation or suspension of the vacation rental license.

(d) For all purposes under this chapter, service of notice on the vacation rental representative shall be deemed service of notice on the property owner and occupant.

(e) No occupant shall occupy a vacation rental, and no advertisement for the vacation rental shall occur during any period of suspension or revocation of a vacation rental's vacation rental license.



CITY OF CLERMONT
ORDINANCE NO. 2019-28

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this _____ day of _____.

CITY OF CLERMONT

Gail L. Ash, Mayor

ATTEST:

Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

Daniel F. Mantzaris, City Attorney

VACATION RENTALS PERMIT REQUIREMENTS

Options to Consider:

1. *Vacation Rentals-Whole House Rental*
 2. *Home sharing – Owner lives at property, rents up to 50% of bedrooms*
 3. *Vacation Rentals and Home sharing*
 4. *Nothing*
-

1. A Vacation Rental Permit is for the short-term rental and use of entire house and property - (Maximum Occupancy 2 persons per bedroom permitted) **Exceptions for children under 13.
2. Permitted in all residential zoning districts
3. Duration/Time Frame (30 days' maximum)- Not intended for long term rental of property
4. Life Safety and Minimum Housing Standard Inspection Required. (** Applicant required to pay any inspection fees for life and building safety)
5. Application and Fee for Vacation Rental Permit - (\$350.00 1st year) and (\$150.00 Annual Renewal) - ** Permit may be revoked if not in compliance with the Ordinance
6. Floor Plan and Site Plan Required
7. Current Registration with Department of Revenue for (Income Reporting) to IRS
8. City and County Tax Receipt Required
9. Name and Address on File of Vacation Rental Representative/Management Company (must be located within 60 minutes of location for emergency purposes and must be available 24 hours per day, 7 days a week).
10. Commercial Use of Property Prohibited
11. Code Compliance Inspection of Vacation Rental Required, in the event the property is deemed a nuisance or inadequate after 3 consecutive violations shall result in the revocation of vacation rental permit and or code enforcement actions and fines.
12. Any modification or changes to vacation rental property must be reported and permit updated to reflect most recent changes.

LEGAL NOTICE

Notice is hereby given that the City Council of the City of Clermont will consider the enactment of the following proposed ordinance. All interested parties will be given an opportunity to express their views on this matter.

ORDINANCE NO. 2019-28

AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 122 ZONING, ARTICLE V SUPPLEMENTARY DISTRICTS, SECTION 360 VACATION RENTAL PERMIT REGULATIONS; PROVIDING FOR CODIFICATION; SEVERABILITY; EFFECTIVE DATE; AND PUBLICATION.

A public meeting to consider the ordinance will be held before the City Council on Tuesday, January 28, 2020 at 6:30 p.m. for final enactment.

All meetings will be held in City Hall, located at 685 West Montrose Street.

This ordinance is available for public inspection in the office of the City Clerk, 685 W. Montrose Street, Monday through Friday between the hours of 8:00 A.M. and 5:00 P.M.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made.

Tracy Ackroyd Howe, MMC
City Clerk

Daily Commercial
January 14, 2020



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date	
Tuesday, January 28, 2020	
Agenda Item Name	
Ordinance No. 2020-03 <i>Introduction</i> <i>CarMax Annexation</i>	
Requested Action	
Recommend approval of Ordinance No. 2020-03.	
Staff Report	
The City is requesting annexation of the subject property as authorized by the Utility Agreement with the property owner. The Notice of Encumbrance to annex was executed on August 13, 2019. The property is currently in final site plan approval with Lake County and is receiving water and sewer services from the City. The property is located east of County Road 455 and north of State Road 50, adjacent to the East Town Center Publix Plaza. The property is approximately 19.8 +/- Acres; and will be developed as an auto dealership, CarMax. The City will annex the property as approved with Lake County.  An aerial photograph showing a large, mostly undeveloped plot of land. A yellow rectangular outline highlights a specific area within the larger plot. The surrounding area includes some developed land with buildings and parking lots, as well as green fields and a road. The City will also be processing a large-scale comprehensive plan amendment transmittal to the State to change the future land use from Lake County Urban High Density and Regional Commercial to Clermont Commercial designation. The property will also be rezoned from Lake County Planned Unit Development (PUD) to Clermont Planned Unit Development (PUD) classification. Staff recommends approval of the Annexation with Ordinance 2020-03.	
Additional Analysis	

Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. ANN ORD 2020-03	ANN ORD 2020-03.pdf	
2. Carmax Location Map	Carmax Location Map.pdf	
3. CARMAX ANN AD 2020-03	CARMAX ANN AD 2020-03.pdf	



CITY OF CLERMONT
ORDINANCE NO. 2020-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND CONTIGUOUS TO THE PRESENT CITY BOUNDARIES, PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY, RECORDING, AND PUBLICATION.

WHEREAS, the City Council of the City of Clermont, Lake County, Florida has received a Petition for Annexation of a parcel of land contiguous to the present corporate limits under Section 171.044, Florida Statutes; and

WHEREAS, the City Council of the City of Clermont, Lake County, Florida, has determined that it is in the best interest of the City and of the property herein sought to be annexed that the City annex the following described property; and

WHEREAS, the City Council has determined that the area sought to be annexed is contiguous to the City and is in need of the services which the City can offer and the City has determined that such area sought to be annexed will be substantially benefited by annexation; and

WHEREAS, the City Council has determined that all requirements of Section 171.044, Florida Statutes, have been met.

SECTION 1.

NOW, THEREFORE, BE IT ORDAINED, under the provisions of Florida Statute Chapter 171 and the General and Special Laws of the State of Florida; that the City of Clermont, Lake County, Florida, does hereby annex to and make part of its corporate boundaries; the following described property contiguous to the present City boundary, to-wit:

LEGAL DESCRIPTION

Tracts 51A, 52A, 61 and 62, of LAKEHIGHLANDS COMPANY SUBDIVISION OF SECTION 23, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 4, Page 11, of the Public Record of Lake County, Florida; LESS right of way on the West for State Road Number 455; together with Tracts 3, 4, 13 and 14 of LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, at Page 52, of the Public Records of Lake County; LESS right of way on the West for State Road 455 and Less right of way on the South for State Road 50, in and for Lake County, Florida.

LESS AND EXCEPT THE FOLLOWING AS CONTAINED IN THAT CERTAIN WARRANTY DEED RECORDED DECEMBER 26, 2002, IN OFFICIAL RECORDS BOOK 2231, PAGE 2257, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA:



CITY OF CLERMONT
ORDINANCE NO. 2020-03

A portion of tracts 3, 4, 13 and 14 of LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, Page 52, of the Public Records of Lake County, Florida, being described as follows:

Commence at the North Quarter corner of said Section 26 as a point of reference, said point being marked by a railroad spike in the centerline of pavement of County Road No. 455; thence run South 00 degrees 40 minutes 30 seconds West, along the West line of the Northeast Quarter of said Section 26, 244.02 feet; thence run South 89 degrees 34 minutes 59 seconds East, parallel with the North line of said Northeast Quarter, 33.00 feet to the POINT OF BEGINNING; thence continue South 89 degrees 34 minutes 59 seconds East, parallel with said North line, 700.01 feet; thence run South 00 degrees 40 minutes 30 seconds West, parallel with the aforesaid West line of the Northeast Quarter, 879.12 feet to the North right of way line of State Road No. 50 as shown on right of way Map Section 11070-2505; thence run North 88 degrees 54 minutes 49 seconds West, along said North right of way line, 718.02 feet to the East line of a 30 foot right of way as shown on the Plat of LAKE HIGHLANDS COMPANY SUBDIVISION; thence run North 00 degrees 40 minutes 30 seconds East, along said East right line 261.64 feet to the East line of County Road No. 455 as currently monumented, said line being a curve concave to the Northwest; thence run Northeasterly along said curve having a central angle of 13 degrees 48 minutes 23 seconds, a radius of 623.00 feet, an arc length of 150.12 feet, a chord bearing of North 07 degrees 34 minutes 41 seconds East and a chord distance of 149.76 feet; thence run North 00 degrees 40 minutes 30 seconds East, continuing along said East line, 460.49 feet to the POINT OF BEGINNING.

AND LESS AND EXCEPT THE FOLLOWING AS CONTAINED IN THAT CERTAIN

That portion of the following described Parcel lying within 50 feet East of the North-South Mid-Section line of Section 26, Township 22 South, Range 26 East, Lake County, Florida.

Tract 13 of LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, Page 52, of the Public Records of Lake County, Florida, Less and except right of way for SR 50.

Site contains 19.8 +/- acres.

LOCATION

Vacant parcel located east of CR 455 and north of SR 50,
Adjacent to the East Town Center Publix Plaza
Alternate Key 1453313

SECTION 2.

That the aforescribed property shall be and hereby is made part and parcel of the City of Clermont, Lake County, Florida, and that said property shall be subject to all of the laws, ordinances, and provisions pertaining to the City of Clermont.



CITY OF CLERMONT
ORDINANCE NO. 2020-03

SECTION 3.

All property aforescribed shall henceforth be subject to ad valorem taxation by the City of Clermont, Lake County, Florida and any other general or special taxes or assessments.

SECTION 4.

Should any Section or part of a Section be declared invalid by any court of competent jurisdiction, such adjudications shall not apply or affect any other provision of this Ordinance, except to the extent that the entire Section or part of the Section may be separable in meaning and effect from the Section to which such holding shall apply.

SECTION 5.

This Ordinance shall be recorded in the Public Records of Lake County, Florida.

SECTION 6.

This Ordinance shall be published as provided by law, and it shall become law and take effect upon its Second Reading and Final Passage.

Location map:





CITY OF CLERMONT
ORDINANCE NO. 2020-03

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this _____ day of _____, 2020.

CITY OF CLERMONT

Gail L. Ash, Mayor

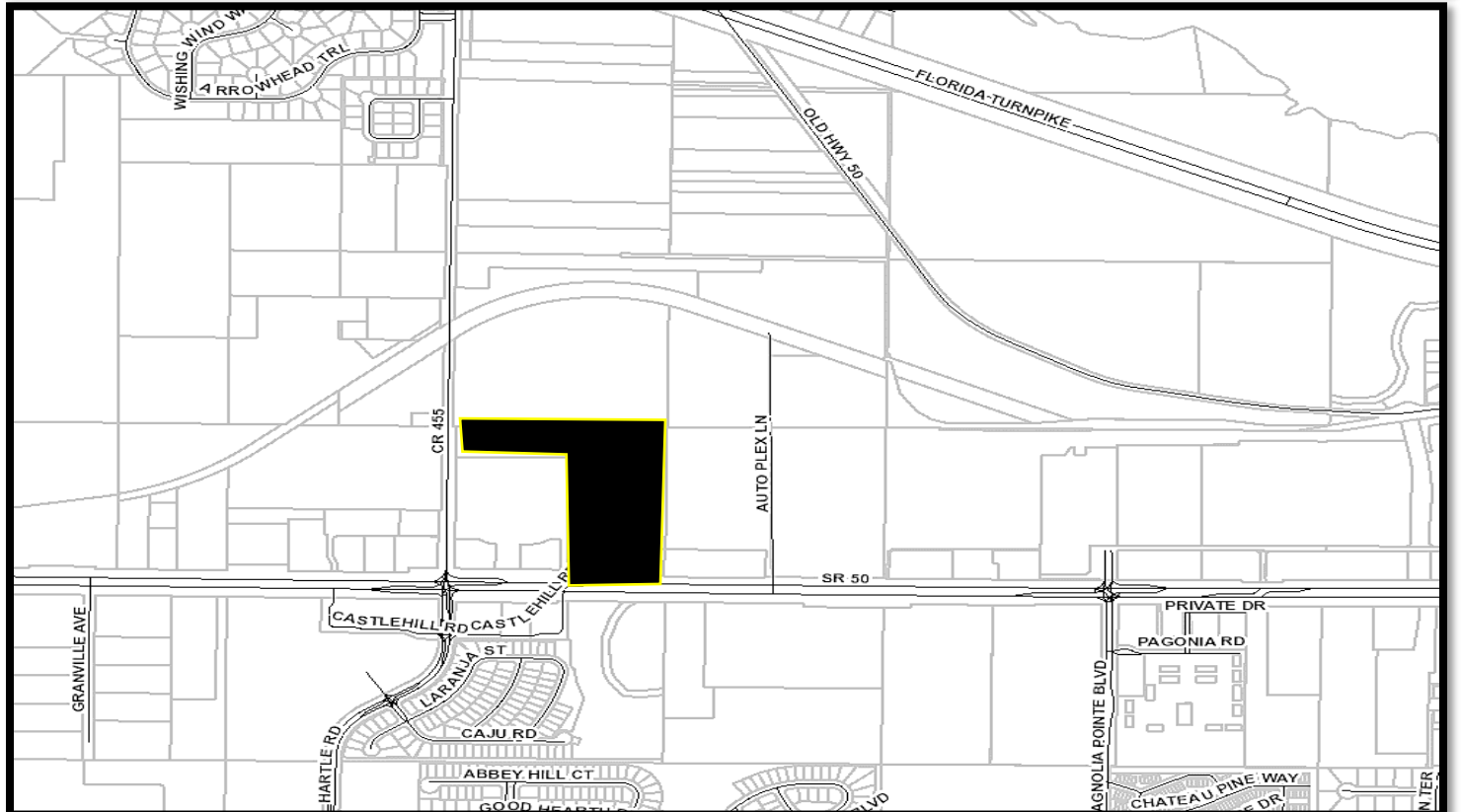
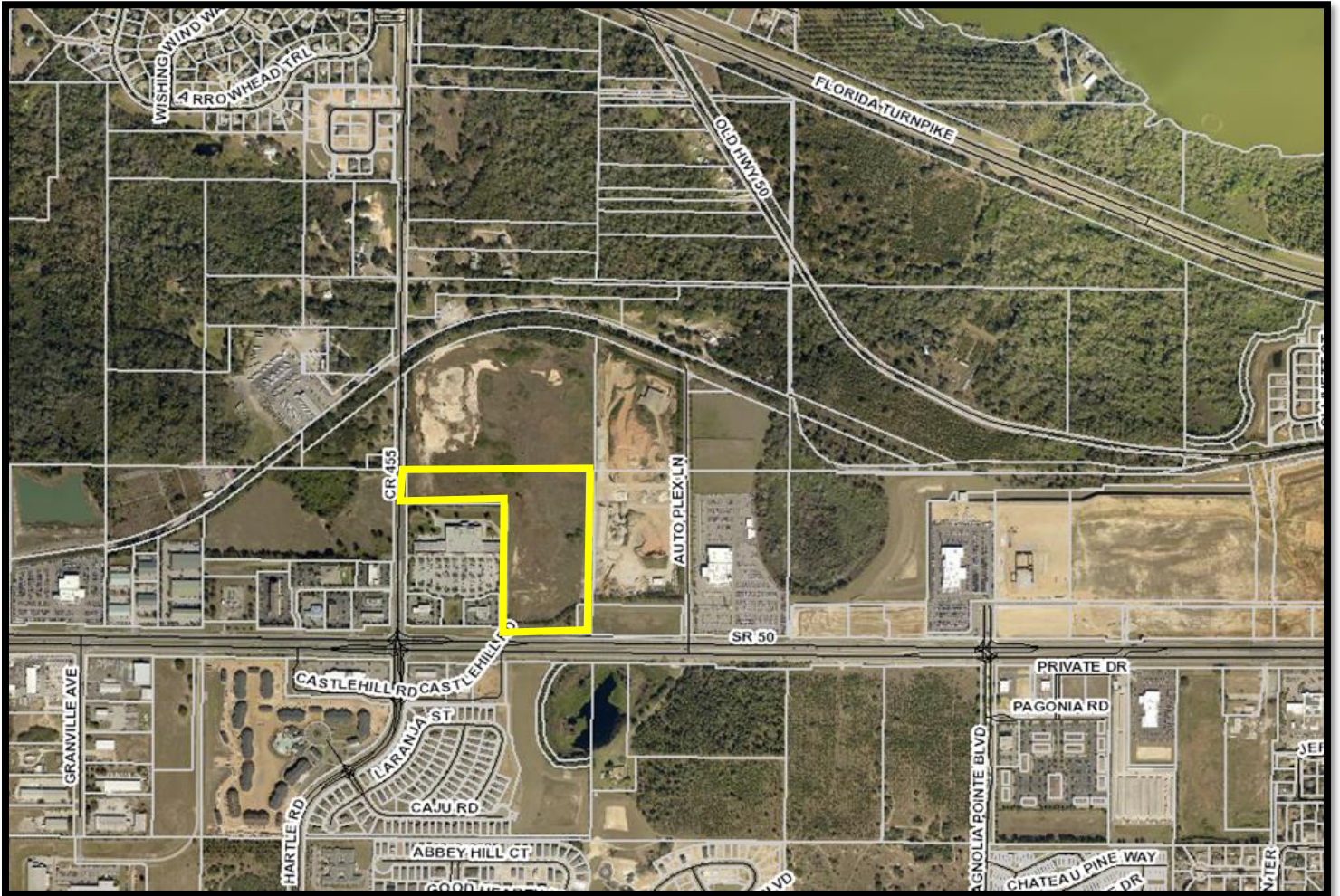
ATTEST:

Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

Daniel F. Mantzaris, City Attorney

CARMAX LOCATION MAP



LEGAL NOTICE

The City Council of the City of Clermont will consider the enactment of the following proposed Ordinance at the regularly scheduled meeting to be held Tuesday, November 12, 2019 at 6:30 P.M. (Introduction) and a public hearing on Tuesday, January 28, 2020 at 6:30 P.M. (Adoption) at City Hall located at 685 West Montrose Street. All interested parties will be given an opportunity to express their views on this matter.

ORDINANCE NO. 2020-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND CONTIGUOUS TO THE PRESENT CITY BOUNDARIES; PROVIDING FOR AN EFFECTIVE DATE; SEVERABILITY; RECORDING, AND PUBLICATION.

LOCATION:

Vacant parcel located east CR 455 and north of SR 50,
Adjacent to the East Town Center Publix Plaza
Alternate Key 1453313
19.8 +/- Acres

LEGAL DESCRIPTION

Tracts 51A, 52A, 61 and 62, of LAKEHIGHLANDS COMPANY SUBDIVISION OF SECTION 23, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 4, Page 11, of the Public Record of Lake County, Florida; LESS right of way on the West for State Road Number 455; together with Tracts 3, 4, 13 and 14 of LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, at Page 52, of the Public Records of Lake County; LESS right of way on the West for State Road 455 and Less right of way on the South for State Road 50, in and for Lake County, Florida.

LESS AND EXCEPT THE FOLLOWING AS CONTAINED IN THAT CERTAINWARRANTY DEED RECORDED DECEMBER 26, 2002, IN OFFICIAL RECORDS BOOK 2231,PARE 2257, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA:

A portion of tracts 3, 4, 13 and14 of LAKE HIGHLANDSCOMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, Page 52, of the Public Records of Lake County, Florida, being described as follows:

Commence at the North Quarter corner of said Section 26 as a point of reference, said point being marked by a railroad spike in the centerline of pavement of County Road No. 455; thence run South 00 degrees 40 minutes 30 seconds West, along the West line of the Northeast Quarter of said Section 26, 244.02 feet; thence run South 89 degrees 34 minutes 59 seconds East, parallel with the North line of said Northeast Quarter, 33.00 feet to the POINT OF BEGINNING; thence continue South 89 degrees 34 minutes 59 seconds East, parallel with said North line, 700.01 feet; thence run South 00 degrees 40 minutes 30 seconds West, parallel with the aforesaid West line of the Northeast Quarter, 879.12 feet to the North right of way line of State Road No. 50 as shown on right of way Map Section 11070-2505; thence run North 88 degrees 54 minutes 49 seconds West, along said North right of way line, 718.02 feet to the East line of a 30 foot right of way as shown on the Plat of LAKE HIGHLANDS COMPANY SUBDIVISION; thence run North 00 degrees 40 minutes 30 seconds East, along said East right line 261.64 feet to the East line of County Road No. 455 as currently monumented, said line being a curve concave to the Northwest; thence run Northeasterly along said curve having a central angle of 13 degrees 48 minutes23 seconds, a radius of 623.00 feet, an arc length of 150.12 feet, a chord bearing of North 07 degrees 34 minutes 41 seconds East and a chord distance of 149.76 feet; thence run North 00degrees 40 minutes 30 seconds East, continuing along said East line, 460.49 feet to the POINT OF BEGINNING.

AND LESS AND EXCEPT THE FOLLOWING AS CONTAINED IN THAT CERTAIN

That portion of the following described Parcel lying within 50 feet East of the North-South Mid-Section line of Section 26, Township 22 South, Range 26 East, Lake County, Florida.

Tract 13 of LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, Page 52, of the Public Records of Lake County, Florida, Less and except right of way for SR 50.

Site contains 19.8 +/- acres.

See Map Below

The public hearings are held at the City Hall, Council Chambers, located at 685 W. Montrose Street, and are open to public comment. Please call (352) 394-4083, ext. 3 if you have any questions.

The proposed ordinance may be inspected at the City's Development Services Department (1st floor, City Hall) between 8 a.m. and 5 p.m. Monday-Friday.

Please be advised that under state law, any person deciding to appeal a decision made at the public hearings will need a record of the proceedings and may need to ensure a verbatim record is made.

Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk



D051211 - October 29, 2019

☐ PROOF O.K. BY: _____ ☐ O.K. WITH CORRECTIONS BY: _____

PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE

LF-D051211 (100%)

ADVERTISER: CITY OF CLERMONT-LEGALS
SALES PERSON: LFD001
SIZE: 3X13
PUBLICATION: LF-DAILY COMMERCIAL

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CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date	
Tuesday, January 28, 2020	
Agenda Item Name	
Ordinance No. 2020-04 <i>Transmittal</i> <i>Carmax Comprehensive Plan Amendment</i>	
Requested Action	
Recommend approval of Ordinance No. 2020-04.	
Staff Report	
The City is requesting approval of a large-scale comprehensive plan amendment transmittal to the State to change the future land use from Lake County Urban High Density and Regional Commercial to Clermont Commercial designation. The City is requesting annexation of the subject property as authorized by the Utility Agreement with the property owner. The Notice of Encumbrance to annex was executed on August 13, 2019. The property is currently in final site plan approval with Lake County and is receiving water and sewer services from the City. The property is located east of County Road 455 and north of State Road 50, adjacent to the East Town Center Publix Plaza. The property is approximately 19.8 +/- Acres; and will be developed as an auto dealership, CarMax. The City will annex the property as approved with Lake County.  The property will also be rezoned from Lake County Planned Unit Development (PUD) to Clermont Planned Unit Development (PUD) zoning classification. Staff recommends approval of the Comprehensive Plan Amendment transmittal with Ordinance 2020-04. <i>The Planning and Zoning Commission at their meeting held on January 7, 2020, voted unanimously to recommend approval of Ordinance No. 2020-04.</i>	
Additional Analysis	

Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	Ordinance 2020-04 CARMAX CPA	2020-04 CARMAX CPA.pdf
2.	Carmax Location Map	Carmax Location Map.pdf
3.	CARMAX FLU MAP	CARMAX FLU MAP.pdf
4.	Legal AD-2020	Legal AD-2020.pdf



CITY OF CLERMONT
ORDINANCE NO. 2020-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT FOR THE CITY OF CLERMONT, FLORIDA, PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT, CHAPTER 163, PART II, FLORIDA STATUTES; SETTING FORTH THE AUTHORITY FOR ADOPTION OF THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT; SETTING FORTH THE PURPOSE AND INTENT OF THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR THE ADOPTION OF THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT; ESTABLISHING THE LEGAL STATUS OF THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Comprehensive Plan of the City of Clermont was adopted by the City of Clermont on June 23, 2009, in accordance with the Local Government Planning and Land Development Regulations Act of 1985, Chapter 163, Part II, Florida Statutes; and

WHEREAS, the Comprehensive Plan of the City of Clermont may be amended pursuant to Florida Statute 163.3187; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Clermont have held public hearings on the proposed amendment to the plan in light of written comments, proposals and objections from the general public;

NOW THEREFORE BE IT RESOLVED AND ENACTED, by the City Council of the City of Clermont, Lake County, Florida that:

SECTION 1.

After public hearings held by the City of Clermont Local Planning Agency and the Clermont City Council, the Future Land Use Map of the Comprehensive Plan of the City of Clermont is hereby amended by changing the following described property as shown:

LEGAL DESCRIPTION

Tracts 51A, 52A, 61 and 62, of LAKEHIGHLANDS COMPANY SUBDIVISION OF SECTION 23, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 4, Page 11, of the Public Record of Lake County, Florida; LESS right of way on the West for State Road Number 455; together with Tracts 3, 4, 13 and 14 of LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, at Page 52, of the Public Records of Lake County; LESS right of way on the West for State Road 455 and Less right of way on the South for State Road 50, in and for Lake County, Florida.



CITY OF CLERMONT
ORDINANCE NO. 2020-04

LESS AND EXCEPT THE FOLLOWING AS CONTAINED IN THAT CERTAIN WARRANTY DEED RECORDED DECEMBER 26, 2002, IN OFFICIAL RECORDS BOOK 2231, PAGE 2257, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA:

A portion of tracts 3, 4, 13 and 14 of LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, Page 52, of the Public Records of Lake County, Florida, being described as follows:

Commence at the North Quarter corner of said Section 26 as a point of reference, said point being marked by a railroad spike in the centerline of pavement of County Road No. 455; thence run South 00 degrees 40 minutes 30 seconds West, along the West line of the Northeast Quarter of said Section 26, 244.02 feet; thence run South 89 degrees 34 minutes 59 seconds East, parallel with the North line of said Northeast Quarter, 33.00 feet to the POINT OF BEGINNING; thence continue South 89 degrees 34 minutes 59 seconds East, parallel with said North line, 700.01 feet; thence run South 00 degrees 40 minutes 30 seconds West, parallel with the aforesaid West line of the Northeast Quarter, 879.12 feet to the North right of way line of State Road No. 50 as shown on right of way Map Section 11070-2505; thence run North 88 degrees 54 minutes 49 seconds West, along said North right of way line, 718.02 feet to the East line of a 30 foot right of way as shown on the Plat of LAKE HIGHLANDS COMPANY SUBDIVISION; thence run North 00 degrees 40 minutes 30 seconds East, along said East right line 261.64 feet to the East line of County Road No. 455 as currently monumented, said line being a curve concave to the Northwest; thence run Northeasterly along said curve having a central angle of 13 degrees 48 minutes 23 seconds, a radius of 623.00 feet, an arc length of 150.12 feet, a chord bearing of North 07 degrees 34 minutes 41 seconds East and a chord distance of 149.76 feet; thence run North 00 degrees 40 minutes 30 seconds East, continuing along said East line, 460.49 feet to the POINT OF BEGINNING. AND LESS AND EXCEPT THE FOLLOWING AS CONTAINED IN THAT CERTAIN

That portion of the following described Parcel lying within 50 feet East of the North-South Mid-Section line of Section 26, Township 22 South, Range 26 East, Lake County, Florida.

Tract 13 of LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST, according to the Plat thereof, as recorded in Plat Book 3, Page 52, of the Public Records of Lake County, Florida, Less and except right of way for SR 50.

Site contains 19.8 +/- acres.

LOCATION

Vacant parcel located east of CR 455 and north of SR 50,
Adjacent to the East Town Center Publix Plaza
Alternate Key 1453313



**CITY OF CLERMONT
ORDINANCE NO. 2020-04**

CHANGE IN FUTURE LAND USE CLASSIFICATION

**FROM: LAKE COUNTY URBAN HIGH DENSITY
AND REGIONAL COMMERCIAL**

TO: CITY OF CLERMONT COMMERCIAL

SECTION 2.

If any portion of this Ordinance is declared invalid, the invalidated portion shall be severed from the remainder of the Ordinance, and the remainder of the Ordinance shall continue in full force and effect as if enacted without the invalidated portion, except in cases where such continued validity of the remainder would clearly and without doubt contradict or frustrate the intent of the Ordinance as a whole.

SECTION 3.

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 4.

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.

Location map:





CITY OF CLERMONT
ORDINANCE NO. 2020-04

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida, this _____ day of _____, 2020.

CITY OF CLERMONT

Gail L. Ash, Mayor

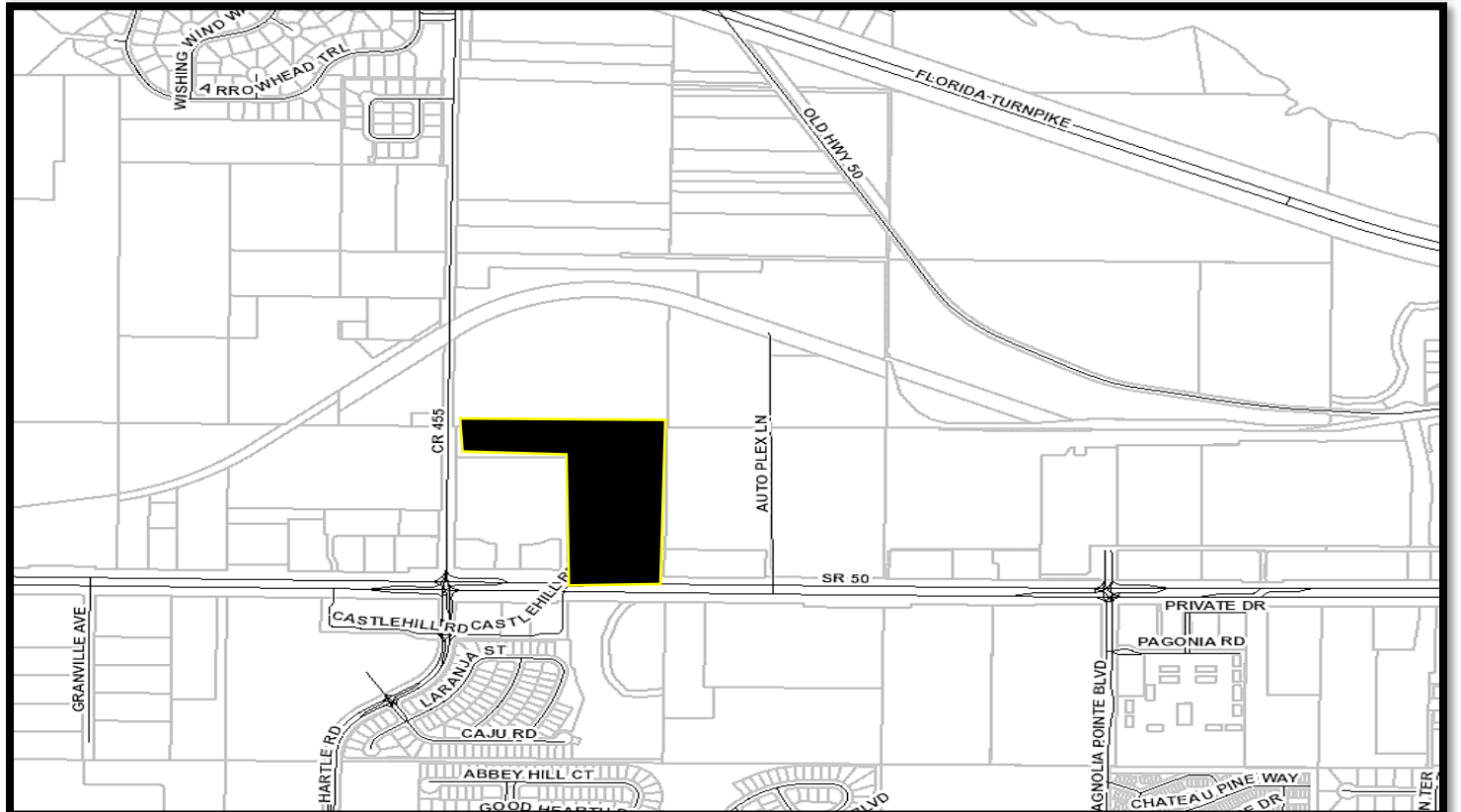
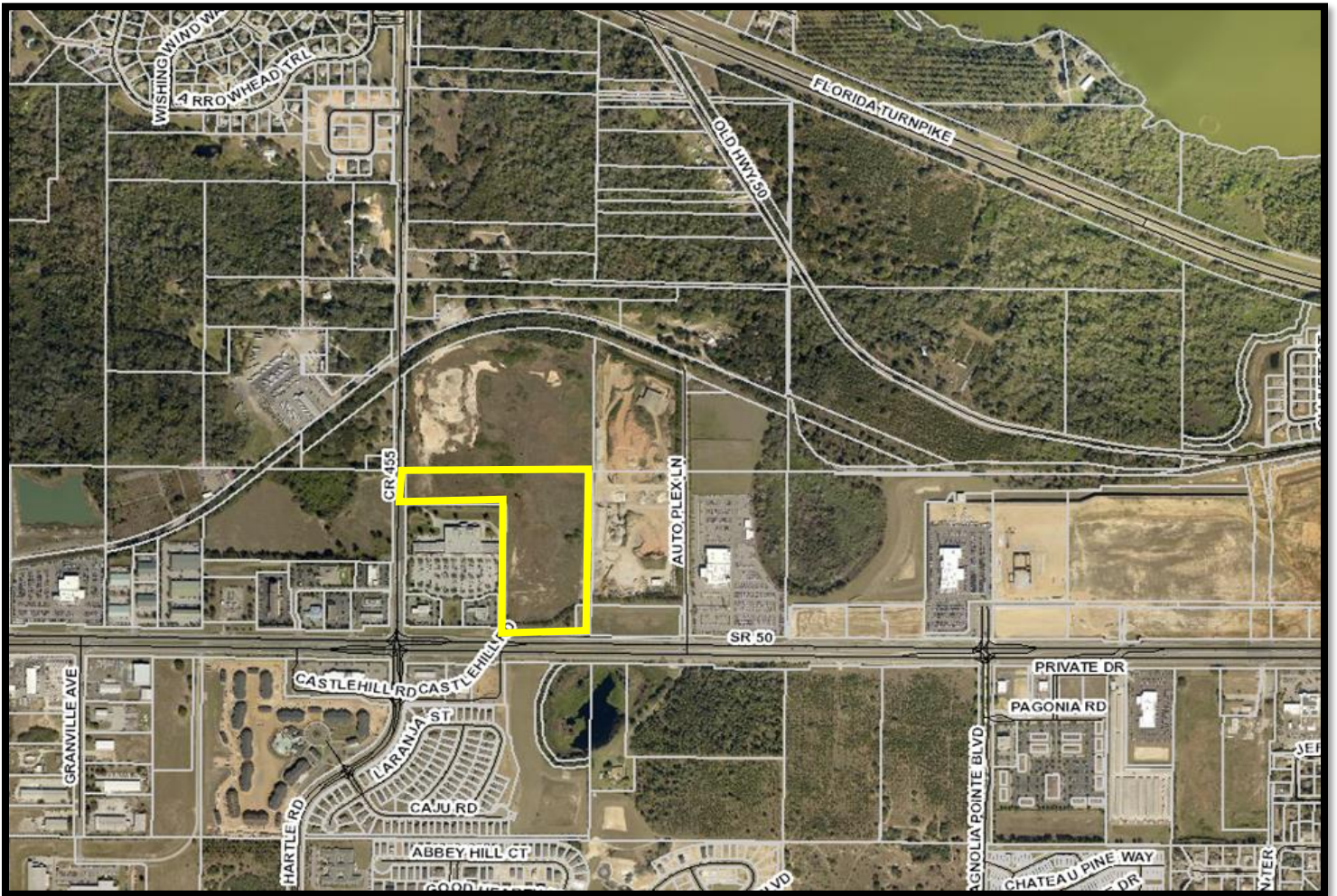
ATTEST:

Tracy Ackroyd Howe, City Clerk

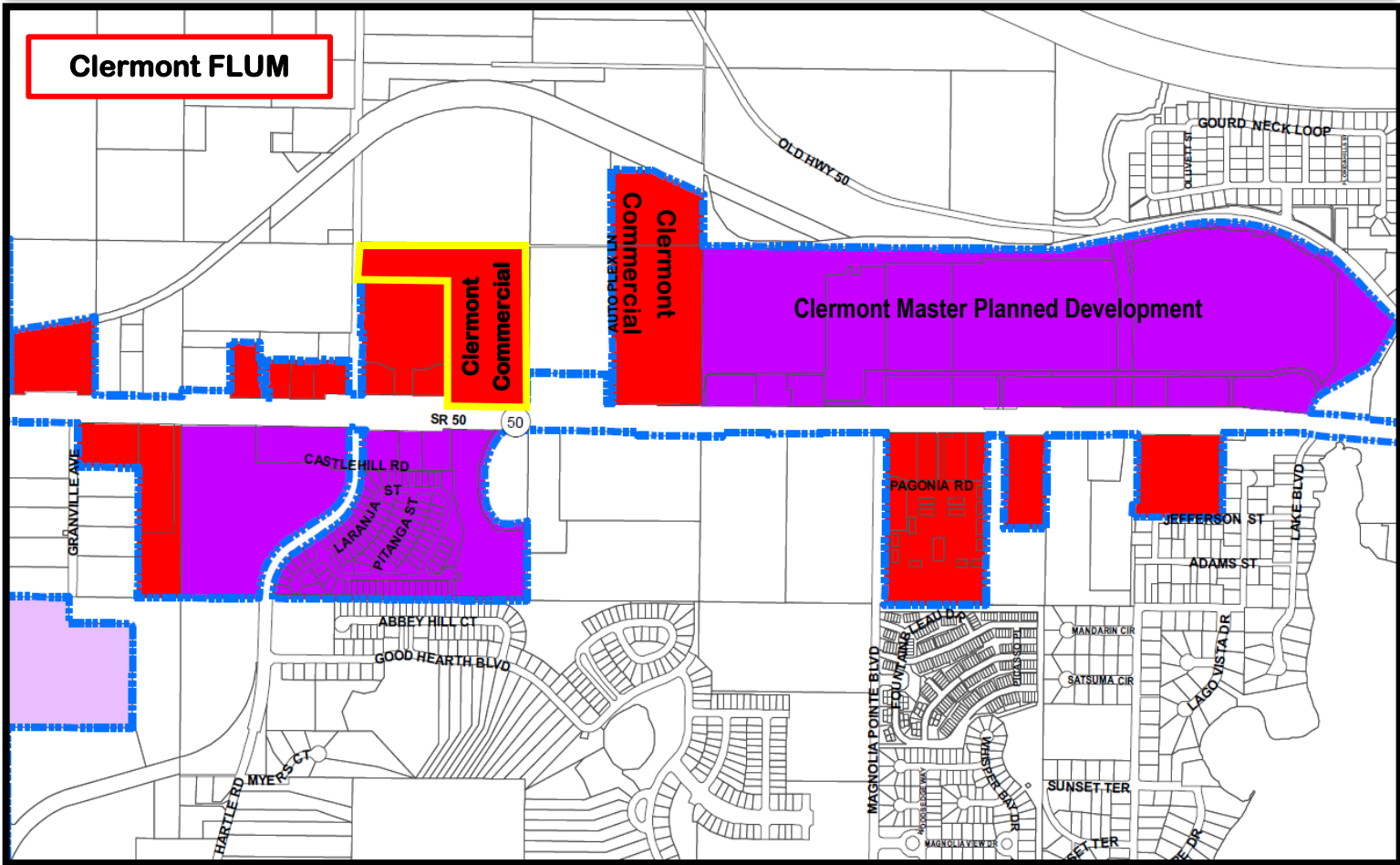
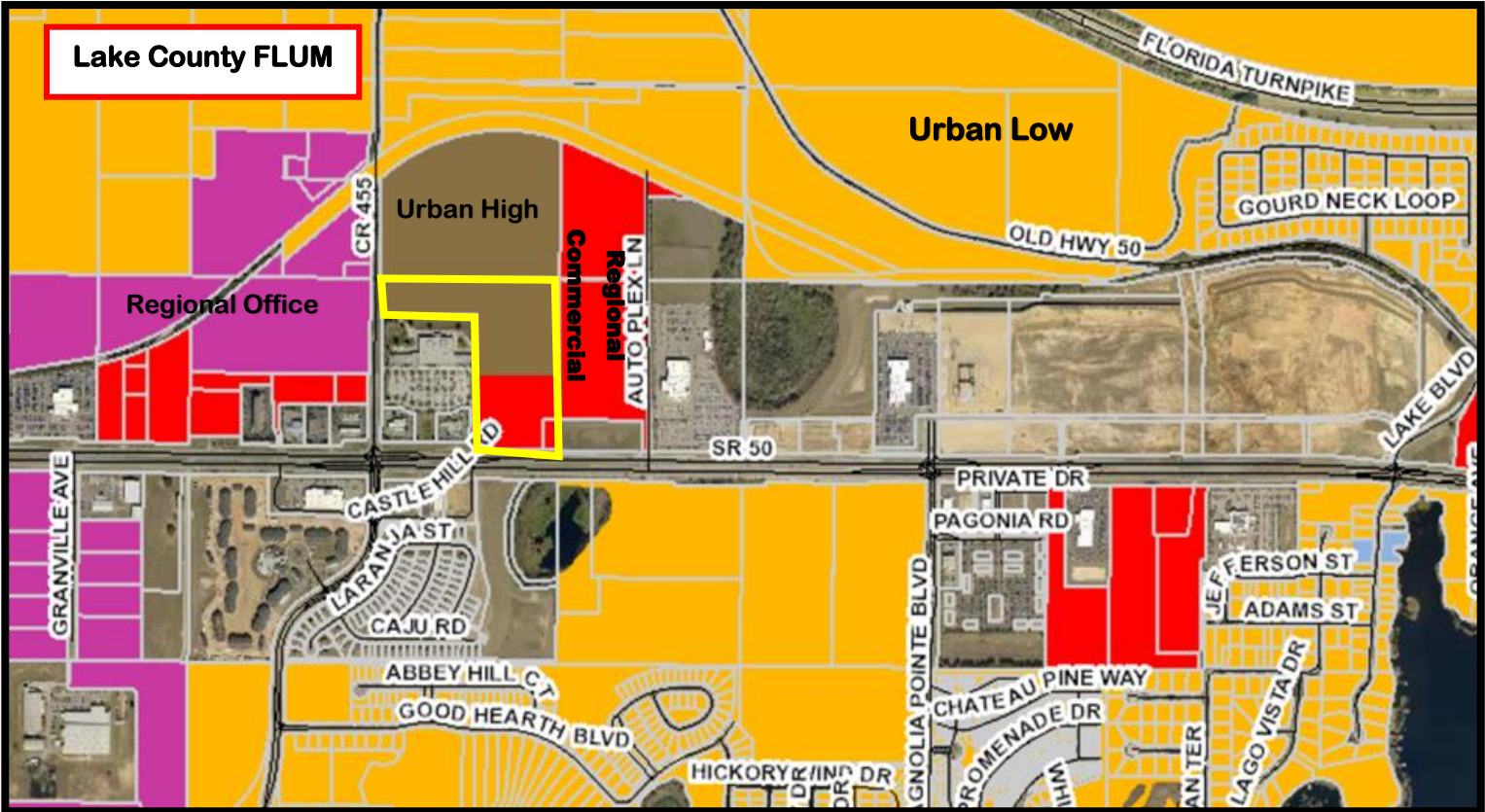
Approved as to form and legality:

Daniel F. Mantzaris, City Attorney

CARMAX LOCATION MAP



Future Land Use Map - CARMAX



CITY OF CLERMONT
NOTICE OF PROPOSED
AMENDMENT
TO COMPREHENSIVE PLAN
ORDINANCE NO. 2020-04

The City of Clermont will hold public hearings on Tuesday, January 7, 2020 at 6:30 p.m. before the Planning and Zoning Commission to consider a proposed change to the City's Future Land Use Map, ordinance and a public meeting before the City Council on Tuesday, January 28, 2020 at 6:30 p.m. to consider transmittal of the proposed amendment. The map amendment would change the Future Land Use designation for the parcel below from Lake County Urban High Density and Regional Commercial to City of Clermont Commercial.

The City of Clermont will hold a public hearing on Tuesday, March 24, 2020 (final hearing) beginning at 6:30 p.m. before the City Council to consider the adoption of the proposed change to the City's Future Land Use Map.



Location:

Vacant parcel located east of CR 455 and north of SR 50,
Adjacent to the East Town Center Publix Plaza
Alternate Key 1453313
19.8 +/- Acres

Ordinance #2020-04

An ordinance of the City Council of the City of Clermont, Lake County, Florida, adopting the large-scale comprehensive plan amendment for the City of Clermont, Florida, pursuant to the Local Government Comprehensive Planning Act, Chapter 163, Part II, Florida Statutes; setting forth the authority for adoption of the large-scale comprehensive plan amendment; setting forth the purpose and intent of the large-scale comprehensive plan amendment; providing for the adoption of the large-scale comprehensive plan amendment; establishing the legal status of the large-scale comprehensive plan amendment; providing a severability clause; and providing an effective date.

The public hearings are in the Council chambers of City Hall, 685 W. Montrose Street, and are open to public comment. Please call (352) 394-4083, ext. 3 if you have any questions.

The proposed amendment may be inspected at the City's Development Services Department (1st floor, City Hall) between 8 a.m. and 5 p.m. Monday-Friday.

Please be advised that under state law, any person deciding to appeal a decision made at the public hearings will need a record of the proceedings and may need to ensure a verbatim record is made.

Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

D052555 - January 15 & March 9, 2020

☐ PROOF O.K. BY: _____ ☐ O.K. WITH CORRECTIONS BY: _____

PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE

LF-D052555 (100%)

ADVERTISER: CITY OF CLERMONT-LEGALS
SALES PERSON: LFD001
SIZE: 2X11
PUBLICATION: LF-DAILY COMMERCIAL

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CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date	
Tuesday, January 28, 2020	
Agenda Item Name	
Ordinance No. 2020-11 <i>Final</i> <i>Advent Health</i>	
Requested Action	
Recommend approval of Ordinance No. 2020-11.	
Staff Report	
The owner, Adventist Health System/Sunbelt, Inc., is requesting a rezoning from C-2 General Commercial to a Planned Unit Development (PUD) for a Medical Health Park Campus on 10.97 +/- acres. The parcel is located southeast of the intersection of State Road 50 and Citrus Tower Boulevard. The property is the former Don Mealy Chevrolet Dealership and the applicant intends to remove all existing structures and redevelop the site. The applicant has provided a Planned Unit Development (PUD) Plan - C100 showing the proposed layout of the site. The project will consist of two primary buildings, an off-site emergency department (OSED) and a medical office building. The off-site emergency department building will be approximately 18,500 square feet and the medical office building will be approximately 36,500 square feet. The total square footage of all the buildings collectively will not exceed 57,500 square feet. This includes an additional 5% from City Staff to allow for minor changes in the building design in case changes are required for final site engineering. The off-site emergency department will have 24 beds. The OSED will be staffed with doctors, nurses, and other medical personnel. The site plan shows that parking for the project will be 30% more than required by the City's Land Development Regulations. All required setbacks and landscape buffers will be developed according to the Land Development Codes. The site, as proposed, indicates no waivers to the Land Development Codes are being requested to redevelop the site. The PUD request is for a building size greater than 20,000 square feet and the Off Site Emergency Department (OSED), which is similar to a hospital use. The owner previously submitted plans for a similar project on the adjacent parcel that included several waivers to the Land Development Code. The owner has shifted the project to the current site to eliminate any waivers to the code.	
 	

Staff has reviewed the request as submitted and finds the proposal does meet the intent of Section 122-315, Review Criteria for a PUD. There is a mixture of commercial and office uses, including medical facilities similar to the one being proposed, within a half-mile of the project location. The site has access to an arterial roadway, State Road 50, and accessible through a major collector, Citrus Tower Boulevard, which are major transportation facilities. The City's Traffic Engineering Consultant has reviewed a recent traffic impact analysis provided by the owner and the review indicated while the project may contribute to the existing deficiencies along the roadway network, the project is not expected to create any new deficiencies. Public utilities are accessible and available, and the City can provide all services. The proposed use does not require school concurrency and will provides opportunities for job creation and growth in Clermont.

Staff has reviewed the applicant's proposal and supports the proposed development at this location, the proposed uses are compatible and consistent with the development patterns and uses in the area and the existing site is being redeveloped with no waivers to the Land Development Code. Staff recommends approval of Ordinance No. 2020-11 to rezone the subject property from C-2 General Commercial to (PUD) Planned Unit Development to allow for a health park, including an Off-Site Emergency Department (OSED) and medical office building (Health Park) as depicted in Exhibit A – PUD Site Development Plan.

The Planning and Zoning Commission recommended unanimously for approval, 7-0.

Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Ord. 2020-11 Advent Health Final PUD (2)	Ord. 2020-11 Advent Health Final PUD (2).pdf	
2. Advent Health Location Map	Advent Health Location Map.pdf	
3. Zoning Map	Zoning Map.pdf	
4. PUD SITE DEVELOPMENT PLAN	PUD SITE DEVELOPMENT PLAN.pdf	
5. AH Health Parks Elevations_12-09-19	AH Health Parks Elevations_12-09-19.pdf	
6. Advent Health-Clermont graphics_Jan_2_2020	Advent Health-Clermont graphics_Jan_2_2020.pdf	
7. 0102memo10Jan20 TIS	0102memo10Jan20 TIS.pdf	
8. Rezoning Application	Rezoning Application.pdf	
9. ORDINANCE 2020-11-Legal AD	ORDINANCE 2020-11-Legal AD.pdf	



CITY OF CLERMONT
ORDINANCE NO. 2020-11

AN ORDINANCE UNDER THE CODE OF ORDINANCES OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLERMONT REFERRED TO IN CHAPTER 122 OF ORDINANCE NO. 289-C, CODE OF ORDINANCES; REZONING THE REAL PROPERTIES DESCRIBED HEREIN AS SHOWN BELOW; PROVIDING FOR SEVERABILITY, EFFECTIVE DATE, AND PUBLICATION.

The City Council of the City of Clermont, Lake County, Florida hereby ordains that:

SECTION 1.

The Official Zoning Map of the City of Clermont, Lake County, Florida referred to in Chapter 122 of Ordinance No. 289-C, Code of Ordinances, is hereby amended by rezoning the following described property:

LEGAL DESCRIPTION

Tract 23 and the East 27.00 feet of Tract 24 of Section 28, Township 22 South, Range 26 East, according to the Plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, INCLUDING vacated Paloma Road lying between Tracts 23 and 24.

TOGETHER WITH:

That portion of the 30.00 wide platted Right of Way lying North of Tracts 23 and 24 of Section 28, Township 22 South, Range 26 East, and lying North of vacated Paloma Road, to be bound on the West by the northerly projection of the West line of the East 27.00 feet of Tract 24 and bound on the East by the northerly projection of the East line of Tract 23, all according to the Plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914, and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida.

TOGETHER WITH

That portion of Tract 10 and that portion of the East 27.00 feet of Tract 9, Section 28, Township 22 South, Range 26 East, according to the plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, LYING SOUTH OF THE SOUTH RIGHT OF WAY OF STATE ROAD 50.



CITY OF CLERMONT
ORDINANCE NO. 2020-11

LOCATION

Property located at the southeast corner of Citrus Tower Boulevard
and State Road 50 intersection
Eastern portion of Alternate Key 1648254

From: General Commercial (C-2)
To: Planned Unit Development (PUD)

SECTION 2. General Conditions

This application for a Planned Unit Development (PUD) to allow for a Medical Health Park Campus, including an Off-Site Emergency Department (OSD) and medical office buildings; including any ancillary similar type uses be granted subject to the following conditions:

1. The conditions as set forth in this Planned Unit Development shall be legally binding upon any heirs, assigns and successors in title or interest.
2. The property shall be developed in substantial accordance with Exhibit A - Planned Unit Development Site Development Plan prepared by Klima Weeks, Sheet C100. Formal construction plans incorporating all conditions stated in this permit shall be submitted for review and approved by the Site Review Committee prior to the issuance of a Zoning Clearance or other development permits.
3. No person, firm, corporation or entity shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building or structure, or alter the land in any manner within the boundary of the project without first submitting necessary plans, obtaining necessary approvals, and obtaining necessary permits in accordance with the City of Clermont Land Development Regulations and those of other appropriate jurisdictional entities.

SECTION 3. Land Uses and Specific Conditions

1. The project may consist of two primary buildings, an off-site emergency department (OSD) and a medical office building. The off-site emergency department building will be approximately 18,500 square feet and the medical office building will be approximately 36,500 square feet. The total square footage of all the buildings collectively shall not exceed 57,500 square feet.
2. Building Setbacks

State Road 50 (Front)	50 feet from the property line
Side Yard (West)	12 feet from the property line
Side Yard (East)	12 feet from the property line
Rear Yard (South)	25 feet from the property line
Internal to Planned Unit Development	12 feet from the property line



CITY OF CLERMONT
ORDINANCE NO. 2020-11

3. Landscape Buffer Setbacks

From State Road 50 (Front)	20 feet Buffer
From Citrus Tower	20 feet Buffer
Side (East)	10 feet Buffer
Rear (South)	10 feet Buffer
Internal to PUD	10 feet Buffer
4. The buildings shall be constructed in a manner that closely resembles the architectural style and elevations as presented in Exhibit B – Elevations and shall meet the City of Clermont’s Architectural Standards.
5. The project shall be developed according to the C-2 General Commercial zoning designation in the Land Development Code, unless expressly stated above.

SECTION 4.

All Ordinances or parts of this Ordinance in conflict herewith are hereby repealed.

SECTION 5.

Should any Section or part of this Section be declared invalid by any court of competent jurisdiction, such adjudications shall not apply to or affect any other provision of this Ordinance, except to the extent that the entire Section or part of the Section may be inseparable in meaning and effect from the Section to which such holding shall apply.

SECTION 6.

This Ordinance shall be recorded in the Public Records of Lake County, Florida.

SECTION 7.

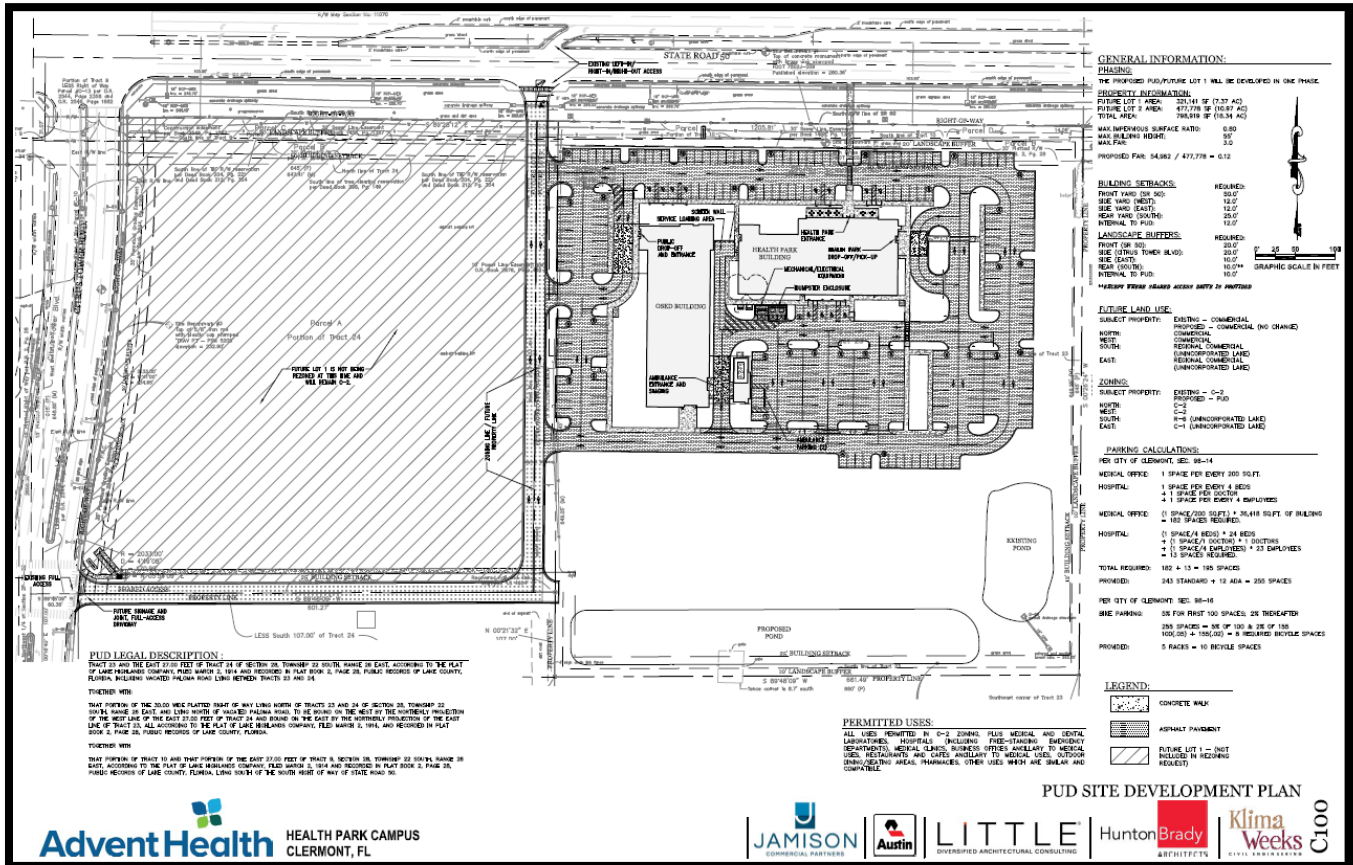
This Ordinance shall be published as provided by law, and it shall become law and take effect upon its Second Reading and Final Passage.

Location map:



CITY OF CLERMONT ORDINANCE NO. 2020-11

Exhibits A and B



AdventHealth HEALTH PARK CAMPUS
CLERMONT, FL

JAMISON
COMMERCIAL PARTNERS

Austin

LITTLE
DIVERSIFIED ARCHITECTURAL CONSULTING

HunttonBrady
ARCHITECTS

Klima Weeks
CLIMATE ENGINEERS

C100



AdventHealth HEALTH PARK CAMPUS
CLERMONT, FL

JAMISON
COMMERCIAL PARTNERS

Austin

LITTLE
DIVERSIFIED ARCHITECTURAL CONSULTING

HunttonBrady
ARCHITECTS

Klima Weeks
CLIMATE ENGINEERS

C100



CITY OF CLERMONT
ORDINANCE NO. 2020-11

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this _____ day of _____, 2020.

CITY OF CLERMONT

Gail L. Ash, Mayor

ATTEST:

Tracy Ackroyd Howe, MMC, City Clerk

Approved as to form and legality:

Daniel F. Mantzaris, City Attorney

LOCATION MAP

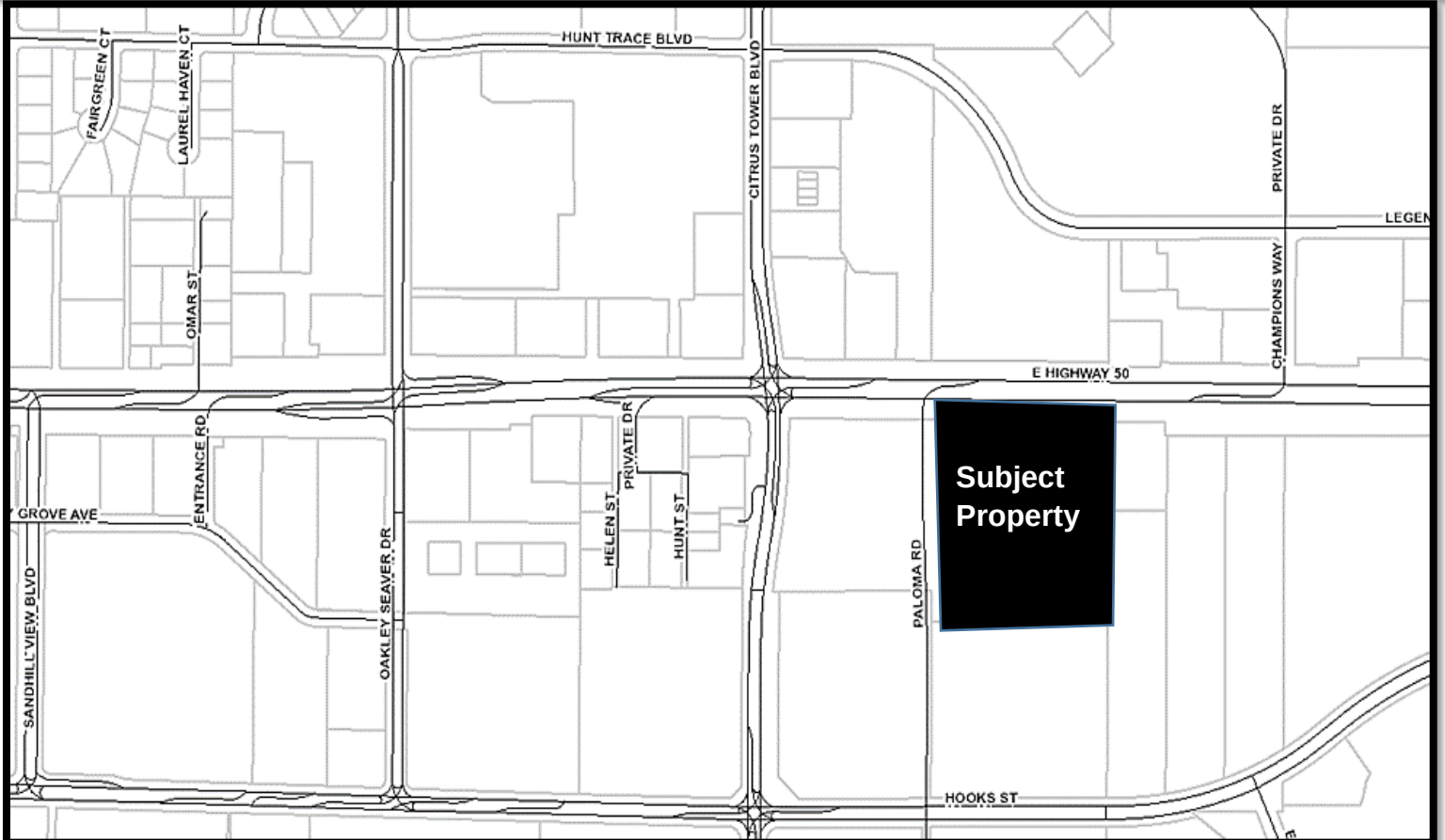
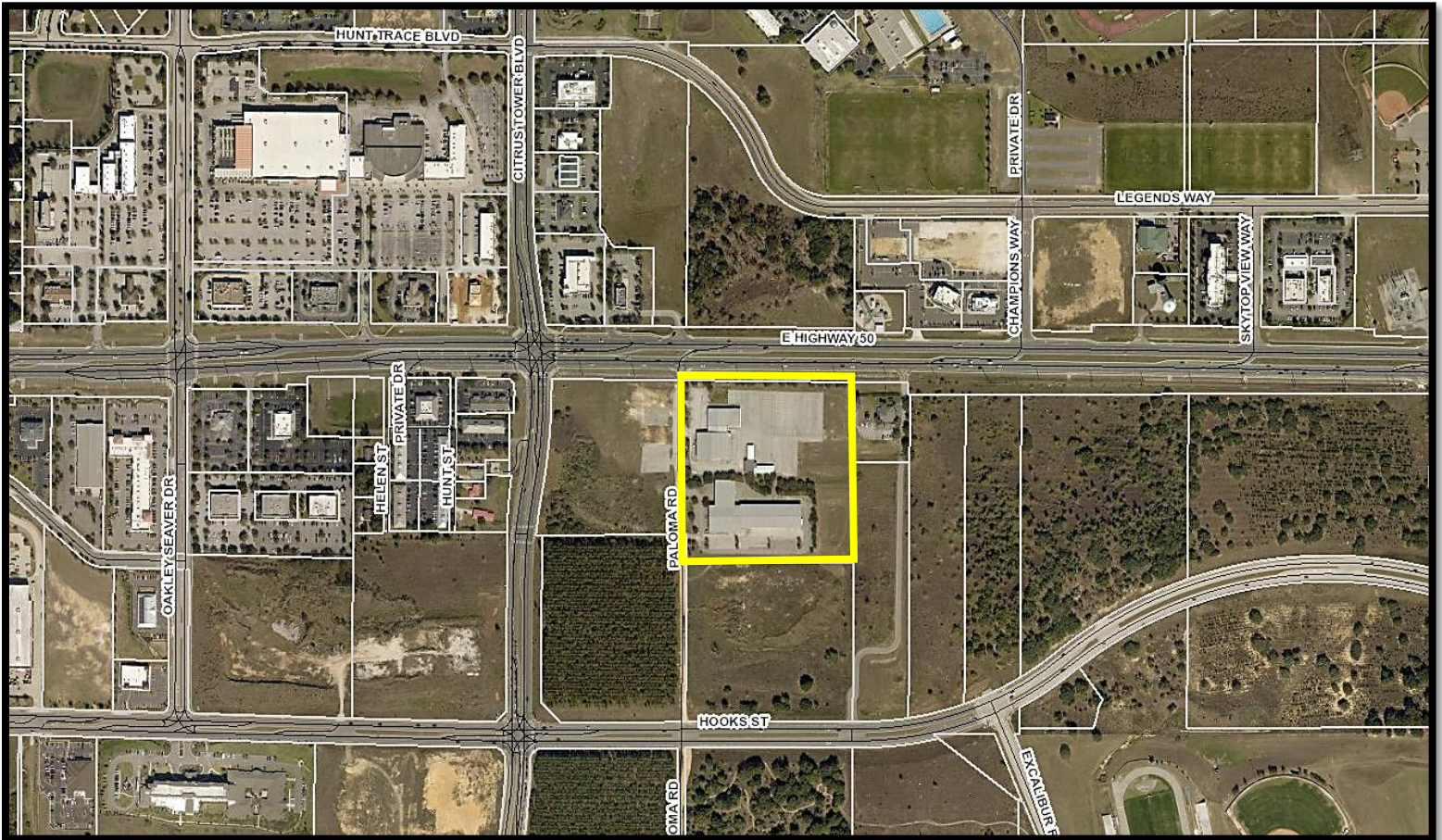
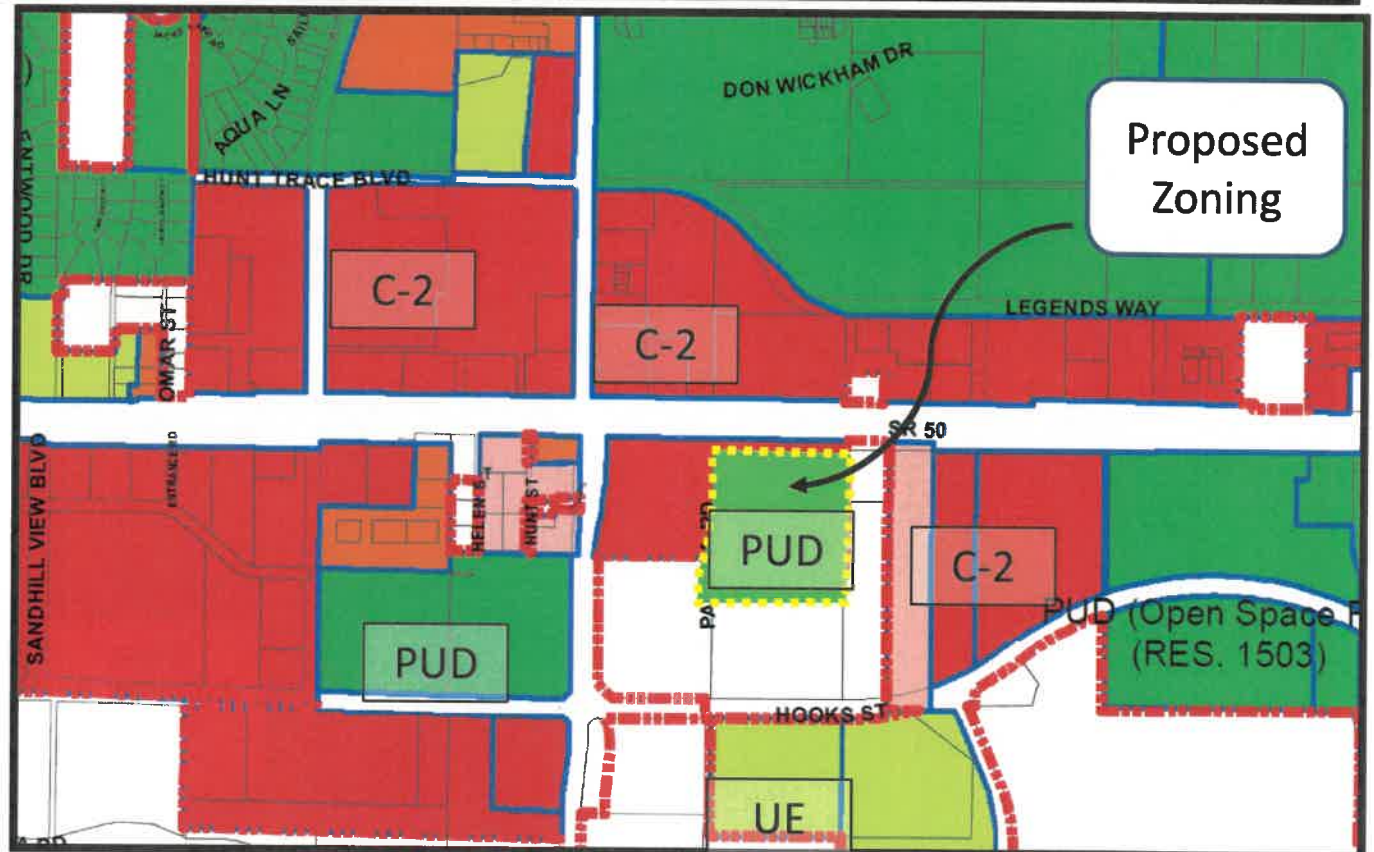
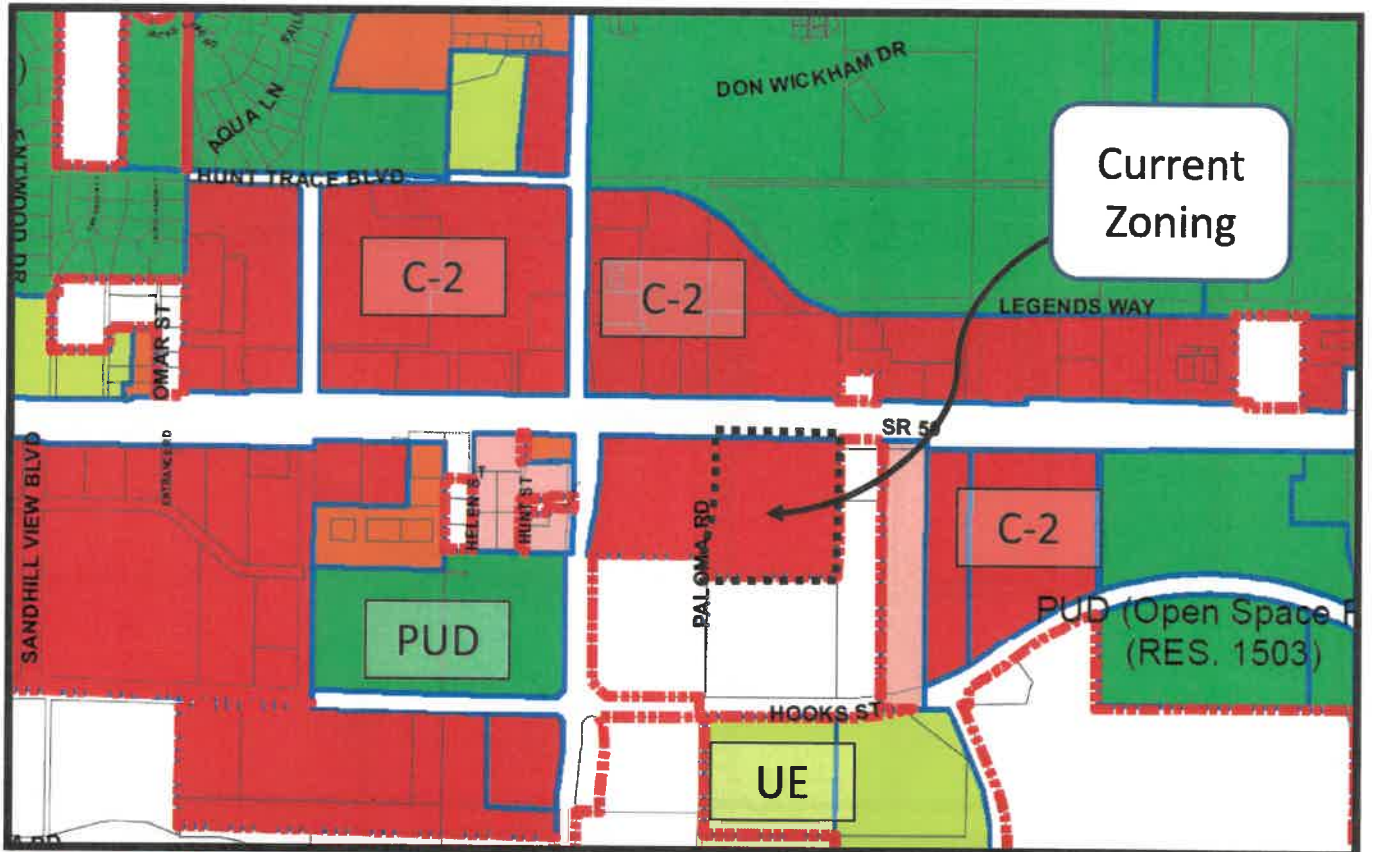
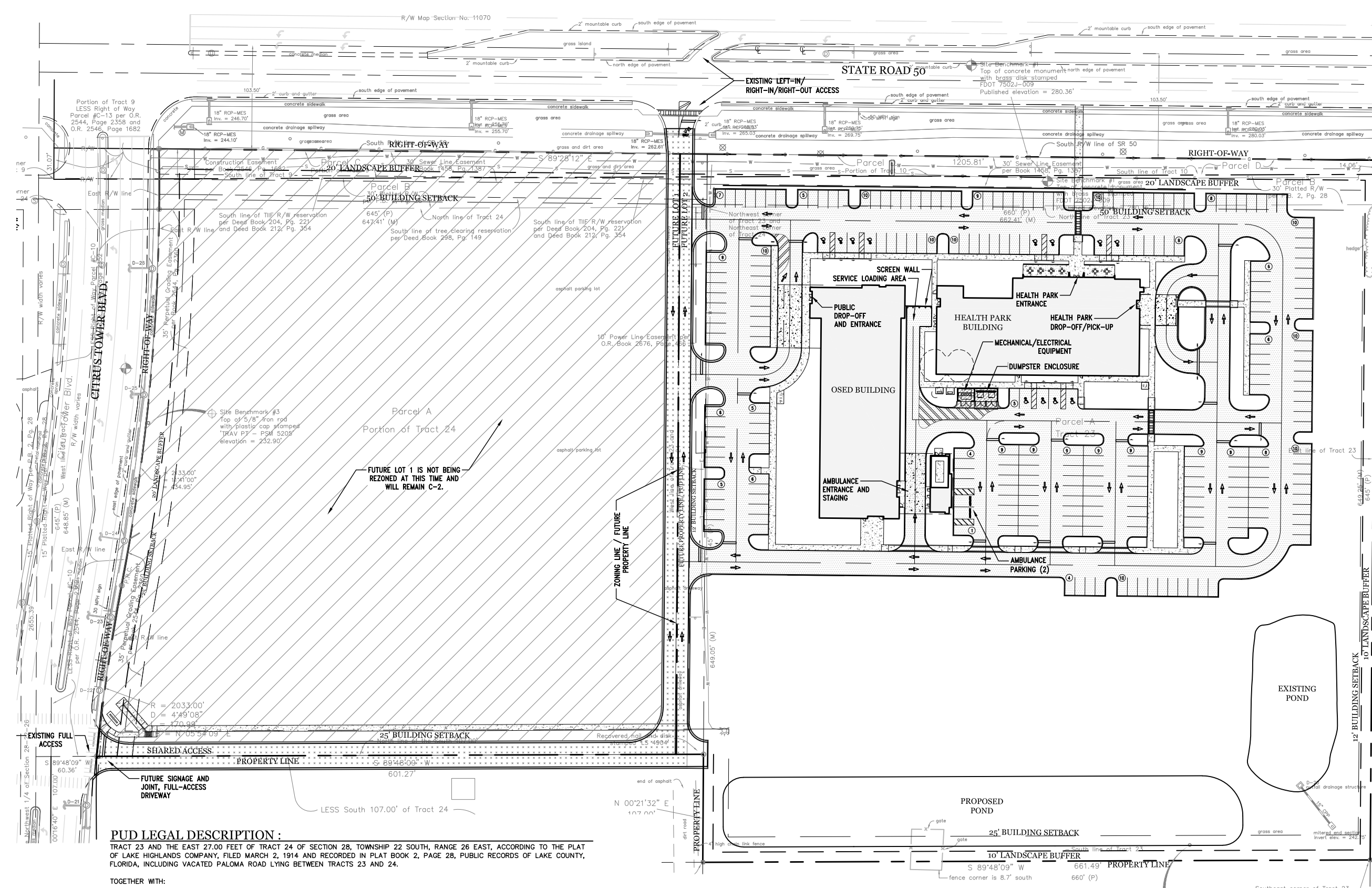


Exhibit - Zoning Map – Advent Health Campus





GENERAL INFORMATION:

PHASING:
THE PROPOSED PUD/FUTURE LOT 1 WILL BE DEVELOPED IN ONE PHASE.

PROPERTY INFORMATION:
FUTURE LOT 1 AREA: 321,141 SF (7.37 AC)
FUTURE LOT 2 AREA: 477,778 SF (10.97 AC)
TOTAL AREA: 798,919 SF (18.34 AC)

MAX. IMPERVIOUS SURFACE RATIO: 0.80
MAX. BUILDING HEIGHT: 55'
MAX. FAR: 3.0

PROPOSED FAR: 54,962 / 477,778 = 0.12

BUILDING SETBACKS:

	REQUIRED:
FRONT YARD (SR 50):	50.0'
SIDE YARD (WEST):	12.0'
SIDE YARD (EAST):	12.0'
REAR YARD (SOUTH):	25.0'
INTERNAL TO PUD:	12.0'

LANDSCAPE BUFFERS:

	REQUIRED:
FRONT (SR 50):	20.0'
SIDE (CITRUS TOWER BLVD):	20.0'
SIDE (EAST):	10.0'
REAR (SOUTH):	10.0'*
INTERNAL TO PUD:	10.0'

GRAPHIC SCALE IN FEET

0' 25 50 100

FUTURE LAND USE:

SUBJECT PROPERTY: EXISTING - COMMERCIAL
PROPOSED - COMMERCIAL (NO CHANGE)

NORTH: COMMERCIAL
WEST: COMMERCIAL
SOUTH: REGIONAL COMMERCIAL (UNINCORPORATED LAKE)
EAST: REGIONAL COMMERCIAL (UNINCORPORATED LAKE)

ZONING:

SUBJECT PROPERTY: EXISTING - C-2
PROPOSED - PUD

NORTH: C-2
WEST: C-2
SOUTH: R-6 (UNINCORPORATED LAKE)
EAST: C-1 (UNINCORPORATED LAKE)

PARKING CALCULATIONS:

PER CITY OF CLERMONT, SEC. 98-14

MEDICAL OFFICE: 1 SPACE PER EVERY 200 SQ.FT.

HOSPITAL: 1 SPACE PER EVERY 4 BEDS
+ 1 SPACE PER DOCTOR
+ 1 SPACE PER EVERY 4 EMPLOYEES

MEDICAL OFFICE: (1 SPACE/200 SQ.FT.) * 36,418 SQ.FT. OF BUILDING = 182 SPACES REQUIRED.

HOSPITAL: (1 SPACE/4 BEDS) * 24 BEDS
+ (1 SPACE/1 DOCTOR) * 1 DOCTORS
+ (1 SPACE/4 EMPLOYEES) * 23 EMPLOYEES = 13 SPACES REQUIRED.

TOTAL REQUIRED: 182 + 13 = 195 SPACES

PROVIDED: 243 STANDARD + 12 ADA = 255 SPACES

PER CITY OF CLERMONT: SEC. 98-16

BIKE PARKING: 5% FOR FIRST 100 SPACES; 2% THEREAFTER

255 SPACES = 5% OF 100 & 2% OF 155
100(.05) + 155(.02) = 8 REQUIRED BICYCLE SPACES

PROVIDED: 5 RACKS = 10 BICYCLE SPACES

LEGEND:

- CONCRETE WALK
- ASPHALT PAVEMENT
- FUTURE LOT 1 - (NOT INCLUDED IN REZONING REQUEST)

PERMITTED USES:

ALL USES PERMITTED IN C-2 ZONING, PLUS MEDICAL AND DENTAL LABORATORIES, HOSPITALS (INCLUDING FREE-STANDING EMERGENCY DEPARTMENTS), MEDICAL CLINICS, BUSINESS OFFICES ANCILLARY TO MEDICAL USES, RESTAURANTS AND CAFES ANCILLARY TO MEDICAL USES, OUTDOOR DINING/SEATING AREAS, PHARMACIES, OTHER USES WHICH ARE SIMILAR AND COMPATIBLE.

PUD LEGAL DESCRIPTION :

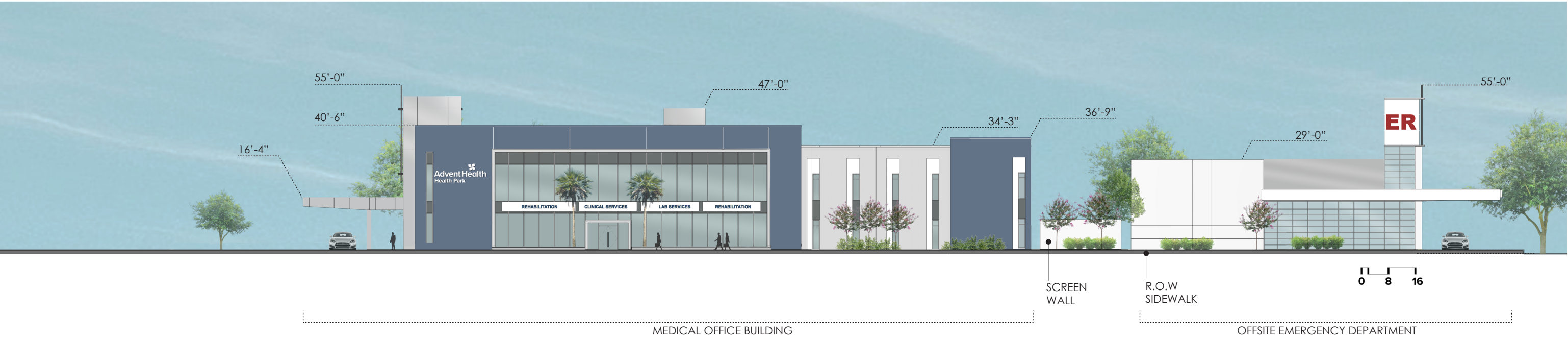
TRACT 23 AND THE EAST 27.00 FEET OF TRACT 24 OF SECTION 28, TOWNSHIP 22 SOUTH, RANGE 26 EAST, ACCORDING TO THE PLAT OF LAKE HIGHLANDS COMPANY, FILED MARCH 2, 1914 AND RECORDED IN PLAT BOOK 2, PAGE 28, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, INCLUDING VACATED PALOMA ROAD LYING BETWEEN TRACTS 23 AND 24.

TOGETHER WITH:

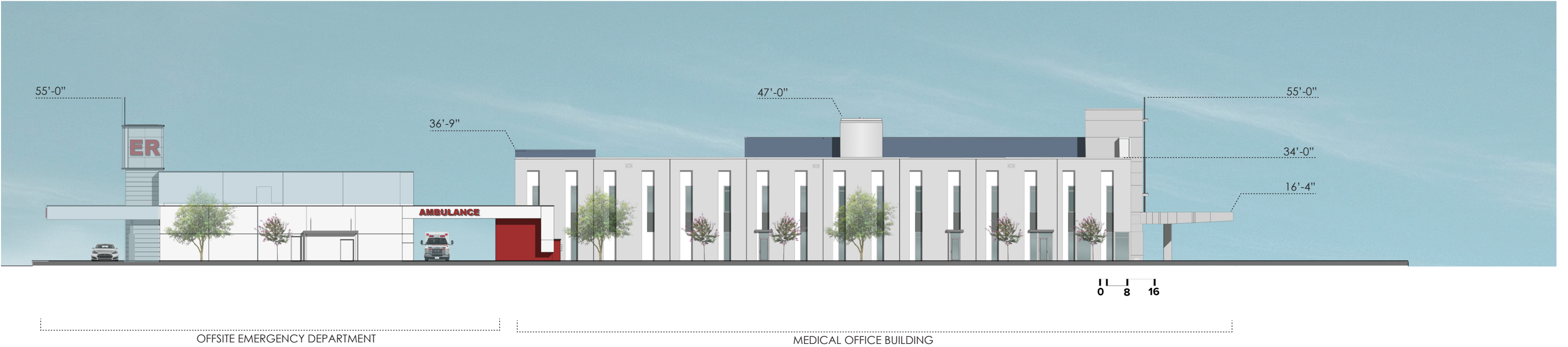
THAT PORTION OF THE 30.00 WIDE PLATTED RIGHT OF WAY LYING NORTH OF TRACTS 23 AND 24 OF SECTION 28, TOWNSHIP 22 SOUTH, RANGE 26 EAST, AND LYING NORTH OF VACATED PALOMA ROAD, TO BE BOUND ON THE WEST BY THE NORTHERLY PROJECTION OF THE WEST LINE OF THE EAST 27.00 FEET OF TRACT 24 AND BOUND ON THE EAST BY THE NORTHERLY PROJECTION OF THE EAST LINE OF TRACT 23, ALL ACCORDING TO THE PLAT OF LAKE HIGHLANDS COMPANY, FILED MARCH 2, 1914, AND RECORDED IN PLAT BOOK 2, PAGE 28, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

TOGETHER WITH

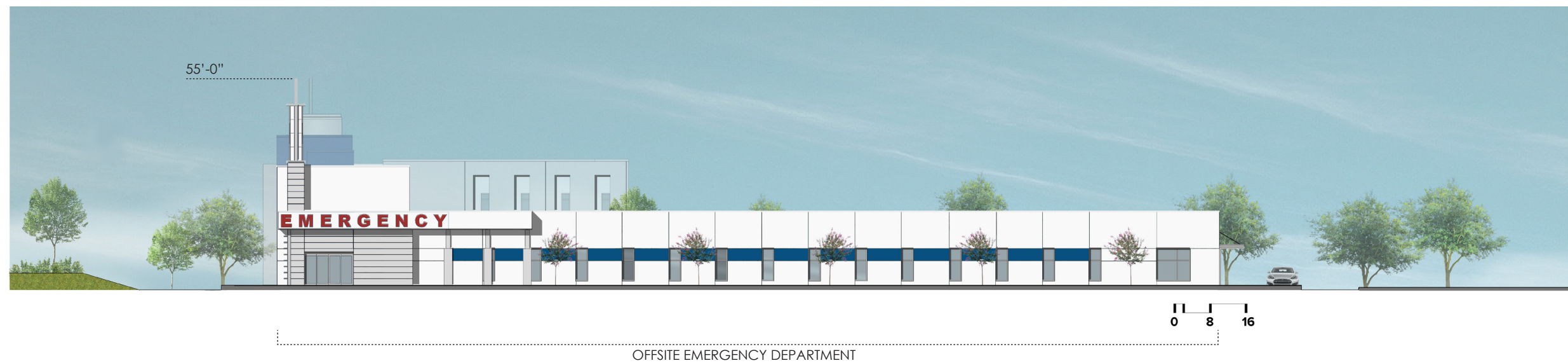
THAT PORTION OF TRACT 10 AND THAT PORTION OF THE EAST 27.00 FEET OF TRACT 9, SECTION 28, TOWNSHIP 22 SOUTH, RANGE 26 EAST, ACCORDING TO THE PLAT OF LAKE HIGHLANDS COMPANY, FILED MARCH 2, 1914 AND RECORDED IN PLAT BOOK 2, PAGE 28, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, LYING SOUTH OF THE SOUTH RIGHT OF WAY OF STATE ROAD 50.



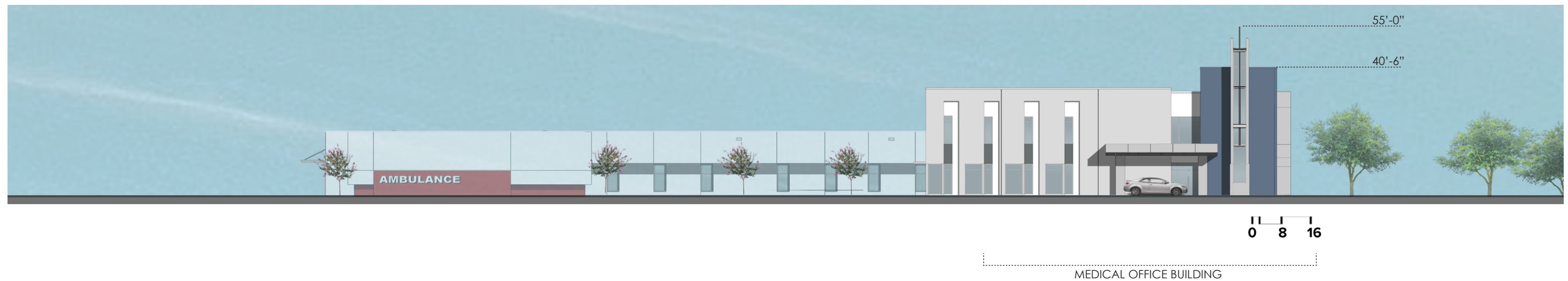
NORTH | S.R. 50 ELEVATION



SOUTH



WEST



EAST





FL - 50

PALOMA RD





Advent Health

REHABILITATION

LAB SERVICES

CLINICAL SERVICES

REHABILITATION





MEMORANDUM

TO: Beth Thibodaux
FROM: J. Anthony Luke, P.E.
DATE: January 10, 2020
RE: Proposed AdventHealth Clermont Health Park (*LTEC #19-0102*)

Luke Transportation Engineering Consultants (LTEC) has completed an assessment of the estimated trip generation for the AdventHealth Clermont Health Park, compared to “highest and best” land uses that could be developed within that property under its current zoning (C-2). The property is 10.97 acres, at the southeast corner of the intersection of SR 50 and Paloma Road, in Clermont. The AdventHealth Clermont Health Park is proposed to be developed with up to a 18,500-square foot Free-standing Emergency Room and a 36,500-square foot Medical Office Building. The Highest and Best Uses were determined to be made up of retail uses, including a convenience store with fuel pumps, a fast food restaurant with drive-thru lane, and a high turnover restaurant (such as a Cracker Barrel restaurant).

Based on trip generation standards typically applied for traffic studies by the City of Clermont, the retail development plan associated with the Highest and Best Uses would generate a significantly-higher volume of trips than the AdventHealth Clermont Health Park plan (Free-standing Emergency Room and Medical Office Building).

Please let me know if you have any questions or require any clarifications of this assessment.

c.c. Borron Owen
Adrienne Downey-Jacks
Dick Davis
Cecilia Bonifay



**CITY OF CLERMONT
REZONING
FILING INSTRUCTIONS**

Any person requesting a Rezoning shall file a complete application and pay a fee as established by resolution of the City Council in the Development Services Department on or before the 1st day of the month; Complete applications may then be scheduled for Public Hearings the following month - on the 1st Tuesday (Planning & Zoning Commission), 2nd Tuesday (City Council first reading only) and 4th Tuesday (City Council adoption). All applications must be complete, and include applicable site plans and/or pertinent descriptive materials in order to be processed. Dependent upon the scope and/or magnitude of a particular project, scheduling of one or more City Council workshop(s) may also be necessary and additional time may be required prior to being scheduled for public hearings.

A Pre-Application meeting with the Development Services Director (or designated staff) may be required prior to submittal of the application. Please check with the Development Services Department staff.

The Applicant shall provide the following information with this application:

- ▶ Completed application. Include all signatures:
 - ◇ Applicant's signature (if different from owner of record)
 - ◇ Owner's signature (owner of record) unless power of attorney or notarized letter authorizing the applicant to act as the duly authorized agent for the owner is submitted with the application.
- ▶ Proof of ownership – (i.e. Lake County Property record card, tax receipt, deed, or tax receipt)
- ▶ Plot plan (drawn to scale) of the property involved showing the location of existing buildings or structures and the location of proposed buildings or structures which specifically delineates and illustrates the extent of the rezoning request. Maximum size for plans is 11" x 17" (two full size copies for detail as needed, depending on rezoning)
 - a. Name, address and phone number of the applicant.
 - b. North arrow, date and scale.
 - c. Property lines, existing structures, proposed structures and contiguous streets.
 - d. A short description of the proposed structural usage.
 - e. A topographical map with five (5) foot contour lines (if deemed necessary for clarification purposes by City staff).
- ▶ Fee: \$542.⁰⁰ plus the cost of the advertisement



**CITY OF CLERMONT
REZONING
APPLICATION**

DATE: December 6, 2019

FEE: \$542.⁰⁰
+ cost of advertisement

PROJECT NAME (if applicable): Advent Health - Health Park Campus

APPLICANT: Adventist Health System/Sunbelt, Inc.

CONTACT PERSON: Tim Burrill, Senior Vice President

Address: 1919 N. Orange Avenue

City: Orlando State: FL Zip: 32804

Phone: 407-303-1197 Fax: _____

E-Mail: tim.burrill@AdventHealth.com

OWNER: Adventist Health System/Sunbelt, Inc.

Address: ATTN: Advent Health Accounting Dept, 601 E. Rollins Street, Box 50

City: Orlando State: FL Zip: 32803

Phone: 407-303-1197 Fax: _____

Address of Subject Property: 14138 SR 50, Clermont, FL 34711

Legal Description (include copy of survey): See attached Legal Descriptions: Property and PD

Acreage: 16.74 Land Use: Commercial
(City verification required)

Present Zoning: C-2 (see attached) Proposed Zoning: PUD
(City verification required)



**CITY OF CLERMONT
REZONING
APPLICATION**
Page 2

Answers to the following questions are required to complete this application.

What are you proposing to do that would require a rezoning?

We are proposing to redevelop the eastern portion of the above-referenced site to a health park,
including an off-site emergency department (OSED) and medical office building (health park) with
associated pavement areas, pedestrian hardscape, utilities and stormwater management.

Tim Burrill, Senior Vice President

Applicant Name (print)

X

Tim Burrill

Applicant Name (*signature*)

Tim Burrill, Senior Vice President

Owner Name (print)

X

Tim Burrill

Owner Name (*signature*)

City of Clermont
Development Services Department
685 W. Montrose St.
P.O. Box 120219
Clermont, FL. 34712-0219
(352) 394-4083 Fax: (352) 394-3542

Property Legal Description

PARCEL A:

Tracts 23 and 24 of Section 28, Township 22 South, Range 26 East, according to the Plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, INCLUDING vacated Paloma Road lying between Tracts 23 and 24, LESS the West 1/2 of the South 107 feet thereof.

Less and except the following:

The South 107 feet of Tract 24, Section 28, Township 22 South, Range 26 East, according to the Plat of Lake Highlands Company, as recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida.

Further, less and except the following:

R/W Parcel #C-10 as described in Statutory Warranty Deed to Lake County recorded in O.R. Book 2544, Page 2352, Public Records of Lake County, Florida.

TOGETHER WITH:

PARCEL B:

That portion of the 30.00 wide platted Right of Way lying North of Tracts 23 and 24 of Section 28, Township 22 South, Range 26 East, and lying North of vacated Paloma Road, to be bound on the West by the East right of way line of Citrus Tower Boulevard and bound on the East by the northerly projection of the East line of Tract 23, all according to the Plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914, and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida.

PARCEL C:

That portion of Tract 9, Section 28, Township 22 South, Range 26 East, according to the plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, LYING SOUTH OF THE SOUTH RIGHT OF WAY OF STATE ROAD 50; LESS AND EXCEPT R/W Parcel #C13 as described in the deeds to Lake County, Florida, recorded in O.R. Book 2544, Page 2358 and O.R. Book 2546, Page 1682, Public Records of Lake County, Florida.

PARCEL D:

That portion of Tract 10, Section 28, Township 22 South, Range 26 East, according to the plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, LYING SOUTH OF THE SOUTH RIGHT OF WAY OF STATE ROAD 50.

PD Legal Description

Tract 23 and the East 27.00 feet of Tract 24 of Section 28, Township 22 South, Range 26 East, according to the Plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, INCLUDING vacated Paloma Road lying between Tracts 23 and 24.

TOGETHER WITH:

That portion of the 30.00 wide platted Right of Way lying North of Tracts 23 and 24 of Section 28, Township 22 South, Range 26 East, and lying North of vacated Paloma Road, to be bound on the West by the northerly projection of the West line of the East 27.00 feet of Tract 24 and bound on the East by the northerly projection of the East line of Tract 23, all according to the Plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914, and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida.

TOGETHER WITH

That portion of Tract 10 and that portion of the East 27.00 feet of Tract 9, Section 28, Township 22 South, Range 26 East, according to the plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, LYING SOUTH OF THE SOUTH RIGHT OF WAY OF STATE ROAD 50.



DEVELOPMENT SERVICES
352-394-4083

November 16, 2018

Klima Weeks
385 Douglas Ave Ste 2100
Altamonte Springs, FL 32714

Re: AK#1648254

The above listed property is zoned C-2 (General Commercial) and the Future Land Use is Commercial. The Zoning designation is consistent with the Future Land Use Designation. Please see attached Permitted and CUP uses under the C-2 Zoning Regulations.

If you should have any further questions, please contact me at 352-241-7301.

Thank you,

A handwritten signature in blue ink, which appears to read "L. Widican".

Lisa Widican
Community Development Manager
City of Clermont

Sec. 122-223. - Permitted uses.

(a) *Generally*, Permitted uses in the C-2 district are as follows:

- (1) Retail businesses: Any retail business or service, including the sale of goods and services for resale, as long as it is incidental to and in conjunction with a retail business.
- (2) Personal service establishments, such as but not limited to beauty shops or barber shops, tailor or dressmaking shops, shoe repair, music, dancing and photographic studios and dry cleaning establishments. Permanent makeup service may be allowed as an accessory use; with a business tax receipt and with medical supervision, within an existing salon, beauty shop, barber shop, medical office, or similar use. Such service shall be limited to the face area and would consist of cosmetic permanent makeup for eyeliner, eyebrow and mouth/lip liner definition.
- (3) Professional offices, doctors' offices, banks, loan companies, insurance and real estate offices, and similar businesses.
- (4) Recreation facilities, theaters, including drive-ins, bowling alleys, skating rinks, billiard halls, miniature golf courses, driving ranges and tourist attractions.
- (5) Restaurants and lounges.
- (6) Buildings, structures or uses maintained or operated by the City.
- (7) No retail establishment may occupy more than 100,000 square feet.
- (8) Lodges and clubs.
- (9) Laundries.
- (10) Hotels and motels.
- (11) Convenience stores and gas stations.
- (12) Shopping centers; Any group of businesses with shared parking or in which the total land area of the development is less than ten acres.
- (13) Nursery schools, kindergartens or child care centers; provided the outdoor play area is enclosed by a fence at least four feet high and all state requirements are met.

(b)

Floor space. Any business establishment or structure proposing to occupy more than 20,000 square feet of floor space shall require a conditional use permit. The floor area ratio for any structure shall not exceed that identified by policies of the adopted comprehensive plan.

(c) *Uses to be enclosed; outdoor storage.* All uses must be conducted within a completely enclosed building; except for outdoor storage, which must be screened from a public street and adjacent property.

(d) *Sidewalk use.* Restaurant or food service business establishments may utilize the outside private sidewalk area adjacent to the business for patron use, to include non-fastened small tables and chairs or benches during business hours only.

Businesses which utilize this type of sidewalk use shall maintain at least a four-foot wide open area for passage from one property to the next, from the inside of any curb toward the business front, and in accordance with the Americans with Disabilities Act. Where such four-foot open space is not available, table or chairs shall not be allowed. All such uses shall be approved by the applicable City administrator. Number and size limitations are as follows:

- (1) Limited to 50 percent of restaurant frontage as approved by the development services department.
- (2) Maximum number of tables and chairs; four tables with a maximum of four chairs each.
- (3) Maximum table width; four feet.
- (4) Umbrellas may be utilized provided they adhere to the four-foot clearance for Americans with Disabilities Act access and do not have any advertising.

(e) Restaurants or similar food service business establishments with larger outdoor seating area available that can be isolated may be permitted with the following provisions:

- (1) Site plan approval is required by the site review committee. Location and any separation from other uses; sidewalks, parking, and landscape for example, must be demonstrated and maintained.
- (2) Outdoor seating cannot exceed more than half the total square feet or number of seats, whichever is less, of the indoor seating area.
- (3) All sidewalks and pedestrian access areas shall maintain Americans with

Disabilities Act accessibility.

- (4) No advertising shall be permitted on table umbrellas or fencing material unless approved by the city administrative official.
- (5) Required landscaping must be maintained in accordance with the city Land Development Code.

(Code 1998, § 122-223; Ord. No. 281-C, § 1(ch. 7), 11-8-1994; Ord. No. 292-C, § II, 4-13-1999; Ord. No. 299-C, § 2, 6-27-2000; Ord. No. 2010-05-C, § 2, 3-23-2010; Ord. No. 2013-04, § 2, 2-26-2013; Ord. No. 2016-27, § 2, 6-28-2016)

Sec. 122-224. - Conditional uses.

- (a) Conditional uses in the C-2 district are as follows:
 - (1) Manufacturing, provided such manufacturing employs not more than five persons and is incidental, complementary to, and in conjunction with a retail business or service.
 - (2) Residential storage warehouses where storage facility uses are exclusively for storing excess personal property generally stored in residential accessory buildings. This shall not include the storage of manufacturing or commercial products.
 - (3) Shopping centers; any group of businesses with shared parking or in which the total land area of the development is ten acres or more.
 - (4) Agricultural service operations.
 - (5) Public or semipublic facilities or structures not operated by the city and not listed as a permitted use.
 - (6) Utility facilities; such as electric transformers, gas regulator stations, and so forth.
 - (7) Recreational vehicle parks.
 - (8) Hospitals, clinics, and nursing homes.
 - (9) Automobile and truck repair garages; and painting, welding and body shops.
 - (10) Dwelling units, provided that the requirements of the R-3 zone are met, mobile home parks per article V of this chapter, and planned unit developments per article IV of this chapter.
 - (11)

Kennels or veterinary clinics, provided that all animal services and confinement areas; including runs, are in air conditioned and sound-attenuated buildings.

- (12) Churches, funeral homes and cemeteries.
 - (13) Retail establishments more than 100,000 square feet.
 - (14) Private schools.
 - (15) Bus terminals, major equipment sales, manufactured housing sales, travel trailer and recreational vehicle sales.
 - (16) Bed and breakfast inns.
 - (17) Automobile and truck services, carwashes, and automobile, truck, boat and farm equipment sales.
- (b) In case of uncertainty of the classification of any use, uses may be permitted which; after consideration by the planning and zoning commission and approval of the city council, are not more obnoxious to the district than the uses provided in this section. All conditional uses must be provided per chapter 86, article III, division 3.

(Code 1998, § 122-224; Ord. No. 281-C, § 1(ch. 7), 11-8-1994; Ord. No. 292-C, § III, 4-13-1999; Ord. No. 294-C, § 2, 9-28-1999; Ord. No. 299-C, § 2, 6-27-2000; Ord. No. 333-C, § 4, 3-23-2004; Ord. No. 2013-04, § 2, 2-26-2013; Ord. No. 2016-27, § 2, 6-28-2016)



Cash Register Receipt

City of Clermont

Receipt Number
R17502

DESCRIPTION	ACCOUNT	QTY	PAID
PermitTRAK			\$55.00
18-4216 Address: 14138 STATE ROAD 50 CLERMONT F Apn: 1648254			\$55.00
ZONING VERIFICATION LETTER FEE			\$55.00
ZONING VERIFICATION LETTER FEE	10329-32903	0	\$55.00
TOTAL FEES PAID BY RECEIPT: R17502			\$55.00

Date Paid: Friday, November 16, 2018

Paid By: klima weeks

Cashier: LW

Pay Method: CHECK 12545

Advertising Receipt

The Daily Commercial
PO Box 490007
Leesburg, FL 34749-0007
Phone: (352) 365-8200
Fax: (352) 365-1951

CITY OF CLERMONT
Carlie Zinker
P.O. BOX 120219
CLERMONT, FL 34712

Account Number: 7101866
Order Number: 10093136
Phone: (352) 241-7331
Date: 12/13/19
Ad Taker: liana.rickman

Ad Classification: LEGAL NOTICES

Description	Start	End	Total
LEGAL NOTICE Notice is hereby given that the City Council of the City of Cle	12/23/2019	01/13/2020	\$355.80

LEGAL NOTICE

Notice is hereby given that the City Council of the City of Clermont will consider the enactment of following proposed ordinance. All interested parties will be given an opportunity to express their views on this matter.

ORDINANCE NO. 2020-11

An Ordinance under the Code of Ordinances of the City of Clermont, Lake County, Florida amending the Official Zoning Map of the City of Clermont, referred to in Chapter 122 of Ordinance No. 289-C, Code of Ordinances; Rezoning the real properties described herein as shown below, providing for severability, an effective date and publication.

LOCATION:

Vacant property located at the southeast corner of Citrus Tower Boulevard and SR 50 intersection
Portion of AK 1648254
10.97 +/- Acres

LEGAL DESCRIPTION

Tract 23 and the East 27.00 feet of Tract 24 of Section 28, Township 22 South, Range 26 East, according to the Plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, INCLUDING vacated Paloma Road lying between Tracts 23 and 24.

TOGETHER WITH:

That portion of the 30.00 wide platted Right of Way lying North of Tracts 23 and 24 of Section 28, Township 22 South, Range 26 East, and lying North of vacated Paloma Road, to be bound on the West by the northerly projection of the West line of the East 27.00 feet of Tract 24 and bound on

the East by the northerly projection of the East line of Tract 23, all according to the Plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914, and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida.

TOGETHER WITH

That portion of Tract 10 and that portion of the East 27.00 feet of Tract 9, Section 28, Township 22 South, Range 26 East, according to the plat of LAKE HIGHLANDS COMPANY, filed March 2, 1914 and recorded in Plat Book 2, Page 28, Public Records of Lake County, Florida, LYING SOUTH OF THE SOUTH RIGHT OF WAY OF STATE ROAD 50.

FROM: C-2 General Commercial
TO: Planned Unit Development (PUD)

This request will be considered by the Planning & Zoning Commission on Tuesday, January 7, 2020 at 6:30 p.m. and

A public meeting to consider the request will be held before the City Council on Tuesday, January 14, 2020 at 6:30 p.m. (Introduction) and a public meeting to consider this request will be held before the City Council on Tuesday, January 28, 2020 for final enactment.

All meetings will be held at City Hall, Council Chambers, located at 685 W. Montrose Street, Clermont FL 34711.

This Ordinance is available for public inspection in the office of the City Clerk, 685 W. Montrose Street, Clermont FL, Monday through Friday between the hours of 8:00 A.M. and 5:00 P.M. Please be advised that under State law, if you should decide to appeal a decision made with respect to this matter, you may need to en-

sure that a verbatim record is made. Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

Ad No: 10093136
December 23, 2019 &
January 13, 2020

Payment Info	
Ad Price	\$355.80
Tax	\$0.00
Sub Total	\$355.80
Prepaid Amount	\$0.00
Balance Due	\$355.80



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date

Tuesday, January 28, 2020

Agenda Item Name

Variance Request
Burt

Requested Action

Recommend approval of the variance request.

Staff Report

The applicant, GP Construction is requesting a variance to the Land Development Code, Section 122-124 (2), to allow for a single-family residential lot width of 73 feet instead of the required 75-foot lot width for the R-1 Single Family Medium Density Residential zoning district. The vacant lot is located on the south side of East Desoto Street, in the Oakhurst Subdivision, which was platted prior to the adoption of the amendment to the R-1 zoning Land Development Regulations, which now require a minimum 85 foot lot width.



The applicant is requesting a 2 feet lot width variance that would allow for construction of a new single-family residential home on the parcel. The proposed construction of the home as designed will not require any additional variances to comply with the R-1 zoning Land Development Codes. The existing lot is considered an infill lot and the lot size is consistent with other properties in the area. The proposed parcel will make reasonable use of the land and is not in conflict with the City's Comprehensive Plan goals, objectives and policies for residential development. The proposed structure is very similar to existing homes that have been constructed in the area. The City encourages infill development to promote revitalization to some areas in the community.

Section 86-174 of the Land Development Code requires a positive finding on five items in order to grant a variance, and staff has reviewed the application as submitted and find the application does meet a positive finding. Therefore, staff recommends approval of the variance request to the Clermont Land Development Code.

Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	New 86-174 Review Criteria-East Desoto Street Variance	New 86-174 Review Criteria-East Desoto Street Variance.pdf
2.	LOCATION MAP	LOCATION MAP.pdf
3.	Survey-Site Plan	Survey-Site Plan.pdf
4.	Application	Application.pdf
5.	EAST DESOTO LOT-Legal AD	EAST DESOTO LOT-Legal AD.pdf

East Desoto Street Lot Variance

The requirements for a variance are as follows:

“Sec. 86-174, Review Criteria and Finding. When reviewing an application for a variance, the City Council shall not vary the requirements of the land development code unless it makes a positive finding, based on substantial competent evidence, on each of the following:”

FINDINGS:

- (1) Granting the variance will not cause or allow interference with the reasonable enjoyment of adjacent or nearby property owners or negatively impact the standard of living of the citizens of the city;
Applicant response: N/A

Staff comments: The requested lot width variance will not interfere with the reasonable enjoyment of the adjacent property owners. The existing lot was platted prior to the adoption of the R-1 zoning codes amendment, which now require a minimum 85-foot lot width.

Positive finding

- (2) The variance will allow reasonable use of the property; which use is not out of character with other properties in the same zoning category;
Applicant response: N/A.

Staff comments: The requested variance will allow reasonable use of the property and is not out of character with other properties in the area.

Positive finding

- (3) In the context presented, strict compliance with the land development regulation will not further any legitimate city objective, or the benefits that would be achieved under the other variance criteria by the granting of the variance outweigh the benefits under this criteria if the variance was denied;
Applicant response: N/A.

Staff comments: The requested variance to the land development code will not further any legitimate city objective, or the benefits achieved under the variance criteria. The subject property will allow for infill development and improvements to the area.

Positive finding

- (4) The granting of the variance is consistent with the city’s comprehensive plan;
Applicant response: N/A

Staff comments: The variance request is consistent with the comprehensive plan objectives, and is not out of character with other properties in the R-1 Single Family Medium Density Residential zoning district.

Positive finding

- (5) The variance requested is the minimum variance that will make reasonable use of the land, building, or structure of the benefits that would be achieved under the other variance criteria by granting of the variance outweigh the benefits under this criteria if the variance was denied;

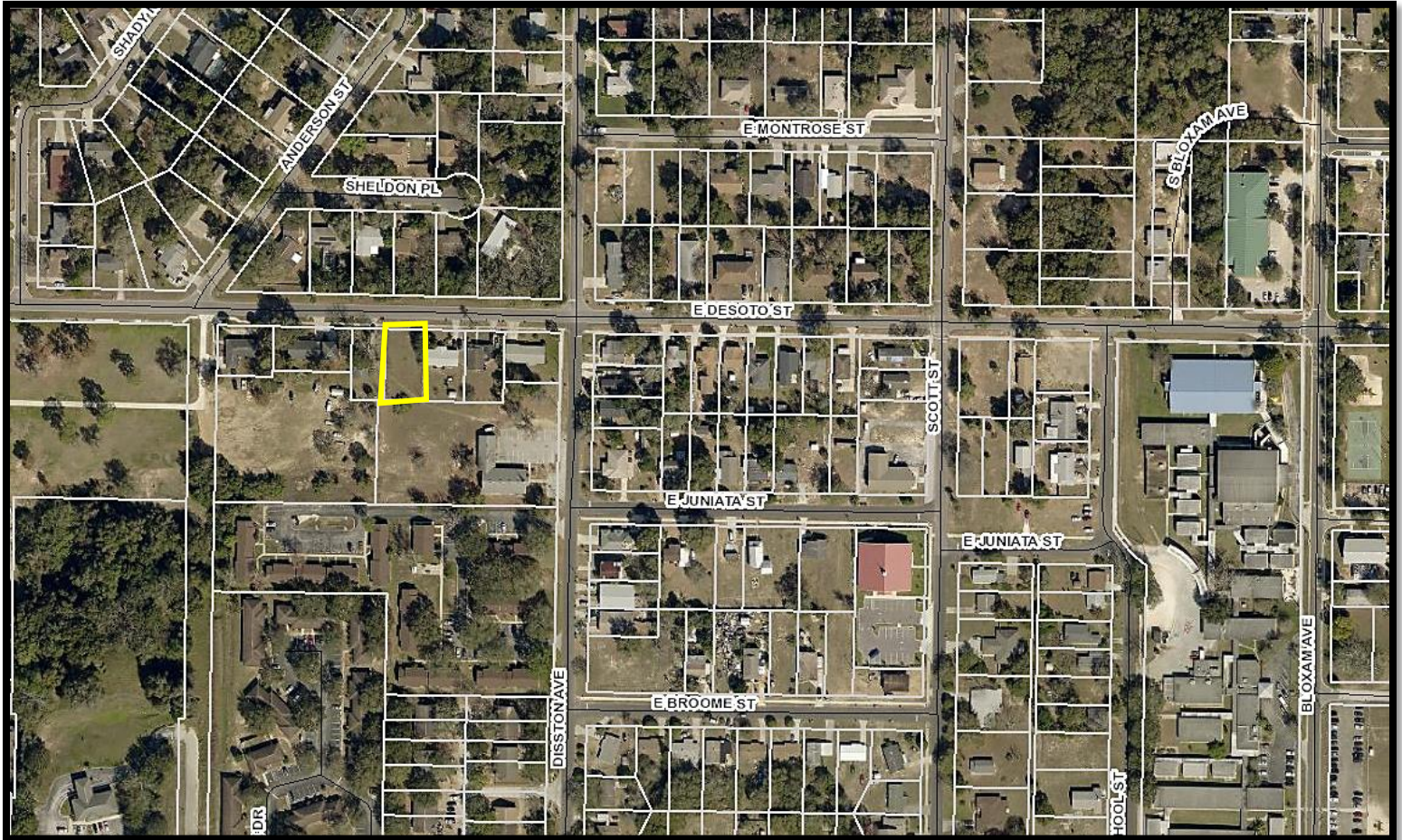
Applicant response: N/A.

Staff comments: *The variance request is the minimum variance that will allow reasonable use of the land. The proposed single-family residential home will provide redevelopment and improvement to the area*

Positive finding

STAFF RECOMMENDATION: Section 86-174 of the Land Development Code requires a positive finding on Variance Review Criteria and Findings in order to grant a variance, and staff has reviewed the application as submitted and finds that all five meet positive findings. Therefore, staff recommends **approval** of the variance request to the Land Development Code

LOCATION MAP



Map of Boundary Survey

DESCRIPTION:

THE WEST 73 FEET OF THE EAST 313 FEET
OF THE NORTH 127.5 FEET OF TRACT 1,
OAKHURST SUBDIVISION, ACCORDING TO THE
PLAT THEREOF RECORDED IN PLAT BOOK 10, PAGE 74.
PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.



Scale = 1"=30'

60' wide right of way
EAST DESOTO STREET

edge of pavement

sidewalk

right of
way line

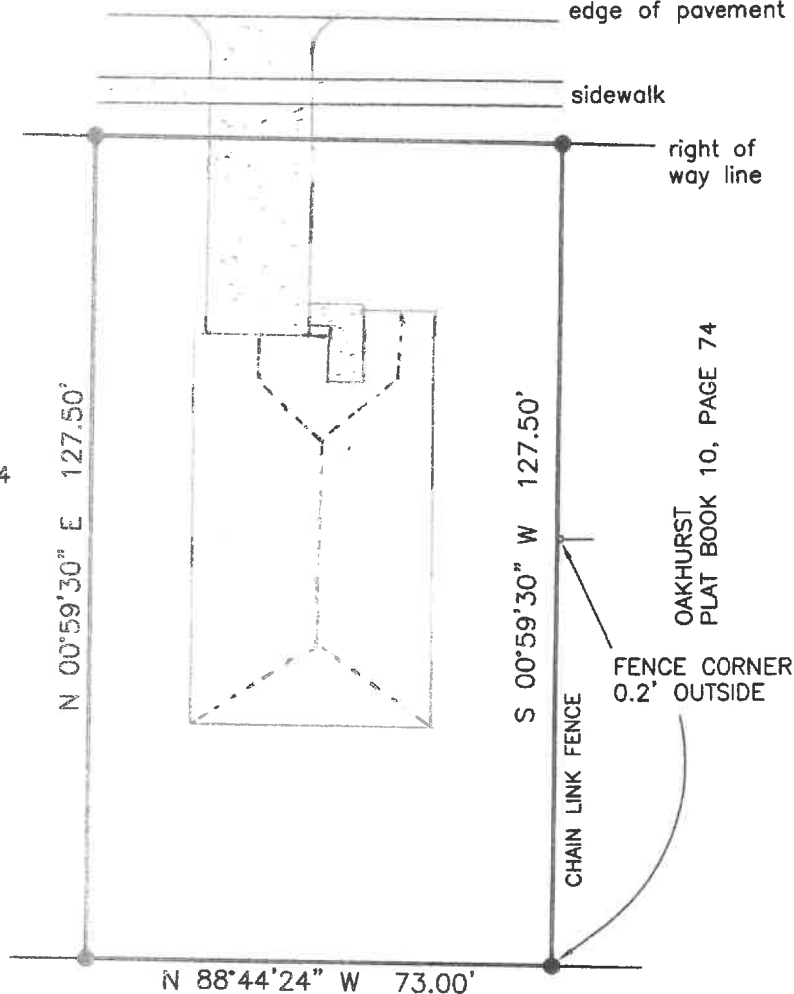
City of Clermont

I hereby declare that based on my
examination of the Flood Insurance Rate
Map number 12069C 0570 E dated Dec. 18,
2012, and that to the best of my knowledge,
belief and my professional opinion that the
subject property lies within flood zone X.

OAKHURST
PLAT BOOK 10, PAGE 74

Notes:

- Bearings based on the line of E. Desoto Street as being S 88°44'24" E, Florida State Plane East datum.
- Legal description from deed ORB 904, Page 1623.
- No title commitment or abstract has been provided for the subject property. There may be recorded or unrecorded documents which could affect this parcel.
- No adjacent or underground improvements, other than those shown, located this date.
- Subject property contains 9308 SF or 0.214 acres, more or less, and is subject to any rights of way or easements of record.



OAKHURST
PLAT BOOK 10, PAGE 74

Surveyor's Certification

I hereby certify to GP Construction
that this Map of Boundary Survey meets the Standards
of Practice for surveys as set forth in
Chapter 5J-17 Florida Administrative Code, pursuant
to Section 472.027, Florida Statutes.

Jeffrey P. Rhoden
JEFFREY P. RHODEN PSM #5322
STATE OF FLORIDA

12/04/19

UNLESS IT BEARS THE SIGNATURE AND THE ORIGINAL
RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND
MAPPER, THIS MAP/REPORT IS FOR INFORMATIONAL
PURPOSES ONLY AND IS NOT VALID.

LEGEND:

- Denotes found 4" round concrete monument no identification

Prepared for: 19036.001
GP Construction

Rhoden Land Surveying, Inc.

LB #6980
420 E. Minnehaha Ave.
Clermont, FL 34711
352-394-6255



CITY OF CLERMONT
VARIANCE
Application

DATE: 12/16/19

FEE: _____

PROJECT NAME (if applicable): Desoto St

APPLICANT: GP Construction

CONTACT PERSON: Paul D Gaynor Cell 352-552-7623

Address: 1200 Oakley Scaver Dr Ste 203

City: Clermont State: FL Zip: 34711

Phone: 321-200-2276 Fax: _____

E-Mail: paul@gpconstructioncompany.com

OWNER: Beatrice Burt

Address: 749 E Montrose St

City: Clermont State: FL Zip: 34711

Phone: _____ Fax: _____

Address of Subject Property: E. Desoto St Clermont, FL 34711

General Location: Clermont, FL OAKHURST W Neighborhood
Code 4376-4376

Legal Description (include copy of survey): Clermont, FL OAKHURST W 73 FT
OF E 313 FT OF N 127.5 FT OF Tract 1 PB 10 PG 74
ORB 904 PG 1623 Real Property ID NO =
19-22-26-0900-001-00007

Land Use (City verification required): Zoning R-1 R-1-R-1
Residential Lot

LA Area
~~10,000~~
75,000

9308 $\pm$ lot size lot width
75 Feet



Zoning (City verification required):

R-1

CITY OF CLERMONT

VARIANCE

Application

Page 2

Answers to the following questions are required to complete this application.

City Zoning Ordinance (Land Development Code Section) from which you are requesting relief:

R-1 R-1-R-1 lot has to be 75 feet
at the building the lot is 2 feet shy of current code

What are you proposing to do that would require a variance and why? The lot is a
non conforming lot, because the building the
existing lot is 2 feet shy of current code.

How does the Code create a hardship? Because it is an existing lot
and at the building set back the lot is
2 feet shy of current code requirements

*** The following justifications must be completed ***
for any variance requested:

Variance requested – subject and code section:

Sec. 86-174. Review criteria and findings.

When reviewing an application for a variance, the City Council shall not vary the requirements of any provision of this land development code unless it makes a positive finding, based on substantial competent evidence, on each of the following:

- (1) Special conditions and circumstances exist which are peculiar to the land, structure or building involved, and which are not applicable to other lands, structures or buildings in the same zoning district;

lot is two feet shy of current code
requirement.

- (2) The condition giving rise to the requested variance has not been created by any person presently having an interest in the property;

current owner did not create existing lot.



CITY OF CLERMONT

VARIANCE

Application

Page 3

3) Literal interpretation and enforcement of the land development code regulations would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the land development code, and would work unnecessary and undue hardship on the applicant;

there are other no conforming lots
in the area.

(4) The variance request is not based exclusively upon a desire to reduce the cost of developing the site or otherwise economically founded;

No

(5) The variance, if granted, is the minimum variance necessary to make possible the reasonable use of the land, building or structure;

yes

(6) Granting of the variance request will not confer on the applicant any special privilege that is denied by the land development code to other lands, buildings or structures in the same zoning district;

No

(7) The proposed variance will not substantially diminish property value in, or alter the essential character of, the area surrounding the site; and

It will not.



CITY OF CLERMONT
VARIANCE
Application
Page 4

(8) The granting of the variance will be in harmony with the general intent and purpose of this land development code, and will not be injurious to the surrounding properties or detrimental to the public welfare.

To build a single story, single family home to existing lot. the lot size is consistent with the size of the area.

Paul Gaynor
Applicant Name (print)

X [Signature]
Applicant Name (signature)

Beatrice Burt
Owner Name (print)

X Beatrice Burt
Owner Name (signature)

******* NOTICE *******

IF THIS APPLICATION IS SUBMITTED INCOMPLETE OR INACCURATE, IT WILL BE SUBJECT TO A DELAY IN PROCESSING AND WILL NOT BE SCHEDULED UNTIL SUCH CORRECTIONS ARE MADE. APPLICATION FOR VARIANCE DOES NOT GUARANTEE APPROVAL. THE APPLICANT MUST BE PRESENT AT ANY MEETINGS TO JUSTIFY AND SUPPORT THE REQUEST.

City of Clermont
Development Services Department.
685 W. Montrose St.
P.O. Box 120219
Clermont, FL. 34712-021 9
(352) 394-4083 Fax: (352) 394-3542

Page : 1 of 1 01/13/2020 10:38:41

Order Number : 10093790
PO Number :
Customer : 7101866 CITY OF CLERMONT
Contact : Carlie Zinker
Address1 : P.O. BOX 120219
Address2 :
City St Zip : CLERMONT FL 34712
Phone : (352) 241-7331
Fax : (352) 394-2379

Printed By : liana.rickman
Entered By : liana.rickman

Keywords : LEGAL NOTICE Notice is hereby given that the City
Notes :
Zones :

Ad Number : 10271098
Ad Key :
Salesperson : D001 - Liana Davis - D001
Publication : Daily Commercial
Section : Public Notices
Sub Section : Public Notices
Category : LEGAL NOTICES
Dates Run : 01/21/2020-01/21/2020
Days : 1
Size : 1 x 4.92, 51 lines
Words : 215
Ad Rate : Open
Ad Price : 105.37
Amount Paid : 0.00
Amount Due : 105.37

LEGAL NOTICE

Notice is hereby given that the City Council of the City of Clermont will consider a request for the following variance: (1) to allow a single-family residential lot width to be less than the minimum requirements of the Land Development Code, Section 122-124 (2), at the following location:

LOCATION:

Vacant lot on the south side of
East Desoto Street
Oakhurst Subdivision, PB10, PG74
(Alt. Key 1624908)

A complete legal description may be obtained in the Development Services Department located at 685 West Montrose Street, Clermont, FL 34711.

A public meeting to consider this request will be heard before the Clermont City Council on Tuesday, January 28, 2020 at 6:30 P.M. in the Clermont City Hall located at 685 West Montrose Street, Clermont, FL.

All interested parties will be given an opportunity to express their views on this matter.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made. Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

Ad No: 10093790
January 21, 2020



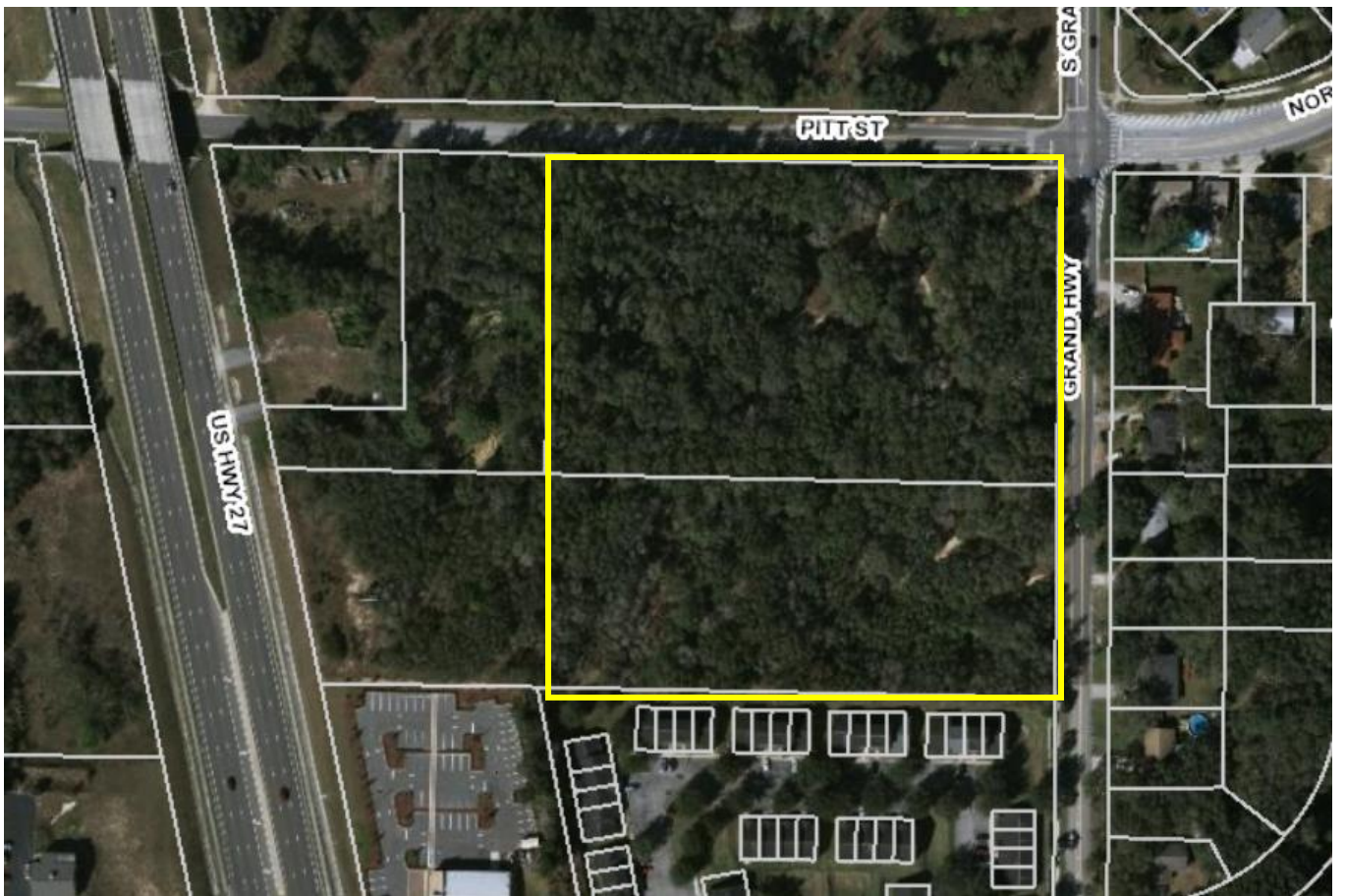
CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

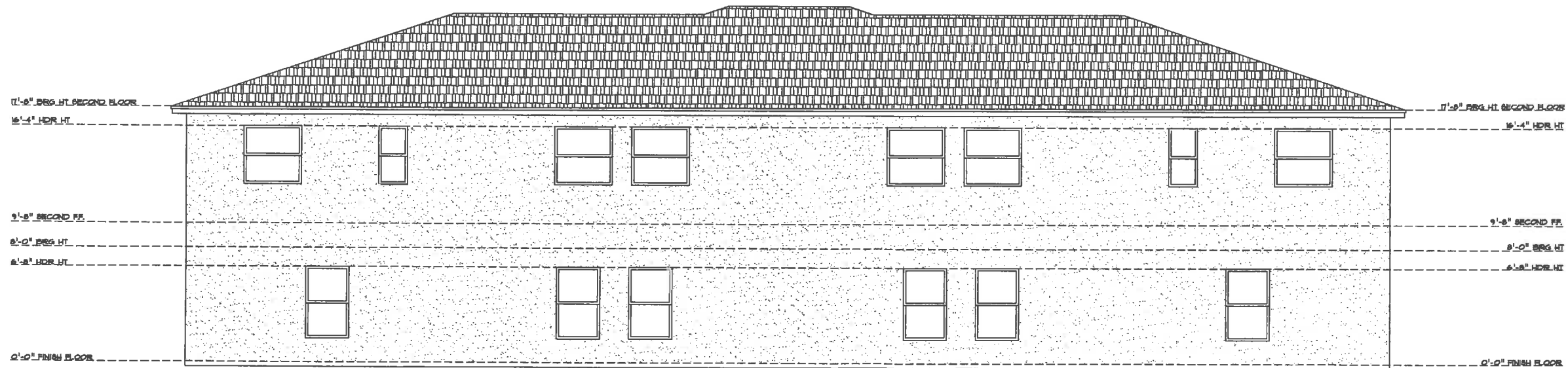
Meeting Date		
Tuesday, January 28, 2020		
Agenda Item Name		
Mason Ridge CUP Revocation		
Requested Action		
Recommend approval for revocation of Resolution No. 2016-30.		
Staff Report		
Staff is proposing this Conditional Use Permit Revocation for the Masons Ridge development that has not fulfilled their development plans for over two years. Mason's Ridge is a development that was originally approved by City Council in August of 2016 under Resolution No. 2016-30. The development is for 102 multi-family fee-simple townhomes. After obtaining approval from City Council, the developer proceeded to obtain site plan approval to start construction on the site. Shortly after grading the site, installing utilities, and retaining walls the developer became absent from the site. In September 2016 Code Enforcement started receiving complaints in regards to the lack of maintenance of the site. After starting a case the developer cleared the overgrowth obstructing the right-of-way. In November 2018 Code Enforcement again started receiving complaints in regards to the lack of maintenance. Another case was started and was taken to a Special Magistrate hearing in January of 2019. The property was found to be in violation and a fine of \$250 per day after January 31, 2019 was ordered. No action was taken to maintain the property and in May of 2019 a lien was recorded against the property for \$27,500. The property remained in violation until July of 2019 and accrued a total lien amount of \$43,250. This Conditional Use Permit Revocation would remove any entitlements for Resolution 2016-30 which allowed up to 102 multi-family fee-simple townhomes. <i>The Planning and Zoning Commission voted 7-0 to provide three (3) recommendations for this CUP Revocation:</i> <i>To allow a maximum of 30 days to comply with code enforcement issues and bring the property into compliance and actively maintain property..</i> <i>PAY 1/2 (one half) of the existing Code Enforcement Lien of \$43,000.</i> <i>Allow for a maximum of 4 months to show active construction activity on site that will provide verification of construction progression toward completing the site development.</i>		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		

1.	Location Map 2	Location Map 2.pdf
2.	Elevations	Elevations.pdf
3.	Resolution 2016-30	R-2016-30.pdf
4.	MASON RIDGE CUP Legal AD	MASON RIDGE CUP Legal AD.pdf





Front Elevation
1/4" = 1'-0"



Rear Elevation
1/4" = 1'-0"

WRITTEN DIMENSIONS SHALL HAVE PRECEDENCE
OVER SCALE DIMENSIONS. Contractors shall verify
and be responsible for dimensions and conditions
of the job prior to construction.

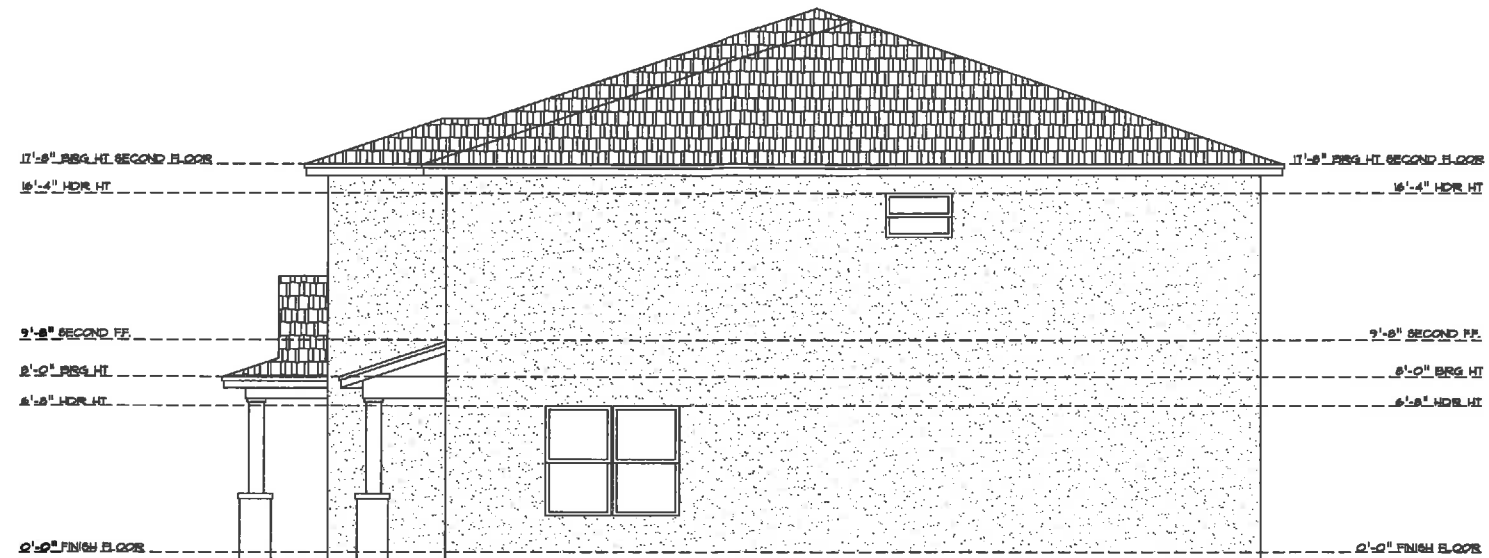
ELEVATION
1/4"=1'-0"

Denise Pyke Const.
Clermont, FL 34711
352-394-1384 fax. 352-394-1335

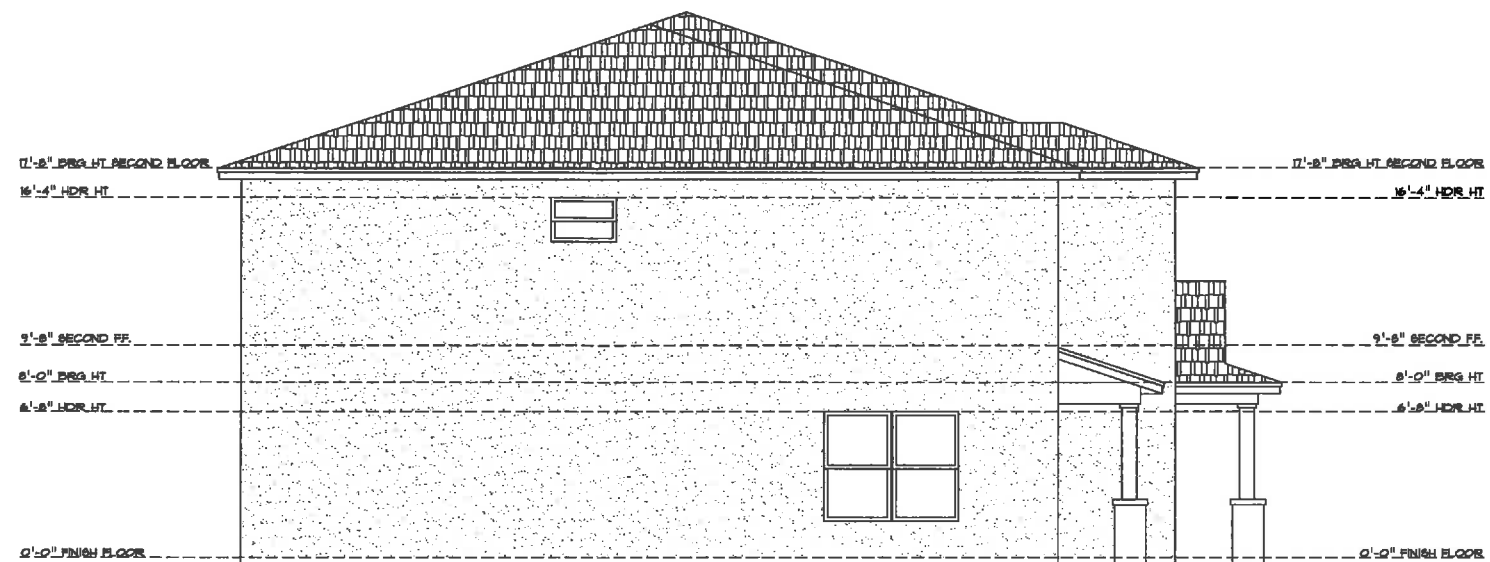
Highland Condo

drawn by
HMS
checked by
HMS
date
6/23/2016
scale
1/4"
job no.
CONDO

drawing no.
A1
sheet of



Right Elevation
1/4" = 1'-0"



Left Elevation
1/4" = 1'-0"

WRITTEN DIMENSIONS SHALL HAVE PRECEDENCE
OVER SCALE DIMENSIONS. Contractors shall verify
and be responsible for dimensions and conditions
of the job prior to construction.

ELEVATION
1/4"=1'-0"

Denise Pyke Const.
Clermont, FL 34711
352-394-1384 fax. 352-394-1335

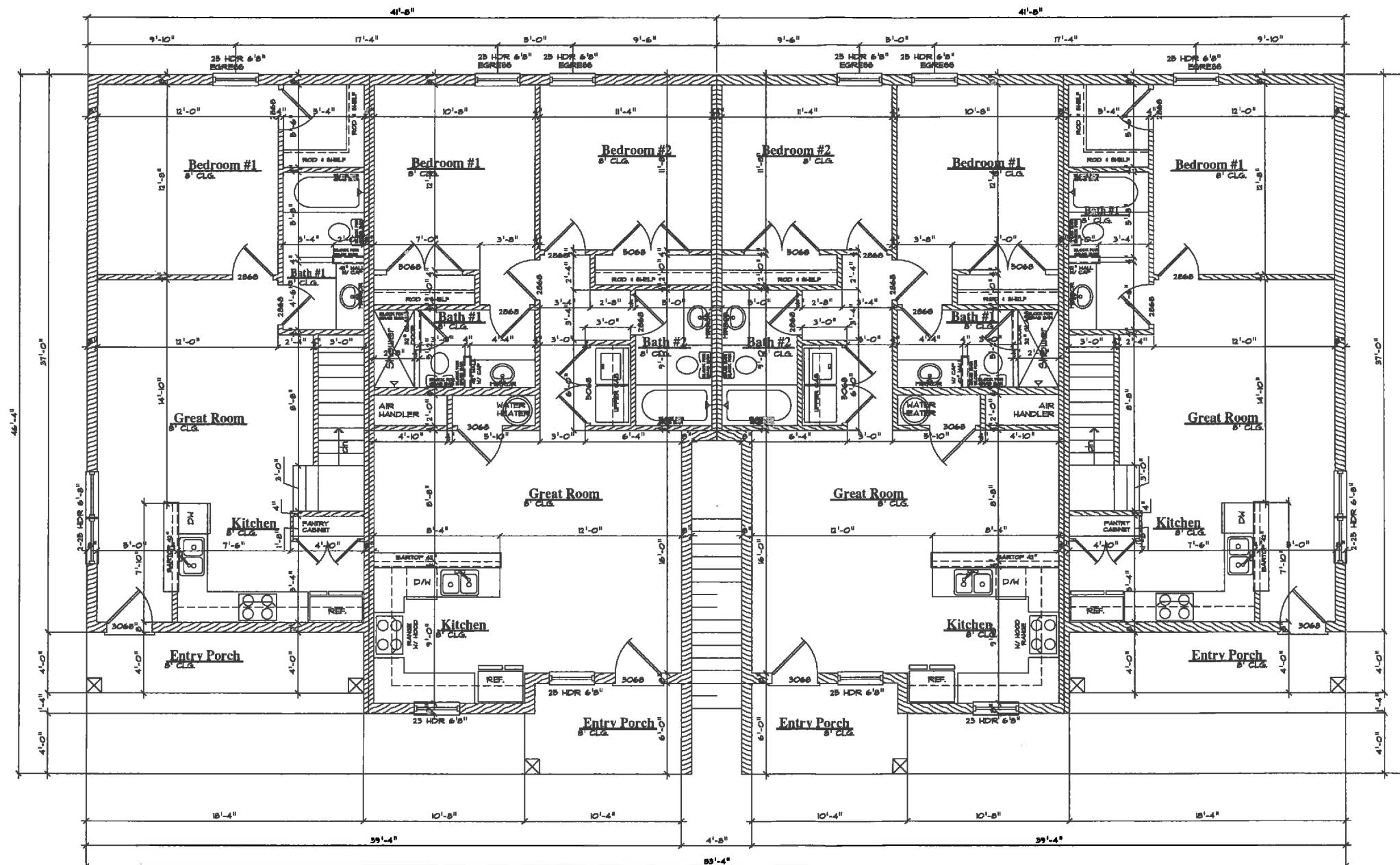
Highland Condo

drawn by
HMS
checked by
HMS
date
6/23/2016
scale
1/4"
job no.
CONDO

drawing no.

A2

sheet of



**Unit #1 First Floor
Three Bedroom**

AREA TABULATION	
FIRST FLOOR LIVING	691 SQ. FT.
SECOND FLOOR LIVING	548 SQ. FT.
FRONT ENTRY PORCH	73 SQ. FT.
TOTAL	1312 SQ. FT.

**Unit #2
Two Bedroom**

AREA TABULATION	
FIRST FLOOR LIVING	923 SQ. FT.
FRONT ENTRY PORCH	61 SQ. FT.
TOTAL	1312 SQ. FT.

**Unit #3
Two Bedroom**

**Unit #4 First Floor
Three Bedroom**

WRITTEN DIMENSIONS SHALL HAVE PRECEDENCE
OVER SCALE DIMENSIONS. Contractors shall verify
and be responsible for dimensions and conditions
of the job prior to construction.

FLOOR
1/4"=1'-0"

Highland Condo

Denise Pyke Const.
Clermont, FL 34711
352-394-1384 fax. 352-394-1335

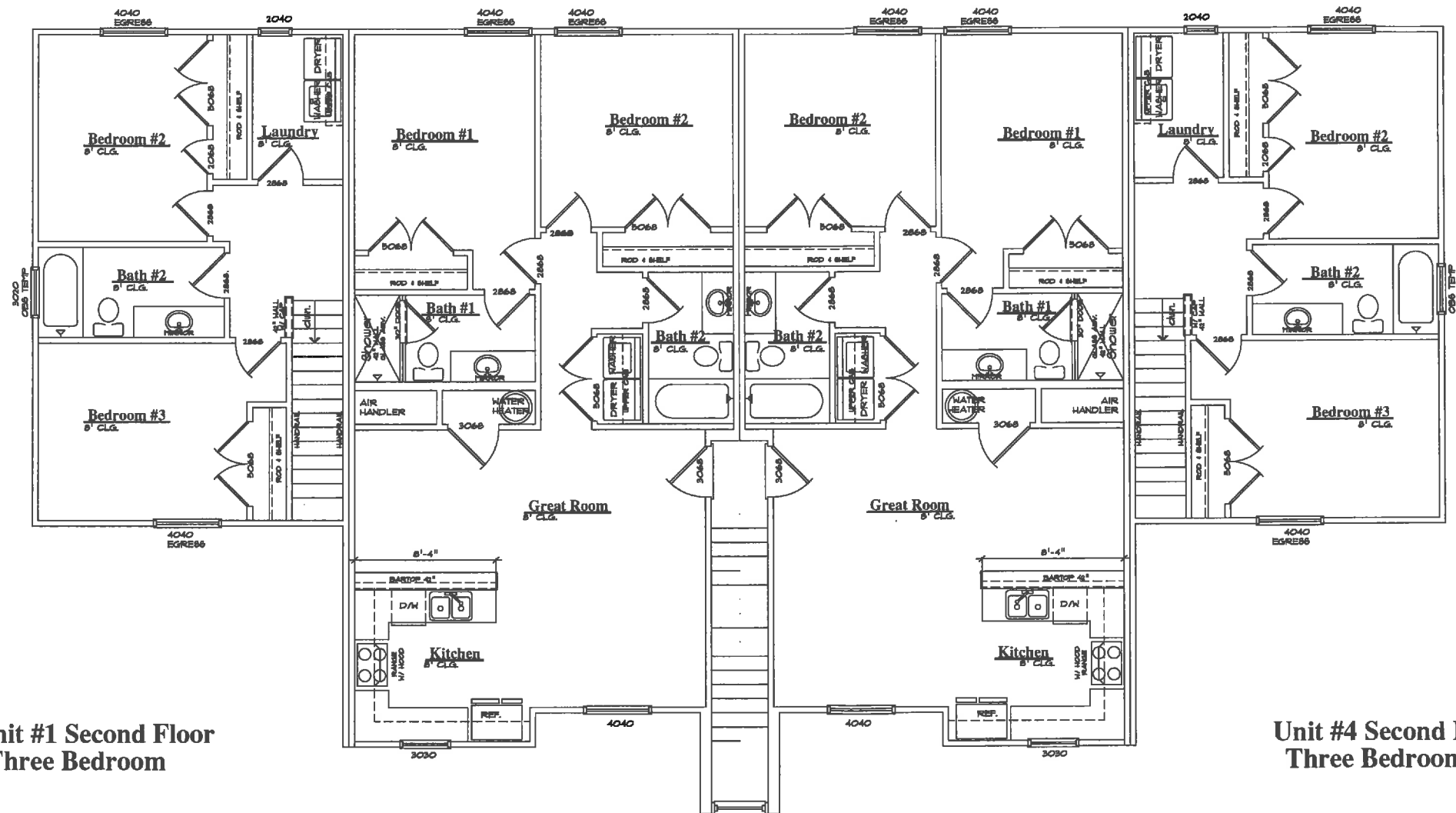
drawn by
HMS
checked by
HMS
date
8/23/2016
scale
1/4"
job no.
CONDO

drawing no.

A3

sheet of

Unit #1 Second Floor
Three Bedroom



Unit #4 Second Floor
Three Bedroom

Unit #5
Two Bedroom

AREA TABULATION	
FIRST FLOOR LIVING	923 SQ. FT.
TOTAL	923 SQ. FT.

Unit #6
Two Bedroom

WRITTEN DIMENSIONS SHALL HAVE PRECEDENCE
OVER SCALE DIMENSIONS. Contractors shall verify
and be responsible for dimensions and conditions
of the job prior to construction.

FLOOR
1/4"=1'-0"

Highland Condo

Denise Pyke Const.
Clermont, FL 34711
352-394-1384 fax. 352-394-1335

drawn by
HMS
checked by
HMS
date
6/23/2016
scale
1/4"
job no.
CONDO

drawing no.
A4
sheet of

**CITY OF CLERMONT
RESOLUTION NO. 2016-30**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, GRANTING A CONDITIONAL USE PERMIT TO ALLOW A MULTI-FAMILY DEVELOPMENT WITH MORE THAN 12 UNITS, AND UP TO 12 UNITS PER ACRE.

WHEREAS, the Planning and Zoning Commission of the City of Clermont, Lake County, Florida at a meeting held August 2, 2016 voted 3-3, and as a tie, the action moves forward as a recommendation of denial for this Conditional Use Permit to allow a multifamily development with more than 12 units, and up to 12 units per acre, at the following location

LOCATION:

Vacant property south of Pitt Street, east of Highway 27, and west of Grand Highway
Alternate keys 1070422 & 2702184

WHEREAS, the granting of this Conditional Use Permit will not adversely affect the officially adopted Comprehensive Plan of the City, such use will not be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity, the proposed use will comply with the regulations and conditions specified in the codes for such use, and the proposed use may be considered desirable at the particular location

WHEREAS, based on the foregoing, the City Council deems it advisable in the interest of the general welfare of the City of Clermont, Lake County, Florida to grant this Conditional Use Permit

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clermont, Lake County, Florida that

This application for a Conditional Use Permit to allow a multifamily development with more than 12 units, and up to 12 units per acre, be granted subject to the following conditions

Section 1 - General Conditions

- 1 The conditions as set forth in this Conditional Use Permit shall be legally binding upon any heirs, assigns and successors in title or interest
- 2 The property shall be developed in substantial accordance with the conceptual site plan dated June 22, 2016 prepared by BESH Engineering Formal Construction Plans, incorporating all conditions stated in this Permit shall be submitted for review and approval by the Site Review Committee prior to the issuance of a zoning clearance or other development permits The Conceptual Site Plans submitted with the Conditional Use Permit application are not the approved Construction Plans

CITY OF CLERMONT
RESOLUTION NO. 2016-30

- 3 No person, firm, corporation or entity shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building or structure, or alter the land in any manner within the boundary of the project without first submitting necessary plans, obtaining necessary approvals, and obtaining necessary permits in accordance with the City of Clermont Land Development Regulations and those of other appropriate jurisdictional entities
- 4 The Conditional Use Permit must be executed and processed through the office of the City Clerk within 90 days of its date of grant by the City Council or the permit shall become null and void
- 5 The Applicant shall record in the Public Records of Lake County within 90 days of its date of approval by the City Council, a short-form version of this Conditional Use Permit as provided by the City or a form acceptable to the City, to provide notice to all interested parties, the assigns, successors and heirs of the developer/applicant and all future owners of the above-referenced property that the real property described above is subject to the terms and conditions of the Conditional Use Permit
- 6 This Permit shall become null and void if substantial construction work has not begun within two (2) years of the date that this Conditional Use Permit is executed and signed by the permittee "Substantial construction work" means the commencement and continuous prosecution of construction of required improvements ultimately finalized at completion
- 7 The structure shall be inspected by the Fire Marshal for life safety requirements All requirements must be met prior to any Certificate of Occupancy being issued
- 8 The structure shall be inspected by the City Building Inspector and all building code violations must be corrected prior to a Certificate of Occupancy being issued
- 9 The final Certificate of Occupancy shall not be issued until each of the stated conditions has been met
- 10 No business can occupy any portion of a building unless the proposed business has applied for and obtained a Local Business Tax Receipt from the Development Services Department
- 11 If any of the stated conditions are violated, the applicant understands and agrees that the City Council may revoke this Conditional Use Permit by resolution

Section 2- Land Use

- 1 This Conditional Use Permit (CUP) is for a multi-family residential development with up to 102 units, each in fee simple ownership on 8.5 acres, for a density of 12 dwelling units/acre

CITY OF CLERMONT
RESOLUTION NO. 2016-30

- 2 The City's Site Review Committee must approve the Site Plan prior to the Construction Plan approval
- 3 The applicant/owner must coordinate with the Lake County School District for capacity review and requirements pertaining to schools, and in conformance with City Code, prior to issuance of any building permits

Section 3 – Site Development

- 1 Detailed grading, erosion control, and dust abatement plans for the entire site shall be submitted to and approved by the Site Review Committee prior to construction plan approval and the initiation of development activity. The dust abatement plan shall detail measures to be taken to eliminate the migration of dust particles from the site.
- 2 All excavated material shall be stored in a location approved by the City Engineer.
- 3 Geo-technical information regarding the soil characteristics of the site shall be submitted to the City as part of the final site review process.
- 4 The permittee/developers shall provide both temporary and permanent grassing including fertilizer application on all disturbed areas where construction is not immediately intended. Said plan shall be provided in accordance with an approved ground cover plan acceptable to the City in accordance with Best Management Practices (BMP) of the United States Department of Agriculture Soil Conservation Service.

Section 4 – Transportation Improvements

- 1 Sidewalks shall be required along Grand Highway, and Pitt Street and within the development, in accordance with Florida Department of Transportation regulations and City Codes.
- 2 The City may require that transportation improvements, necessitated by the portion of the project for which a building permit is sought, be made at the time of construction. Project specific on- and off-site transportation designs are the sole responsibility of the developer.
- 3 A traffic study in accordance with City Codes shall be required to address Level of Service (LOS) for the area. The applicant/owner must coordinate with Lake County and the Lake-Sumter Metropolitan Planning Organization (MPO) for compliance with the Transportation Management System (TMS).

Section 5 – Utilities and Stormwater

- 1 The permittee shall be responsible for purchasing, installing, and maintaining fire hydrants within the project. They shall be installed according to City Code.

CITY OF CLERMONT
RESOLUTION NO. 2016-30

- 2 The project shall be plumbed for reuse water with purple piping, until such time as reuse water is available, irrigation water shall be provided for by well

Section 6 – Landscaping

- 1 The Landscape design for all parking areas, buffers, rights-of-way, pedestrian ways and focal points shall be unified and complementary to the ambiance of the development
- 2 All landscape plans and plantings shall meet or exceed the City of Clermont Code

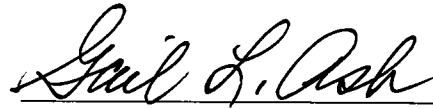
Section 7 - Architectural Design Standards

- 1 All structures shall be designed and constructed in accordance with the Architectural Standards of the City of Clermont
- 2 All fencing within public view shall be ornamental metal or brick, as approved by the Site Review Committee

CITY OF CLERMONT
RESOLUTION NO. 2016-30

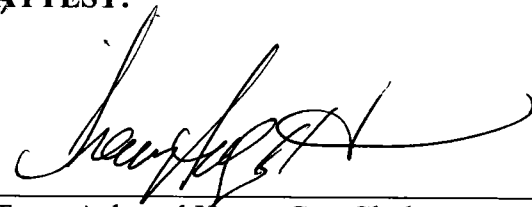
DONE AND RESOLVED by the City Council of the City of Clermont, Lake County, Florida, this 23rd day of August, 2016

CITY OF CLERMONT



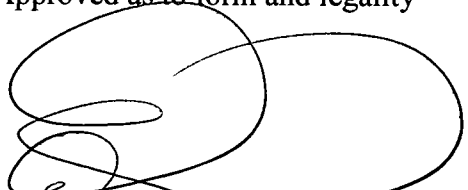
Gail L. Ash, Mayor

ATTEST:



Tracy Ackroyd Howe, City Clerk

Approved as to form and legality



Daniel F. Mantzaris, City Attorney

Advertising Receipt

CITY OF CLERMONT
Carlie Zinker
P.O. BOX 120219
CLERMONT, FL 34712

Account Number: 7101866
Order Number: 10093169
Phone: (352) 241-7331
Date: 12/18/19
Ad Taker: liana.rickman

Ad Classification: LEGAL NOTICES

Description	Start	End	Total
LEGAL NOTICE Notice is hereby given that the City of Clermont will consider a r	12/30/2019	01/21/2020	\$161.84

LEGAL NOTICE January 21, 2020

Notice is hereby given that the City of Clermont will consider a request for Revocation of a Conditional Use Permit (Resolution No. 2016-30) to allow a multifamily development with more than 12 units, and up to 12 units per acre, at the following location:

LOCATION

Vacant property south of Pitt Street,
east of Highway 27,
and west of Grand Highway
AK 1070422 & 2702184

A complete legal description may be obtained in the Development Services Department located at 685 W. Montrose Street, Clermont, FL 34711.

The Planning & Zoning Commission will consider this request on Tuesday, January 7, 2020 at 6:30pm.

A public meeting to consider the request will be held before the City Council on Tuesday, January 28, 2020 at 6:30pm.

All meetings will be held in City Hall located at 685 West Montrose Street.

All interested parties will be given an opportunity to express their views on this matter.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made.

Tracy Ackroyd Howe, MMC
City Clerk

Ad No: 10093169
December 30, 2019 &

Payment Info	
Ad Price	\$161.84
Tax	\$0.00
Sub Total	\$161.84
Prepaid Amount	\$0.00
Balance Due	\$161.84



CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date	
Tuesday, January 28, 2020	
Agenda Item Name	
Ordinance No. 2020-06 <i>Final Withdrawn</i> 111 Residential	
Requested Action	
Recommend approval of Ordinance No. 2020-06.	
Staff Report	
The City is requesting annexation of the subject property as authorized by the Utility Agreement with the property owner. The Notice of Encumbrance to annex was executed on September 24, 2019. The property is currently in final site plan approval with Lake County and is receiving water and sewer services from the City. The vacant parcel is located north of State Road 50 and east of County Road 455. The property is approximately 24.4 +/- Acres; and shall be developed as 288 multifamily apartments units. The City will annex the property as approved with Lake County.  An aerial photograph showing a large, irregularly shaped parcel of land outlined in yellow. The parcel is situated in a rural or semi-rural area with some trees and a few buildings. To the right of the parcel, there is a road and some industrial or commercial structures. The surrounding area includes fields, more trees, and some smaller buildings. The City will also process a large-scale comprehensive plan amendment transmittal to the State to change the future land use from Lake County Urban High Density to Clermont High Density Residential designation. The property will be rezoned from Lake County Planned Unit Development (PUD) to Clermont Planned Unit Development (PUD) zoning classification. Staff recommends approval of the Comprehensive Plan Amendment transmittal with Ordinance 2020-06.	
Additional Analysis	
Fiscal Impact Summary	

Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1.	ANN ORD 2020-06 - 111 Apartments	ANN ORD 2020-06 - 111 Apartments.pdf
2.	ANN AD ORD 2020-06	ANN AD ORD 2020-06.pdf



CITY OF CLERMONT
ORDINANCE NO. 2020-06

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND CONTIGUOUS TO THE PRESENT CITY BOUNDARIES, PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY, RECORDING, AND PUBLICATION.

WHEREAS, the City Council of the City of Clermont, Lake County, Florida has received a Petition for Annexation of a parcel of land contiguous to the present corporate limits under Section 171.044, Florida Statutes; and

WHEREAS, the City Council of the City of Clermont, Lake County, Florida, has determined that it is in the best interest of the City and of the property herein sought to be annexed that the City annex the following described property; and

WHEREAS, the City Council has determined that the area sought to be annexed is contiguous to the City and is in need of the services which the City can offer and the City has determined that such area sought to be annexed will be substantially benefited by annexation; and

WHEREAS, the City Council has determined that all requirements of Section 171.044, Florida Statutes, have been met.

SECTION 1.

NOW, THEREFORE, BE IT ORDAINED, under the provisions of Florida Statute Chapter 171 and the General and Special Laws of the State of Florida; that the City of Clermont, Lake County, Florida, does hereby annex to and make part of its corporate boundaries; the following described property contiguous to the present City boundary, to-wit:

LEGAL DESCRIPTION

TRACTS 51A, AND A PORTION OF TRACTS 61 AND 62 LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 23, TOWNSHIP 22 SOUTH, RANGE 26 EAST, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN THE PLAT BOOK 4, PAGE 11, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, BEING DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTH QUARTER (1/4) CORNER OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST; THENCE, SOUTH 89°47'05" EAST, ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 26, A DISTANCE OF 33.00 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF COUNTY ROAD 455 (VARIABLE WIDTH RIGHT OF WAY); THENCE NORTH 00°43'08" EAST, ALONG SAID EAST RIGHT OF WAY LINE, A DISTANCE OF 195.32 FEET



CITY OF CLERMONT
ORDINANCE NO. 2020-06

FOR A POINT OF BEGINNING; THENCE CONTINUE NORTHERLY ALONG SAID EAST, A DISTANCE OF 39.55 FEET; (2) NORTH 89°16'52" WEST, A DISTANCE OF 13.00 FEET; (3) NORTH 00°43'08" EAST, A DISTANCE OF 533.34 FEET, TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE THE FOLLOWING TWO COURSES AND DISTANCES: (1) NORTH 50°47'04" EAST, A DISTANCE OF 9.58 FEET TO A POINT OF CURVATURE TO THE RIGHT, CONCAVE TO THE SOUTH, HAVING A RADIUS OF 1,402.70 FEET, A CENTRAL ANGLE OF 56°27'54". AND A CHORD LENGTH OF 1,327.10 FEET, WHICH BEARS NORTH 79°01'01" EAST; (2) EASTERLY ALONG THE ARC OF SAID CURVE A DISTANCE OF 1,382.36 FEET, TO A POINT ON THE EAST LINE OF TRACT 51A; THENCE, DEPARTING SAID RIGHT OF WAY LINE, RUN SOUTH 00°36'47" WEST, ALONG SAID EAST LINE AND THE EAST LINE OF TRACT 62, A DISTANCE OF 836.93 FEET; THENCE DEPARTING SAID EAST LINE, NORTH 89°46'45" WEST, A DISTANCE OF 1,295.45 FEET TO THE POINT OF BEGINNING.

Site contains 24.4 +/- acres.

LOCATION

Vacant parcel located 1/4 mile north of State Road 50 and County Road 455 intersection,
East of County Road 455 before the trail
(Alternate Key 2665645)

SECTION 2.

That the aforescribed property shall be and hereby is made part and parcel of the City of Clermont, Lake County, Florida, and that said property shall be subject to all of the laws, ordinances, and provisions pertaining to the City of Clermont.

SECTION 3.

All property aforescribed shall henceforth be subject to ad valorem taxation by the City of Clermont, Lake County, Florida and any other general or special taxes or assessments.

SECTION 4.

Should any Section or part of a Section be declared invalid by any court of competent jurisdiction, such adjudications shall not apply or affect any other provision of this Ordinance, except to the extent that the entire Section or part of the Section may be separable in meaning and effect from the Section to which such holding shall apply.

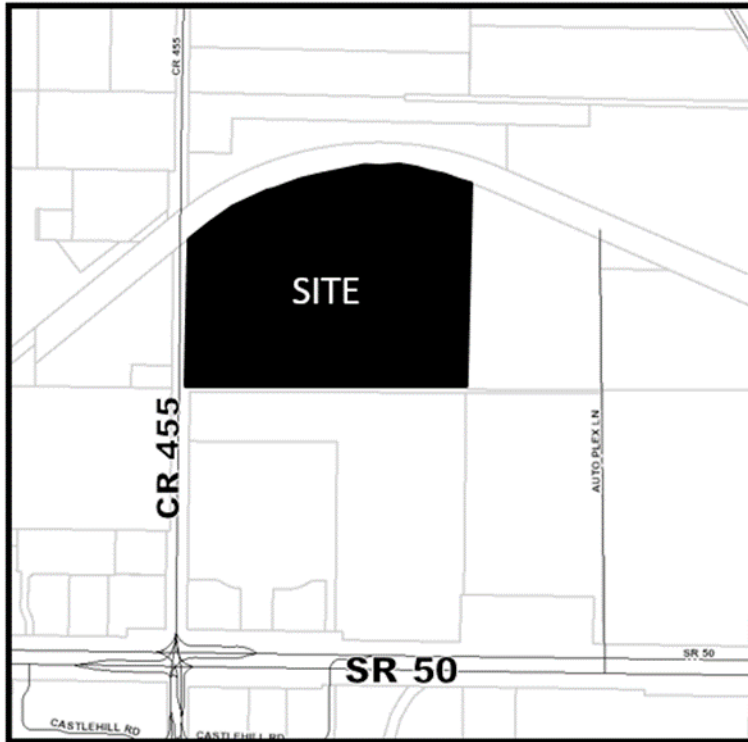
SECTION 5.

This Ordinance shall be recorded in the Public Records of Lake County, Florida.

SECTION 6.

This Ordinance shall be published as provided by law, and it shall become law and take effect upon its Second Reading and Final Passage.

Location map:





CITY OF CLERMONT
ORDINANCE NO. 2020-06

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this _____ day of _____, 2020.

CITY OF CLERMONT

Gail L. Ash, Mayor

ATTEST:

Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

Daniel F. Mantzaris, City Attorney

LEGAL NOTICE

The City Council of the City of Clermont will consider the enactment of the following proposed Ordinance at the regularly scheduled meeting to be held Tuesday, November 12, 2019 at 6:30 P.M. (Introduction) and a public hearing on Tuesday, January 28, 2020 at 6:30 P.M. (Adoption) at City Hall located at 685 West Montrose Street. All interested parties will be given an opportunity to express their views on this matter.

ORDINANCE NO. 2020-06

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, PROVIDING FOR THE ANNEXATION OF A CERTAIN PARCEL OF LAND CONTIGUOUS TO THE PRESENT CITY BOUNDARIES; PROVIDING FOR AN EFFECTIVE DATE; SEVERABILITY; RECORDING, AND PUBLICATION.

LOCATION:

Vacant parcel located ¼ mile north of SR 50 and CR 455 intersection,
East of CR 455 before the trail
Alternate Key 2665645
24.4 +/- Acres

LEGAL DESCRIPTION

TRACTS 51A, AND A PORTION OF TRACTS 61 AND 62 LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 23, TOWNSHIP 22 SOUTH, RANGE 26 EAST, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN THE PLAT BOOK 4, PAGE 11, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, BEING DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTH QUARTER (1/4) CORNER OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST; THENCE, SOUTH 89;47'05" EAST, ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 26, A DISTANCE OF 33.00 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF COUNTY ROAD 455 (VARIABLE WIDTH RIGHT OF WAY); THENCE NORTH 00'43'08" EAST, ALONG SAID EAST RIGHT OF WAY LINE, A DISTANCE OF 195.32 FEET FOR A POINT OF BEGINNING; THENCE CONTINUE NORTHERLY ALONG SAID EAST, A DISTANCE OF 39.55 FEET; (2) NORTH 89'16'52" WEST, A DISTANCE OF 13.00 FEET; (3) NORTH 00'43'08" EAST, A DISTANCE OF 533.34 FEET, TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE THE FOLLOWING TWO COURSES AND DISTANCES: (1) NORTH 50'47'04" EAST, A DISTANCE OF 9.58 FEET TO A POINT OF CURVATURE TO THE RIGHT, CONCAVE TO THE SOUTH, HAVING A RADIUS OF 1,402.70 FEET, A CENTRAL ANGLE OF 56'27'54". AND A CHORD LENGTH OF 1, 327.10 FEET, WHICH BEARS NORTH 79'01'01" EAST; (2) EASTERLY ALONG THE ARC OF SAID CURVE A DISTANCE OF 1,382.36 FEET, TO A POINT ON THE EAST LINE OF TRACT 51A; THENCE, DEPARTING SAID RIGHT OF WAY LINE, RUN SOUTH 00'36'47" WEST, ALONG SAID EAST LINE AND THE EAST LINE OF TRACT 62, A DISTANCE OF 836.93 FEET; THENCE DEPARTING SAID EAST LINE, NORTH 89'46'45" WEST, A DISTANCE OF 1,295.45 FEET TO THE POINT OF BEGINNING.

Site contains 24.4 +/- acres.

See Map Below

The public hearings are held at the City Hall, Council Chambers, located at 685 W. Montrose Street, and are open to public comment. Please call (352) 394-4083, ext. 3 if you have any questions.

The proposed ordinance may be inspected at the City's Development Services Department (1st floor, City Hall) between 8 a.m. and 5 p.m. Monday-Friday.

Please be advised that under state law, any person deciding to appeal a decision made at the public hearings will need a record of the proceedings and may need to ensure a verbatim record is made.

Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk



D051213 - October 29, 2019

☐ PROOF O.K. BY: _____ ☐ O.K. WITH CORRECTIONS BY: _____

PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE

LF-D051213 (100%)

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SALES PERSON: LFD001
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PUBLICATION: LF-DAILY COMMERCIAL

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CITY OF CLERMONT

AGENDA ITEM

Page 1 of 1

Meeting Date	
Tuesday, January 28, 2020	
Agenda Item Name	
Ordinance No. 2020-07 <i>Final Withdrawn</i> 111 Residential CPA	
Requested Action	
Recommend approval of Ordinance No. 2020-07.	
Staff Report	
The City is requesting approval of a large-scale comprehensive plan amendment transmittal to the State to change the future land use from Lake County Urban High Density to Clermont High Density Residential designation. The City is requesting annexation of the subject property as authorized by the Utility Agreement with the property owner. The Notice of Encumbrance to annex was executed on September 24, 2019. The property is currently in final site plan approval with Lake County and is receiving water and sewer services from the City. The vacant parcel is located north of State Road 50 and east of County Road 455. The property is approximately 24.4 +/- Acres; and shall be developed as 288 multifamily apartments units. The City will annex the property as approved with Lake County.	
 An aerial photograph showing a large, irregularly shaped parcel of land outlined in yellow. The parcel is situated in a rural or semi-rural area with some trees and open fields. Surrounding the parcel are various other land uses, including what appears to be a parking lot or paved area to the west, and some buildings or structures to the south and east. The overall landscape is a mix of natural and developed areas.	
The property will also be rezoned from Lake County Planned Unit Development (PUD) to Clermont Planned Unit Development (PUD) zoning classification.	
Staff recommends approval of the Comprehensive Plan Amendment transmittal with Ordinance 2020-07.	
Additional Analysis	
Fiscal Impact Summary	

Fiscal Impact	Fund Number and Description	Available Budget Amount
Exhibits Attached (copies of original agreements)		
1. Ordinance No 2020-07 CPA	2020-07 Clermont 111 Apartments CPA.pdf	
2. Legal AD	D051196 ROS 2020-07 Legal Ad 1.pdf	



CITY OF CLERMONT
ORDINANCE NO. 2020-07

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, ADOPTING THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT FOR THE CITY OF CLERMONT, FLORIDA, PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT, CHAPTER 163, PART II, FLORIDA STATUTES; SETTING FORTH THE AUTHORITY FOR ADOPTION OF THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT; SETTING FORTH THE PURPOSE AND INTENT OF THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR THE ADOPTION OF THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT; ESTABLISHING THE LEGAL STATUS OF THE LARGE SCALE COMPREHENSIVE PLAN AMENDMENT; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Comprehensive Plan of the City of Clermont was adopted by the City of Clermont on June 23, 2009, in accordance with the Local Government Planning and Land Development Regulations Act of 1985, Chapter 163, Part II, Florida Statutes; and

WHEREAS, the Comprehensive Plan of the City of Clermont may be amended pursuant to Florida Statute 163.3187; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Clermont have held public hearings on the proposed amendment to the plan in light of written comments, proposals and objections from the general public;

NOW THEREFORE BE IT RESOLVED AND ENACTED, by the City Council of the City of Clermont, Lake County, Florida that:

SECTION 1.

After public hearings held by the City of Clermont Local Planning Agency and the Clermont City Council, the Future Land Use Map of the Comprehensive Plan of the City of Clermont is hereby amended by changing the following described property as shown:

LEGAL DESCRIPTION

TRACTS 51A, AND A PORTION OF TRACTS 61 AND 62 LAKE HIGHLANDS COMPANY SUBDIVISION OF SECTION 23, TOWNSHIP 22 SOUTH, RANGE 26 EAST, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN THE PLAT BOOK 4, PAGE 11, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, BEING DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTH QUARTER (1/4) CORNER OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 26 EAST; THENCE, SOUTH 89°47'05" EAST, ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 26, A DISTANCE OF 33.00 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF COUNTY ROAD 455 (VARIABLE WIDTH RIGHT OF WAY); THENCE NORTH 00°43'08" EAST, ALONG SAID EAST RIGHT OF WAY LINE, A DISTANCE OF 195.32 FEET



**CITY OF CLERMONT
ORDINANCE NO. 2020-07**

FOR A POINT OF BEGINNING; THENCE CONTINUE NORTHERLY ALONG SAID EAST, A DISTANCE OF 39.55 FEET; (2) NORTH 89°16'52" WEST, A DISTANCE OF 13.00 FEET; (3) NORTH 00°43'08" EAST, A DISTANCE OF 533.34 FEET, TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE THE FOLLOWING TWO COURSES AND DISTANCES: (1) NORTH 50°47'04" EAST, A DISTANCE OF 9.58 FEET TO A POINT OF CURVATURE TO THE RIGHT, CONCAVE TO THE SOUTH, HAVING A RADIUS OF 1,402.70 FEET, A CENTRAL ANGLE OF 56°27'54". AND A CHORD LENGTH OF 1,327.10 FEET, WHICH BEARS NORTH 79°01'01" EAST; (2) EASTERLY ALONG THE ARC OF SAID CURVE A DISTANCE OF 1,382.36 FEET, TO A POINT ON THE EAST LINE OF TRACT 51A; THENCE, DEPARTING SAID RIGHT OF WAY LINE, RUN SOUTH 00°36'47" WEST, ALONG SAID EAST LINE AND THE EAST LINE OF TRACT 62, A DISTANCE OF 836.93 FEET; THENCE DEPARTING SAID EAST LINE, NORTH 89°46'45" WEST, A DISTANCE OF 1,295.45 FEET TO THE POINT OF BEGINNING.

Site contains 24.4 +/- acres.

LOCATION

Vacant parcel located ¼ mile north of SR 50 and CR 455 intersection,
East of CR 455 before the trail
Alternate Key 2665645
24.4 +/- Acres

CHANGE IN FUTURE LAND USE CLASSIFICATION

**FROM: LAKE COUNTY URBAN HIGH DENSITY
TO: CITY OF CLERMONT HIGH DENSITY RESIDENTIAL**

SECTION 2.

If any portion of this Ordinance is declared invalid, the invalidated portion shall be severed from the remainder of the Ordinance, and the remainder of the Ordinance shall continue in full force and effect as if enacted without the invalidated portion, except in cases where such continued validity of the remainder would clearly and without doubt contradict or frustrate the intent of the Ordinance as a whole.

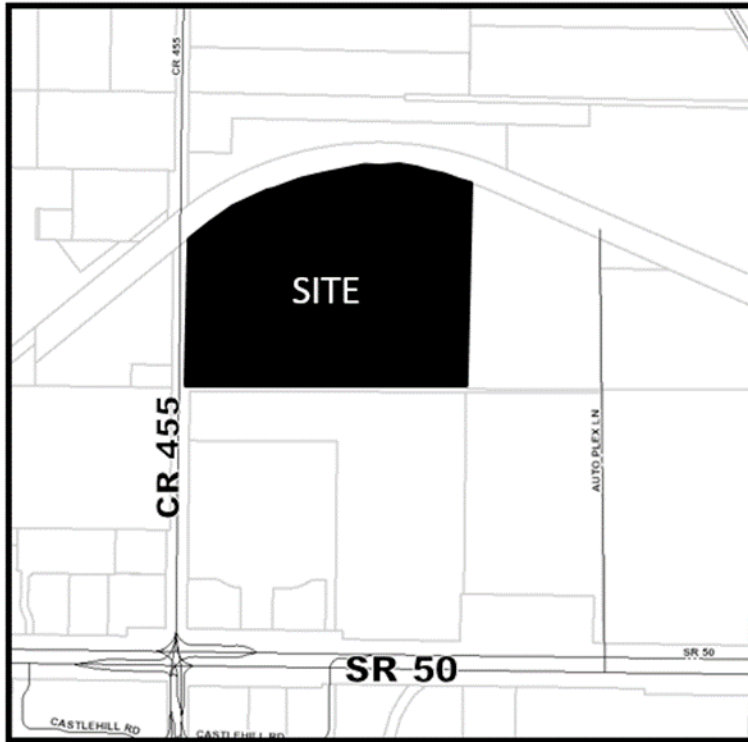
SECTION 3.

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 4.

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.

Location map:





CITY OF CLERMONT
ORDINANCE NO. 2020-07

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida, this _____ day of _____.

CITY OF CLERMONT

Gail L. Ash, Mayor

ATTEST:

Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

Daniel F. Mantzaris, City Attorney

CITY OF CLERMONT
NOTICE OF PROPOSED
AMENDMENT
TO COMPREHENSIVE PLAN
ORDINANCE NO. 2020-07

The City of Clermont will hold public hearings on Tuesday, November 5, 2019 at 6:30 p.m. before the Planning and Zoning Commission to consider a proposed change to the City's Future Land Use Map; and on Tuesday, November 12, 2019 at 6:30 p.m. before the City Council to consider introduction of the ordinance and transmittal of the proposed amendment. The map amendment would change the Future Land Use designation for the parcel below from Lake County Urban High Density to City of Clermont High Density Residential.

The City of Clermont will hold a public hearing on Tuesday, January 28, 2020 (final hearing) beginning at 6:30 p.m. before the City Council to consider the adoption of the proposed change to the City's Future Land Use Map.



Location:

Vacant parcel located ¼ mile north of SR 50 and CR 455 intersection,
east of CR 455 before the trail
Alternate Key 2665645
24.4 +/- Acres

Ordinance #2020-07

An ordinance of the City Council of the City of Clermont, Lake County, Florida, adopting the large-scale comprehensive plan amendment for the City of Clermont, Florida, pursuant to the Local Government Comprehensive Planning Act, Chapter 163, Part II, Florida Statutes; setting forth the authority for adoption of the large-scale comprehensive plan amendment; setting forth the purpose and intent of the large-scale comprehensive plan amendment; providing for the adoption of the large-scale comprehensive plan amendment; establishing the legal status of the large-scale comprehensive plan amendment; providing a severability clause; and providing an effective date.

The public hearings are in the Council chambers of City Hall, 685 W. Montrose Street, and are open to public comment. Please call (352) 394-4083, ext. 3 if you have any questions.

The proposed amendment may be inspected at the City's Development Services Department (1st floor, City Hall) between 8 a.m. and 5 p.m. Monday-Friday.

Please be advised that under state law, any person deciding to appeal a decision made at the public hearings will need a record of the proceedings and may need to ensure a verbatim record is made.

Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

D051196 - October 21, 2019

☐ **PROOF O.K. BY:** _____ ☐ **O.K. WITH CORRECTIONS BY:** _____

PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE

LF-D051196 (100%)

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PUBLICATION: LF-DAILY COMMERCIAL

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