CITY OF CLERMONT
COUNCIL MEETING AGENDA
6:30 PM, Tuesday, September 10, 2019

Welcome to our Council meeting. In the interest of time efficiency and ensuring that everyone who wishes to address the Council is given the opportunity to do so, the following will apply to all comments made by the public. Each speaker will be permitted 3 minutes to address the Council. These time limits may be changed by the Mayor. Thank you for participating in your City Government.

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PROCLAMATION

Childhood Cancer Awareness Month

Constitution Week

PRESENTATIONS

FY 2019 Quarterly Budget Presentation

PUBLIC COMMENTS

REPORTS

CONSENT AGENDA

The next portion of the meeting is the consent agenda which contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Council wish to speak on a consent item, they have the same opportunity.

Item No. 1 - Meeting Minutes	Consider approval of the August 27, 2019 Council Meeting minutes.
Item No. 2 - Bid Award	Consider award to Providence Construction & Development Co. to provide East side water reclamation facility ribs rerate expansion in the lump sum budgeted amount of $1,289,000.
Item No. 3 - Bid Award	Consider award to Shelley's Septic Tank, Inc. to provide hauling and disposal of bio solids in the estimated annual budgeted amount of $212,520.
Item No. 4 - Contract Approval	Consider Water, Wastewater and Reclaimed Water Scope of Service proposal from Tetra Tech in the budgeted amount of $163,887.
Item No. 5 - Direct Negotiation	Consider transportation review services from Kittelson & Associates for Wellness Way and AdventHealth traffic studies in the total budgeted amount of $25,000.

CITY OF CLERMONT
COUNCIL MEETING AGENDA
6:30 PM, Tuesday, September 10, 2019

Item No. 6 - Event and Open Container Request	Consider request from Pig On the Pond to be held March 6, 7, and 8, 2020 for open container in approved area, fee waiver, signage, staff assistance, and trail closure.
Item No. 7 - Event and Road Closure Request	Consider event and road closures for the South Lake Rotary to host the "Rotary Fun Run" on December 14, 2019.
Item No. 8 - Event Request, Fee Variance, and Open Container Allowance	Consider request from Sommer Sports to approve the 2020 season, open container allowance and waive all associated grounds fees.
Item No. 9 - Special Event, Road and Boat Ramp Closure Request	Consider request from Sommer Sports to close roads and boat ramp for approved City Sponsored event "The Great Floridian" on October 19, 2019

UNFINISHED BUSINESS

Item No. 10 - Ordinance No. 2019-28 *Final*	Request to table to November 12, 2019.
Item No. 11 - Ordinance No. 2019-39 *Final*	Consider ordinance to impose a temporary moratorium for one hundred and eighty (180) days on multi-family development.
Item No. 12 - Resolution No. 2019-14R *Take 5 Quick Lube*	Consider a Conditional Use Permit to allow for an automotive service center with three service bays for property located at 1900 South US Highway 27.

NEW BUSINESS

Item No. 13 - Fee Reduction Request	Consider fee reduction for 2020 Spring Games.
Item No. 14 - Ordinance No. 2019-38 *Introduction*	Consider ordinance to amend the Land Development Code, Section 122-358, Affordable Housing Density Bonus under Chapter 122 Zoning.

ADJOURN

Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-

religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

Any person wishing to appeal any decision made by the City Council at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. In accordance with the Americans with Disabilities Act (ADA), if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding he/she should contact Clermont, City Clerk's Office, 352-241-7330.

Please be advised that if you intend to show any document, picture, video or items to the Council or Board in support or opposition to any item on the agenda; a copy of the document, picture, video or item must be provided to the City Clerk for the City's records.

WHEREAS, childhood cancer is the number 1 cause of death to children from disease in the U.S. One in five children are terminal at diagnosis. Three in five suffer life altering impacts of treatment that significantly alter their quality of life; and

WHEREAS, according to American Childhood Cancer Organization 1 in 285 children will be diagnosed with cancer before the age of 20. In the U.S. an estimated 16,000 children are diagnosed each year with 43 children diagnosed per day. Of those 43 children, 12 children will die; and

WHEREAS, the incidence of childhood cancer is increasing at a greater rate than any other age group, except those over 65 years of age. An average increase of 0.6% per year since the mid 1970's resulting in an overall increase of more than 25% over the last 43 years; and

WHEREAS, many adult cancers can be diagnosed early but, in 80% of children, the cancer has already spread to other areas of the body by the time it is diagnosed. Roughly 35% of children diagnosed with cancer will die within 30 years of diagnosis. Those that survive the first five years have an eight times greater mortality rate due to the increased risk of liver and heart disease and increased risk for reoccurrence of the original cancer or of a secondary cancer; and

WHEREAS, childhood cancers and adult cancers are different as there are more than 12 major types of pediatric cancers and over 100 subtypes. Yet we continue to use the downsized adult cancer protocols on children which many times has devastating effects. The lack of childhood cancer research has an overwhelming impact on our children and community; and

WHEREAS, despite these facts, childhood cancer is widely and consistently underfunded. Less than 4% of the National Cancer Institute's Budget is dedicated to childhood cancer research. The FDA has approved only 4 cancer treatments for children in over 25 years and more than half of all chemotherapies used for children's cancer today are over 25 years old; and

NOW, THEREFORE, I, Gail L. Ash, Mayor of the City of Clermont do hereby proclaim the month of September, 2019 as

CHILDHOOD CANCER AWARENESS MONTH

to help raise awareness of pediatric cancer and its victims and encourage our residents to recognized the impact of pediatric cancer on families within our community and honor the children in our community whose lives have been cut short by cancer.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Clermont to be affixed this 10th day of September, two thousand and nineteen.

_____
Gail L. Ash, Mayor

ATTEST:

_____
Tracy Ackroyd Howe
City Clerk

Whereas, the Constitution of the United States established a foundation for the success of our nation through core beliefs such as popular sovereignty and limited government; and

Whereas, September 17, 2019 marks the two hundred thirty second anniversary of the Framing of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through September 23 as Constitution Week;

Now, Therefore, I, Gail L. Ash, Mayor of the City of Clermont in the State of Florida, do hereby proclaim September 17 through September 23, 2019 as

Constitution Week

In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the City of Clermont to be affixed this 10th day of September in the year two thousand nineteen.

_____

Gail L. Ash, Mayor

ATTEST:

_____

Tracy Ackroyd Howe, City Clerk

City of Clermont
MINUTES
REGULAR COUNCIL MEETING
August 27, 2019

The City Council met in a regular meeting on Tuesday, August 27, 2019 in the Clermont City Council Chambers. Mayor Ash called the meeting to order at 6:30pm with the following Council Members present: Council Members Brishke, Bates, Mullins and Travis. Other City officials present were City Manager Gray, City Attorney Mantzaris, and City Clerk Howe.

INVOCATION AND PLEDGE OF ALLEGIANCE

Pat Green gave the invocation followed by the Pledge of Allegiance.

OATH OF OFFICE

City Clerk Howe administered the Oath of Office to Keith Mullins for Seat 2 for the remainder of the un-expired term.

PRESENTATION

Honor Ray Goodgame

Charles Forth presented a historical donation to the Historic Village with Clermont history in honor of Ray Goodgame. He reviewed family history roots of the Forths and the Chasewells and presented the documents given to the Historical Society for preservation. The first item was an original framed photo given to workers at the Blue Goose. The second items were World War II military items belonging to Mr. Forth's dad and an original article from 1945. Mr. Forth thanked City Manager Gray and Council Member Bates for their assistance.

Charlene Forth stated they also have medals, an original photo in military dress of her father-in-law, and his purple heart medals which will be provided to the Historical Society.

City Manager Gray stated the Community Foundation Donation to Fire Department presentation for tonight's meeting is postponed to September.

PUBLIC COMMENTS

Kathy Diaz, 13625 North Jacks Lake Road, expressed concern for the building of a senior living facility on recently annexed land to which she was not notified. The property is adjacent to Ms. Diaz's home and the building of the senior facility center will cut off the only road leading to her property. Ms. Diaz was informed her property is not land locked by the development as she can construct a new connecting road. Ms. Diaz called Carl Thomas Grading who informed her that building another road in the suggested area would be costly. When the investors were asked to make an access road, she was told she would need to call the City and the County.

City Manager Gray suggested meeting with Ms. Diaz to go over the specifics of the situation to better assist as the Council will not be able to help since her property is not within the City limits.

Jim Purvis, 4206 Hammersmith Road, congratulated Keith Mullins on being appointed to the Council and thanked Mr. and Mrs. Forth for the history provided.

Chris Fowler, 773 West Montrose Street, expressed concern with downtown parking and requested for a parking feasibility study to be conducted.

Charlene Forth, 939 W. Desoto Street, expressed opposition to interruption during the presentation by the Mayor and apologized to Judy Goodgame. Mayor Ash replied she asked for clarification of the presentation and apologized to Judy Goodgame for any offense taken.

Greg Ammon, 550 5th Street, expressed opposition to the time limit for public comments. Mayor Ash replied everyone gets three minutes to make sure everyone has a chance to speak.

REPORTS

City Manager Gray requested for Item No. 4, 5 and 6 be tabled to October 8, 2019.

Item No. 4 – Ordinance No. 2019-14, *Final, Wise Annexation*

City Clerk Howe read Ordinance No. 2019-14 aloud by title only.

> An Ordinance of the City Council of the City of Clermont, Lake County, Florida, providing for the annexation of a certain parcel of land contiguous to the present city boundaries; providing for an effective date, severability, recording, and publication.
>
> Council Member Bates moved to table Ordinance No. 2019-14 to October 8, 2019; seconded by Council Member Mullins. The motion passed with all members present voting aye.

Item No. 5 – Ordinance No. 2019-15, *Final, Wise Large-Scale Comprehensive Plan Amendment*

City Clerk Howe read Ordinance No. 2019-15 aloud by title only.

> An Ordinance of the City Council of the City of Clermont, Lake County, Florida, adopting the Large Scale Comprehensive Plan Amendment for the City of Clermont, Florida, pursuant to the Local Government Comprehensive Planning Act, Chapter 163, Part II, Florida Statutes; setting forth the authority for adoption of the Large Scale Comprehensive Plan Amendment; setting forth the purpose and intent of the Large Scale Comprehensive Plan Amendment; providing for the adoption of the Large Scale Comprehensive Plan Amendment; establishing the legal status of the Large Scale Comprehensive Plan Amendment; providing a severability clause and providing an effective date.
>
> Council Member Bates moved to table Ordinance No. 2019-15 to October 8, 2019; seconded by Council Member Mullins. The motion passed with all members present voting aye.

Item No. 6 – Ordinance No. 2019-16, *Final, Wise PUD Rezoning*

City Clerk Howe read Ordinance No. 2019-16 aloud by title only.

> An Ordinance under the Code of Ordinances of the City of Clermont, Lake County, Florida amending the Official Zoning Map of the City of Clermont referred to in Chapter 122 of Ordinance No. 289-C, Code of Ordinances; rezoning the real properties described herein as shown below; providing for severability, effective date, recording, and publication.
>
> Council Member Bates moved to table Ordinance No. 2019-16 to October 8, 2019; seconded by Council Member Mullins. The motion passed with all members present voting aye.

City Manager Gray reported **Item No. 12 – Utility Agreement,** Oak Properties LLC - *Clermont 111RES* will be pulled and moved to next month; City offices will be closed for Labor day on Monday; and the First Budget Hearing will occur on September 5, 2019 at 6:30pm.

City Attorney Mantzaris – No report.

Council Member Bates inquired about Tropical Storm Dorian. City Manager Gray stated Lake County is in level three which is just monitoring the storm. There is an Emergency Management meeting tomorrow with Lake County at 3:00pm. The City will post advisories as they become available.

Council Member Mullins – No report.

Council Member Brishke – No report.

Council Member Travis reported she attended an informal meeting with the Chain of Lakes founder to work on initiatives for suggestions or improvements for the trail such as speed limits and alternate routes for cyclists.

Mayor Ash – No report.

CONSENT AGENDA

Mayor Ash advised the next item on the Agenda for consideration was the Consent Agenda and requested anyone wishing to have any item pulled for discussion to please come forward at this time.

Item No. 1 – Meeting Minutes	Consider approval of August 13, 2019 Council Meeting minutes.
Item No. 2 – Plat Approval	Consider plat approval for Winona Place for 5 residential lots.
Item No. 3 – Contract Award	Consider award to Life Scan Wellness Centers and AdventHealth Centra Care for medical examination and drug/alcohol testing services.

Council Member Bates moved to approve the Consent Agenda; seconded by Council Member Mullins. The motion passed with all members present voting aye.

UNFINISHED BUSINESS

Item No. 7 – Ordinance No. 2019-29, *Transmittal, Hartwood Properties CPA*

City Clerk Howe read Ordinance No. 2019-29 aloud by title only.

> An Ordinance of the City Council of the City of Clermont, Lake County, Florida, adopting the Large Scale Comprehensive Plan Amendment for the City of Clermont, Florida, pursuant to the Local Government Comprehensive Planning Act, Chapter 163, Part II, Florida Statutes; setting forth the authority for adoption of the Large Scale Comprehensive Plan Amendment; setting forth the purpose and intent of the Large Scale Comprehensive Plan Amendment; providing for the adoption of the Large Scale Comprehensive Plan Amendment; establishing the legal status of the Large Scale Comprehensive Plan Amendment; providing a severability clause and providing an effective date.

Planning Manager Kruse presented the transmittal of the Hartwood Properties, LLC's request to amend the future land use map to a designation of Master Planned Development. The subject site is approximately 80 acres in size. A portion of the property has been used for agriculture purposes. The property's current Future Land Use designation is Lake County Regional Office which provides for a variety of office uses and some limited commercial use which support office uses. The applicant requested Master Planned Development future land use designation and rezoning to a Planned Unit Development with up to 600 multifamily dwelling units and up to 120,000 square feet of commercial uses. The Planned Unit Development will be

considered by the Planning and Zoning Commission prior to the adoption phase of the Comprehensive Plan Amendment to ensure the project is kept at the proposed development intensity and will come before Council at a later date for consideration. The subject property is located in the City's Joint Planning Area. Staff supported the applicant's request and the Planning and Zoning Commission recommended approval six to zero.

City Manager Gray stated transmittals require a public hearing but will return to Council for final approval.

Mayor Ash opened the Public Hearing. There were no comments. Mayor Ash closed the Public Hearing.

> Council Member Bates moved to transmit Ordinance No. 2019-29; seconded by Council Member Mullins. The motion passed with all members present voting aye.

Item No. 8 – Ordinance No. 2019-32, *Transmittal, Bradshaw North CPA*

City Clerk Howe read Ordinance No. 2019-32 aloud by title only.

> An Ordinance of the City Council of the City of Clermont, Lake County, Florida, adopting the Large Scale Comprehensive Plan Amendment for the City of Clermont, Florida, pursuant to the Local Government Comprehensive Planning Act, Chapter 163, Part II, Florida Statutes; setting forth the authority for adoption of the Large Scale Comprehensive Plan Amendment; setting forth the purpose and intent of the Large Scale Comprehensive Plan Amendment; providing for the adoption of the Large Scale Comprehensive Plan Amendment; establishing the legal status of the Large Scale Comprehensive Plan Amendment; providing a severability clause and providing an effective date.

Planning Manager Kruse presented applicant's request for an amendment to the Future Land Use map to designate the property with a future land use category of commercial. The subject site is approximately 16 acres. The property is located within the City's Interlocal Service Boundary Agreement and the Joint Planning Area. A portion of the property has been historically used for agricultural purposes. The current Future Land Use designation is Wellness Way Area Plan 1. The applicant desires to develop the property for commercial use which would include a 140 room hotel with up to 32,000 square feet of commercial uses. The City's Commercial Land Use allows up to 0.25 floor area ratio and up to 12 units per acre. This is comparable to what is permissible under Wellness Way 1 in Lake County. Staff recommended approval to change the Future Land Use to the City's Commercial. The Planning and Zoning Commission recommended approval six to zero.

Mayor Ash opened the Public Hearing. There were no comments. Mayor Ash closed the Public Hearing.

> Council Member Bates moved to transmit Ordinance No. 2019-32; seconded by Council Member Brishke. The motion passed with all members present voting aye.

NEW BUSINESS

Item No. 9 – Ordinance No. 2019-31, *Introduction, Bradshaw North Annexation*

City Clerk Howe read Ordinance No. 2019-31 aloud by title only.

> An Ordinance of the City Council of the City of Clermont, Lake County, Florida, providing for the annexation of a certain parcel of land contiguous to the present city boundaries; providing for an effective date, severability, recording, and publication.

> Council Member Bates moved to introduce Ordinance No. 2019-31; seconded by Council Member Brishke. The motion passed with all members present voting aye.

The next two items were heard concurrently and voted on separately.

Item No. 10 – Resolution No. 2019-19R, *Action Gator Tire*

City Clerk Howe read Resolution No. 2019-19R aloud by title only.

> A Resolution of the City Council of the City of Clermont, Lake County, Florida, granting a Conditional Use Permit to allow for a tire store with eight service bays in Planned Unit Development Zoning District.

Item No. 11 – Variance Request, *Action Gator Tire*

Planning Manager Kruse presented the applicant's resolution and variance request. The applicant is requesting a Conditional Use Permit to allow for a tire store with eight service bays in a Planned Unit Development. The parcel located west of the Hammock Ridge Road and US Highway 27. The Land Development Code requires a Conditional Use Permit for any automotive services business. The applicant is proposing a 6,800 square foot building with eight service bays. No outside storage or disposal will be allowed. The service bays will be facing north towards an elevated hill with no view from Hammock Ridge Road or the adjoining property. Access to the site will be from Hammock Ridge Road. The applicant is also requesting a variance to allow for a reduction of eight parking spaces and is proposing to have a total of 30 spaces. Staff reviewed the application and recommended approval. The Planning and Zoning Commission recommended approval five to one.

David Dorey, 8367 Summerdale Lane, Tallahassee, FL, project manager, requested approval of the requests and stated the business would not be open on Sundays.

Council Member Travis disclosed she met with the applicant to discuss this project.

Mayor Ash opened the public hearing.

Eric Fincham, 3522 Mediterra Drive, expressed opposition to the request.

Richard Bauer, 1789 Bella Lago Drive, inquired about the direction of the service bays, noise suppression, hours of operation, and oil spill drainage. City Attorney Mantzaris stated the matter would have to return to Council to change the hours of operation. City Manager Gray stated US Highway 27 is not in the city's jurisdiction as it is the State of Florida's jurisdiction. The Homeowner's Association may contact the State of Florida as well to help expedite the request to address jay braking.

Adam Hildebrant, 1784 Bella Lago Drive, expressed opposition to the request.

Jim Purvis, 4206 Hammersmith Road, expressed support for the request.

Preston Bolt, 462 Valley Stream Drive, Geneva, FL expressed support for the request.

Mayor Ash closed the Public Hearing.

Robert Blackerby, developer of the project, addressed the public's questions and concerns. He noted they took the back of the building and added shutters and stone work to make the building attractive. Additional landscaping was also added to the property. The applicant has been in business in Clermont for 20 years and would like to stay local in order to keep the jobs in the City.

City Manager Gray stated the Conditional Use Permit addresses the bays having to be screened from public view as well as noise levels and could address hours of operation. Mr. Blackerby stated the hours of operation will be 7:00am to 6:00pm or 7:00am to 7:00pm based on community needs.

Council Member Mullins inquired about the sidewalk and expressed concern for the building being left on Highway 50. City Manager Gray stated the applicant will be required to install a sidewalk on the property.

Council Member Travis expressed support for the request.

Council Member Bates expressed opposition to the request.

Council Member Brishke inquired about the property behind the subject property.

Mr. Blackerby stated the applicant owns most of the hill and the land on the hill is not usable as it is mostly sand. The subject property is one parcel off of the corner from US 27.

City Manager Gray stated the Council can place the hours of operation in the Conditional Use Permit if they would like to limit the hours.

> Council Member Travis moved to approve Resolution No. 2019-19R; seconded by Council Member Mullins. The motion passed 3 to 2 with Council Member Brishke and Council Member Bates opposed.
>
> Council Member Travis moved to approve the variance request; seconded by Council Member Mullins. The motion passed 3 to 2 with Council Member Brishke and Council Member Bates opposed.

Item No. 13 – Ordinance No. 2019-39, *Introduction*

City Clerk Howe read Ordinance No. 2019-39 aloud by title only.

> An Ordinance of the City Council of the City of Clermont, Lake County, Florida, imposing a temporary moratorium for one hundred and eighty (180) days on the acceptance of any application for and/or the issuance of any permit, conditional use approval, site plan approval, and any other official action of the City of Clermont having the effect of permitting or allowing development and/or construction of any multi-family development; excluding with conditions such applications submitted prior to August 27, 2019 or approvals for the continuance of an existing multi-family development; the temporary moratorium shall apply to all real property located within the corporate limits of the City of Clermont; providing for severability, conflicts and an effective date.
>
> Council Member Bates moved to introduce Ordinance No. 2019-39; seconded by Council Member Mullins. The motion passed with all members present voting aye.

ADJOURN: With no further comments, this meeting adjourned at 7:35pm.

APPROVED:

_____
Gail L. Ash, Mayor

ATTEST:

_____
Tracy Ackroyd Howe, City Clerk

CITY OF CLERMONT

AGENDA ITEM

Meeting Date
Tuesday, September 10, 2019
Agenda Item Name
Bid Award
Requested Action
Recommend contract between the City of Clermont and Providence Construction & Development Company to provide all labor, material and equipment necessary for the expansion of East side water reclamation facility ribs rerate.
Staff Report

The Purchasing Department and the Environmental Services Department recommend approval of the above action.

The Purchasing Department issued a Request for Bid (RFB) number 19-050 to acquire a qualified contractor for the rapid infiltration basins and construction of seepage barrier at the Environmental Services Department. The RFB was fully competed, advertised, and complies with the City of Clermont Purchasing Policy. There were four (4) responses to the RFB.

The work consists of furnishing all labor, equipment, and materials for the construction of the facilities consisting of:

1. Expand the capacity of the rapid infiltration basins (RIBs) by modifying the existing 15-cell RIB system to create four (4) larger RIBs.
2. Construct seepage barrier.
3. Demolish and replace feed piping to the RIBs.
4. Demolition and modifications of the yard piping, magnetic flowmeter, control valve and other appurtenances as required to replace and relocate the flow metering station.
5. Electrical demolition and modifications to replace and relocate the existing flow meter.
6. Coordination with the construction of two (2) monitoring wells.

Award is being recommended to the responsive and responsible bidder Providence Construction & Development Company in the lump sum amount of $1,289,000 who complied with all terms, conditions, and specifications stated in the RFB.

Valencia Construction Group, Inc. provided the lowest bid and after review of their work references, it was determined that the company did not meet minimum qualifications required in the bid. Based on the references provided, Valencia Construction Group, Inc. did not appear to have performed work of similar magnitude to the project scope to consider them qualified for this project.

Providence Construction & Development Company provided the second lowest bid and upon review of their references, it was determined that they have conducted similar projects in scope and magnitude, as well as have appropriate experience to be considered qualified for this project.

Additional Analysis

Fiscal Impact Summary		
The fiscal impact of $1,289,000 is included in the current year approved budget. Department Account Code: 44535-66201-35114		
Fiscal Impact	**Fund Number and Description**	**Available Budget Amount**
Exhibits Attached (copies of original agreements)		
1. RFB 19-050 Response Tabulation	RFB 19-050 Response Tabulation.pdf	
2. RFB 19-050 Award Recommendation	RFB 19-050 Award Recommendation.pdf	
3. Engineer Award Recommendation Letter	Engineer Award Recommendation Letter.pdf	

RESPONSE TABULATION

RFB 19-050, EXPANSION OF EAST SIDE WATER RECLAMATION FACILITY RIBS RERATE
DUE DATE/TIME: JUNE 20, 2019 AT 2:00 P.M. (EST)

COMPANY NAME	BID BOND	ADDENDA 1	ADDENDA 2	LUMP SUM PRICE
Valencia Construction Group, Inc. – Winter Garden, FL	Y	Y	Y	$1,106,060.35
Providence Construction & Development Company – Apopka, FL	Y	Y	Y	$1,289,000.00
Intercounty Engineering Inc. – Pompano Beach, FL	Y	Y	Y	$1,334,000.00
Prime Construction Group, Inc. – Orlando, FL	Y	Y	Y	$1,377,000.00
Carr & Collier Inc. – Leesburg, FL	Y	N	N	Nonresponsive

*Addendum 1 was not a mandatory submittal with bid response
*Addendum 2 was a mandatory submittal with bid response

RAMSEY GROSS
Senior Purchasing Agent
Purchasing Department

352-241-7350
rgross@clermontfl.org

AWARD RECOMMENDATION
AUGUST 2, 2019
RFB 19-050 – EXPANSION OF EAST SIDE WATER RECLAMATION FACILITY RIBS RERATE

Based on the results of the bid submittals, the Purchasing Department is recommending award to responsive, responsible bidder, Providence Construction & Development Company, in the lump sum price of $1,289,000.

Award Recommendation Summary:

Valencia Construction Group, Inc. provided the lowest bid and after review of their work references, it was determined that the company did not meet minimum qualifications required in the bid. Based on the references provided, Valencia Construction Group, Inc. did not appear to have perform work of similar magnitude to the project scope to consider them qualified for this project.

Providence Construction & Development Company provided the second lowest bid and upon review of their references, it was determined that they have conducted similar projects in scope and magnitude, as well as have appropriate experience to be considered qualified for this project.

TETRA TECH

August 2, 2019

Mr. Freddy Suarez,
City of Clermont – Purchasing Director
685 W. Montrose Street
Clermont, FL 34711

Subject: City of Clermont – East Side Water Reclamation Facility RIBs Rerate Recommendation of Award RFB 19-050

Dear Mr. Suarez,

This letter provides our recommendation of award for the City of Clermont's East Side Water Reclamation Facility RIBs Rerate Project. On June 20, 2019, five (5) contractors submitted bids for this project. Tetra Tech has completed our evaluation of these bids.

Attached to this letter is the bid tabulation provided by the City. The total bid prices are summarized below:

Contractor	Total Bid
Valencia Construction Group, Inc.	$1,106,060.35
Providence Construction & Development Company	$1,289,000.00
Intercounty Engineering, Inc.	$1,334,000.00
Prime Construction Group, Inc.	$1,377,000.00
Carr & Collier, Inc.	Nonresponsive

Valencia Construction Group, Inc submitted the apparent low bid in the amount of $1,106,060.35. Valencia Construction Group, Inc. acknowledged receipt of the two (2) Addenda issued and provided all documentation required within the City's Required Submittals Packet.

Valencia Construction Group, Inc submitted four (4) work references for consideration. Initially, the contact information for two (2) references, Orange County Board of County Commissioners and Lake County Water Authority, were invalid. The City requested additional contact information for the references listed and the Contractor provided new phones numbers. Of the four (4) work references provided, only two (2) were able to be reached. The other two (2) references were contacted several times and were not responsive. Based upon review and discussions with the two (2) references from the respective projects, Valencia Construction Group, Inc has completed all projects successfully and to the satisfaction of the owners. However, the references contacted on the project list provided by Valencia Construction Group, Inc. did not include similar projects or magnitude of work. Reference questionnaires are attached for reference.

Reference No. 1 indicated Valencia Construction Group, Inc. was a sub-contractor on the project and were scoped with roadway improvements. The earthwork component of the project was not included in their scope. Reference No. 2 indicated Valencia Construction Group, Inc. was the prime contractor on the project, however the project consisted of basic overlay and pond reshaping with a project value of only 10% of their bid amount for this project.

Tetra Tech
201 East Pine Street, Suite 1000, Orlando, FL 32801
Tel 407.839.3955 Fax 407.839.3790 tetratech.com

Based on the reference projects submitted, Valencia Construction Group, Inc. does not appear to have performed work of similar magnitude to the project scope to consider them qualified for the subject project. This factor leads us to conclude that their experience is not adequate, and Tetra Tech does not recommend award of this project to Valencia Construction Group, Inc.

Providence Construction & Development Company submitted the apparent second lowest bid in the amount of $1,289,000.00. Providence Construction & Development Company. acknowledged receipt of the two (2) Addenda and provided all documentation required with the City's Required Submittals Packet.

We were able to contact three (3) references from their reference list of projects. Based upon review and discussions with the references from the respective projects, Providence Construction & Development Company has completed all projects successfully and to the satisfaction of the owner. The references provided by Providence Construction & Development Company included similar projects in scope and magnitude. Based on the projects submitted, Providence Construction & Development Company has the appropriate experience to be considered qualified for the subject project. Reference questionnaires are attached for reference.

In view of the above, it is recommended that the City award the East Side Water Reclamation Facility RIBs Rerate Project to Providence Construction & Development Company subject to concurrence of the City's Attorney and Legal Departments.

Should you require further information or have questions, please do not hesitate to contact us at your earliest convenience.

Sincerely,

Tetra Tech

Brenda Keenan, PE
Project Manager

RESPONSE TABULATION

RFB 19-050, EXPANSION OF EAST SIDE WATER RECLAMATION FACILITY RIBS RERATE
DUE DATE/TIME: JUNE 20, 2019 AT 2:00 P.M. (EST)

COMPANY NAME	BID BOND	ADDENDA 1	ADDENDA 2	LUMP SUM PRICE
Valencia Construction Group, Inc. – Winter Garden, FL	Y	Y	Y	$1,106,060.35
Providence Construction & Development Company – Apopka, FL	Y	Y	Y	$1,289,000.00
Intercounty Engineering Inc. – Pompano Beach, FL	Y	Y	Y	$1,334,000.00
Prime Construction Group, Inc. – Orlando, FL	Y	Y	Y	$1,377,000.00
Carr & Collier Inc. – Leesburg, FL	Y	N	N	Nonresponsive

*Addendum 1 was not a mandatory submittal with bid response
*Addendum 2 was a mandatory submittal with bid response

CONTRACTOR REFERENCE QUESTIONNAIRE

Project Name:	City of Clermont East Side Water Reclamation Facility Ribs Rerate
Project:	200-08310-18006
Date:	07/01/2019
Name of party spoken to:	Mike Heim, PM, Bergeon Land Development, 954-295-2045
Reference Verification for:	Valencia Construction Group

Reference: Bergeon Land Development

Provide a description of the project; in particular, the site and civil components.

Answer: Road widening – No ditches/drains.

Were Valencia Construction Group the prime or sub-contractor on the project?

Answer: Sub-Contractor

Were there pipe modifications included in the project?

Answer: Yes, multiple areas needing reconstruction.

Was earth work a substantial portion of the project?

Answer: Yes, but not within Valencia Construction Group's scope.

Were the contract schedules maintained and were there any construction delays?

Answer: Some delays – Not by Valencia Construction Group.

Were there any contractor driven change orders or request for contract time extensions? If so, please describe?

Answer: No, changes driven by Owner.

Do you think the change orders were reasonable, cost, time, and scope?

Answer: Yes.

Were the punch list items completed in a timely manner?

Answer: Not there yet.

Was the project constructed as specified?

Answer: Yes.

Did they demobilize and leave site in a timely manner? If so, please describe?

Answer: Still on site.

Was the site in equal or better condition than when they left?

Answer: Still on site but is equal/better.

Were the pay requests/applications and documentation complete for payment correct and all outstanding liens finalized?

Answer: Yes.

Would you recommend them to work on one of your projects again?

Answer: Yes.

Notes:

CONTRACTOR REFERENCE QUESTIONNAIRE

Project Name:	City of Clermont East Side Water Reclamation Facility Ribs Rerate
Project:	200-08310-18006
Date:	07/08/2019
Name of party spoken to:	Jason Dawler, PM, 352-459-2310
Reference Verification for:	Valencia Construction Group

Reference: Lake County Water Authority

Provide a description of the project; in particular, the site and civil components.

Answer: Basic overlay.

Were Valencia Construction Group the prime or sub-contractor on the project?

Answer: Prime

Were there pipe modifications included in the project?

Answer: No.

Was earth work a substantial portion of the project?

Answer: Yes. Scrapped down 6-inches around pond.

Were the contract schedules maintained and were there any construction delays?

Answer: Timely fashion.

Were there any contractor driven change orders or request for contract time extensions? If so, please describe?

Answer: No.

Do you think the change orders were reasonable, cost, time, and scope?

Answer: No change orders.

Were the punch list items completed in a timely manner?

Answer: Yes.

Was the project constructed as specified?

Answer: Yes.

Did they demobilize and leave site in a timely manner? If so, please describe?

Answer: Yes.

Was the site in equal or better condition than when they left?

Answer: Yes.

Were the pay requests/applications and documentation complete for payment correct and all outstanding liens finalized?

Answer: Yes.

Would you recommend them to work on one of your projects again?

Answer: Yes, certainly. Very happy.

Notes:

CONTRACTOR REFERENCE QUESTIONNAIRE

Project Name:	City of Clermont East Side Water Reclamation Facility Ribs Rerate
Project:	200-08310-18006
Date:	07/02/2019
Name of party spoken to:	David Gonzalez, Superintendent - Maitland Utilities 407-875-1143
Reference Verification for:	Providence Construction and Development Company

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Reference: City of Maitland

Provide a description of the project; in particular, the site and civil components.

Answer: 9,000 linear feet 12" force main including air release valves. An in-depth project.

Were Providence Construction and Development Company the prime or sub-contractor on the project?

Answer: Prime

Were there pipe modifications included in the project?

Answer: Yes

Was earth work a substantial portion of the project?

Answer: Light portion of project.

Were the contract schedules maintained and were there any construction delays?

Answer: Yes/No There were some delays. (Unforeseen Conditions)

Were there any contractor driven change orders or request for contract time extensions? If so, please describe?

Answer: Yes
-Permitting delay. Had to get permit.
-Unforeseen Conditions.
-Hit existing sewer line. Had to repair damages.

Do you think the change orders were reasonable, cost, time, and scope?

Answer: Yes, but a mutual agreement was made to split the cost.

Were the punch list items completed in a timely manner?

Answer: Job is still ongoing; so far they have been on time.

Was the project constructed as specified?

Answer: Yes

Did they demobilize and leave site in a timely manner? If so, please describe?

Answer: So far yes. Job is ongoing.

Was the site in equal or better condition than when they left?

Answer: Yes

Were the pay requests/applications and documentation complete for payment correct and all outstanding liens finalized?

Answer: Yes

Would you recommend them to work on one of your projects again?

Answer: Yes

Notes:

CONTRACTOR REFERENCE QUESTIONNAIRE

Project Name:	City of Clermont East Side Water Reclamation Facility Ribs Rerate
Project:	200-08310-18006
Date:	08/01/2019
Name of party spoken to:	Tom Manning - Project Manager 407.877.5903
Reference Verification for:	Providence Construction and Development Company

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Reference: Garney Construction Inc.

Provide a description of the project; in particular, the site and civil components.

Answer: Wastewater Treatment Plant, Storm Piping/Civil Site Work, Lined Reject Pond.

Were Providence Construction and Development Company the prime or sub-contractor on the project?

Answer: Sub-Contractor

Were there pipe modifications included in the project?

Answer: Yes

Was earth work a substantial portion of the project?

Answer: Yes

Were the contract schedules maintained and were there any construction delays?

Answer: No Delays

Were there any contractor driven change orders or request for contract time extensions? If so, please describe?

Answer: No

Do you think the change orders were reasonable, cost, time, and scope?

Answer: NA

Were the punch list items completed in a timely manner?

Answer: Yes

Was the project constructed as specified?

Answer: Yes

Did they demobilize and leave site in a timely manner? If so, please describe?

Answer: Yes

Was the site in equal or better condition than when they left?

Answer: Yes

Were the pay requests/applications and documentation complete for payment correct and all outstanding liens finalized?

Answer: Yes

Would you recommend them to work on one of your projects again?

Answer: Yes

Rough estimate of size of reject overflow pond?

Answer: 5 Acres

Cubic yardage of earthwork moved?

Answer: Did not know.

Is Providence capable of constructing 8 large ribs (approximately 1.3 acres each) with clay core bottom liners?

Answer: Yes

Notes:

CONTRACTOR REFERENCE QUESTIONNAIRE

Project Name:	City of Clermont East Side Water Reclamation Facility Ribs Rerate
Project:	200-08310-18006
Date:	07/01/2019
Name of party spoken to:	Mark Abram, PM, Garney Construction, 407-414-7543
Reference Verification for:	Providence Construction and Development Company

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Reference: Garney Construction Inc.

Provide a description of the project; in particular, the site and civil components.

Answer: Site grating, gravity sewer, asphalt paving, and large pond (reject overflow).

Were Providence Construction and Development Company the prime or sub-contractor on the project?

Answer: Sub-Contractor

Were there pipe modifications included in the project?

Answer: Yes.

Was earth work a substantial portion of the project?

Answer: Yes.

Were the contract schedules maintained and were there any construction delays?

Answer: No delays.

Were there any contractor driven change orders or request for contract time extensions? If so, please describe?

Answer: Yes. Owner Driven.

Do you think the change orders were reasonable, cost, time, and scope?

Answer: Yes.

Were the punch list items completed in a timely manner?

Answer: Yes.

Was the project constructed as specified?

Answer: Yes.

Did they demobilize and leave site in a timely manner? If so, please describe?

Answer: Yes. One phase has been completed and the 2nd phase is currently being worked on.

Was the site in equal or better condition than when they left?

Answer: Yes.

Were the pay requests/applications and documentation complete for payment correct and all outstanding liens finalized?

Answer: Yes.

Would you recommend them to work on one of your projects again?

Answer: Yes.

Notes:

CITY OF CLERMONT

AGENDA ITEM

Meeting Date
Tuesday, September 10, 2019

Agenda Item Name
Bid Award

Requested Action
Recommend to approve contract between the City of Clermont and Shelley's Septic Tank, Inc. to provide hauling and disposal of biosolids.

Staff Report
The Purchasing Department and the Environmental Services Department recommend approval of the above action. The Environmental Services Department contacted the Purchasing Department to determine the most effective manner to contract a company to provide hauling and disposal of biosolids. The Purchasing Department issued a Request for Bid (RFB) number 19-061 to acquire these services. The RFB was fully competed, advertised, and complies with the City of Clermont Purchasing Policy. There were three (3) responses to the RFB. Successful respondent will provide all transportation, labor and Florida Department of Environmental Protection (FDEP) permitted biosolids management facility. Award is being recommended to low responsive and responsible bidder Shelley's Septic Tank, Inc. for the annual estimated amount of $212,520 who complied with all terms, conditions, and specifications stated in the RFB.

Additional Analysis

Fiscal Impact Summary
The estimated annual fiscal impact of $212,520 is included in the approved budget.

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. RFB 19-061 Response Tabulation	RFB 19-061 Response Tabulation.pdf

RESPONSE TABULATION

RFB 19-061, BIOSOLIDS HAULING AND DISPOSAL SERVICES
DUE DATE/TIME: AUGUST 29, 2019 AT 2:00 P.M. (EST)

COMPANY NAME	ADDN. 1	TOTAL COMPOST PRICE
Shelley's Septic Tank, Inc. – Zellwood, FL	Y	$212,520.00
Merrell Bros., Inc. – Kokomo, IN	Y	$228,509.60
Compost USA of Sumter County – Okahumpka, FL	Y	$394,680.00

CITY OF CLERMONT

AGENDA ITEM

Meeting Date	
Tuesday, September 10, 2019	
Agenda Item Name	
Contract Approval	
Requested Action	
Recommend to approve the Water, Wastewater and Reclaimed Water Scope of Service proposal from tetra Tech for $163,887.	
Staff Report	
The Master Plan is intended to provide a guide for the orderly expansion of the City's potable water, sanitary sewer and reclaimed water systems. The City will use this Master Plan to prepare annual budgets for capital improvements as well as the proper sizing of infrastructure for future expansion. The Master Plan should be regularly updated to reflect conditions that have changed within the City's service area. The last Master Plan was completed in 2014.	
Additional Analysis	
Fiscal Impact Summary	
The requested approval amount is included in the approved 2019 budget.	

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. Master Plan Updates Proposal	Master Plan Updates Proposal.pdf

August 5, 2019

Mr. Stoney Brunson
Environmental Services Director
City of Clermont
400 12th Street
Clermont, FL 34711

Subject: **City of Clermont**
Professional Engineering Services Proposal for the
Water, Wastewater and Reclaimed Water Master Plan Update

Tt # **200BP Gen/Clermont**

Dear Mr. Brunson:

Thank you for the opportunity to submit our professional services proposal to perform an update of the Water, Wastewater and Reclaimed Water Master Plans. Tetra Tech proposes the following scope of services to be performed in accordance with the City/Tetra Tech Consulting Contract and Agreement for Professional Engineering Services for Public Works Projects dated December 9, 2014. Attachment A provides the scope of services for this assignment.

We appreciate this opportunity to be of service for the City of Clermont and look forward to working with you on this important project.

Very truly yours,

Tetra Tech

Jon D. Fox, P.E.
Vice President

Approval:

City of Clermont

By: _____

Date: _____

Attachments

ATW/ab/BPClermont/Master Plan Updates/Brunson_080519

C: James Kinzler, CPM, EA, City of Clermont
Kevin Burgess, City of Clermont
Andrew T. Woodcock, PE, MBA, Tetra Tech

Tetra Tech
201 E. Pine Street, Suite 1000, Orlando, FL 32801
Tel 407.839.3955 Fax 407.839.3790 www.tetratech.com

ATTACHMENT A

SCOPE OF SERVICES

CITY OF CLERMONT, FLORIDA
MASTER PLAN UPDATES FOR WATER, WASTEWATER AND RECLAIMED WATER

PHASE 1 – PROJECTIONS/EXISTING SYSTEMS

The Projections/Existing System Phase will describe and evaluate the existing systems and identify the quantity of service projected at build-out and the five (5) and ten (10) year planning horizons. Currently identified concerns or supplemental considerations include:

- Increased development intensity along the US 27 corridor.
- Increased development intensity in the Downtown Area.
- Water system improvements to optimize the City's existing water production facilities and associated groundwater withdrawal for Consumptive Use Permitting.
- Possible provision of reclaimed water to the City of Minneola as well as expansion of service in the northern and eastern directions.
- Possible provision of reclaimed water to the Utilities Inc. Service Area.
- Possible receipt of supplemental reclaimed water (3.0 MGD) from the City of Orlando's Conserv II System.

1.1. Data Collection

Tetra Tech will collect, coordinate and organize data and various documents to develop the background information needed for the planning effort. To the extent Tetra Tech has already received this data in conjunction with other projects, additional copies will not be necessary. Data sources are expected to include:

- Monthly operating reports, discharge monitoring reports and other operational data.
- Existing GIS shape files and data base of the systems.
- Water and lift station pump curves.
- Selected SCADA data as available.
- Record drawings for recent projects not covered in the GIS information.
- Design reports and permitting documents pertaining to treatment facilities.
- Aerial photographs and tax maps.
- USDA SCS Soils Maps.
- FEMA Flood Maps.
- Existing hydraulic models and master plans.
- Comprehensive plans for Clermont and Lake County.

- Existing and future land use maps for Clermont and Lake County.
- Current permits associated with the systems.
- Potable water, wastewater and reclaimed water customer data.
- Reclaimed water demand data and projections for the City of Minneola along with GIS files or system mapping.
- Reclaimed water demand data and projections for the Utilities Inc. Service Area along with GIS files or system mapping.

1.2. Water

1.2.1. Potable Water Projections. Tetra Tech will update the previously generated build-out potable water demand projections. Additional projections will be determined for the 5-year and 10-year planning horizons. The projections will reflect increased development intensities as well as the limitations in the City's Water Use Permit and offsets in water usage through reclaimed water.

1.2.2. Capacity Analysis. Tetra Tech will review the existing potable water treatment and supply facilities and evaluate the ability of the system to meet the projected demands.

1.2.3. Regulatory Review. Tetra Tech will summarize existing and proposed regulatory requirements that will affect the water system. The regulations will be compared to the current water quality and any deficiencies or concerns will be identified and addressed in the capital program.

1.3. Wastewater

1.3.1. Wastewater Projections. Tetra Tech will develop build-out wastewater flow projections for the City Service Area. The projections will reflect increased development intensities in certain areas currently served as well as other developed and undeveloped areas where central wastewater service is advisable. In addition, projected flow from anticipated interconnects with known outside wastewater utilities will be included. Additional projections will be determined for the 5-year and 10-year planning horizons for development of the CIP.

1.3.2. Capacity Analysis. Tetra Tech will compare the capacity of the existing wastewater treatment facilities, with planned expansions, to meet the projected demands. The capacity analysis for the lift stations and wastewater transmission system will be evaluated as part of the hydraulic modeling.

1.3.3. Regulatory Analysis. Tetra Tech will summarize existing and proposed regulatory requirements that will affect the wastewater treatment plant, biosolids disposal and effluent disposal. Particular attention will be directed at the nutrient loading criteria currently being developed for the Upper Ocklawaha River Basin. The regulations will be compared to the wastewater system parameters and any deficiencies or concerns will be noted.

1.4. Reclaimed Water

1.4.1. Reclaimed Water Projections. Tetra Tech will develop build-out reclaimed water demand projections for the City Service Area. The projections will consider areas that currently receive reclaimed water service in addition to other developed and undeveloped areas

where service appears feasible. Additional projections will be determined for the 5-year and 10-year planning horizons for development of the CIP.

1.4.2. Reclaimed Water Opportunities. In a collaborative effort with the City, Tetra Tech will identify future large-scale potential end users of the reclaimed water and estimate future residential reclaimed water demand. The nature of the existing reclaimed water service area will be analyzed to determine opportunities where reclaimed water service can be effectively extended along with "infill service" for areas that include reclaimed water distribution piping. Other potential users of reclaimed water involve bulk sales and transfer to nearby utilities, such as the City of Mineola and Utilities Inc. The potential for alternative reclaimed water sources, such as Orlando's Conserv II system, will also be evaluated to maximize the supply of reclaimed water to meet the City's projections.

1.5. Draft Submittal and Review

Tetra Tech will prepare three draft Technical Memoranda (one for each system) that presents the data analysis, maps, and projections and submit two (2) copies of the documents to the City for review and comment. The memoranda will take the form of sections that will ultimately be included in the Master Plans. This review will be used by the City to verify the completeness of the data and maps and to review the projections prior to any planning work.

1.6. Review Meeting

Tetra Tech will attend a review meeting addressing the draft submittal and will record and distribute meeting minutes of said meeting.

1.7. Draft Technical Memorandum Revisions

Tetra Tech will incorporate the City's review comments into the maps and projections.

PHASE 2 – HYDRAULIC MODELING

2.1 Water System

2.1.1 Existing Model

Tetra Tech will review the City's existing GIS infrastructure data and update the existing steady state hydraulic model. The model will be updated by Tetra Tech with the current average day water demands (based on billing data provided by City).

2.1.2 Model Calibration

Tetra Tech will work with the City to verify the potable water model input parameters with up to eight (8) hydrant flow tests. Tetra Tech will recommend the locations and dates for performing the hydrant tests. Tetra Tech will provide a staff member for one (1) day to oversee the field hydrant tests. The City will provide field staff to help perform hydrant testing and provide information from the water treatment facilities prior to and during the hydrant tests, including plant flows and pressures. The City will provide the data loggers to be installed throughout the distribution system as well as pressure gauges to be attached to the fire hydrants to calculate flow for each tested hydrant.

2.1.3 Model Scenarios

After the model is calibrated, a hydraulic analysis will be performed to determine the system's ability to meet projected demands in the 5-year, 10-year and build-out scenario. Tetra Tech will discuss the predicted facility operation with City staff to determine the operating strategy of the facilities for the model simulations.

For each of the applicable scenarios, Tetra Tech will provide two (2) analyses consisting of steady state simulations for maximum day demand plus fire flow and peak hour demand. Tetra Tech will also create one extended period simulation for average day demand using diurnal curve data from the City's SCADA system if available or AWWA standards to analyze water age in the system.

2.2 Wastewater System

2.2.1 Existing Model

Tetra Tech will review the City's existing GIS infrastructure data and update the current steady state hydraulic model. The model's flows will be initially determined by lift station pump capacities and run times in conjunction with GIS lot counts. Gravity sewers will be evaluated via conventional computation techniques with Microsoft Excel. Minor lift stations and lift stations not part of a manifolded system will not be included in the hydraulic model. Wet weather/dry weather and inflow/infiltration analyses are not included in the modeling.

2.2.2 Model Calibration

Pressure monitoring will be conducted at three locations within five different manifolded force main networks and used to calibrate the model. The City will provide the data loggers and pressure gauges to be installed throughout the distribution system. Flows, C factors, and pump performance will be adjusted as needed to provide calibration within generally accepted guidelines. The City will provide field staff to assist in the data collection.

2.2.3 Model Scenarios

A hydraulic analysis will be performed to determine the system's ability to meet projected demands in the 5-year, 10-year and build-out scenario. For each of the scenarios, Tetra Tech will provide an analysis with the firm capacities of all lift stations simultaneously to approximate a worst case condition. Additional adjustments may be made based on input from City staff regarding system operations. The final model will be structured to allow the City to ascertain manifolded force main pressures at any location and to quantify existing lift station delivery impacts resulting from the addition of new pump stations.

2.3 Reclaimed Water System

2.3.1 Existing Model

Tetra Tech will update the existing reclaimed water hydraulic model using updated GIS data from the City. Tetra Tech will reassign demands if an update is warranted based on a review of existing reclaimed demand patterns.

2.3.2 Model Verification

Tetra Tech will work with the City to verify the reclaimed water model. Verification efforts will include obtaining input conditions (flow and pressure) in the City's system along with data at the extremities of the system. Tetra Tech will provide a staff member for one (1) day to oversee data collection. Data loggers, provided by the City, will be installed at various locations throughout the reclaimed water system. The City will provide field staff to assist in the data collection.

2.3.3 Model Scenarios

A hydraulic analysis will be performed to determine the system's ability to meet projected demands in the 5-year, 10-year and build-out scenario. Pressurized and non-pressurized delivery of reclaimed water will be evaluated for major customers and potential bulk users such as the City of Minneola and Utilities Inc. Tetra Tech will update the reclaimed water supply for each scenario to account for potential inputs from regional supply sources. Further, remote storage and repumping facilities will be considered in the northern region of the City's Service Area. All analyses will evaluate the system based on a peak hour demand case with appropriate watering schedule restrictions.

2.4 Draft Submittal and Review

Tetra Tech will prepare three draft Technical Memoranda (one for each system) that presents the data analysis, maps, and results of the current demand and flow conditions and submit two (2) copies of the documents to the City for review and comment. The memoranda will take the form of sections that will ultimately be included in the Master Plans.

2.5 Review Meeting

Tetra Tech will attend a review meeting addressing the draft submittal and will record and distribute meeting minutes of said meeting.

2.6 Draft Technical Memorandum Revisions

Tetra Tech will incorporate the City's review comments into the draft Technical Memorandum.

PHASE 3 – CAPITAL PROGRAM

The Capital Program will identify the projects required to meet the goals of the Master Plans. Tasks included in the Capital Program Phase include:

3.1 Identify Facility Requirements

Facility requirements will include a detailed list of storage, treatment, pumping, transmission, and distribution facilities required to effectively convey service to end users previously identified as well as any requirements for interconnects with neighboring utilities. The facility requirements will be based on:

- Unit operation capacity assessments for potable water and wastewater treatment facilities.
- Hydraulic modelling results.
- Consideration of planned roadway improvements and their potential effect of pipeline assets.

- The age and condition of existing pipelines as determined from discussions with the City and from review of GIS data.

The requirements will be developed for the 5-year, 10-year, and build-out planning horizons and will include a description of each project and opinion of probable cost. A color-coded map will be prepared to clearly identify the various improvement and the suggested phasing.

3.2 Prioritization of Improvements

Tetra Tech will prioritize the identified improvements for both new and existing facilities and provide dates for improvements as necessary to meet system demand. The prioritization will develop a CIP for the 5-year and 10-year planning horizons. The prioritization will also include a ranking of projects based on identifying projects that will provide the greatest increase for the least amount of capital expenditure while also considering non-cost factors. The CIP for the 5-year and 10-year planning horizons will also include a set of events that will trigger the initiation of the projects.

3.3 Draft Submittal and Review

Tetra Tech will prepare three (3) draft Technical Memoranda summarizing the Capital Program and submit two (2) copies of the document to the City for review and comment. The memoranda will take the form of the sections that will ultimately be included in the Master Plans.

3.4 Review Meeting

Tetra Tech will attend a review meeting addressing the draft submittal and will record and distribute meeting minutes of said meeting.

3.5 Draft Technical Memorandum Revisions

Tetra Tech will incorporate the City's review comments into the draft Technical Memoranda.

PHASE 4 – REPORT PREPARATION

4.1 Report Preparation

Tetra Tech will submit two (2) copies of 3 draft reports (one for each system), combining the final Technical Memoranda for each Phase for review by the City and will subsequently meet with the Staff to discuss the documents. The report will be revised pursuant to the City's comments and two (2) copies of each of the final reports will be submitted to the City along with electronic versions of the various models and documents.

SCHEDULE

A tentative schedule for major milestones in the project is presented below. The analysis and Technical Memoranda of the water system will be accelerated to inform the City of the impact of the St. John River Water Management District Consumptive Use Permit by the end of 2019.

Water Master Plan Technical Memorandum Schedule

	Task	Days After Notice to Proceed
1.	Technical Memorandum 1 (Water)	30
2.	Technical Memorandum 2 (Water)	90
3.	Technical Memorandum 3 (Water)	120

Wastewater and Reclaimed Water Technical Memorandum and Master Plan Schedule

	Task	Days After Notice to Proceed
1.	Technical Memorandum 1 (Wastewater and Reclaimed)	60
2.	Technical Memorandum 2 (Wastewater and Reclaimed)	120
3.	Technical Memorandum 3 (Wastewater and Reclaimed)	180
4.	Draft Master Plans (all systems)	200
5.	Final Master Plans (all systems)	220

COMPENSATION

The total lump sum fee for the services described above is $163,887, and is summarized in the Table below. Tetra Tech will invoice the City monthly.

	Phase	Compensation
1.	Projections/Existing System	$ 29,136
2.	Hydraulic Modeling	74,340
3.	Capital Program	38,817
4.	Report Preparation	19,394
	Other Direct Costs	2,200
	TOTAL LUMP SUM	**$ 163,887**

EXCLUSIONS

The following tasks are specifically excluded from this Scope of Services:

1. Preparation of grant or loan applications.
2. Preparation of ordinances or resolutions and attendance at meetings or hearings other than those specifically described herein.
3. Preparation of any groundwater models.

4. Evaluation of alternative water sources.
5. Expert witness testimony.
6. Land use planning and annexation analysis.
7. Budget preparation assistance.
8. Extended period simulations of the hydraulic models other than those specifically described herein.

CITY OF CLERMONT

AGENDA ITEM

Meeting Date
Tuesday, September 10, 2019
Agenda Item Name
Direct Negotiation
Requested Action
Recommend approval of a unique circumstance where use of competitive bidding is not in the best interest of the City. Recommend approval of transportation review services from Kittelson & Associates for Wellness Way and AdventHealth traffic studies in the total amount of $25,000.
Staff Report
The Purchasing Department, Development Services Department and the City Manager recommend approval of the above action. The City of Clermont has relied upon the Lake-Sumter MPO to provide transportation reviews of submitted Traffic Impact Studies (TIS) for developments over the past few years. The City has a contract with the MPO and has been paying the MPO a yearly fee for this service. With recent, unforeseeable changes in professional staffing at the Lake-Sumter MPO, the level of service in providing this task has become significantly diminished. As the volume and complexity of projects increase, the City is in need of a higher level of professional traffic analysis to ensure sound planning and zoning recommendations. Staff is concerned that without professional traffic consulting services, the impacts of current development decisions may not be adequately mitigated based on sound technical information. In recognizing this concern, the Purchasing Department has issued a Request for Qualifications (RFQ), number 20-006, seeking traffic and transportation engineering firms to assist the City with the reviews and recommendations on planning and zoning applications. The recommended approach is to have the costs associated with these reviews be passed to the applicant. Currently, there are pending applications in need of traffic impact review. These applications are in process and require immediate review prior to the completion of the RFQ and the selection of qualified firms. Staff is requesting up to $25,000 to enter into an emergency contract with Kittelson & Associates to provide these services. The actual costs of each study will be an obligation of the applicants. The City will also be pursuing reimbursement from the MPO for services not rendered.
Additional Analysis
Fiscal Impact Summary
The actual cost of each study will be an obligation of the applicants.

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. Wellness Way Traffic Review Proposal	Wellness Way Traffic Review Proposal.pdf
2. AdventHealth Clermont Review Proposal	AdventHealth Clermont Review Proposal.pdf

KITTELSON & ASSOCIATES

225 East Robinson Street, Suite 355
Orlando, FL 32801
P 407.540.0555 F 407.540.0550

August 26, 2019 Project #: 24423

Mr. Curt Henschel
City of Clermont
685 W. Montrose St.
Clermont, FL 34711

RE: Wellness Way Transportation Services

Dear Curt:

Attached is a proposal for transportation planning associated with the proposed developments within the Wellness Way Urban Service Area (WWUSA). Part "A" identifies our proposed services for the project in accordance with the terms and conditions outlined in Part "B". This scope was developed based on our discussions with you and our familiarity with the City and County.

We propose to conduct the services (detailed in Part "A" herein) on an hourly basis (see attached Standard Billing Rates) with a not-to-exceed limit of $20,000 without further authorization from the City of Clermont.

This proposal (scope of work, budget, and timeline) is effective for sixty days. I will serve as the Project Manager and Adam Burghdoff will serve as the Project Principal providing senior review and quality assurance. Any questions of a technical or contractual nature can be directed to either of us.

Please review this proposal at your earliest convenience. If the attached Professional Services Agreement is satisfactory, please return a signed copy electronically. A fully executed copy will be returned for your records. Thank you for the opportunity to propose on this project. If you have any questions please call us at 407.373.1144.

Sincerely,
KITTELSON & ASSOCIATES, INC.

Stephanie Shealey
Senior Engineer

Adam Burghdoff
Associate Engineer

PROFESSIONAL SERVICES AGREEMENT

August 26, 2019

Kittelson & Associates, Inc.
225 East Robinson Street, Suite 355
Orlando, FL 32801
407.540.0555 (P)
407.540.0550 (F)

City of Clermont with an office at 685 W. Montrose St., Clermont FL 34711, hereby enters into this Professional Services Agreement (this "Agreement") with Kittelson & Associates, Inc. to perform the services as described in this Agreement's Part "A" - Scope of Work (the "Services") for Wellness Way Transportation Services (the "Project"), subject to all of the provisions described in Part "B" Terms and Conditions.

PART A - SCOPE OF WORK

TASK 1 – SOUTH LAKE CROSSING TIA REVIEW

Kittelson will conduct a technical review of the traffic impact analysis report for the South Lake Crossing development which was provided to Kittelson by the City of Clermont and provide technical review comments in a written memorandum. If revisions to the traffic impact study are required, Kittelson will provide up to one follow-up review on a second submittal and provide additional comments as necessary.

The list of key review tasks may include, but not be limited to the following:

- Trip Generation Review
    - Estimation of gross trip ends
    - Internal capture estimation
    - Pass-by/diverted linked traffic assumptions
- Trip distribution and assignment review
- Travel demand modeling review
- Intersection/roadway segment level of service (LOS) evaluation review
    - Existing conditions
    - Background conditions
    - Buildout conditions for each phase (if applicable)
- Review of proposed mitigation alternatives
    - Feasibility of construction/implementation
    - Adequacy of mitigation improvement
    - Proportionate share calculation review

- Development of draft review comments
- Coordination with applicable City staff

TASK 2 – WELLNESS WAY DEVELOPMENT SUMMARY

Kittelson will review the available methodologies, traffic studies, and/or development programs for the six current known Wellness Way developments which were provided to Kittelson by the City of Clermont, along with documentation from Lake County of the Wellness Way Urban Service Area (WWUSA). Kittelson will prepare a memorandum summarizing the status of each development as it relates to the transportation network, identifying improvements within the WWUSA that are committed to be built by existing projects, and identifying any inconsistencies/gaps within the projects.

TASK 3 – WELLNESS WAY TRANSPORTATION STRATEGY

Kittelson will identify opportunities for the City of Clermont to better manage the proposed developments within the Wellness Way Urban Service Area to ensure that transportation impacts are being considered on a global scale in a manner equitable and fair to the future developments. Kittelson will provide a memorandum to the City outlining possible strategies for review of traffic impacts within the City of Clermont, including language for PUD agreements to ensure that the City's needs are met for transportation analysis, as well as other analysis that would better help the City understand and manage the future transportation demands.

TASK 4 – MEETINGS & REPRESENTATION

Kittelson will prepare for and participate in project-related teleconferences to discuss the project. Up to three (3) meetings with City staff are included within this proposal. This scope does not include preparatory time (graphics and handouts) or attendance time for any public hearings or meetings. All client requests for presentations and meetings of this nature will be accommodated on a time-and-materials basis and will be considered additional services.

PART B – TERMS AND CONDITIONS

I. **GENERAL:** The terms and conditions set forth herein shall govern all services subsequently performed on behalf of CLIENT unless changed by a written agreement signed by KITTELSON & ASSOCIATES, INC. In case any one or more of the provisions contained in this Agreement shall be held unenforceable, the enforceability of the remaining provisions contained herein shall not be impaired thereby.

II. **LIMITATION OF LIABILITY:** CLIENT AGREES THAT IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT, KITTELSON & ASSOCIATES, INC.'S AGGREGATE JOINT, SEVERAL AND INDIVIDUAL LIABILITY, WHETHER FOR BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, PROFESSIONAL MALPRACTICE, STRICT LIABILITY, OR ANY OTHER LEGAL OR EQUITABLE THEORY OF RECOVERY SHALL BE LIMITED TO AN AMOUNT NO GREATER THAN THREE TIMES THE TOTAL COMPENSATION RECEIVED BY KITTELSON & ASSOCIATES, INC. UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OR EXPIRATION OF THIS AGREEMENT.

III. **LIMITATION OF REMEDY:** CLIENT COVENANTS THAT IT WILL NOT, UNDER ANY CIRCUMSTANCES, BRING A LAWSUIT OR CLAIM AGAINST KITTELSON & ASSOCIATES, INC.'S INDIVIDUAL EMPLOYEES, OFFICERS, DIRECTORS OR SHAREHOLDERS AND THAT CLIENT'S SOLE REMEDY SHALL BE AGAINST KITTELSON & ASSOCIATES, INC.

IV. **WAIVER OF CONSEQUENTIAL DAMAGES:** NEITHER KITTELSON & ASSOCIATES, INC. NOR ANY OF ITS OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS SHALL BE LIABLE FOR ANY INDIRECT, PUNITIVE, CONSEQUENTIAL OR EXEMPLARY DAMAGES OF ANY NATURE, INCLUDING, BUT NOT LIMITED TO FINES, PENALTIES AND LOST PROFITS, WHETHER SAID CLAIM IS BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR ANY OTHER LEGAL OR EQUITABLE THEORY OF RECOVERY.

V. **INDEMNITY:** To the maximum extent allowed by law, CLIENT and KITTELSON & ASSOCIATES, INC. shall indemnify, reimburse, and hold harmless each other and the indemnified party's employees, officers, directors and agents from, for and against all claims, losses, legal costs and expenses resulting from any bodily injury or property damage, but only to the extent caused by the indemnifying party's negligence.

IN ACCORDANCE WITH SECTION 558 ET SEQ OF THE FLORIDA STATUTES AND TO THE FULLEST EXTENT PERMITTED BY LAW, CLIENT ACKNOWLEDGES AND AGREES THAT NO INDIVIDUAL EMPLOYEE OR AGENT OF KITTELSON & ASSOCIATES, INC. SHALL BE HELD INDIVIDUALLY LIABLE FOR DAMAGES RESULTING FROM NEGLIGENCE OCCURRING WITHIN THE SCOPE AND COURSE OF THIS AGREEMENT.

VI. **OWNERSHIP OF DOCUMENTS:** KITTELSON & ASSOCIATES, INC is deemed the author and owner of its documents and other instruments of service, and will retain all common law, statutory, and other reserved rights, including copyrights. So long as CLIENT complies with all terms of this Agreement, including but not limited to terms of payment, KITTELSON & ASSOCIATES, INC. grants CLIENT a nonexclusive license to use instruments of professional service for the purpose of constructing, occupying and maintaining the Project. Reuse or modification of any such documents by CLIENT, without KITTELSON & ASSOCIATES, INC.'s written permission, shall be at CLIENT's own sole risk and CLIENT agrees to defend, indemnify, reimburse and hold harmless KITTELSON & ASSOCIATES, INC. from all claims, liabilities, losses, costs, damages and expenses, including attorney's fees and expert's fees, related to the reuse by CLIENT or others acting through CLIENT.

VII. **ELECTRONIC DOCUMENTS:** If KITTELSON & ASSOCIATES, INC. provides CLIENT any documents or other instruments of service in electronic form ("Electronic Documents"), acceptance and use of the electronic documents by CLIENT shall be at CLIENT's sole risk and CLIENT shall:

VIII. Waive and covenant not to sue KITTELSON & ASSOCIATES, INC. or its employees alleging any inaccuracy or defect of the Electronic Documents.

IX. Agree that KITTELSON & ASSOCIATES, INC. makes no representation with regard to the compatibility of the Electronic Documents with any software or hardware or that the data is fit for any specific use.

X. Indemnify, hold harmless, reimburse and defend KITTELSON & ASSOCIATES, INC. from, for and against any claim, damage, liability, loss, expense or cost, including attorneys' fees and expert's fees, that may arise from CLIENT'S use of the Electronic Documents or any subsequent modification of the Electronic Documents by any person or entity.

XI. CLIENT agrees that prior to use of the Electronic Documents on any project other than the Project, CLIENT shall retain the services of a licensed professional as necessary to review and revise the Electronic Documents for compliance with the local laws, practices and standards of the place where the Project will be located.

XII. **DISPUTE RESOLUTION:** In any dispute arising out of this Agreement or the Services, with the exception of disputes relating to CLIENT's non-payment, partial payment or late payment of any amount due under an invoice issued by KITTELSON & ASSOCIATES, INC. ("Payment Disputes"), for which the remedy will be in accordance with Article XVI of this Agreement, the Parties shall first attempt to resolve the dispute through good-faith negotiation. In the event that the Parties are unable to resolve the dispute through negotiation, CLIENT agrees that any claim or dispute arising out of this Agreement or the Services, with the exception of Payment Disputes, shall be submitted to non-binding mediation. If the dispute cannot be resolved by mediation, the parties agree to submit their dispute to binding arbitration before a single arbitrator. The arbitration shall be held in Multnomah County, Oregon and shall be conducted by and pursuant to the rules of Arbitration Service of Portland, Inc. (ASP), and the arbitrator shall be chosen in accordance with ASP rules. Except in the case of Payment Disputes, the parties agree that so long as they are making good-

faith efforts to resolve the dispute pursuant to the terms of this Article, they shall continue to perform under this Agreement.

XIII. **GOVERNING LAW:** Without regard to conflict of laws, the rights and liabilities of the parties under this Agreement shall be governed by the laws of the State of Oregon.

XIV. **TIME BAR TO LEGAL ACTION:** All legal actions by either party against the other arising out of or in any way connected with this Agreement or the services to be performed hereunder shall be barred and under no circumstances shall any such legal action be initiated by either party after the earlier of three (3) years or the State's applicable statute of limitations, both of which shall commence to run on the last day Services are performed under this Agreement.

XV. **DIRECT EXPENSES:** KITTELSON & ASSOCIATES, INC.'s Direct Expenses shall be those costs incurred on or directly for the Project, including but not limited to necessary transportation costs including mileage at the current IRS-allowed rates, meals and lodging. Reimbursement for automobiles, meals and lodging, and any other expenses furnished by commercial sources shall be on the basis of actual charges plus a 10% markup.

All communication fees including, but not limited to computer services, telephone, faxes, postage, overnight deliveries, and in-house copies, printing, and binding charges shall be billed on the basis of a per direct labor hour fee when furnished by KITTELSON & ASSOCIATES, INC.

XVI. **PROFESSIONAL SERVICES:** KITTELSON & ASSOCIATES, INC. staff is defined as all permanent and temporary employees, as well as any and all contract labor of KITTELSON & ASSOCIATES, INC. All KITTELSON & ASSOCIATES, INC., staff time spent working on the Project will be billed as applicable per Table 1.

XVII. **COST ESTIMATE:** Any cost estimates provided by KITTELSON & ASSOCIATES, INC. as part of the Services will be on a basis of experience and judgment, but because it has no control over market conditions or bidding procedures KITTELSON & ASSOCIATES, INC. cannot warrant that bids, construction or other Project costs will not vary from these cost estimates.

XVIII. **PEER REVIEW:** Any peer review report prepared by KITTELSON & ASSOCIATES INC. as part of the Services herein merely represents its professional, unbiased opinion regarding the deliverable. This opinion is based solely on KITTELSON & ASSOCIATES, INC.'S evaluation of the information provided by CLIENT and should not be considered an exhaustive review, insurance against errors or omissions in the deliverable, or advocacy of the intended project. CLIENT agrees that the purpose and intent of KITTELSON & ASSOCIATES, INC.'S evaluation of the deliverable is to reduce the risk of errors or omissions only and not to eliminate such risk. KITTELSON & ASSOCIATES, INC. offers no warranty or guarantee with regard to any requested peer review performed under this AGREEMENT.

XIX. **TERMINATION FOR CONVENIENCE:** In addition to other rights of termination, either CLIENT or KITTELSON & ASSOCIATES, INC. may terminate this Agreement for its convenience by giving 30

days' written notice to the other party. In such event, CLIENT shall forthwith pay KITTELSON & ASSOCIATES, INC. in full for all work previously authorized and performed prior to effective date of termination as well as all unavoidable expenses incurred prior to termination.

XX. **PAYMENT TO KITTELSON & ASSOCIATES, INC./REMEDIES FOR PAYMENT DISPUTES:** Monthly invoices will be issued by KITTELSON & ASSOCIATES, INC. for all services performed under the terms of this Agreement, and reimbursement of direct expenses. A retainer, if applicable, will be required in advance of start of services and will be credited to the final invoice(s) of Project. Invoices are due and payable within 30 days of receipt. The CLIENT must notify the KITTELSON & ASSOCIATES, INC.'s Project Manager or Project Accountant, in writing, within 30 days of receipt, of any disputed charges in an invoice (the "Disputed Charges "). In the event CLIENT gives notice of any Disputed Charges in an invoice, the undisputed invoiced amounts are still due and owing under the terms of this Article. Interest at the rate of 1.5 percent per month, or alternatively at the highest monthly rate allowable in the jurisdiction where the Services are being provided, whichever is higher, will be charged on all past due amounts. Interest charges on past due amounts are in addition to the fixed ceiling for the contract and are not counted in determining whether the fixed ceiling has been reached. CLIENT'S failure to make payments to KITTELSON & ASSOCIATES, INC. within 90 days of the issuance of an invoice shall constitute a material breach of this Agreement and KITTELSON & ASSOCIATES, INC. shall have the option to withhold services until paid or terminate this Agreement. Payment Disputes, including but not limited to disputes over (a) CLIENT's non-payment or late payment of any charge on an invoice; and (b) any charge on an invoice identified by CLIENT as a Disputed Charge, are not subject to the Dispute Resolution and Arbitration provisions of Article VIII of this Agreement, and KITTELSON & ASSOCIATES, INC. may avail itself of any and all available legal and equitable remedies to address such Payment Disputes. In the event KITTELSON & ASSOCIATES, INC. is required to undertake collection actions, or otherwise incur any costs in connection with the collection of amounts owing under a past-due invoice, all such costs shall be the responsibility of CLIENT. KITTELSON & ASSOCIATES, INC. prefers that all payments be made through the Automated Clearing House Network ("ACH"). The following bank account information is provided below for this purpose:

Account Name: Kittelson & Associates, Inc.
Bank Name: Chase Bank
Account Number: 179118350
ABA Number: 325070760
Remittance Advice: apinvoice@kittelson.com

XXI. **PREVAILING PARTY ATTORNEY FEES:** In the event of any litigation between the parties arising out of this Agreement, including mandatory arbitration under Article VIII of this Agreement, the prevailing party shall be entitled to recovery of its reasonable attorney's fees incurred in the litigation.

XXII. **ADDITIONAL INSURED:** KITTELSON & ASSOCIATES, INC. shall cause its general liability insurers to name CLIENT as an additional insured.

XXIII. **PROFESSIONAL STANDARDS:** KITTELSON & ASSOCIATES, INC. shall be responsible for performing the Services to the level of competency currently maintained by other practicing professional engineers performing the same type of services in CLIENT'S community. KITTELSON & ASSOCIATES, INC. makes no warranty, guaranty or assurance, express or implied, that the Services will yield or accomplish a perfect or particular outcome for the Project.

XXIV. **ENTIRE AGREEMENT:** This Agreement constitutes the entire, legally-binding contract between the parties regarding its subject matter and supersede any and all prior or contemporaneous understandings, agreements, or representations, whether oral or written. Amendments to this Agreement will be governed by this Agreement and must be in writing and signed by both the CLIENT and KITTELSON & ASSOCIATES, INC.

XXV. **NO THIRD PARTY RIGHTS:** To the fullest extent permitted by law, no party has any third party beneficiary or other rights arising from or related to the Services.

AUTHORIZATION TO PROCEED: Signing this form shall constitute agreement with all terms and conditions of this AGREEMENT and authorization by CLIENT for KITTELSON & ASSOCIATES, INC. to proceed with performance of the Services as of the date first written above (the "EFFECTIVE DATE").

Table 2:

Project Phase Description	Billing Method	Authorized Amount
Traffic Study Review	Time & Material	$20,000

Accepted for:

City of Clermont

_____
Signature

_____
Print Name

_____
Title

_____
Date

Approved for:

KITTELSON & ASSOCIATES, INC.

_____
Signature

_____
Print Name

_____
Title

_____
Date

KITTELSON & ASSOCIATES, INC.
BILLING RATE SCHEDULE

Effective January 1, 2019

The current billing rates for Kittelson & Associates, Inc., staff are as follows and are subject to change:

Staff	Billing Rate
Principal / Senior Principal	$225 - $315
Associate Engineer/Planner	$190 - $220
Senior Engineer/Planner	$160 - $185
Engineer/Planner	$140 - $160
Transportation Analyst	$125 - $135
Associate Technician	$160 - $180
Senior Technician	$140 - $155
Technician II	$125 - $135
Technician I	$105 - $120
Office Support	$60 - $90

Service & Other Direct Costs	Billing Rate
Communication Fee	$8.00 /Hr.
Mileage	$.58/mile
Travel	Actual plus 10% markup

* All communication costs including, but not limited to computer services, telephone, faxes, postage, overnight deliveries, and in-house copies, printing, and binding charges shall be on the basis of a single per direct labor hour communication fee when furnished by KITTELSON & ASSOCIATES, INC.

KITTELSON & ASSOCIATES

225 East Robinson Street, Suite 355
Orlando, FL 32801
P 407.540.0555 F 407.540.0550

August 26, 2019 Project #: 24410

Mr. Curt Henschel
City of Clermont
685 W. Montrose St.
Clermont, FL 34711

RE: Traffic Impact Study Review – AdventHealth Clermont

Dear Curt:

Attached is a proposal for technical review services associated with the AdventHealth Clermont Traffic Impact Study, dated July 2019. Part "A" identifies our proposed services for the project in accordance with the terms and conditions outlined in Part "B". This scope was developed based on our discussions with you, our review of the proposed development plan, and our familiarity with the City and County.

We propose to conduct the services (detailed in Part "A" herein) on an hourly basis (see attached Standard Billing Rates) with a not-to-exceed limit of $5,000 without further authorization from the City of Clermont.

This proposal (scope of work, budget, and timeline) is effective for sixty days. Kittelson will review the traffic impact study and deliver comments in a memorandum within three weeks of authorization to proceed. I will serve as the Project Manager and Adam Burghdoff will serve as the Project Principal providing senior review and quality assurance. Any questions of a technical or contractual nature can be directed to either of us.

Please review this proposal at your earliest convenience. If the attached Professional Services Agreement is satisfactory, please return a signed copy electronically. A fully executed copy will be returned for your records. Thank you for the opportunity to propose on this project. If you have any questions please call us at 407.373.1144.

Sincerely,
KITTELSON & ASSOCIATES, INC.

Stephanie Shealey
Senior Engineer

Adam Burghdoff
Associate Engineer

PROFESSIONAL SERVICES AGREEMENT

August 26, 2019

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407.540.0555 (P)
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City of Clermont with an office at 685 W. Montrose St., Clermont FL 34711, hereby enters into this Professional Services Agreement (this "Agreement") with Kittelson & Associates, Inc. to perform the services as described in this Agreement's Part "A" - Scope of Work (the "Services") for the Traffic Impact Study Review – AdventHealth Clermont (the "Project"), subject to all of the provisions described in Part "B" Terms and Conditions.

PART A - SCOPE OF WORK

Kittelson will conduct a technical review of the traffic impact analysis report provided to Kittelson by the City of Clermont and provide technical review comments in a written memorandum. If revisions to the traffic impact study are required, Kittelson will provide up to one follow-up review on a second submittal and provide additional comments as necessary. The list of key review tasks may include, but not be limited to the following:

- Trip Generation Review
    - Estimation of gross trip ends
    - Internal capture estimation
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V. **INDEMNITY:** To the maximum extent allowed by law, CLIENT and KITTELSON & ASSOCIATES, INC. shall indemnify, reimburse, and hold harmless each other and the indemnified party's employees, officers, directors and agents from, for and against all claims, losses, legal costs and expenses resulting from any bodily injury or property damage, but only to the extent caused by the indemnifying party's negligence.

IN ACCORDANCE WITH SECTION 558 ET SEQ OF THE FLORIDA STATUTES AND TO THE FULLEST EXTENT PERMITTED BY LAW, CLIENT ACKNOWLEDGES AND AGREES THAT NO INDIVIDUAL EMPLOYEE OR AGENT OF KITTELSON & ASSOCIATES, INC. SHALL BE HELD INDIVIDUALLY LIABLE FOR DAMAGES RESULTING FROM NEGLIGENCE OCCURRING WITHIN THE SCOPE AND COURSE OF THIS AGREEMENT.

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faith efforts to resolve the dispute pursuant to the terms of this Article, they shall continue to perform under this Agreement.

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XV. **DIRECT EXPENSES:** KITTELSON & ASSOCIATES, INC.'s Direct Expenses shall be those costs incurred on or directly for the Project, including but not limited to necessary transportation costs including mileage at the current IRS-allowed rates, meals and lodging. Reimbursement for automobiles, meals and lodging, and any other expenses furnished by commercial sources shall be on the basis of actual charges plus a 10% markup.

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XVII. **COST ESTIMATE:** Any cost estimates provided by KITTELSON & ASSOCIATES, INC. as part of the Services will be on a basis of experience and judgment, but because it has no control over market conditions or bidding procedures KITTELSON & ASSOCIATES, INC. cannot warrant that bids, construction or other Project costs will not vary from these cost estimates.

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XIX. **TERMINATION FOR CONVENIENCE:** In addition to other rights of termination, either CLIENT or KITTELSON & ASSOCIATES, INC. may terminate this Agreement for its convenience by giving 30

days' written notice to the other party. In such event, CLIENT shall forthwith pay KITTELSON & ASSOCIATES, INC. in full for all work previously authorized and performed prior to effective date of termination as well as all unavoidable expenses incurred prior to termination.

XX. **PAYMENT TO KITTELSON & ASSOCIATES, INC./REMEDIES FOR PAYMENT DISPUTES:** Monthly invoices will be issued by KITTELSON & ASSOCIATES, INC. for all services performed under the terms of this Agreement, and reimbursement of direct expenses. A retainer, if applicable, will be required in advance of start of services and will be credited to the final invoice(s) of Project. Invoices are due and payable within 30 days of receipt. The CLIENT must notify the KITTELSON & ASSOCIATES, INC.'s Project Manager or Project Accountant, in writing, within 30 days of receipt, of any disputed charges in an invoice (the "Disputed Charges "). In the event CLIENT gives notice of any Disputed Charges in an invoice, the undisputed invoiced amounts are still due and owing under the terms of this Article. Interest at the rate of 1.5 percent per month, or alternatively at the highest monthly rate allowable in the jurisdiction where the Services are being provided, whichever is higher, will be charged on all past due amounts. Interest charges on past due amounts are in addition to the fixed ceiling for the contract and are not counted in determining whether the fixed ceiling has been reached. CLIENT'S failure to make payments to KITTELSON & ASSOCIATES, INC. within 90 days of the issuance of an invoice shall constitute a material breach of this Agreement and KITTELSON & ASSOCIATES, INC. shall have the option to withhold services until paid or terminate this Agreement. Payment Disputes, including but not limited to disputes over (a) CLIENT's non-payment or late payment of any charge on an invoice; and (b) any charge on an invoice identified by CLIENT as a Disputed Charge, are not subject to the Dispute Resolution and Arbitration provisions of Article VIII of this Agreement, and KITTELSON & ASSOCIATES, INC. may avail itself of any and all available legal and equitable remedies to address such Payment Disputes. In the event KITTELSON & ASSOCIATES, INC. is required to undertake collection actions, or otherwise incur any costs in connection with the collection of amounts owing under a past-due invoice, all such costs shall be the responsibility of CLIENT. KITTELSON & ASSOCIATES, INC. prefers that all payments be made through the Automated Clearing House Network ("ACH"). The following bank account information is provided below for this purpose:

Account Name: Kittelson & Associates, Inc.
Bank Name: Chase Bank
Account Number: 179118350
ABA Number: 325070760
Remittance Advice: apinvoice@kittelson.com

XXI. **PREVAILING PARTY ATTORNEY FEES:** In the event of any litigation between the parties arising out of this Agreement, including mandatory arbitration under Article VIII of this Agreement, the prevailing party shall be entitled to recovery of its reasonable attorney's fees incurred in the litigation.

XXII. **ADDITIONAL INSURED:** KITTELSON & ASSOCIATES, INC. shall cause its general liability insurers to name CLIENT as an additional insured.

XXIII. **PROFESSIONAL STANDARDS:** KITTELSON & ASSOCIATES, INC. shall be responsible for performing the Services to the level of competency currently maintained by other practicing professional engineers performing the same type of services in CLIENT'S community. KITTELSON & ASSOCIATES, INC. makes no warranty, guaranty or assurance, express or implied, that the Services will yield or accomplish a perfect or particular outcome for the Project.

XXIV. **ENTIRE AGREEMENT:** This Agreement constitutes the entire, legally-binding contract between the parties regarding its subject matter and supersede any and all prior or contemporaneous understandings, agreements, or representations, whether oral or written. Amendments to this Agreement will be governed by this Agreement and must be in writing and signed by both the CLIENT and KITTELSON & ASSOCIATES, INC.

XXV. **NO THIRD PARTY RIGHTS:** To the fullest extent permitted by law, no party has any third party beneficiary or other rights arising from or related to the Services.

AUTHORIZATION TO PROCEED: Signing this form shall constitute agreement with all terms and conditions of this AGREEMENT and authorization by CLIENT for KITTELSON & ASSOCIATES, INC. to proceed with performance of the Services as of the date first written above (the "EFFECTIVE DATE").

Table 2:

Project Phase Description	Billing Method	Authorized Amount
Traffic Study Review	Time & Material	$5,000

Accepted for:

City of Clermont

_____
Signature

_____
Print Name

_____
Title

_____
Date

Approved for:

KITTELSON & ASSOCIATES, INC.

_____
Signature

_____
Print Name

_____
Title

_____
Date

KITTELSON & ASSOCIATES, INC.
BILLING RATE SCHEDULE

Effective January 1, 2019

The current billing rates for Kittelson & Associates, Inc., staff are as follows and are subject to change:

Staff	Billing Rate
Principal / Senior Principal	$225 - $315
Associate Engineer/Planner	$190 - $220
Senior Engineer/Planner	$160 - $185
Engineer/Planner	$140 - $160
Transportation Analyst	$125 - $135
Associate Technician	$160 - $180
Senior Technician	$140 - $155
Technician II	$125 - $135
Technician I	$105 - $120
Office Support	$60 - $90

Service & Other Direct Costs	Billing Rate
Communication Fee	$8.00 /Hr.
Mileage	$.58/mile
Travel	Actual plus 10% markup

* All communication costs including, but not limited to computer services, telephone, faxes, postage, overnight deliveries, and in-house copies, printing, and binding charges shall be on the basis of a single per direct labor hour communication fee when furnished by KITTELSON & ASSOCIATES, INC.

CITY OF CLERMONT

AGENDA ITEM

Meeting Date

Tuesday, September 10, 2019

Agenda Item Name

Event and Open Container Request

Requested Action

Recommend approval of Pig On The Pond event request, fee waiver, signage, staff assistance and trail closure.

Staff Report

This is a request from Pig On The Pond to the City of Clermont to approve the event on March 6, 7, and 8, 2020 at Waterfront Park. The City Council has designated Pig On The Pond to be a Community Partner Event. Pig on the Pond, Inc. has requested that open containers be permitted at Waterfront Park in the approved Beverage Area (see map for details). Pig on the Pond has agreed to hire the appropriate number of off duty Clermont Police Officers for the alcohol area as required by the Clermont Police Department. The organization is also requesting a section of the trail be closed as indicated on the map during the course of their event (March 6, 7, and 8, 2020). Detour signs will be put up for patrons wishing to use the trail during the closure time. The organization also requests fee waivers for the use of Waterfront Park from March 2 through March 8, as well as all permits be waived. Please see attached detail form outlining the tents.
Waterfront Park Grounds Fees (March 2 through March 8, 2020) - $8,700 Tent Permits - $130 (approx. cost)Fireworks Permit - $574 Fire Department Fees - $4,500 Public Works Fees - $6506.91

In addition to the fee waivers, the City has budgeted a $19,000 grant for Pig On The Pond annually. The organization is also requesting to have signage placed by City staff on City property at the following location 4' x4' Signage - Installed on Feb 6, 2020
1 NE Corner of Steve's Road and Citrus Tower
1 SE Corner of Steve's Road and Citrus Tower
2 Hwy 50 & Cut Road at the Clermont Water Tower
1 Hwy 50 past 12th Street East- TBD
1 Hwy 50 past 12th Street West- TBD

Additional Analysis

Fiscal Impact Summary

Approximate cost of fee waivers provided by the City for Pig On The Pond

Waterfront Park Grounds Fees - $8700
Tent Permits - $130
Fireworks Permit - $574
Fire Department Fees - $4,500
Public Works Fees - $6,506.61

Total - $20,410.61

In addition to the fee waivers, the City has budgeted a $19,000 grant for Pig On The Pond annually.

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. Council Packet-Pig On the Pond 2020	Council Packet-Pig On the Pond 2020.pdf
2. POP 2020 Alcohol Request Form	POP 2020 Alcohol Request Form.pdf

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: Aug 10, 2019

Name of Event: Pig on the Pond

Date(s) of Event: March 6, 7, 8, 2020 Estimated Attendance: 25,000

Event Start Time: March 6 - 5 pm - 10pm; March 7 - 10AM - 10pm; March 8 - 11AM - 6pm Event End Time: March 8, 6pm

Before Event Setup Time: March 2 - 5, 2020 After Event Cleanup Time: March 9 - 8AM - 6pm

Name of Organization/Applicant: Project Scholars

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization: ☐ Resident ☐ Non Resident ☒ Non-Profit ☐ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☒ Yes ☐ No If yes, provide Tax Exempt # 85-8012959830C-4

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 54-2079731

Event Contact: Cheryl Fishel Email: info@pigonthepond.org

Day Phone: 407-625-3818 Cell Phone: 407-625-3818

Address: PO Box 121543 City: Clermont State: FL Zip: 34712

Secondary Contact: Tom Englishel Phone #: 352-267-6780

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

Project Scholars - Same as above

Briefly Describe Event: Community event to raise funds for Scholarships and Education in South Lake County.

Location of Event on City Property: Map 1 ☒ A ☒ B ☒ C ☐ D ☐ Map 2 ☐ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [X] Yes [ ] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [X] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [X] Yes [ ] No Describe Use: generators, Light towers

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [X] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [X] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [X] Fryers [X] Propane Grill [X] Charcoal Grill [X] Concession Trailer [X] Food Trucks

Insurance may be required by provider

Rides: [X] Yes [ ] No

Ride Types: [X] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [X] Yes [ ] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [X] Yes [ ] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [X] Yes [ ] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Community and local bands

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [X] Yes [ ] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

PIG on the POND
COMMUNITY FESTIVAL
FUNDING SCHOLARSHIPS

August 10, 2020

Mr. Darren Gray
Clermont City Manager
P.O. Box 120219
Clermont, FL 34712

Dear Darren;

We greatly appreciate the generous cooperation of the City of Clermont in making Pig on the Pond a success. **Without your support, our event would not be possible**.

Project Scholars/Pig on the Pond, Inc. would like to request to be put on the City Council agenda to gain permission for the use of the Waterfront Park, along with the highlander hut and pavilion. We are also requesting permission to close the new boat ramp for sponsor and vendor parking. We would also like permission to close the trail for the 22nd Annual Event scheduled for March 6th, 7th & 8th, 2020.

We would like the City to again provide us with Police Officers for the event and Clermont Fire Department to be on-site. In the past, the City has provided barricades for city streets, and public works employees to assist with set up and clean up along with garbage collection. Pig on the Pond would like to offer the City of Clermont a Presenting sponsorship packet for $30,000 in trade of an in-kind sponsorship for all the fee being waived. Please see the attached benefits packet.

All proceeds from this event go to scholarships and educational programs benefiting residents in the South Lake County community.

Thank you for your assistance in this matter. If you have questions, please feel free to contact me 407-625-3818. Representatives of Project Scholars/Pig on the Pond, Inc. will be in attendance at the council meeting to answer any questions.

Sincerely,

Cheryl Fishel

Cheryl Fishel
Event Manager

PO BOX 121543, CLERMONT, FL 34712 FAX: 407-982-7218 INFO@PIGONTHEPOND.ORG WWW.PIGONTHEPOND.ORG

PIG on the POND
COMMUNITY FESTIVAL
FUNDING SCHOLARSHIPS

22nd Annual Pig on the Pond
Partnership Package

Presenting Partner

As a Presenting Partner of Pig on the Pond the City of Clermont, along with News 13 will be provided with an extensive list of benefits designed to serve as a platform to achieve your marketing and communications objectives. An overview of the rights you can receive is outlined below and other promotional ideas can be developed for this list.

Extensive On-site Presence

Prime Booth Space for Exhibits or Sales - 30'x30' includes Tent, Tables and Chairs

Advertising - ALL ADVERTISING WILL LIST YOU AS PRESENTING PARTNER. YOUR LOGO WILL BE ON THE TOP AND LARGER THEN OTHER PARTNERS OF THE EVENT.

Logo on front cover of the event program – distribution 40,000

Logo on event commercial

½ page ad in the event program

Logo on all event ads

PO BOX 121543, CLERMONT, FL 34711 • FAX: 407-982-7218 •
WWW.PIGONTHEPOND.ORG
info@pigonthepond.org

Logo on home page - ww.pigonthepond.org. Link to your website

Signage

Logo on all event signs and banners
Primary Signage on the event pavilion and event sitting tents (Sponsor to supply a maximum 8' Banners)
Banner presence on event barricades

Event Tickets

80 Entry Tickets
20 Meal Tickets
20 Carnival Passes

PIG on the POND
COMMUNITY FESTIVAL
FUNDING SCHOLARSHIPS

August 19, 2020

Mr. David VanDever
Public Works
City of Clermont

Dear David,

This letter is in preparation for the items needed from the City for the 22nd annual "Pig on the Pond" held at the Waterfront Park on March 6th, 7th and 8th, 2020

- Garbage Cans with can liners (please let me know how many you have available)
- Barricades for city streets (locations to be provided by 3/1)
- Unload Pig on the Pond shed (located on City property) on 3/2 at 8:30 AM
- Water lines need to be checked and repaired by 2/28
- Walkthrough on 2/28 at 11:00 AM
- Remove the cement poles at the end of 4th street
- Place no parking and tow away signs in the areas surrounding the park out to Osceola Street and East Ave.
- Provide a drum for the hot coals
- Unlock the power box for the carnival
- Unlock the cable wires to allow for driving on the grass
- Prune the trees on 2nd street in between Carroll St. and Orange Ave.
- Provide employees to collect the garbage on Friday, March 6th, 5 PM – 11 PM, Saturday, March 7th, from 10 AM – 11 PM and Sunday March 8th from 11 AM – 7 PM.
- Provide us with 10 orange cones
- Provide 2 bleachers for the pig racing event
- Provide a crew to assist with orange fencing
- Provide a crew to assist with teardown and clean-up after the event.

I believe I have covered everything we need. Thanks again for all your help.

Cheryl Fishel

Cheryl Fishel
Event Manager
cc: Darren Gray

PO BOX 121543, CLERMONT, FL 34712 FAX: 407-982-7218 INFO@PIGONTHEPOND.ORG WWW.PIGONTHEPOND.ORG

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

DIVISION OF ALCOHOLIC BEVERAGES & TOBACCO

ODP APPLICATION# 150607 FILE # 41522

TEMPORARY LICENSE/PERMIT

EFFECTIVE DATE: March 08, 2019 EXPIRATION DATE: March 10, 2019

DATE	RECEIPT NBR	FEE	LICENSE NBR	SERIES	CLASS
03/04/2019	187067964	$25	ODP4500853	ODP	

NON-TRANSFERABLE, DISPLAY CONSPICUOUSLY, VALID ONLY FOR THE DATE AND PLACE INDICATED

PIG ON THE POND
PROJECT SCHOLARS INC
100 3RD STREET
CLERMONT, FL 34711

CONTROL NUMBER: 21984665

DISPLAY AS REQUIRED BY LAW

Traffic Plan

Traffic Control Points (TCP) have been established to effectively and efficiently move traffic and pedestrians from the parking are into the venue location:

Friday 8th:

- 1600-2230 Traffic Control - East Ave. & Osceola St.
- 1600-2230 Entrance 2nd St. & Palm Ave.
- 1600-2230 Entrance - Bell Ceramics (Direct toward Waterfront Park).
- 1600-2230 Entrance – East Ave. & Palm Ave.

Saturday 9th:

- 0900-1700 Traffic Control – East Ave. & Osceola St.
- 0800-1700 Entrance 2nd St. & Palm Ave.
- 0800-1700 Entrance - Bell Ceramics (Direct toward Waterfront Park).
- 0900-1700 Entrance – East Ave. & Palm Ave.
- 1630-2230 Traffic Control – East Ave. & Osceola St.
- 1630-2230 Entrance 2nd St. & Palm Ave.
- 1630-2230 Entrance - Bell Ceramics (Direct toward Waterfront Park)
- 1630-2230 Entrance – East Ave. & Palm Ave.

Sunday 10th:

- 1030-1830 Traffic Control - East Ave. & Osceola St.
- 1030-1830 Entrance 2nd St. & Palm Ave.
- 1030-1830 Entrance - Bell Ceramics (Direct toward Waterfront Park).
- 1030-1830 Entrance – East Ave. & Palm Ave.

Contingency Traffic Information

Public Safety:

The Main Entrance to the Waterfront Park is **closed** and will be restricted to Emergency Vehicles. In the event of a fire of significance that requires fire apparatus onto the event grounds, the main access point for Fire Apparatus will be 4th Street, north of Carroll. This approach will be the middle of the event grounds for ease of access. Responding fire apparatus may also be directed to surrounding area residential streets by the communications with the personnel assigned to Rapid Response Unit (ATV 101) for greater efficiency in suppression efforts.

Street Closures

The following streets will be closed from 2300 hours on Thursday, March 7th through Wednesday, March 13th 2019:

- 4th St. at entrance to Waterfront Park
- 5th St. at entrance to Waterfront Park

Event Parking

Handicapped Parking:

- Available on-site on a first come basis – enter through the main entrance off of East Avenue.

General Parking:

- Shuttles will run continuously from **1600 - 2230 hours on the 8th (Friday),** from **0900 – 2230 hours on the 9th (Saturday), and 1000 – 1830 hours on the 10th (Sunday).**
  - Clermont Middle School – Football field only
  - Citrus Tower Professional Center located at the corner of Hwy 27 and Hunt Street
  - Lynx Park & Ride on N Hwy 27 in Minneola
  - **General & MOTORCYCLE PARKING** – available at Cypress Ridge Elementary School off of East Ave. There is no on-site parking for motorcycles

VIP / Staff / Vendors Parking Passes:

The pass will designate the parking area that the individual is eligible to park in. The passes will be color coded to areas, and will have need to be hung from the rearview mirror of the vehicle.

Pink passes: Waterfront Park

Blue Passes: Highlander Hut

White Passes: Bells Ceramics

Green Passes: Pavilion/Stage area, same entrance as Highlander Building, but south of the building.

Example of the parking pass with the new logo is on the next page.

INCIDENT MEDICAL AID STATION

Medical Aid Stations	Location	Contact Number(s) / Frequency	Paramedics on site? Yes	No
Med Cart 1	Med. Trailer	Med Cart 1 / CW3	☑	☐
			☐	☐

TRANSPORTATION

Assigned Ambulance(s)	Location	Contact Number(s) / Frequency	Paramedics Yes	No
Non-dedicated ambulance	End of 4th St at WFP	PS8	☑	☐

HOSPITALS

Name	Address	Travel Time Air	Travel Time Ground	Phone	Helipad Yes	Helipad No	Burn Center Yes	Burn Center No
South Lake	1900 Don Whickham Dr., Clermont		10	352-394-4071	☑	☐	☐	☑
Health Central	10000 W. Colonial Drive, Ocoee		26	407-296-1000	☑	☐	☐	☑
CFHA / LRMC	601 E. Dixie Ave., Leesburg		40	352-323-5762	☑	☐	☐	☑
FH / Waterman	1000 Waterman Way, Tavares		44	352-253-3333	☑	☐	☐	☑

SPECIAL MEDICAL EMERGENCY PROCEDURES

FIRE

This plan is portrayed from the FD role as the Advanced Life Support (ALS) non-transport agency. The event increases the potential for minor falls, breathing difficulty, heat-related events and minor trauma.

The fire department Rapid Response Unit (Med Cart 1) is the dedicated medical unit for this event. This unit is ideal for quickly gaining access to any patient within 60-seconds from notification anywhere within the grounds of the event.

The personnel assigned to this Rapid Response Unit (Med Cart 1) will have a paramedic in-charge of this unit will be equipped to provide all facets of pre-hospital ALS care per the protocols

established by the Lake EMS Medical Director's protocol.

The Incident Communications Center (ICC) shall request a Lake EMS (LEMS) transport ambulance when a medical emergency is communicated to the ICC from any event staff or public notification. Simultaneously, the ICC shall notify Rapid Response Unit (Med Cart 1) of the medical emergency, patient location, and nature of call. After patient contact and rapid medical evaluation by the paramedic in-charge, the ICC will be advised if an ambulance is required at the event.

EMS
LEMS ambulance access for patient pick-up will be at the 4th street entrance to the event unless otherwise directed.

MCI
In the event of a Mass Casualty Incident (MCI) that may require multiple ambulances to respond, the Incident Commander shall notify LEMS for a supervisor to respond to meet with the Operations Section Chief or Fire Branch Director.

A Transportation Branch potentially will be established at the area of the 4th Street Entrance. Triage for transport could occur from this location. The ambulance access point will change to the following procedure in the event of an MCI:

MCI AMBULANCE ACCESS PLAN
MCI ambulance(s) shall approach from the east on Osceola St.
The MCI Ambulance shall turn north on 4th Street.
MCI Patient pick up at corner of 4th Street & Carroll St.
Ambulances exits MCI east on Carroll St. to 3rd St where it heads South to Osceola St.

LZ for Medical Helicopter, Bishop Field, 950 East Ave, L & L 28.552778 – 81.7569444

Prepared by (Medical Unit Leader): PSC McMaster	**Reviewed by (Safety Officer):**

PIG on the POND
COMMUNITY FESTIVAL
FUNDING SCHOLARSHIPS

August 10, 2019

Mr. Darren Gray
Clermont City Manager
PO Box 120219
Clermont, FL 34712

Re: Pig on the Pond Signage Permits

Dear Darren,

The following are the locations and the dates for the Pig on the Pond event signs for the City of Clermont Permits.

February 6, 2020

Event Signs 4'X 4' Verbiage – Pig on the Pond – March 6th, 7th & 8th – Waterfront Park, Clermont – www.pigonthepond.org with sponsor logos

1	NE Corner of Steve's Road and Citrus Tower
1	SE Corner of Steve's Road and Citrus Tower
1	Hwy 50 & Cut Road at Clermont Water Tower
2	Hwy 50 and 8th Street
1	Hwy 50 past 12th Street East – TBD
1	Hwy 50 past 12th Street West – TBD

March 5, 2020

Event Parking Signs 4' x 8'	Hwy 27 – Park and Ride 2 - Hwy 27 north and south by the citrus tower

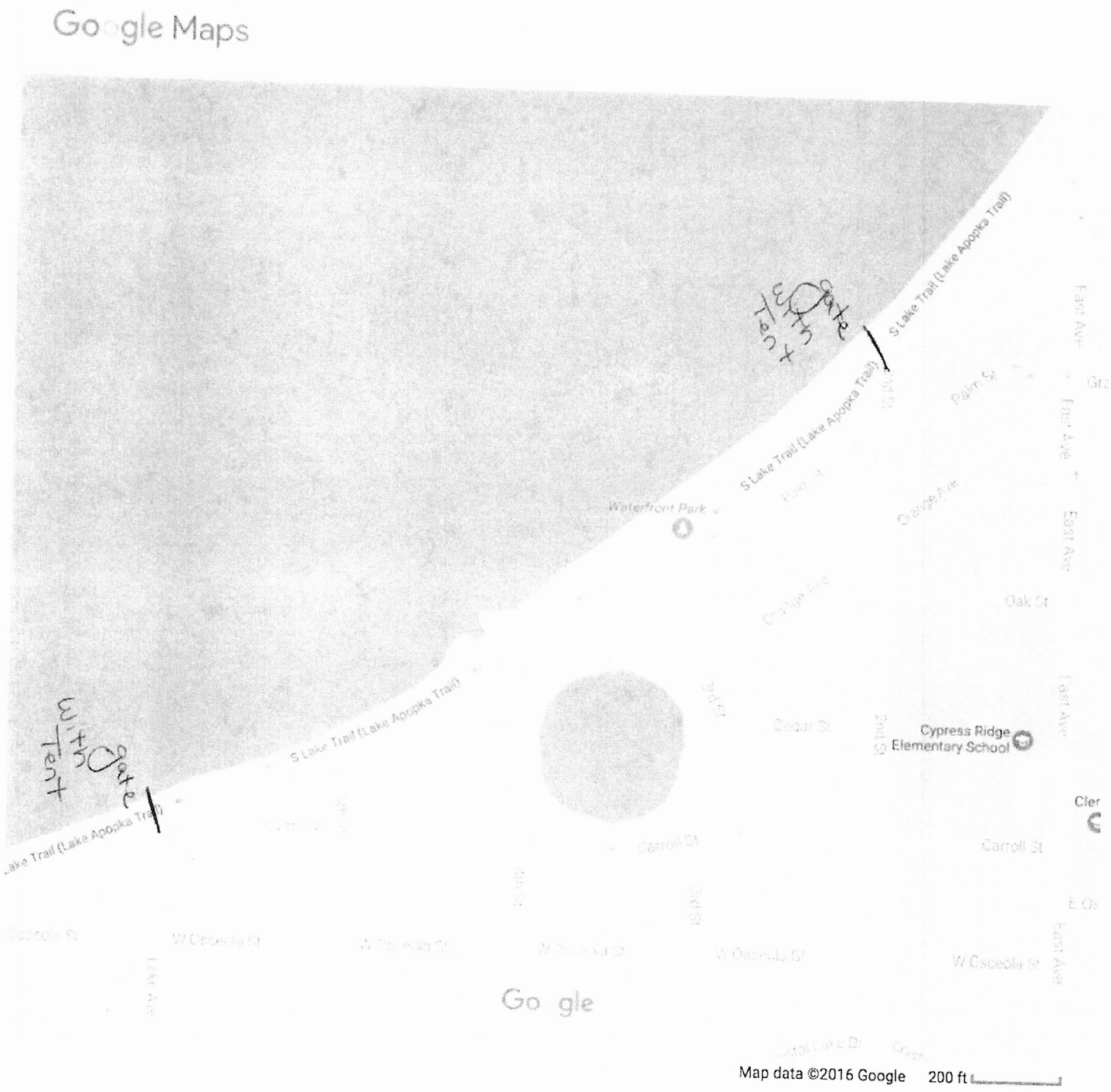
March 6 – 10, 2020

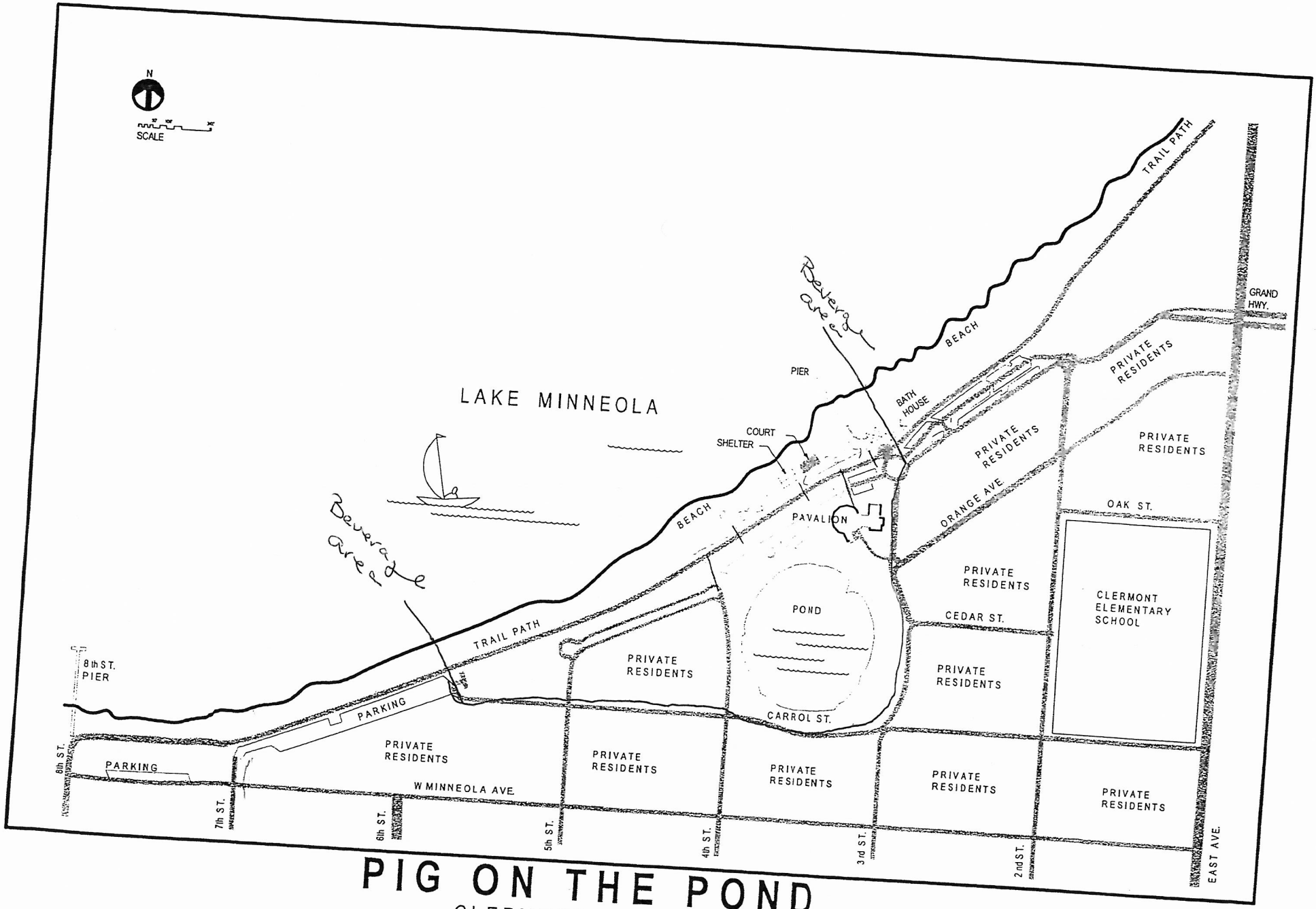
Event Signage Directional 18" x 24"	Starting from Hwy 50, Turnpike to Hwy 50 12th Street, every ½ mile 1 mile north and South on Hwy 27 from the intersection of Hwy 50 and Hwy 27 - Shuttle signs in Downtown Clermont

All signs will be taken down on Monday, March 9, 2020 by 5:00 PM. Thank you for your assistance in this matter. I look forward to working with you on this community event. If you have questions, please feel free to contact me at (407) 625-3818.

Sincerely

Cheryl Fishel
Event Coordinator

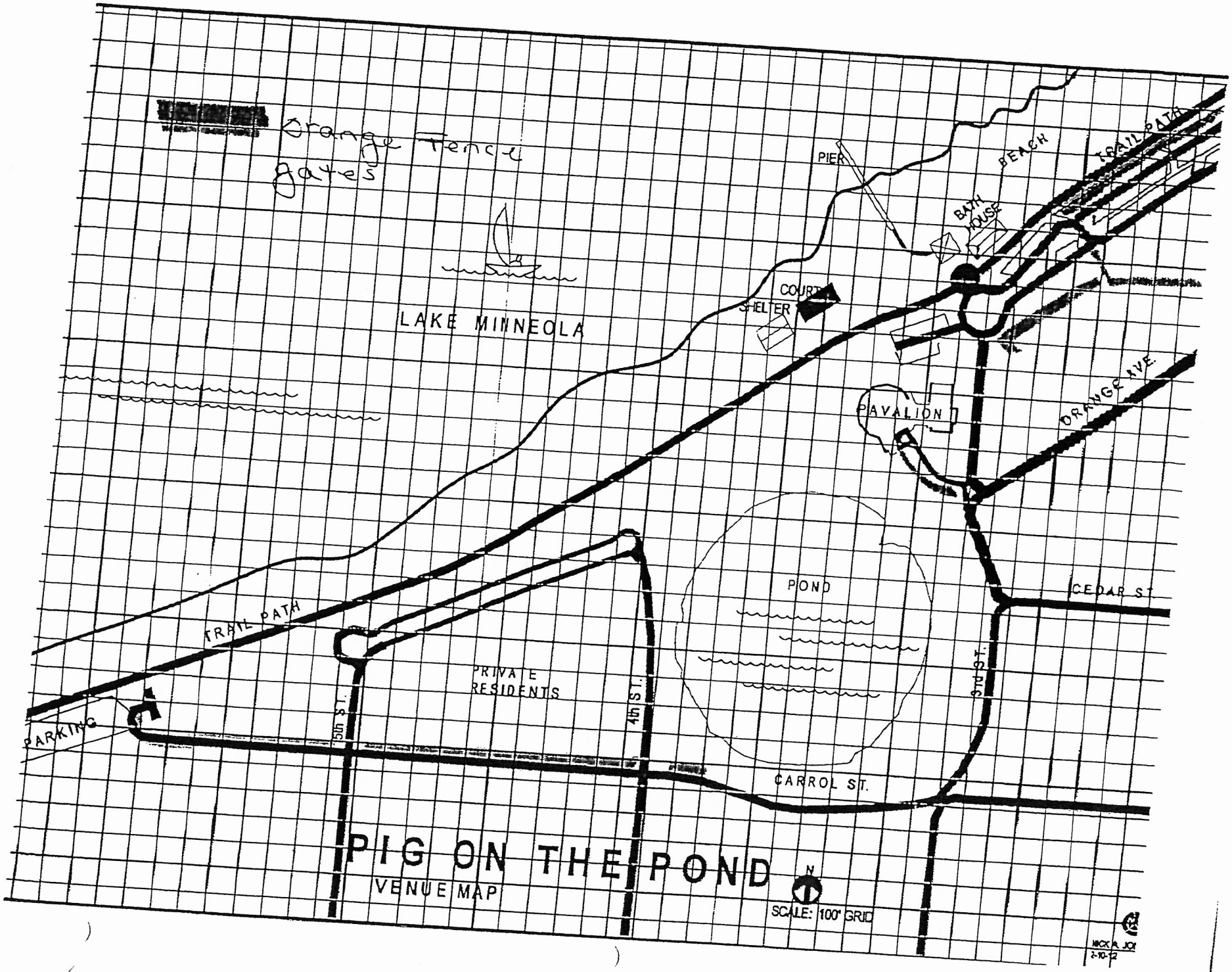

Google Maps
S Lake Trail (Lake Apopka Trail)
Waterfront Park
Palm St
Orange Ave
Oak St
Cedar St
Cypress Ridge Elementary School
Carroll St
W Osceola St
East Ave
Google
Map data ©2016 Google
200 ft

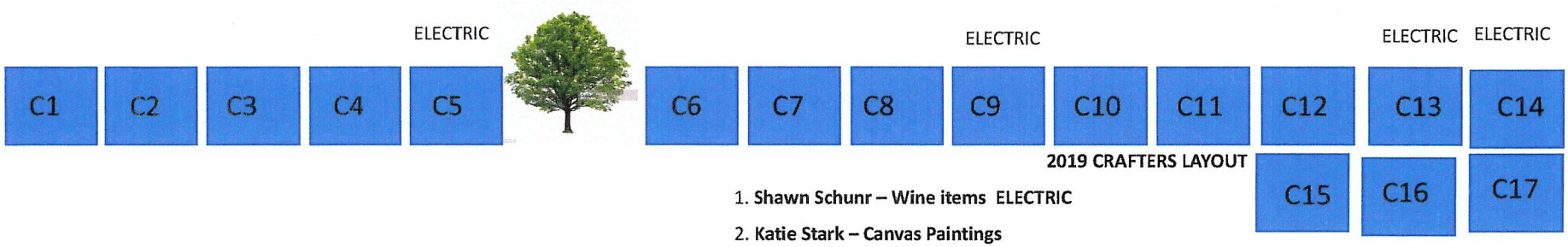


PIG ON THE POND

CLERMONT FLORIDA

NICK A. JONES, AIA
2-10-12

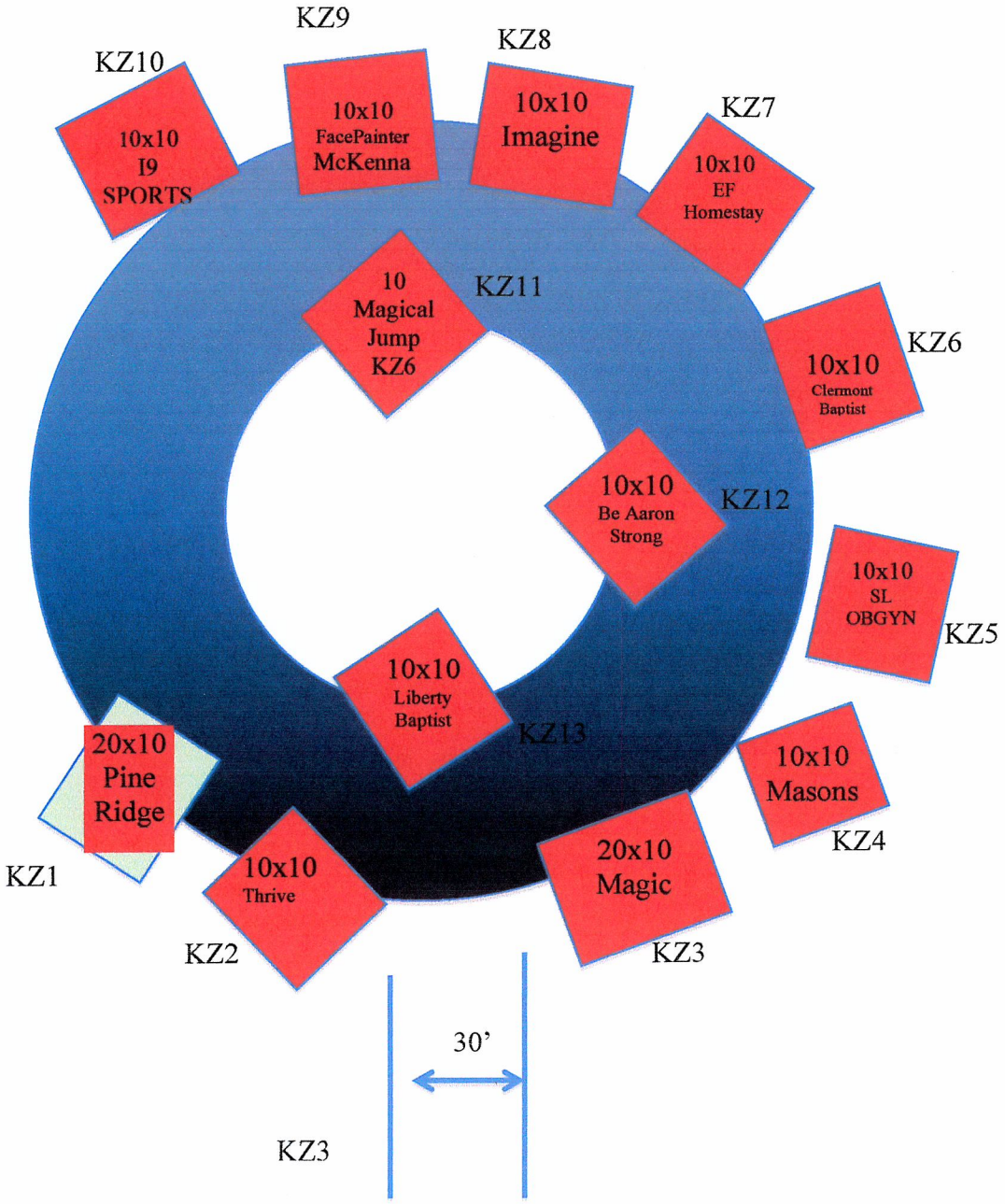

[redacted]
Orange Fence gates
LAKE MINNEOLA
PIER
BEACH
TRAIL PATH
BATH HOUSE
COURT
SHELTER
PAVALION
ORANGE AVE.
POND
CEDAR ST.
TRAIL PATH
PRIVATE RESIDENTS
5th ST.
4th ST.
3rd ST.
PARKING
CARROL ST.
PIG ON THE POND
VENUE MAP
N
SCALE: 100' GRID
NICK A. JOY
2-10-12



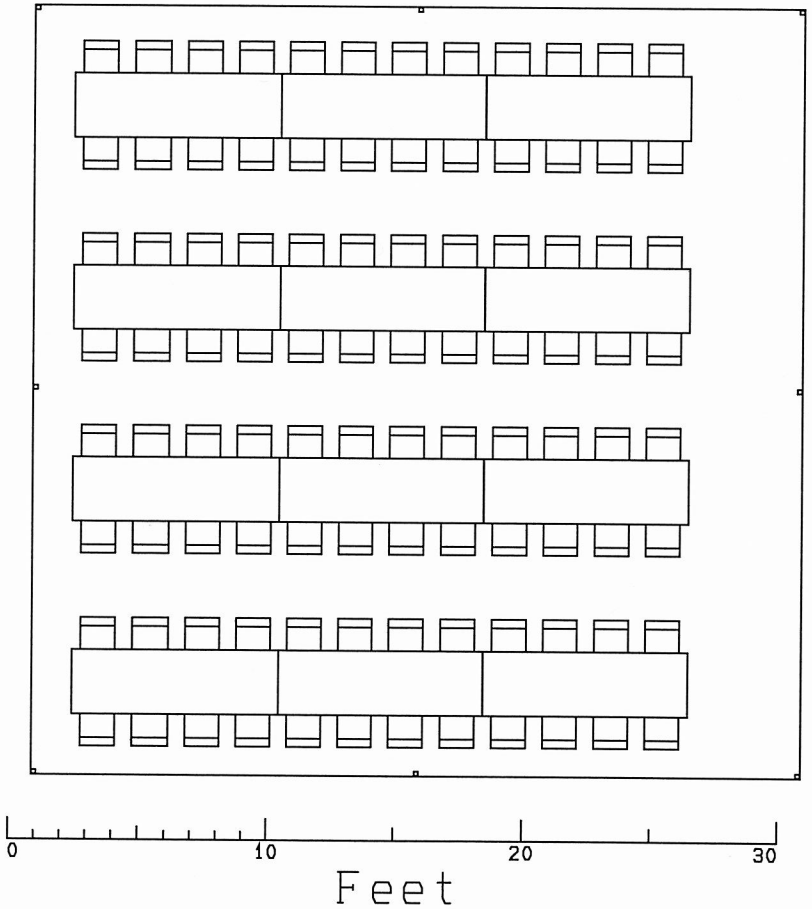
2019 CRAFTERS LAYOUT

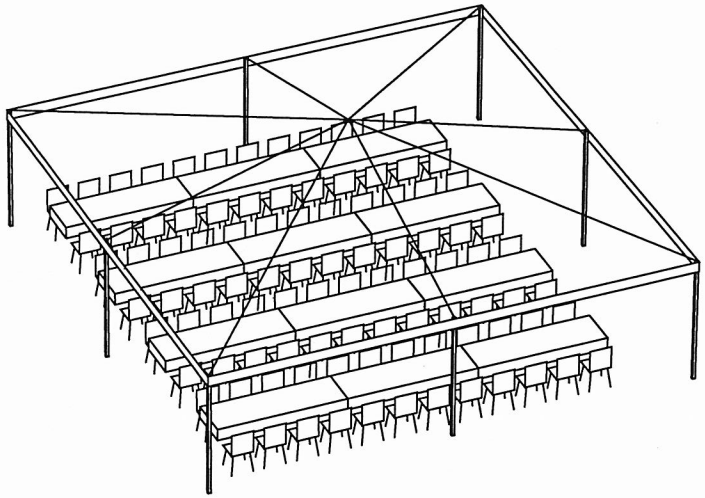
1. **Shawn Schunr – Wine items ELECTRIC**
2. **Katie Stark – Canvas Paintings**
3. **Elaan Williams - Cookies**
4. **ROBERT KIENZIE – HANDMADE TOYS/ENGRAVING**
5. **SHAWN ALLISON - SAUCES**
6. **BETTY OVERROCKER – NATIVE AMERICAN ITEMS**
7. **AKILA COLLIER – ORGANIC SKIN CARE**
8. **MIKE PHILLIPS - DIPS**
9. **MIKE PHILLIPS – DIPS**
10. **ANGELIA MCMANNEN -BOWS**
11. **Southern Girls - Sauces**
12. **Barbie Delker- Tutu**
13. **Carl & Doris Gordon – Parachute Cord Crafts**
14. **Frank Price – Jerky**
15. **Renata Eckert – cooling wraps, military items**
16. **Renata Eckert – cooling wraps, military items**
17. **John Aquilino – BBQ Rubs**

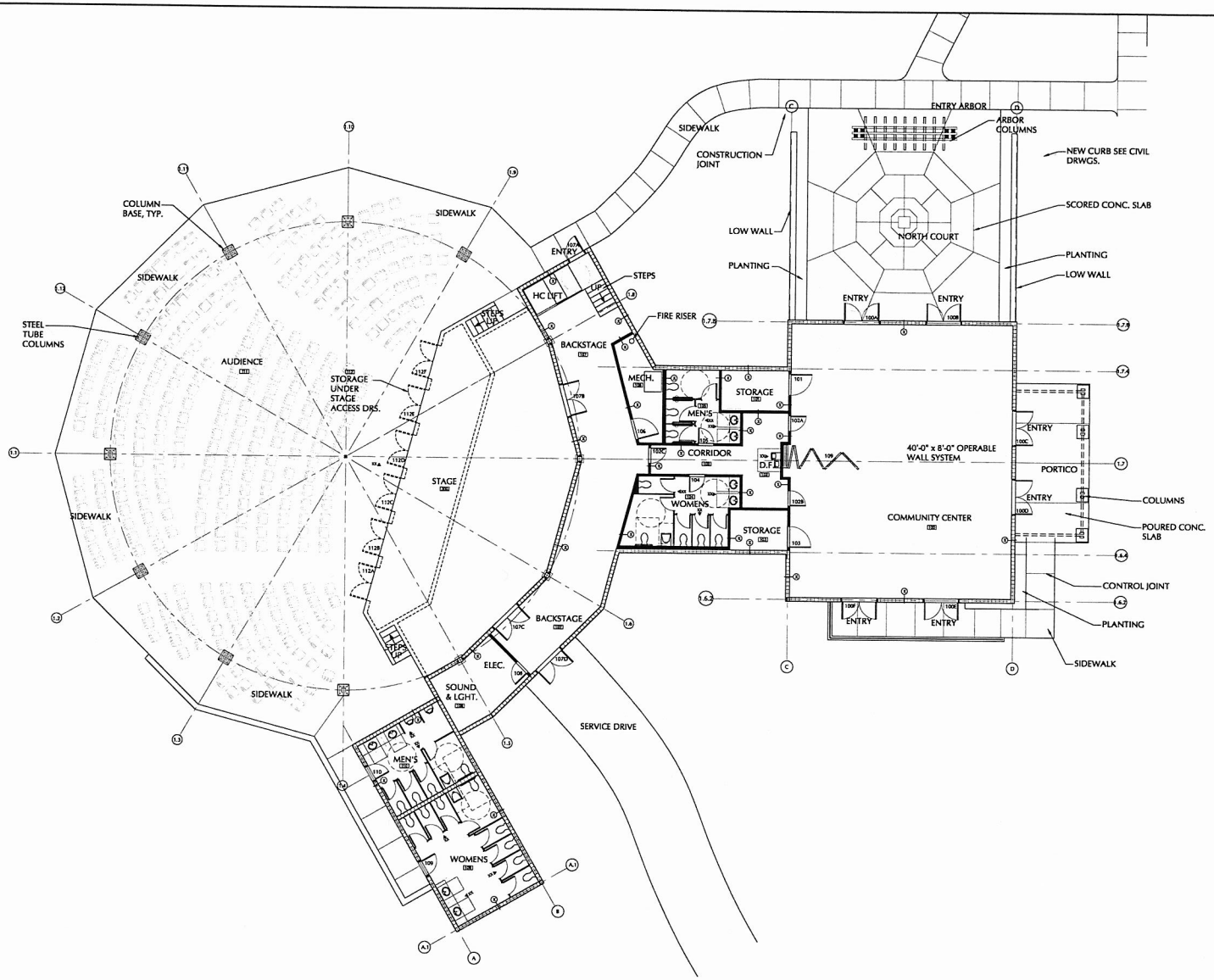
2019 Kids Zone Layout



30x30 Frame Tent







FLOOR PLAN

SCALE 1/8" = 1'-0"

DATE	REVISIONS

WATERFRONT PAVILION

CLERMONT, FLORIDA

GatorSktch architects, incorporated
AA26000815
723 MONTROSE ST. CLERMONT, FL 34711
PH: (352)242-0726 FAX: (352)394-4827
www.gatorsktch.com info@gatorsktch.com

AR94675
Registration Seal

CONSTRUCTION DOCUMENTS

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FLOOR PLAN

A3.1

ISSUE DATE 04/15/09

JOB #: GA-10-004

Bus Route 1 & 2 Total Miles: 4.9 Est. Time 14 Minutes - <u>Hwy 50 Park & Ride</u>
Directions to follow
Exit Park & Ride on Hwy 27 North
Take Exit Hwy 50 West (.3 miles)
Take Hwy 50 West to 5th Street (1.5 miles)
Turn right on 5th Street to Osceola Street (.3 miles)
Turn left on Osceola and continue to 8th Street – Bus Drop Off (.2 miles)
Continue on Osceola – Turns into West Ave and continue to Hwy 50. (.5 miles)
Turn left on Hwy 50 to Hwy 27 South (1.6 miles)
Turn left on 27 South into the Park & Ride (.5 miles)
THIS ROUTE IS CONTINUOUS

Bus Route 3 & 4 (please stager the busses so one is dropping off and one is picking up) – <u>Hwy 27</u>
Waterfront Park Entrance (Palm Street) off of East Avenue
Stop at the corner of Palm and Second Street "Bus Stop Sign"
Make a left on 2nd street to the second stop sign
Make a left onto Osceola Street to the first stop sign
Make a left onto East Avenue
Go to Grand Highway and make a right onto Grand Highway
Go to the Stoplight and crossover Hwy 27 to Citrus Tower Blvd.
On Citrus Tower Blvd make a right at the 1st stoplight onto Grand Highway
GO ¼ mile to Hunt Street and make a right onto Hunt Street (Citrus Tower Professional Center)
Stop on the road at the Shuttle drop off/pick up sign
Pick-up and drop off at this location
Continue on Hunt Street to Hwy 27
Make a right onto Hwy 27 and continue to the 1st stoplight
Make a left at the stoplight onto Grand Hwy
Continue on Grand Hwy to the 1st stop sign
Continue through the 1st stop sign
Enter the Waterfront Park and drop off at the Bus Drop (Palm St. & Second St.)
THIS ROUTE IS CONTINUOS

FRI 3/8/19	hours	total hours	
Bus Route 1	5:15 PM-10:30 PM	5.25	Park and Ride Hwy 50
Bus Route 2	5:15 PM-10:30 PM	5.25	Park and Ride Hwy 50
Bus Route 3	5:15 PM-10:30 PM	5.25	Hwy 27
Bus Route 4	5:15 PM-10:30 PM	5.25	Hwy 27
Total		**21**	
SAT 3/9/19			
Bus Route 1	9:30 AM-10:30 PM	13	Park and Ride Hwy 50
Bus Route 2	9:30 AM-10:30 PM	13	Park and Ride Hwy 50
Bus Route 3	9:30 AM-10:30 PM	13	Hwy 27
Bus Route 4	9:30 AM-10:30 PM	13	Hwy 27
Total		**52**	
SUN 3/10/19			
Bus Route 1	10:30AM - 6:30 PM	8	Park and Ride Hwy 50
Bus Route 2	10:30AM - 6:30 PM	8	Park and Ride Hwy 50
Bus Route 3	10:30AM - 6:30 PM	8	Hwy 27
Bus Route 4	10:30AM - 6:30 PM	8	Hwy 27
		32	

Total Hours 105

PIG ON THE POND MIDWAY EQUIPMENT

Pig on the Pond carnival is located at the Waterfront Park from the bottom of 4th Street to the end of Carrol Street

RIDES - Number of rides 15 to 17 requiring 32,000 to 35,000 square feet

GAMES - Number of games 5 to 8 requiring 2500 to 4000 square feet

FOODS - Number of foods 3 to 4 requiring 1500 to 2000 square feet

GENERATORS & TICKET BOOTHS - Number of generators 3 to 4 requiring 1500 to 2000 square feet

Number of ticket booths 2 to 3 requiring 150 to 200 square feet

MIDWAY square footage total --- 37,650 to 43,200

SUPPORT EQUIPMENT - offices, supply trailers / trucks, staff vehicles / quarters, this area takes in the area along the fire lane and next to the retention pond, not including the support equipment staged at the public works department

SUPPORT EQUIPMENT square footage --- 10,000

TOTAL EVENT square footage --- 47,650 to 53,200

PIG ON THE POND

1. FUEL STORAGE/DISPENSING AREA – Pig on the Pond contracts with Boykin Construction to bring in diesel fuel each morning before the event. The only fuel we have on-site are 3- 5 gallon containers of gas for golf carts. They are located next the the Highlander Hut.
2. Location and Description of Banners or Signage - Each sponsor, vendor and nonprofit Booth will hang a banner – layout of booths submitted. The only other location on site that will have banners is the pavilion.
3. Location and Description of Attention Getting Devices – Some sponsors, vendor and nonprofit booths will distribute balloons. I will send a report as the date gets closer.
4. Pig on the Pond contracts with Green Swamp Systems to provide sound and lighting.

CITY OF CLERMONT
Alcohol Request Form

Today's Date: Aug 22, 2019

Name of Event: Pig on the Pond

Date(s) of Event: Friday 3/6 - Sunday 3/8, 2020 Location: Waterfront Park

Event Start Time: Fri 3/6 5:00 pm Event End Time: Sunday 3/8 6:00 pm

Name of Organization/Applicant: Project Scholars

Email: info@pigonthepond.org

Day Phone: 407-625-3818 Cell Phone: 407-625-3818

Address: PO Box 121543 City: Clermont ST: FL Zip: 34712

Briefly Describe Event: Community Event to raise funds for Scholarships and education in South Lake County

What do you plan on serving (check all that apply: [X] Beer [X] Wine/Champagne [ ] Other

What is your beverage containment area? See diagram

Outside event, attach diagram: See diagram

Inside event, list rooms: N/A

Who is your licensed beverage caterer*? Project Scholars

A copy of the caterer's license and insurance must be submitted with your request form

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

Applicant Signature: [signature] Date: Aug 22, 2019

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and
PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:

[ ] **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

[ ] **GRANTED** ALCOHOL BEVERAGES AS AMENDED:

[ ] **DENIED** for the following reason(s):

SIGNATURE **TITLE** **DATE**

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

CITY OF CLERMONT

AGENDA ITEM

Meeting Date	
Tuesday, September 10, 2019	
Agenda Item Name	
Event and Road Closure Request	
Requested Action	
Recommend approval of the South Lake Rotary to host the "Rotary Fun Run" on December 14, 2019.	
Staff Report	

The South Lake Rotary is requesting road closures on Saturday, December 14, 2019 from 8:30 a.m. through 11:00 a.m.

Road closure requests are:
-Osceola and 8th Street
-8th Street and Minneola Ave.

The South Lake Rotary has agreed to comply with all personnel requirements from the City of Clermont.

Additional Analysis	
Fiscal Impact Summary	

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. Rotary Fun Run Council Packet	Rotary Fun Run Council Packet.pdf

APPLICATION FOR SPECIAL EVENTS PERMIT

#916

PLEASE TYPE OR PRINT CLEARLY

Today's Date ~~JUNE 18, 2019~~ 7/23/19

Name of Event ROTARY FUN RUN

Date(s) of Event DEC. 14th, 19 – SAT. Estimated Attendance: 150

Event Start Time: 9:00 Event End Time: 10:30

Before Event Setup Time: 1½ HRS. After Event Cleanup Time: 11:00

Name of Organization/Applicant SOUTH LAKE ROTARY CLUB

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☒ Non-Profit ☐ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☒ Yes ☐ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License #

Event Contact ART SPITZER Email ARTSPITZER@YAHOO.COM

Day Phone → Cell Phone 407-409 4890

Address 10636 SOUTH AVE. City HOWEY State FL Zip 34737

Secondary Contact Phone #

Briefly Describe Event: 5K & 10K RUN

Location of Event on City Property: ☐ A ☐ B ☐ C ☐ D ☐ Map 1 ☐ Map 2

Please choose A, B, C, or D on MAP 1 or MAP 2

Other Location: ON TRAIL TO WEST

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☐ Yes ☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☐ Yes ☒ No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: ☐ Yes ☒ No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: ☐ Generator ☐ Temporary Power Drop ☒ Property Power

Gas Fueled Equipment: ☐ Yes ☐ No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☐ Diesel Fuel ☐ Gasoline

Cooking Equipment Use: ☐ Yes ☒ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☐ Concession Trailer ☐ Food Trucks

Insurance may be required by provider

Rides: ☐ Yes ☒ No

Ride Types: ☐ Mechanical ☐ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: ☒ Yes ☐ No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: ☐ Yes ☒ No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: ☐ Yes ☒ No

DJ, Band, Music or Sound Amplification Devices: ☐ Yes ☒ No

Describe: _____

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☐ Yes ☒ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

SPECIAL EVENTS COST ESTIMATOR

NAME OF EVENT: ROTARY CLUB FUN RUN

DATE OF EVENT: DEC. 14, 19

EVENT CONTACT: ART SPITZER (CHAIRMAN)

REFUND MAILING ADDRESS: P.O. BOX 121333, CLEARMONT,
Street Address

CLEAR MONT — City; FL — ST; 34712 — Zip

CELL PHONE: 407-409-4890

Payment Deadline:

Application Fee and deposit are due upon submission
Final payment is due 14 days prior to event date.
Final payment not received by the due date will be assessed a 10% late payment fee per week on balance due.

	NON-PROFIT/ RESIDENT RATE	BUSINESS/ NON-RESIDENT RATE	SPECIAL INSTRUCTION	FEE
Application Fee	$10	$10	*Non-Refundable*	$10
CITY PROPERTY:				
HIGHLANDER BUILDING AND PAVILION ~ AREA A (BLUE)				
Deposit	$250	$250	*Refundable*	
Hourly Fee	$100	$200	*Per Hour (2 Hour Minimum)*	
Daily Fee	$700	$1100		
PARK AREA ~ AREA B (RED)				
Deposit	$150	$150	*Refundable*	
Hourly Fee	$25	$50	*Per Hour (2 Hour Minimum)*	
Daily Fee	$200	$300		
WATERFRONT ~ AREA C (YELLOW)				
Deposit	$350	$350	*Refundable*	
Hourly Fee	$200	$300	*Per Hour (2 Hour Minimum)*	
Daily Fee	$1500	$2500		
Each Consecutive Day	$1200	$2000		
CITY HALL PARK - DOWNTOWN ~ AREA D (GREEN)				
Deposit	$150	$150	*Refundable*	
Hourly Fee	$25	$50	*Per Hour (2 Hour Minimum)*	
Daily Fee	$200	$300		
~ ADDITIONAL FEES ~ TO BE DETERMINED BY CITY STAFF				
Additional City Staff	$25	$25	*Per Person, Per Hour*	
Public Works Event Staff	$25	$25	*2 hr. min, per staff*	
Police Officer	$30	$30	*4 hr. min, Per Officer*	
Fire/ EMS	$60	$60	*4 hr. min, 2 staff min*	
Fire Boat in the Water	$100	$100	*Per Hour*	
			Sales Tax	
			GRAND TOTAL	

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

Artie J. Spitzer	CHAIRMAN
Applicant's Signature	Title
ARTIE J. SPITZER	JUNE 19 / 19
Printed Name	Date

*****

Overview

AT&T
478
561
565A
561
Lake Minneola
Lake Hiawatha
Blue Cypress Dr
561
Max Hooks Rd
50
7th St
Start & Stop in Front of Suncreek Brewery
5th St
CLERMONT
561

CITY OF CLERMONT

AGENDA ITEM

Meeting Date
Tuesday, September 10, 2019

Agenda Item Name
Event Request, Fee Variance, and Open Container Allowance

Requested Action
Recommend to approve the Sommer Sports 2020 season, open container allowance and waive all grounds fees associated.

Staff Report

Sommer Sports Race Series has been designated by the City Council as a Community Partner Event. Sommer Sports is requesting approval of their 2020 season which includes races on the following dates which will take place at Victory Pointe and Waterfront Park.

March 14, 2020
March 28, 2020
April 18, 2020
May 9, 2020
June 6, 2020
June 13, 2020
July 11, 2020
July 18, 2020
August 8, 2020
August 15, 2020
September 12, 2020
October 22-25, 2019
October 31, 2020
December 19, 2020 (Downtown Clermont)

Sommer Sports is also requesting that all park rental fees along with any fire/tent fees be waived which support the 2020 season. The total estimated amount of requested fee waivers is approximately $43,670.

In addition, the City has annually budgeted a $15,000 grant for Sommer Sports.

Sommer Sports is also requesting to allow an open container allowance during each of the race seasons which allow each participant one beverage per race. The organization has agreed to follow the City's open container policy.

Additional Analysis

Fiscal Impact Summary

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)		
1. 2020 Sommer Sports Council Packet	2020 Sommer Sports Council Packet.pdf	

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 8/2/19

Name of Event: Great Clermont Triathlon / Florida Challenge Triathlon

Date(s) of Event: 3/14/2020 (Saturday) Estimated Attendance: 600 - 800

Event Start Time: 7:30 AM Event End Time: 2:00 pm

Before Event Setup Time: 3/12/2020 (thursday) After Event Cleanup Time: 3/14/2020 4 pm →

Name of Organization/Applicant: TriAmerica Foundation Inc / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☑ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☑ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: fred@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

N/A

Briefly Describe Event: Initial set up will be on Thursday 3/12/2020 starting at 8am - Packet pickup onsite friday 3/13/2020 2-6pm Florida Challenge will host sprint + 70.3 distance - Great Clermont Olympic Distance

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ☒ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: Waterfront Park

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [X] Yes [ ] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* 3 tents each @ 40ft diameter

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [X] Temporary Power Drop [ ] Property Power

Gas Fueled Equipment: [ ] Yes [ ] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [X] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [X] Yes [ ] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
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Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: _____

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [X] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

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- Business is located outside the Clermont city limits

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All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

MMCraske	Director
Applicant's Signature	Title
Michelle Craske	8/15/19
Printed Name	Date

************************************FOR CITY DEPARTMENT REVIEW ONLY************************************

Department / Division Routing:

a) Parks & Rec. Dept. b) Police Department c) Fire Department

d) Public Works Dept. e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

Event Timetable*:
** Subject to Change*

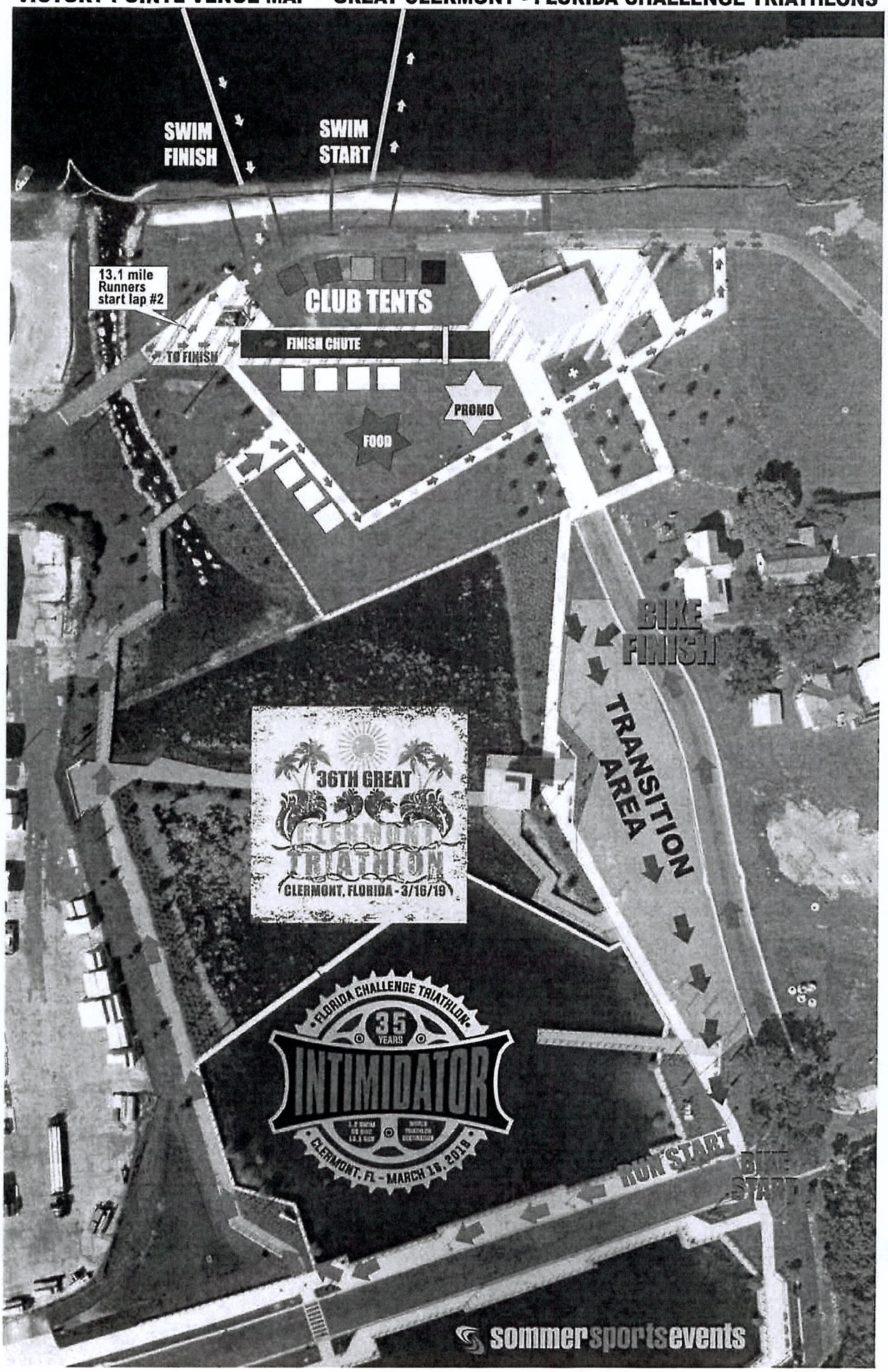
Friday, March 13, 2020

2:00pm - 6:00pm	Packet Pick-up & Late Registration – all events
Location:	Clermont Victory Pointe, 938 Victory Way, Clermont, Fl 34711

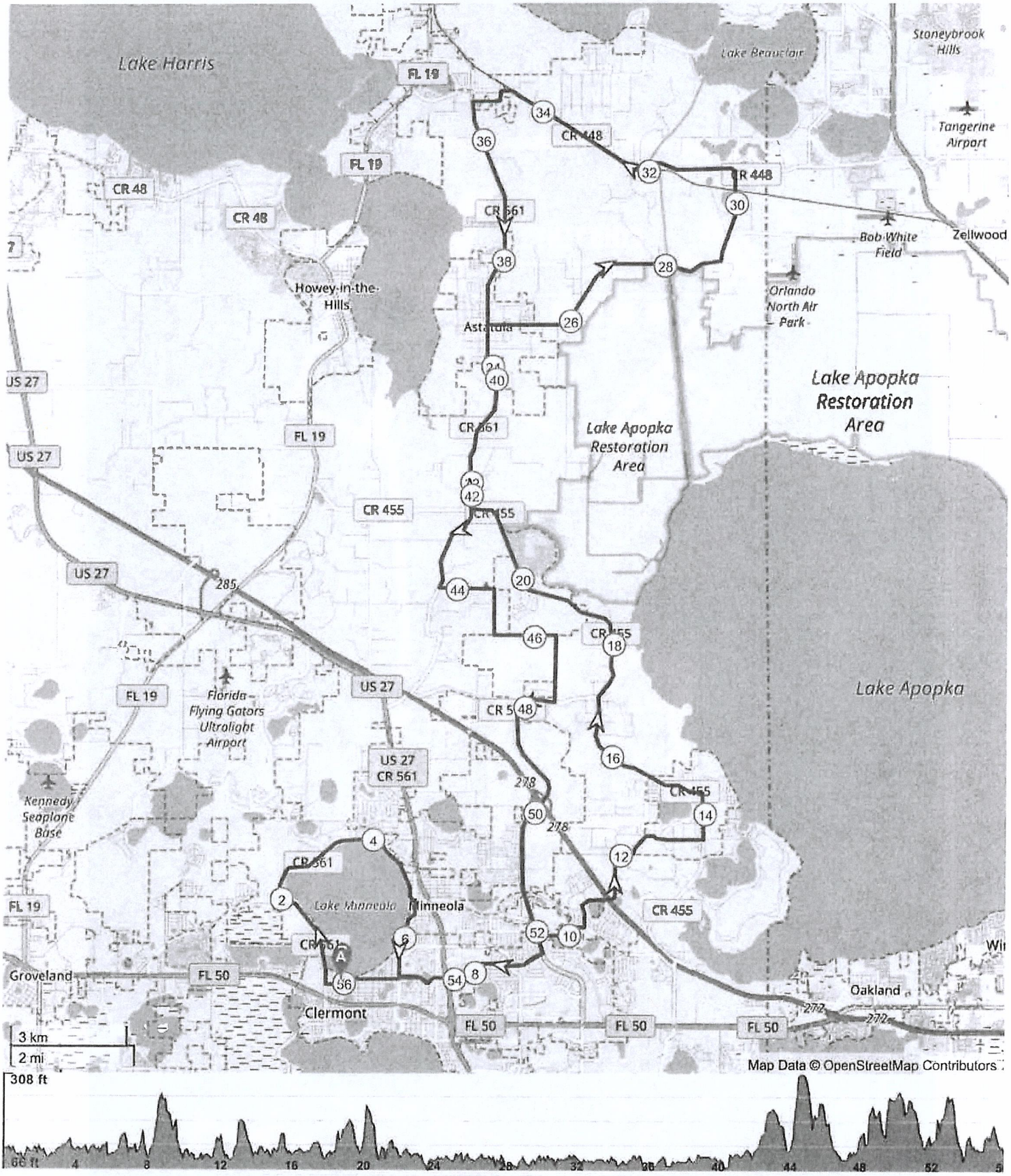
Saturday, March 14, 2020

5:45am - 7:30am	Packet Pick-up & Late Registration
7:30am	Intimidator Transition Area Closes
7:30am	Intimidator **START!**
8:00am	Great Clermont Transition Area Closes
8:15am	Great Clermont Triathlon **START!**
8:20am	Great Clermont Duathlon **START!**
8:30am	Florida Challenge Sprint Transition Area Closes
8:55am	Florida Challenge Sprint Start
9:45am	Swim Course Cut-off – all events.
11:15am	Florida Challenge Sprint Awards Ceremony
11:45am	Great Clermont Awards Ceremony
1:30pm	Bike Course Support Ends
2:00pm	Intimidator Awards Ceremony
4:30pm	Run Course Support Ends

VICTORY POINTE VENUE MAP - GREAT CLERMONT - FLORIDA CHALLENGE TRIATHLONS



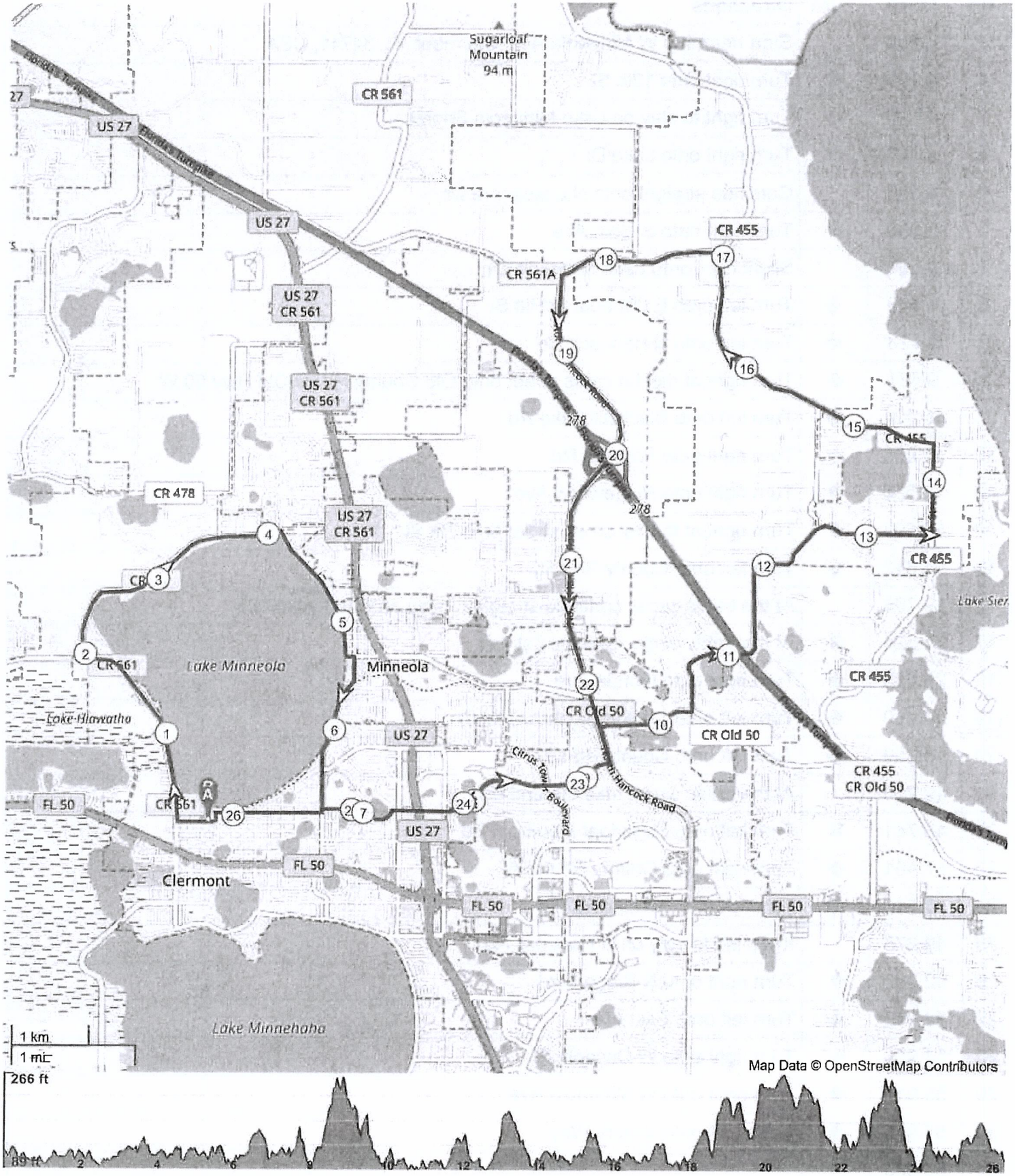
2019 Florida Challenge Intimidator 56 Mile Bike VP



ROUTE DIRECTIONS

No	Miles	Turn	Directions
1	0.000		Start near 935 W Minneola Ave, Clermont, FL 34711, USA
2	0.253	→	Turn right onto 12th St
3	1.946	→	Turn right to stay on Lake Minneola Shores
4	4.118	→	Turn right onto Lake Dr
5	4.260		Continue straight onto N Lakeshore Dr
6	5.369	→	Turn right onto S Main Ave
7	5.566		Slight right onto Lake Minneola Dr
8	6.669	←	Turn left onto E Osceola St/Pitt St
9	9.223	←	Turn left onto N Hancock Rd
10	9.521	→	Turn right at the 1st cross street onto Old County Rd 50/Old Hwy 50 W
11	10.294	←	Turn left onto Blackstill Lake Rd
12	11.935	→	Turn right onto Fosgate Rd
13	12.585	→	Turn right onto Ridgewood Ave
14	13.563	→	Turn right at the 1st cross street onto 7th St
15	14.312	←	Turn left onto County Rd 455
16	19.798		At the traffic circle, continue straight to stay on County Rd 455
17	21.524	↗	At the traffic circle, take the 1st exit
18	24.655	→	Turn right onto Florida Ave
19	34.760	←	Turn left onto Southridge Industrial Dr
20	35.359	←	Turn left onto County Rd 561
21	42.253		At the traffic circle, take the 2nd exit
22	43.741	↙	Turn left onto Sugarloaf Mountain Rd
23	47.461	→	Turn right onto County Rd 561A
24	48.111	←	Turn left onto N Hancock Rd
25	49.875		Keep left to stay on N Hancock Rd
26	52.399	→	Turn right onto N Ridge Blvd
27	54.949	←	Turn left onto East Ave
28	54.986	→	Turn right onto W Osceola St
29	55.917	→	Turn right onto W Minneola Ave
30	55.975	→	Turn right onto Victory Way
31	56.039		

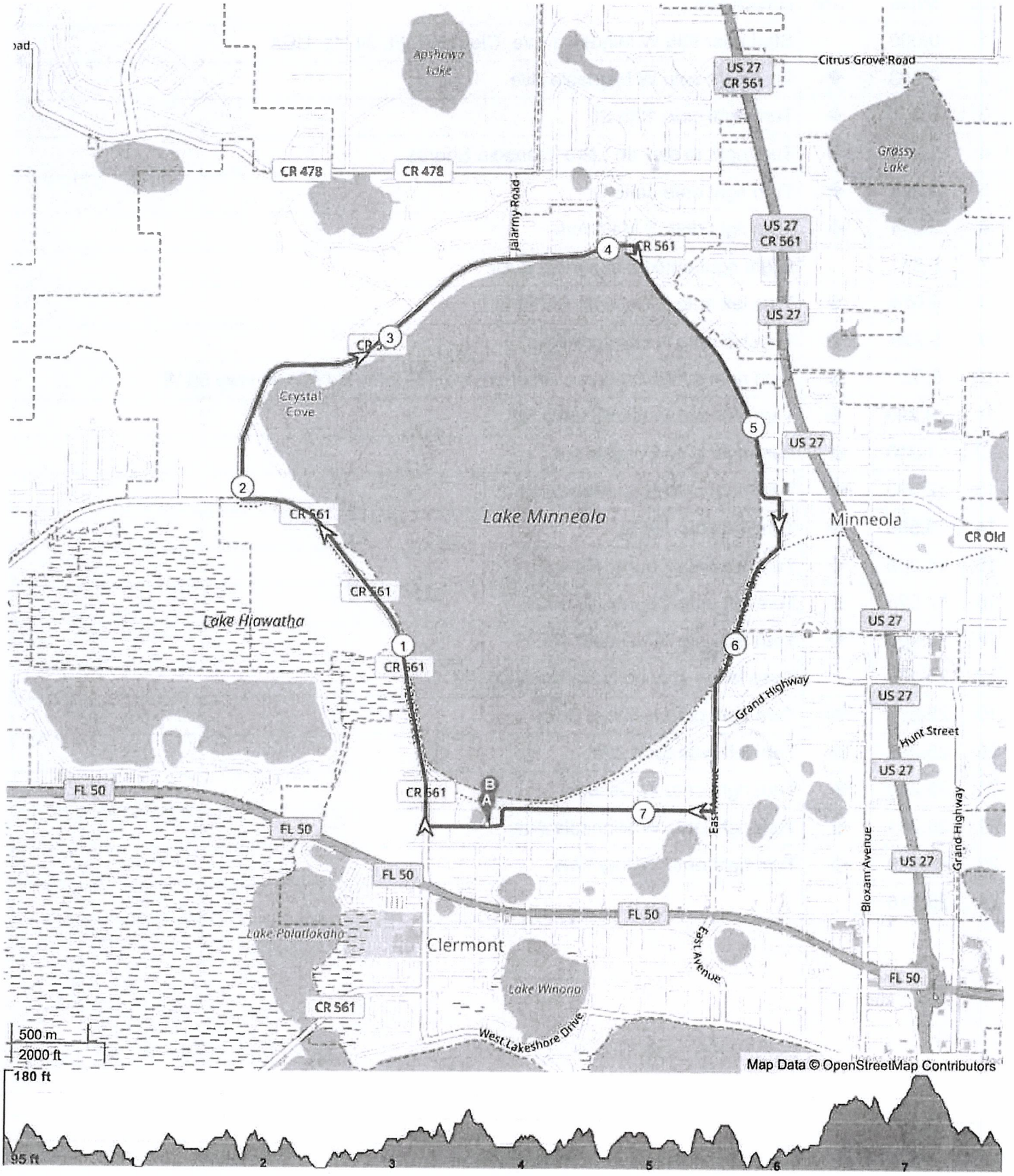
2019 Great Clermont Triathlon 43K Bike Course



ROUTE DIRECTIONS

No	Miles	Turn	Directions
1	0.000		Start near 935 W Minneola Ave, Clermont, FL 34711, USA
2	0.003	→	Turn right onto W Minneola Ave
3	0.258	→	Turn right onto 12th St
4	1.951	→	Turn right to stay on Lake Minneola Shores
5	4.123	→	Turn right onto Lake Dr
6	5.374	→	Turn right onto S Main Ave
7	5.571		Slight right onto Lake Minneola Dr
8	6.674	←	Turn left onto E Osceola St/Pitt St
9	9.228	←	Turn left onto N Hancock Rd
10	9.527	→	Turn right at the 1st cross street onto Old County Rd 50/Old Hwy 50 W
11	10.299	←	Turn left onto Blackstill Lake Rd
12	11.940	→	Turn right onto Fosgate Rd
13	12.590	→	Turn right onto Ridgewood Ave
14	13.556	←	Turn left onto 7th St
15	14.305	←	Turn left onto County Rd 455
16	17.025	←	Turn left onto County Rd 561A
17	18.395	←	Turn left onto N Hancock Rd
18	20.159		Keep left to stay on N Hancock Rd
19	22.683	→	Turn right onto N Ridge Blvd
20	25.233	←	Turn left onto East Ave
21	25.270	→	Turn right onto W Osceola St
22	26.201	→	Turn right onto W Minneola Ave
23	26.259	→	Turn right onto Victory Way
24	26.318		

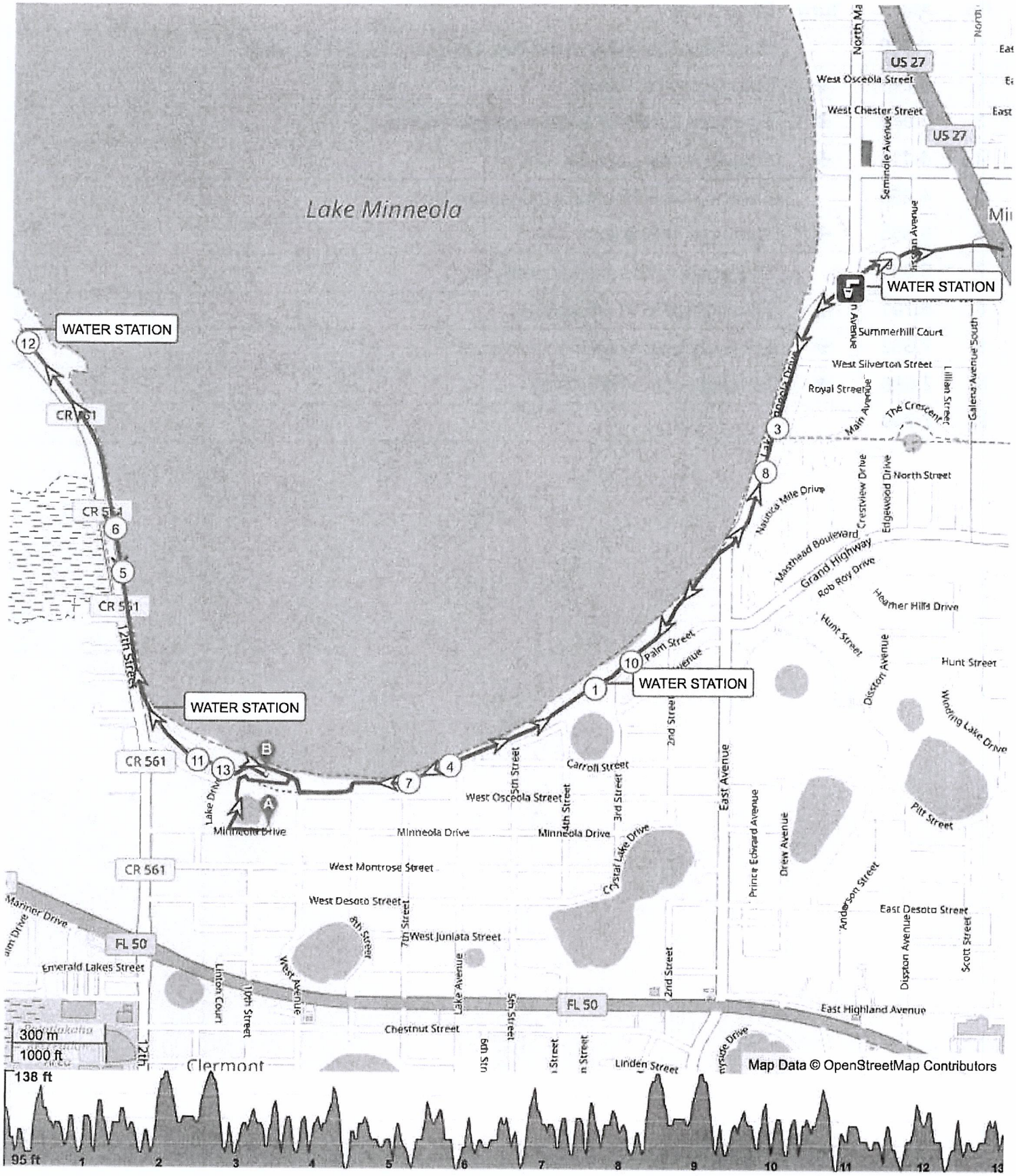
2019 Florida Challenge Sprint 8 Mile Bike Course



ROUTE DIRECTIONS

No	Miles	Turn	Directions
1	0.000		Start near 935 W Minneola Ave, Clermont, FL 34711, USA
2	0.249	→	Turn right onto 12th St
3	1.942	→	Turn right to stay on Lake Minneola Shores
4	4.114	→	Turn right onto Lake Dr
5	4.256		Continue straight onto N Lakeshore Dr
6	5.365	→	Turn right onto S Main Ave
7	5.563		Slight right onto Lake Minneola Dr
8	6.701	→	Turn right onto W Osceola St
9	7.632	→	Turn right onto W Minneola Ave
10	7.690	→	Turn right onto Victory Way
11	7.749		

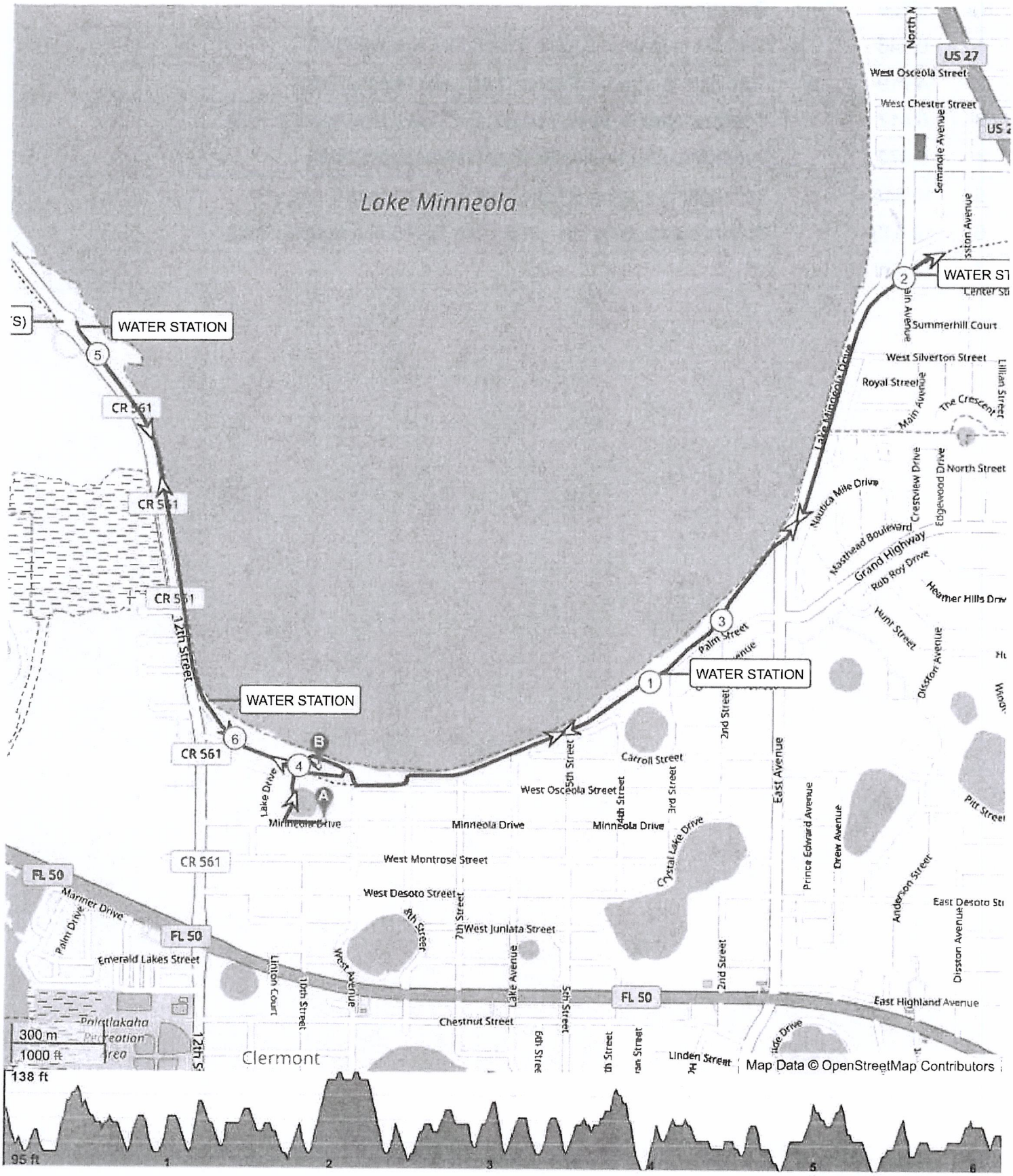
2019 Florida Challenge 13.1 Mile Run Course



ROUTE DIRECTIONS

No	Miles	Turn	Directions
1	0.446		Turn left to stay on S Lake Trail (Lake Apopka Trail)
2	4.219	↗	Turn right to stay on S Lake Trail (Lake Apopka Trail)
3	6.417		Continue straight to stay on S Lake Trail (Lake Apopka Trail)
4	6.872		Turn left to stay on S Lake Trail (Lake Apopka Trail)
5	10.645	↗	Turn right to stay on S Lake Trail (Lake Apopka Trail)
6	12.843		Continue straight to stay on S Lake Trail (Lake Apopka Trail)
7	13.061		

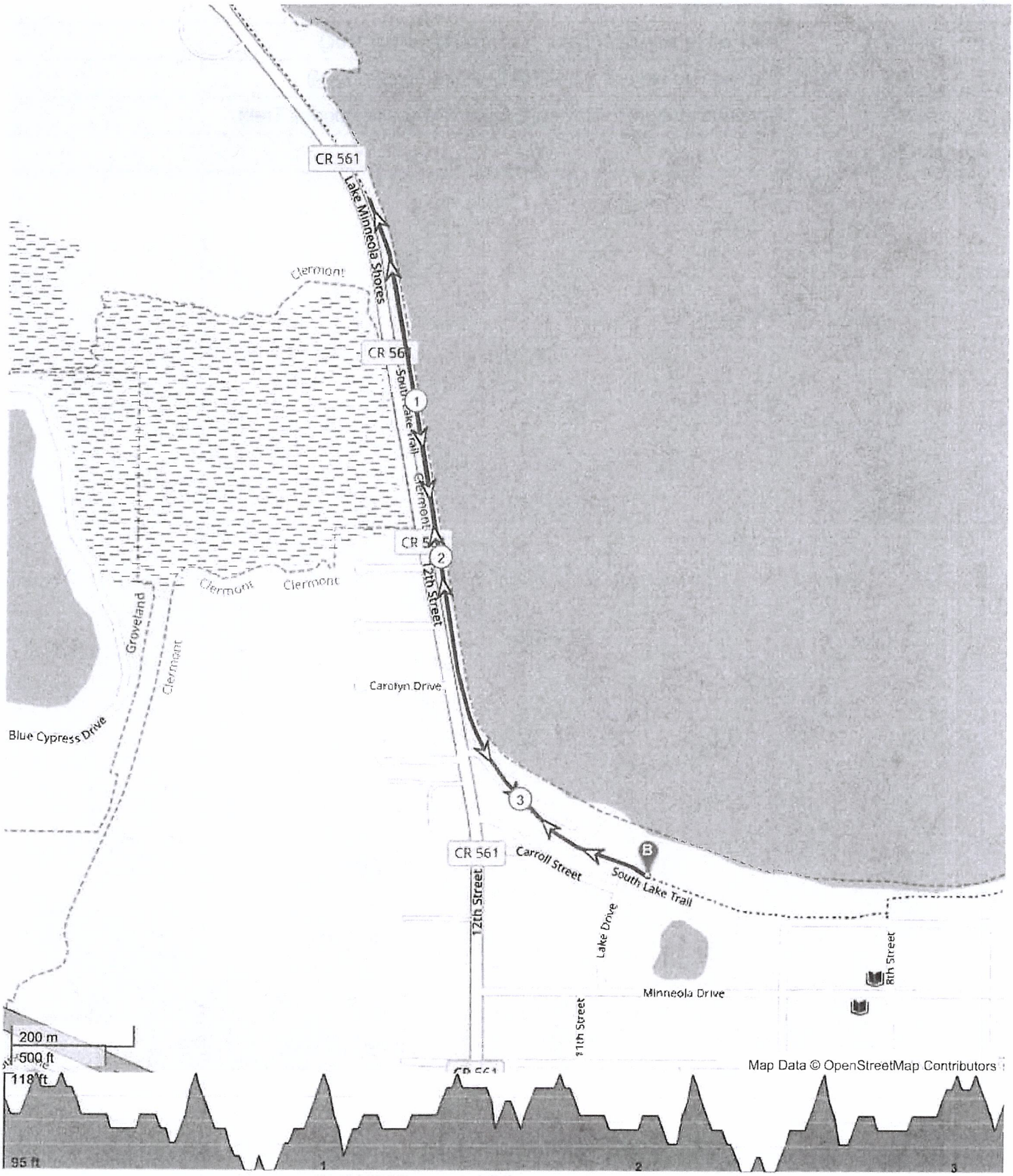
2019 Great Clermont Triathlon 10K Run Course



ROUTE DIRECTIONS

No	Miles	Turn	Directions
1	0.446		Turn left to stay on S Lake Trail (Lake Apopka Trail)
2	3.749	↗	Turn right to stay on S Lake Trail (Lake Apopka Trail)
3	5.945		Continue straight to stay on S Lake Trail (Lake Apopka Trail)
4	6.169		

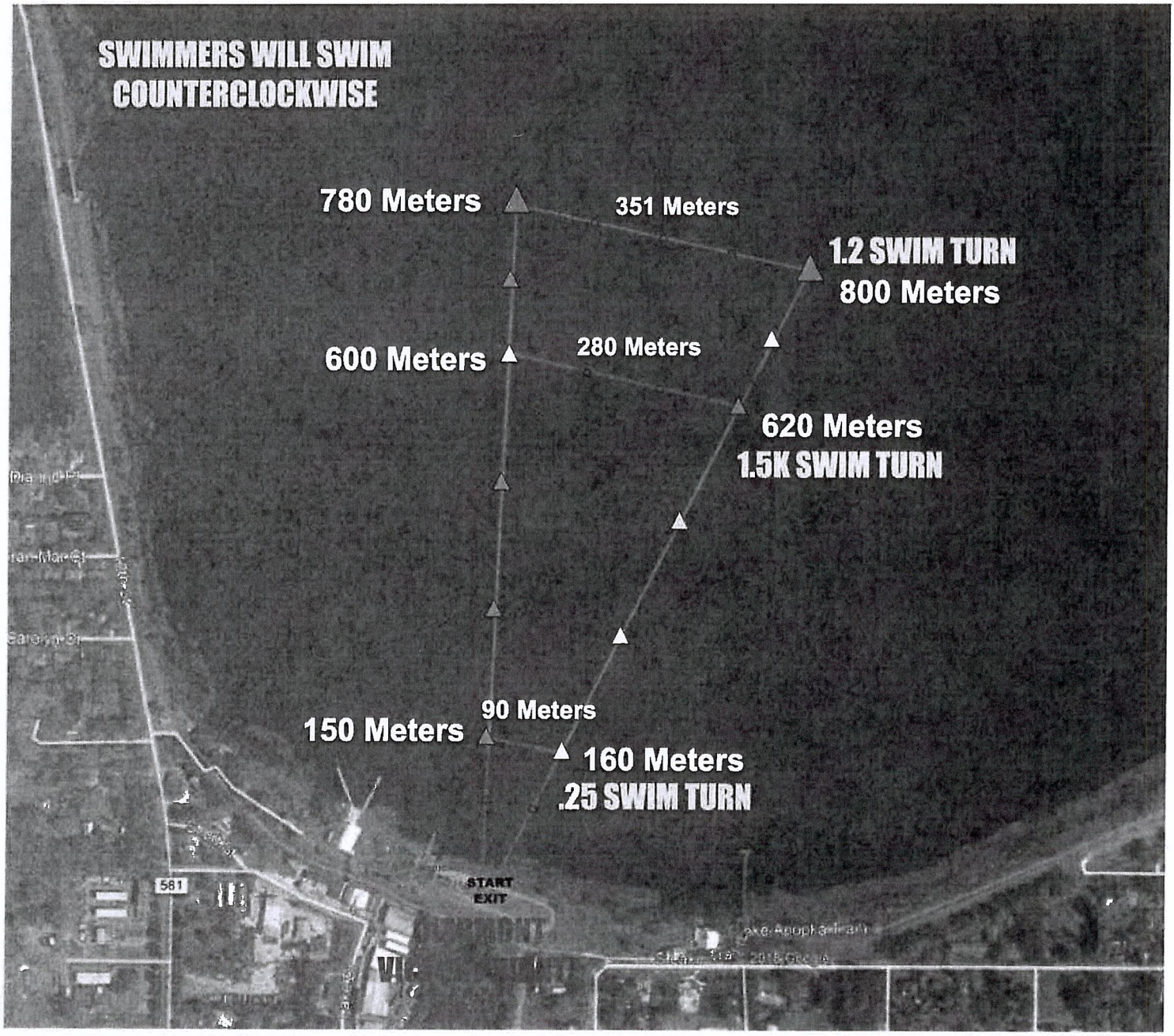
2019 Great Clermont Duathlon 5K Run #1



ROUTE DIRECTIONS

No	Miles	Turn	Directions
1	0.000		Start near 938 W Minneola Ave, Clermont, FL 34711, USA
2	1.400		Continue straight to stay on S Lake Trail (Lake Apopka Trail)
3	2.977		Continue straight to stay on S Lake Trail (Lake Apopka Trail)
4	3.156		

1.2 Mile 7:30AM	1500 Meters 8:15AM	400 Meters 8:55AM



CITY OF CLERMONT
Alcohol Request Form

Date of Application: 8/2/2020 Name of Event: Great Clermont Triathlon / Florida Challenge TR.

Date (s) of Event: 3/14/2020 Location of Event: Victory Point

Event Times: From: 7AM am/pm To: 4pm am/pm

Name of Organization/Renter: TRI AMERICA FOUNDATION / SOMMER SPORTS

Check Type of Organization: ☐ Not for Profit ☒ For Profit ☐ Commercial ☐ Individual ☐ Government

Contact Name: Fred Sommer / Michelle Croske Email: info@sommersports.com michelle@sommersports.com

Day Phone: (352) 394 1320 Cell Phone: (352) 988-9485

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Event Description: Each participant over 21 will recieve a complimentary beer

What do you plan on serving? ☒ Beer ☐ Wine/Champagne (check all that apply) ☐ **Other** * _____

Request to serve Spirits requires approval by City Council and will require additional time for approval.

What is your beverage containment area? Outside event attach diagram, Inside event list room/s: Fenced in barricaded area near the finish line

Who is your licensed beverage caterer? Suncreek Brewery will be providing and handling the beer for the event.

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

MCroske 8/15/19

Applicant Signature Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and **PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:**

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED: _____

☐ **DENIED** for the following reason (s): _____

SIGNATURE	TITLE	DATE

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/13/2019

Name of Event: Lake Minneola Half Marathon / 10K / 5K

Date(s) of Event: March 28, 2020 Estimated Attendance: 700-900

Event Start Time: 7 AM Event End Time: 12PM

Before Event Setup Time: Friday 03/27/2020 After Event Cleanup Time: Saturday March 28, 2020 2pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event: Half Marathon (13.1 miles), 10K (6.2 miles, 5K (3.1 miles) Course: Half Marathon - Flat and fast run out and back run on the South Lake Trail and alongside portions of Lake Minneola; 10K & 5K Course support and Aid Stations will be available for 4 hours, but the finish line will be open until the final participant is finished.

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ☒ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [X] Yes [ ] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [ ] Yes [X] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [ ] Yes [X] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Race Announcer for music and announcements during event

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [X] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M. Craske — Applicant's Signature

Director — Title

Michelle Craske — Printed Name

8/15/19 — Date

*****

CITY OF CLERMONT
Alcohol Request Form

Today's Date 08/27/2019

Name of Event Lake Minneola Half Marathon -10K - 5K

Date(s) of Event March 28, 2020 Location Victory Pointe

Event Start Time: 7:00 AM Event End Time: 12:30PM

Name of Organization/Applicant TriAmerica Foundation Inc./ Sommer Sports

Email info@sommersports.com

Day Phone 352-636-2942 Cell Phone 352-636-2942

Address 1271 Commons Court City Clermont ST FL Zip 34711

Briefly Describe Event Each participant over 21 will receive a complimentary beer after the race.

Each participant over 21 will receive a complimentary beer after the race.

What do you plan on serving (check all that apply: ☒ Beer ☐ Wine/Champagne ☐ Other

What is your beverage containment area? Special Tent area with barricades within the grassy area of Victory Pointe

Outside event, attach diagram

Inside event, list rooms:

Who is your licensed beverage caterer*? Premier Bartending Services

A copy of the caterer's license and insurance must be submitted with your request form

declare that all information herein is true and complete to the best of my knowledge.

I understand that approval of this request is NOT a grant of a liquor license.

Applicant Signature 8/27/19 Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and

PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED:

☐ **DENIED** for the following reason(s):

SIGNATURE **TITLE** **DATE**

Please return the completed request to:

City of Clermont Parks & Recreation

Attention: Special Event Request

3700 South Highway 27, Clermont, FL 34711

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/13/2019

Name of Event: Earth Day 5 Mile & 2 Mile Run

Date(s) of Event: April 18, 2020 Estimated Attendance: 500-800

Event Start Time: 7 AM Event End Time: 12PM

Before Event Setup Time: Friday 04/17/2020 After Event Cleanup Time: Saturday 4/18/2020 12pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event: Both the 5 Mile and 2 Mile courses are out and back courses on the South Lake Trail.
Set up Friday 4/17/20 at 8am. packet pickup 4pm - 7pm at Victory Pointe.
Start Time: 2 Mile Fun Run - 7:15am; 5 Mile Run 7:45am from Victory Pointe with dynamic post race party and awards ceremony

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ☒ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [X] Yes [ ] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [ ] Yes [X] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [ ] Yes [X] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Race Announcer for music and announcements during event

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [X] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

MCraske	Director
Applicant's Signature	Title
Michelle Craske	8/15/19
Printed Name	Date

**************************************FOR CITY DEPARTMENT REVIEW ONLY**************************************

Department / Division Routing:

a) Parks & Rec. Dept. b) Police Department c) Fire Department

d) Public Works Dept. e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

CITY OF CLERMONT
Alcohol Request Form

Date of Application: 8/5/2019 Name of Event: Sunset Triathlon / 5K

Date (s) of Event: 4/18/2020 Location of Event: Victory Pointe 938 Victory Way

Event Times: From: 5:00 PM am/pm To: 10:00 PM am/pm

Name of Organization/Renter: TriAmerica Foundation Inc./ Sommer Sports

Check Type of Organization: ☐ Not for Profit ■ For Profit ☐ Commercial ☐ Individual ☐ Government

Contact Name: Fred Sommer/ Michelle Craske Email: info@sommersports.com

Day Phone: (352) 394-1320 Cell Phone: (352) 636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Event Description: Event participants over 21 will receive a complimentary beer after their race.

What do you plan on serving? ■ Beer ☐ Wine/Champagne (check all that apply) ☐ **Other** * _____

Request to serve Spirits requires approval by City Council and will require additional time for approval.

What is your beverage containment area? Outside event attach diagram, Inside event list room/s: Area near the pavilion and close to the finish line

Who is your licensed beverage caterer? *still finalizing the details

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

M. Craske — Applicant Signature

8/15/19 — Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and **PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:**

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED: _____

☐ **DENIED** for the following reason (s): _____

SIGNATURE **TITLE** **DATE**

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

Timetable*:

** Subject to Change*

Friday, April 17, 2020

4:00pm - 7:00pm	Packet Pick-up & Late Registration at Clermont Victory Pointe, 938 Victory Way, Clermont

Saturday, April 18, 2020

6:00am - 7:30am	Packet Pick-up & Late Registration at Clermont Victory Pointe, 938 Victory Way, Clermont
7:15am	2 Mile START!
7:45am	5 Mile START!

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 8/8/2019

Name of Event: Girlz on Fire Triathlon + 5k

Date(s) of Event: May 9, 2020 Estimated Attendance: 800

Event Start Time: 5:30 Am Event End Time: 12:00 pm

Before Event Setup Time: May 4, 2020 8AM After Event Cleanup Time: 12:00 - 3:00 pm

Name of Organization/Applicant: TriAmerica Foundation Inc / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☑ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☑ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: fred@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

N/A

Briefly Describe Event: Initial setup Friday 5/8/2020 beginning at 8AM - Packet pickup 4pm-7pm on 5/8/2020. Saturday 5/9/2020 7AM Triathlon + 5k Athletes will be arriving at the venue at 5:30AM, Teardown begins around 11AM

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ■ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: Waterfront Park

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☑ Yes ☐ No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☑ Yes ☐ No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: ☑ Yes ☐ No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: ☐ Generator ☑ Temporary Power Drop ☐ Property Power

Gas Fueled Equipment: ☐ Yes ☐ No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☐ Diesel Fuel ☐ Gasoline

Cooking Equipment Use: ☐ Yes ☐ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☐ Concession Trailer ☐ Food Trucks

Insurance may be required by provider

Rides: ☐ Yes ☑ No

Ride Types: ☐ Mechanical ☐ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☑ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: ☑ Yes ☐ No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: ☑ Yes ☐ No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: ☐ Yes ☑ No

DJ, Band, Music or Sound Amplification Devices: ☑ Yes ☐ No

Describe: Sound system for music and Race Announcer

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☐ Yes ☑ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? ☐ Yes ☑ No

Is this event Public or Private? ☐ Private ☑ Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance,. as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M Craske	Director
Applicant's Signature	Title
Michele Craske	8/15/19
Printed Name	Date

*****

Friday, May 8, 2020

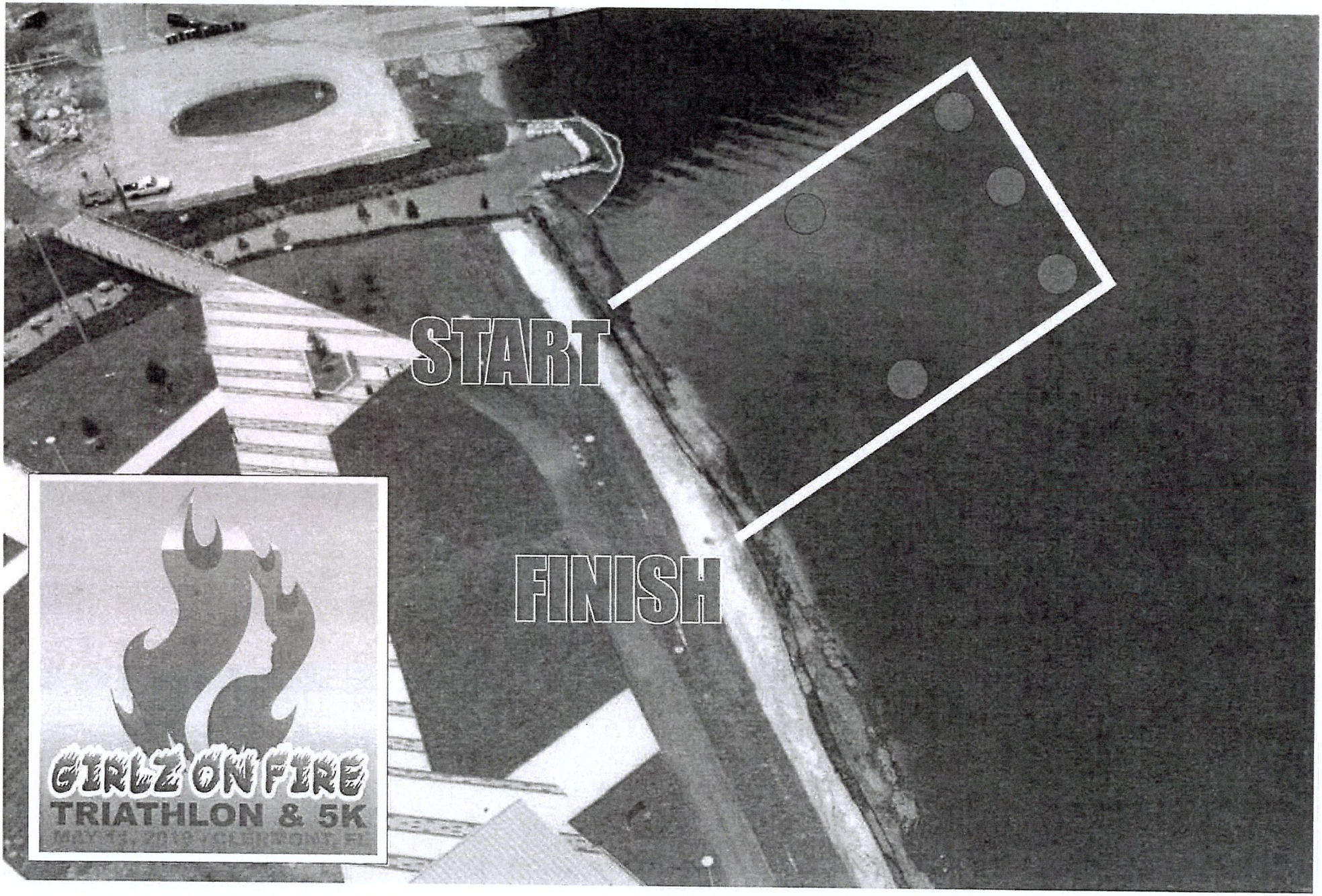
4pm-7pm	Girlz on Fire Tri & 5K - Packet Pick-up & Late Registration at Victory Pointe (White Tent)
5:30pm	First Timers Briefing & Race Clinic-Everyone is Welcome!

Saturday, May 9, 2020

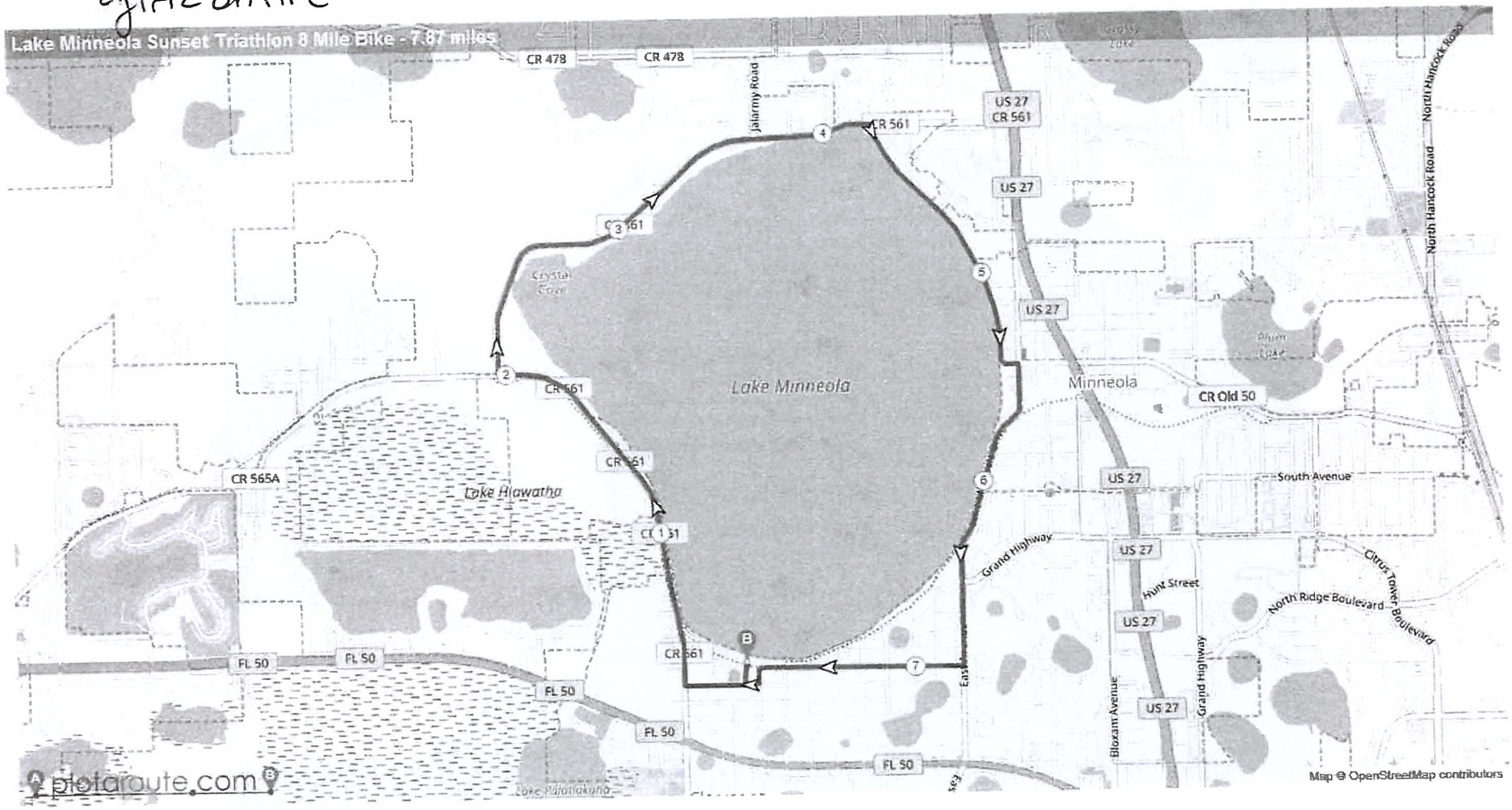
5:45am - 7:15am	Girlz on Fire Packet Pick-up & Late Registration at Victory Pointe, 938 Victory Way, Clermont
7:30am	Girlz on Fire Sprint Triathlon & Duathlon Start
7:45am	Girlz on Fire 5K Start

BE INSPIRING
SOMMER SPORTS

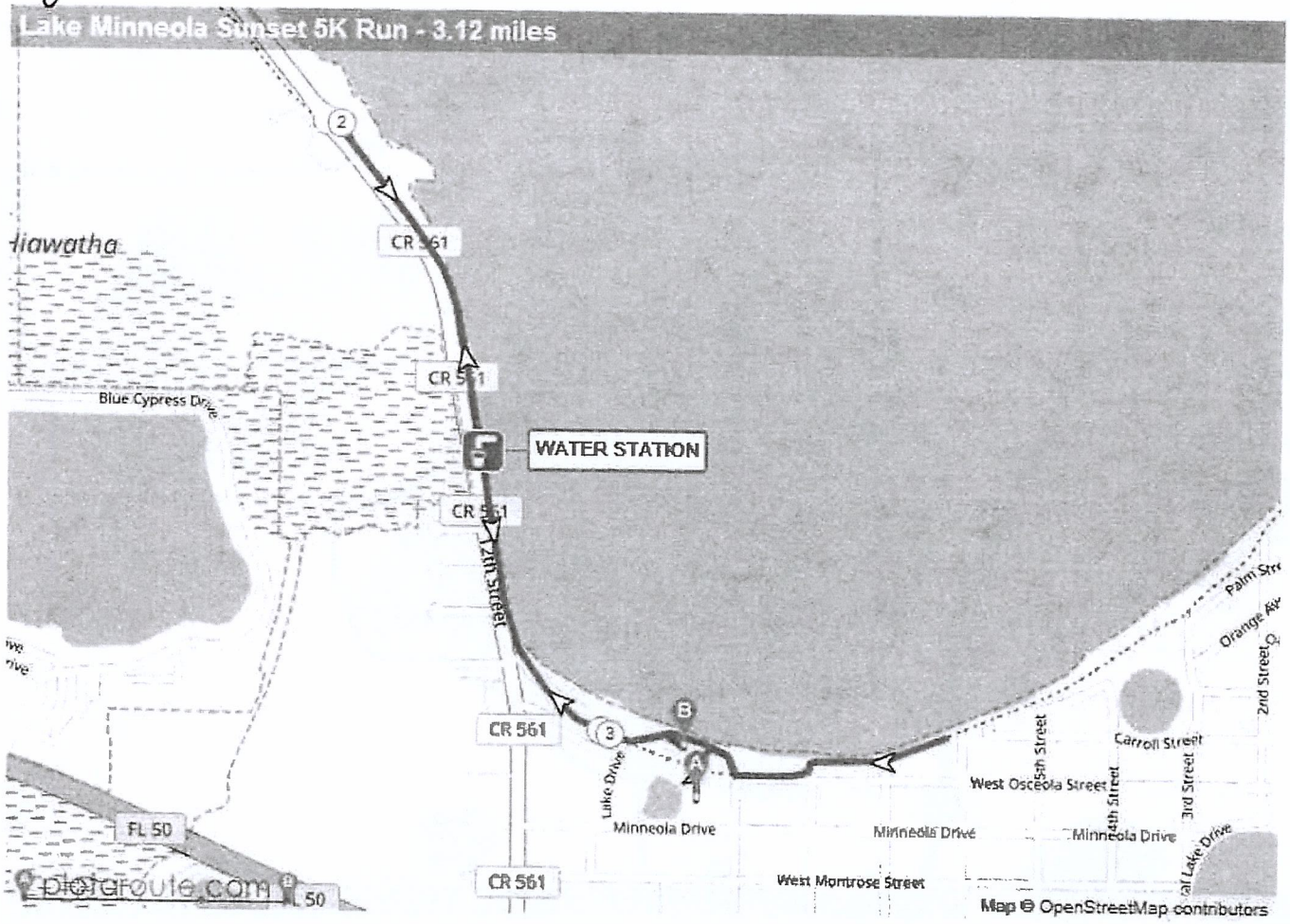
.25 MILE SWIM COURSE



girlz on fire



Gorlz


Lake Minneola Sunset 5K Run - 3.12 miles
WATER STATION
CR 561
Blue Cypress Dr
Hiawatha
FL 50
Minneola Drive
West Osceola Street
West Montrose Street
Carroll Street
Lake Drive
Map © OpenStreetMap contributors

CITY OF CLERMONT
Alcohol Request Form

Date of Application: 8/3/2019 Name of Event: Girlz on Fire Triathlon/5K

Date (s) of Event: May 9, 2020 Location of Event: Victory Pointe

Event Times: From: 7am am/pm To: 12pm am/pm

Name of Organization/Renter: Tri America foundation/Sommer Sports

Check Type of Organization: ☐ Not for Profit ☐ For Profit ☐ Commercial ☐ Individual ☐ Government

Contact Name: Fred Sommer Email:

Day Phone: (352) 394 1320 Cell Phone: (352) 6

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Event Description: Women Only Triathlon + 5K event.

What do you plan on serving? ☑ Beer ☑ Wine/Champagne (check all that apply) ☐ Other *

Request to serve Spirits requires approval by City Council and will require additional time for approval.

What is your beverage containment area? Outside event attach diagram, Inside event list room/s: fenced in barricaded area near finish line

Who is your licensed beverage caterer? to be determined

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

M Cradle 8/15/19

Applicant Signature Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and **PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:**

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED:

☐ **DENIED** for the following reason (s):

SIGNATURE **TITLE** **DATE**

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/05/2019

Name of Event: 35th Cool Sommer Mornings Triathlon/5K Series #1

Date(s) of Event: June 6, 2020 Estimated Attendance: 800-1000

Event Start Time: 8am Event End Time: 12pm

Before Event Setup Time: 6/4/2020 8am After Event Cleanup Time: 6/6/2020 12pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License #: 36-4612557

Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event: Initial setup for the event will be on Thursday June 4, 2020 starting at 8am. Packet pickup in Highlander bldg from 4pm - 7pm on 6/5/20. Saturday 6/6/20 is the Triathlon/Duathon/Auqabike/5k. Athletes will be arriving at the venue Saturday 6/6/20 beginning around 5:30am. Tear down will begin directly after awards.

Location of Event on City Property: Map 1 ☒ A ☒ B ☒ C ☐ D ☐ Map 2 ☐ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [X] Yes [ ] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [ ] Yes [X] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [X] Yes [ ] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Race Announcer for music and announcements during event

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [ ] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

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All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M Craske	Director
Applicant's Signature	Title
Michelle Craske	8/15/19
Printed Name	Date

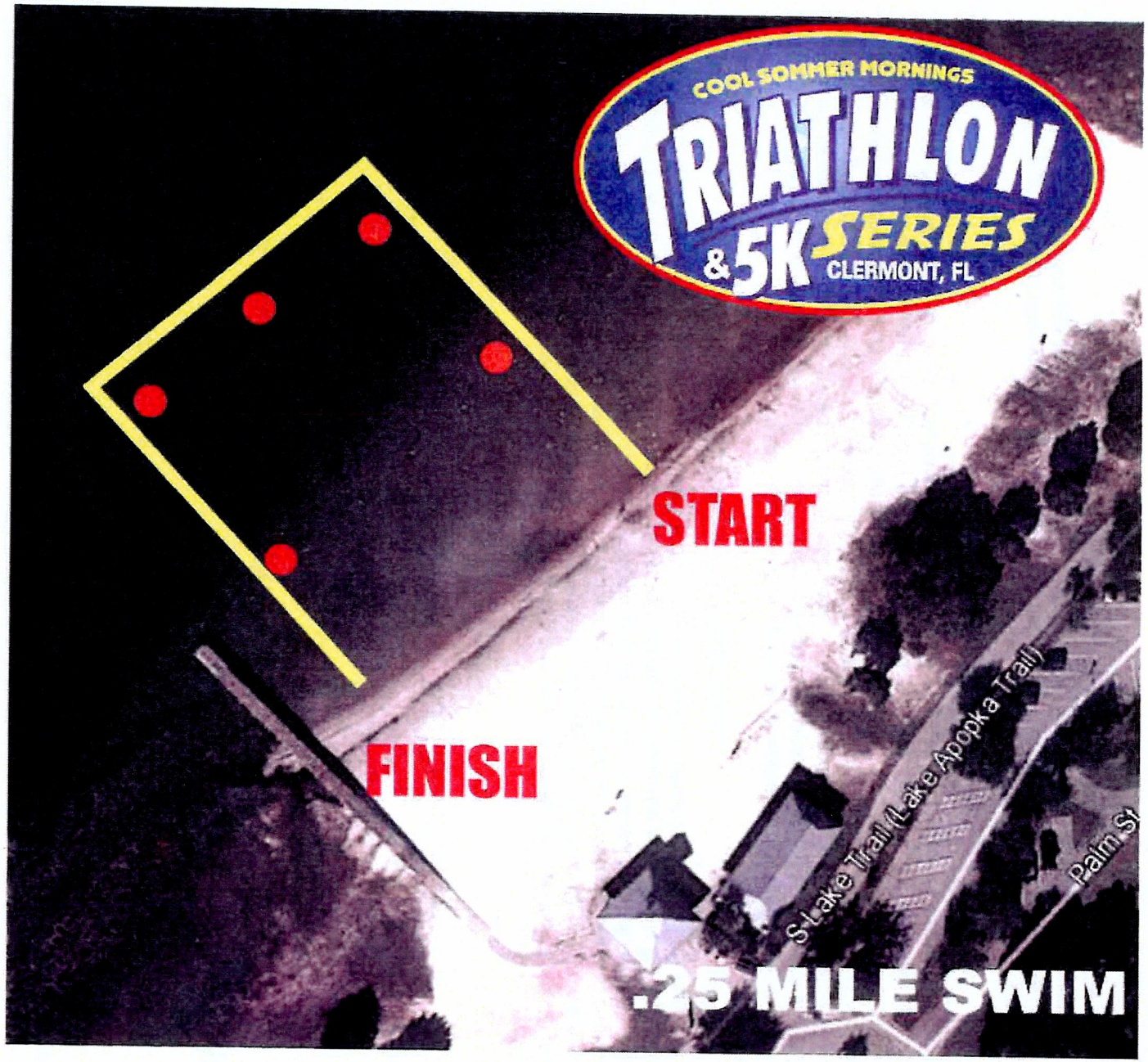
FOR CITY DEPARTMENT REVIEW ONLY

Department / Division Routing:

a) Parks & Rec. Dept. b) Police Department c) Fire Department

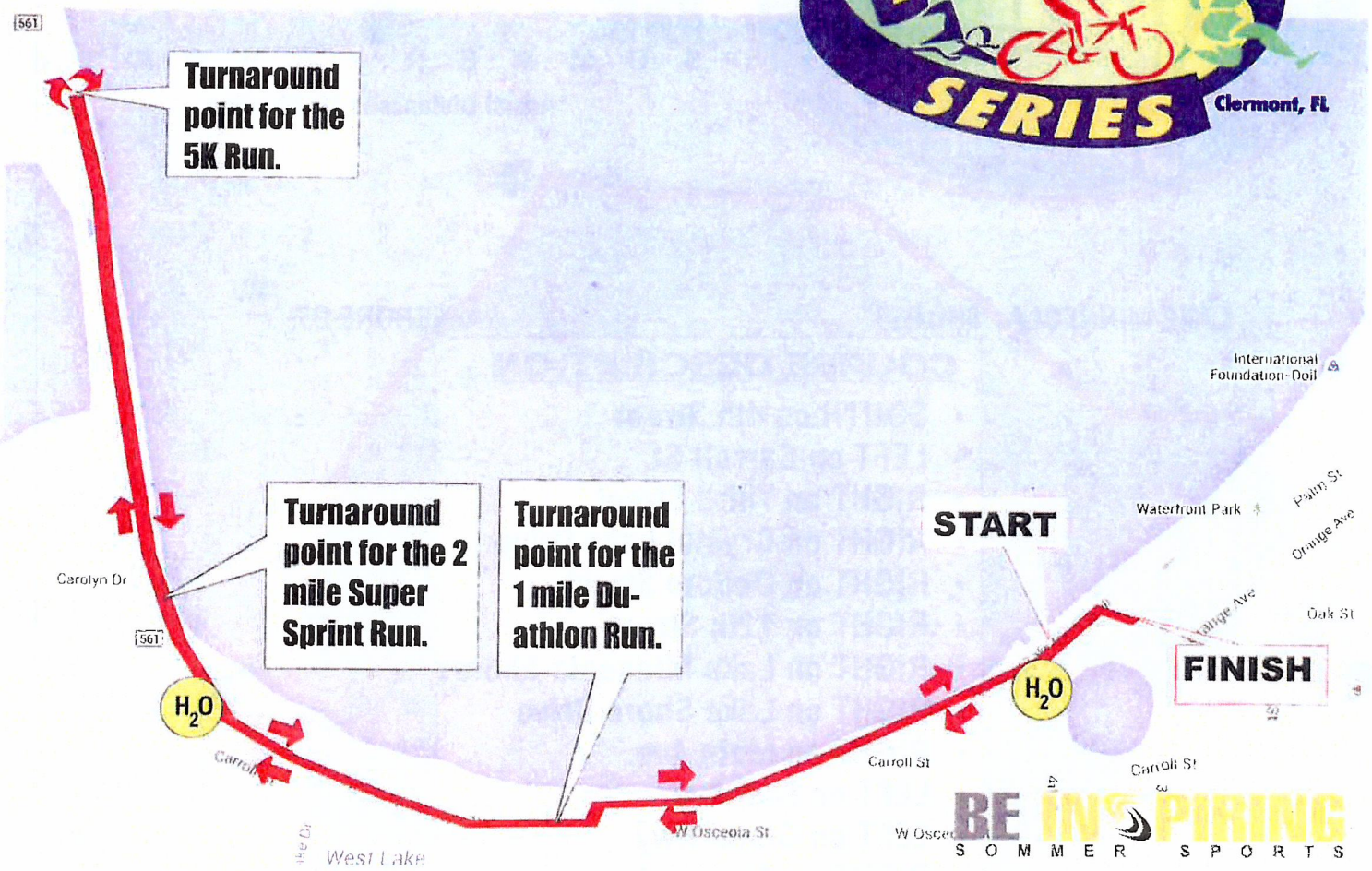
d) Public Works Dept. e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.


COOL SOMMER MORNINGS
TRIATHLON
& 5K SERIES
CLERMONT, FL
START
FINISH
S-Lake Trail (Lake Apopka Trail)
Palm St
.25 MILE SWIM

RUN COURSES

The 5K Run Course is an out and back course, run completely on the South Lake Trail. Runners start by running to the west (left on the trail).



CLERMONT TRIATHLON & 5K SERIES
CLERMONT, FL

11 MILE BIKE COURSE*

BE INSPIRING
SOMMER SPORTS

*Actual Distance is 10.68 miles.

COURSE DESCRIPTION

- SOUTH on 4th Street
- LEFT on Carroll St.
- RIGHT on Third Street
- RIGHT on Crystal Lake Drive
- RIGHT on DeSoto Street
- RIGHT on 12th Street
- RIGHT on Lake Minneola Shores
- RIGHT on Lake Shore Drive
- RIGHT on Main Ave.
- LEFT on East Ave.
- LEFT on Grand Hwy
- RIGHT on Bloxam Ave.
- RIGHT on Highland Ave.
- RIGHT on East Ave.
- LEFT on Carroll St.
- RIGHT on Third St.
- FINISH

sommer sports

CITY OF CLERMONT
Alcohol Request Form

Date of Application: 8/5/2019 Name of Event: Cool Sommer Mornings Triathlon & 5K Series #1

Date (s) of Event: 6/6/2020 Location of Event: Waterfront Park

Event Times: From: 7:00 AM am/pm To: 12:00 PM am/pm

Name of Organization/Renter: TriAmerica Foundation Inc./ Sommer Sports

Check Type of Organization: ☐ Not for Profit ■ For Profit ☐ Commercial ☐ Individual ☐ Government

Contact Name: Fred Sommer/ Michelle Craske Email: info@sommersports.com

Day Phone: (352) 394-1320 Cell Phone: (352) 636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Event Description: Event participants over 21 will receive a complimentary beer after their race.

What do you plan on serving? ■ Beer ☐ Wine/Champagne (check all that apply) ☐ **Other** *

Request to serve Spirits requires approval by City Council and will require additional time for approval.

What is your beverage containment area? Outside event attach diagram, Inside event list room/s:

Area near the pavilion and close to the finish line

Who is your licensed beverage caterer? *still finalizing the details

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

M Craske 8/15/19

Applicant Signature Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and **PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:**

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED: _____

☐ **DENIED** for the following reason (s): _____

SIGNATURE **TITLE** **DATE**

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/05/2019

Name of Event: TriKidz #1

Date(s) of Event: June 13, 2020 Estimated Attendance: 100

Event Start Time: 7 AM Event End Time: 12PM

Before Event Setup Time: Friday 6/12/20 1pm After Event Cleanup Time: 6/13/20 12pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event: Conduct a Youth Triathlon. Sommer Sports will provide all equipment and water safety craft. Some vendors may be present.

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ☒ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [ ] Yes [X] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [ ] Yes [X] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [ ] Yes [X] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

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Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Race Announcer for music and announcements during event

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [X] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M Craske — Applicant's Signature

Director — Title

Michelle Craske — Printed Name

8/15/19 — Date

**********FOR CITY DEPARTMENT REVIEW ONLY**********

Department / Division Routing:

a) Parks & Rec. Dept. b) Police Department c) Fire Department

d) Public Works Dept. e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

Event Timetable

**** Subject to Change***

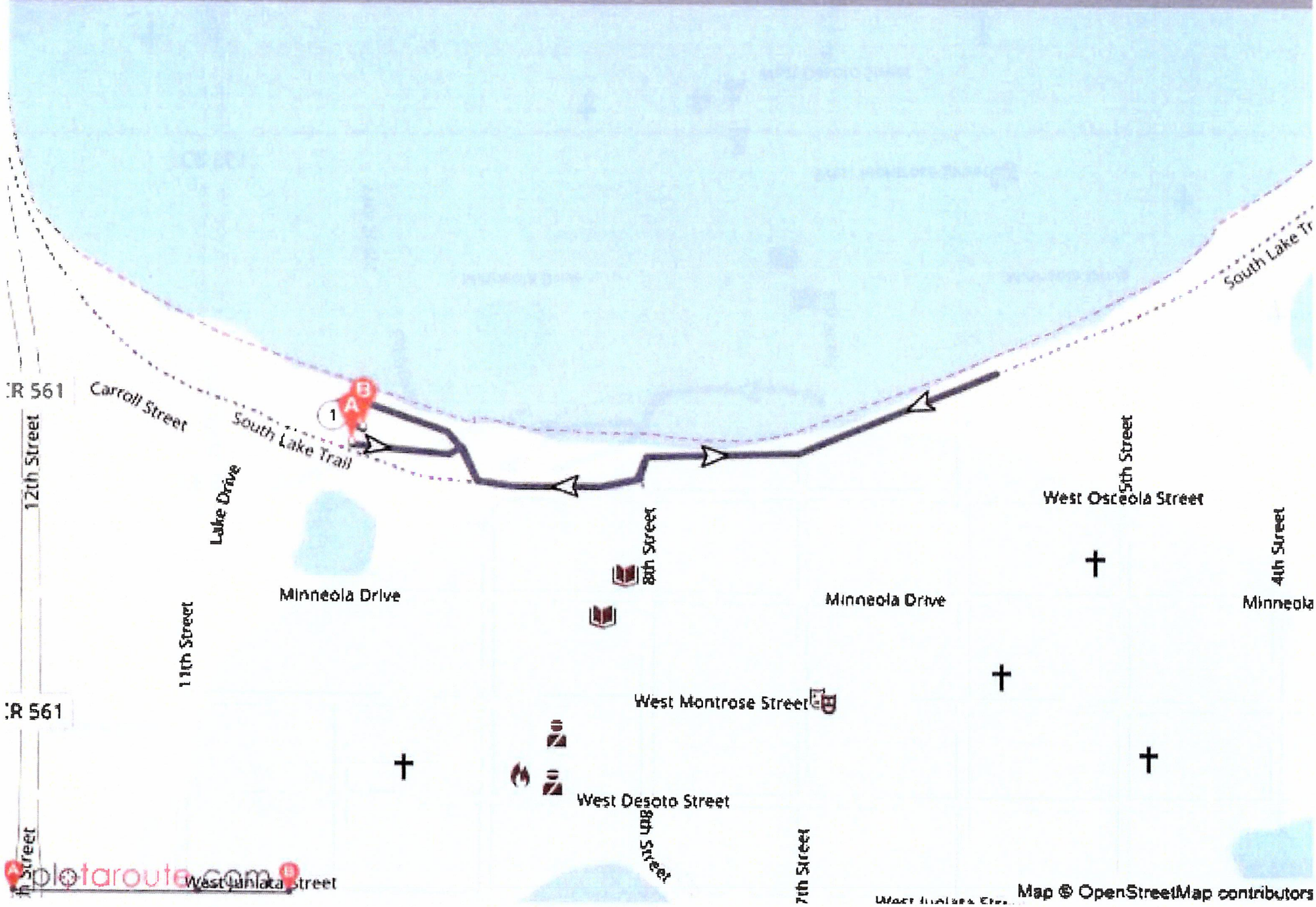
Saturday, Race Day

6:00am - 7:15am	Packet Pick-up & Late Registration at Clermont Victory Pointe
6:00am - 7:25am	Transition Area Open
7:30am	6-10 Year Old Wave Start!
8:15am	11-14 Year Old Wave Start!

2019 TriKidz Bike Course – 3.49 miles
Lake Minneola
Lake Hiawatha
CR 561
CR 561
CR 561
CR 561
CR 561
Blue Cypress Drive
Peace River Court
Juniper Springs Drive
Waterside Pointe Drive
Drive
A
B
1
2
3
zplotroute.com
Map © OpenStreetMap contributors

TriKidz .6 Mile Run Course - Juniors - 0.60 miles

TriKidz 1 Mile Run - Seniors - 1.02 miles



APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/05/2019

Name of Event: 35th Cool Sommer Mornings Triathlon/5K Series #2

Date(s) of Event: July 11, 2020 Estimated Attendance: 800-1000

Event Start Time: 8am Event End Time: 12pm

Before Event Setup Time: July 9, 2020 8am After Event Cleanup Time: July 11, 2020 12pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event:
Initial setup will be on Thursday, 7/9/2020 at 8am. Packet pickup in Highlander Bldg from 4 - 7pm on 7/10/20
Saturday 7/11/2020 is the Triathlon/Duathlon/Aquabike/5K events. Athletes will be arriving at the venue
Saturday morning beginning at 5:30am. Tear down will be directly after the Awards Presentation

Location of Event on City Property: Map 1 ☒ A ☒ B ☒ C ☐ D ☐ Map 2 ☐ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [X] Yes [ ] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [ ] Yes [X] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [X] Yes [ ] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

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Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Race Announcer for music and announcements during event

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [ ] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

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- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

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- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

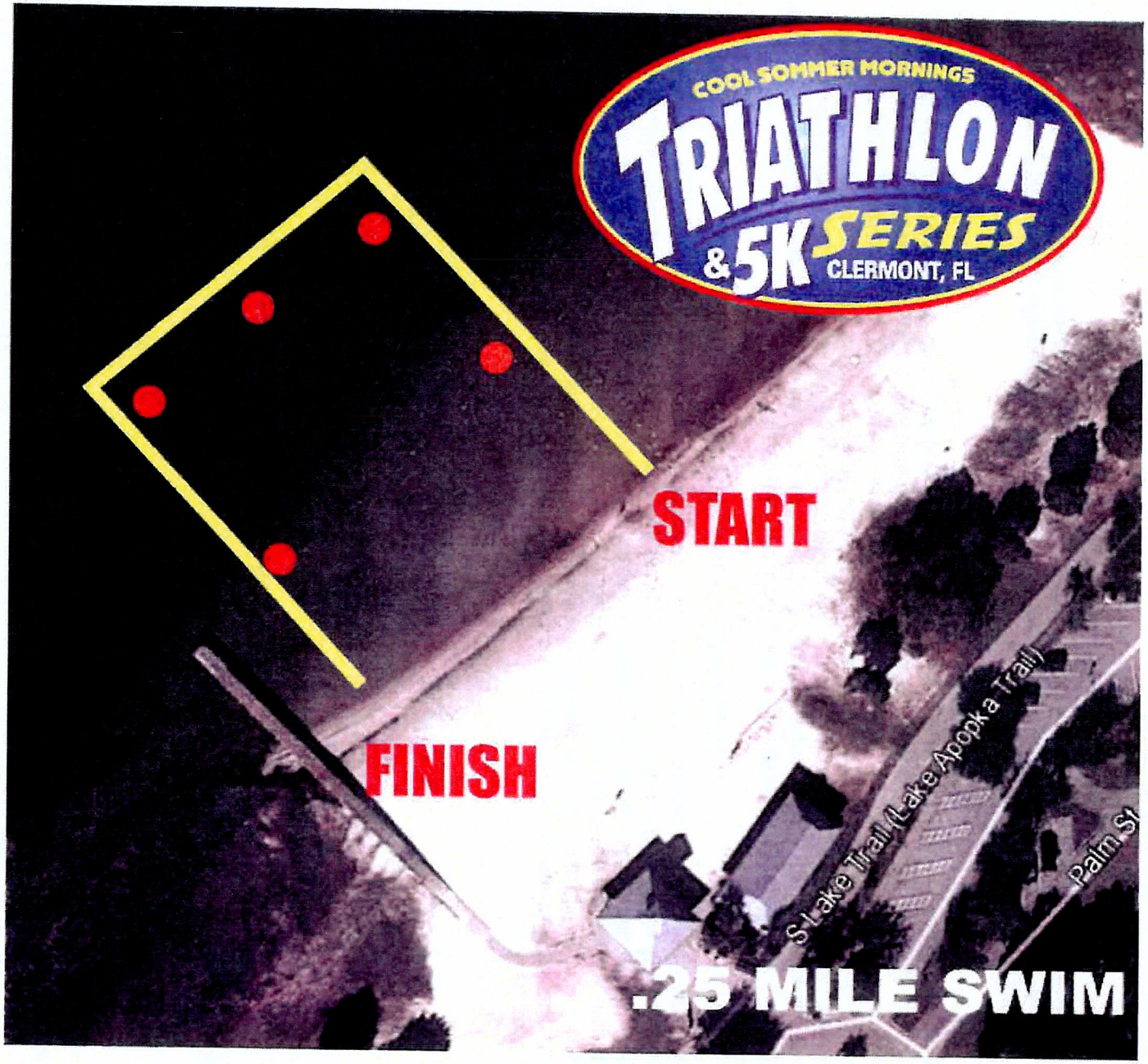
PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

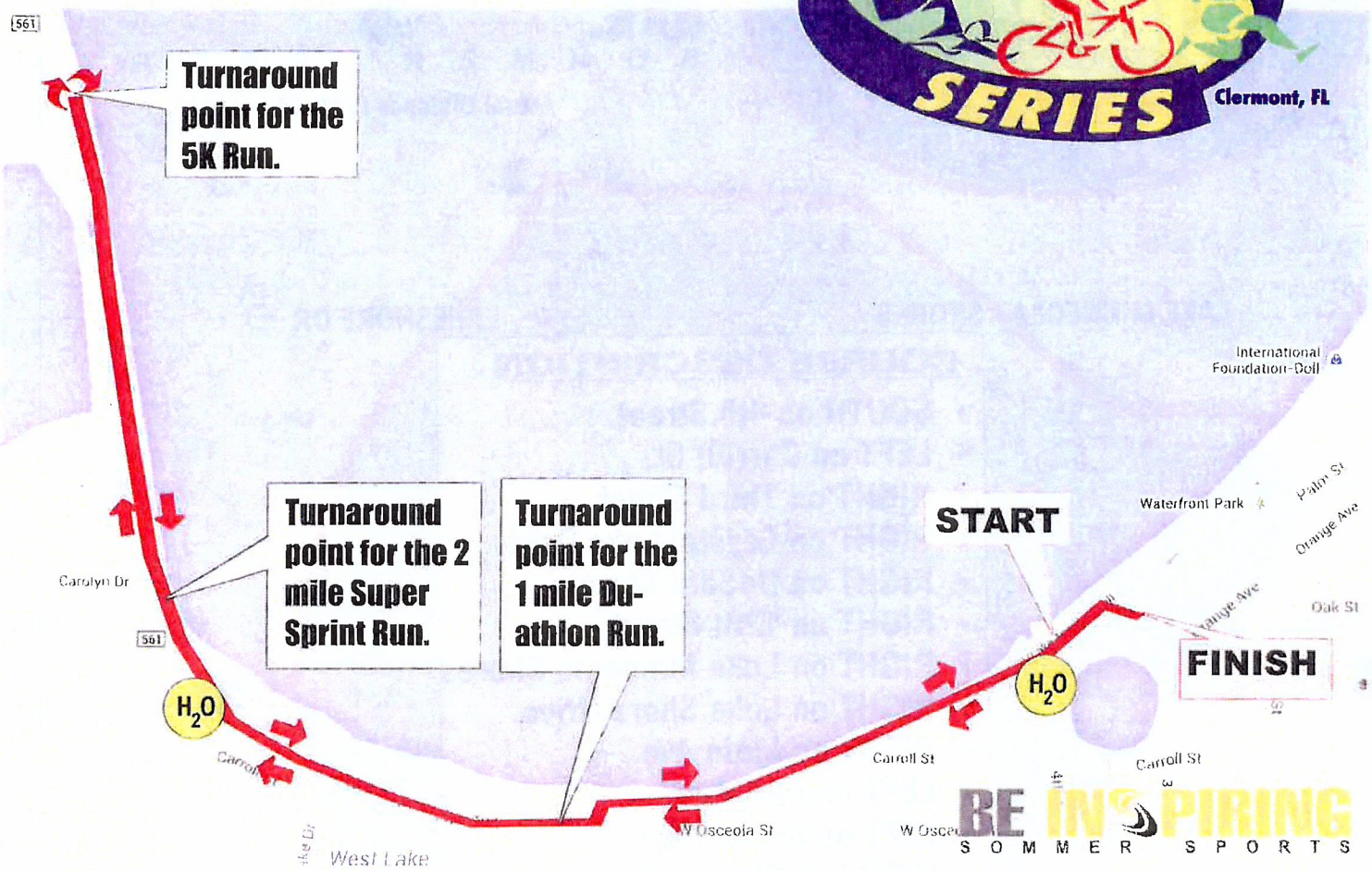
M Craske	Director
Applicant's Signature	Title
Michelle Craske	8/15/19
Printed Name	Date

*****


COOL SOMMER MORNINGS
TRIATHLON
& 5K SERIES
CLERMONT, FL
START
FINISH
S Lake Trail (Lake Apopka Trail)
Palm St
.25 MILE SWIM

RUN COURSES

The 5K Run Course is an out and back course, run completely on the South Lake Trail. Runners start by running to the west (left on the trail).



CLERMONT TRIATHLON & 5K SERIES
CLERMONT, FL

11 MILE BIKE COURSE*

BE INSPIRING
SOMMER SPORTS

*Actual Distance is 10.68 miles.

COURSE DESCRIPTION

- SOUTH on 4th Street
- LEFT on Carroll St.
- RIGHT on Third Street
- RIGHT on Crystal Lake Drive
- RIGHT on DeSoto Street
- RIGHT on 12th Street
- RIGHT on Lake Minneola Shores
- RIGHT on Lake Shore Drive
- RIGHT on Main Ave.
- LEFT on East Ave.
- LEFT on Grand Hwy
- RIGHT on Bloxam Ave.
- RIGHT on Highland Ave.
- RIGHT on East Ave.
- LEFT on Carroll St.
- RIGHT on Third St.
- FINISH

sommer sports

Cool Sommer Mornings Triathlon/5K Series #2

Event Timetable*:

** Subject to Change*

Friday, July 10, 2020

4:00pm - 7:00pm	Packet Pick-up & Late Registration at the Highlander Pavilion, Clermont Waterfront Park, 100 3rd Street, Clermont, Fl 34711

Saturday, July 11, 2020

5:45am	Transition Area Opens
5:45am - 7:00am	Packet Pick-up & Late Registration at the Highlander Pavilion, Clermont Waterfront Park, 100 3rd Street, Clermont, Fl 34711
7:15am	Cool Sommer Mornings 5K Start
7:20am	Transition Area Closed
7:20am	Clermont Sprint Triathlon Start (by waves)
7:25am	Clermont Sprint Duathlon Start!

CITY OF CLERMONT
Alcohol Request Form

Date of Application: 8/5/2019 Name of Event: Cool Sommer Mornings Triathlon & 5K Series #2

Date (s) of Event: 7/11/2020 Location of Event: Waterfront Park

Event Times: From: 7:00 AM am/pm To: 12:00 PM am/pm

Name of Organization/Renter: TriAmerica Foundation Inc./ Sommer Sports

Check Type of Organization: ☐ Not for Profit ■ For Profit ☐ Commercial ☐ Individual ☐ Government

Contact Name: Fred Sommer/ Michelle Craske Email: info@sommersports.com

Day Phone: (352) 394-1320 Cell Phone: (352) 636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Event Description: Event participants over 21 will receive a complimentary beer after their race.

What do you plan on serving? ■ Beer ☐ Wine/Champagne (check all that apply) ☐ **Other** *

Request to serve Spirits requires approval by City Council and will require additional time for approval.

What is your beverage containment area? Outside event attach diagram, Inside event list room/s:
Area near the pavilion and close to the finish line

Who is your licensed beverage caterer? *still finalizing the details

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

M Craske — Applicant Signature

8/15/19 — Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and **PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:**

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED: _____

☐ **DENIED** for the following reason (s): _____

SIGNATURE	TITLE	DATE

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/05/2019

Name of Event: TriKidz #2

Date(s) of Event: July 18, 2020 Estimated Attendance: 100

Event Start Time: 7 AM Event End Time: 12PM

Before Event Setup Time: Friday 7/17/20 1pm After Event Cleanup Time: 7/18/20 12pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event: Conduct a Youth Triathlon. Sommer Sports will provide all equipment and water safety craft. Some vendors may be present.

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ☒ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [ ] Yes [X] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [ ] Yes [X] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [ ] Yes [X] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
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Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Race Announcer for music and announcements during event

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [X] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

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All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M Craske	Director
Applicant's Signature	Title
Michelle Craske	8/15/19
Printed Name	Date

FOR CITY DEPARTMENT REVIEW ONLY

Department / Division Routing:

a) Parks & Rec. Dept. b) Police Department c) Fire Department

d) Public Works Dept. e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

Event Timetable

**** Subject to Change***

Saturday, Race Day

6:00am - 7:15am	Packet Pick-up & Late Registration at Clermont Victory Pointe
6:00am - 7:25am	Transition Area Open
7:30am	6-10 Year Old Wave Start!
8:15am	11-14 Year Old Wave Start!

Lake Minneol
Lake Hiawatha
CR 561
CR 561
CR 561
CR 561
Blue Cypress Drive
Peace Road Court
Juniper Springs Drive
Waterside Pointe Drive
Drive
plotaroute.com
Map © OpenStreetMap contributors

TriKidz .6 Mile Run Course - Juniors - 0.60 miles

riKidz 1 Mile Run - Seniors - 1.02 miles

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/05/2019

Name of Event: TriKidz #3

Date(s) of Event: August 8, 2020 Estimated Attendance: 100

Event Start Time: 7 AM Event End Time: 12PM

Before Event Setup Time: Friday 8/7/20 1pm After Event Cleanup Time: 8/8/20 12pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event: Conduct a Youth Triathlon. Sommer Sports will provide all equipment and water safety craft. Some vendors may be present.

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ☒ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [ ] Yes [X] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

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Cooking Equipment Use: [ ] Yes [ ] No

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Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

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Describe: Race Announcer for music and announcements during event

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M Craske	Director
Applicant's Signature	Title
Michelle Craske	8/15/19
Printed Name	Date

**********FOR CITY DEPARTMENT REVIEW ONLY**********

Department / Division Routing:

a) Parks & Rec. Dept. b) Police Department c) Fire Department

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Event Timetable

**** Subject to Change***

Saturday, Race Day

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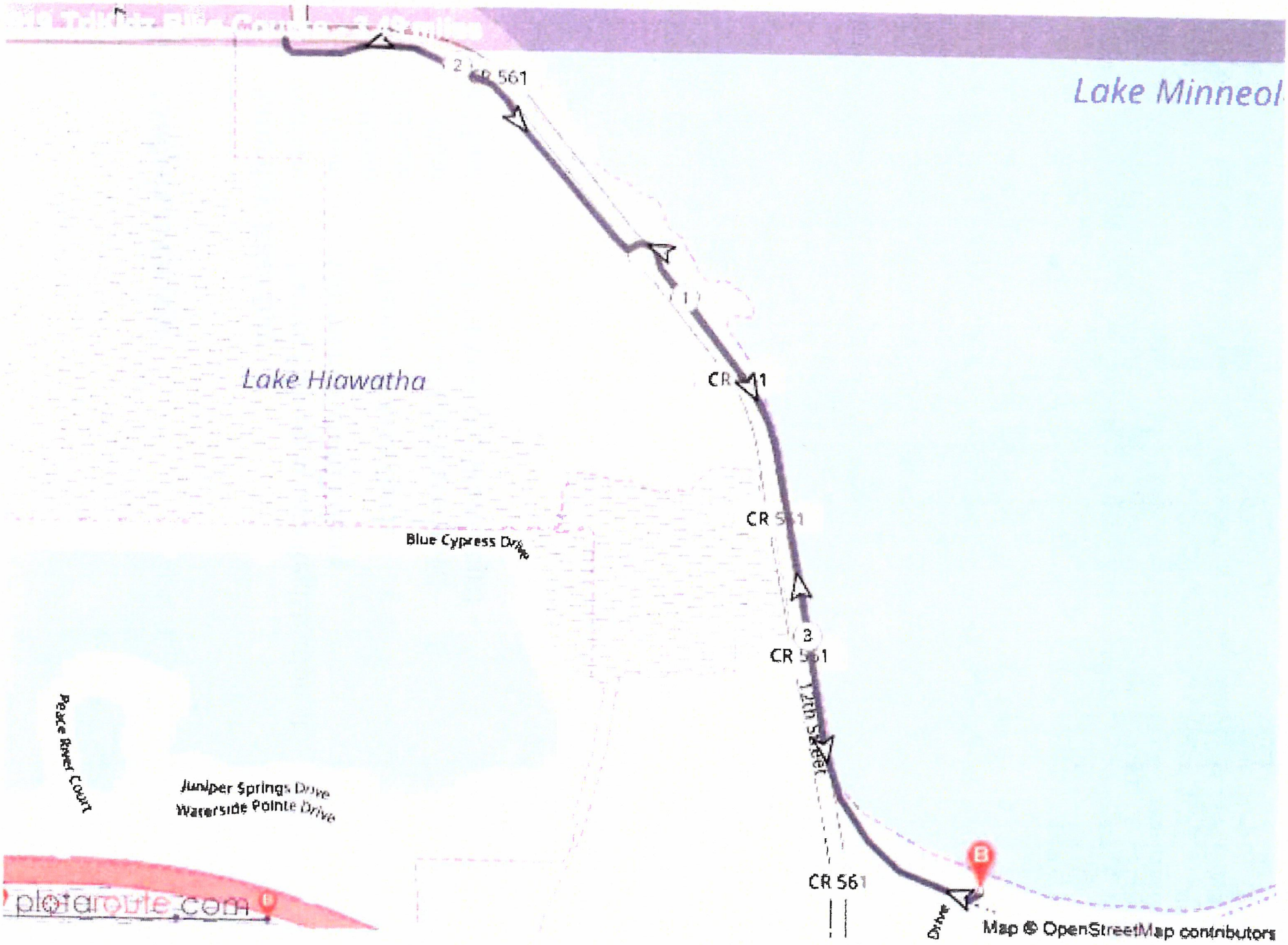
Lake Minneol
Lake Hiawatha
CR 561
CR 561
CR 561
CR 561
CR 561
Blue Cypress Drive
Peace Reed Court
Juniper Springs Drive
Waterside Pointe Drive
Drive
B
plotaroute.com
Map © OpenStreetMap contributors

TriKidz .6 Mile Run Course - Juniors - 0.60 miles

TriKidz 1 Mile Run - Seniors - 1.02 miles

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/05/2019

Name of Event: 35th Cool Sommer Mornings Triathlon/5K Series #3

Date(s) of Event: August 15, 2020 Estimated Attendance: 800-1000

Event Start Time: 8am Event End Time: 12pm

Before Event Setup Time: August 13, 2020 8am After Event Cleanup Time: August 15, 2020 12pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

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Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event:
Initial setup will be on Thursday, 8/13/2020 at 8am. Packet pickup in Highlander Bldg from 4 - 7pm on 8/14/20
Saturday 8/15/2020 is the Triathlon/Duathlon/Aquabike/5K events. Athletes will be arriving at the venue
Saturday morning beginning at 5:30am. Tear down will be directly after the Awards Presentation

Location of Event on City Property: Map 1 ☒ A ☒ B ☒ C ☐ D ☐ Map 2 ☐ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [X] Yes [ ] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [ ] Yes [X] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [X] Yes [ ] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Race Announcer for music and announcements during event

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [ ] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M Craske — Director

Applicant's Signature — Title

Michelle Craske — 8/15/19

Printed Name — Date

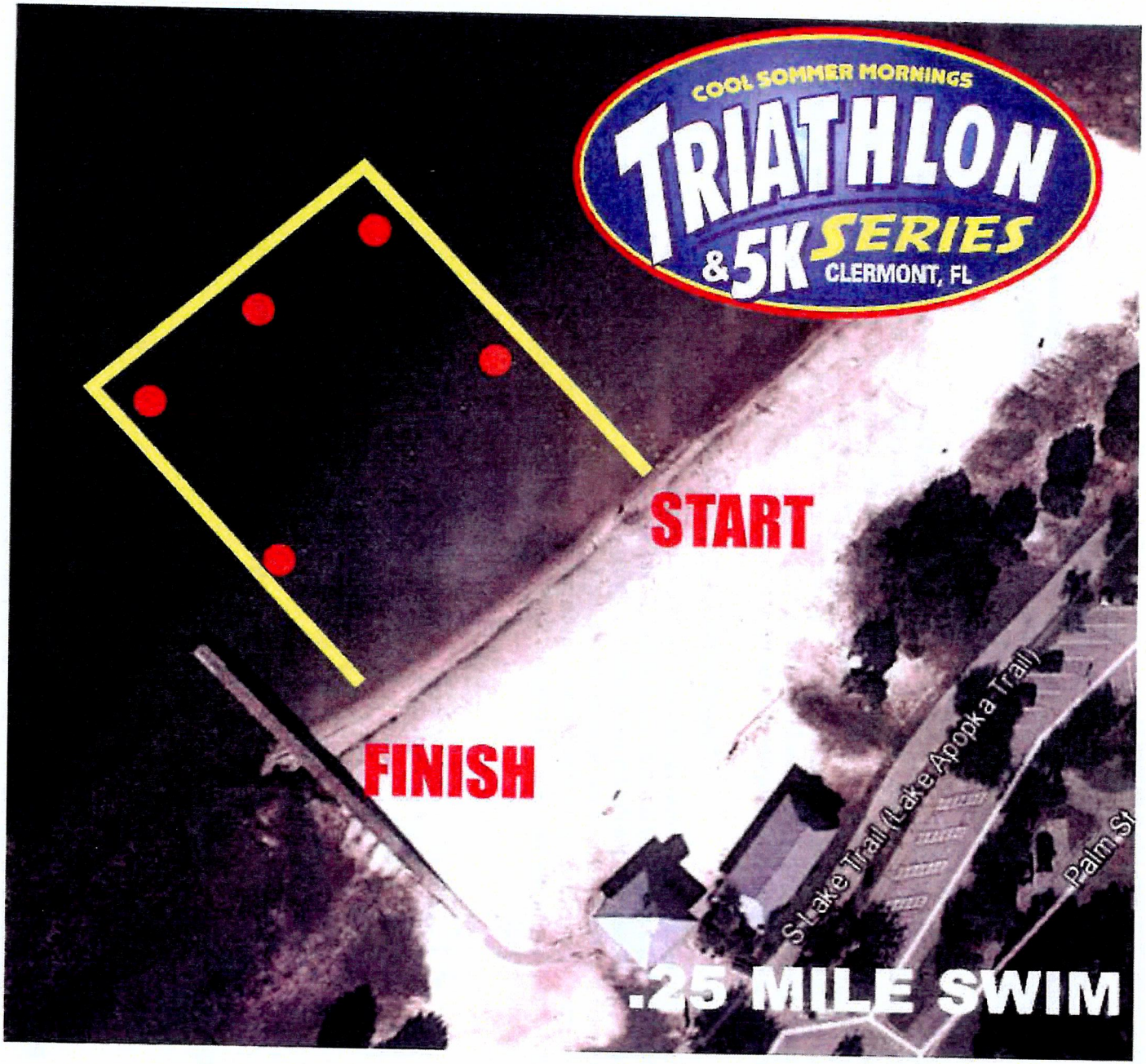
**********FOR CITY DEPARTMENT REVIEW ONLY**********

Department / Division Routing:

a) Parks & Rec. Dept. b) Police Department c) Fire Department

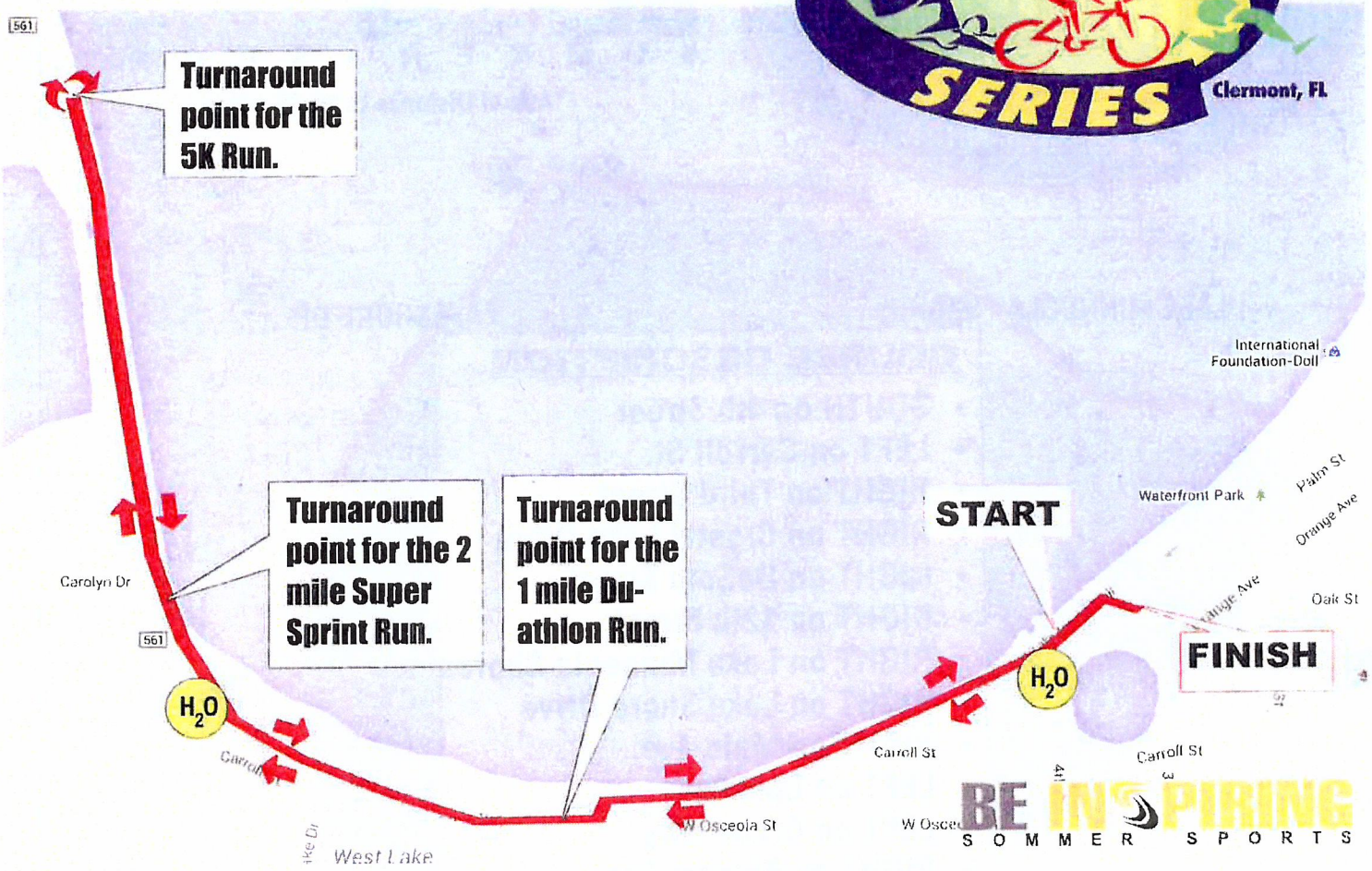
d) Public Works Dept. e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.


COOL SOMMER MORNINGS
TRIATHLON
& 5K SERIES
CLERMONT, FL
START
FINISH
S Lake Trail (Lake Apopka Trail)
Palm St
.25 MILE SWIM

RUN COURSES

The 5K Run Course is an out and back course, run completely on the South Lake Trail. Runners start by running to the west (left on the trail).



CLERMONT TRIATHLON & 5K SERIES
CLERMONT, FL

11 MILE BIKE COURSE*

BE INSPIRING
SOMMER SPORTS

*Actual Distance is 10.68 miles.

COURSE DESCRIPTION

- SOUTH on 4th Street
- LEFT on Carroll St.
- RIGHT on Third Street
- RIGHT on Crystal Lake Drive
- RIGHT on DeSoto Street
- RIGHT on 12th Street
- RIGHT on Lake Minneola Shores
- RIGHT on Lake Shore Drive
- RIGHT on Main Ave.
- LEFT on East Ave.
- LEFT on Grand Hwy
- RIGHT on Bloxam Ave.
- RIGHT on Highland Ave.
- RIGHT on East Ave.
- LEFT on Carroll St.
- RIGHT on Third St.
- FINISH

sommer sports

Cool Sommer Mornings Triathlon/5K Series #3

Event Timetable*:

** Subject to Change*

Friday, August 14, 2020

4:00pm - 7:00pm	Packet Pick-up & Late Registration at the Highlander Pavilion, Clermont Waterfront Park, 100 3rd Street, Clermont, Fl 34711

Saturday, August 15, 2020

5:45am	Transition Area Opens
5:45am - 7:00am	Packet Pick-up & Late Registration at the Highlander Pavilion, Clermont Waterfront Park, 100 3rd Street, Clermont, Fl 34711
7:15am	Cool Sommer Mornings 5K Start
7:20am	Transition Area Closed
7:20am	Clermont Sprint Triathlon Start (by waves)
7:25am	Clermont Sprint Duathlon Start!

CITY OF CLERMONT
Alcohol Request Form

Date of Application: 8/5/2019 Name of Event: Cool Sommer Mornings Triathlon & 5K Series #3

Date (s) of Event: 8/15/2020 Location of Event: Waterfront Park

Event Times: From: 7:00 AM am/pm To: 12:00 PM am/pm

Name of Organization/Renter: TriAmerica Foundation Inc./ Sommer Sports

Check Type of Organization: ☐ Not for Profit ■ For Profit ☐ Commercial ☐ Individual ☐ Government

Contact Name: Fred Sommer/ Michelle Craske Email: info@sommersports.com

Day Phone: (352) 394-1320 Cell Phone: (352) 636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Event Description: Event participants over 21 will receive a complimentary beer after their race.

What do you plan on serving? ■ Beer ☐ Wine/Champagne (check all that apply) ☐ **Other** * _____

Request to serve Spirits requires approval by City Council and will require additional time for approval.

What is your beverage containment area? Outside event attach diagram, Inside event list room/s: Area near the pavilion and close to the finish line

Who is your licensed beverage caterer? *still finalizing the details

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

M Craske — Applicant Signature

8/15/19 — Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and **PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:**

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED: _____

☐ **DENIED** for the following reason (s): _____

SIGNATURE	TITLE	DATE

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 08/05/2019

Name of Event: 35th Cool Sommer Mornings Triathlon/5K Series #4

Date(s) of Event: September 12, 2020 Estimated Attendance: 800-1000

Event Start Time: 8am Event End Time: 12pm

Before Event Setup Time: September 10, 2020 8am After Event Cleanup Time: September 12, 2020 12pm

Name of Organization/Applicant: TriAmerica Foundation, Inc. / Sommer Sports

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License #: 36-4612557

Event Contact: Fred Sommer Email: info@sommersports.com

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

NONE

Briefly Describe Event:
Initial setup will be on Thursday, 9/10/2020 at 8am. Packet pickup in Highlander Bldg from 4 - 7pm on 9/11/20
Saturday 9/12/2020 is the Triathlon/Duathlon/Aquabike/5K events. Athletes will be arriving at the venue
Saturday morning beginning at 5:30am. Tear down will be directly after the Awards Presentation

Location of Event on City Property: Map 1 ☒ A ☒ B ☒ C ☐ D ☐ Map 2 ☐ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location:

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [X] Yes [ ] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [X] Property Power

Gas Fueled Equipment: [ ] Yes [X] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [ ] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [X] Yes [ ] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: Race Announcer for music and announcements during event

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [X] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
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**Non-Profits must provide business license, proof of non-profit status (5013C)*

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- Business is located outside the Clermont city limits

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All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

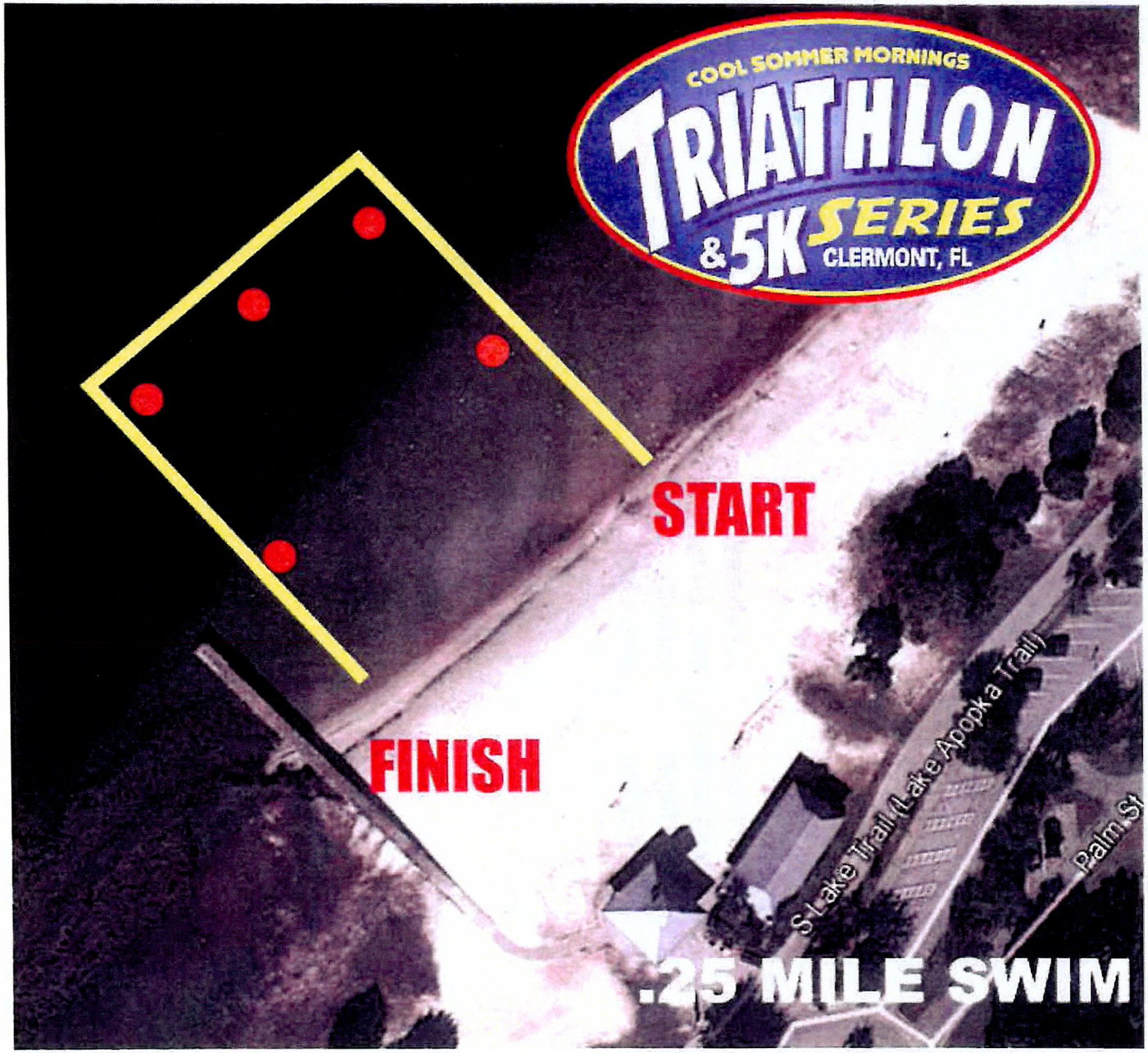
PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

MCraske	Director
Applicant's Signature	Title
Michelle Craske	8/15/19
Printed Name	Date

*****


COOL SOMMER MORNINGS
TRIATHLON
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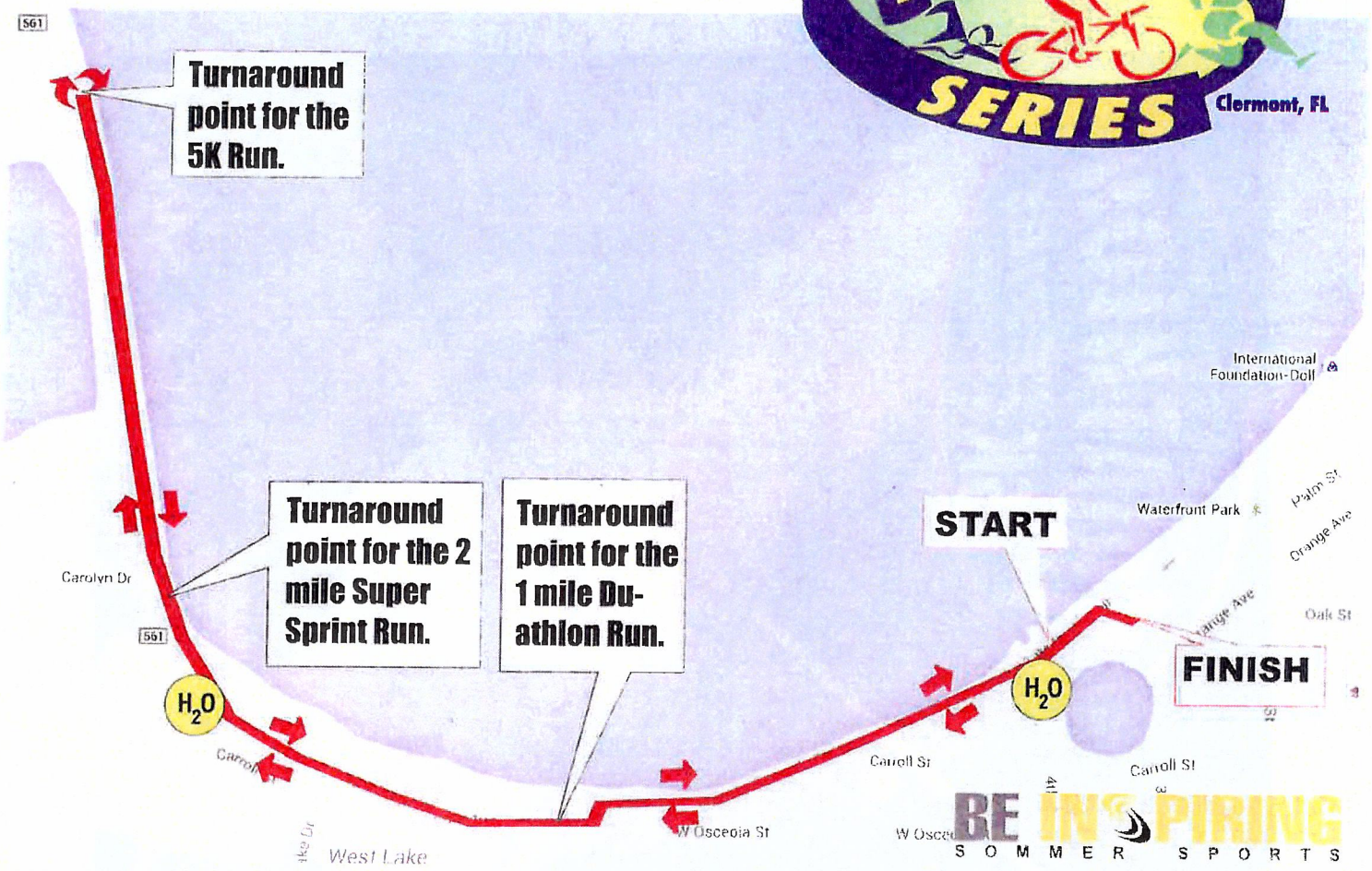
CLERMONT, FL
START
FINISH
S Lake Trail (Lake Apopka Trail)
Palm St
.25 MILE SWIM

RUN COURSES

The 5K Run Course is an out and back course, run completely on the South Lake Trail. Runners start by running to the west (left on the trail).



CLERMONT TRIATHLON & 5K SERIES
CLERMONT, FL

11 MILE BIKE COURSE*

BE INSPIRING
SOMMER SPORTS

*Actual Distance is 10.68 miles.

COURSE DESCRIPTION

- SOUTH on 4th Street
- LEFT on Carroll St.
- RIGHT on Third Street
- RIGHT on Crystal Lake Drive
- RIGHT on DeSoto Street
- RIGHT on 12th Street
- RIGHT on Lake Minneola Shores
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- LEFT on Grand Hwy
- RIGHT on Bloxam Ave.
- RIGHT on Highland Ave.
- RIGHT on East Ave.
- LEFT on Carroll St.
- RIGHT on Third St.
- FINISH

sommer sports

Cool Sommer Mornings Triathlon/5K Series #4

Event Timetable*:

** Subject to Change*

Friday, September 11, 2020

4:00pm - 7:00pm	Packet Pick-up & Late Registration at the Highlander Pavilion, Clermont Waterfront Park, 100 3rd Street, Clermont, Fl 34711

Saturday, September 12, 2020

5:45am	Transition Area Opens
5:45am - 7:00am	Packet Pick-up & Late Registration at the Highlander Pavilion, Clermont Waterfront Park, 100 3rd Street, Clermont, Fl 34711
7:15am	Cool Sommer Mornings 5K Start
7:20am	Transition Area Closed
7:20am	Clermont Sprint Triathlon Start (by waves)
7:25am	Clermont Sprint Duathlon Start!

CITY OF CLERMONT
Alcohol Request Form

Date of Application: 8/5/2019 Name of Event: Cool Sommer Mornings Triathlon & 5K Series #4

Date (s) of Event: 9/12/2020 Location of Event: Waterfront Park

Event Times: From: 7:00 AM am/pm To: 12:00 PM am/pm

Name of Organization/Renter: TriAmerica Foundation Inc./ Sommer Sports

Check Type of Organization: ☐ Not for Profit ■ For Profit ☐ Commercial ☐ Individual ☐ Government

Contact Name: Fred Sommer/ Michelle Craske Email: info@sommersports.com

Day Phone: (352) 394-1320 Cell Phone: (352) 636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Event Description: Event participants over 21 will receive a complimentary beer after their race.

What do you plan on serving? ■ Beer ☐ Wine/Champagne (check all that apply) ☐ **Other** *

Request to serve Spirits requires approval by City Council and will require additional time for approval.

What is your beverage containment area? Outside event attach diagram, Inside event list room/s:
Area near the pavilion and close to the finish line

Who is your licensed beverage caterer? *still finalizing the details

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

M Craske — Applicant Signature

8/15/19 — Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and **PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:**

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED: _____

☐ **DENIED** for the following reason (s): _____

SIGNATURE	TITLE	DATE

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

CLERMONT
Choice of Champions

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 8/2/19

Name of Event: Great Florida Triathlon - National Championship

Date(s) of Event: 10/22-10/25/2020 Estimated Attendance: 800-1000

Event Start Time: 7AM Event End Time: 2AM

Before Event Setup Time: 10/21 - 8AM After Event Cleanup Time: 10/25/2020 2pm

Name of Organization/Applicant: SommerSports/TriAmerica Foundation Inc

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ■ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ■ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Michelle Craske / Fred Sommer Email: info@sommersports.com

Day Phone: 352 394 1320 Cell Phone: 352 636 2942

Address: 1271 Commons Ct City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352 394 1320

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

N/A

Briefly Describe Event: Initial Setup for event will be on 10/21/2020 at 8Am. Packet pickup and athlete check in will be on 10/22-23/2020. The event will begin Saturday morning 10/24/2020 @ 7Am and the course will close at 2pm 10/25/2020. Awards ceremony will take place on 10/25/2020 at Victory Pointe. Clean up will begin after awards.

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☐ Map 2 ■ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: Waterfront Park

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☑ Yes ☐ No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☑ Yes ☐ No Size of Tent* 3 tents 40 ft in diameter

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: ☑ Yes ☐ No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: ☐ Generator ☐ Temporary Power Drop ☐ Property Power

Gas Fueled Equipment: ☐ Yes ☐ No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☐ Diesel Fuel ☐ Gasoline

Cooking Equipment Use: ☐ Yes ☐ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☐ Concession Trailer ☐ Food Trucks

Insurance may be required by provider

Rides: ☐ Yes ☒ No

Ride Types: ☐ Mechanical ☐ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: ☒ Yes ☐ No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: ☒ Yes ☐ No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: ☐ Yes ☒ No

DJ, Band, Music or Sound Amplification Devices: ☒ Yes ☐ No

Describe: _____

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☐ Yes ☐ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? ☐ Yes ☐ No

Is this event Public or Private? ☐ Private ☒ Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M Craske	Director
Applicant's Signature	Title
Michelle Craske	8/15/19
Printed Name	Date

*****

CITY OF CLERMONT
Alcohol Request Form

Date of Application: 8/2/19 Name of Event: great Hondian Triathlon

Date (s) of Event: 10/24/2020 - 10/25/2020 Location of Event: Victory Point

Event Times: From: 10/24/2020 7AM am/~~pm~~ To: 10/25/2020 2AM ~~am/pm~~

Name of Organization/Renter: Sommer Sports/TriAmerica Foundation, Inc

Check Type of Organization: ☐ Not for Profit ☐ For Profit ☐ Commercial ☐ Individual ☐ Government

Contact Name: fred Sommer Email: fred@Sommersports.com

Day Phone: (352) 394 1320 Cell Phone: (352) 636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Event Description: Participants will receive a complimentary beer post race.

What do you plan on serving? ☒ Beer ☐ Wine/Champagne (check all that apply) ☐ **Other** * _____

Request to serve Spirits requires approval by City Council and will require additional time for approval.

What is your beverage containment area? Outside event attach diagram, Inside event list room/s: fenced barricade area near finish line

Who is your licensed beverage caterer? Suncreek Brewery

I declare that all information herein is true and complete to the best of my knowledge.
I understand that approval of this request is NOT a grant of a liquor license.

M Croske — Applicant Signature

8/15/19 — Date

FOR CITY STAFF USE ONLY

The foregoing application has been reviewed and **PERMISSION TO USE PARK PREMISES FOR THE SERVICE OF ALCOHOLIC BEVERAGES IS:**

☐ **GRANTED** ALCOHOL BEVERAGES. In order to receive an alcohol approval for your event, applicant must meet all requirements of the City of Clermont, County and State of Florida. A certificate of insurance is required.

☐ **GRANTED** ALCOHOL BEVERAGES AS AMENDED: _____

☐ **DENIED** for the following reason (s): _____

SIGNATURE	TITLE	DATE

Please return the completed request to:
City of Clermont Parks & Recreation
Attention: Special Event Request
3700 South Highway 27, Clermont, FL 34711

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 8/15/2019

Name of Event: Nightmare on the Clermont Trails 5K

Date(s) of Event: October 31, 2020 Estimated Attendance: 800-1000

Event Start Time: 6:00 PM Event End Time: 9:00 PM

Before Event Setup Time: 10/31/2020 9:00AM After Event Cleanup Time: 10/31/2020 9:00PM

Name of Organization/Applicant: Sommer Sports/TriAmerica Foundation Inc.

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: info@sommersportscom

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

Briefly Describe Event: Halloween themed 5K beginning near Victory Point on the South Lake Trail and finishing in front of Sun Creek Brewery located at 8th and Minneola Avenue.

Awards ceremony will begin around 7:30PM

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☒ Map 2 ☒ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: Victory Pointe

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: ☐ Yes ☒ No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: ☐ Yes ☒ No Size of Tent* _____

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: ☒ Yes ☐ No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: ☐ Generator ☐ Temporary Power Drop ☐ Property Power

Gas Fueled Equipment: ☒ Yes ☐ No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source ☐ Propane ☐ Natural Gas ☒ Diesel Fuel ☐ Gasoline

Cooking Equipment Use: ☐ Yes ☐ No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: ☐ Fryers ☐ Propane Grill ☐ Charcoal Grill ☐ Concession Trailer ☐ Food Trucks

Insurance may be required by provider

Rides: ☐ Yes ☒ No

Ride Types: ☐ Mechanical ☐ Bounce Houses ☐ Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: ☐ Yes ☒ No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: ☒ Yes ☐ No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: ☒ Yes ☐ No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: ☐ Yes ☒ No

DJ, Band, Music or Sound Amplification Devices: ☒ Yes ☐ No

Describe: _____

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: ☐ Yes ☒ No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? ☐ Yes ☒ No

Is this event Public or Private? ☐ Private ☒ Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

Non-Resident/Business rate is defined as

- Applicant resides outside the Clermont city limits
- Business is located outside the Clermont city limits

**Clermont Residents are not permitted to use 'Resident' status if the business is located outside of the city limits*

All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M. Craske — Applicant's Signature

Director — Title

Michelle Craske — Printed Name

8/16/19 — Date

************************************FOR CITY DEPARTMENT REVIEW ONLY************************************

Department / Division Routing:

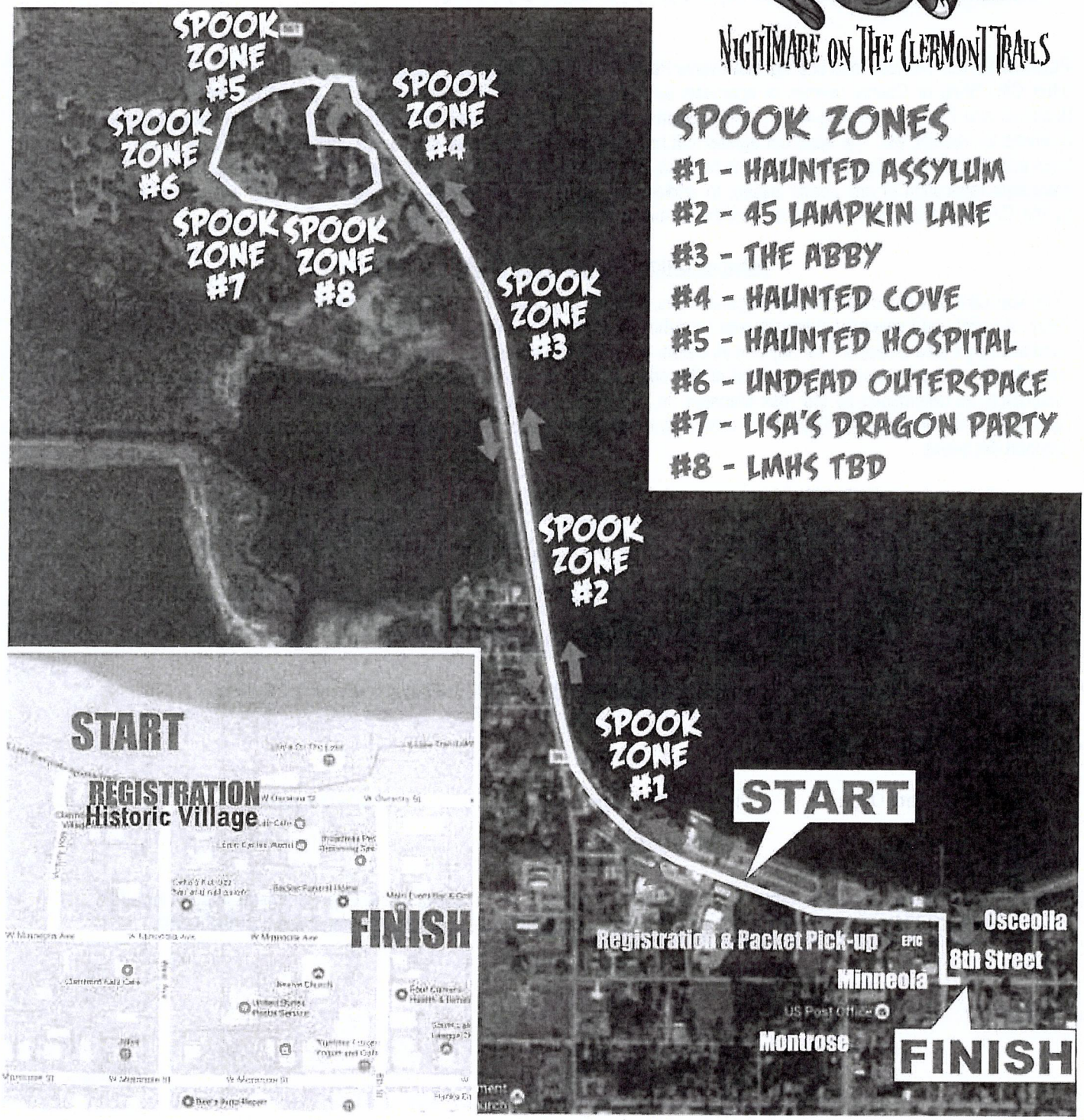
a) Parks & Rec. Dept. b) Police Department c) Fire Department

d) Public Works Dept. e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

sommer sports

NIGHTMARE ON THE CLERMONT TRAILS



SPOOK ZONES

#1 - HAUNTED ASSYLUM
#2 - 45 LAMPKIN LANE
#3 - THE ABBY
#4 - HAUNTED COVE
#5 - HAUNTED HOSPITAL
#6 - UNDEAD OUTERSPACE
#7 - LISA'S DRAGON PARTY
#8 - LMHS TBD

APPLICATION FOR SPECIAL EVENTS PERMIT

PLEASE TYPE OR PRINT CLEARLY

Today's Date: 8/15/2019

Name of Event: Santa's Twilight 5K

Date(s) of Event: December 19, 2020 Estimated Attendance: 800-1000

Event Start Time: 6:00 PM Event End Time: 9:00 PM

Before Event Setup Time: 12/19/2020 10:00AM After Event Cleanup Time: 12/19/2020 9:00PM

Name of Organization/Applicant: Sommer Sports/TriAmerica Foundation Inc.

The refundable deposit will be made payable and mailed to the name and address of the applicant listed

Check Type of Organization ☐ Resident ☐ Non Resident ☐ Non-Profit ☒ Business

Non-Profit documentation must be provided with application.

Tax Exempt ☐ Yes ☒ No If yes, provide Tax Exempt #

If Yes, you must provide your Tax Exempt Certificate with application.

Federal ID # or Driver's License # 36-4612557

Event Contact: Fred Sommer Email: info@sommersportscom

Day Phone: 352-394-1320 Cell Phone: 352-636-2942

Address: 1271 Commons Court City: Clermont State: FL Zip: 34711

Secondary Contact: Michelle Craske Phone #: 352-988-9485

If this event is a fundraiser, who is the beneficiary? (provide contact information and address)

Briefly Describe Event: Christmas themed 5K running event through downtown Clermont. Packet pickup will be held in the field adjacent to City Hall from 3:00 PM - 6:45 PM. The Start/Finish line will be near W. Montrose Street and 7th Avenue. Awards ceremony will begin around 7:30PM

Location of Event on City Property: Map 1 ☐ A ☐ B ☐ C ☐ D ☒ Map 2 ☐ Map 3

Please choose A, B, C, or D on MAP 1, MAP 2 (Downtown Clermont), or Map 3 (Victory Pointe)

Other Location: Victory Pointe

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE AND RETURN WITH YOUR APPLICATION

Alcohol Served: [ ] Yes [X] No

If Yes, State Alcoholic Beverage License REQUIRED for sale for alcoholic beverages 1-800-375-6975 and approval from the City of Clermont City Manager and Council.

Canopy/Tent Use: [X] Yes [ ] No Size of Tent* 1 - 2 tents each @ 40' in Diameter

**Tents larger than 900 sq. ft. will require an additional permit*

Electrical Use: [X] Yes [ ] No Describe the need: _____

Additional permits may be required based on use

Electrical Power Provided: [ ] Generator [ ] Temporary Power Drop [ ] Property Power

Gas Fueled Equipment: [X] Yes [ ] No Describe Use: _____

If Yes, subject to permits as required by the Building/Fire Safety Division.

Fuel Source [ ] Propane [ ] Natural Gas [X] Diesel Fuel [ ] Gasoline

Cooking Equipment Use: [ ] Yes [ ] No

If Yes, subject to approval as required by the Florida DBPR, Division of Hotels and Restaurants. Contact number 1-850-487-1395

Cooking Types: [ ] Fryers [ ] Propane Grill [ ] Charcoal Grill [ ] Concession Trailer [ ] Food Trucks

Insurance may be required by provider

Rides: [ ] Yes [X] No

Ride Types: [ ] Mechanical [ ] Bounce Houses [ ] Animals

Insurance may be required by provider

Pyrotechnic/Fireworks Displays: [ ] Yes [X] No

If Yes, requires separate approval process completed by Company with the Fire Prevention Division.
The release of Sky Lanterns is not permitted under state law.

Streets to be Closed or Traffic Control: [X] Yes [ ] No

Written submission for road closure is required and will require city council approval

Fire or Law Enforcement Stand-by Requested: [X] Yes [ ] No

If Yes, requires separate approval process completed by applicant with the Clermont Police Department and Clermont Fire Department.
Law enforcement or fire/ems stand-by may be required by the City for certain events/activities and at the applicant's cost.

Live Television or Radio Broadcast: [ ] Yes [X] No

DJ, Band, Music or Sound Amplification Devices: [X] Yes [ ] No

Describe: _____

If loud sounds are created that require a permit under the City Noise Ordinance, a letter requesting a permit for such activity must accompany this permit application.

Banners or Attention Getting Devices: [ ] Yes [X] No

If Yes, Attention Getting Devices and Banners require a separate permit with the Building/Fire Safety Division. Temporary signage is not permitted in right-of-ways.

Is another promoter/producer assisting with your event? [ ] Yes [X] No

Is this event Public or Private? [ ] Private [X] Public

Resident/Non-Profit rate is defined as

- A resident or land owner located in the Clermont city limits
- A business located in the Clermont city limits
- Be an organization/business that is active and currently registered with the Florida Division of Corporations. Applicant must be a registered agent, representative, or board member of the organization/business.

**Non-Profits must provide business license, proof of non-profit status (5013C)*

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All businesses, vendors, etc., must provide a Certificate of Liability with a minimum coverage of $1,000,000 Comprehensive General Liability Insurance naming the City of Clermont as additionally insured

PLEASE NOTE: The issuance of a Special Events Permit from the City shall NOT relieve any person from the duty to secure other City, State or County permits or approvals as may be required to include, but not be limited to, Department of Business and Professional Regulation, Health Department, tent permits, fireworks permit, attention getting device permits, business tax receipt, etc. The applicant agrees that no advertising for the event shall occur until this Special Event Permit has been approved. If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site condition or code violation as identified by the City staff will result in revocation of the permit and/or code enforcement fines.

Indemnification, Insurance and Additional Costs

The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made agree that they will jointly and severally indemnify and hold the City harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims for damage to property, or injury to or death to persons, arising out of or resulting from the issuance of the permit or the conduct of the Special Event. The applicant may be required to provide insurance, as determined by the Risk Manager. In that case, the City shall be named as an Additional Insured. The applicant also agrees to reimburse the City for all costs due to damage, or use of City resources that are unanticipated but required to support this event.

M. Craske — Applicant's Signature

Director — Title

Michelle Craske — Printed Name

8/16/19 — Date

************************************FOR CITY DEPARTMENT REVIEW ONLY************************************

Department / Division Routing:

a) Parks & Rec. Dept. b) Police Department c) Fire Department

d) Public Works Dept. e) Development Services Dept.

Provide email comments back to City within 7 calendar days of application receipt by the City. Comments need to include a specific denial or approval of the permit and any specific conditions required to be met or listed on the permit.

DIRECTIONS

- Start at City Hall on Montrose, running to the east
- Right on Lake Ave.
- Right on West Desoto Street
- Left on 8th Street
- Right on off road path prior to HWY 50
- Right on West Avenue
- Left on South Lake Trail
- Turnaround on South Lake Trail just after crossing the bridge
- Right on West Avenue
- Left of Montrose Street to Finish at City Hall

CITY OF CLERMONT

AGENDA ITEM

Meeting Date
Tuesday, September 10, 2019
Agenda Item Name
Special Event, Road and Boat Ramp Closure Request
Requested Action
Recommend to approve Sommer Sports to close roads and boat ramp for their approved City Sponsored event "The Great Floridian" on October 19, 2019
Staff Report

Sommer Sports is hosting it's approved Great Floridian Triathlon on October 19, 2019 at Victory Pointe. The organization is requesting to close the following roads which coincides with the event and will allow for a finish line in the Downtown area of Clermont. Please see attached maps which detail the road closures.

Road Closures

-Minneola Ave between 7th & 8th Street
October 18, 2019 at 7:00 AM till October 20, 2019 at 6:00 AM

-Minneola Ave between 11th Street to West Avenue
October 19, 2019 at 6:00 AM to 12:00 PM

-8th Street from Minneola Avenue to Osceola Avenue
October 20, 2019 at 8:00 AM till 1:00 PM
Partial Road Closures (Allows for traffic to flow in one direction)

-Desoto Street between West Avenue and 8th Street
October 19, 2019 at 9:30 AM to 4:00 PM
Partial Road Closures (Allows for traffic to flow in one direction)

Sommer Sports is contacting all the businesses and residents who will be effected by the road closures and a copy of the letters can be found attached to this report.

The organization will be working with Clermont PD, Lake County Sheriff, and Clermont FD to ensure the proper amount of staff are present to provide safe accommodations for the participants and spectators.

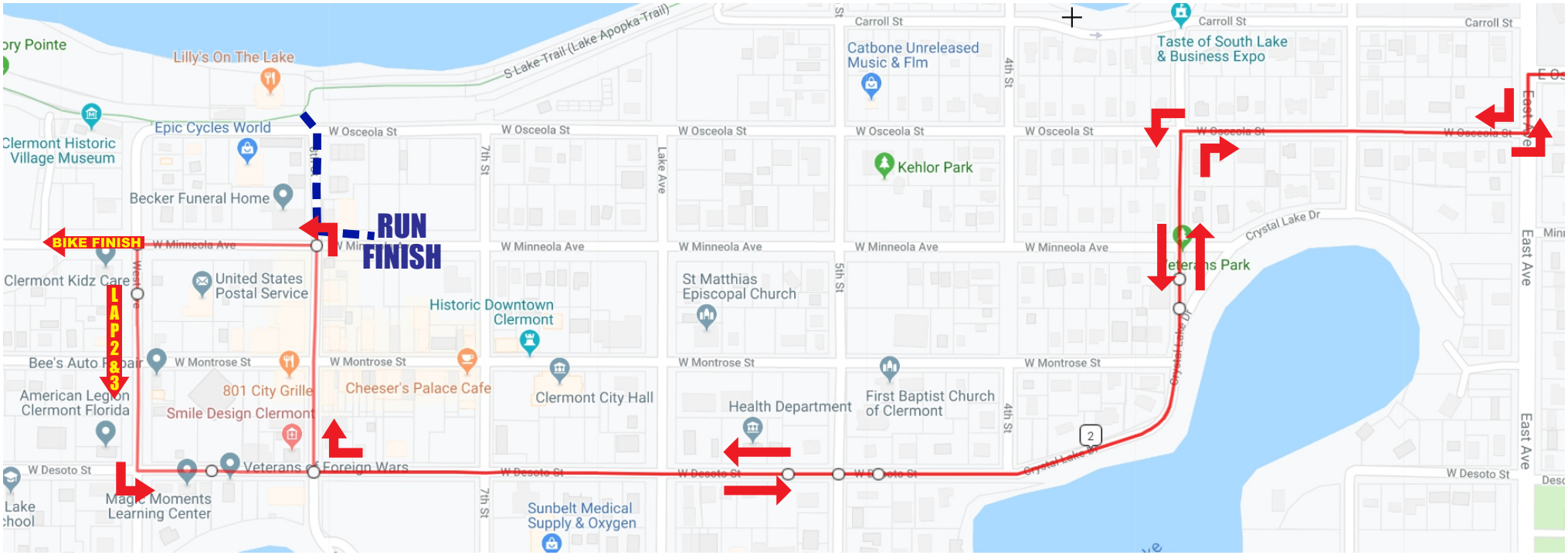
Sommer Sports is requesting to close down the boat ramp to ensure the safety of the participants in the race from Friday October 18, 2019 at 11:00 PM till Sunday October 20, 2019 at 2:00 AM

The organization is also requesting to use a Skytower Spotlight at the finish line during the event.

Additional Analysis

Fiscal Impact Summary		
Fiscal Impact	**Fund Number and Description**	**Available Budget Amount**

Exhibits Attached (copies of original agreements)	
1. GFT - Clermont Taffic Restrictions	GFT - Clermont Taffic Restrictions.pdf
2. 2019 GFT Notice to Area Residents and Businesses	2019 GFT Notice to Area Residents and Businesses.docx
3. 2019 GFT Business Approval Letter_	2019 GFT Business Approval Letter_.docx



GREAT FLORIDIAN TRIATHLON
LANE CLOSURES & TRAFFIC RESTRICTIONS

Friday, Oct. 18, 7:00am - Sunday, Oct. 20, 6:00am: Complete closure of Minneola Ave. between 7th & 8th Street. Access to Suncreek driveway to remain open.

Saturday, Oct. 19:

- Minneola Ave. between West Ave. and 11th, complete closure from 6:00am to 12:00 noon.
- 8th Street between Osceolla and Minneola Ave., north bound lane closed 8:00am to 2:00am Sunday.
- Desoto Street between West Ave & 8th Street. westbound lane closed 9:30am-4:00pm
- Crystal Lake Drive between 3rd Street & Montrose - Resident Only Traffic - No thru traffic
- Minneola Ave at 3rd, Minneola Ave. barricaded on both sides of 3rd.
- Crystal Lake Drive and 3rd St., westbound lane blocked to thru traffic.
- Boat Ramp Closure from :00am - midnight

Notice to Area Residents and Businesses

Traffic Delays / Parking Restrictions / Street Closures in Your Neighborhood

Dear Neighbor,

The Great Floridian Triathlon is Saturday, October 19, 2019, starting at 6:00 AM in Downtown Clermont. There will be road closures from Friday at 7:00 AM until Sunday at 6 AM. Below you will see road closure locations and specific streets that will be impacted by the special event.

Restricted Parking Times & Road Closures

Friday, October 18, 2019 7:00am – Sunday, October 20, 2019 at 6:00am

- Complete closure of Minneola Avenue between 7th & 86h Street.
- Access to Suncreek driveway to remain open.

Saturday, October 19, 2019

- Minneola Avenue between West Avenue and 11th, complete closure from 6:00am – 12:00noon
- 8th Street between Osceola and Minneola Avenue, Northbound lane closed from 8:00am – 2:00am Sunday
- Desoto Street between West Avenue & 8th Street. Westbound lane close 9:30am – 4:00pm

Sommer Sports will have signage posted along the roads reminding citizens about the event, road closures, and no parking for the event. We ask that you please take this event into consideration as you make your plans.

Thank you for your patience and understanding and please know the Sommer Sports team is working diligently to present the best and safest event possible.

If you have any questions or comments, please contact Sommer Sports at 352-394-1320 or email info@sommersports.com.

Sommer Sports is requesting to host a special event in the Downtown area of Clermont on Saturday, October 19, 2019. We are requesting from the Clermont City Council to shut down the following roads during these dates and times:

Friday, October 18, 2019 7:00am – Sunday, October 20, 2019 at 6:00am

- Complete closure of Minneola Avenue between 7th & 86h Street.
- Access to Suncreek driveway to remain open.

Saturday, October 19, 2019

- Minneola Avenue between West Avenue and 11th, complete closure from 6:00am – 12:00noon
- 8th Street between Osceola and Minneola Avenue, Northbound lane closed from 8:00am – 2:00am Sunday
- Desoto Street between West Avenue & 8th Street. Westbound lane close 9:30am – 4:00pm

We would greatly appreciate your businesses support by signing the document below which shows your approval of the road closure.

Signature of Organization

Business Name	Printed Name	Signature

CITY OF CLERMONT

AGENDA ITEM

Meeting Date		
Tuesday, September 10, 2019		
Agenda Item Name		
Ordinance No. 2019-28 *Final*		
Requested Action		
Recommend tabling to date certain of November 12, 2019 City Council Meeting.		
Staff Report		
City staff has been directed to draft an ordinance for short term rentals. Additional time is needed to finalize the draft.		
Additional Analysis		
Fiscal Impact Summary		
Fiscal Impact	**Fund Number and Description**	**Available Budget Amount**
Exhibits Attached (copies of original agreements)		
1. Vacation Rental Lic Reg 122-360 Legal Ad	Vacation Rental Lic Reg 122-360 Legal Ad.docx	

LEGAL NOTICE

Notice is hereby given that the City Council of the City of Clermont will consider the enactment of the following proposed ordinance. All interested parties will be given an opportunity to express their views on this matter.

ORDINANCE NO. 2019-28

AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 122 ZONING, ARTICLE V SUPPLEMENTARY DISTRICTS, SECTION 360 VACATION RENTAL LICENSE REGULATIONS; PROVIDING FOR CODIFICATION; SEVERABILITY; EFFECTIVE DATE; AND PUBLICATION.

This ordinance will be considered by the Planning & Zoning Commission on Tuesday, July 2, 2019 at 6:30 P.M.

A public meeting to consider the ordinance will be held before the City Council on Tuesday, July 23, 2019 at 6:30 p.m. for final enactment.

All meetings will be held in City Hall, located at 685 West Montrose Street.

This ordinance is available for public inspection in the office of the City Clerk, 685 W. Montrose Street, Monday through Friday between the hours of 8:00 A.M. and 5:00 P.M.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made.

Tracy Ackroyd Howe, MMC
City Clerk

Daily Commercial
June 17 and July 8, 2019

CITY OF CLERMONT

AGENDA ITEM

Meeting Date
Tuesday, September 10, 2019

Agenda Item Name
Ordinance No. 2019-39 *Final*

Requested Action

Staff Report
Based on the direction of the City Council at the August 13, 2019 meeting, attached is a 6-month moratorium on multi-family units. This will allow staff time to review the city's Land Development Code to determine and consider revisions to the code to address more effective regulations to promote and protect the public health, safety and welfare.

Additional Analysis

Fiscal Impact Summary

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. Ordinance No. 2019-39	2019-39 Moratorium on Apartments.doc
2. Certified Mail Reciept Application 080519	Certified Mail Reciept Application 080519.pdf
3. Clermont 15 Letter to City of Clermont	Clermont 15 Letter to City of Clermont.pdf
4. Meeting Notice 3.1.19	Meeting Notice 3.1.19.pdf
5. Recorded Dev Agreement 051619 5.8.19	Recorded Dev Agreement 051619 5.8.19.pdf
6. Letter and Applciation 073019	Letter and Applciation 073019.pdf
7. Legal Ad	Ord 2019-39 Moratorium on Apartments.docx

CITY OF CLERMONT

ORDINANCE NO. 2019-39

AN ORDINANCE OF THE CITY OF CLERMONT, FLORIDA, IMPOSING A TEMPORARY MORATORIUM FOR ONE HUNDRED AND EIGHTY (180) DAYS ON THE ACCEPTANCE OF ANY APPLICATION FOR AND/OR THE ISSUANCE OF ANY PERMIT, CONDITIONAL USE APPROVAL, SITE PLAN APPROVAL, AND ANY OTHER OFFICIAL ACTION OF THE CITY OF CLERMONT HAVING THE EFFECT OF PERMITTING OR ALLOWING DEVELOPMENT AND/OR CONSTRUCTION OF ANY MULTI-FAMILY DEVELOPMENT; EXCLUDING WITH CONDITIONS SUCH APPLICATIONS SUBMITTED PRIOR TO AUGUST 27, 2019 OR APPROVALS FOR THE CONTINUANCE OF AN EXISTING MULTI-FAMILY DEVELOPMENT; THE TEMPORARY MORATORIUM SHALL APPLY TO ALL REAL PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF CLERMONT; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, as provided in section 2(b), Article VIII of the Constitution of the State of Florida, and section 166.021(1), Florida Statutes, the City of Clermont, Florida, a municipal corporation, enjoys all governmental, corporate, and proprietary powers necessary to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except as expressly prohibited by law; and

WHEREAS, as provided in section 166.021(3), Florida Statutes, the governing body of each municipality in the State has the power to enact legislation concerning any subject matter upon which the State Legislature may act, except when expressly prohibited by law; and

WHEREAS, the appropriate regulation and permitting of land uses in the City is vital to the public's health, safety, morals and welfare as deficient or inadequate regulations can lead to public harm; and

WHEREAS, the City Council of the City of Clermont has noted the rapid development of multi-family development and the consequential growing demands upon city services; and

WHEREAS, a comprehensive review is required to study the impact of multi-family development on transportation, public safety, adequacy of public facilities, recreation and open space, the accessibility for emergency and public service vehicular traffic, the adequacy of drainage facilities, and the impact on the availability of water and wastewater facilities; and

WHEREAS, the City requires time to review, consider, modify, process for adoption, and implement regulations pertaining to multifamily development and to evaluate the extent that the existing city codes and regulations are effectively implementing the City's Comprehensive Plan; and

WHEREAS, the purpose hereof, is to enable the City to undertake a thorough analysis of the Comprehensive Plan and the residential development regulations for multi-family development, including, but not limited to the impact of said development on parks, recreation and open space, the availability of infrastructure and accessibility of emergency and public service vehicular traffic, the availability of housing, public safety and public facilities.

WHEREAS, the City Council, after holding a public hearing, finds that it is appropriate to impose a temporary moratorium for a period of one hundred and eighty (180) days on the acceptance of applications and/or the issuance of any permit, conditional use approval, site plan approval, or any other official action of the City having the effect of permitting or allowing development and/or construction of any multi-family use; and

WHEREAS, a public hearing was held pursuant to the required published notice at which hearing the parties in interest and all others had an opportunity to be and were, in fact, heard.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Clermont, Florida as follows:

SECTION 1. Purpose and Legislative Findings

The above recitals are hereby adopted as the legislative purpose of this Ordinance and as the City Council's legislative findings.

SECTION 2. Temporary Moratorium Upon the Acceptance of Applications and/or Issuance of Any Permit, Conditional Use Approval, Site Plan Approval, or Any Other Official Action of the City Having the Effect of Permitting or Allowing Development and/or Construction of Any Multi-Family Development

(a) For purposes of this Ordinance, *Multi-Family Development* shall mean a building or structure designed or used for residential occupancy by three or more families.

(b) All activities relating to the acceptance, review and action upon any permit, conditional use approval, site plan approval, or any other official action of the City having the effect of permitting or allowing development and/or construction of any multi-family development are temporarily suspended in order for the City of Clermont, through its officials and staff, to have adequate time and opportunity to conduct a thorough analysis of the Comprehensive Plan and the residential development regulations for multi-family development, including, but not limited to the impact of said development on parks, recreation and open space, the availability of infrastructure and accessibility of emergency and public service vehicular traffic, the availability of housing, public safety and public facilities.

(c) During the time the temporary moratorium is in effect, the City will accept no applications for permit or development of any multi-family development and except as exempted below no such activities shall be permittable within the City.

SECTION 3. Imposition of Moratorium

(a) The temporary moratorium set forth in this Ordinance shall take effect immediately upon the effective date of this Ordinance and shall terminate one hundred and eighty (180) days after said effective date. The City will accept no applications or act on pending applications which are subject to the moratorium until the moratorium has expired.

(b) The City Council may extend the temporary moratorium established in this ordinance one (1) time for a period not to exceed ninety (90) days upon a finding by the City Council set forth in the ordinance that the problems giving rise to the need for the temporary moratorium established herein continue to exist and that reasonable progress is being made in carrying out a specific and prompt plan of corrective legislative action, but that additional time is reasonably needed to adequately address the issues facing the City.

SECTION 4. Applicability and Exemptions

Nothing herein shall be interpreted to cause a suspension or termination of any multi-family development that exists as of the effective date or has submitted a complete application as determined and accepted by the City on or before August 27, 2019 for approval of any permit, conditional use approval, site plan approval, or any other official action of the City having the effect of permitting or allowing development and/or construction of any multi-family development. Furthermore, this moratorium shall not apply to any application for a building permit or other approval for the renovation, repair or restoration of any existing multi-family development, provided that said application is not increasing the square footage of any existing structure or structures.

SECTION 5. Penalties

Violations of this ordinance are punishable as provided by Section 1-15 of the Clermont City Code or by any other method as provided by law,

SECTION 6. Expiration of Temporary Moratorium

The temporary moratorium imposed by Sections 2 and 3 of this Ordinance shall expire as set forth above or upon the effective date of an Ordinance repealing this Ordinance after the City Council has considered any amendments to existing city codes and regulations related to multi-family development, whichever is earlier.

SECTION 7. Severability

It is declared to be the intent of the City Council that, if any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 8. Conflict

All codes and ordinances of the City in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 9. Effective Date

This Ordinance shall be published as provided by law and shall become law and shall take effect on the date of its Second Reading and Final Passage.

First Reading this 27th day of August, 2019.
Second Reading this 10th day of September, 2019.

CITY OF CLERMONT
ORDINANCE NO. 2019-39

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this 10th day of September, 2019.

CITY OF CLERMONT

_____
Gail L. Ash, Mayor

ATTEST:

_____
Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

_____
Daniel F. Mantzaris, City Attorney

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

CURT HENSCHEL
DEPLOYMENT SERVICES DIR
CITY OF CLERMONT
685 W. MONTROSE ST
CLERMONT FL 34711

9590 9402 3264 7196 5883 55

2. Article Number (Transfer from service label)

7018 1830 0000 4867 2700

COMPLETE THIS SECTION ON DELIVERY

A. Signature
x C. Addington
☐ Agent
☐ Addressee

B. Received by (Printed Name)
C. Addington

C. Date of Delivery
8-5-19

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Mail
☐ Mail Restricted Delivery (over $500)
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

USPS TRACKING#

9590 9402 3264 7196 5883 55

First-Class Mail
Postage & Fees Paid
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Permit No. G-10

United States Postal Service

• Sender: Please print your name, address, and ZIP+4® in this box•

Preston Bolt
800 Highland Ave., #200
Orlando, FL 32803

ALISON M. YURKO, P.A.
Attorneys at Law

Alison M. Yurko, Esq.

P.O. Box 2286
Winter Park, Florida 32790
(C)407-340-7043

August 23, 2019

Dan Manzaris, Esq.
City Attorney
City of Clermont
685 Montrose Ave.
Clermont, Fla. 34711

Re: Clermont 15 LLC, LLC and Hancock Commons LLC proposed multifamily project located in the southeast quadrant of Highway 50 and Hancock Road (hereinafter "Project")

Dear Dan:

I represent the Clermont 15, LLC and Hancock Commons LLC (hereinafter "Owner") in connection with the above referenced multifamily housing Project. We understand that the Mayor and Council will be considering a proposed moratorium on multi-family development at its meeting next Tuesday, August 27, 2019. As you may be aware, this Project is well into the approval process we therefore wanted to confirm that it will not be subject to any moratorium, or new ordinance(s), in accordance with Florida law and fundamental fairness. We have attached exhibits and reference the following timeline:

1. **March 6, 2019** – Community Meeting with representatives from City of Clermont in attendance, resulting in attached modification of developer's agreement dated May 8, 2019 whereby landowner gave up significant rights for otherwise allowable commercial uses in exchange for allowing apartments on the site (see attached notice and modification agreement);
2. **May 2019** – Significant expense incurred to create project plans and documents; presentation made to staff Development Review Committee for proposed project, with extensive comments and input taken from City staff;
3. **June 25, 2019** – Owner requests administrative review, pre-application conference and application for density bonus calculation for Project;
4. **July 30, 2019** – Formal application for Affordable Housing Density Bonus submitted by Owner (see attached application package).
5. **August 5, 2019-** confirmation of receipt by City of formal application (see attached receipt).

At all times the Owner has relied on the City of Clermont codes and relevant ordinances, including Ordinance 2018-30 which sets forth the affordable density bonus calculation formulas for multifamily projects; has expended considerable funds in continuing reliance on same; and currently has a pending contract for sale in reliance on same. We appreciate you making your clients aware that this Project is well into the approval pipeline and trust that you will advise that it will not be subject to any moratorium or new ordinance(s) so that any discussion of losses or damages is moot. Thank you.

Very truly yours,

Alison M. Yurko

Alison M. Yurko

cc: Michelle Carlton (via e-mail)
Lee Chira (via e-mail)
Mayor Ash (via e-mail)
City Council (via e-mail)

HOCHA EVENT

Special Meeting Notice

Meetings are being scheduled for
Wednesday, March 6, 2019

Meeting location; Hampton Inn Clermont

Presentations for the proposed Hancock Commons development and Hooks Street will be discussed and decided.
It is vitally important
for all of our homeowners to take part
in these discussions and decisions.

Representatives from the City of Clermont and the Hancock Commons ownership group will be in attendance.

Refreshments will be served.

Seating space is limited.
To confirm your seat for either the 4:00 pm or 7:00 pm session
Please respond via e-mail with your time preference to
hills.of.clermont.hoa@gmail.com

INSTRUMENT#: 2019055203 OR BK 5281 PG 22 PAGES: 8 5/16/2019 12:41:52 PM
GARY J. COONEY, CLERK OF THE CIRCUIT COURT & COMPTROLLER, LAKE COUNTY, FLORIDA
REC FEES: $69.50

Prepared by and return to:
Preston Bolt
800 Highland Ave. Ste 200
Orlando, FL 32803
407 297-1600

Cross Ref: Book 3275, Page 2237

MODIFICATION OF DEVELOPMENT AGREEMENT
BETWEEN
CLERMONT 15, LLC
AND
THE HILLS OF CLERMONT HOMEOWNERS ASSOCIATION, INC.
FOR CERTAIN REAL
PROPERTY AS DESCRIBED BELOW

This Agreement entered into by and between Clermont 15, LLC (**"Clermont 15"**) and Hancock Commons, LLC (**"Hancock Commons"**) both having an address of 800 Highland Avenue, Suite 200, Orlando, Florida 32803, hereinafter sometimes referred to jointly as **"OWNERS"** and The Hills of Clermont Homeowners Association, Inc., whose address is 2755 Cedaridge Circle, Clermont, FL 34711, sometimes referred to as **"Association."**

WITNESSETH

WHEREAS, Hancock Fifteen, LLC (**"Hancock"**) (erroneously referred to as Hancock 15, LLC) and **Association** entered into that certain Development Agreement dated March 7, 2006, recorded in OR Book 3275, Page 2237 Public Records of Lake County, Florida (the "Development Agreement") whereby **Hancock** restricted the use of the land described on **Exhibit "A"** attached hereto and made a part hereof (the **"Property"**);

WHEREAS **Clermont 15** is the successor in interest of **Hancock** pursuant to foreclosures and deed transfers recorded in the Public Records of Lake County Florida;

WHEREAS, **OWNER and Association** desire to amend the Development Agreement to allow the development and operation of an apartment community which will include parking and amenities adjacent to commercial outparcels;

WHEREAS, **Clermont 15** warrants and represents that it is the in fee simple owner of the **Property** and is authorized to enter into this Agreement;

WHEREAS, the **Association** pursuant to its Declaration recorded at OR Book 1676, Page 2446 and its By-Laws recorded at OR Book 3696, Page 1087 has an interest in the development of the project and is authorized to enter into this Development Agreement.

NOW, THEREFORE, the parties hereto do hereby agree in consideration of the above, and the promises and undertakings hereinafter set forth, as follows:

1. The above recitals are true and correct and are incorporated herein as if set forth below. Unless otherwise defined herein the terms as defined in the Development Agreement shall have the same meaning herein.

2. Paragraph "3" of the Development Agreement is hereby deleted in its entirety and the following is inserted in lieu thereof:

"3. Developer does hereby agree on behalf of itself and on behalf of any, heirs, assigns, transferees, beneficiaries, or property owner associations that the Restricted Land shall be developed in accordance with the restriction that the following listed operations shall not be permitted on its Restricted Land.

A. All 24-hour operations.

B. Automobile and truck services, car washes and automobiles, truck, boat and farm equipment sales;

C. Recreational facilities, theaters including drive-ins, bowling alleys, skating rinks, billiard halls, miniature golf courses, driving ranges and tourist attractions;

D. Restaurants with drive-ins;

E. Stand-alone restaurant on the southernmost corner facing Hancock Road.

F. Lounges, liquor stores, lodges or clubs;

G. Residential storage warehouses;

H. Agricultural service operations;

I. Convenience stores and gas stations;

J. Laundries;

K. Hotels, motels and recreational vehicle parks;

L. Automobile and truck repair garages, painting, welding and body shops;

M. Mobile home parks;

N. Cemeteries;

O. Bus terminals, major equipment sales, manufactured housing sales, travel trailer and recreational vehicle sales."

4. The **OWNERS** or their successors and assigns shall be permitted to develop, operate and construct an apartment project and commercial project on the Property.

5. This Agreement shall at **OWNERS** expense, be recorded in the public records of Lake County, Florida and shall remain in effect unless amended or terminated in accordance with the applicable law. Therefore, it is expressly agreed that the terms and conditions herein run with, appertain and attach to the Property, as such this Agreement is binding on the Parties hereto, their heirs, personal representatives, successors, grantees and/or assigns.

[signatures begin on the following page]

IN WITNESS WHEREOF, the OWNER has executed this Agreement on the 8th day of May, 2019.

Signed, sealed and delivered.

CLERMONT 15, LLC, a Florida limit liability company

BY: ORANGE AND BLUE MANAGEMENT, LLC, Its manager

By: _____
Michelle C Carlton, Manager

HANCOCK COMMONS, LLC, a Florida limited liability company

BY: ORANGE AND BLUE MANAGEMENT, LLC, Its manager

By: _____
Michelle C Carlton, Manager

State of Florida
County of Orange

The foregoing instrument was acknowledged before me this 8 th day of ~~April~~ May, 2019 by Michelle C Carlton, as Manager of ORANGE AND BLUE MANAGEMENT, LLC, a Manager of both CLERMONT 15, LLC and HANCOCK COMMONS, LLC, who [✓] is personally known or [ ] have produced _____ as identification.

[Notary Seal]

_____
Notary Public

Printed Name: Jaime A. DiPaolo

My Commission Expires: 03-21-23

JAIME A DIPAOLO
Notary Public - State of Florida
Commission # GG 315046
My Comm. Expires Mar 21, 2023

Signed, sealed and delivered in our presence.

Witness

Witness

Witness

Witness

Witness

Witness

THE HILLS OF CLERMONT
HOMEOWNERS' ASSOCIATION, INC.

By: JOHN SHANOSKI
Print Name: John Shanoski
Title: Director

By: SUREN RAMJATTAN
Print Name: Suren Ramjattan
Title: Director

By: Sean Kruckenberg
Print Name: Sean Kruckenburg
Title: Director

State of Florida
County of Lake

The foregoing instrument was acknowledged before me this 10 th day of April, 2019 by John Shanoski as a Director of The Hills of Clermont Homeowner's Association who [ ] is personally known or [✓] have produced FL Driver License as identification.

[Notary Seal]

Notary Public State of Florida
Kathleen A Bookman
My Commission GG 188408
Expires 04/15/2022

Notary Public

Printed Name: Kathleen A Bookman

My Commission Expires: 4/15/2022

See acknowledgements following page

State of Florida
County of Lake

The foregoing instrument was acknowledged before me this 30 th day of April, 2019 by Suren Ramjattan, as a Director of The Hills of Clermont Homeowner's Association who [ ] is personally known or [✓] have produced FL Drivers License as identification.

[Notary Seal]

Notary Public

Printed Name: Kathleen A Bookman

Notary Public State of Florida
Kathleen A Bookman
My Commission GG 188408
Expires 04/15/2022

My Commission Expires: 4/15/2022

State of Florida
County of Lake

The foregoing instrument was acknowledged before me this 30 th day of April, 2019 by Sean Kruckenburg as a Director of The Hills of Clermont Homeowner's Association, who [ ] is personally known or [✓] have produced FL Drivers License as identification.

[Notary Seal]

Notary Public

Printed Name: Kathleen A Bookman

Notary Public State of Florida
Kathleen A Bookman
My Commission GG 188408
Expires 04/15/2022

My Commission Expires: 4/15/2022

State of Florida
County of Lake

The foregoing instrument was acknowledged before me this 7th day of May, 2019 by John Sumski, who [ ] are personally known or [✓] have produced FL Drivers License as identification.

[Notary Seal]

Notary Public State of Florida
Kathleen A Bookman
My Commission GG 188408
Expires 04/15/2022

Notary Public

Printed Name: Kathleen A Bookman

My Commission Expires: 4/15/2022

Exhibit "A"

("Property")

DESCRIPTION:

That part of the Northwest 1/4 of Section 27, Township 22 South, Range 26 East, Lake County, Florida, described as follows:

Commence at the West 1/4 corner of said Section 27; thence run S89°23'17"E along the South line of said Northwest 1/4 for a distance of 50.00 feet to the East right-of-way line of Hancock Road, as described in Official Records Book 2010, Page 321, of the Public Records of Lake County, Florida; thence run N00°42'51"E along said East right-of-way line for a distance of 58.87 feet to the POINT OF BEGINNING; thence continue N00°42'51"E along said East right-of-way line for a distance of 605.38 feet; thence leaving said East right-of-way line run S89°22'08"E along the North line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of said Section 27 for a distance of 1268.28 feet; thence leaving said North line run S00°23'15"W along the East line of the South 1/2 of the Southwest 1/4 of the Northwest 1/4 of said Section 27 for a distance of 480.14 feet to a point being 95.52 feet on a bearing of N00°23'15"E from the Northeast corner of Lot 243, HILLS OF CLERMONT, according to the plat thereof, as recorded in Plat Book 44, Pages 27 and 28, of the Public Records of Lake County, Florida; thence leaving said East line run the following courses and distances: N89°21'43"W for a distance of 546.56 feet to the point of curvature of a curve concave Southerly having a radius of 890.00 feet and a chord bearing of S79°12'13"W; thence run Westerly along the arc of said curve through a central angle of 22°52'07" for a distance of 355.23 feet to the point of reverse curvature of a curve concave Northerly having a radius of 809.13 feet and a chord bearing of S73°06'21"W; thence run Westerly along the arc of said curve through a central angle of 10°40'23" for a distance of 150.72 feet to the point of compound curvature of a curve concave Northerly having a radius of 100.00 feet and a chord bearing of N88°28'21"W; thence run Westerly along the arc of said curve through a central angle of 26°10'13" for a distance of 45.68 feet to the point on a non-tangent curve concave Northerly having a radius of 800.00 feet and a chord bearing of S85°45'44"W; thence run Westerly along the arc of said curve through a central angle of 08°19'45" for a distance of 116.30 feet to the point of tangency; thence run S89°35'37"W for a distance of 74.19 feet to the POINT OF BEGINNING.

Containing 15.143 acres more or less and being subject to any rights-of-way, restrictions and easements of record.

CLERMONT 15, LLC & HANCOCK COMMONS, LLC
800 Highland Ave. Suite 200
Orlando, FL 32803
407-297-1600

July 30,2019

Curt Henschel
Development Services Director
City of Clermont Florida
685 W. Montrose Street
Clermont, FL 34711

Re: Affordable Housing Density Application for Clermont15, LLC and Hancock Commons, LLC ("Property Owners")

Dear Curt Henschel:

The above Property Owners are making a formal application per City of Clermont Ordinance NO. 2018-30 for the property listed in the attached application.

Per Section 2.d. of the City of Clermont Ordinance NO. 2018-30 we are requesting to meet with the Economic Development and Development Services Departments to review the application.

Please let us know a time to meet with the Departments.

Thank you for your prompt and considerate response.

Sincerely,

Michelle C. Carlton
Owner and Manager

attachments

CITY OF CLERMONT

Affordable Housing Density Worksheet

Property Owner Name: Clermont 15, LLC and Hancock Commons, LLC

Address: 800 Highland Ave, Suite 200

City: Orlando State: FL Zip: 32803

Telephone Number: 407-297-1600

Email Address: pbolt@lcadevelopment.com

Applicant: Clermont 15, LLC and Hancock Commons, LLC

Address: 800 Highland Ave, Suite 200

City: Orlando State: FL Zip: 32803

Telephone Number: 407-297-1600

Email Address: pbolt@lcadevelopment.com

Project Location (Attach Map): South east quadrant of Highway 50 and Hancock Road

Alternate Key Numbers: 3825852, 3864163, 3864164

Name of Project: Proposed multifamily apartments CUP/PUD Required ? Yes

Orlando-Kissimmee-Sanford MSA Low Income: $ 51,100.00 Median Income $62,900 for family of four published by the US Department of HUD (see attached FY 2018 Income Limits Documentation System – Summary for Lake County 07/19/19)

Acreage of property: 15.22 acres

Number of Units

Base Units:	182
Density Units:	99
Affordable Units:	15
5% 10% 15%	Circle %
Total Number of Units:	281

Unit Affordability	# of Units	Monthly Rent
Market Rate:	266	$1,338.00
Moderate Income (Up to 100% MSA):	15	$1,572.50
Low Income (Up to 80% MSA):	N/A	$1,277.50
Extremely Low Income (Up to 50% MSA):	N/A	N/A

Unit Type (Bedroom/Bath)	Total # of Units	# of Affordable
One / One	TBD	Floating per Ordinance No 2018-30
Two / Two	TBD	Floating per Ordinance No 2018-30
Three / Two	TBD	Floating per Ordinance No 2018-30

Attachments

7/19/2019

Affordable Housing Density Calculations

Total Acreage	15.22	
Zoning Allowed Units /Acre	12	units/Acre
Zoning Allowed Units	182	
Proposed Units	281	
Requested Density Bonus		
Developer Selected Set Aside for Affordable Units		
of Requested Density Units	15%	
Units	99	
Density Bonus Units/Acre	18.46254928	units/Acre
Set Aside Affordable Units	14.85	

Median Family Income FY 2018 - Orlando Kissimmee, Sanford MSA (Includes Lake County)
(See FY 2018 Income Limits Documentation System - Median Income Calculation - 7/19/19

4 Person Family		Annual	Monthly	Affordable Housing Cost 30%
Area Median Income		$ 62,900.00	$ 5,241.67	$ 1,572.50
Low Income	80%	$ 50,320.00	$ 4,193.33	$ 1,258.00
Very Low Income	50%	$ 31,450.00	$ 2,620.83	$ 786.25
Extremely Low Income	40%	$ 25,100.00	$ 2,091.67	$ 627.50
City of Clermont Average Market Rent				$ 1,338.00

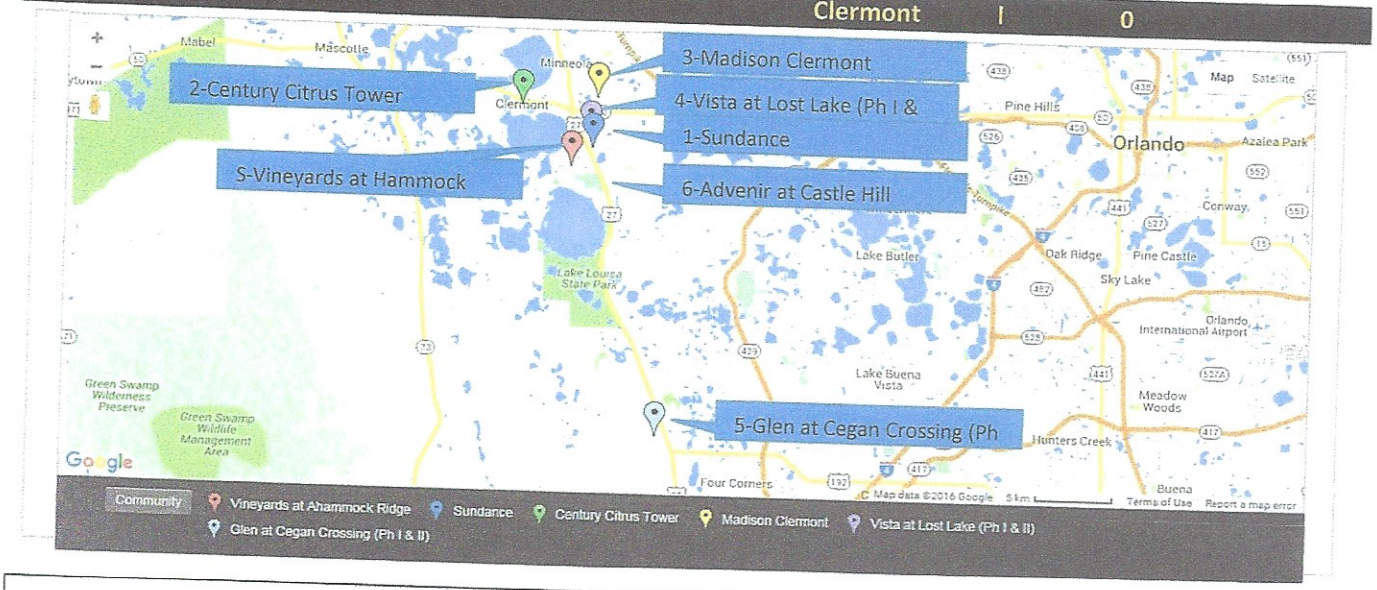
City of Clermont Ordinance No. 2018-30 Approved 10/9/18
Allows for calculation of Affordable Housing Based on Median Income

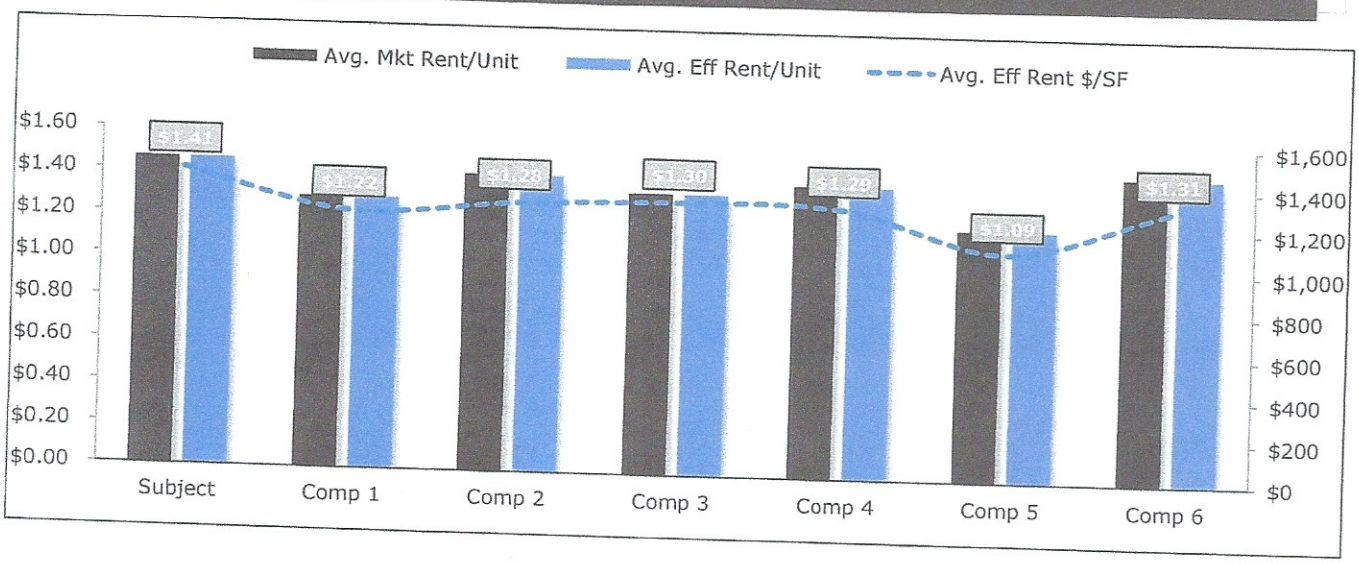
GREYSTAR®

REDEFINING EXCELLENCE IN APARTMENT LIVING.®

	Property Name	Year Built	# of units	% Occupied	Avg. Unit Size (SF)	Avg. Mkt Rent/Unit	Avg. Mkt Rent $/SF	Avg. Eff Rent/Unit	Avg. Eff Rent $/SF
Subject	Vineyards at Hammock Ridge	2015	280	90%	1034	$1,458	$1.41	$1,458	$1.41
Comp 1	Sundance	2002	300	95%	1053	$1,290	$1.22	$1,290	$1.22
Comp 2	Century Citrus Tower	2006	336	92%	1103	$1,411	$1.28	$1,411	$1.28
Comp 3	Madison Clermont	2000	250	94%	1031	$1,341	$1.30	$1,341	$1.30
Comp 4	Vista at Lost Lake (Ph I & II)	2007	468	90%	1085	$1,395	$1.29	$1,395	$1.29
Comp 5	Glen at Cegan Crossing (Ph I & II)	2010	792	92%	1101	$1,197	$1.09	$1,197	$1.09
Comp 6	Advenir at Castle Hill	2016	328	91%	1120	$1,462	$1.31	$1,462	$1.31
Total/Avg (Market)			***2754***	***92%***	***1083***	***$1,338***	***$1.24***	***$1,338***	***$1.24***
Total/Avg. (Market less Subject)			***2474***	***92%***	***1088***	***$1,324***	***$1.22***	***$1,324***	***$1.22***

Clermont I 0





Greystar Proprietary and Confidential Information – Not for distribution or use without prior written authorization.

FY 2018 Income Limits Documentation System

FY 2018 Income Limits Summary

Selecting any of the buttons labeled "Explanation" will display detailed calculation steps for each of the various parameters.

FY 2018 Income Limit Area	Median Family Income Explanation	FY 2018 Income Limit Category	Persons in Family 1	2	3	4	5	6	7	8
Orlando-Kissimmee-Sanford, FL MSA	$62,900	Very Low (50%) Income Limits ($) Explanation	22,400	25,600	28,800	**31,950**	34,550	37,100	39,650	42,200
		Extremely Low Income Limits ($)* Explanation	13,450	16,460	20,780	**25,100**	29,420	33,740	38,060	42,200*
		Low (80%) Income Limits ($) Explanation	35,800	40,900	46,000	**51,100**	55,200	59,300	63,400	67,500

NOTE: Lake County is part of the **Orlando-Kissimmee-Sanford, FL MSA**, so all information presented here applies to all of the **Orlando-Kissimmee-Sanford, FL MSA**.

The **Orlando-Kissimmee-Sanford, FL MSA** contains the following areas: Lake County, FL; Orange County, FL; Osceola County, FL; and Seminole County, FL.

* The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as established by the Department of Health and Human Services (HHS), provided that this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

Income Limit areas are based on FY 2018 Fair Market Rent (FMR) areas. For information on FMRs, please see our associated FY 2018 Fair Market Rent documentation system.

For last year's Median Family Income and Income Limits, please see here:

FY2017 Median Family Income and Income Limits for Orlando-Kissimmee-Sanford, FL MSA

Select a different county or county equivalent in Florida:

Holmes County
Indian River County
Jackson County
Jefferson County
Lafayette County
Lake County

Select county or county equivalent

Select any FY2018 HUD Metropolitan FMR Area's Income Limits:

Orlando-Kissimmee-Sanford, FL MSA

Select HMFA Income Limits Area

Or press below to start over and select a different state:

Select a new state

Update URL For bookmarking or E-Mailing

Prepared by the Economic and Market Analysis Division, HUD.

FY 2018 Median Family Income Documentation System

Median Family Income Calculation Methodology

Estimates of median family income for metropolitan and non-metropolitan areas are developed as follows:

All information presented here applies to the **Orlando-Kissimmee-Sanford, FL MSA** which Lake County is a part of.

1. A special tabulation of Median Family Income (MFI) estimates from the 2011-2015 5-year ACS was prepared by the U.S. Census Bureau and used by HUD as the basis for calculating HUD's FY2018 MFIs. Estimates of MFI from this tabulation are used if they are determined to be statistically reliable. For FY2018, the test for reliability is whether the margin of error for the estimate is less than 50% of the estimate itself and whether the ACS estimate is based on at least 100 survey cases.

   Note: HUD began using the count indicator in assessing statistical reliability beginning with the FY 2018 Fair Market Rent estimates. HUD does not receive the exact number of survey cases in this special tabulation, but rather a categorical variable known as the count indicator, indicating a range of cases. An estimate based on at least 100 cases corresponds to a count indicator of 4 or higher.

   If an area does not have a reliable 2011-2015 5-year estimate, HUD checks whether the area has had minimally reliable estimates in any of the past 3 years (a minimally reliable estimate is an estimate where the margin of error for the estimate is less than 50% of the estimate itself). If so, the FY2018 MFI is the average of the inflated ACS estimates. In order to use as much local data as possible, HUD averages the minimally reliable estimates from the last three 5-year ACS estimates.

   If an area has not had a minimally reliable estimate in the past 3 years, the estimate from the next larger encompassing geography is used. For example, sub-areas of metropolitan areas would be assigned the MFI estimate of the entire metropolitan area and for non-metropolitan counties, the estimate from all non-metrpolitan potions of the State (state non-metropolitan).

2. If there is a statistically reliable 2015 1-year ACS estimate of median family income available, HUD replaces the 5-year data with the 1-year data. For FY2018, the special tabulation of 2015 1-year ACS MFI estimates provided to HUD by the U.S. Census Bureau for the **Orlando-Kissimmee-Sanford, FL MSA** was statistically reliable.

3. Once the appropriate 2015 ACS data has been selected, an inflation factor based on the CBO projection of the national CPI for FY2018 is calculated to inflate the estimate from 2015 to April, 2018 (or mid FY2018). **Note:** The CPI projection used in this calculation is from the CBO's January 2017 release of it's 10-Year Economic Projections.

MFI Step by Step Calculation

1. The following are the 2015 American Community Survey 5-year median income estimate, margin of error, and sample size category for **Orlando-Kissimmee-Sanford, FL MSA**:

Area	ACS_{2015} 5-Year Median Income	ACS_{2015} 5-Year Margin of Error	Ratio	Sample Size Category	Result
Orlando-Kissimmee-Sanford, FL MSA	$57,304	$650	$650 / $57,304 = 0.011	6	0.011 >= .5 and 6.0 >= 4 **Reliable Estimate**

2. Since there is a 1-year 2015 ACS estimate available, the margin of error of the estimate and the sample size category are checked for reliability:

Area	ACS_{2015} 1-Year Median Income	ACS_{2015} 1-Year Margin of Error	Ratio	Sample Size Category	Result
Orlando-Kissimmee-Sanford, FL MSA	$59,675	$2,017	$2,017 / $59,675 = 0.034	6	0.034 <= .5 and 6.0 >= 4 **Use ACS_{2015} 1-Year Median Income**

3. The calculation of the CPI Inflation Factor is as follows:

Area	FY2018 CPI	2015 Annual CPI	CPI Inflation Factor

Orlando-Kissimmee-Sanford, FL MSA	249.8	237.017	(249.8 / 237.017) = **1.05393**

4. The FY 2018 median family income is estimated as follows:

Area	ACS_{2015} 1-Year Estimate	CPI Inflation Factor	FY 2018 Area MFI Estimate
Orlando-Kissimmee-Sanford, FL MSA	$59,675	1.05393	($59,675 * 1.05393) = **$62,893**

5. In keeping with HUD policy, the median family income estimate is rounded to the nearest $100:

Area	Unrounded FY 2018 MFI Estimate	Rounded FY 2018 MFI Estimate
Orlando-Kissimmee-Sanford, FL MSA	$62,893	**$62,900**

NOTE: Due to differences in the computing platforms used to generate the official FY 2018 MFI estimates, and this web system, the calculated value shown may differ slightly from the official published value because of rounding.

Press below to select a different state:

Select a new state

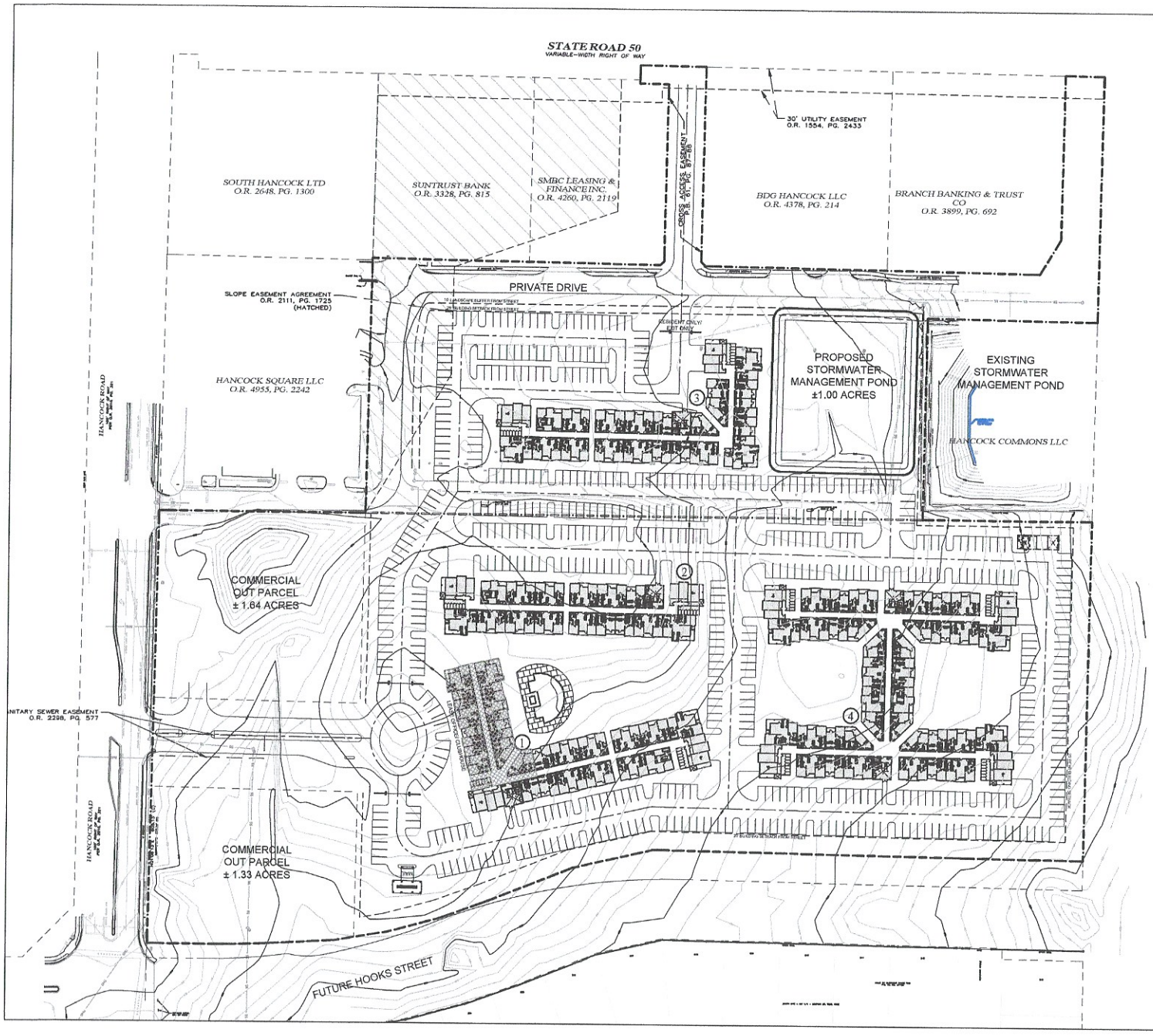
Or select a FY 2018 HUD Metropolitan FMR Area's Median Family Income:

Orlando-Kissimmee-Sanford, FL MSA

Select Area

Update URL for bookmarking or E-mailing

Technical Problems or questions? Contact Us.



60 30 0 60 120 180

SCALE 1" = 60'-0"

THESE CALCULATIONS, NOTES, AND ASSUMPTIONS ARE FOR INTERNAL USE ONLY AND ARE NOT TO BE REPLICATED ON ANY FORMAL OR INFORMAL MUNICIPAL SUBMITTALS.

SITE CALCULATIONS

TOTAL UNITS	281 UNITS
AVERAGE UNIT SIZE	1043 SF
GROSS ACREAGE	21.53 ACRES
GROSS DENSITY	13.05 DU/AC
NET ACREAGE EXCLUDES COMMERCIAL OUTPARCELS AND SURROUNDING PRIVATE STREETS	16.22 ACRES
NET DENSITY	17.32 DU/AC
IMPERVIOUS COVER ALLOWED	11.35 ACRES (70%)
IMPERVIOUS COVER SHOWN	±10.0 ACRES (62%)

PARKING CALCULATIONS

PARKING CALCULATIONS (CITY STANDARDS)

REQUIRED PARKING		518 SPACES (1.84 SP/DU)
1 BEDROOM	112 X 1.50 =	168 SPACES
2 BEDROOM	140 X 2.00 =	280 SPACES
3 BEDROOM	29 X 2.50 =	70 SPACES
PROVIDED PARKING		599 SPACES
STANDARD		568 SPACES
GARAGE		30 SPACES
LEASE OFFICE		11 SPACES

PARKING CALCULATIONS (CLIENT STANDARDS)

REQUIRED PARKING		562 SPACES (2.00 SP/DU)
1 BEDROOM	112 X 2.00 =	224 SPACES
2 BEDROOM	140 X 2.00 =	280 SPACES
3 BEDROOM	29 X 2.00 =	58 SPACES
PROVIDED PARKING		588 SPACES
STANDARD		558 SPACES
GARAGE		30 SPACES

NOTES:

1. THIS PLAN IS FOR MASSING PURPOSES ONLY. A MORE DETAILED PLAN WILL BE REQUIRED TO CONFIRM PROJECTED YIELD.

2. BUILDING FOOTPRINTS HAVE BEEN PROVIDED BY THE PROJECT ARCHITECT ON 2-26-2018. THESE FOOTPRINTS ARE SUBJECT TO CHANGE. THE PROJECT ENGINEER SHOULD CONFIRM THAT ALL ARCHITECTURAL INFORMATION IS CURRENT BEFORE THE RELEASE OF ANY PERMITS.

3. A UNIT MIX OF 40%/52%/8% FOR ONE/TWO/THREE BEDROOMS RESPECTIVELY HAS BEEN SHOWN.

4. THE BOUNDARY WAS PROVIDED IN CAD ON 9-25-2018. THE 1.33 ACRE OUT PARCEL WAS DIGITIZED FROM A PDF EXHIBIT. THIS PARCEL WAS EXPANDED NORTH. AN ADDITIONAL OUT PARCEL HAS BEEN SHOWN ALONG HANCOCK ROAD.

5. A DETAILED ANALYSIS OF STATE, COUNTY, AND CITY ORDINANCES GOVERNING THE DEVELOPMENT OF THIS PROJECT HAS NOT BEEN PERFORMED. ORDINANCE ANALYSIS WILL BE REQUIRED TO CONFIRM PROJECTED YIELDS.

6. THE TOPOGRAPHIC SURVEY INCLUDED WITHIN THIS SITE PLAN AND ELECTRONIC FILE HAS BEEN MODIFIED. ENGINEER IS RESPONSIBLE TO INCORPORATE THE COMPLETED ALTA BOUNDARY AND TOPOGRAPHIC SURVEY (TO BE SUPPLIED BY THE SURVEYOR) IN PREPARATION OF THE CIVIL PLANS.

7. ALL RESIDENTIAL BUILDINGS ARE 3-STORY.

ASSUMPTIONS:

1. THE LOCATION AND SIZE OF THE STORM WATER MANAGEMENT FACILITY IS ASSUMED TO BE ADEQUATE.

2. THIS SITE IS LOCATED IN CLERMONT, FLORIDA.

3. THIS SITE HAS A CURRENT CONDITIONAL USE PERMIT TO ALLOW COMMERCIAL AND RETAIL WITH A C-2 BASE DISTRICT. MULTI FAMILY IS NOT A PERMITTED USE. THE CUP WILL NEED TO BE REVISED TO ALLOW THE MULTI FAMILY PORTION OF THE PLAN. DESIGN CRITERIA WAS TAKEN FROM THE R-2 ZONING DISTRICT. THE REQUIREMENT OF 5,000 SQUARE FEET OF LOT AREA PER UNIT WILL NEED TO BE REDUCED.

4. IMPERVIOUS COVER IS PROVIDED ON THE NET. THE EXISTING PRIVATE DRIVES HAVE NOT BEEN INCLUDED IN THE NET OR THE IMPERVIOUS COVER CALCULATIONS.

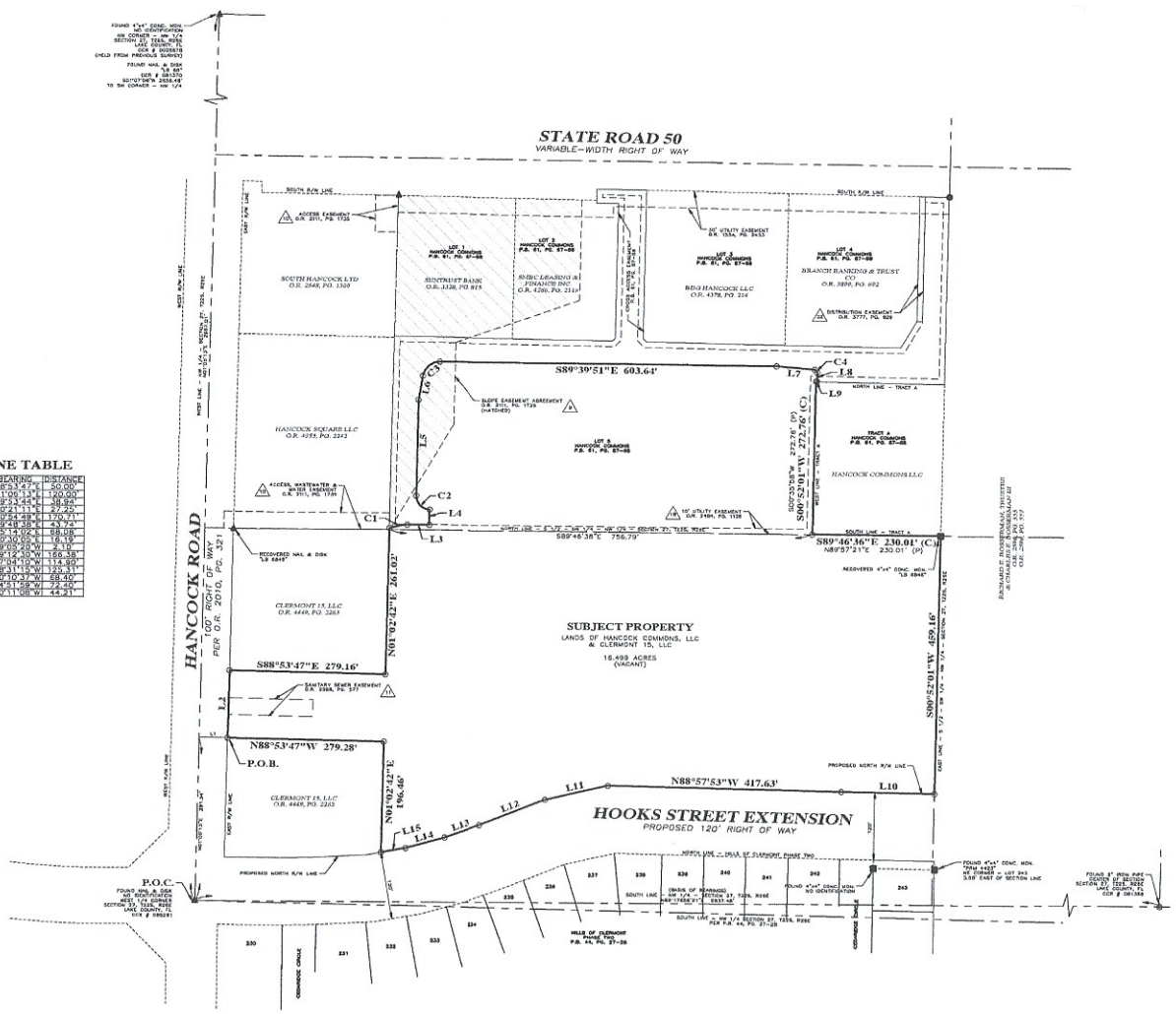
LEE AND ASSOCIATES
8601 RANCH ROAD 2222
BUILDING I, SUITE 200
AUSTIN, TX 78730
(512) 345-8477
www.leeandassociates.net

DAVIS DEVELOPMENT

DATE	4/26/2019
PROJ. NO.	2169
FILE NAME	2169 BASE 5
XREF	
XREF	

HANCOCK COMMONS
CLERMONT, FLORIDA
CONCEPTUAL SITE PLAN

THIS DRAWING IS NOT FOR REGULATORY APPROVAL, OR CONSTRUCTION



LINE TABLE

LINE	BEARING	DISTANCE
L1	S88°53'47"E	50.00'
L2	N01°06'13"E	120.00'
L3	N89°53'44"E	38.94'
L4	N00°21'11"E	27.22'
L5	N00°44'49"E	170.71'
L6	N09°48'38"E	43.74'
L7	S85°14'02"E	68.08'
L8	S00°00'05"E	16.19'
L9	N89°59'55"W	2.10'
L10	N89°12'40"W	156.38'
L11	N87°01'19"W	114.80'
L12	S68°31'15"W	123.11'
L13	S72°10'37"W	68.40'
L14	S74°31'59"W	72.40'
L15	S89°11'08"W	44.21'

CURVE TABLE

CURVE	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	ARC LENGTH
C1	140.00'	13°09'06"	N79°00'00"E	32.06'	32.14'
C2	24.00'	90°49'31"	N44°29'27"W	34.18'	38.04'
C3	30.40'	80°31'31"	N30°02'24"E	39.29'	42.73'
C4	4.80'	84°43'57"	S42°52'04"E	6.47'	7.10'

LEGEND

- FOUND CONCRETE MONUMENT
- FOUND NAIL & DISK
- FOUND IRON PIPE
- FOUND IRON ROD & CAP
- SET 5/8" IRON ROD & CAP "LB 6846"
- SET NAIL & DISK "LB 6846"
- SITE BENCHMARK
- STORM MANHOLE
- CATCH BASIN
- CURB INLET
- YARD DRAIN
- SANITARY MANHOLE
- GREASE TRAP
- CLEANOUT
- FIRE DEPARTMENT CONNECTION
- FIRE HYDRANT
- WATER VALVE
- POWER POLE
- TELEPHONE PEDESTAL
- ELECTRIC BOX
- UTILITY MARKER
- TRAFFIC SIGNAL BOX
- GUY ANCHOR
- LIGHT POLE
- WIRE PULL BOX
- SIGN
- 207.00 SPOT ELEVATION – HARD SURFACE
- 214.8 SPOT ELEVATION – GROUND SHOT
- ST — STORM SEWER LINE
- SS — SANITARY SEWER LINE
- OHU — OVERHEAD UTILITY LINE
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING
- CONC. MON. CONCRETE MONUMENT
- CCR CERTIFIED CORNER RECORD
- O.R. OFFICIAL RECORDS BOOK
- P.B. PLAT BOOK
- PG. PAGE
- T TOWNSHIP
- R RANGE
- (C) CALCULATED
- (P) PER PLAT
- (D) PER DEED
- R/W RIGHT OF WAY
- LB LICENSED BUSINESS
- PSM PROFESSIONAL SURVEYOR & MAPPER
- PC POINT OF CURVATURE
- PT POINT OF TANGENCY
- PRC POINT OF REVERSE CURVATURE
- PCC POINT OF COMPOUND CURVATURE
- NT NON-TANGENT
- EL ELEVATION
- INV INVERT
- RCP REINFORCED CONCRETE PIPE
- PVC POLYVINYL CHLORIDE

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER (SEE SHEET 1 OF 8)

REVISIONS:

DATE OF DRAWING: 14 JUN 2019	LAST FIELD WORK: 07 JUN 2019
MANAGER: JDH CADD: EAC	CREW CHIEF(S): NAC
PROJECT NUMBER: 995-19001	COMPUTER FILE: 995001ALTA.DWG
FIELD BOOK NUMBER: LE 1209	SCALE: 1" = 100' SHEET 2 OF 8

BOUNDARY AND TOPOGRAPHIC SURVEY

OF

LOT 5 – HANCOCK COMMONS &
A PORTION OF TRACT 15 LYING IN
SECTION 27, TOWNSHIP 22 SOUTH, RANGE 26 EAST
CITY OF CLERMONT, LAKE COUNTY, FLORIDA

FOR

DAVIS DEVELOPMENT, INC.

LEADING EDGE LAND SERVICES
A DIVISION OF LEADING EDGE GROUP, INC.
1800 S. ORANGE AVENUE
ORLANDO, FLORIDA 32806
PHONE: (407) 351-8730
FAX: (407) 351-9591
WEB: www.leadingedgells.com
FLORIDA LICENSED BUSINESS NUMBER LB 6846

CITY OF CLERMONT
ORDINANCE NO. 2018-30

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE OF THE CITY OF CLERMONT BY ADDING SECTION 122-358 AFFORDABLE HOUSING DENSITY BONUS, UNDER CHAPTER 122 ZONING; SETTING FORTH STANDARDS AND REGULATIONS FOR THE CRITERIA FOR THE DENSITY BONUS; AND PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

WHEREAS, pursuant to the provisions of Chapter 163, Florida Statutes, the City of Clermont Planning and Zoning Commission, acting as the Local Planning Agency of the City, has held a public hearing on August 7, 2018 and following such hearing found this Ordinance to be in the best interest of the City of Clermont, and recommended that the City Council adopt this Ordinance; and

WHEREAS, the City Council of the City of Clermont desires to add Section 122-358, Affordable Housing Density Bonus, of the City of Clermont's Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Clermont, Florida as follows:

SECTION 1.

The City Council of the City of Clermont has the authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida and Chapter 163 and 166, Florida Statutes.

SECTION 2.

The Land Development Code of the City of Clermont Code of Ordinances is hereby amended to read as follows:

Section 122-358 Affordable Housing Density Bonus

(a) It is the intent of the City to provide an opportunity for greater availability of affordable housing inventory through a density bonus and set-aside of floating units.

(b) Sites for affordable housing shall be located in close proximity to a collector roadway or higher and provide access to the following facilities, services and/or activity centers through an interconnected system of sidewalks, bicycle paths/lanes and transit stops and amenities: Employment centers; Shopping centers that include stores offering household goods and services needed on a frequent and recurring basis; and Public parks, recreation areas, and/or open space.

(c) Criteria for affordable housing density bonus in consideration of projects.

Criteria	City of Clermont
Threshold for project size	A residential project in the Wellness Way Area annexed into the City (excluding properties fronting Hartwood Marsh Road) or Hooks Street Corridor seeking a residential bonus of greater than 12 dwelling units per acre.
Density Bonus	Current city code allows for up to 12 dwelling units per acre the density bonus for affordable housing would be any density greater than 12 dwelling units per acre: **Hooks Street Corridor** Up to 20 dwelling units per acre provided the developer shall set aside one (1) of the following: 1) Five (5 %) of the bonus units for extremely low income households. 2) 10 (10%) of the bonus units for low income. 3) 15 (15%) of the bonus units for moderate income households 4) Another set-aside mixed deemed acceptable by the City Council **Wellness Way Area** (excluding properties on Hartwood Marsh Road) Up to 25 dwelling units per acre provided the developers shall set aside one (1) of the following: 1) Option to set aside, Five (5 %) of the bonus units for extremely low income households. 2) Option to set aside, 10 (10%) of the bonus units for low income. 3) Option to set aside, 15 (15%) of the bonus units for moderate income households 4) Option to set aside, another set-aside mixed deemed acceptable by the City Council
Definition of Affordable Units	Affordable is defined that the monthly housing costs must not exceed 30% of the household income. Unit affordability must be certified by the Economic Development and Development Services Department.

Target Household Income Levels	Moderate income (up to 100% of area median income Area Median Income) Low income up to 80% Area Median Income Extremely Low income up to 50% Area Median Income **Area Median Income**: $56,037 source 2016 U.S. Census Data
Length of Affordability	Perpetuity
Quality of Units	Floating units, designated units are prohibited, units must be of the same quality and design and should not appear different. Residents must have the access to the same amenities as market rate residents.
Management of Units	A management agreement is required between the applicant and the City, a community land trust or mutually agreeable instrument to the applicant and City.
Quality of Construction Materials for the Density Bonus	Affordable housing units must provide for high quality and durable construction materials. Incorporation of energy efficient and sustainable components to include appliances, building materials and outdoor landscape components. Elevators are required. Block construction of the first floor is required.

(d) An administrative review is required to ensure that the proposed project and its intended occupants meet the standards and income requirements for affordable housing. All developers are required to schedule a pre-application meeting and complete an application for density bonus with the Economic Development Department.

(e) Annual verification of leased units as part of the density bonus is required from the date originally certified.

(f) The applicant must enter into a management agreement with the City, a community land trust, or other instrument mutually agreeable to the City and the applicant, to administer the affordable set-aside units. This agreement must address marketing, applicant screening, the process for establishing rental rates, monitoring, Fair Housing requirements, and other elements as determined by the Economic Development and Development Services Department.

(g) Projects may not pay a contribution in lieu of to attain a density bonus.

SECTION 4.

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 5.

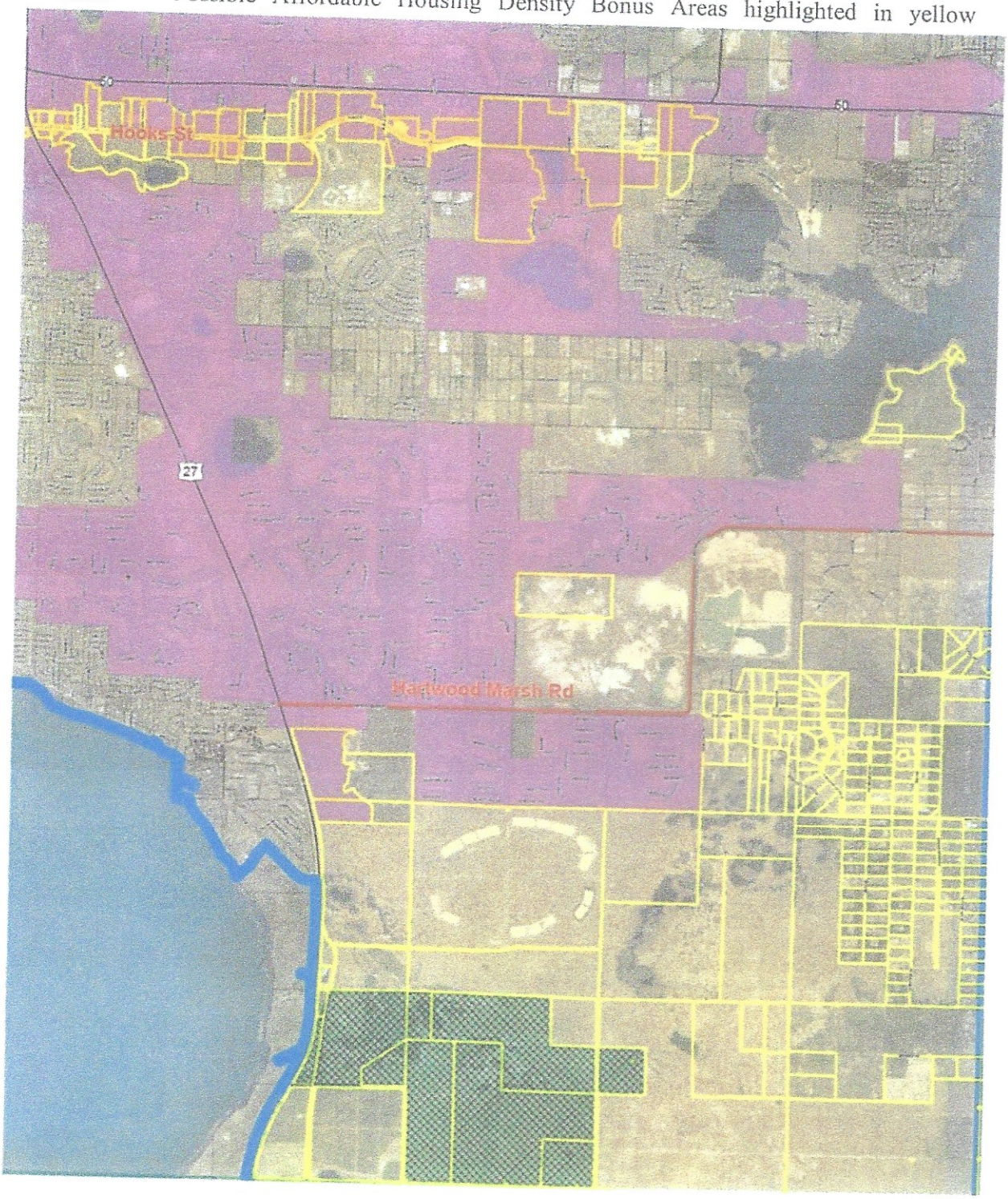
The text of Section 2 of this Ordinance shall be codified as a part of the Clermont City Code. The codifier is authorized to make editorial changes not effecting the substance of this Ordinance by the substitution of "Article" for "Ordinance", "Section" for "Paragraph", or otherwise to take such editorial license.

SECTION 6.

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.

CITY OF CLERMONT
ORDINANCE NO. 2018-30

Exhibit: Possible Affordable Housing Density Bonus Areas highlighted in yellow



CITY OF CLERMONT
ORDINANCE NO. 2018-30

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this 9th day of October, 2018.

CITY OF CLERMONT

Gail L. Ash, Mayor

ATTEST:

Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

Daniel F. Mantzaris, City Attorney

LEGAL NOTICE

Notice is hereby given that the City Council of the City of Clermont will consider the enactment of the following proposed ordinance. All interested parties will be given an opportunity to express their views on this matter.

ORDINANCE NO. 2019-39

AN ORDINANCE OF THE CITY OF CLERMONT, FLORIDA, IMPOSING A TEMPORARY MORATORIUM FOR ONE HUNDRED AND EIGHTY (180) DAYS ON THE ACCEPTANCE OF ANY APPLICATION FOR AND/OR THE ISSUANCE OF ANY PERMIT, CONDITIONAL USE APPROVAL, SITE PLAN APPROVAL, AND ANY OTHER OFFICIAL ACTION OF THE CITY OF CLERMONT HAVING THE EFFECT OF PERMITTING OR ALLOWING DEVELOPMENT AND/OR CONSTRUCTION OF ANY MULTI-FAMILY DEVELOPMENT; EXCLUDING WITH CONDITIONS SUCH APPLICATIONS SUBMITTED PRIOR TO AUGUST 27, 2019 OR APPROVALS FOR THE CONTINUANCE OF AN EXISTING MULTI-FAMILY DEVELOPMENT; THE TEMPORARY MORATORIUM SHALL APPLY TO ALL REAL PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF CLERMONT; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

A public meeting to consider the ordinance will be held before the City Council on Tuesday, September 10, 2019 at 6:30 p.m. for final enactment.

All meetings will be held in City Hall, located at 685 West Montrose Street.

This ordinance is available for public inspection in the office of the City Clerk, 685 W. Montrose Street, Monday through Friday between the hours of 8:00 A.M. and 5:00 P.M.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made. Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

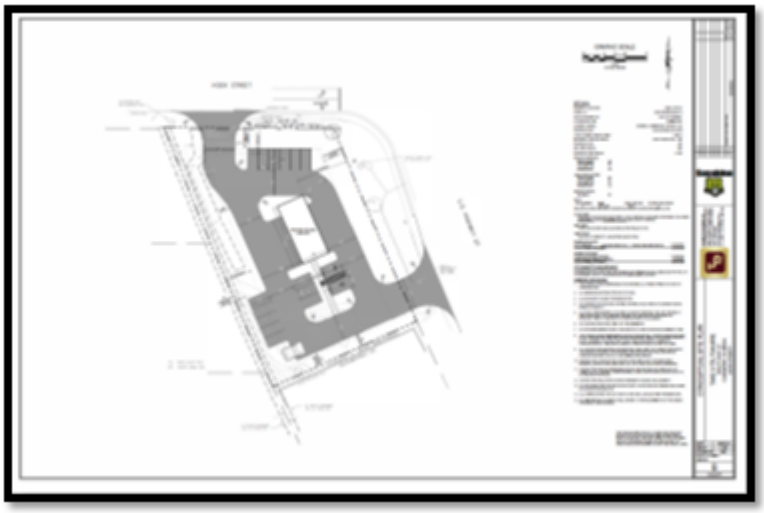
Daily Commercial
August 27, 2019

CITY OF CLERMONT

AGENDA ITEM

Meeting Date
Tuesday, September 10, 2019
Agenda Item Name
Resolution No. 2019-14R *Take 5 Quick Lube*
Requested Action
Recommend denial of Resolution No. 2019-14R.
Staff Report

The applicant, Tannath Design, Inc., is requesting a Conditional Use Permit for an automotive oil change services facility in the C-2 General Commercial zoning district. Section 122-224 of the Land Development Code permits this type of use with a Conditional Use Permit. The property is located at the southwest corner of Hooks Street and US Highway 27. The property is approximately .80+/- acre and was previously used as convenience store with gas pumps. The existing building will be demolished, and the site will be redeveloped to allow a 1,620 square foot automotive oil change service center with three service bays.



The proposed project site layout is planning ingress and egress from Hooks Street and Highway 27. The applicant will be required to coordinate the permit process with Lake County and FDOT. The hours of operation will be 7 AM to 7 PM, seven days a week. The applicant has not identified any variances required and will redevelop the site to meet the City's Architectural Design Standards and Land Development Code.

Staff has reviewed the application in accordance with the Land Development Code and finds the proposed automotive service use is not compatible with the existing adjacent residential use located to the rear (west) of subject property. The proposed auto service center will be located at a very busy high traffic intersection within the City and may generate additional traffic impacts to the busy intersection.

When evaluating a request for a conditional use permit, Section 86-144 of the Land Development Code requires that specific development standards and provisions are met. Staff has reviewed the proposed automotive oil change facility with the required standards and finds the proposed use does not meet the general criteria for granting the

conditional use permit. The areas of concern from the proposed automotive facility are: 1) the intensity and character of the development is not compatible with the surrounding development and the proposed use is usually associated with excessive noise and having high traffic generations 2) the view and aesthetics does not appear to blend in and complement the existing development pattern in the area. The proposed use may be considered undesirable at the particular location. Therefore, staff recommends denial of the request for a conditional use permit for an automotive oil change services facility in the C-2 General Commercial zoning district.

The Planning and Zoning Commission at their meeting held on June 4, 2019, voted 4-2 to recommend approval of Resolution No. 2019-14R. with the following two conditions:

1) The automotive oil change service center would be closed for business on Sundays.

2) To add a CUP Condition that the applicant must construct a 6 feet high solid wall to provide a buffer for the residential property located in the rear of subject parcel.

Additional Analysis	

Fiscal Impact Summary	

Fiscal Impact	**Fund Number and Description**	**Available Budget Amount**

Exhibits Attached (copies of original agreements)	

1.	FINAL CUP RES 2019-14R	FINAL CUP RES 2019-14R.docx
2.	Location Map	Location Map.pdf
3.	Zoning Map	Zoning Map.pdf
4.	New Site Plan	New Site Plan.pdf
5.	Building Elevation	Building Elevation.pdf
6.	application	application.pdf
7.	Legal AD	Legal AD.pdf

CITY OF CLERMONT

RESOLUTION NO. 2019-14R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, GRANTING A CONDITIONAL USE PERMIT TO ALLOW FOR AN AUTOMOTIVE AND OIL CHANGE SERVICE CENTER WITH THREE SERVICE BAYS IN THE C-2 GENERAL COMMERCIAL ZONING DISTRICT.

WHEREAS, the Planning and Zoning Commission of the City of Clermont, Lake County, Florida at a meeting held on June 4, 2019 recommended denial of this Conditional Use Permit to allow for an automotive service center with three service bays, at the following location:

LOCATION:
1900 South US Highway 27
Alternate Key 1622956

WHEREAS, the granting of this Conditional Use Permit will not adversely affect the officially adopted Comprehensive Plan of the City; such use will not be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity; the proposed use will comply with the regulations and conditions specified in the codes for such use; and the proposed use may be considered desirable at the particular location;

WHEREAS, the applicant has applied for a Conditional Use Permit to allow an automotive and oil change service center with three service bays in the C-2 General Commercial Zoning District, The City Council deems it advisable in the interest of the general welfare of the City of Clermont, Lake County, Florida to grant this Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clermont, Lake County, Florida that:

This application for a Conditional Use Permit to allow for an automotive and oil change service center with three service bays in the C-2 General Commercial zoning district, be granted subject to the following conditions:

SECTION 1. General Conditions

1. The conditions as set forth in this Conditional Use Permit shall be legally binding upon the present owner and any successor in title or interest, and shall be subject to the conditions as contained in this Resolution.

2. Upon approval of the Resolution, the aforementioned property shall only be used for the purposes described herein. No further expansion of the use or additions to this project shall be permitted except as approved by another Conditional Use Permit. Any other proposed use must be specifically authorized by amendment and approval of the City of Clermont City Council.

3. No person, firm, corporation or entity shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building or structure, or alter the land in any manner within the boundary of the project without first submitting necessary plans, obtaining necessary approvals, and obtaining necessary permits in accordance with the City of Clermont Land Development Regulations and those of other appropriate jurisdictional entities.

4. Prior to the issuance of any permits, the applicant shall be required to submit formal site plans for review and approval by the City of Clermont Site Review Committee. The site plans shall meet all submittal requirements and comply with the conditions of this Resolution, applicable City Codes, Regulations, Ordinances, and provide compliance with the adopted City Comprehensive Plan, as amended.

5. No business can occupy any portion of the building unless the proposed business has applied for and obtained a Local Business Tax Receipt from the Development Services Department.

6. The Conditional Use Permit must be executed and processed through the office of the City Clerk within 90 days of its date of grant by the City Council or the permit shall become invalid.

7. The Applicant shall record in the Public Records of Lake County within 90 days of its date of approval by the City Council, a short-form version of this Conditional Use Permit as provided by the City or a form acceptable to the City, to provide notice to all interested parties, the assigns, successors and heirs of the developer/applicant and all future owners of the above-referenced property that the real property described above is subject to the terms and conditions of the Conditional Use Permit.

8. The Fire Marshal for life safety requirements shall inspect the structure. All requirements must be met prior to the issuance of a Certificate of Occupancy.

9. The City Building Inspector shall inspect the structure and all building code violations must be corrected prior to the issuance of a Certificate of Occupancy.

10. If any of the stated conditions are violated, the applicant understands and agrees that the City Council may revoke this Conditional Use Permit by resolution.

11. This permit shall become invalid if substantial work has not begun within two (2) years of the date of issuance of this Conditional Use Permit.

SECTION 2. Land Uses and Specific Conditions

1. This Conditional Use Permit will allow construction of a 1,620 square foot automotive and oil change service center, with three (3) service bays be located in the C-2 General Commercial zoning district.

2. The property shall be developed in substantial accordance with the Preliminary Conceptual Site Plan prepared by Tannath Designs, Inc.; dated 5/1/2019 (Exhibit A). The conceptual plan submitted with the Conditional Use Permit application is not an approved site plan. Formal construction plans incorporating all conditions stated in this Permit shall be submitted for review and approved by the Site Review Committee prior to the issuance of a Zoning Clearance or any other development permits. The site shall be developed to meet the City's Architectural Standards and Land Development Codes.

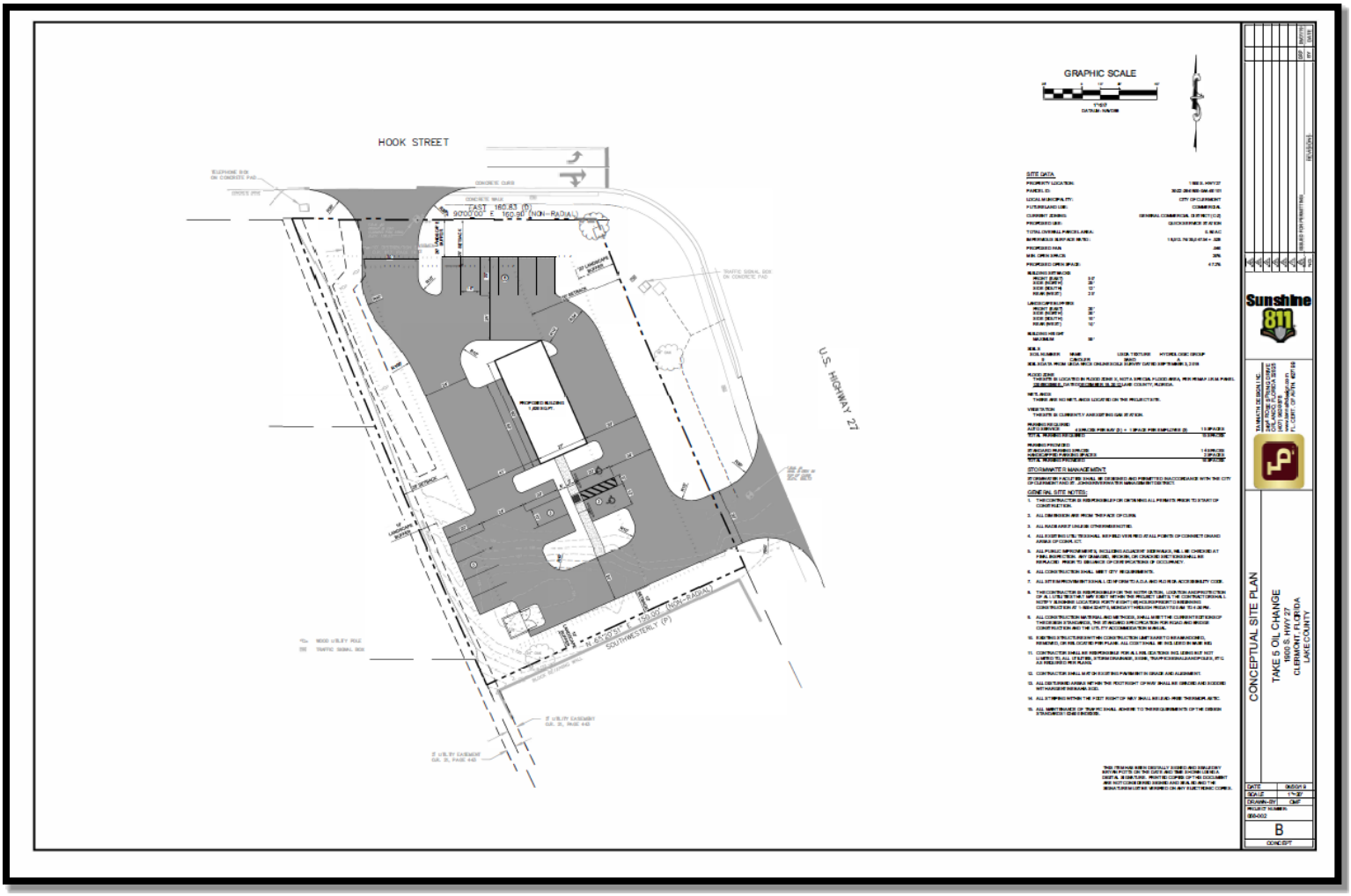
3. The site may also be used for any permitted use in the C-2 General Commercial zoning district. All uses must adhere to the requirements of the Land Development Code.

4. No outside storage will be allowed. Any outside storage shall be completely enclosed and screened from public view and any public streets. All enclosures shall be designed to be compatible and complement the architecture color and materials of the primary building.

5. All service bays shall be designed not to face US Highway 27. Automotive service areas shall be completely screened from public view and public streets with walls and landscaping. No outside auto service operations shall be permitted.

6. In the event the operation of the use as authorized herein results in three (3) documented violations of City Code Chapter 34, Article II, "Noise" as may be amended or revised, in any thirty (30) consecutive-day period as verified by staff, this Conditional Use Permit shall be presented to the City Council for consideration of further conditions or revocation of this Conditional Use Permit.

Exhibit A – Preliminary Conceptual Site Plan



CITY OF CLERMONT
RESOLUTION NO. 2019-14R

DONE AND RESOLVED by the City Council of the City of Clermont, Lake County, Florida, this 10th day of September, 2019.

CITY OF CLERMONT

_____
Gail L. Ash, Mayor

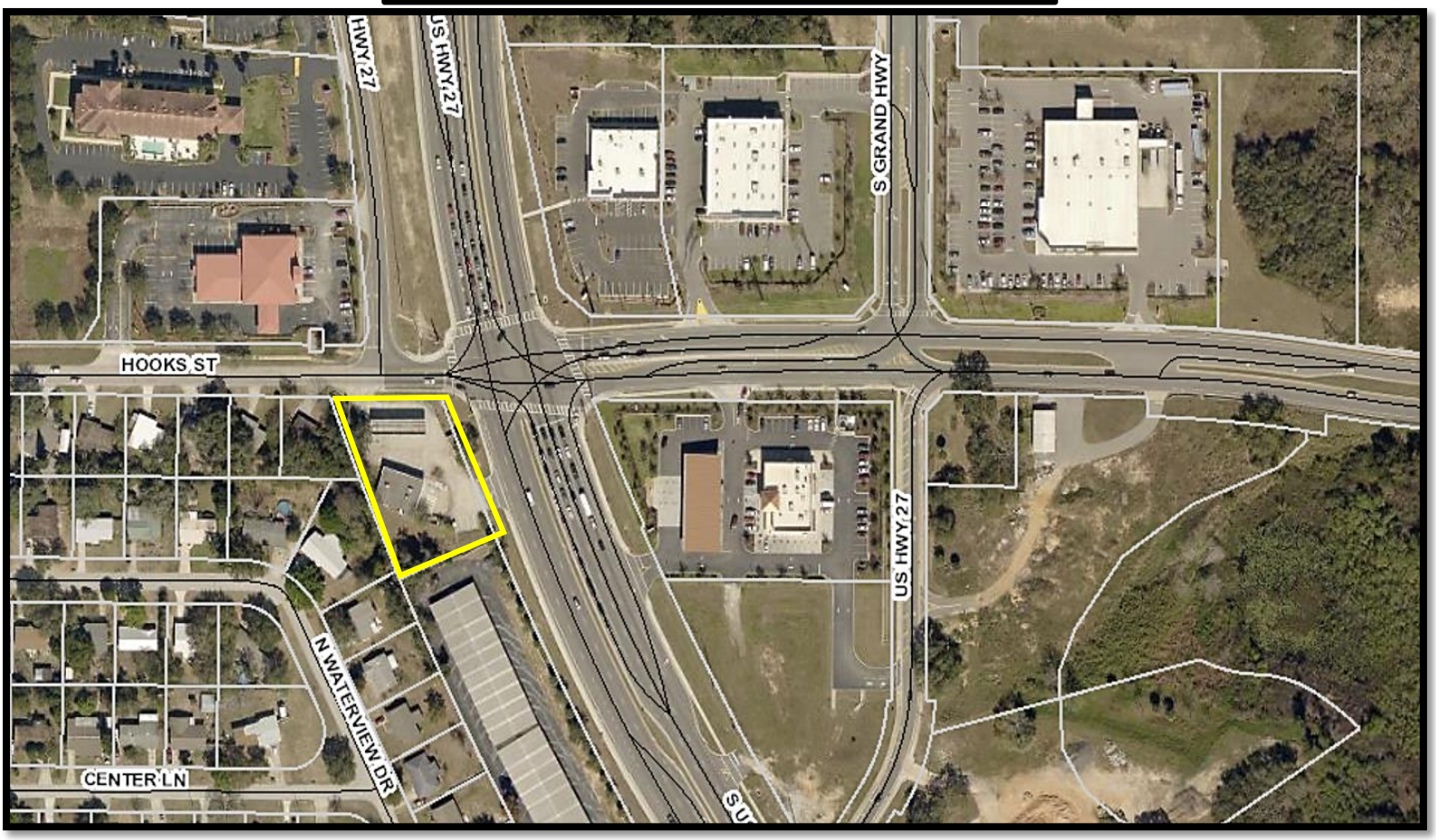
ATTEST:

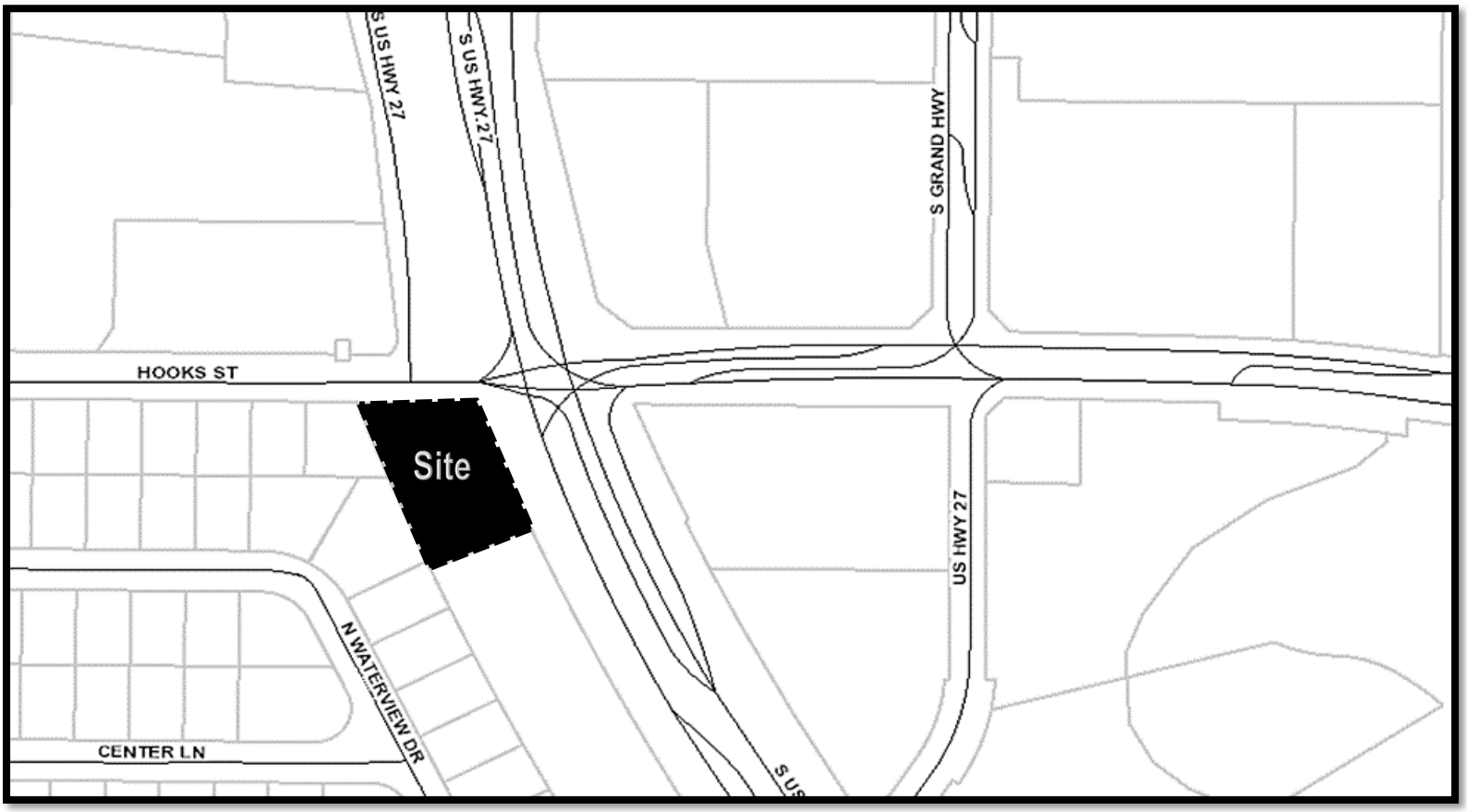
_____
Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

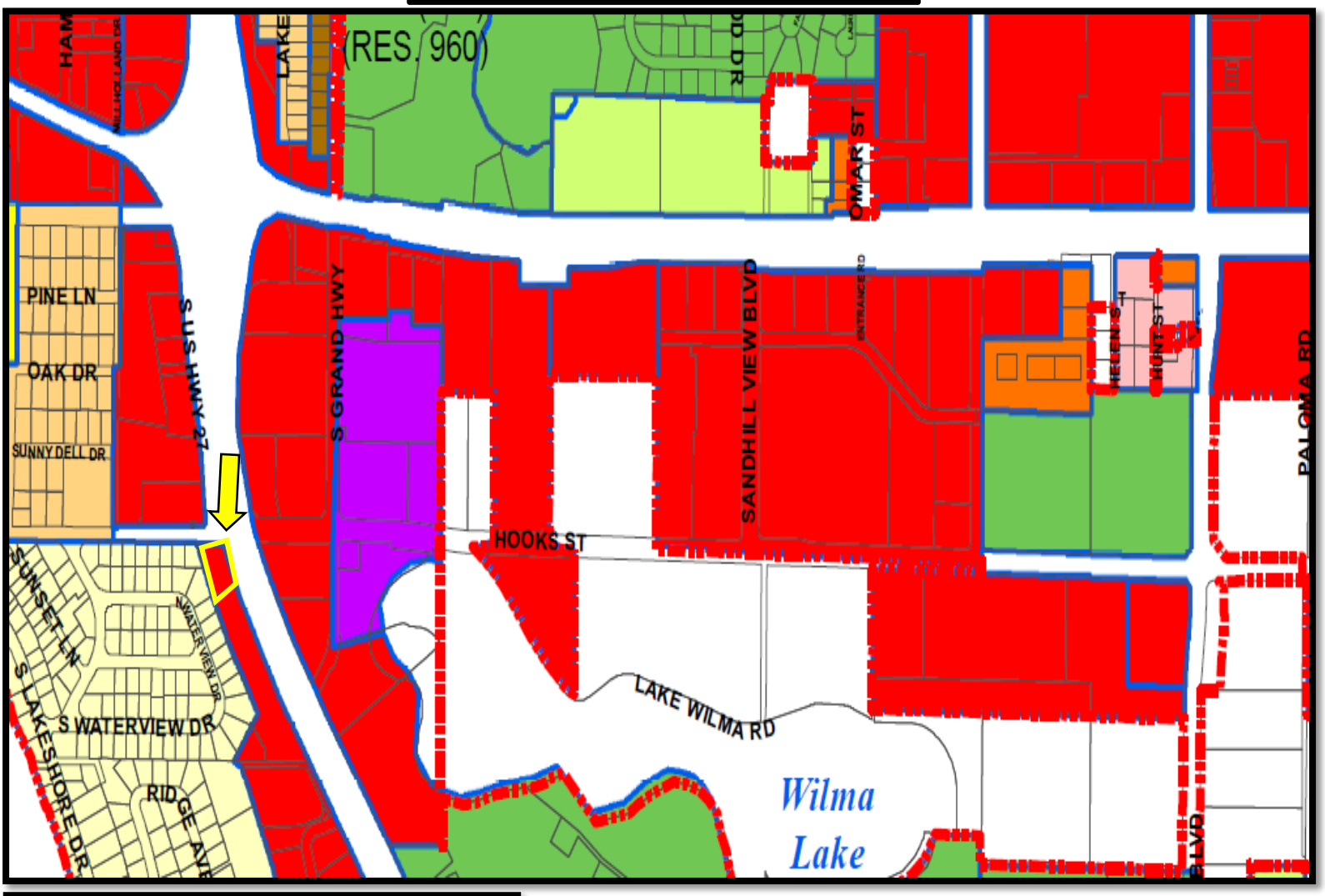
_____
Daniel F. Mantzaris, City Attorney

Location Map





Clermont Zoning Map

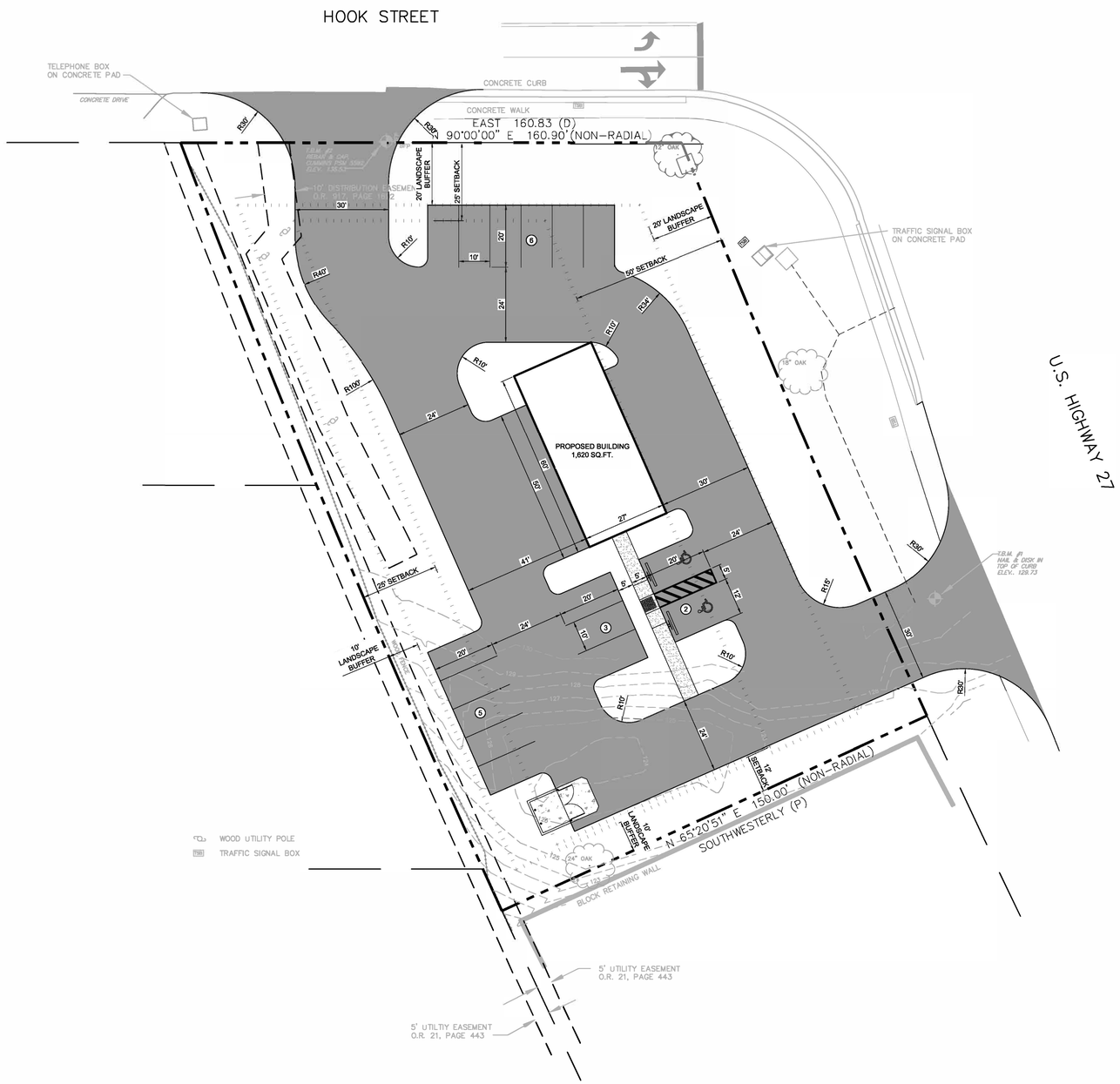


Legend

City Limits

Zoning Designations

- UT URBAN TRANSITION DISTRICT
- UE URBAN ESTATE LOW DENSITY RESIDENTIAL DISTRICT
- R-1-A SINGLE FAMILY LOW DENSITY RESIDENTIAL DISTRICT
- R-1 SINGLE FAMILY MEDIUM DENSITY RESIDENTIAL DISTRICT
- R-2 MEDIUM DENSITY RESIDENTIAL DISTRICT
- R-3-A RESIDENTIAL/PROFESSIONAL DISTRICT
- R-3 RESIDENTIAL/PROFESSIONAL DISTRICT
- O-1 OFFICE DISTRICT
- C-1 LIGHT COMMERCIAL DISTRICT
- C-2 GENERAL COMMERCIAL DISTRICT
- CBD CENTRAL BUSINESS DISTRICT
- M-1 INDUSTRIAL DISTRICT
- CD COMMERCE DISTRICT
- PR PARKS AND RECREATION DISTRICT
- PUD PLANNED UNIT DEVELOPMENT
- AREAS NOT WITHIN THE CITY LIMITS



GRAPHIC SCALE

20' 0 10' 20' 40'

1"=20'
DATAUM: NAVD88

SITE DATA

PROPERTY LOCATION:	1900 S. HWY 27
PARCEL ID:	30-22-26-0800-0AA-00101
LOCAL MUNICIPALITY:	CITY OF CLERMONT
FUTURE LAND USE:	COMMERCIAL
CURRENT ZONING:	GENERAL COMMERCIAL DISTRICT (C-2)
PROPOSED USE:	QUICK SERVICE STATION
TOTAL OVERALL PARCEL AREA:	0.80 AC
IMPERVIOUS SURFACE RATIO:	18,512.74/ 35,047.54 = .528
PROPOSED FAR:	.046
MIN. OPEN SPACE:	20%
PROPOSED OPEN SPACE:	47.2%

BUILDING SETBACKS
- FRONT (EAST) 50'
- SIDE (NORTH) 25'
- SIDE (SOUTH) 12'
- REAR (WEST) 25'

LANDSCAPE BUFFERS
- FRONT (EAST) 20'
- SIDE (NORTH) 20'
- SIDE (SOUTH) 10'
- REAR (WEST) 10'

BUILDING HEIGHT
- MAXIMUM 55'

SOILS

SOIL NUMBER	NAME	USDA TEXTURE	HYDROLOGIC GROUP
9	CANDLER	SAND	A

SOILS DATA FROM USDA NRCS ONLINE SOILS SURVEY DATED SEPTEMBER 3, 2018

FLOOD ZONE
THE SITE IS LOCATED IN FLOOD ZONE X, NOT A SPECIAL FLOOD AREA, PER FEMA F.I.R.M. PANEL 12069C0590 E, DATED DECEMBER 18, 2012 LAKE COUNTY, FLORIDA.

WETLANDS
THERE ARE NO WETLANDS LOCATED ON THE PROJECT SITE.

VEGETATION
THE SITE IS CURRENTLY AN EXISTING GAS STATION.

PARKING REQUIRED

AUTO SERVICE	4 SPACES PER BAY (3) + 1 SPACE PER EMPLOYEE (3)	15 SPACES
TOTAL PARKING REQUIRED		15 SPACES

PARKING PROVIDED

STANDARD PARKING SPACES	14 SPACES
HANDICAPPED PARKING SPACES	2 SPACES
TOTAL PARKING PROVIDED	16 SPACES

STORMWATER MANAGEMENT:

STORMWATER FACILITIES SHALL BE DESIGNED AND PERMITTED IN ACCORDANCE WITH THE CITY OF CLERMONT AND ST. JOHNS RIVER WATER MANAGEMENT DISTRICT.

GENERAL SITE NOTES:

1. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL PERMITS PRIOR TO START OF CONSTRUCTION.
2. ALL DIMENSION ARE FROM THE FACE OF CURB.
3. ALL RADII ARE 3' UNLESS OTHERWISE NOTED.
4. ALL EXISTING UTILITIES SHALL BE FIELD VERIFIED AT ALL POINTS OF CONNECTION AND AREAS OF CONFLICT.
5. ALL PUBLIC IMPROVEMENTS, INCLUDING ADJACENT SIDEWALKS, WILL BE CHECKED AT FINAL INSPECTION. ANY DAMAGED, BROKEN, OR CRACKED SECTIONS SHALL BE REPLACED PRIOR TO ISSUANCE OF CERTIFICATIONS OF OCCUPANCY.
6. ALL CONSTRUCTION SHALL MEET CITY REQUIREMENTS.
7. ALL SITE IMPROVEMENTS SHALL CONFORM TO A.D.A AND FLORIDA ACCESSIBILITY CODE.
8. THE CONTRACTOR IS RESPONSIBLE FOR THE NOTIFICATION, LOCATION AND PROTECTION OF ALL UTILITIES THAT MAY EXIST WITHIN THE PROJECT LIMITS. THE CONTRACTOR SHALL NOTIFY SUNSHINE LOCATORS FORTY-EIGHT (48) HOURS PRIOR TO BEGINNING CONSTRUCTION AT 1-800-432-4770, MONDAY THROUGH FRIDAY 7:00 AM TO 4:30 PM.
9. ALL CONSTRUCTION MATERIAL AND METHODS, SHALL MEET THE CURRENT EDITIONS OF THE DESIGN STANDARDS, THE STANDARD SPECIFICATION FOR ROAD AND BRIDGE CONSTRUCTION AND THE UTILITY ACCOMMODATION MANUAL.
10. EXISTING STRUCTURES WITHIN CONSTRUCTION LIMITS ARE TO BE ABANDONED, REMOVED, OR RELOCATED PER PLANS. ALL COST SHALL BE INCLUDED IN BASE BID.
11. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS AND POLES, ETC. AS REQUIRED PER PLANS.
12. CONTRACTOR SHALL MATCH EXISTING PAVEMENT IN GRADE AND ALIGNMENT.
13. ALL DISTURBED AREAS WITHIN THE FDOT RIGHT OF WAY SHALL BE GRADED AND SODDED WITH ARGENTINE BAHIA SOD.
14. ALL STRIPING WITHIN THE FDOT RIGHT OF WAY SHALL BE LEAD-FREE THERMOPLASTIC.
15. ALL MAINTENANCE OF TRAFFIC SHALL ADHERE TO THE REQUIREMENTS OF THE DESIGN STANDARDS 102-600 INDEXES.

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY BRYAN POTTS ON THE DATE AND TIME SHOWN USING A DIGITAL SIGNATURE. PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

NO.	REVISIONS	BY	DATE
1	ISSUED FOR PERMITTING	BRP	05/01/19
2			
3			
4			
5			
6			

Sunshine 811

TANNATH DESIGN, INC.
2494 ROSE SPRING DRIVE
ORLANDO, FLORIDA 32825
(407) 982-9878
www.tannathdesign.com
FL. CERT. OF AUTH. #27199

CONCEPTUAL SITE PLAN

TAKE 5 OIL CHANGE
1900 S. HWY 27
CLERMONT, FLORIDA
LAKE COUNTY

DATE	04/30/19
SCALE	1"=20'
DRAWN-BY	CMF
PROJECT NUMBER: 068-002	

B

CONCEPT

TAKE
5
FASTEST OIL CHANGE ON THE PLANET!

received 5-21-19 dk

- no legal desc.
+ no prop card
- no elevation page
" bldg

CLERMONT
Choice of Champions

CONDITIONAL USE PERMIT (CUP)
APPLICATION

DATE: 05/01/2019

FEE: $845
+ cost of advertisement

PROJECT NAME (if applicable): Take 5 Oil Change

APPLICANT: Bryan Potts, P.E.

CONTACT PERSON: Bryan Potts, P.E.

Address: 2494 Rose Spring Drive

City: Orlando State: Florida Zip: 32825

Phone: 407-982-9878 Fax:

E-Mail: bpotts@tannathdesign.com

OWNER: Alan Charron, Manager of Shoppes of Venice II LLC

Address: 2345 W. Sand Lake Road, STE 100

City: Orlando State: FL Zip: 32809

Phone: 407-383-1778 Fax:

Address of Subject Property: 1900 S. US Hwy 27, Clermont, FL 34711 #1622956

General Location: Southwest corner of Hook Road and US Hwy 27

Legal Description (include copy of survey): See attached.

Land Use (City verification required): Commercial

Zoning (City verification required): General Commercial District (C-2)

CITY OF CLERMONT
CONDITIONAL USE PERMIT (CUP)
APPLICATION
Page 2

Detailed Description of request (What are you proposing to do and why is it appropriate for this location? Attach additional page is necessary.

We are proposing to build a 1,620 SQ. FT. automotive service center with bays.

3 Bays

Bryan Potts, P.E.
Applicant Name (print)

X
Applicant Name (signature)

Alan Charron
Owner Name (print)

X
Owner Name (signature)

*** * * * * * NOTICE * * * * * ***

IF THIS APPLICATION IS SUBMITTED INCOMPLETE OR INACCURATE, IT WILL BE SUBJECT TO A DELAY ON PROCESSING AND WILL NOT BE SCHEDULED UNTIL CORRECTIONS ARE MADE.

City of Clermont
Development Services Department
685 W. Montrose St.
P.O. Box 120219
Clermont, FL. 34712-021 9
(352) 394-4083 Fax: (352) 394-3542

Daily Commercial

Advertising Receipt

The Daily Commercial
PO Box 490007
Leesburg, FL 34749-0007
Phone: (352) 365-8200
Fax: (352) 365-1951

CITY OF CLERMONT
Carlie Zinker
P.O. BOX 120219
CLERMONT, FL 34712

Account Number: 7101866
Order Number: 10087878
Phone: (352) 241-7331
Date: 05/23/19
Ad Taker: Joanne French

Ad Classification: LEGAL NOTICES

Description	Start	End	Total
LEGAL NOTICE Notice is hereby given that the City of Clermont will consider a	05/28/2019	06/18/2019	**$158.92**

LEGAL NOTICE

Notice is hereby given that the City of Clermont will consider a request for a Conditional Use Permit to allow for an automotive service center with three service bays in the C-2 General Commercial Zoning District, at the following location:

LOCATION
1900 South US Highway 27
(Alternate Key - 1622950)

A complete legal description may be obtained in the Development Services Department located at 685 W. Montrose Street, Clermont, FL 34711.

This request will be considered by the Planning & Zoning Commission on, Tuesday, June 4, 2019 at 6:30pm.

A public meeting to consider the request will be held before the City Council on Tuesday, June 25, 2019 at 6:30pm. In the Clermont City Hall located at 685 West Montrose Street.

All interested parties will be given an opportunity to express their views on this matter.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made. Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

Ad No: 10087878
May 28, 2019 &
June 18, 2019

Payment Info	
Ad Price	$158.92
Tax	$0.00
Sub Total	$158.92
Prepaid Amount	$0.00
Balance Due	$158.92

TRIAL MODE − a valid license will remove this message. See the keywords property of this PDF for more information.

CITY OF CLERMONT

AGENDA ITEM

Meeting Date

Tuesday, September 10, 2019

Agenda Item Name

Fee Reduction Request

Requested Action

Recommend approval of reduction of fees for the 2020 Spring Games

Staff Report

In 2017, The Spring Games was classified by the City Council as a "Community Partner Event" along with Pig On The Pond and The Sommer Sports Triathlon Series. Each year college softball teams from around the country compete at Hancock Park, Legends Way, Sleepyhollow Softball Complex in Leesburg and the Minneola Athletic Complex from late February through late March. Previous to being named a "Community Partner Event", the City Council had annually waived 50% off field rental fees.

In 2018, the City Council waived 100% of field usage fees (1276 hours totaling $20,770), the cost for daily porters (totaling $6,706.51), and the cost for Clermont Girls Fast-pitch Softball, ("CGFP"), to hold their end of the season banquet in exchange for the use of the concession stand (totaling $1,521.90). The total amount provided to PFX was $28,998.41.

In 2019, the City Council again waived 100% of field usages fees (1094 hours totaling $16,410), the cost for daily porters (totaling $6859.98), and the cost for Clermont Girls Fast-Pitch Softball ("CGFP") to hold their end of the season banquet in exchange for the use of the concession stand (totaling $1521.90). The total amount provided to PFX was $24,791.88.

In addition, PFX is requesting that the City pay a third party contractor for additional daily field prep in between each game above and beyond the regular field maintenance provided by the City. The cost for this additional service is approximately $10,000. PFX has previously paid for this service each year.

During last year's Spring Games, due to vehicle break-ins and thefts at Legend's Way, the Clermont Police Department reassigned officers from other posts in the City to stay and patrol Legend's Way. This resulted in a cost to the Clermont Police Department of approximately $10,584 in overtime along with leaving other areas within the City without an officer including the downtown and waterfront areas. The Police Department has requested that due to the continual threat of criminal activity occurring at Legend's Way that PFX hires private security officers or in lieu of hiring private security officers hire off duty officers to work a schedule agreed upon by PFX and Clermont Police Department at their expense for the duration of the event or the City Council can authorize approximately $10,500 in overtime to provide officers at Legend's Way which may result in staffing challenges for Clermont Police Department.

Staff is requesting that 100% of field usage fees (estimated to be approximately $16,410), the cost of the daily porters (estimated to be approximately $6,860), and the cost of the CGFP banquet be waived (estimated to be approximately $1,500). The total requested amount provided to PFX would be approximately $24,770.

Additional Analysis

Fiscal Impact Summary

Approximate costs incurred by the City for The Spring Games:

**Total fees unknown until after the event.

Facility Fees - $16,410

Porters - $6,860
Clermont Girls Fastpitch Banquet - $1,500
Total = $24,770

Clermont Police Department incurred a cost of $10,584 in overtime.

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. Clermont Council Ltr 8.2.2019	Clermont Council Ltr 8.2.2019.pdf

The World's largest college softball event

August 2, 2019

SENT BY ELECTRONIC MAIL
AND REGULAR U.S. MAIL
Clermont City Council
Attn: Darren Gray
DGray@ClermontFL.org
685 W. Montrose Street
Clermont, Florida 34711

Re: THE Spring Games 2020
City of Clermont – Community Partner Program

Dear City Council Members:

I hope that this letter finds you well and that you enjoyed last year's Spring Games! As you may already know, this past year we experienced extraordinary growth, hitting 390 teams between Division I, Division II, NAIA, and JUCO teams. In 2020, we have split THE Spring Games teams by Division and will be hosting Division III and JUCO teams, exclusively, in Lake County. Even with this split, we are expecting over 250 teams playing *exclusively* in Lake County with almost 80% of those games in Clermont between Legends Way Ballfields and Hancock Park.

Again, we received numerous compliments on the condition of Hancock Park. Your efforts to revitalize that facility have been noticed and our teams surely appreciate the hard work and commitment you have made to make that facility college-ready.

We have already begun coordinating with City staff and the Clermont Girls League on the schedule. Based on our early registrations, it looks like we will be using Hancock Park for almost four weeks in 2020. The teams love it here! The best part of this change is that since the teams know they will be playing here, we believe we are being more effective in directing them to *stay* here. That is the objective, as always.

Last year, the Council approved THE Spring Games as a "Community Partner Program" and waived the fees for Hancock Park (all except the third-party facility maintenance vendor who we paid directly). This year (2020), we again ask that you consider THE Spring Games as a Community Partner. Consistent with our agreement last year, we intend to recognize the City on all print materials for Division III and JUCO activities, including official merchandise and signage, to promote the City on its website and to travelers as a destination and place to stay, and provide banner space at all Lake County complexes

during the event. In return, we ask that the City provide the use of Hancock Park (including field maintenance, security, and janitorial services) at no charge.

As always, and with all requests, "no" is a perfectly acceptable answer and we understand if the City does not see the benefit of THE Spring Games as a Community Partner event for its citizens, its community, and its reputation. In the event you do not wish to partner with THE Spring Games, I humbly ask that you provide the 50% credit for use of Hancock Park (as you did prior to 2018) as a recognition of the economic impact this event has on the community.

I will attend the September 10, 2019 meeting to answer any questions you may have about the event, this request, and the proposal contained herein. Thanking you in advance for your consideration of this request, I remain

Sincerely yours,

Alison Strange

CITY OF CLERMONT

AGENDA ITEM

Meeting Date
Tuesday, September 10, 2019

Agenda Item Name
Ordinance No. 2019-38 *Introduction*

Requested Action
Recommend introduction of Ordinance 2019-38.

Staff Report
The staff initiated update to Chapter 122 Zoning, Section 122-358; Affordable Housing Density Bonus will amend Ordinance No. 2018-30 to provide the intent and qualifying criteria standards and regulations for affordable housing bonus density units in certain areas. It is the intent of the City to provide opportunities for greater availability of affordable housing inventory. The purpose of the Ordinance is to encourage affordable and mixed income housing opportunities where it may not otherwise be provided by the private marketplace. The Ordinance will determine the percentage of units required to be set aside for affordable housing based on qualifying criteria for project. The Ordinance will also define the household income limits as calculated in the relation to the Area Media Income (AMI) with adjustments for family size and housing cost to income relationship. Affordability shall be determined on an annual basis as defined each year by the U.S. Department of Housing and Urban Development (HUD) for the City of Clermont.

Additional Analysis

Fiscal Impact Summary

Fiscal Impact	Fund Number and Description	Available Budget Amount

Exhibits Attached (copies of original agreements)	
1. 2019-38 Affordable Housing Bonus Density Clean (003)	2019-38 Affordable Housing Bonus Density Clean (003).pdf
2. ORDINANCE NO 2019-38 Legal Ad	ORDINANCE NO 2019-38.pdf

CITY OF CLERMONT
ORDINANCE NO. 2019-38

AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 122 ZONING; AMENDING SECTION 122-358 AFFORDABLE HOUSING DENSITY BONUS; PROVIDING FOR CODIFICATION; SEVERABILITY; EFFECTIVE DATE; AND PUBLICATION.

WHEREAS, pursuant to the provisions of Chapter 163, Florida Statutes, the City of Clermont Planning and Zoning Commission, acting as the Local Planning Agency of the City, has held a public hearing on September 3, 2019 and following such hearing found this Ordinance to be in the best interest of the City of Clermont, and recommended that the City Council adopt this Ordinance; and

WHEREAS, the City Council of the City of Clermont desires to add Section 122-358, Affordable Housing Density Bonus, of the City of Clermont's Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Clermont, Florida as follows:

SECTION 1.

The City Council of the City of Clermont has the authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida and Chapter 163 and 166, Florida Statutes.

SECTION 2.

The Land Development Code of the City of Clermont Code of Ordinances is hereby amended to read as follows:

Section 122-358 Affordable Housing Density Bonus

(a) It is the intent of the City to provide an opportunity for greater availability of affordable housing inventory through a density bonus and to set-aside floating units as defined in sub-section (e) below. The purpose is to encourage affordable and mixed income housing opportunities where they may not otherwise be accessible by the private marketplace.

(b) Sites for affordable housing shall be located in close proximity to a collector roadway or higher and provide access to the following facilities, services and/or activity centers through an interconnected system of sidewalks, bicycle paths/lanes and transit stops and amenities: Employment centers; Shopping centers that include stores offering household goods and services needed on a frequent and recurring basis; and Public parks, recreation areas, and/or open space.

(c) A density bonus may be granted only when the applicant presents clear and convincing evidence that the proposed design, density, intensity and mix of uses will result in superior development that is compatible with the surrounding neighborhoods and achieves the criteria for approval provided in this section. A density bonus shall not be considered an entitlement. The maximum available density bonus may not be permitted for some projects.

(d) Any density bonus shall require City Council approval.

(e) Criteria for affordable housing density bonus in consideration of projects.

Criteria	**City of Clermont**
Threshold for project size	A residential project in the Wellness Way Area annexed into the City (excluding properties fronting Hartwood Marsh Road) or Hooks Street Corridor seeking a residential bonus of greater than 12 dwelling units per acre.
Density Bonus Criteria	The current City Code allows for up to 12 dwelling units per acre the density bonus for affordable housing would be any density greater than 12 dwelling units per acre: **(1) Hooks Street Corridor:** May qualify for a maximum with bonus of 20 dwelling units per acre provided the project meet the criteria for approval. The developer must set aside a percentage of the bonus units for affordable housing. The affordable units must include a mixture of different unit sizes and types. ***Requirements for Residential Density Bonuses:*** 1) Ten (10 %) of the bonus units for very low-income households. (up to 30% of AMI) 2) Fifteen (15%) of the bonus units for low-income households. (up to 50% of AMI) 3) Twenty (20%) of the bonus units for moderate-income households. (up to 80% of AMI) 4) Another set-aside mixed deemed acceptable by the City Council **(2) Wellness Way Area:** (excluding properties on Hartwood Marsh Road) May qualify for a maximum with bonus of 25 dwelling units per acre provided the project meet the criteria for approval. The developer must set aside a percentage of the bonus units for affordable housing. The units must include a mixture of different unit sizes and types.

	Requirements for Residential Density Bonuses: 1) Option to set aside, Fifteen (15%) of the bonus units for very low-income households. (up to 30% of AMI) 2) Option to set aside, Twenty (20%) of the bonus units for low-income households. (up to 50% of AMI) 3) Option to set aside, Twenty-Five (25%) of the bonus units for moderate income households, (up to 80% of AMI) 4) Option to set aside, another set-aside mixed deemed acceptable by the City Council
Definitions of Affordable Units and Floating Units:	Affordable housing is defined, as the monthly housing costs must not exceed 30% of the total household income. "Floating Units" are changed to maintain conformity and to ensure the affordable units are indistinguishable from and interchangeable with market-rate units. Floating refers to those units that re rented to the tenants that meet the AMI requirements and can be located anywhere within the project. Qualifying units may not be permanently designated for AMI eligible tenants.
Target Household Income Levels:	**To be determined on a yearly basis by the Area Median Income (AMI) for the City of Clermont as defined each year by the U.S. Department of Housing and Urban Development (HUD). Income limits are calculated in relation to Area Median Income (AMI) with adjustments for family size and housing cost- to-income relationship as shown in sub-section (f) below.
Length of Affordability:	Perpetuity. The number of units required for the initial qualification for the density bonus must be maintained in perpetuity for the life of the project.
Quality of Units:	Floating units must be of the same quality and design and should not appear different. Residents must have the access to the same amenities as all other residents of the project.

Management of Units:	A management agreement is required between the applicant and the City, a community land trust or mutually agreeable instrument to the applicant and City. This agreement must address marketing, applicant screening, the process for establishing rental rates, monitoring, Fair Housing requirements, and other elements as determined by the City Manager or his/her designee. This agreement must be recorded and obligate all successors and assigns.
****Low income households and levels of Affordability**	The U.S. Department of Housing and Urban Development (HUD) defines and calculates different levels of AMI for geographic areas by household sizes. Below is an illustration of how Housing and Urban Development has designed the three levels of affordability for the Median Family Income.

(f) *Translating incomes into affordable housing cost (example)*

Household Size Maximum Income	Very Low Income (30% of AMI)	Low Income (50% of AMI)	Moderate Income (80% of AMI)
One –Person	14,600	24,300	38,850
Two -Person	16,910	27,800	44,400
Three –Person	21,330	31,250	49,950
Four –Person	25,750	34,700	55,500
Five -Person	30,170	37,500	59,950
Six –Person	34,590	40,300	64,400
Seven -Person	39,010	43,050	68,850
Eight -Person	43,430	45,850	73,300

(g) Affordable rents for housing units vary by the number of bedrooms in the housing unit. This is because the income limits vary by the household size, and the number of bedrooms affects how many people a unit can comfortably house.

(h) The table below provides the maximum rents considered affordable, based on the maximum income allowed for the household size, income limits and housing unit size or bedrooms allowed to provide comfortable and safe housing. Each household will require income and affordable rent certification based on their actual income and household size. Annual verification of leased units as part of the density bonus is required from the date originally certified and must be certified by the City Manager or his/her designee.

Number of Bedrooms	**Affordable Rent at 30% of AMI (Very Low)**	**Affordable Rent at 50% of AMI (Low)**	**Affordable Rent at 80% of AMI (Moderate)**
1-Bedroom (1 person)	$365	$608	$971
2-Bedrooms (3 person household)	$533	$781	$1249
3-Bedrooms (5 person household)	$754	$938	$1499
4-Bedrooms (Six Person household)	$865	$1007	$1610

(i) An administrative review is required to ensure that the proposed project and its intended occupants meet the standards and income requirements for affordable housing. All developers are required to schedule a pre-application meeting and complete an application for density bonus with the Development Services Department.

(j) Annual verification of leased units as part of the density bonus is required from the date originally certified.

(k) The applicant must enter into a management agreement with the City, a community land trust, or other instrument mutually agreeable to the City and the applicant, to administer the affordable set-aside units. This agreement must address marketing, applicant screening, the process for establishing rental rates, monitoring, Fair Housing requirements, and other elements as determined by the City Manager or his/her designee.

(l) Projects may not pay a contribution in lieu of providing affordable units on-site to attain a density bonus.

SECTION 4.

All ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 5.

The text of Section 2 of this Ordinance shall be codified as a part of the Clermont City Code. The codifier is authorized to make editorial changes not effecting the substance of this Ordinance by the substitution of "Article" for "Ordinance", "Section" for "Paragraph", or otherwise to take such editorial license.

SECTION 6.

Parcels qualified for the Hooks Street corridor shall have frontage on Hooks Street and shall be east of U.S. Highway 27. Parcels qualified for Wellness Way shall be within Sections 13-36 Township 23 Range 26 and be east of U.S. Highway 27.

SECTION 7.

This Ordinance shall be published as provided by law and it shall become law and shall take effect immediately upon its Second Reading and Final Passage.

CITY OF CLERMONT
ORDINANCE NO. 2019-38

PASSED AND ADOPTED by the City Council of the City of Clermont, Lake County, Florida on this 25th day of September, 2019.

CITY OF CLERMONT

_____
Gail L. Ash, Mayor

ATTEST:

_____
Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

_____
Daniel F. Mantzaris, City Attorney

Daily Commercial

Advertising Receipt

The Daily Commercial
PO Box 490007
Leesburg, FL 34749-0007
Phone: (352) 365-8200
Fax: (352) 365-1951

CITY OF CLERMONT
Carlie Zinker
P.O. BOX 120219
CLERMONT, FL 34712

Account Number: 7101866
Order Number: 10089860
Phone: (352) 241-7331
Date: 08/09/19
Ad Taker: liana.rickman

Ad Classification: LEGAL NOTICES

Description	Start	End	Total
LEGAL NOTICE Notice is hereby given that the City Council of the City of Cle	08/19/2019	09/17/2019	**$195.20**

LEGAL NOTICE

Notice is hereby given that the City Council of the City of Clermont will consider the enactment of the following proposed ordinance. All interested parties will be given an opportunity to express their views on this matter.

ORDINANCE NO. 2019-38

AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY COUNCIL OF THE CITY OF CLERMONT, LAKE COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 122 ZONING; AMENDING SECTION 122-358 AFFORDABLE HOUSING DENSITY BONUS; PROVIDING FOR CODIFICATION; SEVERABILITY; EFFECTIVE DATE; AND PUBLICATION.

This ordinance will be considered by the Planning & Zoning Commission on Tuesday, September 3, 2019 at 6:30 P.M.

A public meeting to consider the ordinance will be held before the City Council on Tuesday, September 24, 2019 at 6:30 p.m. for final enactment.

All meetings will be held in City Hall, located at 685 West Montrose Street.

This ordinance is available for public inspection in the office of the City Clerk, 685 W. Montrose Street, Monday through Friday between the hours of 8:00 A.M. and 5:00 P.M.

Please be advised that, under State law, if you should decide to appeal a decision made with respect to this matter, you will need a record of the proceedings, and may need to ensure that a verbatim record is made. Persons with disabilities who need assistance should contact the City Clerk's office, (352) 241-7331, at least 48 hours prior to the public hearings.

Tracy Ackroyd Howe, MMC
City Clerk

Ad No: 10089860
August 19, 2019 &
September 17, 2019

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