



**CITY OF CLERMONT
COMMUNITY REDEVELOPMENT AGENCY (CRA)
6:00 PM, Tuesday, September 25, 2018**

**Council Chambers
685 West Montrose Street**

CALL TO ORDER

Item No. 1 - Meeting Minutes

Consider approval of the September 26, 2017 CRA meeting minutes and July 10, 2018 CRA meeting minutes.

Item No. 2 - Resolution No. 13

Consider Resolution adopting the Fiscal Year 2019 budget of the Community Redevelopment Agency.

ADJOURN

Any person wishing to appeal any decision made by the City Council at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. In accordance with the Americans with Disabilities Act (ADA), if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding he/she should contact Clermont, City Clerk's Office, 352-241-7331.

Please be advised that if you intend to show any document, picture, video or items to the Council or Board in support or opposition to any item on the agenda; a copy of the document, picture, video or item must be provided to the City Clerk for the City's records.

City of Clermont
Community Redevelopment Agency
September 26, 2017

The Community Redevelopment Agency (CRA) met on Tuesday, September 26, 2017 in the Council Chambers at City Hall. Community Redevelopment Agency Chair Gail Ash called the meeting to order at 6:00pm with the following members present: Nancy Stuparich, Roman Brana, Tim Bates, Diane Travis, Ray Goodgame, and Keith Mullins. Other City officials present were: City Manager Gray, City Attorney Mantzaris, and Deputy City Clerk Noak.

Item No. 1 – CRA Presentation

Economic Development and CRA Director Schmidt provided an update and overview of the activities related to the 2017 CRA Budget and the CRA Incentives Programs compared to the 2016 CRA Incentives Programs.

Ms. Schmidt commented there are four incentive programs, the Facade Improvement Program, Building Code Assistance Program, Building Permit Refund Program, and the Impact Fee Assistance Program. The Building Code Assistance Program incentives have been related to necessary fire code improvements required in certain restaurant provisions.

Board Member Mullins inquired if the funds could be used for the Wi-Fi project. City Manager Gray stated staff will look into using the funds for the Wi-Fi project.

Item No. 2 – CRA Revised Incentives

Economic Development and CRA Director Schmidt presented the revised incentive program. The revised program would merge the Building Code Assistance Program and the Façade Improvement Program grant incentives to a food service related grant incentive and offer more than \$5,000 but no more than \$15,000. Staff recommended approval of the revised incentive program.

Board Member Stuparich inquired of a cap on the number of grant incentives a business could receive. Economic Development and CRA Director Schmidt stated an applicant can only apply for one type of incentive program at a time.

Board Member Bates asked when an incentive would require approval by the CRA Board. Economic Development and CRA Director Schmidt commented the CRA Board would review requests for incentives over \$50,000.

Board Member Mullins inquired if an undeveloped lot could qualify for an incentive. Economic Development and CRA Director Schmidt stated an undeveloped lot could qualify for an incentive.

Board Member Bates moved for approval, seconded by Board Member Goodgame. The motion passed with all members present voting aye.

Item No. 3 – Meeting Minutes September 13, 2016 CRA Meeting

Board Member Goodgame moved for approval of the September 13, 2016 minutes; seconded by Board Member Mullins. The motion passed with all members present voting aye.

City of Clermont
Community Redevelopment Agency
September 26, 2017

Item No. 4 – Resolution No. 12

Deputy City Clerk Noak read Resolution 12 aloud by title only.

A Resolution of the Community Redevelopment Agency of the City of Clermont, Lake County, Florida, adopting the budget for the 2017-2018 Fiscal Year.

City Manager Gray noted the funding for the Community Redevelopment Agency were adopted in the City's budget. The CRA budget would be effective from October 1, 2017 through September 30, 2018.

Board Member Mullins asked if the legislature adopts changes, do we need to protect our reserves for the future. City Attorney Mantzaris commented it would depend on the legislative action.

Board Member Mullins asked if the funds could be used for underground electric. City Manager Gray commented staff will pursue using the funds for underground electric.

City Attorney Mantzaris stated the City should move quickly to use reserve funds.

CRA Chair Ash asked when any potential legislative action was anticipated. City Manager Gray commented GrayRobinson will be attending the sessions in January and report to the City.

Board Member Goodgame moved for approval of Resolution 12; seconded by Board Member Mullins. The motion passed with all members present voting aye.

Adjourn: With no further business, the meeting adjourned at 6:25pm.

APPROVED:

Gail L. Ash, CRA Chair

ATTEST:

Tracy Ackroyd Howe, City Clerk

City of Clermont
Community Redevelopment Agency
July 10, 2018

The Community Redevelopment Agency (CRA) met on Tuesday, July 10, 2018 in the Council Chambers at City Hall. Community Redevelopment Agency Chair Gail Ash called the meeting to order at 6:00pm with the following board members present: Patrick Bianchi, Roman Brana, Timothy Bates, Diane Travis, Ray Goodgame, and Heidi Brishke. Other City officials present were City Manager Gray and City Clerk Ackroyd Howe.

Item No. 1 – CRA Highlights

City Manager Gray introduced new CRA Members – Patrick Bianchi and Roman Brana.

Economic Development Director Schmidt provided an update on the activities of the CRA. She reviewed the creation and sunset date of the board, budget, Victory Pointe project, streetscapes, new construction, new business additions, property sales, downtown market trends, grants, outreach, media and events.

Board Member Goodgame inquired about budget. City Manager Gray noted the budget is balanced from the reserve funds.

Adjourn: With no further business, the meeting adjourned at 6:14pm.

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APPROVED:

Gail L. Ash, CRA Chair

ATTEST:

Tracy Ackroyd Howe, City Clerk



CITY OF CLERMONT

AGENDA ITEM

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Meeting Date			
Tuesday, September 25, 2018			
Agenda Item Name			
Resolution No. 13			
Requested Action			
Staff Report			
Staff recommends approval of the FY 2019 CRA Budget.			
Additional Analysis			
Fiscal Impact Summary			
Fiscal Impact	Fund Number and Description	Available Budget Amount	
Exhibits Attached (copies of original agreements)			
1. Resolution 13 FY18-19			Resolution 13 FY18-19.docx



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 13

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF CLERMONT, LAKE COUNTY,
FLORIDA, ADOPTING THE BUDGET FOR THE 2018-2019
FISCAL YEAR.**

WHEREAS, it is hereby found and determined by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida that the following sums of money or as much thereof as may be authorized by law are required for the purpose of carrying out the Community Redevelopment Programs and Plans for the Fiscal Year of October 1, 2018 to September 30, 2019.

Estimated Revenues:

Ad Valorem Taxes	289,735
Miscellaneous Revenue	4,000
Reserves	<u>379,151</u>
Total Revenues & Reserves	\$ 672,886

Expenditures:

Economic Development	345,358
Reserves	<u>327,528</u>
Total Expenditures & Reserves	\$ 672,886

NOW, THEREFORE, BE IT RESOLVED, that the above said budget for the City of Clermont Community Redevelopment Agency for the 2018-2019 Fiscal Year and appropriations therefore are hereby adopted.



CITY OF CLERMONT
Community Redevelopment Agency
RESOLUTION NO. 13

DONE AND RESOLVED by the Community Redevelopment Agency Board of the City of Clermont, Lake County, Florida, this 25th day of September, 2018.

Gail L. Ash, CRA Chairman

Attest:

Tracy Ackroyd Howe, City Clerk